

December 15, 2020

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on December 15, 2020 at 6:00 p.m. Teleconference Zoom Meeting.

COUNCIL MEMBERS PRESENT

Mayor Jackson, B. Mitchell, N. Rogers, J. Markum, D. Riede,

COUNCIL MEMBERS ABSENT

STAFF PRESENT

City Clerk- Kathy LeBlanc, J. Stockdale, Jillian Freeto

GUESTS PRESENT

K. Champion, R. DeMartini, P. DeMartini,

APPROVAL OF AGENDA

It was moved by J. Markum, seconded by N. Rogers to approve the agenda as presented. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Riede-Aye, J. Markum-Aye, Mayor Jackson-Aye. Motion unanimously carried.

ANNOUNCEMENTS

1. Councilmember Markum reported that the Christmas Light Parade was a success and thanked the Loyalton Fire Department for their participation.

APPROVAL OF MINUTES

1. It was moved by J. Markum, seconded by N. Rogers to approve the minutes of the Special Meeting of November 24, 2020. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Riede-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.

APPOINTMENT OF MAYOR AND VICE MAYOR

1. It was moved by J. Markum, seconded by D. Riede to appoint B. Mitchell as Mayor and S. Jackson as Vice-Mayor. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Riede-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.

Mayor Mitchell assumed his duties and then took over the meeting.

APPOINTMENT OF COMMITTEES AND BOARDS

1. Mayor Mitchell appointed S. Jackson and J. Markum as Finance Committee.
2. Mayor Mitchell appointed N. Rogers and D. Riede as Public Works.
3. Mayor Mitchell appointed J. Markum and N. Rogers as Personnel.

Mayor Mitchell stated that the Board Members for LTC, LAFCO and SCORE will remain the same.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. There was a brief discussion on the Fire Department Administration Fee and where to code it. It was decided to move this item to the next agenda.

PUBLIC COMMENT

1. P. DeMartini reported that the Light Parade was a successful event and thanked Jake Marsh & Conner Heywood and the Loyaltan Fire Department for their participation and for organizing the event.

FIRE DEPARTMENT REPORT

Assistant Chief R. DeMarini gave a report for the Fire Department stating that there will be no meeting for the rest of the year. He also stated that the Fire Department has had 206 Calls for the year. He also stated that the vaccine will become available for the Fire Department sometime in the near future. He thanked Jake March and Conner Heywood for organizing the Light Parade.

FINANCIAL COMMITTEE REPORT/UPDATE

No Financial report was given.

1. It was moved by S. Jackson, seconded by J. Markum to approve the reconciled Accounts for November 2020. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried.
2. It was moved by J. Markum, seconded by N. Rogers to approve the bill sheet for November 2020 not to exceed \$97,116.97. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

1. It was moved by S. Jackson, seconded by J. Markum to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$30,000. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried.
2. It was moved by J. Markum, seconded by S. Jackson to approved transfer from WWTP Settlement 4387 to General 1956 For Farr West Clean-Up and Abatement Order-Phase 2 not to exceed \$11,486.55. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried.
3. It was moved by J. Markum, seconded by D. Riede to approve Fund Transfer for Fire Department Reserve 7243 to Fire Department General 1956 for Antelope Fire personnel pay not to exceed \$853.46. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried.

REIMBURSEMENT FOR USDA

None

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

1. Councilmember Rogers gave a brief report on the clean-up for the pool vandalism. She stated that J. Cussins still does not want anything in our system. Councilmember Jackson inquired about the cold patch. Councilmember Rogers stated that we are down one worker and it is too cold to apply cold patch.

OTHER COMMITTEE REPORTS

1. Councilmember Jackson reported on the COVID status. She stated that Sierra County is working on getting vaccine for Fire Department and EMS. She informed the council there will be a walk through testing in the auditorium tomorrow. She informed the council on the tier system for the vaccine and stated that two shots will be required.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Councilmember Riede gave a report on Phil Wall regarding the position of WWTP Operator. After a brief discussion she will keep the council informed on the status of hiring and bring back to the council with proposal.
2. Councilmember Jackson reported that Steve Gross has drafted a letter to Mr. Nielson on his property it needs to be approved by Mayor Mitchell. Mayor Mitchell will look at it tomorrow. Councilmember Jackson stated that there is no response regarding the Pederson Property.
3. After a brief discussion, it was moved by S. Jackson, seconded by J. Markum to approve the Cashman Maintenance Agreement not to exceed \$5,667.00. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried. It was moved by D. Riede, seconded by S. Jackson to do annual payments for Maintenance Agreement. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried
4. After a brief discussion, it was moved by J. Markum, seconded by N. Rogers to approve the repair of the generator at 210 Front Street not to exceed \$4,592.65. Roll Call: J. Markum-Aye, N. Rogers-Aye, D. Riede-Aye, S. Jackson-Aye, Mayor Mitchell-Aye. Motion unanimously carried

INPUT FOR UPCOMING MEETINGS

1. COVID Update
2. Fire Department Budget.

CLOSING REMARKS

None

Meeting Adjourned

APPROVED: _____
Mayor Brooks Mitchell

ATTEST: _____

Kathy LeBlanc, City Clerk

Kathy LeBlanc

From: pdemartinid@aim.com
Sent: Wednesday, January 13, 2021 7:24 PM
To: kellychampionoffice@gmail.com; sarah.cityofloyalton@gmail.com; heywoodshawn@gmail.com; obejoyous@gmail.com; bkkpr2-cityofloyalton@psln.com; ofclerk-cityofloyalton@psln.com; rdemartini65@gmail.com
Subject: Re: Admin Percent for 19/20
Attachments: Addendum to the City of Loyalton Financial Policy dated.docx

ALCON,

Please see the attached addendum that I was requested to compose. Hope the format is ok, have never done one before and not much online to guide me! Used some of Sarah's wording for agenda items and then as I heard it at our meeting on the 5th with Fire Department and Finance committee. My only concern is the time line that needs better clarification on several of the items where action is to be taken once the FY audit is approved. We have concerns of that being done in a timely manner, since 2018/19 was just completed and haven't started 19/20 so we may need to adjust that wording. Hope this works and is what you wanted, feel free to change format! Sorry for the delay in getting this back to you.

Also asking any council member if they recall the Free for life internet service given to the Fire Department from Plumas Sierra Rural Electric and presented by Dave Roberti. I found a note I had written that the department was getting this but don't have any information. I believe Kathy was going to check into it but recall a letter being written to Dave Roberti and signed by all council members. Our service for internet was disconnected on May12th, 2019 and we have not had internet service since then. We need to know what information the City has on this so we can try to get the service.

Thanks
Phyllis

-----Original Message-----

From: Kelly Champion <kellychampionoffice@gmail.com>
To: pdemartinid@aim.com; Sarah Jackson <sarah.cityofloyalton@gmail.com>; shawn heywood <heywoodshawn@gmail.com>; Joy Markum <obejoyous@gmail.com>; Jamie Stockdale <bkkpr2-cityofloyalton@psln.com>; Kathy LeBlanc <ofclerk-cityofloyalton@psln.com>; Robert DeMartini <rdemartini65@gmail.com>
Sent: Tue, Jan 5, 2021 2:38 pm
Subject: Admin Percent for 19/20

Hi Sarah and Joy,

I looked at the clerical cost for 19/20 and 10% is \$4,100, 5% is \$2,050. This is Jillian, Tracy, Jamie and Charlotte's payroll and payroll taxes totalling \$41,000. This does not include Kathy's time, clerical work comp or any other professional fees ie/ me, Craig Collin's, Larry Bain.

For comparison- 18/19 clerical, just Tracy and Charlotte, was \$30,600. 10% = \$3,060, 5% = \$1,530.

