

City of Loyaltyon
Revenue & Expenditures - Financial Report
 As of July 12, 2017

	Jul 12, 17
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	180,384.85
General Funds	
General Checking 1956- NEW	66,009.19
General Contingency Saving 0322	107,577.11
Total General Funds	173,586.30
Designated Funds	
WWTP Settlement MM 4321	1,806,759.90
Fire Dept. Reserve 7243	9,839.97
WWTP Construction 1990	6,180.29
Community Dev Block Grant 0059	2,005.96
Total Designated Funds	1,824,786.12
Cash Drawer	450.00
Total Checking/Savings	2,179,207.27
Accounts Receivable	
Accounts Receivable	91,993.82
Total Accounts Receivable	91,993.82
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-700.00
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	5,083.28
Accts Receivable- Late Fees Sew	12,577.16
Sewer Ent. Accounts Receivable	290,846.02
Water Ent. Accounts Receivable	
Reconnect fee	-300.00
Water Ent. Accounts Receivable - Other	142,864.53
Total Water Ent. Accounts Receivable	142,564.53
Total Accounts Receivable- Proprietar	262,966.81
Total Other Current Assets	556,484.19
Total Current Assets	2,827,685.28
Fixed Assets	
Fixed Assets	
Construction in Progress	238,826.18
Land	378,612.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,279,747.77
Accumulated Depreciation	-4,619,593.00
Total Fixed Assets	9,974,625.45
Total Fixed Assets	9,974,625.45
TOTAL ASSETS	12,802,310.73
LIABILITIES & EQUITY	

City of Loyalton
Revenue & Expenditures - Financial Report
 As of July 12, 2017

	Jul 12, 17
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	33,930.68
Total Accounts Payable	33,930.68
Credit Cards	
BofA CC 6111- K LeBlanc	-42.95
Total Credit Cards	-42.95
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	24,278.04
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-282.18
State Taxes	366.01
Federal Taxes	769.46
Payroll Liabilities - Other	7,944.61
Total Payroll Liabilities	8,797.90
Total Other Current Liabilities	369,775.04
Total Current Liabilities	403,662.77
Long Term Liabilities	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,578,176.30
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	21,253.78
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,162,001.03
Net Income	-115,091.19
Total Equity	7,224,134.43

City of Loyalton
Revenue & Expenditures - Financial Report
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	Jul 12, 17
TOTAL LIABILITIES & EQUITY	<u>12,802,310.73</u>

City of Loyaltyon
Revenue & Expenditures
 July 2017 through June 2018

	Jul '17 - Jun 18
Ordinary Income/Expense	
Income	
Donations	234.00
Charges for Current Services	
Copies & Faxes	74.65
Rent Income	
Auditorium Rental	30.00
Total Rent Income	30.00
Service Area Revenue	10,000.00
Total Charges for Current Services	10,104.65
Total Income	10,338.65
Gross Profit	10,338.65
Expense	
DSA 786 Fees	0.60
Utilities	
Internet - Broadband	109.00
Total Utilities	109.00
Salaries and Wages	
Workers Comp.	3,905.87
Payroll Tax Expense	485.29
Payroll Expense	
Part Time Wages	2,182.08
Payroll Expense - Other	1,969.58
Total Payroll Expense	4,151.66
Total Salaries and Wages	8,542.82
Employee Benefits	
Nationwide City	46.21
Health Insurance	243.42
Total Employee Benefits	289.63
Services and Supplies	
Bank Service Charges	10.00
Contracted Services	
Professional Fees	1,250.00
Auditing Expense	-3,753.00
Total Contracted Services	-2,503.00
Insurance	
Liability Insurance	19,090.16
Property Insurance	15,266.56
Insurance - Other	297.00
Total Insurance	34,653.72
Office Expense	
Telephone	339.17
	90.98
Total Services and Supplies	32,590.87
Total Expense	41,532.92
Net Ordinary Income	-31,194.27
Other Income/Expense	
Other Expense	
Debt Service	

City of Loyalton
Revenue & Expenditures
July 2017 through June 2018

	Jul '17 - Jun 18
Interest Expense	
Interest 91-05 Water	22,047.75
Interest 92-01 Sewer	18,862.59
Interest 92-03 Sewer	2,807.79
Interest 92-07 Sewer	40,225.00
Total Interest Expense	83,943.13
Total Debt Service	83,943.13
Total Other Expense	83,943.13
Net Other Income	-83,943.13
Net Income	-115,137.40

City of Loyalton
Credit Card Detail
As of July 4, 2017

Type	Date	Name	Split	Credit
BofA CC 8227 A DeBerg				
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	70.00
Credit Card Charge	06/06/2017	Office Depot	Office Expense	60.40
Credit Card Charge	06/06/2017	Home Depot	-SPLIT-	464.45
Credit Card Charge	06/12/2017	Leonard's Market	-SPLIT-	7.28
Credit Card Charge	06/14/2017	Jackson's	-SPLIT-	49.32
Credit Card Charge	06/14/2017	Harbor Freight	-SPLIT-	43.25
Credit Card Charge	06/14/2017	Home Depot	-SPLIT-	276.65
Credit Card Charge	06/16/2017	Whites Sierra Station, Inc	-SPLIT-	58.60
Credit Card Charge	06/26/2017	Home Depot	-SPLIT-	196.73
Credit Card Charge	06/26/2017	O'Reilly Auto Parts	Repairs & Maintenance	32.47
Credit Card Charge	06/26/2017	Walmart	Equipment Repair & M...	227.29
Credit Card Charge	06/27/2017	Whites Sierra Station, Inc	Operating Supplies	2.49
Credit Card Charge	06/28/2017	Maverick First Stop	-SPLIT-	76.00
Total BofA CC 8227 A DeBerg				1,564.93
BofACC 6620 - J Evans				
Credit Card Charge	06/21/2017	Whites Sierra Station, Inc	Fuel	100.00
Credit Card Charge	06/21/2017	Whites Sierra Station, Inc	Fuel	26.00
Credit Card Charge	06/21/2017	Amazon	Small Tools & Equipm...	155.81
Total BofACC 6620 - J Evans				281.81
BofA CC 6058- S Haywood				
Credit Card Charge	06/12/2017	Exede WildBlue Vista	Internet - Broadband	66.69
Credit Card Charge	06/29/2017	Whites Sierra Station, Inc	Fuel	74.02
Total BofA CC 6058- S Haywood				140.71
BofA CC 6111- K LeBlanc				
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	74.58
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	121.86
Credit Card Charge	06/16/2017	Gaia Shasta Hotel	Travel for SCORE	126.50
Credit Card Charge	06/21/2017	Weebly	Office Expense	300.00
Credit Card Charge	06/23/2017	White's Sierra Gas Station	-SPLIT-	62.93
Credit Card Charge	07/01/2017	Nextiva	-SPLIT-	90.98
Total BofA CC 6111- K LeBlanc				776.85
TOTAL				2,764.30

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Check	07/12/2017	EFT	USDA	Case 04-046-0946000364, 91-05 A...	-40,147.75
Check	07/12/2017	149	USDA 92-01	Case #04-046-0946000364 / 92-01	-50,662.59
Check	07/12/2017	150	USDA 92-03	Case # 04-046-0946000364 / 92-03	-7,307.79
Check	07/12/2017	151	USDA 92-07	Case #04-046-0946000364, 92-07	-104,225.00
Total Enterprise Loan MM 0559					-202,343.13
General Funds					
General Checking 1956- NEW					
Liability Check	06/16/2017	EFT	Employment Developme...	69817369, 2QTR PPE 6/16/17	-59.12
Liability Check	06/16/2017	EFT	US Treasury-941	94-6000364, 2QTR PPE 6/16/17	-917.84
Liability Check	06/16/2017	EFT	Employment Developme...	69817369, 2QTR PPE 6/16/17	-142.35
Check	06/16/2017	EFT	Nationwide	PPE 6/16/17	-113.70
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, PPE 6/24/17 - 2 QTR	-53.01
Liability Check	06/30/2017	EFT	US Treasury-941	94-6000364, PPE 6/24/17 - 2 QTR	-984.80
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, PPE 6/24/17 - 2 QTR	-148.53
Check	06/30/2017	EFT	Nationwide	PPE 6/24/17	-118.46
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, Retirement 6/2017, 2 QTR	-44.98
Liability Check	06/30/2017	EFT	US Treasury-941	94-6000364, Retirement 6/2017, 2 ...	-364.00
Check	07/06/2017	EFT	Plumas Bank-Vendor	Insufficient Funds Charge	-10.00
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-1,564.93
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-281.81
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-140.71
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-789.80
Bill Pmt -Check	06/30/2017	EFT	State Board of Equalization	29-300035	-529.00
Bill Pmt -Check	06/23/2017	4474	Austin R. DeBerg	Phone Reimbursement - June 2017	-15.00
Bill Pmt -Check	06/23/2017	4475	Kathy LeBlanc	Mileage Reimbursement - SCORE ...	-210.90
Bill Pmt -Check	06/23/2017	4476	Keith Jordan	Phone Reimbursement - June 2017	-15.00
Paycheck	06/26/2017	4477	Cussins, John C		0.00
Paycheck	06/26/2017	4478	DeBerg, Austin		-1,095.52
Paycheck	06/26/2017	4479	Gallegos, Krystin M.		-45.72
Paycheck	06/26/2017	4480	Jordan, Keith S.		-1,160.39
Paycheck	06/26/2017	4481	LeBlanc, Katherine L		-640.44
Paycheck	06/26/2017	4482	Lombardi, Kimberly K		-511.62
Paycheck	06/26/2017	4483	Marin, Mark J.		-45.72
Paycheck	06/26/2017	4484	Mitchell, Brooks M.		-43.72
Paycheck	06/26/2017	4485	Rogers, Nancy R.		-45.72
Paycheck	06/26/2017	4486	Smith, Tracy A		-138.53
Paycheck	06/26/2017	4487	VanDaam, Jason		-45.71
Check	06/30/2017	4488	POSTMASTER	June 2017 Water/Sewer Billing	-98.27
Bill Pmt -Check	06/30/2017	4489	Snell & Wilmer LLP Law ...	10% Settlement per agreement - St...	-191,964.55
Bill Pmt -Check	06/30/2017	4490	Mead Law Group		-8,786.55
Paycheck	06/30/2017	4491	Cussins, John C		-1,419.52
Paycheck	06/30/2017	4492	Jardin, Patsy E		-2,155.92
Paycheck	06/30/2017	4493	McGarity, Orville D		-342.53
Paycheck	06/30/2017	4494	Yegge, Donald M.		-655.54
Bill Pmt -Check	07/05/2017	4495	SVHC- Sierra Valley Ho...	1100	-283.34
Bill Pmt -Check	07/05/2017	4496	AT&T CALNET 3		-86.61
Bill Pmt -Check	07/05/2017	4497	Hercules Industries	City Master Locks	-99.99
Bill Pmt -Check	07/05/2017	4498	High Desert Fire Equipm...	F700 Engine	-637.61
Bill Pmt -Check	07/05/2017	4499	Intermountain Disposal, I...	Account code LOYC!	-141.91
Bill Pmt -Check	07/05/2017	4500	Sierra Environmental Mo...	LOY-001	-308.00
Bill Pmt -Check	07/05/2017	4501	USA Blue Book	Customer No. 70944	-420.65
Bill Pmt -Check	07/05/2017	4502	Verizon Wireless	370745244-000001	-38.01
Bill Pmt -Check	07/05/2017	4503	Whites Sierra Station, Inc	Rescue Repairs	-439.83
Bill Pmt -Check	07/05/2017	4504	Liberty Utilities		-4,692.94
Paycheck	07/11/2017	4505	DeBerg, Austin		-1,244.87
Paycheck	07/11/2017	4506	Jordan, Keith S.		-982.60
Paycheck	07/11/2017	4507	LeBlanc, Katherine L		-640.44
Paycheck	07/11/2017	4508	Lombardi, Kimberly K		-531.55
Bill Pmt -Check	07/12/2017	4509	Division of the State Arch...	2QTR 2017 DSA 786 Fees	-0.60

