

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
SEPTEMBER 16, 2025
NEXT ORDINANCE #425
NEXT RESOLUTION NO 9-2025**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [\[ofclerk-cityofloyalton@psln.com\]](mailto:ofclerk-cityofloyalton@psln.com) who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Regular Meeting 8-19-25 (Attachment)
Special Meeting 9-9-25 (Attachment)
7. **STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS**
 1. Gary Price follow up task for Housing Element/Zoning Code

8. PUBLIC COMMENT

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council cannot take action on any item not on the posted agenda

10. FIRE DEPARTMENT REPORT

1. Loyalton fire Department surplus 2000 Pierce Dash Fire Engine

11. FINANCIAL COMMITTEE REPORTS

1. Financial Committee Report/Update

- Approval of Reconciled Accounts (Attachment)
- Approval of Bill Sheet for July & August 2025 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$25,000. (Attachment)

12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

13. OTHER COMMITTEE REPORTS

14. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible Action regarding Reaffirming our State of Emergency Water Distribution System.
2. Discussion and Possible Action regarding Town Hall Meeting on Water Distribution System.
3. Discussion and Possible Action regarding adoption of Resolution 9-2025 Authorizing Uniform Public Construction Cost Accounting Procedures.
4. Discussion and Possible Action regarding approval of Business License for ICOR Inc.
5. Discussion and Possible Action regarding approval of Business License for 1 N Done Roofing.

15. AGENDA INPUT FOR UPCOMING MEETINGS

16. BOARD MEMBER CLOSING REMARKS

17. ADJOURNMENT

August 19, 2025

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor Markum on August 19, 2025, at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS' PRESENT: J. Markum, J. Dines, S. McIlravy, J. Gerow, B. Mertton

COUNCIL MEMBERS ABSENT:

STAFF PRESENT

City Clerk- Kathy LeBlanc

GUESTS PRESENT

M. Foreman, J. Powers, L. Garza, D. Lawlor, R. DeMartini, P. DeMartini, J. Buck, L. Horner, M. Lewis, J. Whited, S. Snider, N. Rogers

APPROVAL OF AGENDA

It was moved by B. Mertton, seconded by S. McIlravy to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

1. It was moved by J. Dines, seconded by J. Gerow to approve the minutes for the special meeting of 7-15-25. Motion unanimously carried.
2. It was moved by J. Dines, seconded by J. Gerow to approve the minutes for the regular meeting of 7-15-25. Motion unanimously carried.
3. It was moved by J. Dines, seconded by J. Gerow to approve the minutes for the special meeting of 8-5-25. Motion unanimously carried.
4. It was moved by J. Dines, seconded by J. Gerow to approve the minutes for the special meeting of 8-12-25. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS

1. Councilmember McIlravy gave a brief report in response to the letter from J. McHenry regarding the speed limits in the City of Loyalton. She informed the council that Cal-Trans will be doing a traffic calming measure. She stated that there is a possibility that deer crossing signs will be placed in front of McHenry property and a school crossing sign and a cross walk by the Assembly of God church.

TIMED ITEM 6:30 ROUTE 49 PARTNERS SEEKING POTENTIAL FOR DEVELOPMENT OF WELL WITH THE COOPERATION OF THE CITY OF LOYALTON

Doug Lawlor addressed the council on the redevelopment of the trailer park with 52 new homes he would like to have the council permission to approach Sierra Valley Ground Water Management to drill a well at no cost to the city. It was decided by consensus to give Mr. Lawlor permission to pursue the drilling of well. Councilmembers Mertton and Gerow will meet with Mr. Lawlor so they can be kept informed.

PUBLIC COMMENT

1. S. Snider wanted to know if the council needed any more information regarding the facility master plan.
2. J. Whitted inquired about the ordinance codes.
3. J. Buck also inquired about the ordinance codes.
4. P. Demartini inquired about any reportable action from the closed session meetings.

FIRE DEPARTMENT REPORT

1. Assistant Fire Chief DeMartini reported on the following: (1) 131 calls so far this year (2) Chief Heywood brought home the new fire engine. (3) New fence has been installed (4) Ongoing fire training. (5) 505 Main Street is a hazard would like to have City check to see who owns the property.
2. It was moved by S. McIlravy, seconded by B. Mertton to approve the addendum for the Loyaltan Fire Department Financial Policy. Motion unanimously carried.

FINANCIAL COMMITTEE REPORT/UPDATE

1. No Report given
2. It was moved by B. Mertton, seconded by J. Gerow to approve the reconciled accounts. Motion unanimously carried.
3. After discussion it was decided to move July bill sheet to next agenda.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.

1. It was moved by B, Mertton, seconded by S. McIlravy to approve fund transfer from General 1956 to Enterprise Loan MM not to exceed \$20,000. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Councilmember McIlravy gave a update on the tennis courts stating that the change of scope has been accepted for the Prop 68 Grant. She also reported that the valves at the park have been fixed

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. After a brief discussion It was moved by B. Mertton, seconded by J. Gerow to reaffirm our State of Emergency Water Distribution System. Motion carried. (This item will be added to the next agenda)
2. Councilmember Markum gave a brief update on the water project stating that she has e-mailed Kevin Kiley, EPA and the President to inquire about the American made pipes that are required for the project.
3. S. Snider gave an update on the easement and parking access. It was moved by S. McIlravy, seconded by B. Mertton to approve the easement and parking access. Motion unanimously carried.
4. Councilmember McIlravy gave a brief update regarding the California Uniform Public Construction Cost Accounting Act. After a discussion it was moved by S. McIlravy, seconded by B. Mertton to approve moving forward with joining the California Uniform Public Construction Cost Accounting Act. Motion unanimously carried.
5. After a discussion it was moved by B. Mertton, seconded by J. Gerow to approve purchase for the Stop Signs/Stop Bars. Motion unanimously carried.
6. After a discussion it was moved by J. Gerow, seconded by J. Dines to approve Vice-Mayor request to pursue research for forming City Service Area at his expense. Motion unanimously carried.

INPUT FOR UPCOMING MEETING

1. Resolution for California Uniform Public Construction Cost Accounting Act.
2. July Bill Sheet

CLOSING REMARKS

Meeting Adjourned

APPROVED: _____

Mayor Markum

ATTEST: _____

Kathy LeBlanc, City Clerk

September 9th, 2025

SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Markum on September 9th, 2025, at 6:00 p.m.

COUNCIL MEMBERS' PRESENT

J. Markum, J. Dines, J. Gerow, S. McIlravy, B. Mertton

COUNCIL MEMBERS ABSENT:

STAFF PRESENT: City Clerk-Kathy LeBlanc

GUESTS PRESENT: None

APPROVAL OF AGENDA

It was moved by B. Mertton seconded by J. Gerow to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

Councilmember Gerow informed the council that he has contacted Sierra Air to look at the heater for City Hall

STAFF REPORTS

None

PUBLIC COMMENT

None

DISCUSSION AND POSSIBLE ACTION

CLOSED SESSION:

1. Mayor Markum adjourned the meeting to go into closed session. Mayor Markum reconvened the meeting stating it was decided by consensus of the council to move forward with a lease agreement after evaluation of our cost for the probation building to arrive at a rental cost.

AGENDA INPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

APPROVED: _____
Mayor Markum

ATTEST: _____
Kathy LeBlanc- City Clerk

Memo

March 29, 2025

To: Loyalton City Council
From: Kathy LeBlanc, City Clerk
Gary Price, Planning Director/Contract Planner
Subject: City Housing Element and Annual Progress Report

We are happy to report that the California Department of Housing and Community Development (HCD) certified the 2024-29 Housing Element (see attached letter) and the City successfully submitted the Annual Housing Progress Report to them, along with other required annual reports. The new housing element can be found on the City Website under Housing Resources. The City is not in good standing with the State regarding housing law. Attached is Table 8-1 from the Housing Element which outlines what programs the City is committed to (most required by HCD). Many of these programs were recently completed, but a few programs that need to be considered are as follows:

- Streamlined Approval (SB 35) and Permit Streamlining Act. The City will Develop a preliminary application form and procedure for Streamlined Approval (SB35) and adopt the Preliminary Application Form developed by HCD pursuant to SB 330. The City will also establish a written policy and/or procedure and other guidance, as appropriate, to specify the SB 35 streamlining approval process (Government Code 65913.4) and standards for eligible projects under Government Code Section 65913.4.

Timeline/Budget: Develop or adopt HCD's SB 330 preliminary application form immediately and develop the application form for SB 35 streamlined approval process by June 2025. Budget about \$1,500 for the staff to complete.

- Develop or adopt HCD's SB 330 preliminary application form. Develop an SB 35 streamlined approval process by June 2025 and implement as applications are received.

Timeline/Budget: June 2025-should start this immediately. Budget about \$3K for staff to complete.

- **Housing Element Regulatory Amendments: Amend the Zoning Code and other regulations to comply with State Housing Law and review the Zoning Code annually to determine if additional updates need to be completed as needed. Immediate Zoning Code/Other Regulation.**

Timeline/Budget: Amend Zoning Code by June 2026-Should begin process June 2025. Budget is about \$20 to \$30K for staff to complete*.

- Develop a Affirmatively Further Fair Housing (AFFH) Plan to address significant disparities in housing needs and in access to opportunity for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics protected by the California Fair Employment and Housing Act (Part 2.8 (commencing with Section 12900) of Division 3 of Title 2), Section 65008, and any other state and federal fair housing and planning law.

Timeline/Budget: Adopt by September 2027-Should begin program development September, 2026. Budget about \$30K for staff to complete*.

*Estimate of Contract Planner to conduct work. Council may wish to go out for RFP for this work.

- **Housing Conditions Survey:** The City will complete a Housing Conditions Survey in older neighborhoods and neighborhoods with lower median incomes, to evaluate rehabilitation needs.

Timeline/Budget: Prepare by December 2025 pending grant funding availability. Staff to check with Great Western to see if they would be interested in obtaining a grant and providing a housing rehabilitation service.

- **Update the General Plan Safety Element:** In accordance with SB 379 the City will need to update the Safety Element regarding climate adaptation, and per AB 162 for flood hazards/management, and per SB 1241 regarding fire hazards and impacts. Also the City will need to develop a new environmental Justice Element per California Government Code § 65302 (h).

Timeline/Budget: Adopt by December 2027 or sooner depending on priority of City's need to collect from FEMA for disasters. City should start these by June, 2026. Budget \$60K for staff to complete*.

Housing Element Update Budget Status: Contract for preparing the Housing Element was approved for \$55K. Housing Element and Annual Progress Report were completed for about \$40K.

Questions on Housing Element Programs: If Council Members or the public have any questions regarding the report, they are requested to contact Gary directly either by phone at (530) 272-6434 or by email at gary@plannerprice.com. Gary will not charge the City for handling these questions.

*Estimate of Contract Planner to conduct work. Council may wish to go out for RFP for this work.