Looking at these figures it seems like our estimated \$2,000 for admin is low unless we're going with 5%. It will be good to see 20/21 and 21/22 actuals if we stay on track allocating clerical time diligently.

Let me know what is decided after the regular meeting so I can make the correct adjustment to the fire department expenses for 19/20. I have plugged in 10% for now under Salaries and Wages and added the \$10,000 of general fund income to the P&L, attached here for your review.

Two more things to mention:

Sarah, Phyllis is going to draft a paragraph or two with what we talked about today for the Finance Committee to review for adding to our financial policy. Just FYI so there's no double effort.

Sarah, I pointed out to Phyllis and Shawn at the end of the meeting today that the reserve bank account has an erroneous deposit in it that inflates the current balance in that account. This is good because it's not such a big hit to move the 19/20 fire fund balance to the reserve. What happened was that one of the payments from Sierra County Fire for \$24,792.36 was deposited

directly into the reserve instead of deposited in the general fund. We can subtract that amount from the ~\$42,707.15 that gets moved to the reserve for year end. To be clean about it all we should direct Jamie to reverse the error by transferring \$24,792.36 to the general and then, once approved, transfer the whole \$42,707.15 9 (or whatever the final is) to the reserve.

Today was very productive in my book and I look forward to more Finance Committee meetings in the future!

Best regards,

Kelly Champion
530-604-4013

Addendum to the City of Loyalton Financial Policy dated _____.

This agreement specifically addresses the Fire Department Budget with agreement from Fire Chief Shawn Heywood and Assistant Fire Chief Robert DeMartini on this date _____.

1. The City has an annual contribution of \$10,000.00 to the City of Loyalton Fire Department budget. This amount will be transferred from the General Fund to the Fire Department budget on July 1st or the first business day of July of each Fiscal year.
2. The City of Loyalton Fire Department participates in Wildland Fire Fighting that brings in revenue for the City of Loyalton Fire Trucks and personnel. A new category has been created in the budget to show Fire Fighting Revenue to include Travel Fee/Travel Admin, Admin, Engine Co and Personnel. Personnel wages will be paid with a 1099 from Personnel Revenue. Other Firefighting expenses related to Wildland Fires will be deducted from the Engine Revenue. All remaining funds will be included in the Net Ordinary Income and be transferred into the Fire Department Reserve account in a one-time transfer, no later than the end of the first quarter of the New Fiscal Year.
3. Fire Department will be provided a Profit and Loss Detail quarterly and a Transactions by Account for the Fire Department Reserve account annually.
4. When Fire Department Equipment has been put out for surplus, the revenue will be recorded to the Fire Department Budget as "Other Income" and will be available to be transferred to the Fire Department Reserve account after the FY audit is completed. (need a deadline)
5. Hours spent by bookkeeping staff directly relating to Fire Department only will be classified as a personnel expense on the Fire Department operating budget.
6. Generator shared with County will be expensed in full in the year bill is received. There will be a revenue accounting in the Fire Department budget from the County when their portion is received.
7. If the Fire Department has Net Income at the end of the Fiscal Year, that amount in its entirety will be transferred to the Fire Department Reserve account and not into the General Fund once the council accepts the Final Audit for the Fiscal Year. (need a deadline)

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	12/31/20	(252,902.91)	Reconciled	1/12/2021
CDBG Account (0059)	12/20/20	(\$14,162.00)	Reconciled	1/12/2021
F.D. Reserve (7243)	12/31/20	(\$46,350.36)	Reconciled	1/12/2021
General Savings (0322)	12/22/20	(\$29,412.77)	Reconciled	1/12/2021
Enterprise-W&S (0559)	12/31/20	(\$305,233.91)	Reconciled	1/12/2021
WWTP Settle. (4387)	12/31/20	(\$200,088.63)	Reconciled	1/12/2021
Cares Act (0998)	12/31/20	(\$4,556.56)	Reconciled	1/12/2021
LAIF Account (496)	12/31/20	(\$2,053,740.58)	Reconciled	1/12/2021
CalTrust (29130)	12/31/20	(\$101,411.52)	Reconciled	1/02/2021

This authorization took place at the council meeting held on 01/19/21 and will be further reflected in the council minutes of this meeting.

Authorized Signature Brooks Mitchell, Mayor, Dated 01/19/21

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date:	Amount
LAIF Account (496)	General (1956)	1/08/2020	
LAIF interest to cover retiree pay			\$30,700.00
TOTAL			\$30,700.00

This authorization took place at the regular council meeting held on 1/19/2021 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Brooks Mitchell, Mayor, Dated 1/19/2021

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date:	Amount
WWTP Settlement (4387)	General (1956)	1/08/2020	
Clean up and Abatement Order (COA) – Phase 2 to #5			\$4746.75
\$11,486.55			
TOTAL			\$4746.75

This authorization took place at the regular council meeting held on 1/19/2020 and will be further reflected in the council minutes of this meeting.

Brooks Mitchell, Mayor, Dated 1/19/2020

Authorized Signature

FARR WEST

ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

CITY OF LOYALTON
PO BOX 128
LOYALTON, CA 96118-0128

Invoice number 14780
Date 01/08/2021

Project R4442-1781 LOYALTON, CITY OF -
CLEANUP AND ABATEMENT ORDER
(CAO) - PHASE 2

Period 11/28/20 to 12/31/20

Cleanup and Abatement Order (CAO) - Phase 2
TO #5

Description of Services: Work completed during this billing period included engineering calculations related to the pond water balance and whale volume estimates, preparation of a draft CAO resolution letter, correspondence with City staff (Nancy and John Cussins) and project management related items.

Professional Services

	Hours	Rate	Billed Amount
Deidre Blanton	0.75	75.00	56.25
Kristi Thompson	22.25	90.00	2,002.50
Lucas Tipton	16.00	168.00	2,688.00
Professional Services subtotal	39.00		4,746.75

Invoice total **4,746.75**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	8,500.00	140.25	8,850.25	8,990.50	-490.50
Task 2.0 - CAO Reporting	11,500.00	4,606.50	8,767.50	13,374.00	-1,874.00
Task 3.0 - Pond Leak Detection Testing Oversight	12,500.00	0.00	12,240.75	12,240.75	259.25
Task 4.0 - Pond Leak Detection Subconsultant Services	226,526.50	0.00	210,483.25	210,483.25	16,043.25
Task 5.0 - Project Contingency	18,894.50	0.00	7,660.00	7,660.00	11,234.50
Total	277,921.00	4,746.75	248,001.75	252,748.50	25,172.50

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	02/05/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	02/12/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/19/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/26/2020	
	Water		1,500.00
	Sewer		4,500.00
THIS TOTAL			\$24,000.00

This authorization took place at the council meeting held on 1/19/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Brooks Mitchell, Mayor, Dated 1/19/2020