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	07/12/2017	4510	EPHCC- Eastern Plumas...	Fire Department Testing	-106.00
Bill Pmt -Check	07/12/2017	4511	Plumas-Sierra Telecomm.	Broadband, Account # 37225	-109.00
Bill Pmt -Check	07/12/2017	4512	Plumas Sierra Rural Elec...		-2,674.21
Bill Pmt -Check	07/12/2017	4513	Porter Simon Profession...	92132-13200M	-2,660.00
Bill Pmt -Check	07/12/2017	4514	S.C.O.R.E.	1QTR 2017/18 Comp	-3,905.87
Bill Pmt -Check	07/12/2017	4515	Sierra Controls, LLC	Effluent Transducer Repair	-1,938.17
Bill Pmt -Check	07/12/2017	4516	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	07/12/2017	4517	Sierra Environmental Mo...	LOY-001	-165.00
Bill Pmt -Check	07/12/2017	4518	United Healthcare Insura...	J. Cussins August Premium - 3278...	-243.42
Bill Pmt -Check	07/12/2017	4519	USA Blue Book		-213.08
Bill Pmt -Check	07/12/2017	4520	Xerox Corporation	951429299	-339.17
Bill Pmt -Check	07/12/2017	4521	S.C.O.R.E.	2017-18 EAP (Annual)	-297.00
Bill Pmt -Check	07/12/2017	4522	S.C.O.R.E.	2017-18 Property / Liability Insuran...	-2,863.06
Total General Checking 1956- NEW					-243,012.84
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-243,012.84
Designated Funds					
WWTP Construction 1990					
Total WWTP Construction 1990					
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					
TOTAL					-445,355.97

City of Loyalton
Unpaid Bills
As of July 12, 2017

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
Black Eagle Consulting, Inc.					
Bill	05/25/2017	00246...	06/24/2017	18	500.00
Total Black Eagle Consulting, Inc.					500.00
City of Loyalton-General Fund					
General Journal	06/30/2013	282-12			-12,296.85
General Journal	06/30/2013	284-1			-4,202.43
General Journal	06/30/2013	285-15			-20,100.64
General Journal	06/30/2013	180			-119,409.18
General Journal	06/30/2014	Coll 1...			156,009.10
General Journal	07/01/2014	Coll14...			156,009.10
General Journal	06/30/2015	Coll 1...			-88,200.00
General Journal	07/01/2014	Coll14...			-67,809.10
Total City of Loyalton-General Fund					0.00
COLLINS ADJUSTMENTS					
General Journal	06/30/2015	Coll 1...			38,768.28
General Journal	07/01/2015	Coll15...			-38,768.28
Total COLLINS ADJUSTMENTS					0.00
Geo-Logic Associates					
Bill	06/14/2017	0223614	07/14/2017		77.50
Total Geo-Logic Associates					77.50
Jeffrey Paddock					
Bill	06/02/2017	5.30.17	06/02/2017	40	700.00
Total Jeffrey Paddock					700.00
Liberty Utilities					
General Journal	06/30/2014	Coll 1...			2,808.87
General Journal	07/01/2014	Coll14...			-2,808.87
Credit	06/21/2017	88502...			-267.21
Total Liberty Utilities					-267.21
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Total Pape Machinery - POWERPLAN					-6.00
S.C.O.R.E.					
Bill	07/01/2017	1718-...	07/31/2017		31,493.66
Total S.C.O.R.E.					31,493.66
Shaw Engineering					
Bill	05/31/2017	13033...	06/30/2017	12	480.00
Total Shaw Engineering					480.00
Sierra-Plumas Jnt Unif Schl Dist					
General Journal	06/30/2014	Coll 1...			20,948.36
General Journal	07/01/2014	Coll14...			-20,948.36
Total Sierra-Plumas Jnt Unif Schl Dist					0.00
Sierra Chemical					
Bill	06/30/2017	SLS10...	07/30/2017		36.94

City of Loyaltan
Unpaid Bills
As of July 12, 2017

Type	Date	Num	Due Date	Aging	Open Balance
Bill	06/30/2017	SLS 1...	07/30/2017		697.56
Total Sierra Chemical					734.50
Sierra County					
General Journal	06/30/2014	Coll 1...			5,000.00
General Journal	07/01/2014	Coll14...			-5,000.00
Total Sierra County					0.00
State Water Resources Control Board					
Bill	06/22/2017	SM-10...	09/20/2017		624.00
Total State Water Resources Control Board					624.00
USDA 92-01					
General Journal	06/30/2014	Coll 1...			-48,315.59
General Journal	07/01/2014	Coll14...			48,315.59
Total USDA 92-01					0.00
USDA 92-03					
General Journal	06/30/2014	Coll 1...			-7,089.04
General Journal	07/01/2014	Coll14...			7,089.04
Total USDA 92-03					0.00
USDA/92-07					
General Journal	06/30/2014	Coll 1...			-101,500.00
General Journal	07/01/2014	Coll14...			101,500.00
Total USDA/92-07					0.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
WWW Construction, Inc.					
Bill	02/27/2015	2121	03/29/2015	836	1,000.00
Total WWW Construction, Inc.					1,000.00
TOTAL					33,930.68

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	8/4/17	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	8/11/17	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	8/18/17	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	8/25/17	1,500.00
	Water		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 7/18/17 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 7/18/17

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval by council vote of the below listed loans, payable by August 1, 2017, from City of Loyalton USDA Loan Account 0559.

Sewer	Interest	Principal	Total
Loan 92-01	18,862.59	31,800.00	50,662.59
Loan 92-03	2,807.79	4,500.00	7,307.79
Loan 92-07	40,225.00	64,000.00	104,225.00
Water			
Loan 91-05	22,047.75	18,100.00	40,147.75

THIS TOTAL **\$202,343.13**

Current balance USDA Loan Account **\$382,727.98**

This authorization took place at the council meeting held on 7/18/17 and will be further reflected in the council minutes of this meeting.

Authorized Signature Mark Marin, Mayor, Dated 7/18/17

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Accts Receivable- Late Fees Sew	12,577.16
Sewer Ent. Accounts Receivable	290,846.02
Water Ent. Accounts Receivable	
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LIABILITIES & EQUITY	

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Current Liabilities	
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Credit Cards	
BofA CC 6111- K LeBlanc	-42.95
Total Credit Cards	-42.95
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	24,278.04
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-282.18
State Taxes	366.01
Federal Taxes	769.46
Payroll Liabilities - Other	7,944.61
Total Payroll Liabilities	8,797.90
Total Other Current Liabilities	369,775.04
Total Current Liabilities	403,662.77
Long Term Liabilities	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,578,176.30
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	21,253.78
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,162,001.03
Net Income	-115,091.19
Total Equity	7,224,134.43

City of Loyalton
Revenue & Expenditures - Financial Report
As of July 12, 2017

	Jul 12, 17
TOTAL LIABILITIES & EQUITY	<u>12,802,310.73</u>

City of Loyalton
Revenue & Expenditures
 July 2017 through June 2018

	Jul '17 - Jun 18
Ordinary Income/Expense	
Income	
Donations	234.00
Charges for Current Services	
Copies & Faxes	74.65
Rent Income	
Auditorium Rental	30.00
Total Rent Income	30.00
Service Area Revenue	10,000.00
Total Charges for Current Services	10,104.65
Total Income	10,338.65
Gross Profit	10,338.65
Expense	
DSA 786 Fees	0.60
Utilities	
Internet - Broadband	109.00
Total Utilities	109.00
Salaries and Wages	
Workers Comp.	3,905.87
Payroll Tax Expense	485.29
Payroll Expense	
Part Time Wages	2,182.08
Payroll Expense - Other	1,969.58
Total Payroll Expense	4,151.66
Total Salaries and Wages	8,542.82
Employee Benefits	
Nationwide City	46.21
Health Insurance	243.42
Total Employee Benefits	289.63
Services and Supplies	
Bank Service Charges	10.00
Contracted Services	
Professional Fees	1,250.00
Auditing Expense	-3,753.00
Total Contracted Services	-2,503.00
Insurance	
Liability Insurance	19,090.16
Property Insurance	15,266.56
Insurance - Other	297.00
Total Insurance	34,653.72
Office Expense	339.17
Telephone	90.98
Total Services and Supplies	32,590.87
Total Expense	41,532.92
Net Ordinary Income	-31,194.27
Other Income/Expense	
Other Expense	
Debt Service	

City of Loyaltyon
Revenue & Expenditures
July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
Interest Expense	
Interest 91-05 Water	22,047.75
Interest 92-01 Sewer	18,862.59
Interest 92-03 Sewer	2,807.79
Interest 92-07 Sewer	40,225.00
	<hr/>
Total Interest Expense	83,943.13
	<hr/>
Total Debt Service	83,943.13
	<hr/>
Total Other Expense	83,943.13
	<hr/>
Net Other Income	-83,943.13
	<hr/>
Net Income	<u>-115,137.40</u>