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

651 Bannon Street, Suite 400
Sacramento, CA 95811
(916) 283-2911 / FAX (916) 283-7453
www.hcd.ca.gov



March 21, 2025

Kathy LeBlanc, City Clerk
City of Loyalton
605 School Street
Loyalton, CA 96118

Dear Kathy LeBlanc:

RE: City of Loyalton's 7th Cycle (2024-2029) Adopted Housing Element

Thank you for submitting the City of Loyalton's (City) housing element that was adopted February 18, 2025 and received for review on February 20, 2025. Pursuant to Government Code section 65585, the California Department of Housing and Community Development (HCD) is reporting the results of its review.

HCD is pleased to find the adopted housing element in substantial compliance with State Housing Element Law (Gov. Code, § 65580 et seq) as of the date of this letter. The adopted element was found to be substantially the same as the revised draft element that HCD's January 14, 2025 review determined met statutory requirements.

Additionally, the City must continue timely and effective implementation of all programs including but not limited to the following:

- Program 1-1-2: Housing Development Collaboration
- Program 1-2-1: Density Bonus Implementation
- Program 1-2-2: Streamlined Approval
- Program 1-3-1: Emergency Shelters, Low Barrier Navigation Centers
- Program 1-3-2: Assistance for Special Needs Housing
- Program 1-3-5: ADA Implementation and Building Code Update
- Program 1-3-8: Water System Improvements
- Program 3-2-1: Extending City Services to Housing Located Outside the City
- Program 3-3-1: Housing Element Regulatory Amendments
- Program 3-3-4: Lot Split Program
- Program 3-3-5: Accessory Dwelling Marketing and Facilitation Program
- Program 3-3-6: Accessory Dwelling Unit Master Plan Program
- Program 3-3-7: Increase Workforce and Affordable Housing Supply
- Program 4-1-2: Housing Rehabilitation Program
- Program 4-1-5: Housing Conditions Survey

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Kathy LeBlanc, City Clerk
Page 2

The City must monitor and report on the results of these and other programs through the annual progress report, required pursuant to Government Code section 65400. Please be aware, Government Code section 65585, subdivision (i) grants HCD authority to review any action or failure to act by a local government that it determines is inconsistent with an adopted housing element or housing element law. This includes failure to implement program actions included in the housing element. HCD may revoke housing element compliance if the local government's actions do not comply with state law.

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant, the Strategic Growth Council and HCD's Affordable Housing and Sustainable Communities program, and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City now meets housing element requirements for these and other funding sources.

For your information, some general plan element updates are triggered by housing element adoption. HCD reminds the City to consider timing provisions and welcomes the opportunity to provide assistance. For information, please see the Technical Advisories issued by the Governor's Office of Planning and Research at: <https://www.opr.ca.gov/planning/general-plan/guidelines.html>

HCD appreciates the cooperation and effort of you and the housing element team throughout the housing element update and review. HCD wishes the City success in implementing its housing element and looks forward to following its progress through the General Plan annual progress reports pursuant to Government Code section 65400. If HCD can provide assistance in implementing the housing element, please contact Jed Hackett, of our staff, at jed.hackett@hcd.ca.gov.

Sincerely,



Paul McDougall
Senior Program Manager

*Estimate of Contract Planner to conduct work. Council may wish to go out for RFP for this work.

Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>GOAL 1: It is the goal of the City of Loyalton to concentrate its efforts to increase the availability of permanent housing for all community residents.</p>	
<p>OBJECTIVE 1-1: Seek assistance under Federal, State, and other programs for eligible activities within the City that address affordable housing needs.</p>	
<p>POLICY 1-1-1: The City will maintain an inventory of vacant residential sites that will be updated annually.</p>	
<p>NEW POLICY 1-1-2: Whenever the City updates its Zoning Code), General Plan or community plans, it shall consider the need to provide additional land for various types of residential development.</p>	
<p>NEW PROGRAM 1-1-1, Housing Element Outreach: The City will post the Housing Element Update document on the City’s Website and will reference this as the City’s technical assistance for future affordable housing needs. This document includes the complete residential vacant land inventory. The City will also publish on the City’s Website other related housing information, such as Annual Action Plans and respective notices and have them available immediately upon request at the City Counter.</p>	<p>Objective: Improve public information access regarding Loyalton’s housing characteristics and programs to promote housing. Responsibility: Planning Director as requested by City Council. Funding: General Fund Timeline: The Housing Element will be updated with the vacant land inventory as required by State Housing Law. It will be posted on the City’s Website upon HCD certification of the 2024-39 Housing Element. Compliance Evaluation: State Mandated</p>
<p>OTHER RELATED PROGRAMS: See Program 3-1-1, regarding vacant land for market rate housing and Program 3-3-1, regarding surplus City owned properties</p>	
<p>POLICY 1-1-2: Provide technical assistance to developers, nonprofit organizations, or other qualified private sector interests in the application and development of projects for federal and state financing.</p>	
<p>PROGRAM 1-1-2, Housing Development Collaboration: The City will continue to work closely with the business and development communities toward achieving the City’s affordable housing goal, including extremely low-income household needs. The City has identified the following specific roles in this partnership to provide affordable housing:</p> <ul style="list-style-type: none"> • Maximize potential funds available through existing state, federal and local programs for its affordable housing program, including for extremely low-income households. 	<p>Objective: Enhance relationships with the business and development community towards achieving the City’s housing objectives with the goal of producing two lower income housing units during the 7th RHNA Planning Cycle. Responsibility: Planning Department Funding: General Fund Timeframe: Pending improvements to the City’s water system, the Planning Director will reach out to Habitat for Humanity, Mutual Housing California, Community Housing Improvement</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<ul style="list-style-type: none"> • Encourage private developers and property owners to cooperate in financing water and sewer facilities expansion as a means of facilitating development. • Develop partnerships with local lending institutions to maximize private financing for the construction of new extremely low-, very low-, low- and moderate-income housing. • Actively partner with non-profit and for-profit housing development corporations specializing in providing housing for lower income households (including extremely low-income households) and addressing various special needs groups to accommodate housing that meets the needs of these groups. • Expand regulatory incentives for the development of units affordable to extremely low-income households and housing for special-needs groups, including persons with disabilities (including developmental disabilities) and individuals and families in need of emergency/transitional housing. • Encourage the development of Single Room Occupancy (SRO) Units, transitional and supportive housing, and other special housing arrangements. 	<p>Program, and potentially other developers by June 2026 to establish partnerships to develop housing for lower income households, including special needs, such as senior housing, and then bi-annually thereafter to seek development assistance and promote site suitability (including infrastructure improvements).</p> <p>Quantifier: Pending water system improvements anticipated by 2029.</p> <p>Compliance Evaluation: State Mandated</p>
<p>REVISED PROGRAM 1-1-3, Public Information Access: The City shall maintain and monitor its website annually the General Plan, Zoning Code, and Development Application Fee Schedule to maintain access regarding the City’s development review process.</p>	<p>Objective: Improve public access to housing development information in Loyalton.</p> <p>Responsibility: Planning Director</p> <p>Funding: General Fund</p> <p>Timeline: The City will review information posted on website every other year to ensure updated, accurate information is made available.</p> <p>Compliance Evaluation: State Mandated</p>
<p>REVISED OBJECTIVE 1-2: Provide an adequate supply of sound, affordable housing units in a safe and pleasant environment that enhance community quality of life for the present and future residents regardless of race, age, religion, sex, marital status, ethnic background or disabilities.</p>	
<p>POLICY 1-2-1: Consider increased discretionary density bonus and/or an additional incentive that is higher than required by State Law or other incentives to projects providing affordable units (in addition to those required) to receive a density bonus under State law.</p>	
<p>PROGRAM 1-2-1, Density Bonus Implementation: Continue to implement the City’s density bonus ordinance that offers increased discretionary density and/or an additional incentive to affordable housing developments that provide affordable. Density bonus regulations will also be amended to include additional incentives to density</p>	<p>Objective: Increase the potential of developing a high-density housing project in Loyalton by using regulatory tools to produce at least 2 lower income housing units during the 7th RHNA Cycle.</p> <p>Responsibility: Planning Director</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>bonuses in accordance with AB 1743, California Government Code § 65915, and defer to State Law if future amendments are made.</p>	<p>Funding: General Fund Timeline: Amend density bonus regulations by June 2026. Compliance Evaluation: State Mandated</p>
<p>PROGRAM 1-2-2, Preliminary Applications (SB 330), and Streamlined Approval (SB 35), and Permit Streamlining Act. The City will develop a preliminary application form and procedure or will adopt the Preliminary Application Form developed by HCD pursuant to SB 330. The City will also establish a written policy and/or procedure and other guidance, as appropriate, to specify the SB 35 streamlining approval process (Government Code 65913.4) and standards for eligible projects under Government Code Section 65913.4. The applications will be available on the City’s website for developers interested in pursuing the streamlined process or vesting rights.</p> <p>The City will also track project processing timeframes on an ongoing basis to ensure continued compliance with CEQA streamlining, consistent with Government Code sections 65950 and 65943, and Public Resources Code sections 21080.1 and 21080.2.</p>	<p>Objective: Facilitate construction of one very low-income unit and one low-income unit to increase housing mobility opportunities, prioritizing new opportunities in higher-resource areas such as areas south of Highway 49.</p> <p>Responsibility: Planning Director Funding: General Fund Timeline: Develop or adopt HCD’s SB 330 preliminary application form by December 2024. Develop an SB 35 streamlined approval process by June 2025 and implement as applications are received. Track project processing timeframes related to PRC §21080.1, PRC §21080.2, and Government Code 65920 on an ongoing basis. Compliance Evaluation: State Mandated</p>
<p>OBJECTIVE 1-3: Encourage the development of housing and programs to assist special needs persons.</p>	
<p>POLICY 1-3-1: Ensure the availability of adequate housing for special needs groups including the elderly, extremely low-income, physically disabled, developmentally disabled, large families, female heads of household and farm worker households.</p>	
<p>NEW POLICY 1-3-2: The City will continue to seek and develop programs that expand the supply of permanent rental housing.</p>	
<p>REVISED PROGRAM 1-3-1, Assistance for Emergency Shelters, Low Barrier Navigation Centers and Extremely Low-Income Housing: Actively partner with local non-profit service providers to regularly assess the shelter needs of the community and work with nonprofit organizations to identify suitable sites for the placement of facilities. Provide support in accessing state or federal funds, such as supporting requests on behalf of a nonprofit provider, expedited permit approvals in support of a nonprofit application, and/or contributing information to an application to support the need for the proposed project or activity.</p> <p>The City will consider exempting on a case-by-case basis planning entitlement fees, such as general plan/zoning amendment, variances, design review (if applicable) and</p>	<p>Objective: To the extent resources are available, provide support for the establishment of a regional emergency shelter within the Sierra County region by 2029.</p> <p>Responsibility: Planning Department Funding: HOME, CDBG programs and California Proposition 41 Bond Act Funding for homeless veterans. Timeframe: To the extent resources are available, the City will support funding requests as needed based on project/program proposals each year. Annual outreach to local non-profit service providers will be conducted concurrently with the Annual Housing Report in March and April</p>

*Estimate of Contract Planner to conduct work. Council may wish to go out for RFP for this work.

Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>environmental applications for emergency shelter and low barrier navigation centers, and extremely low-income housing proposed by non-profit service providers.</p>	<p>consistent with Housing Element Programs. Compliance Evaluation: State Mandated</p>
<p>PROGRAM 1-3-2, Assistance for Special Needs Housing, including Farmworkers, Transitional and Supportive Housing, and Extremely Low-Income Households: The City shall proactively contact and meet periodically with local non-profit service providers at least bi-annually to assess the special housing needs of the community, including farmworkers, extremely low-income households, and persons experiencing homelessness and work with nonprofit organizations to identify suitable sites for the placement of housing and facilities. The City will proactively reach out to affordable housing developers at least every other year to identify development opportunities and opportunities to support funding applications by housing providers when applicable. When determined to be applicable, the City shall apply for state and federal funds on behalf of housing providers when funding sources require public agency involvement. Funds should include costs for building permit fees and inspection. Pending available resources, the City will assist developers in finding sites for the creation of housing, provide support in accessing state or federal funds, such as supporting requests on behalf of a nonprofit provider, expedited permit approvals in support of a non-profit application, incentives and concessions, fee mitigation and/or contributing information to an application to support the need for the proposed project or activity.</p> <p>Additionally, the City will shall provide information to developers of the funds available from state and federal programs to provide housing for extremely low-, very low-, low- and moderate-income households. Information brochures shall be printed and made available at City offices and on the City’s website.</p>	<p>Objective: To the extent resources are available, provide support for the establishment of a regional emergency shelter within the Sierra County region by 2029. Facilitate the development at least one unit affordable to extremely low-income households.</p> <p>Responsibility: Planning Director</p> <p>Funding: HOME, CDBG programs and California Proposition 41 Bond Act Funding for homeless veterans.</p> <p>Timeframe: Planning Director and/to appointed City Council member shall reach out to special needs organizations by April and then bi-annually thereafter to seek development assistance. Proactive outreach to housing developers at least every other year. Information posted on an ongoing basis, as funding opportunities are available.</p> <p>Compliance Evaluation: State Mandated</p>
<p>REVISED PROGRAM 1-3-3, Support Services for Elderly and Disabled Persons: To the extent the City has financial capability, support community elderly and ADA services, ADA services, and/or persons with disabilities and persons with developmental disabilities. Support shall include promotion of these services through the placement of informational materials at City offices and/or assistance in accessing state or federal funding for such services.</p>	<p>Objective: Improve public access to information on elderly and disabled person support services. Support 10 residents with connecting to services.</p> <p>Responsibility: All City Departments.</p> <p>Funding: Transit funding sources, state supportive service programs (HCD, Department of Aging and Department of Rehabilitation), federal supportive service programs (HUD, Health and Human Services).</p> <p>Timeframe: Annual coordination with transit and service providers, provide support on an as-</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
	<p>needed basis.</p> <p>Compliance Evaluation: State Mandated</p>
<p>PROGRAM 1-3-4, Annual Housing Element and General Plan Review and Report: The City will ensure that residential development projects are consistent with the goals and policies of the General Plan. To the extent that the City has financial resources, a bi-annual evaluation of the General Plan will comprise the City’s monitoring program for the Housing Element. This will include a review of progress toward achieving Housing Element objectives by the City and other responsible agencies and departments-meeting timing and funding commitments for implementing actions, as well as the number of housing units provided, or other measurable indicators achieved for each established measure. This will include statutory reporting to the Department of Housing and Community Development regarding annual housing element reporting.</p>	<p>Objective: Improve housing opportunities by maintaining an adequate general plan.</p> <p>Responsibility: Planning Director under direction of the City Council.</p> <p>Funding: General Fund</p> <p>Timeline: Annual review of General Plan consistency concurrently with annual housing element progress report.</p> <p>Compliance Evaluation: State Mandated</p>
<p>REVISED PROGRAM 1-3-5, ADA Implementation and Building Code Update: The City will continue to ensure that all construction projects requiring building permits comply with the Americans with Disabilities Act (ADA) as provided by the Uniform Building Code. The City will assist property owners and contractors in complying with ADA requirements when retrofit or rehabilitation projects for public, residential or commercial structures.</p> <p>Additionally, the City will adopt the new 2022 California Building Standards Code by March 31, 2025 and will adopt the 2025 California Building Standards Code when it goes into effect.</p>	<p>Objective: Improve ADA access and provide rehabilitation assistance materials to five properties throughout the planning period.</p> <p>Responsibility: Building Inspector</p> <p>Funding: General Fund</p> <p>Timeline: Ongoing ADA implementation. Adopt the 2022 California Building Standards Code by March 31, 2025 and adopt the 2025 California Building Standards Code within six months of it going into effect.</p> <p>Compliance Evaluation: State Mandated</p>
<p>POLICY 1-3-2: To protect and conserve the existing housing stock while ensuring that necessary health and safety requirements are met.</p>	
<p>PROGRAM 1-3-6, Monitor Reasonable Accommodation Program: Regularly monitor the City’s ordinances, codes, policies, and procedures to ensure that they comply with the “reasonable accommodation” for disabled provisions.</p>	<p>Objective: Ensure compliance with reasonable accommodations.</p> <p>Responsibility: Planning Director under direction of City Council</p> <p>Funding: General Fund</p> <p>Timeline: Ongoing</p> <p>Compliance Evaluation: State Mandated</p>
<p>NEW POLICY 1-3-3: Reserve capacity of City services to accommodate future affordable housing development.</p>	

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>PROGRAM 1-3-7, Water/Sewer Reservation: In accordance with Government Code Section 6558.7, the City will assure priority sewer/water capacity is reserved for future low-income housing development per RHNA for the 2024-2029 period; 2 equivalent dwelling unit serves for very low- and low-income households. This program is reflective of General Plan Land Use Policy RI-5 and Health and Safety Element Policies WSI-5 and WWI-5. Additionally, the City will formalize a procedure to prioritize water and sewer priority for lower-income housing.</p>	<p>Objectives: Reserve water and sewer capacity for at least 2 new lower income housing units during the 7th RHNA Cycle.</p> <p>Responsibility: Planning Director and City Engineer</p> <p>Funding: General Fund</p> <p>Timeline: Implement immediately through 2029. Formalize procedure by April 2025.</p> <p>Compliance Evaluation: State Mandated</p>
<p>NEW PROGRAM 1-3-8, Water System Improvements: As the City’s highest priority project the City will work with Federal and State agencies to proactively seek funding for, and implement improvements to, the City’s public water system to increase fire flow pressure and increase capacity for future housing development.</p>	<p>Objectives: Provide and maintain adequate water supply and distribution for existing housing and increase capacity of the system to accommodate new development.</p> <p>Responsibility: City Council and City Engineer</p> <p>Funding: State and Federal Grants and General Fund</p> <p>Timeline: Annually seek and apply for funding.</p>
<p>OBJECTIVE 2-1: Provide the citizens in the City of Loyalton with reasonably priced housing opportunities within the financial capacity of all members of the community.</p>	
<p>POLICY 2-1-1: Continue to monitor and revise the development review process as needed to review residential development projects.</p>	
<p>PROGRAM 2-1-1, Piggyback Application Processing: Continue to allow “piggyback” development application process whereby multiple applications are processed concurrently (e.g., rezones, tentative tract maps, conditional use permits, variance requests, etc.) if multiple approvals are required, and if consistent with applicable processing requirements, where feasible after initial review.</p>	<p>Objective: Improve development review efficiency to reduce constraints to housing production of at least 2 new lower income housing units during the 7th RHNA Cycle.</p> <p>Responsibility: Planning Director</p> <p>Funding: Development Application Fees</p> <p>Timeline: Ongoing standard practice.</p> <p>Compliance Evaluation: Voluntary</p>
<p>GOAL 3: Provide and maintain an adequate supply of sites for the development of new affordable housing.</p>	
<p>OBJECTIVE 3-1: Provide information to for-profit and non-profit developers and other housing providers on available vacant land.</p>	
<p>POLICY 3-1-1: Monitor and update the inventory of vacant land.</p>	
<p>POLICY 3-1-2: Ensure that the development community (both non-profit and for profit) is aware of the</p>	

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)	
Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
housing programs and technical assistance available from the City).	
PROGRAM 3-1-1, Vacant Land Inventory: The City shall maintain a vacant land inventory and associated mapping to market sites for future residential development.	<p>Objective: Increase the potential of developing a additional housing project in Loyalton by providing vacant land information to produce at least 2 lower income housing units during the 7th RHNA Cycle.</p> <p>Responsibility: Planning Director</p> <p>Funding: Development Application Fees</p> <p>Timeline: Ongoing standard practice, updated annually concurrent with the Annual Progress Report.</p> <p>Compliance Evaluation: Voluntary</p>
OBJECTIVE 3-2: Continue to provide opportunities for mixed-use developments by following the two policies below:	
POLICY 3-1-3: Encourage developers and existing owners to employ innovative or alternative construction methods to reduce housing costs and increase housing supply.	
POLICY 3-1-4: To ensure the development of housing that has, to the extent possible, a support structure of shopping, services, and jobs within easy access.	
POLICY 3-1-4: Achievement of a balanced residential community through integration of low and moderate-income housing throughout the City, and the adequate dispersal of such housing to avoid over concentration in any particular neighborhood.	
PROGRAM 3-2-1, Extending City Services to Housing Located Outside the City: The City shall support replacement housing projects within adjoining territory outside the City’s jurisdiction (on a case-by-case basis) by making available water and/or sewer services for replacement of existing housing. This shall include extending services to the former Loyalton Mobile Home park (undergoing housing replacement) and maintaining extended services to Sierra Valley Senior Apartments, both of which are located within the jurisdiction of Sierra County.	<p>Objective: Improve housing development opportunities outside the City by providing necessary City services to produce affordable housing such as making water and sewer service available to the former Loyalton Mobile Home park with the objective to adding 48 housing units to this property during the 7th RHNA Planning Cycle.</p> <p>Responsibility: City Council</p> <p>Funding: General Fund</p> <p>Timeline: Annual coordination with property owners to evaluate necessary improvements to facilitate replacement.</p> <p>Compliance Evaluation: Voluntary</p>
OBJECTIVE 3-3: To reduce public and private constraints to housing production while providing an appropriate level of environmental review, as well as maintaining design and construction quality and fiscal responsibility.	