10:38 AM
01/11/21
Cash Basis

City of Loyaltan
Bills Paid
As of December 31, 2020

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Total Enterprise Loan MM 0559					
General Funds					
General Checking 1956- NEW					
Liability Check	12/01/2020		US Treasury-941	94-6000364	-160.00
Liability Check	12/01/2020		Employment Development Dep...	69817369	-37.84
Bill Pmt -Ch...	12/01/2020		United Healthcare Insurance Co...	J Cussins Health Care	-283.11
Liability Check	12/11/2020		US Treasury-941	94-6000364	-1,100.04
Liability Check	12/11/2020		Employment Development Dep...	69817369	-35.94
Transfer	12/16/2020		Bank of America	Funds Transfer for Antelope Fire Per...	853.46
Check	12/17/2020		Employment Development Dep...	5472064000010235	-5,099.70
Liability Check	12/22/2020		Cussins, John C	69817369	-37.84
Paycheck	12/01/2020	6583	Jardin, Patsy E		-1,140.52
Paycheck	12/01/2020	6584	McGarity, Orville D		-1,812.26
Paycheck	12/01/2020	6585	Yegge, Donald M.		-265.09
Paycheck	12/01/2020	6586	Sierra County Auditor	Police Contract - January 2020	-437.31
Bill Pmt -Ch...	12/02/2020	6592	Kathy LeBlanc		-1,250.00
Check	12/01/2020	6596	Sarah Jackson		-150.00
Check	12/01/2020	6597	Joy Markum		-49.50
Check	12/01/2020	6598	Nancy Rogers		-49.50
Check	12/01/2020	6599	Brooks Mitchell		-49.50
Check	12/01/2020	6600	Darlene Riede		-49.50
Check	12/01/2020	6601	Petty Cash (Jamie Stockdale)		-49.50
Check	12/03/2020	6603	Ca. State Water Resources Con...		-74.00
Bill Pmt -Ch...	12/02/2020	6604	Liberty Utilities		-2,848.00
Bill Pmt -Ch...	12/02/2020	6605	Sierra Booster		-3,615.53
Bill Pmt -Ch...	12/02/2020	6606	Sierra Valley Home Center	1100	-63.25
Bill Pmt -Ch...	12/02/2020	6607	Verizon Wirelless	370745244-000001	-171.47
Bill Pmt -Ch...	12/02/2020	6608	Bennett, Kenneth E		-98.99
Paycheck	12/11/2020	6609	Freeto, Jilian		-1,433.24
Paycheck	12/11/2020	6610			-565.65

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01/11/21

Cash Basis

City of Loyaltan
Bills Paid

As of December 31, 2020

Type	Date	Num	Name	Memo	Paid Amount
Paycheck	12/11/2020	6611	Jordan, Keith S.		-1,449.79
Paycheck	12/11/2020	6612	LeBlanc, Katherine L		-621.84
Paycheck	12/11/2020	6613	Stockdale, Jamie		-999.63
Bill Pmt -Ch...	12/11/2020	6614	Farr West Engineering		-153,488.70
Bill Pmt -Ch...	12/08/2020	6615	Pitney Bowes Lease		-164.55
Bill Pmt -Ch...	12/08/2020	6616	Plumas-Sierra Telecomm.		-109.00
Bill Pmt -Ch...	12/08/2020	6617	Plumas Sierra Rural Electric		-5,319.01
Bill Pmt -Ch...	12/08/2020	6618	Porter Simon Professional Servi...		-260.00
Bill Pmt -Ch...	12/08/2020	6619	Xerox Corporation	92132-13200M	-287.53
Check	12/16/2020	6620	John Evans	Antelope Fire Pay	-129.31
Check	12/16/2020	6621	Megan Andaluz	Antelope Fire Pay	-103.45
Check	12/16/2020	6622	Bob Bayly	Antelope Fire Pay	-103.45
Check	12/16/2020	6623	Keith Jordan	Antelope Fire Pay	-103.45
Check	12/16/2020	6624	Derrick Koch	Antelope Fire Pay	-103.45
Check	12/16/2020	6625	Tristin Koch	Antelope Fire Pay	-103.45
Check	12/16/2020	6626	Robert Mariorezzi	Antelope Fire Pay	-103.45
Check	12/16/2020	6627	Martin Rowson	Antelope Fire Pay	-103.45
Check	12/16/2020	6628	Loyalton Volunteer Fire Associa...	Reimbursement for repairs on Fire E...	-1,475.00
Bill Pmt -Ch...	12/16/2020	6629	Amerigas*	201913977	-3,131.15
Bill Pmt -Ch...	12/16/2020	6630	Silver State Analytical Laborator...		-198.00
Bill Pmt -Ch...	12/16/2020	6631	Intermountain Disposal, Inc.		-154.62
Bill Pmt -Ch...	12/16/2020	6632	AT&T CALNET 3		-97.90
Bill Pmt -Ch...	12/16/2020	6633	Silver State Analytical Laborator...		-126.00
Bill Pmt -Ch...	12/16/2020	6634	Gary Price		-3,300.00
Check	12/21/2020	6635	Jamie M Stockdale	Mileage Reimbursement	-101.20
Paycheck	12/23/2020	6636	Bennett, Kenneth E		-1,401.42
Paycheck	12/23/2020	6637	Freeto, Jillian		-598.91
Paycheck	12/23/2020	6638	Jordan, Keith S.		-1,495.81
Paycheck	12/23/2020	6639	LeBlanc, Katherine L		-631.74
Paycheck	12/23/2020	6640	Stockdale, Jamie		-1,016.24
Liability Check	12/23/2020	6641	US Treasury-941	94-6000364	-1,116.00
Check	12/22/2020	6642	Office Depot Business Credit	6011566601303179	-108.23

10:38 AM

01/11/21

Cash Basis

City of Loyaltton
Bills Paid
As of December 31, 2020

Type	Date	Num	Name	Memo	Paid Amount
Liability Check	12/23/2020	6642	Employment Development Dep...	69817369	-37.06
Bill Pmt -Ch...	12/22/2020	6643	Ca. State Water Resources Con...	SewerSystem Annual Permit Fee (F...	-20,362.00
Liability Check	12/22/2020	6643	US Treasury-941	94-6000364	-160.00
Check	12/23/2020	6644	Bob Feeny	Fire Truck Repair for Museum	-1,035.64
Check	12/30/2020	6645	Sierra County Inc. Senior Citizens	Reimbursement for paint supplies at ...	-190.74
Bill Pmt -Ch...	12/30/2020	6646	Amerigas*	201913977	-512.71
Bill Pmt -Ch...	12/30/2020	6647	Ca. State Water Resources Con...	Water System Annual Fees Incoice	-629.20
Bill Pmt -Ch...	12/30/2020	6648	Current Electric & Alarm, Inc.		-120.00
Bill Pmt -Ch...	12/30/2020	6649	Liberty Utilities	0 St Lights BC 37	-1,725.10
Bill Pmt -Ch...	12/30/2020	6650	Pitney Bowes Inc Purchase Po...	8000-9000-0953-9911	-25.25
Bill Pmt -Ch...	12/30/2020	6651	Poster Compliance Center	Labor Law Poster 1 Year Plan Rene...	-72.88
Bill Pmt -Ch...	12/30/2020	6652	Premier Environmental Consultin...	HAZ MAT sampling due to pool vand...	-5,837.00
Bill Pmt -Ch...	12/30/2020	6653	Sierra Valley Home Center	1100	-68.33
Bill Pmt -Ch...	12/30/2020	6654	Silver State Analytical Laborator...		-441.00
Bill Pmt -Ch...	12/30/2020	6655	Verizon Wireless	370745244-000001	-99.01
Bill Pmt -Ch...	12/30/2020	6656	Whites Sierra Station, Inc		-784.89
Check	12/30/2020	6657	Postmaster	Monthly W/S bills	-116.55
Paycheck	12/31/2020	6658	Cussins, John C		-1,140.52
Paycheck	12/31/2020	6659	Jardin, Patsy E		-1,812.26
Paycheck	12/31/2020	6660	McGarthy, Orville D		-265.09
Paycheck	12/31/2020	6661	Yegge, Donald M.		-437.31

Total General Checking 1956- NEW

-234,452.09

General Contingency Saving 0322

Total General Contingency Saving 0322

Total General Funds

-234,452.09

Designated Funds

WWTP Settlement MM 4321

Total WWTP Settlement MM 4321

10:38 AM

01/11/21

Cash Basis

City of Loyaltan

Bills Paid

As of December 31, 2020

Type	Date	Num	Name	Memo	Paid Amount
WWTP Construction	1990				
Total WWTP Construction	1990				
Community Dev Block Grant	0059				
Total Community Dev Block Grant	0059				
Total Designated Funds					
TOTAL					-234,452.09