City of Loyalton
Credit Card Detail
As of July 4, 2017

Type	Date	Name	Split	Credit
BofA CC 8227 A DeBerg				
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	70.00
Credit Card Charge	06/06/2017	Office Depot	Office Expense	60.40
Credit Card Charge	06/06/2017	Home Depot	-SPLIT-	464.45
Credit Card Charge	06/12/2017	Leonard's Market	-SPLIT-	7.28
Credit Card Charge	06/14/2017	Jackson's	-SPLIT-	49.32
Credit Card Charge	06/14/2017	Harbor Freight	-SPLIT-	43.25
Credit Card Charge	06/14/2017	Home Depot	-SPLIT-	276.65
Credit Card Charge	06/16/2017	Whites Sierra Station, Inc	-SPLIT-	58.60
Credit Card Charge	06/26/2017	Home Depot	-SPLIT-	196.73
Credit Card Charge	06/26/2017	O'Reilly Auto Parts	Repairs & Maintenance	32.47
Credit Card Charge	06/26/2017	Walmart	Equipment Repair & M...	227.29
Credit Card Charge	06/27/2017	Whites Sierra Station, Inc	Operating Supplies	2.49
Credit Card Charge	06/28/2017	Maverick First Stop	-SPLIT-	76.00
Total BofA CC 8227 A DeBerg				1,564.93
BofACC 6620 - J Evans				
Credit Card Charge	06/21/2017	Whites Sierra Station, Inc	Fuel	100.00
Credit Card Charge	06/21/2017	Whites Sierra Station, Inc	Fuel	26.00
Credit Card Charge	06/21/2017	Amazon	Small Tools & Equipm...	155.81
Total BofACC 6620 - J Evans				281.81
BofA CC 6058- S Haywood				
Credit Card Charge	06/12/2017	Exede WildBlue Vista	Internet - Broadband	66.69
Credit Card Charge	06/29/2017	Whites Sierra Station, Inc	Fuel	74.02
Total BofA CC 6058- S Haywood				140.71
BofA CC 6111- K LeBlanc				
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	74.58
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	121.86
Credit Card Charge	06/16/2017	Gala Shasta Hotel	Travel for SCORE	126.50
Credit Card Charge	06/21/2017	Weebly	Office Expense	300.00
Credit Card Charge	06/23/2017	White's Sierra Gas Station	-SPLIT-	62.93
Credit Card Charge	07/01/2017	Nextiva	-SPLIT-	90.98
Total BofA CC 6111- K LeBlanc				776.85
TOTAL				2,764.30

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Check	07/12/2017	EFT	USDA	Case 04-046-0946000364, 91-05 A...	-40,147.75
Check	07/12/2017	149	USDA 92-01	Case #04-046-0946000364 / 92-01	-50,662.59
Check	07/12/2017	150	USDA 92-03	Case # 04-046-0946000364 / 92-03	-7,307.79
Check	07/12/2017	151	USDA 92-07	Case #04-046-0946000364, 92-07	-104,225.00
Total Enterprise Loan MM 0559					-202,343.13
General Funds					
General Checking 1956- NEW					
Liability Check	06/16/2017	EFT	Employment Developme...	69817369, 2QTR PPE 6/16/17	-59.12
Liability Check	06/16/2017	EFT	US Treasury-941	94-6000364, 2QTR PPE 6/16/17	-917.84
Liability Check	06/16/2017	EFT	Employment Developme...	69817369, 2QTR PPE 6/16/17	-142.35
Check	06/16/2017	EFT	Nationwide	PPE 6/16/17	-113.70
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, PPE 6/24/17 - 2 QTR	-53.01
Liability Check	06/30/2017	EFT	US Treasury-941	94-6000364, PPE 6/24/17 - 2 QTR	-984.80
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, PPE 6/24/17 - 2 QTR	-148.53
Check	06/30/2017	EFT	Nationwide	PPE 6/24/17	-118.46
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, Retirement 6/2017, 2 QTR	-44.98
Liability Check	06/30/2017	EFT	US Treasury-941	94-6000364, Retirement 6/2017, 2 ...	-364.00
Check	07/06/2017	EFT	Plumas Bank-Vendor	Insufficient Funds Charge	-10.00
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-1,564.93
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-281.81
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-140.71
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-789.80
Bill Pmt -Check	06/30/2017	EFT	State Board of Equalization	29-300035	-529.00
Bill Pmt -Check	06/23/2017	4474	Austin R. DeBerg	Phone Reimbursement - June 2017	-15.00
Bill Pmt -Check	06/23/2017	4475	Kathy LeBlanc	Mileage Reimbursement - SCORE ...	-210.90
Bill Pmt -Check	06/23/2017	4476	Keith Jordan	Phone Reimbursement - June 2017	-15.00
Paycheck	06/26/2017	4477	Cussins, John C		0.00
Paycheck	06/26/2017	4478	DeBerg, Austin		-1,095.52
Paycheck	06/26/2017	4479	Gallegos, Krystin M.		-45.72
Paycheck	06/26/2017	4480	Jordan, Keith S.		-1,160.39
Paycheck	06/26/2017	4481	LeBlanc, Katherine L		-640.44
Paycheck	06/26/2017	4482	Lombardi, Kimberly K		-511.62
Paycheck	06/26/2017	4483	Marin, Mark J.		-45.72
Paycheck	06/26/2017	4484	Mitchell, Brooks M.		-43.72
Paycheck	06/26/2017	4485	Rogers, Nancy R.		-45.72
Paycheck	06/26/2017	4486	Smith, Tracy A		-138.53
Paycheck	06/26/2017	4487	VanDaam, Jason		-45.71
Check	06/30/2017	4488	POSTMASTER	June 2017 Water/Sewer Billing	-98.27
Bill Pmt -Check	06/30/2017	4489	Snell & Wilmer LLP Law ...	10% Settlement per agreement - St...	-191,964.55
Bill Pmt -Check	06/30/2017	4490	Mead Law Group		-8,786.55
Paycheck	06/30/2017	4491	Cussins, John C		-1,419.52
Paycheck	06/30/2017	4492	Jardin, Patsy E		-2,155.92
Paycheck	06/30/2017	4493	McGarity, Orville D		-342.53
Paycheck	06/30/2017	4494	Yegge, Donald M.		-655.54
Bill Pmt -Check	07/05/2017	4495	SVHC- Sierra Valley Ho...	1100	-283.34
Bill Pmt -Check	07/05/2017	4496	AT&T CALNET 3		-86.61
Bill Pmt -Check	07/05/2017	4497	Hercules Industries	City Master Locks	-99.99
Bill Pmt -Check	07/05/2017	4498	High Desert Fire Equipm...	F700 Engine	-637.61
Bill Pmt -Check	07/05/2017	4499	Intermountain Disposal, I...	Account code LOYCI	-141.91
Bill Pmt -Check	07/05/2017	4500	Sierra Environmental Mo...	LOY-001	-308.00
Bill Pmt -Check	07/05/2017	4501	USA Blue Book	Customer No. 70944	-420.65
Bill Pmt -Check	07/05/2017	4502	Verizon Wireless	370745244-000001	-38.01
Bill Pmt -Check	07/05/2017	4503	Whites Sierra Station, Inc	Rescue Repairs	-439.83
Bill Pmt -Check	07/05/2017	4504	Liberty Utilities		-4,692.94
Paycheck	07/11/2017	4505	DeBerg, Austin		-1,244.87
Paycheck	07/11/2017	4506	Jordan, Keith S.		-982.60
Paycheck	07/11/2017	4507	LeBlanc, Katherine L		-640.44
Paycheck	07/11/2017	4508	Lombardi, Kimberly K		-531.55
Bill Pmt -Check	07/12/2017	4509	Division of the State Arch...	2QTR 2017 DSA 786 Fees	-0.60

City of Loyalton
Bills Paid
 As of July 12, 2017

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	07/12/2017	4510	EPHCC- Eastern Plumas...	Fire Department Testing	-106.00
Bill Pmt -Check	07/12/2017	4511	Plumas-Sierra Telecomm.	Broadband, Account # 37225	-109.00
Bill Pmt -Check	07/12/2017	4512	Plumas Sierra Rural Elec...		-2,674.21
Bill Pmt -Check	07/12/2017	4513	Porter Simon Profession...	92132-13200M	-2,660.00
Bill Pmt -Check	07/12/2017	4514	S.C.O.R.E.	1QTR 2017/18 Comp	-3,905.87
Bill Pmt -Check	07/12/2017	4515	Sierra Controls, LLC	Effluent Transducer Repair	-1,938.17
Bill Pmt -Check	07/12/2017	4516	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	07/12/2017	4517	Sierra Environmental Mo...	LOY-001	-165.00
Bill Pmt -Check	07/12/2017	4518	United Healthcare Insura...	J. Cussins August Premium - 3278...	-243.42
Bill Pmt -Check	07/12/2017	4519	USA Blue Book		-213.08
Bill Pmt -Check	07/12/2017	4520	Xerox Corporation	951429299	-339.17
Bill Pmt -Check	07/12/2017	4521	S.C.O.R.E.	2017-18 EAP (Annual)	-297.00
Bill Pmt -Check	07/12/2017	4522	S.C.O.R.E.	2017-18 Property / Liability Insuran...	-2,863.06
Total General Checking 1956- NEW					-243,012.84
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-243,012.84
Designated Funds					
WWTP Construction 1990					
Total WWTP Construction 1990					
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					
TOTAL					-445,355.97

City of Loyalton
Unpaid Bills
As of July 12, 2017

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
Black Eagle Consulting, Inc.					
Bill	05/25/2017	00246...	06/24/2017	18	500.00
Total Black Eagle Consulting, Inc.					500.00
City of Loyalton-General Fund					
General Journal	06/30/2013	282-12			-12,296.85
General Journal	06/30/2013	284-1			-4,202.43
General Journal	06/30/2013	285-15			-20,100.64
General Journal	06/30/2013	180			-119,409.18
General Journal	06/30/2014	Coll 1...			156,009.10
General Journal	07/01/2014	Coll14...			156,009.10
General Journal	06/30/2015	Coll 1...			-88,200.00
General Journal	07/01/2014	Coll14...			-67,809.10
Total City of Loyalton-General Fund					0.00
COLLINS ADJUSTMENTS					
General Journal	06/30/2015	Coll 1...			38,768.28
General Journal	07/01/2015	Coll15...			-38,768.28
Total COLLINS ADJUSTMENTS					0.00
Geo-Logic Associates					
Bill	06/14/2017	0223614	07/14/2017		77.50
Total Geo-Logic Associates					77.50
Jeffrey Paddock					
Bill	06/02/2017	5.30.17	06/02/2017	40	700.00
Total Jeffrey Paddock					700.00
Liberty Utilities					
General Journal	06/30/2014	Coll 1...			2,808.87
General Journal	07/01/2014	Coll14...			-2,808.87
Credit	06/21/2017	88502...			-267.21
Total Liberty Utilities					-267.21
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Total Pape Machinery - POWERPLAN					-6.00
S.C.O.R.E.					
Bill	07/01/2017	1718-...	07/31/2017		31,493.66
Total S.C.O.R.E.					31,493.66
Shaw Engineering					
Bill	05/31/2017	13033...	06/30/2017	12	480.00
Total Shaw Engineering					480.00
Sierra-Plumas Jnt Unif Schl Dist					
General Journal	06/30/2014	Coll 1...			20,948.36
General Journal	07/01/2014	Coll14...			-20,948.36
Total Sierra-Plumas Jnt Unif Schl Dist					0.00
Sierra Chemical					
Bill	06/30/2017	SLS10...	07/30/2017		36.94