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>POLICY 3-3-1: Improve City regulations to facilitate development of housing and comply with State Housing statutes.</p>	
<p>REVISED POLICY 3-3-2: Preserve and protect residentially zoned sites needed to accommodate residential development consistent with the City of Loyalton RHNA.</p>	
<p>REVISED PROGRAM 3-3-1, Housing Element Regulatory Amendments: Amend the Zoning Code and other regulations to comply with State Housing Law and review the Zoning Code annually to determine if additional updates need to be completed as needed. Immediate Zoning Code/Other Regulation Amendments shall include:</p> <ul style="list-style-type: none"> a. In accordance with Government Code Section 65863.3. (a) amend off-street parking regulations to prohibit requiring increased parking for house development. Additionally, review and revise parking standards in the R-2, specifically 1.5 spaces for studio units and 2 for other multifamily units. b. In accordance with Government Code Section 65583 (a)(4) amend parking standards for emergency shelters to ensure that parking standards are sufficient to accommodate all staff, provided standards do not require more parking for emergency shelters residential or commercial uses in the same zone. c. In accordance with Government Code Section 65583(c)(3) allow supportive housing as a permitted use without discretionary review in zones where multifamily and mixed-use developments are permitted, including nonresidential zones permitting multifamily uses. d. Amend Zoning Code to allow residential care facilities regardless of size, in all zones that permit residential uses of the same type, in accordance with the State’s definition of family (Health and Safety Code Section 1568.0831). e. Revise the Zoning Ordinance to allow farmworker housing consistent with Health and Safety Code Sections 17021.5 and 17021.6. f. Amend the definition of family to “one or more persons living together as a single housekeeping unit in a dwelling unit”.. g. Update the City’s definition of “emergency shelter” to clarify that emergency shelters may include other non-permanent housing interventions, such as a navigation center, bridge housing, and respite or recuperative care 	<p>Objectives:</p> <ul style="list-style-type: none"> a. Relaxed development standards may encourage development of more lower income housing. b. Add at least 2 lower income housing units. <p>Responsibility: Planning Director and City Council.</p> <p>Funding: Local Early Action Planning Grant</p> <p>Timeframe: Amend Zoning Code by June 2026.</p> <p>Compliance Evaluation: State Mandated</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>in accordance with Government Code Section 65583(a)(4)(I).</p> <p>h. Amend the Zoning Code to clarify that the City defers to state law with regard to permitting ADUs.</p> <p>i. Amend the Zoning Code to permit Low Barrier Navigation Centers in the C-1 zone.</p>	
<p>REVISED PROGRAM 3-3-2, Local Hazard Mitigation Plan: In accordance with State Housing Code (and funding availability), the City will amend the General Plan as follows:</p> <p>a. In accordance with SB 379 the City will amend the Safety Element of the General Plan to include analysis and policies regarding climate adaptation.</p> <p>b. In accordance with AB 162 the City will amend the Safety Element of the General Plan to include analysis and policies regarding flood hazards and flood management to address flood-related constraints to housing development in the City.</p> <p>c. In accordance with SB 1241 the City will amend the Safety Element of the General Plan to include analysis and policies regarding fire hazards and impacts and mitigation for housing in the City.</p> <p>d. In accordance with California Government Code § 65302 (h), amend various sections of the in General Plan to incorporate goals, policies and objectives related to environmental justice.</p>	<p>Objective: Compliance with State law to ensure general plan consistency.</p> <p>Responsibility: Planning Director and City Council</p> <p>Funding: Grant funding if available</p> <p>Timeframe: Sierra County is conducting multi-jurisdictional update to their 2012 Local Hazard Mitigation Plan (LHMP) which is anticipated to be adopted by 2026. Pending grant funding availability and when the LHMP is actually adopted, the City plans to update the safety element by December 2027.</p> <p>Compliance Evaluation: State Mandated</p>
<p>REVISED PROGRAM 3-3-3, Floodplain Mitigation Program: Continue to collaborate with FEMA and others to update flood maps to identify residential development constraints throughout the City.</p>	<p>Objective: Improve future affordable housing development opportunities in Loyalton by defining areas that can be developed with affordable housing.</p> <p>Responsibility: City Council. City Clerk</p> <p>Funding: General Fund and Grants</p> <p>Timeframe: Complete mapping by 2026 and develop new programs that will help mitigate flooding and reduce constraints to housing development throughout the City.</p> <p>Compliance Evaluation: Voluntary</p>
<p>PROGRAM 3-3-4, Lot Split Program: The City shall encourage the development of Residential Multiple Family R-2 Zoned sites on all parcels listed in Figure 4-4 (Assessor’s Parcels 017-050-001 and 017-066-008) of this</p>	<p>Objective: Development of a high-density housing project that produces at least 2 lower</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>Housing Element, by waiving subdivision, lot line adjustment and lot merger applications and expediting approval of these applications to create separate parcels of at least 0.5 acres to develop higher density residential development. The instrument used to accomplish this shall include assured access to City Streets to the R-2 zoned portion of the site. The City’s Website shall include mapping and related information to market this program to property owners and future developers.</p>	<p>income housing units during the 7th RHNA Planning Cycle.</p> <p>Responsibility: Planning Director and City Council.</p> <p>Funding: General Fund</p> <p>Timeframe: Update City’s website with information upon adoption of the housing element.</p> <p>Compliance Evaluation: Voluntary</p>
<p>REVISED PROGRAM 3-3-5, Accessory Dwelling Marketing and Facilitation Program: The City will create a public outreach and information program to increase production of affordable ADUs. This will include developing outreach material for public dissemination, including updates to the City’s website and information at City Hall. This program will include evaluating the feasibility of reducing permit fees, incentivizing ADUs reserved for lower-income families.</p> <p>Additionally, the City will update the Zoning Code as necessary throughout the planning period to maintain compliance with State ADU law.</p>	<p>Objective: Development of 4 accessory dwelling units, 2 of which will be occupied by lower income families.</p> <p>Responsibility: Planning Director and City Council.</p> <p>Funding: General Fund</p> <p>Quantifier: Add 4 housing units by 2029</p> <p>Timeline: The City will create a public outreach and information program by June 2026. Amend the Zoning Code as necessary throughout the planning period to maintain compliance with State ADU law.</p>
<p>NEW PROGRAM 3-3-6, Accessory Dwelling Unit Master Plan Program: The City will partner with the Regional Partnership for Achievable Housing Program with Sierra County and others to provide master plans for constructing new accessory dwelling units.</p> <p>https://www.sierracounty.ca.gov/794/Affordable-Housing-Master-Plans</p> <p>Plans will be provided through this program at a cost of \$1,200 to incentivize development of ADUs at market rental rates. The City will provide these plans at no cost to property owners that reserve rental rates at lower-income rental rates for a minimum 50 years (maximum 2 units per year).</p>	<p>Responsibility: Planning Director and City Council.</p> <p>Funding: General Fund</p> <p>Quantifier: Add 4 ADUs, 2 of which will be reserved for lower income families by 2029</p> <p>Timeline: Provide master ADU plans by June 2026.</p>
<p>NEW PROGRAM 3-3-7, Increase Workforce and Affordable Housing Supply: The City shall actively partner with property owners, non-profit and for-profit developers, and other public agencies to develop affordable housing, including the following:</p>	<p>Objective: Create at least 50 units of housing, of which at least 1 low- and 1 very low-income housing units.</p> <p>Responsible Agency: City Council, Sierra County Board of Supervisors, City and County Planning Directors, Sierra County Local Agency Formation Commission</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>a. Work with the Sierra County to expand housing both inside and outside the City’s boundaries where water and sewer service is available and of sufficient capacity.</p> <p>b. To the extent the City has resources, support Sierra County’s efforts to improve the City’s public water and sewer systems to increase capacity for increased housing production.</p> <p>c. Amend General Plan Land Use Map for Assessor’s Parcel No 016-040-080 on 10.97 acres from Low Density Residential to Medium Density Residential to coincide with Sierra County’s MUR/R-3 Zoning for this property. This would produce up to 131 dwellings based on maximum density allowed for the City and the County.</p>	<p>Timeframe: As cross-referenced to actions:</p> <p>a. Annual coordination with Sierra County.</p> <p>b. Upon the City completing repairs to water system that results increased housing capacity – Ongoing.</p> <p>c. Coincide with this Housing Element Update by December 2024.</p> <p>Funding: General Fund Grants</p>
<p>OBJECTIVE 4-1: Preserve existing neighborhoods.</p>	
<p>REVISED POLICY 4-1-1: Protect existing stabilized residential neighborhoods by assisting low-income homeowners to repair and rehabilitate their homes</p>	
<p>PROGRAM 4-1-1, Market Rate Housing Program: The City will encourage the production of market-rate rental and ownership housing for moderate- and above moderate-income households through its land development policies.</p>	<p>Objective: Construct at least 4 new housing units during the 7th RHNA Planning Cycle.</p> <p>Responsibility: Planning Director and City Council</p> <p>Funding: General Fund</p> <p>Timeline: Implement immediately to produce two new moderate and above moderate income housing units by June 2029.</p> <p>Compliance Evaluation: Voluntary</p>
<p>REVISED PROGRAM 4-1-2, Housing Rehabilitation Program: The City shall promote rehabilitation of existing substandard housing by distributing information on the U.S. Department of Agriculture Rural Development Single Family Housing Rehabilitation Program, which provides up to \$50,000 in grants to residents of Sierra County to seek housing grants, loans and programs that support housing rehabilitation. The City will also partner with local non-profit organizations to distribute this information widely through the city:</p> <p>https://www.rd.usda.gov/programs-services/single-family-housing-programs/single-family-housing-repair-loans-grants-9</p>	<p>Objective: Rehabilitate at least 4 housing units for residential housing occupancy during the 7th RHNA Cycle.</p> <p>Responsibility: City Council</p> <p>Funding: USDA Federal Grant Funding</p> <p>Timeline: Maintain information on the City’s Website. Coordinate with local nonprofits at least twice during the planning period.</p> <p>Quantifier: Two homes rehabilitated in Loyalton by 2029.</p> <p>Compliance Evaluation: Voluntary</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
REVISED POLICY 4-1-2: Maintain a code enforcement to address unsafe housing.	
<p>REVISED PROGRAM 4-1-3, Code Enforcement Funding: Continue to seek grant funding to support an enhanced Code Enforcement Program.</p>	<p>Objective: Two vacant homes rehabilitated for occupancy by 2029.</p> <p>Responsibility: Building Inspector and City Council</p> <p>Funding: General Fund</p> <p>Timeline: Evaluate feasibility of securing grant funding for enhancing code enforcement or coordinating a program with Sierra County to provide code enforcement services by 2027.</p> <p>Compliance Evaluation: State Mandated</p>
<p>PROGRAM 4-1-4, Housing Inspection Program: Maintain operation of a housing inspection program through the Plumas County Community Development Commission (PCCDC). Under the program, a code enforcement officer is designated to systematically/annually inspect all Section 8 rental housing and apartments and to issue reports on conditions in violation of current Health and Safety Codes. Where necessary work is extensive, implement an established rehabilitation program to correct the deficiencies.</p>	<p>Objective: Maintain and/or enhance an adequate Housing Inspection Program for Section 8 families in the City.</p> <p>Responsibility: City and PCCDC</p> <p>Funding: Section 8 Housing Program</p> <p>Timeline: Ongoing</p> <p>Compliance Evaluation: Voluntary</p>
<p>PROGRAM 4-1-5, Housing Conditions Survey: To the extent the City has resources, to ensure the City has an accurate percentage of the homes in need of rehabilitation and replacement, the City will complete a Housing Conditions Survey in older neighborhoods and neighborhoods with lower median incomes, to evaluate rehabilitation need. Based on findings of the focused evaluation, the City will identify measures to encourage housing preservation, conservation, and acquisition rehabilitation, and mitigate potential costs, displacement and relocation impacts on residents. These measures may include, but are not limited to:</p> <ul style="list-style-type: none"> • Streamline permit review for home repairs on housing units identified during the conditions survey. • Seek funding to offer relocation assistance to low-income tenants or owners displaced during rehabilitation efforts. 	<p>Objective: Conservation of 10 percent of the housing stock to prevent displacement.</p> <p>Responsibility: City and PCCDC</p> <p>Funding: Grants and/or General Fund</p> <p>Timeline: Complete a Housing Conditions Survey by December 2025 and determine next steps by June 2026.</p> <p>Compliance Evaluation: Voluntary</p>
POLICY 4-1-3: Promote energy conservation activities in all residential neighborhoods.	
<p>REVISED PROGRAM 4-1-5, Energy Conservation Program: The City will promote several current ongoing energy conservation programs offered to Loyalton residents, including the Home Energy Assistance Program and the free</p>	<p>Objective: Support weatherization/energy conservation program access to City residents and increase the number of energy efficient retrofits by</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>Home Weatherization Improvement Program (provided by the Plumas County Community Development Commission) and the Energy Rate Reduction Program (provided by PG&E). Promotion will include posting these programs on the City Website, providing program brochures at City Hall to the public and at public meetings.</p>	<p>7 homes during the 7th RHNA Planning Cycle. Responsibility: City staff and City Council Funding: General Fund Timeline: Maintain website posting and copies of information made available to the public at City Hall as ongoing. Compliance Evaluation: Voluntary</p>
<p>PROGRAM 4-1-6, Title 24 Energy Code Administration: The City will continue to enforce the State of California’s Title 24 energy requirements. Title 24 energy requirements define construction standards that promote energy conservation.</p>	<p>Objective: Maintain an adequate energy code enforcement program. Responsibility: Building Inspector City Council Funding: General Fund Timeline: Ongoing Compliance Evaluation: State Mandated</p>
<p>OBJECTIVE 4-2: Preserve, rehabilitate and maintain existing housing stock in the City of Loyalton.</p>	
<p>POLICY 4-2-1: Provide technical and financial assistance to eligible homeowners and residential property owners to rehabilitate existing dwelling units through grants or low interest loans. To the extent possible, housing rehabilitation funds should be used first to correct health and safety code violations.</p>	
<p>REVISED PROGRAM 4-2-1, Housing Rehabilitation/ Code Enforcement Coordination Program: The City shall promote rehabilitation of existing substandard housing by distributing information on the U.S. Department of Agriculture Rural Development Single Family Housing Rehabilitation Program, which provides up to \$50,000 in grants to residents of Sierra County to seek housing grants, loans and programs that support housing rehabilitation. The City will also partner with local non-profit organizations to distribute this information widely through the city: https://www.rd.usda.gov/programs-services/single-family-housing-programs/single-family-housing-repair-loans-grants-9</p>	<p>Objective: Support use of the USDA housing rehabilitation program for Loyalton residents with the goal of rehabilitation of at least 2 substandard housing units during the 7th RHNA Planning Cycle. Responsibility: Planning Director and City Council Funding: General Fund Timeline: Aim to have first substandard unit rehabilitated by June 2026. Coordinate with local nonprofits at least twice during the planning period. Compliance Evaluation: Voluntary</p>
<p>GOAL 5: Provide housing free from discrimination.</p>	
<p>OBJECT 5-1: Eliminate housing discrimination.</p>	
<p>POLICY 5-1-1: Support fair housing and equal housing opportunity laws.</p>	
<p>REVISED PROGRAM 5-1-1, Assistance to public regarding housing and housing discrimination and Affirmatively Furthering Fair Housing: The City will</p>	<p>Objective: Reduction in housing discrimination and more inclusive communities</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>continue to serve as liaison between the public and appropriate agencies in matters concerning housing discrimination. The City will promote equal housing opportunities through the posting of information and distribution of literature at City buildings. The City will refer discrimination complaints to Legal Services of Northern California (LSNC) and the State Fair Employment and Housing Commission.</p> <p>The City will develop a plan to Affirmatively Further Fair Housing (AFFH). The AFFH Plan shall take actions to address significant disparities in housing needs and in access to opportunity for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics protected by the California Fair Employment and Housing Act (Part 2.8 (commencing with Section 12900) of Division 3 of Title 2), Section 65008, and any other state and federal fair housing and planning law.</p> <p>Specific actions may include:</p> <ul style="list-style-type: none"> • Utilize community Development Block Grant funds for fair housing enforcement, education, and technical assistance activities. • Facilitate public education and outreach by creating informational flyers on fair housing that will be made available at public counters, libraries, and on the City’s website. City Council meetings will include a fair housing presentation at least once per year • Actively recruit residents from neighborhoods of concentrated poverty to serve or participate on boards, committees, and other local government bodies. • Ensure environmental hazards are not disproportionately concentrated in low-income communities of color. • To the extent the City has resources, develop a proactive code enforcement program that holds property owners accountable and proactively plans for resident relocation, when necessary. <p><i>Refer to Table 4-13 for a listing of other programs that will be implemented to address fair housing issues.</i></p>	<p>Responsibility: City Clerk</p> <p>Funding: General Fund</p> <p>Timeframe: Create and implement AFFH plan by September 2027.</p> <p>Compliance Evaluation: State Mandated</p>
<p>REVISED PROGRAM 5-1-2, Reasonable Accommodation Regulations: Regularly monitor the City’s ordinances, codes, policies, and procedures to ensure that they comply with the “reasonable accommodation” for disabled provisions.</p>	<p>Objective: Ensure compliance with reasonable compliance laws.</p> <p>Responsibility: Planning Director and City Council</p> <p>Funding: General Fund</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
	<p>Timeline: Ongoing</p> <p>Compliance Evaluation: State Mandated</p>
<p>PROGRAM 5-1-3, Post EESC Information: The City will maintain posting of Equal Employment Opportunity Commission (EEOC)-generated brochures and leaflets at City offices, the public library and police stations for discrimination complaints.</p>	<p>Objective: Ensure compliance with EESC laws.</p> <p>Responsibility: Planning Director and City Clerk</p> <p>Funding: General Fund</p> <p>Timeframe: Ongoing and updated as EEOC information is updated.</p> <p>Compliance Evaluation: State Mandated</p>
<p>PROGRAM 5-1-4, Translation Services: The City will develop and administer a translation services program that offers accessibility accommodations to ensure equal access to all programs and activities offered by the City/State, regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics. This will include offering translation services for all public meetings and offering accessibility accommodations.</p>	<p>Objective: Ensure compliance with California Government Code Section 11135.</p> <p>Responsibility: Planning Director and City Clerk</p> <p>Funding: General Fund</p> <p>Timeframe: Ongoing and updated as EEOC information is updated.</p> <p>Compliance Evaluation: State Mandated</p>
<p>GOAL 6: Encourage and enhance coordination.</p>	
<p>OBJECTIVE 6-1: Assist the Plumas County Community Development Commission to meet the growing demand for public housing units and rental assistance through the voucher programs.</p>	
<p>POLICY 6-1-1: Continue to support the efforts of the Plumas County Community Development Commission in its administration of certificates and vouchers.</p>	
<p>REVISED PROGRAM 6-1-1, Expansion of Section 8 Housing Vouchers: The City shall continue to support the Plumas County Community Development Commission (PCCDC) to maintain the Housing Choice Vouchers (Section 8) for City residents and will add information regarding this program to the City’s Website. In partnership with the PCCDC, and potentially with Sierra County, the City, will implement a Housing Choice Voucher (Section 8) education program to share information about the program with rental property owners and managers and hold trainings on avoiding discriminatory practices based on income or other protected classes. To the extent the City has resources, the City will support the County’s efforts to review available funding opportunities annually and create incentives for participating property owners as funds become available. Also, to the extent the City has resources, the City will support Sierra County’s efforts to distribute this information to property owners and managers to</p>	<p>Objective: Expand Section 8 Vouchers to at least 4 qualifying families in Loyalton during the 7th RHNA Planning Cycle.</p> <p>Responsibility: Plumas County Community Development Commission and City Council</p> <p>Funding: General Fund</p> <p>Timeline: Ongoing, add information on website by December 2024. Annually reach out to Sierra County to offer support in County-wide public information efforts for the Section 8 Housing Voucher program.</p> <p>Compliance Evaluation: Voluntary</p>