General Fund

General Fund	Current Date: 12/30/2020	2020/2021 Budget
Ordinary Income/Expense		
Income		
Building Permits	530.00	\$ 4,000.00
Donations	86.00	
Property Taxes		
Supplemental	502.50	
Homeowners	407.26	
Clerk Fees	473.99	
Secured	4,243.97	
Unsecured	246.09	
Prior Year		
Total Property Taxes	5,873.81	\$ 45,000.00
Taxes & License Revenue		
Sales & Use	34,682.69	\$ 70,000.00
Franchise		\$ 7,700.00
Taxes & License Revenue - Other		
License & Permits	4,760.00	\$ 4,500.00
Total Taxes & License Revenue	39,442.69	\$ 82,200.00
Charges for Current Services		
Cemetary Plots		
Copies & Faxes	299.20	
Rent Income		
Auditorium Rental		
Social Hall		
Rent Income - Other	5,531.00	\$ 10,800.00
Service Area Revenue		
Charges for Current Services - Other		
Total Charges for Current Services	5,830.20	\$ 10,800.00
Revenue Use of Money & Property		
Interest Income	18.58	\$ 14,400.00
Revolving Loan		\$ 2,000.00
Total Revenue Use of Money & Property	18.58	
Miscellaneous Revenue		
Miscellaneous Revenue - SCORE		\$ 5,000.00
Miscellaneous Other	356.42	
Total Income	\$2,137.70	\$ 163,400.00
Expense		
Late Fee /DSA 796 Fees	69.00	
Finance Charge	28.11	
Small Tools & Equipment		
Small Tools & Equipment - Other	307.36	\$ 200.00

General Fund

General Fund	Current Date: 12/30/2020	2020/2021 Budget
Safety	59.98	\$ 500.00
Total Small Tools & Equipment	367.34	
Repairs & Maintenance	1,619.12	\$ 2,400.00
Building Repairs	3,363.00	\$ 23,520.00
Utilities		
Other	100.00	
Security	144.00	\$ 200.00
Internet - Broadband	98.10	\$ 200.00
Propane	1,620.39	\$ 5,000.00
Electric	3,458.76	\$ 5,000.00
Electric for Discharge		
Garbage Disposal	410.14	\$ 760.00
Total Utilities	5,831.39	
Equipment Repair & Maintenance	982.33	\$ 500.00
Taxes		
Solid Waste Benefit Assessment	4,816.04	\$ -
Taxes - Other		
Total Taxes	4,816.04	\$ -
Salaries and Wages		
Workers Comp.	324.95	\$ 1,500.00
Payroll Tax Expense	1,475.75	\$ 2,300.00
Payroll Expense		
Part Time Wages	9,164.71	\$ 17,840.00
Payroll Expense - Other	130.20	
Total Payroll Expense	11,095.61	
Salaries and Wages - Other	10,011.23	\$ 12,670.00
Total Salaries and Wages	21,106.84	
Employee Benefits		
Nationwide City		
Retirement	7,238.61	\$ 14,400.00
Health Insurance		
Total Employee Benefits	7,238.61	
Services and Supplies		
Postage	160.36	\$ 200.00
Advertising	382.25	\$ 400.00
Automobile Expense		
Fuel	381.05	\$ 600.00
Automobile Expense - Other	554.84	\$ 60.00
Total Automobile Expense	935.89	
Bank Service Charges	16.00	\$ 250.00
Chemicals		
Contracted Services	10,711.50	

General Fund

General Fund	Current Date: 12/30/2020	2020/2021 Budget
Council Expense	2,017.48	\$ 4,770.00
Health/Drug Screening		
Professional Fees	2,577.90	\$ 2,000.00
Consulting		
Legal Fees	1,560.00	\$ 3,000.00
Auditing Expense	2,608.50	\$ 5,000.00
Accounting & Financial	1,360.00	\$ 7,000.00
Building Permits		\$ 1,000.00
Law Enforcement	5,000.00	\$ 15,000.00
Total Contracted Services	25,835.38	
Dues and Subscriptions	1,073.29	\$ 250.00
Insurance		
Liability Insurance	1,553.67	\$ 3,370.00
Travel for SCORE		\$ 375.00
Property Insurance		\$ 1,120.00
Insurance - Other	5,837.00	\$ 1,065.00
Total Insurance	7,390.67	
Licenses and Permits		
Miscellaneous	101.20	
Meals		
Total Miscellaneous	101.20	
Office Expense	1,586.56	\$ 6,000.00
Operating Supplies	315.07	\$ 500.00
Telephone	223.44	\$ 670.00
Training		
Travel		
Services and Supplies - Other	208.84	
Total Services and Supplies	38,228.95	8,270.00
Total Expense	83,650.73	\$ 139,620.00
Other Expense		
Transfers Out	10,000.00	\$ 13,780.00
Prior Period Adjustment		
Capital Outlay		
Parks & Rec Grant Match		\$ 30,000.00
Construction Costs		
Total Construction Costs		
Total Other Expense		\$ 43,780.00
Total Expenses	\$ 83,650.73	\$ 183,400.00
Net Income	\$ (31,513.03)	\$ (20,000.00)
DRAFT		

WATER

	Current Date: 12/30/2020	Budget 2020/2021
Draft Budget		
Ordinary Income/Expense		
Enterprise Income		
Water Service Income		
Connect/Disconnect Fee		
Late Fees Water		
Uncollectible		
Water Service Income - Other	164,502.59	245,000.00
Total Water Service Income	164,502.59	245,000.00
Revenue Use of Money & Property		
Interest Income	33.56	15,300.00
Revolving Loan		-
Total Revenue Use of Money & Property	33.56	15,300.00
Total Income	164,536.15	260,300.00
Expense		
Late Fee		
Finance Charge		
Small Tools & Equipment		
Small Tools & Equipment - Other	70.45	300.00
Safety	81.20	200.00
Total Small Tools & Equipment	151.65	500.00
Repairs & Maintenance	275.46	2,000.00
Building Repairs		
Utilities		
Other		
Security	48.00	75.00
Internet - Broadband	261.60	540.00
Propane	273.76	400.00
Electric	35,474.69	65,500.00
Electric for Discharge		
Garbage Disposal	43.78	82.00
Total Utilities	36,101.83	66,597.00
Equipment Repair & Maintenance	128.71	6,100.00
Taxes		
Solid Waste Benefit Assessment	191.49	250.00
Taxes - Other		-
Total Taxes	191.49	250.00
Salaries and Wages		
Workers Comp.	2,599.65	8,300.00
Payroll Tax Expense	1,495.83	4,500.00
Payroll Expense	12.67	

WATER

	Draft Budget	Current Date: 12/30/2020	Budget 2020/2021
	Part Time Wages	9,387.59	25,000.00
	Payroll Expense - Other		300.00
	Total Payroll Expense	9,400.26	25,300.00
	Salaries and Wages - Other	10,166.60	28,000.00
	Total Salaries and Wages	23,662.34	66,100.00
	Employee Benefits		
	Nationwide City		
	Retirement	9,866.27	15,300.00
	Health Insurance	707.77	
	Total Employee Benefits	10,574.04	15,300.00
	Services and Supplies		
	Postage	613.61	1,200.00
	Advertising	170.51	
	Automobile Expense		
	Fuel	154.27	1,100.00
	Automobile Expense - Other	513.73	200.00
	Total Automobile Expense	668.00	1,300.00
	Bank Service Charges	123.63	50.00
	Chemicals	1,243.06	2,200.00
	Contracted Services		
	Annual Street Report		
	Health/Drug Screening		33.00
	Professional Fees		1,000.00
	Consulting/accounting&financial	892.50	4,300.00
	Legal Fees	120.00	1,000.00
	Auditing Expense	5,127.00	5,200.00
	Testing	4,209.00	5,500.00
	Contracted Services - Other	964.00	4,050.00
	Total Contracted Services	11,312.50	21,083.00
	Dues and Subscriptions	1,278.49	1,400.00
	Insurance		
	Liability Insurance	3,516.71	11,000.00
	Travel for SCORE		
	Property Insurance		5,000.00
	Insurance - Other		720.00
	Total Insurance	3,516.71	16,720.00
	Licenses and Permits	3,502.00	4,000.00
	Miscellaneous		
	Meals		
	Total Miscellaneous		