City of Loyaltan
Unpaid Bills
As of July 12, 2017

Type	Date	Num	Due Date	Aging	Open Balance
Bill	06/30/2017	SLS 1...	07/30/2017		697.56
Total Sierra Chemical					734.50
Sierra County					
General Journal	06/30/2014	Coll 1...			5,000.00
General Journal	07/01/2014	Coll14...			-5,000.00
Total Sierra County					0.00
State Water Resources Control Board					
Bill	06/22/2017	SM-10...	09/20/2017		624.00
Total State Water Resources Control Board					624.00
USDA 92-01					
General Journal	06/30/2014	Coll 1...			-48,315.59
General Journal	07/01/2014	Coll14...			48,315.59
Total USDA 92-01					0.00
USDA 92-03					
General Journal	06/30/2014	Coll 1...			-7,089.04
General Journal	07/01/2014	Coll14...			7,089.04
Total USDA 92-03					0.00
USDA/92-07					
General Journal	06/30/2014	Coll 1...			-101,500.00
General Journal	07/01/2014	Coll14...			101,500.00
Total USDA/92-07					0.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
WWW Construction, Inc.					
Bill	02/27/2015	2121	03/29/2015	836	1,000.00
Total WWW Construction, Inc.					1,000.00
TOTAL					33,930.68

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	8/4/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	8/11/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	8/18/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	8/25/17	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 7/18/17 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 7/18/17

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval by council vote of the below listed loans, payable by August 1, 2017, from City of Loyalton USDA Loan Account 0559.

Sewer	Interest	Principal	Total
Loan 92-01	18,862.59	31,800.00	50,662.59
Loan 92-03	2,807.79	4,500.00	7,307.79
Loan 92-07	40,225.00	64,000.00	104,225.00
Water			
Loan 91-05	22,047.75	18,100.00	40,147.75

THIS TOTAL **\$202,343.13**

Current balance USDA Loan Account **\$382,727.98**

This authorization took place at the council meeting held on 7/18/17 and will be further reflected in the council minutes of this meeting.

Authorized Signature Mark Marin, Mayor, Dated 7/18/17

City of Loyaltyon
Revenue & Expenditures - Financial Report
As of July 12, 2017

	Jul 12, 17
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	180,384.85
General Funds	
General Checking 1956- NEW	66,009.19
General Contingency Saving 0322	107,577.11
Total General Funds	173,586.30
Designated Funds	
WWTP Settlement MM 4321	1,806,759.90
Fire Dept. Reserve 7243	9,839.97
WWTP Construction 1990	6,180.29
Community Dev Block Grant 0059	2,005.96
Total Designated Funds	1,824,786.12
Cash Drawer	450.00
Total Checking/Savings	2,179,207.27
Accounts Receivable	
Accounts Receivable	91,993.82
Total Accounts Receivable	91,993.82
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-700.00
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	5,083.28
Accts Receivable- Late Fees Sew	12,577.16
Sewer Ent. Accounts Receivable	290,846.02
Water Ent. Accounts Receivable	
Reconnect fee	-300.00
Water Ent. Accounts Receivable - Other	142,864.53
Total Water Ent. Accounts Receivable	142,564.53
Total Accounts Receivable- Proprietar	262,966.81
Total Other Current Assets	556,484.19
Total Current Assets	2,827,685.28
Fixed Assets	
Fixed Assets	
Construction in Progress	238,826.18
Land	378,612.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,279,747.77
Accumulated Depreciation	-4,619,593.00
Total Fixed Assets	9,974,625.45
Total Fixed Assets	9,974,625.45
TOTAL ASSETS	12,802,310.73
LIABILITIES & EQUITY	

City of Loyaltton
Revenue & Expenditures - Financial Report
As of July 12, 2017

	Jul 12, 17
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	33,930.68
Total Accounts Payable	33,930.68
Credit Cards	
BofA CC 6111- K LeBlanc	-42.95
Total Credit Cards	-42.95
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	24,278.04
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-282.18
State Taxes	366.01
Federal Taxes	769.46
Payroll Liabilities - Other	7,944.61
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John Deere Credit Payable 5215	21,284.56
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Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
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City of Loyalton
Revenue & Expenditures - Financial Report
As of July 12, 2017

	Jul 12, 17
TOTAL LIABILITIES & EQUITY	<u>12,802,310.73</u>

City of Loyalton
Revenue & Expenditures
 July 2017 through June 2018

	Jul '17 - Jun 18
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Total Income	10,338.65
Gross Profit	10,338.65
Expense	
DSA 786 Fees	0.60
Utilities	
Internet - Broadband	109.00
Total Utilities	109.00
Salaries and Wages	
Workers Comp.	3,905.87
Payroll Tax Expense	485.29
Payroll Expense	
Part Time Wages	2,182.08
Payroll Expense - Other	1,969.58
Total Payroll Expense	4,151.66
Total Salaries and Wages	8,542.82
Employee Benefits	
Nationwide City	46.21
Health Insurance	243.42
Total Employee Benefits	289.63
Services and Supplies	
Bank Service Charges	10.00
Contracted Services	
Professional Fees	1,250.00
Auditing Expense	-3,753.00
Total Contracted Services	-2,503.00
Insurance	
Liability Insurance	19,090.16
Property Insurance	15,266.56
Insurance - Other	297.00
Total Insurance	34,653.72
Office Expense	339.17
Telephone	90.98
Total Services and Supplies	32,590.87
Total Expense	41,532.92
Net Ordinary Income	-31,194.27
Other Income/Expense	
Other Expense	
Debt Service	

City of Loyaltan
Revenue & Expenditures
July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
Interest Expense	
Interest 91-05 Water	22,047.75
Interest 92-01 Sewer	18,862.59
Interest 92-03 Sewer	2,807.79
Interest 92-07 Sewer	40,225.00
	<hr/>
Total Interest Expense	83,943.13
	<hr/>
Total Debt Service	83,943.13
	<hr/>
Total Other Expense	83,943.13
	<hr/>
Net Other Income	-83,943.13
	<hr/>
Net Income	<u>-115,137.40</u>

City of Loyalton
Credit Card Detail
As of July 4, 2017

Type	Date	Name	Split	Credit
BofA CC 8227 A DeBerg				
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	70.00
Credit Card Charge	06/06/2017	Office Depot	Office Expense	60.40
Credit Card Charge	06/06/2017	Home Depot	-SPLIT-	464.45
Credit Card Charge	06/12/2017	Leonard's Market	-SPLIT-	7.28
Credit Card Charge	06/14/2017	Jackson's	-SPLIT-	49.32
Credit Card Charge	06/14/2017	Harbor Freight	-SPLIT-	43.25
Credit Card Charge	06/14/2017	Home Depot	-SPLIT-	276.65
Credit Card Charge	06/16/2017	Whites Sierra Station, Inc	-SPLIT-	58.60
Credit Card Charge	06/26/2017	Home Depot	-SPLIT-	196.73
Credit Card Charge	06/26/2017	O'Reilly Auto Parts	Repairs & Maintenance	32.47
Credit Card Charge	06/26/2017	Walmart	Equipment Repair & M...	227.29
Credit Card Charge	06/27/2017	Whites Sierra Station, Inc	Operating Supplies	2.49
Credit Card Charge	06/28/2017	Maverick First Stop	-SPLIT-	76.00
Total BofA CC 8227 A DeBerg				1,564.93
BofACC 6620 - J Evans				
Credit Card Charge	06/21/2017	Whites Sierra Station, Inc	Fuel	100.00
Credit Card Charge	06/21/2017	Whites Sierra Station, Inc	Fuel	26.00
Credit Card Charge	06/21/2017	Amazon	Small Tools & Equipm...	155.81
Total BofACC 6620 - J Evans				281.81
BofA CC 6058- S Haywood				
Credit Card Charge	06/12/2017	Exede WildBlue Vista	Internet - Broadband	66.69
Credit Card Charge	06/29/2017	Whites Sierra Station, Inc	Fuel	74.02
Total BofA CC 6058- S Haywood				140.71
BofA CC 6111- K LeBlanc				
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	74.58
Credit Card Charge	06/05/2017	Whites Sierra Station, Inc	-SPLIT-	121.86
Credit Card Charge	06/16/2017	Gaia Shasta Hotel	Travel for SCORE	126.50
Credit Card Charge	06/21/2017	Weebly	Office Expense	300.00
Credit Card Charge	06/23/2017	White's Sierra Gas Station	-SPLIT-	62.93
Credit Card Charge	07/01/2017	Nextiva	-SPLIT-	90.98
Total BofA CC 6111- K LeBlanc				776.85
TOTAL				2,764.30