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Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
facilitate mobility opportunities for lower-income households throughout the county.	
OBJECTIVE 6-2: Maximize coordination and cooperation among housing providers and program managers.	
POLICY 6-2-1: Reach out to non-profit corporations in the development of affordable housing.	
See Programs 1-3-1 and 1-3-2	
The following are new goals, objectives, policies, and programs to this Housing Element Update:	
GOAL 7: Discourage housing discrimination.	
OBJECTIVE 7-1: The City will not allow discrimination to interfere with the attainment of its housing goals and objectives and will strive to remove barriers to fair housing by and assuring affirmatively further fair housing for all residents consistent with local, state and federal law.	
POLICY 7-1-1: The City shall further the cause of fair housing and encourage compliance with fair housing laws.	
POLICY 7-1-2: The City will promote housing opportunities for all persons, regardless of race, color, national origin, ancestry, religion, disability, source of income, gender/gender identity, sexual orientation, marital status and familial status.	
POLICY 7-1-3: The City will work to educate the community about fair housing, housing programs and housing assistance available to the public.	
POLICY 7-1-5: The City will strive to reduce barriers to fair housing, such as increasing investing in infrastructure that supports additional rental housing, improving active transportation, and increasing access to telecommunications.	
PROGRAM 7-1-1: Housing Discrimination. The City will direct persons with complaints of housing discrimination to the appropriate state and federal agencies that handle such complaints. The City will continue to make literature available on housing discrimination and fair housing resources at the City Hall, City website and other areas in which the public gathers information.	Objective: Ensure that any persons subjected to any housing discrimination shall be provided with a conduit to eliminate this discrimination. Responsible Agency: District Office of Fair Employment and Housing Timeframe: Ongoing Funding: Grants, General Fund
PROGRAM 7-1-2: Furthering Fair Housing. The City will disseminate fair housing information in English and Spanish at appropriate public locations and events. The City will work with other local agencies and service providers to include fair housing information in appropriate format within their facilities. Specific actions will include:	Objective: To promote equal housing opportunity access including information in both English and Spanish. Responsible Agency: City Clerk and Planning Offices Timeframe: Annually, Set Up Protocol for referring complaints to California Rural Legal

*Estimate of Contract Planner to conduct work. Council may wish to go out for RFP for this work.

Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>a. Refer interested persons to the California Fair Housing and Employment Council.</p> <p>b. Facilitate public education and outreach by creating informational flyers on fair housing in English and Spanish that will be available to public counters, libraries, and on the City’s website. Board of Supervisor meetings will include a fair housing presentation at least once per year.</p> <p>c. Collaborate with the Plumas County Community Development Commission (PCCDC) on an annual basis to explore pathways to increase the number of property owners that accept Housing Choice Vouchers in high and highest resource areas and make brochures and other materials available at City Hall and on the City’s website.</p> <p>d. Continue providing tenant-landlord dispute resolution information and literature on housing discrimination and fair housing resources at the City Hall, on the City’s website, and other areas in which the community gathers information.</p> <p>e. Establish a protocol and maintain processes of referring housing discrimination complaints to the appropriate state and federal agencies and refer all fair housing complaints to service providers including California Rural Legal Assistance.</p> <p>f. Refer to Program 6-1-1 regarding expanding Section 8 Vouchers for Loyalton residents.</p> <p><i>Refer to Table 4-13 for a listing of other programs that will be implemented to address fair housing issues.</i></p>	<p>Assistance by June 2026.</p> <p>Funding: General Fund</p>

*Estimate of Contract Planner to conduct work. Council may wish to go out for RFP for this work.

Table 8-1. Goals, Objectives, Policies and Programs (2024-2029)

Goals / Objectives / Policies / Programs	Responsibility / Funding / Timing
<p>PROGRAM 7-1-3: Reduce Barriers to Fair Housing. To the extent resources are available, the City will reduce key barriers to fair housing identified in the Fair Housing Analysis of this Element including implementing the following programs:</p> <p>a. Review funding opportunities annually and pursue funding as available to invest in sewer, stormwater, active transportation, and park infrastructure, such as sidewalks and/or accessible playground equipment.</p> <p>b. Facilitate a meeting or other coordination between the City, demand response transit service non-profits, community service providers, and local school leadership to assess the need for improved transit options, including access for students.</p> <p>c. Review funding opportunities and apply as opportunities are available in order to provide subsidies for telecommunications access or install infrastructure to increase availability and reliability of telecommunications infrastructure across the county.</p> <p>d. Coordinate with Northern Sierra Air Quality Management District to conduct outreach about available grant and incentive programs.</p> <p><i>Refer to Table 4-13 for a listing of other programs that will be implemented to address fair housing issues.</i></p>	<p>Objective: As cross-referenced to above referenced programs:</p> <p>a. To the extent funding is available, fund one project annually.</p> <p>b. Improve active transportation to residents.</p> <p>c. Increase telecommunications access to at least 30 residents every year.</p> <p>d. Connect with at least 20 residents during the planning period.</p> <p>Responsible Agency: As cross-referenced to above referenced programs:</p> <p>a. City Council and City Clerk</p> <p>b. City Council, City Clerk, City Planner</p> <p>c. City Council</p> <p>d. City Clerk and City Council</p> <p>Timeframe: Annual review for each identified program.</p> <p>Funding: Grants, General Fund</p>
GOAL 8: Reduce Hazards to Vulnerable Communities	
OBJECTIVE 8-1: The City will strive to reduce and mitigate the impacts of fire and flooding on vulnerable communities in the City.	
POLICY 8-1-1: The City will use General Plan and Zoning regulations for density decisions, unless these are in conflict with state and federal Law.	
POLICY 8-1-2: To the extent resources are available, the City will monitor changes in state and federal law and amend its housing and zoning regulations and procedures to comply.	
REFER TO PROGRAM 1-3-4, Annual Housing Element and General Plan Review and Report	

*Estimate of Contract Planner to conduct work. Council may wish to go out for RFP for this work.

From: Sue McIlravy <councilwomansmcilravy@gmail.com>
Sent: Tuesday, September 9, 2025 8:54 AM
To: shawn heywood
Cc: Kathy LeBlanc; Robert DeMartini
Subject: Re: Surplus Fire Engine

Thanks we will get it on agenda

On Tue, Sep 9, 2025, 6:28 AM shawn heywood <heywoodshawn@gmail.com> wrote:
Good morning here is the information for the surplus fire engine we would like to sell.

2000 Pierce Dash Fire Engine,
manufacture date 07/98
VIN# 4P1CT02S5WA000680
1500 GPM pump
750 gallons
134K miles
Automatic/Detroit Diesel 60 Series

Other Misc
Runs and Drives Good
Pumps good, passed last test
Comes with ladders and draft hose
Master Stream on top
Tilt Cab, Tilt Ladders
Good Batteries and Tires
Overall good paint and body

does have some dash gauge issues, power cuts in and out to some of the gauges
This Engine Did not come with A/C

--

Shawn Heywood
Fire Chief, City of Loyalton
530-277-2013
heywoodshawn@gmail.com



9:03 AM
08/20/25
Accrual Basis

City of Loyaiton
Bills Paid
June 12 through August 12, 2025

Type	Date	Num	Name	Memo	Amount
General Funds					
Cash Drawer					
Check	06/19/2025	9556	Kathy LeBlanc (Petty Cash)	To make change and reimburse petty cash	326.60
Total Cash Drawer					326.60
Enterprise Loan MM 0559					
Check	06/30/2025			Service Charge	-2.00
Check	07/31/2025			Service Charge	-2.00
Total Enterprise Loan MM 0559					-4.00
General Checking 1956- NEW					
Liability Check	06/16/2025	E-pay	Employment Development Department	69817369 QB Tracking # -1799906666	-141.78
Liability Check	06/16/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -1799890666	-1,174.36
Liability Check	06/16/2025	E-pay	Employment Development Department	69817369 QB Tracking # -1799877666	-126.98
Bill Pmt -Check	06/16/2025	9554	Jefferson Supply Company		-1,326.77
Paycheck	06/19/2025	9550	LeBlanc, Katherine L		-760.40
Paycheck	06/19/2025	9551	Loneragan, Greg		-1,161.54
Paycheck	06/19/2025	9552	McGarity, Billy R		-1,848.49
Paycheck	06/19/2025	9553	Whitley, Kirsten A		-397.11
Bill Pmt -Check	06/19/2025	9555	Kathy LeBlanc	Mileage Reimbursement	-277.90
Check	06/19/2025	9556	Kathy LeBlanc (Petty Cash)	Petty Cash	-326.60
Bill Pmt -Check	06/20/2025	9610	Alliant Insurance Services, Inc.	CRIME0708 / CL142052	-3,489.00
Bill Pmt -Check	06/20/2025	9611	S.C O R E	Down Payment on Liability Premium	-10,000.00
Bill Pmt -Check	06/20/2025	9612	SVHC	1100	-384.32
Check	06/30/2025	9558	USPS	Postage	-189.28
Check	06/30/2025	9569	Greg Loneragan Reimbursement	Reimbursement for Supplies Purchased	-129.44
Bill Pmt -Check	06/30/2025	9570	Gary Price	Planning Support Services May 1-June 1	-660.00
Bill Pmt -Check	06/30/2025	9571	Intermountain Disposal, Inc.	Garbage Disposal	-118.50
Bill Pmt -Check	06/30/2025	9572	Pinney Bowes Lease	3/30/25-6/29/25	-191.96
Bill Pmt -Check	06/30/2025	9573	Silver State Analytical Laboratories, Inc		-497.00
Bill Pmt -Check	06/30/2025	9574	SVHC	1100	-1,181.56
Bill Pmt -Check	06/30/2025	9575	Thatcher Company	Chorine	-10,746.91
Bill Pmt -Check	06/30/2025	9576	USA Blue Book		-583.89
Liability Check	06/30/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -15689306666	-137.76
Bill Pmt -Check	06/30/2025	9581	Liberty Utilities-2050 (206 Front)	206 Front St.	-445.13
Bill Pmt -Check	06/30/2025	9582	Liberty Utilities-2120 (Park Well)	105 Beckwith Park Well	-7,927.79
Bill Pmt -Check	06/30/2025	9583	Liberty Utilities-2737 (Main St Lights)	511 Main St.	-66.54
Bill Pmt -Check	06/30/2025	9584	Liberty Utilities-4602 (3rd St Well)	701 3rd St. Unit Pmp	-27.76
Bill Pmt -Check	06/30/2025	9585	Liberty Utilities-5350 (Railroad)	70 Railroad Ave.	-27.07
Bill Pmt -Check	06/30/2025	9586	Liberty Utilities-6889 (LL Field)	105 Beckwith Rd. LL Field	-97.90
Bill Pmt -Check	06/30/2025	9587	Liberty Utilities-7521 (Street Lights)	ST LGTS UNIT BC 37	-3,681.74
Bill Pmt -Check	06/30/2025	9588	Liberty Utilities-9425 (Fire SB)	512 Longhorn Dr	-251.72
Bill Pmt -Check	06/30/2025	9589	Pinney Bowes Inc Purchase Power	8000-9000-0953-9911	-201.21
Bill Pmt -Check	06/30/2025	9590	Sierra Booster	Advertisement	-70.00
Bill Pmt -Check	06/30/2025	9591	Silver State Analytical Laboratories, Inc		-274.00
Bill Pmt -Check	06/30/2025	9592	Venzon Wireless	370745244-000001	-38.01
Bill Pmt -Check	06/30/2025	9593	Xerox Corporation	951429299	-238.27
Check	06/30/2025		Plumas Bank-Vendor	Charge Back Check and Fee	-171.38
Check	06/30/2025			Service Charge	-2.00
Paycheck	07/01/2025	9559	Dines, Joseph D		-138.52
Paycheck	07/01/2025	9561	LeBlanc, Katherine L		-138.52
Paycheck	07/01/2025	9563	McIlravy, Susan L		-138.52
Paycheck	07/01/2025	9564	Meriton, William J		-138.52
Paycheck	07/01/2025	9560	Gerow, Jerry C		-138.52
Paycheck	07/01/2025	9562	Markum, Joy L		-138.52