WATER

Draft Budget	Current Date: 12/30/2020	Budget 2020/2021
Office Expense	811.62	1,000.00
Operating Supplies	149.08	1,500.00
Telephone	526.97	1,000.00
Training		
Travel		
Services and Supplies - Other	4.16	
Total Services and Supplies	23,920.34	51,453.00
Total Expense	95,005.86	208,300.00
Other Expense		
Transfers Out		
Debt Service - principal	20,600.00	
Interest Expense		
Interest 91-05 Water	20,867.50	
Total Interest Expense		
Total Debt Service	41,467.50	42,000.00
Total Other Expense	128.40	
Total Expenses	136,601.76	250,300.00
Deferred Maintenance		10,000.00
Net Income	\$ 27,934.39	\$ -
USDA Loan 91-05		\$ 62,281.00

SEWER

Sewer	Current Date: 12/30/2020	Budget 2020/2021
Ordinary Income/Expense		
Income		
Transfer In from 4387 Settlement Reserve		\$ 30,000.00
Enterprise Income		
Sewer Service Income		
Late Fees Sewer		-
Uncollectible		-
Sewer Service Income - Other	216,081.50	350,000.00
Total Sewer Service Income	216,081.50	350,000.00
Revenue Use of Money & Property		
Interest Income	389.06	15,300.00
Dividend Income - CalTrust	199.69	
Revolving Loan		-
Total Revenue Use of Money & Property	588.75	15,300.00
Total Income	216,670.25	380,000.00
Expense		
Late Fee		
Finance Charge		
Small Tools & Equipment		
Safety	81.20	
Small Tools & Equipment - Other	47.49	1,000.00
Total Small Tools & Equipment	128.69	1,000.00
Repairs & Maintenance	360.66	8,000.00
Building Repairs		
Utilities		
Other – generator fuel		
Security	48.00	75.00
Internet - Broadband	261.60	540.00
Propane	962.63	2,200.00
Electric	16,810.67	36,000.00
Electric for Discharge		
Garbage Disposal	292.88	650.00
Total Utilities	18,375.78	39,465.00
Equipment Repair & Maintenance	1,084.14	8,000.00
Taxes		
Solid Waste Benefit Assessment	861.96	840.00
Taxes - Other		
Total Taxes	861.96	840.00
Salaries and Wages		
Workers Comp.	2,599.65	8,200.00
Payroll Tax Expense	2,310.54	6,800.00

SEWER

Sewer	Current Date: 12/30/2020	Budget 2020/2021
Payroll Expense	12.66	
Part Time Wages	9,458.38	25,000.00
Payroll Expense - Temp		
Total Payroll Expense	9,471.04	25,000.00
Salaries and Wages - Other	20,744.35	50,000.00
Total Salaries and Wages	35,125.58	90,000.00
Employee Benefits		
Nationwide City		
Retirement	9,866.26	15,300.00
Health Insurance	707.78	3,400.00
Total Employee Benefits	10,574.04	18,700.00
Services and Supplies		
Postage	613.60	1,200.00
Advertising	170.49	
Automobile Expense		
Fuel	981.49	1,200.00
Automobile Expense - Other	554.84	500.00
Total Automobile Expense	1,536.33	1,700.00
Bank Service Charges	247.26	50.00
Chemicals	1,790.71	2,000.00
Contracted Services		
FEMA		
Annual Street Report		
Health/Drug Screening		30.00
Professional Fees		2,100.00
Consulting/accounting&Financial	927.50	4,500.00
Legal Fees	120.00	2,000.00
Auditing Expense	5,127.00	5,200.00
Testing	2,376.00	5,000.00
Contracted Services - Other	3,648.50	4,050.00
Total Contracted Services	12,199.00	22,880.00
Dues and Subscriptions	249.30	200.00
Equipment Rent		
Insurance		
Liability Insurance	3,516.71	8,000.00
Travel for SCORE		
Property Insurance		5,000.00
Insurance - Other		
Total Insurance	3,516.71	13,000.00
Licenses and Permits	20,932.12	19,265.00
Miscellaneous		
Meals		

SEWER

Sewer	Current Date: 12/30/2020	Budget 2020/2021
Total Miscellaneous	-	-
Office Expense	903.16	1,000.00
Operating Supplies	717.43	3,500.00
Telephone	660.69	1,500.00
Training		
Travel		200.00
Services and Supplies - Other	29.52	
Total Services and Supplies	43,566.32	6,200.00
Total Expense	110,077.17	232,500.00
Other Expense		
Transfers Out		
Debt Service - principal	110,100.00	
Interest Expense		
Interest 92-01 Sewer	16,621.59	
Interest 92-03 Sewer	2,495.04	
Interest 92-07 Sewer	37,775.00	
Total Interest Expense	56,891.63	
Total Debt Service	166,991.63	190,000.00
Total Other Expense		
Total Expenses	277,068.80	422,500.00
Capital Outlay- Construction Repairs	165,699.70	30,000.00
Net Income	\$ (226,098.25)	\$ (72,500.00)
USDA 92-01		53,150.00
USDA 92-03		\$7,495.00
USDA 92-07		\$99,999.99
DRAFT		

Streets Highways

Streets	Current Date: 12/30/2020	2020/2021 Budget
Ordinary Income/Expense		
Income		
Transfer In From General		3,780.00
Property Taxes		
Admin Fee		2,400.00
Interest Income		
Intergovernmental - State		
Road Maintenance & Rehab	6,875.81	13,800.00
VLF Swap		28,800.00
Motor Vehicle		
Traffic Congestion Relief		860.00
Highway Users Tax		
2103 (Gas Tax)	2,572.65	5,300.00
2105	1,717.51	3,900.00
2106	2,552.57	6,000.00
2107	2,372.13	5,400.00
2107.5	1,000.00	1,000.00
Total Highway Users Tax	10,214.86	21,600.00
Total Intergovernmental - State	17,090.67	65,060.00
Total Income	17,090.67	71,240.00
Expense		
Late Fee		
Finance Charge		
Small Tools & Equipment	41.39	
Small Tools & Equipment - Other		
Safety		
Total Small Tools & Equipment	41.39	
Repairs & Maintenance	650.55	4,600.00
Building Repairs		
Utilities		
Other		
Security		
Internet - Broadband	32.70	
Propane	34.22	
Electric	13,418.65	44,000.00
Electric for Discharge		
Garbage Disposal		
Total Utilities	13,485.57	44,000.00
Equipment Repair & Maintenance	19.30	3,500.00
Taxes		
Solid Waste Benefit Assessment	91.60	
Taxes - Other		
Total Taxes	91.60	
Salaries and Wages		
Workers Comp.	324.95	1,200.00
Payroll Tax Expense	226.73	720.00
Payroll Expense		
Part Time Wages		
Payroll Expense - Other		8,100.00
Total Payroll Expense	0.00	8,100.00
Salaries and Wages - Other	2,935.74	
Total Salaries and Wages	3,487.42	10,020.00
Employee Benefits		
Nationwide City		