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Check	07/12/2017	EFT	USDA	Case 04-046-0946000364, 91-05 A...	-40,147.75
Check	07/12/2017	149	USDA 92-01	Case #04-046-0946000364 / 92-01	-50,662.59
Check	07/12/2017	150	USDA 92-03	Case # 04-046-0946000364 / 92-03	-7,307.79
Check	07/12/2017	151	USDA 92-07	Case #04-046-0946000364, 92-07	-104,225.00
Total Enterprise Loan MM 0559					-202,343.13
General Funds					
General Checking 1956- NEW					
Liability Check	06/16/2017	EFT	Employment Developme...	69817369, 2QTR PPE 6/16/17	-59.12
Liability Check	06/16/2017	EFT	US Treasury-941	94-6000364, 2QTR PPE 6/16/17	-917.84
Liability Check	06/16/2017	EFT	Employment Developme...	69817369, 2QTR PPE 6/16/17	-142.35
Check	06/16/2017	EFT	Nationwide	PPE 6/16/17	-113.70
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, PPE 6/24/17 - 2 QTR	-53.01
Liability Check	06/30/2017	EFT	US Treasury-941	94-6000364, PPE 6/24/17 - 2 QTR	-984.80
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, PPE 6/24/17 - 2 QTR	-148.53
Check	06/30/2017	EFT	Nationwide	PPE 6/24/17	-118.46
Liability Check	06/30/2017	EFT	Employment Developme...	69817369, Retirement 6/2017, 2 QTR	-44.98
Liability Check	06/30/2017	EFT	US Treasury-941	94-6000364, Retirement 6/2017, 2 ...	-364.00
Check	07/06/2017	EFT	Plumas Bank-Vendor	Insufficient Funds Charge	-10.00
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-1,564.93
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-281.81
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-140.71
Bill Pmt -Check	07/12/2017	EFT	Bank of America	5472064000010235	-789.80
Bill Pmt -Check	06/30/2017	EFT	State Board of Equalization	29-300035	-529.00
Bill Pmt -Check	06/23/2017	4474	Austin R. DeBerg	Phone Reimbursement - June 2017	-15.00
Bill Pmt -Check	06/23/2017	4475	Kathy LeBlanc	Mileage Reimbursement - SCORE ...	-210.90
Bill Pmt -Check	06/23/2017	4476	Keith Jordan	Phone Reimbursement - June 2017	-15.00
Paycheck	06/26/2017	4477	Cussins, John C		0.00
Paycheck	06/26/2017	4478	DeBerg, Austin		-1,095.52
Paycheck	06/26/2017	4479	Gallegos, Krystin M.		-45.72
Paycheck	06/26/2017	4480	Jordan, Keith S.		-1,160.39
Paycheck	06/26/2017	4481	LeBlanc, Katherine L		-640.44
Paycheck	06/26/2017	4482	Lombardi, Kimberly K		-511.62
Paycheck	06/26/2017	4483	Marin, Mark J.		-45.72
Paycheck	06/26/2017	4484	Mitchell, Brooks M.		-43.72
Paycheck	06/26/2017	4485	Rogers, Nancy R.		-45.72
Paycheck	06/26/2017	4486	Smith, Tracy A		-138.53
Paycheck	06/26/2017	4487	VanDaam, Jason		-45.71
Check	06/30/2017	4488	POSTMASTER	June 2017 Water/Sewer Billing	-98.27
Bill Pmt -Check	06/30/2017	4489	Snell & Wilmer LLP Law ...	10% Settlement per agreement - St...	-191,964.55
Bill Pmt -Check	06/30/2017	4490	Mead Law Group		-8,786.55
Paycheck	06/30/2017	4491	Cussins, John C		-1,419.52
Paycheck	06/30/2017	4492	Jardin, Patsy E		-2,155.92
Paycheck	06/30/2017	4493	McGarity, Orville D		-342.53
Paycheck	06/30/2017	4494	Yegge, Donald M.		-655.54
Bill Pmt -Check	07/05/2017	4495	SVHC- Sierra Valley Ho...	1100	-283.34
Bill Pmt -Check	07/05/2017	4496	AT&T CALNET 3		-86.61
Bill Pmt -Check	07/05/2017	4497	Hercules Industries	City Master Locks	-99.99
Bill Pmt -Check	07/05/2017	4498	High Desert Fire Equipm...	F700 Engine	-637.61
Bill Pmt -Check	07/05/2017	4499	Intermountain Disposal, I...	Account code LOYCI	-141.91
Bill Pmt -Check	07/05/2017	4500	Sierra Environmental Mo...	LOY-001	-308.00
Bill Pmt -Check	07/05/2017	4501	USA Blue Book	Customer No. 70944	-420.65
Bill Pmt -Check	07/05/2017	4502	Verizon Wireless	370745244-000001	-38.01
Bill Pmt -Check	07/05/2017	4503	Whites Sierra Station, Inc	Rescue Repairs	-439.83
Bill Pmt -Check	07/05/2017	4504	Liberty Utilities		-4,692.94
Paycheck	07/11/2017	4505	DeBerg, Austin		-1,244.87
Paycheck	07/11/2017	4506	Jordan, Keith S.		-982.60
Paycheck	07/11/2017	4507	LeBlanc, Katherine L		-640.44
Paycheck	07/11/2017	4508	Lombardi, Kimberly K		-531.55
Bill Pmt -Check	07/12/2017	4509	Division of the State Arch...	2QTR 2017 DSA 786 Fees	-0.60

3:17 PM
07/12/17
Cash Basis

City of Loyalton
Bills Paid
As of July 12, 2017

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	07/12/2017	4510	EPHCC- Eastern Plumas...	Fire Department Testing	-106.00
Bill Pmt -Check	07/12/2017	4511	Plumas-Sierra Telecomm.	Broadband, Account # 37225	-109.00
Bill Pmt -Check	07/12/2017	4512	Plumas Sierra Rural Elec...		-2,674.21
Bill Pmt -Check	07/12/2017	4513	Porter Simon Profession...	92132-13200M	-2,660.00
Bill Pmt -Check	07/12/2017	4514	S.C.O.R.E.	1QTR 2017/18 Comp	-3,905.87
Bill Pmt -Check	07/12/2017	4515	Sierra Controls, LLC	Effluent Transducer Repair	-1,938.17
Bill Pmt -Check	07/12/2017	4516	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	07/12/2017	4517	Sierra Environmental Mo...	LOY-001	-165.00
Bill Pmt -Check	07/12/2017	4518	United Healthcare Insura...	J. Cussins August Premium - 3278...	-243.42
Bill Pmt -Check	07/12/2017	4519	USA Blue Book		-213.08
Bill Pmt -Check	07/12/2017	4520	Xerox Corporation	951429299	-339.17
Bill Pmt -Check	07/12/2017	4521	S.C.O.R.E.	2017-18 EAP (Annual)	-297.00
Bill Pmt -Check	07/12/2017	4522	S.C.O.R.E.	2017-18 Property / Liability Insuran...	-2,863.06
Total General Checking 1956- NEW					-243,012.84
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-243,012.84
Designated Funds					
WWTP Construction 1990					
Total WWTP Construction 1990					
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					
TOTAL					-445,355.97

City of Loyalton
Unpaid Bills
As of July 12, 2017

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
Black Eagle Consulting, Inc.					
Bill	05/25/2017	00246...	06/24/2017	18	500.00
Total Black Eagle Consulting, Inc.					500.00
City of Loyalton-General Fund					
General Journal	06/30/2013	282-12			-12,296.85
General Journal	06/30/2013	284-1			-4,202.43
General Journal	06/30/2013	285-15			-20,100.64
General Journal	06/30/2013	180			-119,409.18
General Journal	06/30/2014	Coll 1...			156,009.10
General Journal	07/01/2014	Coll14...			156,009.10
General Journal	06/30/2015	Coll 1...			-88,200.00
General Journal	07/01/2014	Coll14...			-67,809.10
Total City of Loyalton-General Fund					0.00
COLLINS ADJUSTMENTS					
General Journal	06/30/2015	Coll 1...			38,768.28
General Journal	07/01/2015	Coll15...			-38,768.28
Total COLLINS ADJUSTMENTS					0.00
Geo-Logic Associates					
Bill	06/14/2017	0223614	07/14/2017		77.50
Total Geo-Logic Associates					77.50
Jeffrey Paddock					
Bill	06/02/2017	5.30.17	06/02/2017	40	700.00
Total Jeffrey Paddock					700.00
Liberty Utilities					
General Journal	06/30/2014	Coll 1...			2,808.87
General Journal	07/01/2014	Coll14...			-2,808.87
Credit	06/21/2017	88502...			-267.21
Total Liberty Utilities					-267.21
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Total Pape Machinery - POWERPLAN					-6.00
S.C.O.R.E.					
Bill	07/01/2017	1718-...	07/31/2017		31,493.66
Total S.C.O.R.E.					31,493.66
Shaw Engineering					
Bill	05/31/2017	13033...	06/30/2017	12	480.00
Total Shaw Engineering					480.00
Sierra-Plumas Jnt Unif Schl Dist					
General Journal	06/30/2014	Coll 1...			20,948.36
General Journal	07/01/2014	Coll14...			-20,948.36
Total Sierra-Plumas Jnt Unif Schl Dist					0.00
Sierra Chemical					
Bill	06/30/2017	SLS10...	07/30/2017		36.94

City of Loyalton

Unpaid Bills

As of July 12, 2017

Type	Date	Num	Due Date	Aging	Open Balance
Bill	06/30/2017	SLS 1...	07/30/2017		697.56
Total Sierra Chemical					734.50
Sierra County					
General Journal	06/30/2014	Coll 1...			5,000.00
General Journal	07/01/2014	Coll14...			-5,000.00
Total Sierra County					0.00
State Water Resources Control Board					
Bill	06/22/2017	SM-10...	09/20/2017		624.00
Total State Water Resources Control Board					624.00
USDA 92-01					
General Journal	06/30/2014	Coll 1...			-48,315.59
General Journal	07/01/2014	Coll14...			48,315.59
Total USDA 92-01					0.00
USDA 92-03					
General Journal	06/30/2014	Coll 1...			-7,089.04
General Journal	07/01/2014	Coll14...			7,089.04
Total USDA 92-03					0.00
USDA/92-07					
General Journal	06/30/2014	Coll 1...			-101,500.00
General Journal	07/01/2014	Coll14...			101,500.00
Total USDA/92-07					0.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
WWW Construction, Inc.					
Bill	02/27/2015	2121	03/29/2015	836	1,000.00
Total WWW Construction, Inc.					1,000.00
TOTAL					33,930.68

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	8/4/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	8/11/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	8/18/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	8/25/17	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 7/18/17 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 7/18/17

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval by council vote of the below listed loans, payable by August 1, 2017, from City of Loyalton USDA Loan Account 0559.

Sewer	Interest	Principal	Total
Loan 92-01	18,862.59	31,800.00	50,662.59
Loan 92-03	2,807.79	4,500.00	7,307.79
Loan 92-07	40,225.00	64,000.00	104,225.00
Water			
Loan 91-05	22,047.75	18,100.00	40,147.75

THIS TOTAL **\$202,343.13**

Current balance USDA Loan Account **\$382,727.98**

This authorization took place at the council meeting held on 7/18/17 and will be further reflected in the council minutes of this meeting.

Authorized Signature Mark Marin, Mayor, Dated 7/18/17

7/18/17

DPA – Transfer of all WWTP Litigation Settlement Funds to MM account 4321 – requested by Kim Lombardi

Approval of Reimbursement Invoice(s) for the USDA.

Acknowledgement of Approval of Funds Transfers to Account XXXXX0559 for Payment of USDA Loans, July 2017.

Acknowledgement of Approval of USDA Loan Payments

Thanks -
Kim

TO LOYALTON CITY COUNCIL:

6. Appearance of Businesses and the Community At Large

It's human nature to be drawn to attractiveness, whether aesthetically pleasing people or places. We don't usually buy houses, cars or clothes that are ugly. We don't usually shop in businesses that are junky, disorganized and messy. What affect do rundown, dirty, dimly lit and 'shop worn' businesses have on consumers? Well, people will actually pay twice as much for a product or service from a business that is nicely decorated, freshly painted, tidy and well organized....even if it means shopping outside of the community.