9:03 AM
 08/20/25
 Accrual Basis

Type	Date	Num	Name	Memo	Amount
Check	07/01/2025	9565	Patsy Jardin Retiree	July 2025 Pension	-2,306.13
Check	07/01/2025	9566	John Cussins Retiree	July 2025 Pension	-1,414.06
Check	07/01/2025	9567	Donald Yegge Retiree	July 2025 Pension	-619.76
Check	07/01/2025	9568	Onville McGarity Retiree	July 2025 Pension	-323.85
Liability Check	07/01/2025	E-pay	Employment Development Department	69817369 QB Tracking # -623367174	-143.09
Liability Check	07/01/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -623333174	-1,178.20
Liability Check	07/01/2025	E-pay	Employment Development Department	69817369 QB Tracking # -623321174	-15.14
Bill Pmt -Check	07/01/2025	9599	Bank of America	5472064000010235 Paid Online	-2,872.63
Bill Pmt -Check	07/01/2025	9600	AT&T Fire Landline BAN 9343	BAN 9391059343	-33.08
Bill Pmt -Check	07/01/2025	9601	AT&T Fire Pager BAN 54523	BAN 9391054523	-31.58
Bill Pmt -Check	07/01/2025	9602	Chris Robles	AT&T Sewer BAN 54522	-232.50
Bill Pmt -Check	07/01/2025	9603	Empire CAT	Technical Support and Computer Work	-667.29
Bill Pmt -Check	07/01/2025	9604	Liberty Utilities-4750 (School St)	3987982	-863.30
Bill Pmt -Check	07/01/2025	9605	Plumas-Sierra Rural Electric-17386	605 School St.	-6,894.99
Bill Pmt -Check	07/01/2025	9607	Plumas-Sierra Rural Electric-2941	403 Poole Ln	-91.42
Bill Pmt -Check	07/01/2025	9608	Porter Simon Professional Services	Sewer Plant	-109.00
Bill Pmt -Check	07/01/2025	9609	Plumas-Sierra Telecomm. - Fire	Broadband	-985.74
Bill Pmt -Check	07/01/2025	9639	Liberty Utilities-6673 (Pavillion)	92132-13200M	-60.00
Bill Pmt -Check	07/01/2025	9643	Pitney Bowes Inc Purchase Power	Broadband	-59.14
Bill Pmt -Check	07/01/2025	9644	S.C.O.R.E.	105 Beckwith Rd.	-229.21
Bill Pmt -Check	07/01/2025	9645	Silver State Analytical Laboratories, Inc	8000-9000-0953-9911	-20,219.62
Bill Pmt -Check	07/01/2025	9646	Verizon Wireless	Month 1 Installment and Workmans Comp. QTR 1	-120.00
Bill Pmt -Check	07/01/2025	9647	Xerox Corporation	Park Well	-38.01
Liability Check	07/02/2025	E-pay	US Treasury-941	951429299	-239.88
Liability Check	07/02/2025	E-pay	Employment Development Department	94-6000364 QB Tracking # -468017174	-2,947.44
Paycheck	07/03/2025	9577	LeBlanc, Katherine L	69817369 QB Tracking # -467848174	-1,094.09
Paycheck	07/03/2025	9578	Lonegan, Greg		-859.00
Paycheck	07/03/2025	9579	McGarity, Billy R		-1,136.51
Paycheck	07/03/2025	9580	Whitley, Kirsten A		-1,848.49
Liability Check	07/14/2025	E-pay	Employment Development Department	69817369 QB Tracking # 1660665826	-143.09
Liability Check	07/14/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # 1660690826	-1,180.92
Check	07/14/2025	9598	Liberty Utilities-6673 (Pavillion)	105 Beckwith Rd	-0.36
Paycheck	07/17/2025	9596	McGarity, Billy R		-6.71
Paycheck	07/17/2025	9594	LeBlanc, Katherine L		-1,774.74
Paycheck	07/17/2025	9595	Lonegan, Greg		-732.95
Paycheck	07/17/2025	9597	Whitley, Kirsten A		-1,311.68
Bill Pmt -Check	07/18/2025	9629	High Sierra Gas LLC	1065.8 Gallons @ \$2.65	-337.08
Bill Pmt -Check	07/18/2025	9630	Intermountain Disposal, Inc.	Garbage Disposal	-3,042.12
Bill Pmt -Check	07/18/2025	9631	Silver State Analytical Laboratories, inc	Testing	-118.50
Bill Pmt -Check	07/18/2025	9632	Western Nevada Supply	34860	-898.00
Check	07/24/2025	9613	Mollravy, Susan L - Reimbursement	Reimbursement for purchases made on behalf of the city	-747.39
Check	07/24/2025	9614	Greg Lonegan Reimbursement	Reimbursement for parts purchased	-241.08
Liability Check	07/24/2025	E-pay	Employment Development Department	69817369 QB Tracking # -1328512470	-34.42
Liability Check	07/29/2025	E-pay	Employment Development Department	94-6000364 QB Tracking # -1328495470	-352.15
Liability Check	07/29/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -1505640666	-468.00
Liability Check	07/29/2025	E-pay	Employment Development Department	94-6000364 QB Tracking # -1505605666	-145.61
Liability Check	07/29/2025	E-pay	Employment Development Department	69817369 QB Tracking # -1505589666	-1,267.76
Liability Check	07/29/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -1504234666	-0.52
Check	07/30/2025	9633	USPS	Postage	-137.66
Paycheck	07/31/2025	9615	LeBlanc, Katherine L		-203.13
Paycheck	07/31/2025	9616	Lonegan, Greg		-975.77
Paycheck	07/31/2025	9617	McGarity, Billy R		-1,286.65
Paycheck	07/31/2025	9618	Whitley, Kirsten A		-1,743.24
					-475.60

City of Loyalton
Bills Paid

June 12 through August 12, 2025

Type	Date	Num	Name	Memo	Amount
Paycheck	07/31/2025	9619	Dimes, Joseph D		-138.53
Paycheck	07/31/2025	9621	LeBlanc, Katherine L		-138.52
Paycheck	07/31/2025	9623	McIlravy, Susan L		-138.53
Paycheck	07/31/2025	9624	Merton, William J		-138.53
Paycheck	07/31/2025	9620	Gerow, Jerry C		-138.53
Paycheck	07/31/2025	9622	Markum, Joy L		-138.53
Check	07/31/2025	9634	Greg Loneragan Reimbursement	Reimbursement for Tools and Equipment	-488.55
Bill Pmt -Check	07/31/2025	9652	AT&T Fire Landline BAN 9343	BAN 9391059343	-33.08
Bill Pmt -Check	07/31/2025	9653	AT&T Fire Pager BAN 54523	BAN 9391054523	-31.58
Bill Pmt -Check	07/31/2025	9654	AT&T Sewer BAN 54522	BAN 9391054522	-65.52
Bill Pmt -Check	07/31/2025	9655	Chris Robles	City Website Work	-75.00
Bill Pmt -Check	07/31/2025	9656	Empire CAT	70RZ272 Generator Maintenance Work	-667.29
Bill Pmt -Check	07/31/2025	9657	L. N. Curtis & Sons	Fire Department Supplies	-601.48
Bill Pmt -Check	07/31/2025	9658	Liberty Utilities-4750 (School St)	605 School St	-1,605.17
Bill Pmt -Check	07/31/2025	9659	Plumas-Sierra Rural Electric-17386	403 Poole Ln	-5,996.25
Bill Pmt -Check	07/31/2025	9660	Plumas-Sierra Rural Electric-2941	Sewer Plant	-91.42
Bill Pmt -Check	07/31/2025	9661	Plumas-Sierra Telecomm.	Broadband	-109.00
Bill Pmt -Check	07/31/2025	9662	Plumas-Sierra Telecomm. - Fire	Broadband	-60.00
Bill Pmt -Check	07/31/2025	9663	Porter Simon Professional Services	92132-13200M	-644.00
Bill Pmt -Check	07/31/2025	9664	Silver State Analytical Laboratories, Inc	Testing	-967.00
Bill Pmt -Check	07/31/2025	9665	SVHC	1100	-173.32
Check	07/31/2025		Bank of America	5472064000010235	-3,962.06
Check	07/31/2025		Burton's Fire	Service Charge	-2.00
Bill Pmt -Check	07/31/2025	9666	Patsy Jardin Retiree	August 2025 Pension	-1,347.97
Check	08/01/2025	9625	John Cussins Retiree	August 2025 Pension	-2,306.13
Check	08/01/2025	9626	Donald Yegge Retiree	August 2025 Pension	-1,414.06
Check	08/01/2025	9627	Orville McGarity Retiree	August 2025 Pension	-619.76
Check	08/01/2025	9628	Liberty Utilities- 2050 (206 Front)	206 Front	-323.85
Bill Pmt -Check	08/04/2025	9635	Liberty Utilities- 2120 (Park Well)	105 Beckwith Park Well	-411.41
Bill Pmt -Check	08/04/2025	9636	Liberty Utilities-2737 (Main St L'ghts)	511 Main St. ST LGHTS	-7,701.44
Bill Pmt -Check	08/04/2025	9637	Liberty Utilities-4602 (3rd St Well)	701 3rd St UNIT PMP	-33.48
Bill Pmt -Check	08/04/2025	9638	Liberty Utilities-6889 (LL Field)	105 Beckwith Rd. LL Field	-430.85
Bill Pmt -Check	08/04/2025	9640	Liberty Utilities-7521 (Street Lights)	ST LGTS UNIT BC 37	-47.32
Bill Pmt -Check	08/04/2025	9641	Liberty Utilities-9425 (Fire SB)	512 Longhorn Dr.	3,681.74
Bill Pmt -Check	08/04/2025	9642	Employment Development Department	69817369 QB Tracking # -964402666	-221.37
Liability Check	08/11/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -964387666	-156.99
Liability Check	08/11/2025	E-pay	Employment Development Department	69817369 QB Tracking # -964379666	-1,238.74
Liability Check	08/11/2025	E-pay	Employment Development Department		-0.34
Total General Checking 1956- NEW					-152,130.45
Total General Funds					-151,807.85
TOTAL					-151,807.85