Streets Highways

Streets	Current Date: 12/30/2020	2020/2021 Budget
Retirement		
Health Insurance		
Total Employee Benefits	0.00	
Services and Supplies		
Postage	32.90	
Advertising		
Automobile Expense	41.12	
Fuel		1,300.00
Automobile Expense - Other		
Total Automobile Expense	41.12	1,300.00
Bank Service Charges		
Chemicals		
Contracted Services		
Annual Street Report		1,500.00
Health/Drug Screening		
Professional Fees		
Consulting/Accounting&Financial		
Legal Fees		
Auditing Expense	2,298.50	1,300.00
Testing		
Contracted Services - Other		
Total Contracted Services	2,298.50	2,800.00
Dues and Subscriptions		
Insurance		
Liability Insurance	554.21	3,300.00
Travel for SCORE		
Property Insurance		1,200.00
Insurance - Other		
Total Insurance	554.21	4,500.00
Licenses and Permits		
Miscellaneous		
Meals		
Total Miscellaneous	0.00	
Office Expense		80.00
Operating Supplies	10.68	400.00
Telephone	28.54	40.00
Training		
Travel		
Services and Supplies - Other		
Total Services and Supplies	2,965.95	9,120.00
Total Expense	20,741.78	71,240.00
Other Expense		
Transfers Out		
Capital Outlay		
Construction Costs		
Total Capital Outlay		
Total Other Expense		
Net Income	-\$3,651.11	-
DRAFT		

FIRE Dept

FIRE DEPT	Current Date: 12/30/2020	Budget 2020/2021
Ordinary Income/Expense		
Income		
Transfer In From General	10,000.00	10,000.00
Service Area Revenue		45,000.00
Charges for Current Services - Other		
Total Charges for Current Services	10,000.00	45,000.00
Revenue Use of Money & Property		
Interest Income	25.99	-
Revolving Loan		-
Total Revenue Use of Money & Property	25.99	-
Miscellaneous Revenue - SCORE	-	-
Total Income	10,025.99	55,000.00
Expense		
Late Fee	19.00	-
Finance Charge	1.00	-
Fire Fighting Expenses		
Small Tools & Equipment		
Safety	4,913.86	4,400.00
Small Tools & Equipment - Other	3,728.39	5,200.00
Total Small Tools & Equipment	8,642.25	9,600.00
Repairs & Maintenance	5,984.40	2,000.00
Building Repairs	241.25	-
Utilities		
Other		
Security		
Internet - Broadband		
Propane	327.32	1,200.00
Electric	2,130.92	4,400.00
Electric for Discharge		
Garbage Disposal	175.20	440.00
Total Utilities	2,633.44	6,040.00
Equipment Repair & Maintenance	3,693.04	2,000.00
Taxes		
Solid Waste Benefit Assessment	1,394.12	1,400.00
Taxes - Other		
Total Taxes	1,394.12	1,400.00
Salaries and Wages		
Workers Comp.	649.92	2,000.00
Payroll Tax Expense	1.79	-
Payroll Expense		
Part Time Wages	23.33	-
Payroll Expense - Other		-
Fire Fighting Wages	853.46	-
Total Payroll Expense	1,528.50	2,000.00
Salaries and Wages - Other		
Total Salaries and Wages	1,528.50	2,000.00
Employee Benefits		
Nationwide City		
Retirement		
Health Insurance		
Total Employee Benefits	-	-

FIRE Dept

FIRE DEPT	Current Date: 12/30/2020	Budget 2020/2021
Services and Supplies		
Postage	11.30	-
Advertising	159.15	-
Automobile Expense		
Fuel	2,464.38	1,800.00
Automobile Expense - Other	873.68	-
Total Automobile Expense	3,338.06	1,800.00
Bank Service Charges	55.00	30.00
Equipment Rent		170.00
Chemicals		-
Contracted Services		
Annual Street Report		-
Health/Drug Screening		-
Professional Fees		-
Consulting		-
Legal Fees	480.00	420.00
Auditing Expense	1,549.00	-
Testing	1,274.00	-
Contracted Services - Other	2,376.00	-
Total Contracted Services	5,679.00	420.00
Dues and Subscriptions		
Insurance		
Liability Insurance		110.00
Travel for SCORE		-
Property Insurance		640.00
Insurance - Other		-
Total Insurance	-	750.00
Licenses and Permits		
Miscellaneous		
Meals	671.89	-
Miscellaneous - Other	22.58	-
Total Miscellaneous	694.47	-
Office Expense	229.48	100.00
Operating Supplies	37.50	754.00
Telephone	314.30	700.00
Training		-
Travel	1,088.77	-
Services and Supplies - Other	254.65	-
Total Services and Supplies	11,861.68	4,724.00
Total Expense	35,998.68	29,764.00
Other Income - Sale of Assets	12,450.00	-
Capital Outlay - Truck Payment		15,536.00
Total Expense and Capital Outlay	35,998.68	45,300.00
Net Income	(13,522.69)	9,700.00
Community Leasing		15536.2

DRAFT

PHILLIP WALL

Coleville, CA 96107
phillipwall3_ijk@indeedemail.com
530-495-1305

Willing to relocate: Anywhere
Authorized to work in the US for any employer

Work Experience

MYSELF

MYSELF - Coleville, CA
November 2018 to Present

SEEKING EMPLOYMENT

WATER TREATMENT OPERATOR

Beale AFB - Beale AFB, CA
June 2017 to September 2018

WATER TREATMENT AND WASTEWATER TREATMENT OPERATOR

NONE

Myself - Coleville, CA
June 2015 to June 2017

RELOCATION AND REMODEL HOUSE. REESTABLISH MY FAMILY RESIDENCE AND RECOVER FROM SURGERY. LOOK FOR EMPLOYMENT.

UTILITY SYSTEM OPERAOR

NAIONAL PARK SERVICE - OLD FAITHFUL, WY.
August 2009 to June 2015

Responsibilities

AT OLD FAITHFUL PARK AREA AS CHIEF WASTEWATER PLANT OPERATOR FOR 2 YEARS AND CHIEF WATER PLANT OPERATOR FOR 3.5 YEARS. OPERATED A CONVENTIONAL ACTIVATED SLUDGE PLANT AND AS CURRENT CHIEF WATER PLANT OPERATOR OPERATED A CONVENTIONAL WATER FILTRATION PLANT FOR 3.5 YEARS, BUT USO'S SHARE WASTEWATER AND WATER DUTIES.

WATER TREATMENT PLANT CONSIST OF RAW RIVER WATER INFLUENT, ONE RAPID MIX, 2 FLOCCULATOR BASINS, 2 TUBE SETTLING BASINS, AND 2 DUAL MEDIA FILTERS (GARNET SAND AND ANTHRACITE COAL) PRODUCING UP TO 300,000 GALLONS PER DAY WITH BACK WASH SETUP USING PUMPS, POLYMER FOR COAGULATION, CAUSTIC FOR PH ADJUSTMENT, AND SODIUM HYPOCHLORITE FOR CHLORINE DISINFECTION. TWO DIFFERENT COAGULANT POLYMERS USED: ONE DURING SPRING RUNOFF AND ONE USED FOR ARSENIC REMOVAL.

WASTEWATER TREATMENT PLANT WITH FLOWS 0.020 WINTER TO 0.30 MGD SUMMER CONSISTING OF INFLUENT MUFFIN MONSTER, 0.090MG WINTER AERATION BASIN AND 0.50MG SUMMER AERATION BASIN, 2 SECONDARY CLARIFIERS WITH R.A.S/W.A.S. SYSTEMS, NON AERATED SLUDGE LAGOON

GOING TO ASPHALT DRYING BEDS, AND WWTP EFFLUENT GOING TO PERC PONDS. SODA ASH ADDED FOR PH/ALKALINITY.