The same holds true with peoples' reaction to communities with poorly lit streets, uncontrolled weeds and unsightly premises, cracked sidewalks, streets with potholes, poorly maintained civic and recreation facilities, damaged signage or lack of signage, lack of well groomed park areas and green spaces. There is no civic pride in an ugly community and this type of community is certainly where most newcomers would not want to live.

If the failure of your community is your ultimate goal, continue to make business and community aesthetics a low priority and you will no doubt be very successful in driving business and newcomers away from your community.

If you like the status quo and have no stomach for risk taking – you'll be in a good leadership position to keep your community away from all chances of being successful.

The above is summarized version of Doug Griffiths' speech in which he uses some 'reverse psychology' to make his point and get the audience's attention. Doug is a former school teacher living in Wainwright, Alberta; he is an MLA and captivating speaker with a penchant for rural communities that zealously pursue success.

AND PLEASE REPLACE THE PHOTO ON cityofloyalton.org as it does nothing for Loyalton's image and will not make folks want to come here.

I have photos if you need one but please put something that shows someone lives here.

Jan Buck
993-4379

Kathy LeBlanc

From: Rooklidge, Stephen@Waterboards [Stephen.Rooklidge@waterboards.ca.gov]
Sent: Tuesday, May 09, 2017 9:09 AM
To: Kathy LeBlanc
Subject: Source Wells
Attachments: City of Loyalton Amended Permit.pdf

Mayor Marin,

In response to your question about the future use of Lewis Springs and Well 01; these water sources have been removed from your water permit and can no longer be used to serve the City of Loyalton public water system. I have observed these sources during my last sanitary survey and know that they are regularly inundated with water during flood conditions. The attached letter and amended permit indicates these sources can no longer be used.

If the City of Loyalton desires to renovate the two sources for use, it is highly doubtful this Division will allow the sources to be reactivated when wells can be drilled on property that is not regularly flooded. As you know, we have provided technical assistance and encouraged Loyalton to revise the accounting system to become eligible for grant funding intended to drill new wells and repair pipes in the distribution system. That goal is far more financially stable than pursuing the use of Lewis Spring or Well 01.

Also, the Lewis Spring and Well 01, which are on private property, may be turned over to the owner of the property for their use as agricultural sources. Please let me know the intention of the transfer to ensure these deactivated drinking water wells are no longer a threat to public health.

Let me know if you have any questions on this.

Thanks,

Stephen

Stephen J. Rooklidge PhD, PE
WRCE, Division of Drinking Water
State Water Resources Control Board
364 Knollcrest Drive, Suite 101
Redding, CA 96002
(530) 224-2413, fax (530) 224-4844
Stephen.Rooklidge@waterboards.ca.gov
Office Hours are Tuesday through Friday



EDMUND G. BROWN JR.
GOVERNOR



MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board
Division of Drinking Water

April 19, 2017

City of Loyalton
P.O. Box 128
Loyalton, CA 96118

Attention: Mark Marin, Mayor

Subject: Public Water System No. 4610001 – Amended Permit 01-02-17(A)001

On January 26, 2016, State Water Resources Control Board, Division of Drinking Water (DDW) received a Permit Amendment Application from the City of Loyalton (City) requesting the water supply sources Well 01 and Lewis Spring be put on Inactive status because of long-term disuse and compromised water quality.

The Permit Amendment 01-02-17(A)001, approving the Inactive status of Well 01 and the Lewis Spring water sources, is enclosed. These sources may no longer be used as potable water sources.

If you have any questions, please contact me at my office (530) 224-2413 or by email at stephen.rooklidge@waterboards.ca.gov; or Mike McNamara at (530) 224-4800, mike.mcnamara@waterboards.ca.gov

A handwritten signature in black ink, appearing to read "Stephen J. Rooklidge".

Stephen J. Rooklidge, PhD, P.E.
Water Resource Control Engineer
Lassen District

Enclosure: City of Loyalton Permit Amendment 01-01-17(A)001

Cc: Sierra County Environmental Health

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE DIRECTOR

364 Knollcrest Drive, Suite 101, Redding, CA 96002 | www.waterboards.ca.gov

STATE OF CALIFORNIA

AMENDMENT TO THE

DOMESTIC WATER SUPPLY PERMIT ISSUED TO

City of Loyalton
4610001

ORIGINAL PERMIT NO. 79-017

DATE OF ISSUE: 03/13/79

PERMIT AMENDMENT NO. 01-02-08(A)002

EFFECTIVE DATE: 04/30/08

PERMIT AMENDMENT NO. 01-02-17(A)001

EFFECTIVE DATE: 04/19/17

WHEREAS:

1. The City of Loyalton submitted an application to the State Water Resources Control Board, Division of Drinking Water (Division) on January 26, 2016 for an amendment to the Domestic Water Supply Permit issued to the City of Loyalton on March 13, 1979 and amended on April 30, 2008.
2. The purpose of the amendment, as stated in the application, is to allow the City of Loyalton to make the following modifications to the public water system:
 - a) Place existing water sources Well 01 (4610001-002) and Lewis Spring (4610001-001) into inactive status.
3. The City of Loyalton has submitted all of the supporting information required to evaluate the application.
4. The Division has evaluated the application and the supporting material and has determined that the proposed modifications comply with all applicable State drinking water requirements.

THEREFORE:

1. The Division hereby approves the application submitted by the City of Loyalton for a permit amendment. The Domestic Water Supply Permit issued to City of Loyalton on April 30, 2008 is hereby amended as follows:

- a) Water supply sources 4610001-001/002 are designated as inactive water supply sources.
- 2. This permit amendment is subject to the following conditions:
 - a) The City of Loyalton shall not use either Well 01 or the Lewis Spring as domestic water sources. If the City decides to re-apply for a water use permit for these sources, they shall comply with the California Health and Safety Code section 116525.

This amendment shall be appended to and shall be considered to be an integral part of the Domestic Water Supply Permit issued to the City of Loyalton on April 30, 2008.

FOR THE STATE WATER RESOURCES CONTROL BOARD

4/19/2017
(Date)

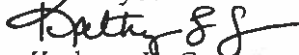

(Signed District Engineer)

Kathyrn L. Graves
315 Church Street
P.O. Box 682
Loyalton, CA 96118
530-852-1189

To The Loyalton City Council:

My name is Kathyrn (Kate) L. Graves and I am interested in the City Clerk Position. I am a registered voter and a citizen of the City of Loyalton. I was born and raised in the Sierra Valley and a Loyalton High School Graduate. My kids both attended Loyalton Elementary and Middle School and are currently attending the High School.

Thank you


Kathyrn L. Graves

ENTERED

JUL 07 2017

BY: _____

JOHN M. GULLIXSON
ATTORNEY AT LAW

ESTABLISHED 1976 - RETIRED 2016

POST OFFICE BOX 204
6820 ALTIS TRAIL @ LAKE DAVIS ROAD
PORTOLA, CALIFORNIA 96122-0204
TELEPHONE (530) 832-0788 & (714) 777-0877
E-MAIL : GULLIXLAW@AOL.COM

June 29, 2017

CITY OF LOYALTON
605 School Street
P. O. Box 128
Loyalton, California 96118
CITYOFLOYALTON@DIGITALPATH.NET

To: Mayor: Mark Marin
Council Members:
Brooks Mitchell, Nancy Rogers,
Krysten Gallegos & Jason Vandaam

Subject: John M. Gullixson, seeks City Council Compliance
with the State of California Open Meeting Laws;
Specifically with regard to Agenda Item # 14. 1.

1. This scheduled City Council Meeting for June 29, 2017 is in violation of Brown Act in that a member of the public can not adequately ascertain what the whole of the City action requested in agenda item 14. 1. is; also there is no posting affidavit stating that the Agenda has been posted at least 72-hours prior to the time set for the meeting in designated places within the City and that all documents, reports and/or detailed conversations pertaining to agenda action items were also made available to the public

2. Demand is made under Government Code 54960 (a) to cure and remedy Brown Act violations by delaying any hearings or actions on this agenda and specifically agenda item 14. 1. until Brown Act compliance is met;

3. Agenda item 14. 1. purports to discuss and take possible action to turnover three inactive wells on the Goicoechea property to the property owner, David Goicoechea. First, nowhere in the agenda is a "well" defined so that a member of the public can ascertain what is completely meant by the reference to a well. Is it a hole in the ground from which water can be drawn out; is it a pump house; a water pump; a water pipeline; a water tank; an abandonment of water rights and/or easements; or is it all of the

above. Second, nowhere in the agenda can a member of the public ascertain where each of the three inactive wells are located on the Goicoechea property. Third, has the Mayor or any other representative of the City discussed this matter with Mr. Goicoechea; when did these conversations occur and with whom and what was the content of each of the conversations. Fourth, what is intended by the term "turn over" in the agenda item; how will the proposed "turn over" be accomplished; will contracts or deeds be prepared and if so by whom; will an assumption of liability be part of the "turn over" and if so by whom; have each of the wells been metered in compliance with California law and if so what are the water productions levels for each such well; and what is the value of each well, the equipment for each well and have the wells and/or equipment attached thereto been declared by the City to be surplus and have each been appraised by a certified appraiser; Fifth, has the Mayor or any other representative of the City discussed this matter with members of the California Water Resources Board; when did these conversations occur and with whom and what was the content of each of the conversations. Sixth, is the "turn over" to include an exchange of consideration or money from David Goicoechea to the City.

4. The Brown Act is further violated in that Sierra Valley Development Company, LLC, John M. Gullixson, President of SVDC, LLC is a real party in interest, who was not given direct written Public Hearing notice of this meeting to which he is entitled when the City seeks to take action regarding a project under CEQA on the Goicoechea property which is adjacent to SVDC, LLC real property. Mr. Gullixson asserts he did not receive such notice of this hearing and that he and all other citizens are entitled under California law to notice of City Council meetings with all agendas, reports and supporting documents being made available in a timely and code compliant fashion;

5. Mr. Gullixson asserts that his company has the right of first refusal if the City determines to abandon the easement and spring it has deeded rights to on the SVDC, LLC property but which the City has not used in over ten years;

6. Mr. Gullixson asserts that the transfer of rights to this spring or any attachments thereon located on the SVDC, LLC property would be a "common law and regulatory taking" which can subject the City to suit and damage claims along with any other prospective defendant to whom the City puts into the position of receiving complainants interests in property and to whom quiet title action may be required;

7. Mr. Gullixson asserts that a transfer of the City easement to Mr. Gochichea on a water well is a transfer of water rights and that Agenda item 14. 1. violates government code provisions which make water right transfers subject to public hearing notice to and subsequent administrative review by the California Water

Resources Board, that such a transfer requires the City to follow public hearing procedures to declare the water rights as surplus with the City Planning Commission seeking an appraisal of same pursuant to Government Code Sec. 65042 (a);

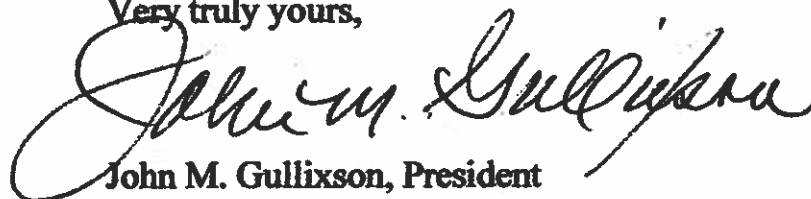
8. Mr. Gullixson asserts that this proposed transfer is also a project under the California Environmental Quality Act and violates those sections of the Government Code in that the water sought to be transferred will compound water contamination and pollution, compounding waste water treatment and costs caused by cattle;

9. Mr. Gullixson asserts that before an administrative review by the Water Resources Board the well must be compliant with state regulations, the volume and flow of water must have been measured appropriately and the well must have had a meter installed, none of which has been accomplished by the City of Loyalton at this time.

