

September 19<sup>th</sup> , 2023

## **REGULAR MEETING**

The Regular meeting of the Loyalton City Council was called to order by Vice-Mayor Riede on September 19, 2023, at 6:00 p.m. Loyalton City Auditorium

**COUNCIL MEMBERS PRESENT** Vice Mayor Riede, J. Markum, D. Gayner, B. Mertton

**COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

City Clerk- Kathy LeBlanc

## **GUESTS PRESENT**

P. DeMartini, J. Buck, S. McIlravey, J. Powers, L. Garza, C. Johnson, W. Bergstrom, D. Lawlor, L. Horner, N. Rogers, J. Cameron, L. McIntosh, J. Herod, K. Miner

## **APPROVAL OF AGENDA**

It was moved by J. Markum, seconded by D. Gayner to approve the agenda as presented. Motion carried.

## **ANNOUNCEMENTS**

1. Councilmember Markum had a request from G. Clark regarding old flags, he requested that we contact him so the used flags can be disposed of properly.
2. Vice-Mayor thanked the Rotary Club and members of the community for the clean work they did downtown.

## **APPROVAL OF MINUTES**

1. It was moved by J. Markum, seconded by D. Gayner to approve the minutes of the Special Meeting on August 15<sup>th</sup>, 2023. Motion carried.
2. It was moved by J. Markum, seconded by D. Gayner to approve the minutes of the Regular Meeting on August 15<sup>th</sup>, 2023. Motion carried.
3. It was moved by J. Markum, seconded by D. Gayner to approve the minutes of the Special Meeting on August 29<sup>th</sup>, 2023. Motion carried.
4. It was moved by J. Markum, seconded by D. Gayner to approve the minutes of the Special Meeting on September 13, 2023. Motion carried.

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

1. City Clerk K. LeBlanc requested that all requests for the use of the Social Hall and Auditorium go through City Hall for reservations to avoid any conflicts.
2. Vice-Mayor Riede had a request from Liberty Utilities regarding the tree across from City Hall to be cut down, she requested that they trim the tree instead.

3. Vice-Mayor Riede requested that the City Clerk send a letter to Townsend regarding letter received by Sierra County Health Department.

### **ACCEPTION OF RESIGNATION LETTER FROM JERRY GEROW**

It was moved by B. Mertton, seconded by J. Markum to accept resignation from Jerry Gerow. Motion carried.

### **APPOINTMENT TO FILL VACANCY ON CITY COUNCIL**

It was decided by consensus of the Loyalton City Council to advertise for the vacant position on the council.

### **APPOINTMENT OF MAYOR AND VICE-MAYOR**

It was moved by J. Markum, seconded by D. Gayner to appoint D. Riede as Mayor. Roll Call: J. Markum-Aye, D. Gayner-Aye, D. Riede-Aye, B. Mertton-Aye. Motion carried.

It was moved by D. Riede, seconded by B. Mertton to appoint D. Gayner as Vice-Mayor. Roll Call: J. Markum-Aye, D. Gayner-Aye, D. Riede-Aye, B. Mertton-Aye, Motion carried.

### **APPOINTMENT OF BOARDS AND COMMITTEES**

It was moved by J. Markum, seconded by D. Gayner to appoint D. Gayner, J. Markum, B. Mertton to serve on the LTC Board. Motion carried.

It was moved by J. Markum, seconded by D. Gayner to appoint D. Gayner as alternate on the SCORE Board. Motion carried,

It was moved by J. Markum, seconded by D. Gayner to appoint D. Gayner, J. Markum, B. Mertton-Alternate for the LAFCO Board. Motion carried.

Mayor Riede then appointed the following for the City of Loyalton Committees;

Finance- B. Mertton, D. Riede

Public Works- B. Mertton, D. Riede

Personnel – D. Riede. D. Gayner

SVGWMD – J. Markum, B. Mertton-Alternate

### **PUBLIC COMMENT**

L. McIntosh addressed the council on use of the auditorium and apologized for any inconvenience. Councilmember Markum stated that all use for the Auditorium and Social Hall must go through City Hall. Ms. McIntosh then gave an update on the Old Museum Building stating that we missed the appointment for consideration of Historical Site. She then stated that she would like to fund raise for the building. Councilmember Markum would like the council to oversee all projects. This will be brought back for the next agenda.

C. Johnson asked about the progress of the Verizon Tower.

J. Herod inquired about having the painting for the stop signs on City Streets. She also had concerns about the cross walks downtown. She had questions in regard to burn permits within the city.

L. Horner thanked D. Lawlor for the clean-up at Old Trailer Park.

W. Bergstom thanked Rotary for the help on the clean-up downtown, stating there is a few properties that need to be addressed.

J. Buck stated she would like to have the track at the park cleaned up.

## **FIRE DEPARTMENT REPORT**

No Fire Department Report.

P. DeMartini asked about audit and Fire Department Budget and the Fire Department Fund Transfer. She also thanked the Rotary Club for clean-up downtown.

## **FINANCIAL COMMITTEE REPORT/UPDATE**

No Finance Report was given.

Reconciled Accounts for July and August will be added to next agenda.

It was moved by J. Markum, seconded by D. Gayner to approve bills for July not to exceed \$58,764.97. Motion carried.

It was moved by J. Markum, seconded by D. Gayner to approve bills for August not to exceed \$104,048.77. Motion carried.

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.**

1. It was moved by J. Markum, seconded by B. Mertton to approve fund transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$30,000. Motion carried.
2. After a brief discussion it was moved by J. Markum, seconded by B. Mertton to approve fund transfer from WWTP Settlement Fund (4387) to General Account (1956) not to exceed \$24,000. Motion carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

1. Mayor Riede announced that J. Lundy is now our operator of record at WWTP.
2. Councilmember Mertton gave a report supplied by K. Bennette on the water system.
3. It was moved by D. Gayner, seconded by J. Markum to approve proposed electrical work on the Surge Protector at the WWTP not to exceed \$2,705.00. Motion carried.

## **OTHER COMMITTEE REPORTS**

None

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Mayor Riede gave a brief update on the water distribution system, after a brief discussion It was moved by B. Metton, seconded by D. Gayner to reaffirm our State of Emergency Water Distribution System. Motion carried. (This item will be added to next agenda)
2. Councilmeber B. Mertton gave a brief report on the Town Hall meeting on September 7<sup>th</sup>, 2023. He stated that the USDA grants reopen in March. He stated that it will be at least 60 days to see monies from Federal Appropriation Funding. The next meeting will be held on October 5<sup>th</sup>, 2023. (This item will be added to the next agenda)
3. Councilmember B. Mertton gave a brief update on preparing the Housing Element. Mayor Riede also gave a report to prepare Housing Element in conjunction with Sierra County. (This item will be added to the next agenda.)
4. It was moved by J. Markum, seconded by D. Gayner to remove J. Gerow as a signer on Plumas Bank Accounts. Motion carried. It was moved by D. Gayner, seconded by J. Markum to approve B. Mertton as additional signer on Plumas Bank Accounts. Motion carried.

5. It was moved by D. Gayner, seconded by B. Merton to approve Business License for Easley Electric LLC. Motion carried.

**INPUT FOR UPCOMING MEETINGS**

- 1. Housing Element
- 2. Fire Department Fund Transfer

**CLOSING REMARKS**

None

Meeting Adjourned

APPROVED:   
Mayor Darlene Riede

ATTEST:   
Kathy LeBlanc, City Clerk