AS CHIEF WATER PLANT OPERATOR SUBMIT MONTHLY EPA COMPLIANCE REPORTS AND ANNUAL PRODUCTION REPORTS TO CHIEF PARK ENGINEER. STREAMLINED WATER PLANT OPERATIONS FORMS FROM 4 TO 2. CREATED OPERATIONS SOP'S FOR WATER PLANT, WASTEWATER PLANT, AND USO DAILY CHECKS. INSTALLED AN INLINE DISSOLVED OXYGEN METER AT WASTEWATER PLANT AND CIRCULAR CHART RECORDERS FOR CHLORINE RESIDUAL AND TURBIDITY AT WATER PLANT.

PERFORM PREVENTIVE MAINTENANCE ON WATER PLANT EQUIPMENT TO INCLUDE CLEANING AND CALIBRATION OF INLINE AND LAB CHLORINE, TURBIDITY, AND PH METERS. PERFORM DAILY CHLORINE RESIDUALS AT WATER PLANT AND DISTRIBUTION SYSTEM AND MEASURE ALKALINITY DAILY AT WATER PLANT. MONITOR WATER PLANT TURBIDITIES, PH'S, AND CHLORINE RESIDUALS AND ADJUST CHEMICALS AS NEEDED. ANNUALLY EXERCISE DISTRIBUTION VALVES. SNOW STAKE WATER AND WASTEWATER UTILITIES IN FALL. ACTIVATE/DEACTIVATE EMPLOYEE HOUSING IN SPRING AND FALL. CHECK SOME BOILERS AND RESTART IF NEEDED. SOME CUSTODIAL DUTIES.

SERVICE POINT OF USE REVERSE OSMOSIS UNITS.

USO'S REQUIRED TO RESIDE IN EMPLOYEE RENTAL HOUSING DURING WORK WEEK AND TRAVEL BY SNOW MOBILE IN THE WINTER.

WORK LEADER WATER/WASTEWATER

MARINE CORPS MWTC PICKEL MEADOWS - Bridgeport, CA
September 2007 to July 2009

Responsibilities

LEAD 2 WORKERS 50% AND WORK 50% IN PLANT OPS IN A .140 MGD WASTEWATER SEQUENCE BATCH REACTOR(SBR) PLANT AND PRODUCTION OF POTABLE WATER THROUGH CHLORINATION OF WELL WATER FOR MARINE BASE WITH A POPULATION OF 300 TO 1500. WASTEWATER PLANT CONSIST OF 3 SBR'S, NEW INFLUENT GRIT AUGER/AUTOMATIC SCREEN, AEROBIC DIGESTER WITH 3 WEDGWATER SLUDGE DEWATERING BEDS USING A POLYMER FEED SYSTEM, AND EQUALIZATION TANK FOR EMERGENCY USE. WASTEWATER EFFLUENT IS DISCHARGED TO LEACH FIELDS.

WATER SYSTEM CONSIST OF 2 150 GPM WELLS FED TO 3 140K GALLON TANKS. ONE WELL IS NONUSABLE FOR DRINKING DUE TO AN ARSENIC PROBLEM. CHLORINE IS GENERATED ON SITE WITH A SODIUM HYPOCHLORIDE GENERATING SYSTEM USING SALT WATER AND ELECTRICITY.

PERFORM MAINTENANCE AND PREVENTIVE MAINTENANCE ON WASTEWATER PLANT EQUIPMENT, COLLECTION SYSTEM, AND WATER SYSTEM TO INCLUDE VALVE EXERCISING, PUMP REPLACEMENT, HYPOCHLORINATION EQUIPMENT MAINTENANCE, AND PIPE REPAIRS. BSE HAS ONE EACH: ELECTRICIAN, BOILER MECH, PLUMBER, AND HVAC PERSON PROVIDE SUPPORT.

WROTE SOP'S AND PREVENTIVE MAINTENANCE SCHEDULE FOR OUR WORK SECTION. FILL IN FOR OPERATORS ON LEAVE. SUBMIT MONTHLY EPA COMPLIANCE REPORTS TO STATE AGENCY. ORDER SUPPLIES AS NEEDED. RESTORED POLYMER FEED SYSTEM TO WORKING ORDER FOR SLUDGE DEWATERING.

PERFORMED WASTEWATER LAB TESTS AS NEEDED: NITRATES, AMMONIA, D.O, PH, EFFLUENT SOLIDS, AND MONTHLY LEACH FIELD GROUNDWATER GRAB SAMPLES.

PERFORMED DAILY WATER SYSTEM CHLORINE RESIDUALS AND MONTHLY BACTERIOLOGICAL GRAB SAMPLES. ALL COMPLIANCE TESTING WAS SENT TO A CONTRACT LAB IN CARSON CITY, NV.

Accomplishments

WROTE SOP'S AND PREVENTIVE MAINTENANCE SCHEDULE FOR OUR WORK SECTION. SUBMITTED A BUDGET OF OUR WORK CENTER TO MANAGEMENT.

OPERATOR 2 WATER TREATMENT

METROPOLITAN WATER DISTRICT - Winchester, CA

March 2002 to August 2007

Responsibilities

OPERATE, MONITOR, AND ADJUST WATER TREATMENT PROCESS'S IN THREE ONSITE WATER TREATMENT PLANTS WITH A COMBINED CAPACITY OF 700 MILLION GALLONS PER DAY (TOTAL OF 162 RAPID SAND FILTERS) USING SCADA COMPUTERS AND FIELD OBSERVATIONS. PERFORM QUALITY ASSURANCE LAB TESTS EVERY 2 HOURS TO INCLUDE PH, TURBIDITY, AND CHLORINE RESIDUALS. PERFORM ALKALINITY, HARDNESS, AMMONIA, AND CONDUCTIVITY TEST AS NEEDED. OCCASIONALLY CALIBRATE LAB PH, CHLORINE RESIDUAL, CONDUCTIVITY, AND TURBIDITY METERS. TRAINED ON COLLILERT METHOD OF BACTERIAL TESTING OF DRINKING WATER.

ASSIST PLANT MECHANICS DURING PLANT SHUTDOWNS PERFORMING REPAIRS TO STRUCTURES. PERFORM PREVENTIVE MAINTENANCE ON FILTER VALVES. MANUALLY BACKWASH OR REMOVE FILTERS WHEN AUTOMATIC PROCESS MALFUNCTIONS. RAN 2 AUTOMATIC 24HR/DAY SLUDGE DEWATERING PRESSES AND MONITORED SLUDGE POLYMER MIXING SYSTEM. RESPOND/RESTORE LOSS OF CHEMICAL FEED ON SCADA OR IN THE FIELD WITHIN 10 MINUTE TIME FRAME. INSPECT/ACCEPT DELIVERY OF SEMI TRUCKS LOADED WITH CAUSTIC, AMMONIA, FERRIC, POLYMER, AND ALUM. SWITCH FEED OF LIQUID CHLORINE FROM ONE SEMI TRAILER TO ANOTHER. CALCULATE/ADJUST CHLORINE FEED TO TREATMENT PLANTS. CHECK/CLEAN LAKE INLET CANAL SCREENS. RESPOND TO POWER LOSS'S VIA SCADA TO ENSURE CHEMICAL FEEDS AND INDUSTRIAL WATER PRESSURE. MAKE ADJUSTMENTS VIA SCADA TO AQUEDUCT, CANALS, AND TREATMENT PLANT INFLUENT.