For the above reasons, the City of Loyalton City Council must meet the requirements of the Brown Act before it has standing to do any business on behalf of the City. Willful violation of the Brown Act can subject the violators (City Council Members) to criminal misdemeanor punishment under the Open Meeting laws of the State of California and/or civil suit. If the City determines to follow through with these actions, do it the right way. Failure to follow the law is nothing more than a continuing financial burden upon the citizens of the City of Loyalton. This real party in interest would like to help the City through these processes because a better stronger City of Loyalton is an attribute to all property owners in the vicinity.

Lastly, your last City Council Meeting was canceled after I pointed out to Mayor Marin the failure to comply with the Brown Act Open Meeting laws. It is the intent of SVDC, LLC to be a good neighbor, to seek resolution and compromise with the City when we can so this City thrives in the future. However, I asked the City Attorney to set up a meeting with me so I could understand exactly what the Mayor's agenda item included as set forth above. However, such a meeting has not been set; we urge you to meet with us.

Very truly yours,



John M. Gullixson, President

Sierra Valley Development Company, LLC

ORDINANCE NO. _____

AN URGENCY ORDINANCE OF THE CITY OF LOYALTON, STATE OF CALIFORNIA, AMENDING EXISTING ORDINANCE NO. 409

Whereas, the City of Loyalton provides water and sewer service; and

Whereas, the current time period for City of Loyalton residents to pay for water and sewer services is too long and contributes to the growing number and size of delinquent water and sewer accounts and bad debt that must be written off; and

Whereas, bad debt must be reduced and billing and collections must improve for the City of Loyalton to continue to sustain and upgrade its ability to provide water and sewer services in order to preserve the health, safety and welfare of City of Loyalton residents and property.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOYALTON, COUNTY OF SIERRA, STATE OF CALIFORNIA, HEREBY ORDAINS AS FOLLOWS:

Section 1. Section 2.11(B) of Ordinance No. 409 is amended by deleting Section 2.11(B)(1) in its entirety, revising Section 2.11(B)(2) to provide a minimum of 72 hours notice prior to discontinuation of service and renumbering the sections, such Section 2.11(B) provides as follows:

- “B. The following steps will be followed where an active service must be discontinued:
1. A notice will be placed on the property at least 72 hours prior to discontinuance.
 2. If a public health hazard is determined by the City to be present, service may be discontinued without prior notice and the customer promptly notified.”

Section 2. All other sections of Ordinance No. 409 shall remain in full and effect.

Section 3. This ordinance shall take effect immediately upon its introduction as an emergency ordinance under Government Code Section 36937. The following declaration states the facts and findings constituting an urgency: the current time period for City of Loyalton residents to pay for water and sewer services is too long and contributes to the growing number and size of delinquent water and sewer accounts and bad debt that must be written off; bad debt must be reduced and billing and collections must improve for the City of Loyalton to continue to sustain and upgrade its ability to provide water and sewer services in order to preserve the health, safety and welfare of City of Loyalton residents and property.

AYES:

NOES:

ABSTAIN:

ABSENT:

CITY OF LOYALTON

, Mayor

APPROVED AS TO FORM:

Steven C. Gross, City Attorney

ATTEST:

, City Clerk

JOHN M. GULLIXSON
ATTORNEY AT LAW

ESTABLISHED 1976 - RETIRED 2016

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6820 ALTIS TRAIL @ LAKE DAVIS ROAD
PORTOLA, CALIFORNIA 96122-0204
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E-MAIL : GULLIXLAW@AOL.COM

July 18, 2017

VIA ELECTRONIC TRANSMISSION

CITY OF LOYALTON
605 School Street
P. O. Box 128
Loyalton, California 96118
CITYOFLOYALTON@DIGITALPATH.NET

To: Mayor: Mark Marin
Council Members:
Nancy Rogers,
Krysten Gallegos &
Jason Vandaam

Reference:

Objection to City Council of the City of Loyalton, in its regularly scheduled meeting set for Tuesday, July 18, 2017 and commencing at 6:00 p.m., to address Agenda Item 13. 1. based upon the City failure to comply with the open meeting laws of the State of California.

Gentlepersons,

I, John M. Gullixson, President of the Sierra Valley Development Company, LLC do hereby appear and object to the City of Loyalton meeting on Agenda Item 13. 1. This is the fourth time since April 2017 I have had to point out to the City that they are approaching the duties of the City without properly informing and allowing interested citizens the ability to participate in the deliberative processes of the City Council as they are entitled to under the Constitution of California. I had to point out to the City Council that they had failed to post agendas for over a year from approximately March, 2016. Most of previous agendas failed to attach any supportive information.

WARNING: Willful violation of the Brown Act can subject the violators (City Council Members) to criminal misdemeanor punishment under the Open Meeting laws of the State of California and/or civil suit.

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BROWN ACT PROVISIONS

PREAMBLE:

Public commissions, boards, councils and other legislative bodies of local government agencies exist to aid in the conduct of the people's business. The people do not yield their sovereignty to the bodies that serve them. The people insist on remaining informed to retain control over the legislative bodies they have created. Government Code 54950 Ch. I

With respect to any item which is on the agenda, or in connection with any item which the Council will consider pursuant to the exceptions contained in section 54954.2(b), the public must be given the opportunity to comment before or during the legislative body's consideration of the item and the public is entitled to see and review all documentation the Board Members see and deliberate about. (§ 54954.3(a).);

I went again to the City web site today, July 18, 2017, to gather information on this Agenda Item and no packet material was available. Then I looked for phone numbers so I could call the City Clerk and/or Staff. Much to my dismay, the phone number for the City was disconnected and/or wrong and there were no numbers listed for the City Council members. A host of legal provisions combine to provide public access by citizens to the meetings of legislative bodies. For example, the times and dates of all meetings must be noticed and an agenda must be prepared providing a brief general description of all matters to be discussed or considered at the meeting. (§§ 54954, 54954.2.)

However, this is just the first of a two part process that the Mayor has not complied with. The City must also provide available documents on the web site as included packet (background) material such as a completed staff report, engineering report, an inventory of real and/or personal City Property subject to being declared surplus or reports, letters or emails from water agencies attached as part of the packet associated with the meeting agenda. For the public to be part of the deliberative process, the public is entitled to see and review all documentation the Board Members see and deliberate about. (§ 54954.3(a).);

I know that the City has no staff and because of that I have tried to speak with the Mayor about this matter and he refused to talk with me, telling me that since I have a legal background I would have to speak to the City Attorney. I spoke with the City Attorney, he had no information and I asked for a meeting with he and the Mayor to discuss what this project is all about. No such meeting was agreed to. I spoke with David Goicoechea and asked him if we might sit down and discuss what the Mayor was attempting to do so we could attempt to resolve issues, if any. Mr. Goicoechea responded, "If you want to speak to me you will have do it through my Attorney." I said fine, however, he did not provide a name and address for his Attorney.

So, the Mayor and Mr. Goicoechea understand what is going on here but the plan they have arrived at is hidden from myself and the public citizenry at this time; hence the reasons for my inquiries. Based upon the attempt to hide the City action which we have experienced the Law Offices of William D. Ross served the City and Mayor today with a public records request. The code allows the City 10-days to respond. More records will be sought by other agencies the Mayor has been in contact with.

This scheduled meeting for July 18, 2017 is in violation of Brown Act in several respects including the following;

- 1) The City web site does not provide any adequate information for the public to understand, identify and participate in a discussion, deliberation and possible action to declare real property surplus. While the Agenda does give a brief description of what the Mayor is seeking to do, the City web site finds no attachments to the agenda from which a citizen can determine what exact property the Mayor wants to give away. The Mayor simply says three well sites and a pump house located on a piece of property (a property that is over a mile long and over three/quarters of a mile in depth in some places);
- 2) If the Mayor wants to give real property away it would be a simple matter for the City to provide in their packet a copy of the Grant Deeds and Easements to such property so the public could know exactly what is contemplated and be allowed to discuss with the same level of understanding as the Mayor;
- 3) Also, relevant to any discussion would be the terms of the covenants and conditions included within such Deeds and Easements so that the City Council and the public can determine exactly what is included in the action the Mayor seeks as well as a copy of a proposed conveying document to Mr. Goicoechea. In the absence of this information on the City web site a citizen cannot determine all of the ramifications of the Mayors action Item and therefore will not be fully able to participate as required under the Brown Act;
- 4) I have been told that the Mayor will rely in part upon emails and letters from California Water Resource agencies. The Brown Act is again violated because the City has not made these documents available by posting them on the City web site as packet material;
- 5) This scheduled City Council Meeting for July 18, 2017 is in violation of Brown Act in that a member of the public cannot adequately ascertain what the whole of the City action requested in agenda item 13. 1. is because there is no posting affidavit stating that the Agenda has been posted at least 72-hours prior to the time set for the meeting in designated places within the City and that all documents, reports and/or detailed conversations pertaining to agenda action items were also made available to the public;
- 6) When a member of the public can not adequately ascertain what the “whole” of the Agency action requested is, the Agency has failed to meet basic Brown Act provisions; Here, there is no posting affidavit stating that the Agenda has been posted at least 72-hours prior to the time set for the meeting in designated places within the City boundaries and that all documents, reports and/or detailed studies pertaining to agenda action items were also made available to the public. Demand is made under Government Code 54960 (a) to cure and remedy Brown Act violations by delaying any hearings or actions on this agenda and specifically agenda item 13. 1. until Brown Act compliance is met;
- 7) Nowhere in agenda item 13. 1. or in attached packet material is a “well” defined so that a member of the public can ascertain what is completely meant by the reference to a well because City property rights to same, as contained within filed Deeds and Easements owned by the City, have not been made a part of this agenda packet. A well, a pump house; a water

pump; a water pipeline; a water tank; must be delineated in such a way that citizens can be fully informed on this project;