City of Loyaltyon
Bills Paid
August 13 through September 10, 2025

Type	Date	Num	Name	Memo	Amount
General Funds					
Enterprise Loan MM 0559					
Check	08/31/2025			Service Charge	-2.00
Total Enterprise Loan MM 0559					
General Checking 1956- NEW					
Paycheck	08/14/2025	9648	LeBlanc, Katherine L		-721.78
Paycheck	08/14/2025	9649	Loneragan, Greg		-1,361.72
Paycheck	08/14/2025	9650	McGarity, Billy R		-1,899.28
Paycheck	08/14/2025	9651	Whitley, Kirsten A		-318.61
Bill Pmt -Check	08/16/2025	9687	Sierra Valley Mobile Repair	BAN 9391059343	-888.90
Bill Pmt -Check	08/22/2025	9689	AT&T Fire Landline	BAN 9391054523	-31.25
Bill Pmt -Check	08/22/2025	9690	AT&T Fire Pager	BAN 9391054522	-65.09
Bill Pmt -Check	08/22/2025	9691	AT&T Sewer	BAN 9391054522	-696.00
Bill Pmt -Check	08/22/2025	9692	California Department of Water Resources	0.9400	5,505.75
Bill Pmt -Check	08/22/2025	9693	DOWL / Farr West Engineering	Task Order 15	-266.77
Bill Pmt -Check	08/22/2025	9694	Employment Development Department	69817369	-348.67
Bill Pmt -Check	08/22/2025	9695	Liberty Utilities- 2050 (206 Front)	206 Front	-7,440.35
Bill Pmt -Check	08/22/2025	9696	Liberty Utilities- 2120 (Park Well)	105 Beckwith Park Well	-26.74
Bill Pmt -Check	08/22/2025	9697	Liberty Utilities- 2737 (Main St Lighis)	511 Main St. ST LGHTS	-269.62
Bill Pmt -Check	08/22/2025	9698	Liberty Utilities-4602 (3rd St Well)	701 3RD ST UNIT PMP	-26.74
Bill Pmt -Check	08/22/2025	9699	Liberty Utilities-5350 (Railroad)	70 Railroad Av Unit S BRN	-35.18
Bill Pmt -Check	08/22/2025	9700	Liberty Utilities-6673 (Pavillion)	105 Beckwith Rd	-37.85
Bill Pmt -Check	08/22/2025	9701	Liberty Utilities-6889 (LL Field)	105 Beckwith Rd LL Field	-3,681.74
Bill Pmt -Check	08/22/2025	9702	Liberty Utilities-7521 (Street Lights)	ST LGTS UNIT BC 37	-197.42
Bill Pmt -Check	08/22/2025	9703	Liberty Utilities-9425 (Fire SB)	512 Longhorn Dr	-230.27
Bill Pmt -Check	08/22/2025	9704	Piney Bowes Inc Purchase Power	8000-9000-0953-9911	-504.00
Bill Pmt -Check	08/22/2025	9705	Porter Simon Professional Services	92132-132000M	-197.00
Bill Pmt -Check	08/22/2025	9706	Silver State Analytical Laboratories, Inc	Testing	-38.01
Bill Pmt -Check	08/22/2025	9707	Verizon Wireless	370745244 000001	525.57
Bill Pmt -Check	08/26/2025	9708	Western Nevada Supply	34860	-239.56
Bill Pmt -Check	08/22/2025	9709	Xerox Corporation	951429299	-152.10
Check	08/26/2025	9686	McIlravy, Susan L - Reimbursement	Reimbursement for Mileage and Keys Purchase	-799.93
Paycheck	08/27/2025	9667	LeBlanc, Katherine L		-1,370.40
Paycheck	08/27/2025	9668	Loneragan, Greg		-1,830.05
Paycheck	08/27/2025	9669	McGarity, Billy R		-392.49
Paycheck	08/27/2025	9670	Whitley, Kirsten A		-153.34
Liability Check	08/27/2025	E-pay	Employment Development Department	69817369 OB Tracking # 45862530	-1,255.58
Liability Check	08/27/2025	E-pay	US Treasury-941	94-6000364 OB Tracking # 45874530	-0.43
Liability Check	08/27/2025	E-pay	Employment Development Department	69817369 OB Tracking # 45884530	-138.52
Paycheck	08/29/2025	9671	Dines, Joseph D		-138.52
Paycheck	08/29/2025	9673	LeBlanc, Katherine L		-137.74
Paycheck	08/29/2025	9675	McIlravy, Susan L		-2,306.13
Paycheck	08/29/2025	9676	Menton, William J		-1,414.06
Paycheck	08/29/2025	9677	Gerow, Jerry C		-619.76
Paycheck	08/29/2025	9674	Markum, Joy L		-323.85
Liability Check	08/29/2025	E-pay	US Treasury-941	94-6000364 OB Tracking # -758530666	-11,273.90
Check	08/29/2025	9677	Patsy Jardin Retiree	September 2025 Pension	525.53
Check	08/29/2025	9678	John Cussins Retiree	September 2025 Pension	-134.06
Check	08/29/2025	9679	Donald Yegge Retiree	September 2025 Pension	-123.92
Check	08/29/2025	9680	Orville McGarity Retiree	September 2025 Pension	
Check	08/29/2025	9681	S C O R E	Initialment 2	
Bill Pmt -Check	08/29/2025	9681	High Sierra Gas LLC	Tank Lease CITLOY	
Bill Pmt -Check	08/29/2025	9682	High Sierra Gas LLC - Fire Dept	Tank Lease	
Bill Pmt -Check	08/29/2025	9683	Intermunicipal Disposal, Inc	Garbage Disposal	
Bill Pmt -Check	08/29/2025	9684			

City of Loyaltyon Bills Paid

August 13 through September 10, 2025

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	08/29/2025	9685	Storey Kenworthy	Water/Sewer Billing Cards	-759.56
Check	08/29/2025	9688	USPS	Postage	-202.52
Bill Pmt -Check	08/30/2025	9715	Bastian Engineering	Groundwater Gradient	-503.75
Bill Pmt -Check	09/01/2025	ACH	USDA 91-05	Loan 95-01 Water	-44,020.50
Liability Check	09/10/2025	E-pay	Employment Development Department	94-6000364 QB Tracking # -322981666	-172.01
Liability Check	09/10/2025	E-pay	US Treasury-941	69817369 QB Tracking # -322955666	-1,589.30
Liability Check	09/10/2025	E-pay	Employment Development Department	69817369 QB Tracking # -322922666	-0.30
Liability Check	09/10/2025	E-pay	Employment Development Department	69817369 QB Tracking # 436026530	-677.61
Liability Check	09/10/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # 436060530	-1,789.96
Total General Checking 1956- NEW					-98,945.69
Total General Funds					-98,947.69
TOTAL					-98,947.69

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	\$241,549.09	Reconciled as of 08/31/2025
Enterprise Loan Savings (0559)	\$256,193.78	Reconciled as of 08/31/2025
WWTP Settlement (4387)	\$13,711.95	Reconciled as of 08/31/2025
Fire Department Savings (7243)	\$80,319.69	Reconciled as of 08/31/2025
FEMA Flood Savings (0059)	\$45,691.10	Reconciled as of 08/31/2025
CalTRUST Enterprise	\$285,399.29	Reconciled as of 08/31/2025
CalTRUST Fire Dept Reserve	\$157,175.53	Reconciled as of 08/31/2025
CalTRUST Roof	\$101,054.06	Reconciled as of 08/31/2025
LAIF WWTP Settlement (496)	\$1,710,876.35	Reconciled as of 08/31/2025
Wildland Fire Checking (4162)	\$46,452.10	Reconciled as of 08/31/2025

This authorization took place at the council meeting held on 09/16/2025 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Joy Markum
Printed Name

Mayor, Dated 09/16/2025

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559 Water Sewer	09/01/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	09/08/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	09/15/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	09/22/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	09/29/2025	1,000.00 4,000.00
THIS TOTAL			\$25,000.00

This authorization took place at the council meeting held on 08/19/2025 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Joy Markum
Printed Name

_____, Mayor, Dated 09/16/2025

**CITY COUNCIL, CITY OF LOYALTON, COUNTY OF SIERRA
STATE OF CALIFORNIA
RESOLUTION NO. 9-2025**

**IN THE MATTER OF AUTHORIZING
UNIFORM PUBLIC CONSTRUCTION
COST ACCOUNTING PROCEDURES**

WHEREAS, prior to passage of Assembly Bill No. 1666, Chapter 1054, Statutes of 1983, which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contract by local agencies: and

WHEREAS, Public Contract Code Section 22000 et seq., the Uniform Public Construction Cost Accounting Act, established such a uniform cost accounting standard; and,

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local agencies in the performance of or in the contracting for construction of public projects,

NOW, THEREFORE BE IT RESOLVED, that the Loyalton City Council of the County of Sierra hereby elects under Public Contract Code Section 22030 to become subject to the uniform public construction cost accounting procedures set for in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the City Clerk notify the State Controller forthwith of this election.

BE IT FURTHER RESOLVED, that this Resolution shall take effect upon its adoption.

PASSED AND ADOPTED this 16th day of September 2025, by the following vote:

AYES:

NOES:

ABSENT

Joy Markum Mayor
City of Loyalton

ATTEST: Kathy LeBlanc
City Clerk

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

APPLICATION FOR A BUSINESS LICENSE

Name of Owner of Business: Arman Toor
(First) (Middle) (Last)
Address: PO Box 1286 Nevada City, CA 95951 Telephone: (530)557-4002 x1
Name of Business: ICOR Inc.
Nature of Business: Construction
State Contractors License No. 646469 Resale License No: _____
Permanent Location of Business: 313 B Street Nevada City, CA 95951
Telephone: (530)557-4002
Is Business a Corporation or Partnership? Yes No
If so, please indicate the name(s), address(s), and title(s) of officer(s) or partner(s):
Arman Toor (President) 313 B Street Nevada City CA 95951

Annual Gross Receipts from Business \$ 1,200,000
(The City needs this information to determine the tax due per quarter. See schedule below.)

09/07/2025 Arman Toor President
Date Signature Title

Sales or use tax may apply to your business activities. You may seek, written advice regarding the application of tax for your particular business by writing to the nearest State Board of Equalization office.

TAXES (Section 5.04.220 of Loyalton Municipal Code)

- All businesses having gross receipts of:
- A. Less than \$10,000 annually – Fee of \$ 70.40* per year
 - B. Between \$10,000 and 50,000 annually – Fee of \$114.40* per year
 - C. Between \$ 50,000 and \$100,000 annually – Fee of \$158.40* per year
 - D. Between \$100,000 and \$150,000 annually – Fee of \$202.40* per year
 - E. More than \$150,000 annually – Fee of \$268.40* per year
- * Please note the \$4.00 fee has been included with the annual fee for the State ADA Fees

For official use only

Date Received: _____

Fee Received: _____

City Clerk: _____ Date approved: _____

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

APPLICATION FOR A BUSINESS LICENSE

Name of Owner of Business: Octavio Gonzalez
(First) (Middle) (Last)
 Address: 12277 Kimberly Road Marysville CA 95901 Telephone: (530) 933-8272
 Name of Business: I N Done Roofing Services Inc.
 Nature of Business: Roofing Construction
 State Contractors License No. 978088 Resale License No: N/A
 Permanent Location of Business: Out of the City - 12277 Kimberly Road.
Marysville CA 95901 Telephone: 530-933-8344
 Is Business a Corporation or Partnership? Yes No
 If so, please indicate the name(s), address(s), and title(s) of officer(s) or partner(s):
Corporation: Octavio Gonzalez - 12277 Kimberly Rd. Marysville CA 95901
Yuridia Rosas - 12277 Kimberly Rd. Marysville CA 95901

Annual Gross Receipts from Business \$ 25,000-00
 (The City needs this information to determine the tax due per quarter. See schedule below.)

8/20/25 [Signature] Officer
 Date Signature Title

 Sales or use tax may apply to your business activities. You may seek, written advice regarding the application of tax for your particular business by writing to the nearest State Board of Equalization office.

TAXES (Section 5.04.220 of Loyalton Municipal Code)
All businesses having gross receipts of:

- A. Less than \$10,000 annually – Fee of **\$ 70.40*** per year
- B. Between \$10,000 and 50,000 annually – Fee of **\$114.40*** per year
- C. Between \$ 50,000 and \$100,000 annually – Fee of **\$158.40*** per year
- D. Between \$100,000 and \$150,000 annually – Fee of **\$202.40*** per year
- E. More than \$150,000 annually – Fee of **\$268.40*** per year

* Please note the \$4.00 fee has been included with the annual fee for the **State ADA Fees**

For official use only

Date Received: _____

Fee Received: _____

City Clerk: _____ Date approved: _____