WASTEWATER TREATMENT PLANT OPERATOR

DEPARTMENT OF NAVY - Camp Pendleton, CA

December 1993 to March 2002

Responsibilities

ROTATING ASSIGNMENTS FOR 6 TO 12 MONTHS EACH: ON A 440,000 ACRE BASE TO OPERATE INDEPENDENTLY OR AS A TEAM ONE OF 9 DIFFERENT WASTEWATER PLANTS (FROM .08 TO 2 MILLION GALLONS PER DAY) USING TRICKLING FILTERS, PRIMARY & SECONDARY CLARIFIERS, ANAEROBIC DIGESTERS WITH SAND DRYING BEDS, AND EFFLUENT FACULTATIVE POLISHING PONDS. PATROL COLLECTION SYSTEM, DRIVE AND OPERATE SEPTIC PUMP TRUCK, OR COLLECT AND PERFORM LAB TESTS. PERFORMED PREVENTIVE MAINTENANCE ON PLANT EQUIPMENT. CONNECT/DISCONNECT 150 AND 2000LB CHLORINE GAS TANKS USED FOR WASTEWATER DISINFECTION. ONE YEAR EXPERIENCE OPERATING WASTEWATER PLANT DURING PLANT CONSTRUCTION.

WASTEWATER OPERATOR IN TRAINING

FALL BROOK PUBLIC UTILITIES DISTRICT - Fallbrook, CA

June 1993 to December 1993

Responsibilities

WASTEWATER TREATMENT OPERATOR IN TRAINING AT CONVENTIONAL ACTIVATED SLUDGE PLANT OF 2MGD AND A SMALL PACKAGE PLANT OF .040MGD. AERATED GRIT REMOVAL, AUTOMATIC BAR SCREEN, PRIMARY CLARIFIER, AERATION BASIN, SECONDARY CLARIFIER WITH R.A.S OR W.A.S., AEROBIC DIGESTER USING A BELT PRESS FOR SOLIDS REMOVAL, TERTIARY SAND FILTERS, AND 1 TON CHLORINE GAS CHLORINATION. PLANT EFFLUENT RECLAIMED FOR HIGHWAY IRRIGATION. DID DAILY ROUNDS AND READINGS. ASSIST LAB TECH AND RECEIVE LAB TRAINING. PERFORM PREVENTIVE MAINTENANCE, PICKUP AND CLEANUP, AND MONITOR PLANT. INITIATE FILTER BACKWASH'S. RECEIVED TRAINING ON 1TON CHLORINE CYLINDER LEAK RESPONSE.

JET ENGINE MECHANIC

U.S. MARINE CORPS - Tustin, CA

February 1981 to January 1993

Responsibilities

REPAIR AND REBUILD JET ENGINES. JOURNEYMAN MAINTENANCE MECHANIC. TROUBLESHOOT, REPAIR AND OVERHAULED JET ENGINE ELECTRICAL, HYDRAULIC, AND MECHANICAL COMPONENTS.

POSSIBLE QUALIFYING EXPERIENCE FOR NONCOMPETITIVE PROMOTION: SUPERVISED 4 MAN CREW FOR 6 YEARS IN JET ENGINE REPAIR. AS SAFETY NONCOMMISSIONED OFFICER IN CHARGE: ENFORCED OSHA AND EPA REQUIREMENTS AS SAFETY MANAGER FOR HELICOPTER SQUADRON OF 800 MARINES FOR 1 YEAR.

Education

BACKFLOW CERTIFIED in TECHNICIAN

AWWA COURSE IN BACK FLO CERT. - Sacramento, CA

May 2017 to June 2017

12 CEU'S in INTERMEDIATE EXCEL

EASTERN IDAHO TECHNICAL COLLEGE - Idaho Falls, ID

2015 to 2015

36 CEU'S FROM 4 COURSES in WASTEWATER FIELD

CALIFORNIA STATE UNIVERSITY SACRAMENTO - Sacramento, CA

1993 to 2014

32.3 CEU'S FROM 7 COURSES in WATER TREATMENT

CALIFORNIA STATE UNIVERSITY SACRAMENTO - Sacramento, CA

1998 to 2013

A.S in INDUSTRIAL POWER TECHNOLOGY

SAN BERNARDINO VALLEY COLLEGE - San Bernardino, CA

1996 to 1998

B.S. in FORESTRY MANAGEMENT

AUBURN UNIVERSITY - Auburn, AL

1972 to 1977

Skills

- Purification (10+ years)
- Osha (1 year)
- Water Treatment (10+ years)
- Chemistry (4 years)
- Electrical Experience (2 years)
- Plumbing (1 year)
- Boiler (Less than 1 year)
- 6 months
- Spring
- Calibration (1 year)
- REST (1 year)

Military Service

Branch: USMC

Service Country: United States

Rank: E-5

February 1981 to January 1993

JOURNEYMAN LEVEL JET ENGINE MECHANIC FOR 10 YEARS. COMPLETE TEARDOWN AND REBUILD OF TURBOSHAFT ENGINES AT THE INTERMEDIATE LEVEL.
SAFETY MANAGER FOR 1 YEAR OF HELICOPTER SQUADRON. EXPERIENCE WITH REMOVE AND INSTALL OF BEARINGS.

Commendations:
HONORABLE

Certifications and Licenses

CALNEV AWWA BACKFLOW CERTIFIED

June 2017 to June 2020

driver's license

Assessments

Manufacturing Fit — Completed

July 2020

Measures the traits that are important for success in manufacturing roles.
Full results: Completed

Basic Maintenance and Repair — Highly Proficient

July 2020

Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities.

Full results: Highly Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

CALIFORNIA LICENSES

WATER TREATMENT OPERATOR T4

WATER DISTRIBUTION D2

WASTEWATER TREATMENT 3

NEVADA GRADE 2 WASTEWATER AND GRADE 3 WATER,ABLE TO GRADE 3 WASTEWATER WITH TEST.
HAVE EXPERIENCE FOR..

From: jillian freeto
Sent: Tuesday, November 10, 2020 10:20 AM
To: Jillian Freeto
Subject: Fwd: PHILS OFFER

From: Phil Wall <phillipwall3_znd@indeedemail.com>
Date: November 9, 2020 at 6:33:22 PM PST
To: "City of Loyalton, CA" <jillian.freeto@yahoo.com>
Subject: PHILS OFFER

\$28 /HR. WITH 3 CONSECUTIVE 12 HOURS SHIFTS PER WEEK.

Suspect spam or fraud? [Report this message to Indeed](#)

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CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

APPLICATION FOR A BUSINESS LICENSE

Name of Owner of Business: Robert Lester Feeny
(First) (Middle) (Last)

Address: 958 W Sierra Brooks Dr Telephone: 818-326-5974

Name of Business: Timber Cafe Bx 468 Loyalton, CA

Nature of Business: Food Business

State Contractors License No. _____ Resale License No. _____

Permanent Location of Business: 700 Main St Loyalton Ca 96118

Telephone: _____

Is Business a Corporation or Partnership? Yes _____ No ✓

If so, please indicate the name(s), address(s), and title(s) of officer(s) or partner(s):

Annual Gross Receipts from Business \$ _____

(The City needs this information to determine the tax due per quarter. See schedule below.)

1-8-21 [Signature] Sole Proprietor
Date Signature Title

Sales or use tax may apply to your business activities. You may seek, written advice regarding the application of tax for your particular business by writing to the nearest State Board of Equalization office.

TAXES (Section 5.04.220 of Loyalton Municipal Code)

All businesses having gross receipts of:

- A. Less than \$10,000 annually – Fee of \$ 60.00* per year
- B. Between \$10,000 and 50,000 annually – Fee of \$100.00* per year
- C. Between \$ 50,000 and \$100,000 annually – Fee of \$140.00* per year
- D. Between \$100,000 and \$150,000 annually – Fee of \$180.00* per year
- E. More than \$150,000 annually – Fee of \$220.00* per year

* Please note that an additional \$4.00 fee will be added to the annual fee for the State ADA Fees

For official use only

Date Received: 1-8-21

Fee Received: 144.80

City Clerk: [Signature] Date approved: _____

License No. issued: _____