- 8) Does the Mayor's project include the abandonment or transfer of water rights and/or easements? If so, citizens are left to guess because insufficient information has been provided by this City to the public in violation of California's open meeting laws;
- 9) Has the Mayor or any other representative of the City discussed this matter with Mr. Goicoechea; when did these conversations occur and with whom and what was the content of each of the conversations. If the Mayor or other Council Member has involved themselves in such a conversation the contents must be reduced to writing setting forth the date, time and content of each conversation and that information must be made available to the public to meet the requirements of the Brown Act;
- 10) Did this City Council go into "closed session" and appoint the Mayor as the City Negotiator on this project? If so, the Closed Session action report must be made a part of the City record herein and made available to the public before this matter can proceed under the open meeting laws of California;
- 11) Has the Mayor or any other representative of the City discussed this matter with members of the California Water Resources Board; when did these conversations occur and with whom and what was the content of each of the conversations. If so, the Brown Act requires that the content of each communication be made available to the public before this meeting may proceed;
- 12) Sierra Valley Development Company, LLC is the owner of approximately 356 acres between the City of Loyalton and Sierra Brooks and it shares a property line with David Goicoechea. Sierra Valley Development Company, LLC is the successor in interest pursuant to recorded Grant Deed of Occidental Petroleum which provided to the City of Loyalton in 1975 a Grant Deed & Easement to a spring and pipeline that runs from SVDC property, through the Goicoechea property to a pump house and then to water tanks on City property. Sierra Valley Development Company, LLC demands to receive notice of all aspects of the Mayor's project and if the City intends to transfer it's limited public domestic use to a private property owner for agricultural use. The refusal of the City and the Mayor to provide such information is a direct violation of the Brown Act in that Mr. Gullixson, representing SVDC is a member of the public who is entitled to fully participate in the deliberative processes of the City of Loyalton;
- 13) Mr. Gullixson asserts that the transfer of rights to this spring or any easement attachments thereon located on the SVDC, LLC property would be a "common law and regulatory taking" which can subject the City to suit and damage claims along with any other prospective defendant to whom the City puts into the position of receiving complainants interests in property and to whom quiet title action may be required;
- 14) Mr. Gullixson asserts that this proposed transfer is also a project under the California Environmental Quality Act and violates those sections of the Government Code in that the

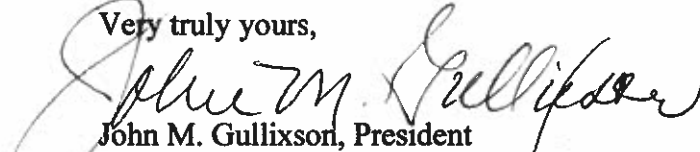
water sought to be transferred will compound water contamination and pollution, compounding waste water treatment and costs caused by cattle. The Brown Act is further violated in that Sierra Valley Development Company is a real party in interest, who was not given direct written notice of this meeting to which he is entitled when the City seeks to take action regarding a project under CEQA. SVDC did not receive such notice of this hearing and that all other citizens are entitled under California law to notice of City Council meetings with all agendas, reports and supporting documents being made available in a timely and code compliant fashion;

- 15) The transfer of a City easement limited to domestic uses to Mr. Gochichea for agricultural use is a transfer of water rights and Agenda item 13. 1. may violate government code provisions which make water right transfers subject to public hearing notice to and subsequent administrative review by the California Water Resources Board; that such a transfer requires the City to follow public hearing procedures to declare the water rights as surplus with the City Planning Commission seeking an appraisal of same pursuant to Government Code Sec. 65042 (a);
- 16) Lastly, all holders of public office are subject to a code of ethics. I have been told by members of the community that Mr. Marin and Mr. Goicoechea are close personal friends. I have been told that the Mayor has publicly stated that Mr. Goicoechea has "done a lot for me" and "I want to do him a favor." If such is the case the Mayor should consider removing himself from these proceedings and leave the dais when the matter is eventually brought up for a properly noticed hearing. Such will eliminate the appearance of favoritism.

For the above reasons, the City Council of the City of Loyalton must meet the requirements of the Brown Act before it has standing to do any business on behalf of the City. If the City determines to follow through with these actions, do it the right way. Failure to follow the law is nothing more than a continuing financial burden upon the citizens of the City of Loyalton. This real party in interest would like to help the City through these processes because a better stronger City of Loyalton is good for all property owners in the vicinity.

Lastly, several of your City Council meetings were canceled after I pointed out to Mayor Marin the failure to comply with the Brown Act Open Meeting laws and he sought advice from the City Attorney. Meaningful conversation can only occur between people who are not intimidated. It is the intent of SVDC, LLC to be a good neighbor, to seek resolution and compromise with the City when we can do so. However, I asked the City Attorney to set up a meeting with me so I could understand exactly what the Mayor's agenda item included as set forth above. However, such a meeting has not been set; we renew our request that a City representative meet with us.

Very truly yours,



John M. Gullixson, President
Sierra Valley Development Company, LLC

1 **2.09 SHUTOFF VALVE ON THE CUSTOMER'S PROPERTY**

2 The customer shall install, maintain and use a customer's shutoff valve to turn water on
3 and off for their convenience. Such valve shall be located downstream of the water
4 meter. The City's valve shall not be used by the customer or their representatives
5 without the express written approval of the City. Unauthorized use constitutes tampering
6 with the City facilities.

7 **2.10 PRESSURE RELIEF AND PRESSURE REDUCING VALVES**

8 A suitable pressure relief valve must be installed and maintained by the customer at the
9 customer's expense. When check valves or other protective devices are used on the
10 water service, the relief valve shall be installed between any check valves and the water
11 heater on the customer's side of the City's meter. When the City's line pressure is over
12 60 pounds per square inch at the service connection, a suitable pressure reducing valve
13 shall be installed and maintained by the customer on the customer's side of the City's
14 meter. The valve shall be set to maintain a pressure equal to or lower than 60 pounds
15 per square inch within the structure.

16 **2.11 DISCONTINUANCE OF SERVICE**

17 A. Service may be discontinued for the following reasons:

- 18 1. Failure of customer to meet financial obligations for water service
19 provided or for repairs or alterations made to the customer's service
20 facilities by the City.
- 21 2. The presence of a public health hazard associated with the customer's
22 service connection that could adversely affect the public water system.
- 23 3. Failure of a customer to comply with the City's Ordinances, rules, and
24 regulations for water service.

25 B. The following steps will be followed where an active service must be
26 discontinued:

- 27 1. For shutoffs caused by non-payment, Customer and/or owner of property
28 will be noticed via mail at least fourteen (14) days before the time and
29 date for discontinuance.
- 30 2. A notice will be placed on the property at least 48 hours prior to
31 discontinuance.
- 32 3. If a public health hazard is determined by the City to be present, service
33 may be discontinued without prior notice and the customer promptly
34 notified.

William D. Ross
Karin A. Briggs
David Schwarz

Kypros G. Hostetter
Of Counsel

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
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11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 1.10

July 18, 2017

VIA ELECTRONIC TRANSMISSION & U.S. MAIL
cityofloyalton@digitalpath.net

City of Loyalton
605 School Street
P.O. Box 128
Loyalton, California 96118

Re: California Public Records Act Request; Agenda Item No. 13.1, July 18, 2018
Regular Meeting of the City of Loyalton City Council

Dear Gentlemen and Ladies:

This communication requests public records maintained by the City of Loyalton ("City") pursuant to the California Public Records Act ("CPRA") (Gov. Code, § 6250 et seq.), and article I, section 3, subdivision (b) of the California Constitution (constitutional right to public records). We request that the City provide copies of all City records pertaining to Agenda Item No. 13.1 on the July 18, 2017 Regular Meeting of the City Loyalton City Council¹, all FPPC Economic Disclosure Form 700s for Mayor Mark Marin and documentation of the Mayor's timely compliance with AB 1234. Finally, any and all documentation of compliance with the California Environmental Quality Act (Public Resources Code section 21000 *et seq.* "CEQA") with respect to the prepared City action described in Agenda Item No. 13.1.

The CPRA broadly defines "public record" as any "writing" that contains "information relating to the conduct of the public's business that is prepared, owned, used, or retained by any state local agency regardless of physical form or characteristics." A "writing" means any handwriting, typed, printed, or photocopied comments that are transmitted by electronic mail, regular mail, hand-delivery, or facsimile. (*Ibid.*, subd. (g).) the CPRA also requires production of emails sent from personal accounts *including personal telephones* if they "relate in some substantive way to the conduct of the public's business." (*City of San Jose v. Superior Court*

Agenda Item No. 13.1 provides: "Discussion and possible action to declare three inactive wells and one well house (the physical structures and not any water rights) on private property (Goicoechea) surplus and to authorize the Mayor to execute an agreement with the property owner (Goicoechea) for the City to transfer ownership of the wells and well house to property owner (submitted by M. Marin)."

City of Loyalton
July 18, 2017
Page 2

(2017) 2 Cal. 5th 608, 618-619.)

If, for some reason, the City withholds any documents responsive to our request we ask that the City separately identify the record(s) withheld and provide us with a written explanation of the claimed justification for withholding the record(s), as required by section 6255 of the Government Code. (See Gov. Code, § 6255, subd. (a); *International Federation of Professional & Technical Engineers, Local 21, AFL-CIO v. Super. Ct.* (2007) 42 Cal. 4th 319, 329.) Please include a factual basis for assessing the exemption. If a court finds that public records have been improperly withheld, we will seek attorney fees pursuant to Government Code section 6259. (See Gov. Code, § 6259, subd. (d).)

Please contact me to make copying arrangements and with an estimate of duplication costs once the responsive documents are located. That said, our preference is to receive the documents electronically.

We look forward to receiving your response within 10 days as required by Government Code section 6253, subdivision (c). Thank you for your attention to this matter.

Very truly yours,



William D. Ross

WDR:jf

cc: John Gullixson
gullixlaw@aol.com

Kathy LeBlanc

From: Steven C. Gross [gross@PorterSimon.com]
Sent: Friday, July 07, 2017 11:40 AM
To: Kathy LeBlanc
Subject: Agenda Item

Hi Kathy,

Please share this email with Mark. He and I briefly discussed revising the agenda description for the wells for the July 18 Council meeting. Here is the new language that you should review with him and have him approve or discuss with me:

Discussion and possible action to declare three inactive wells and one well house (the physical structures and not any water rights) on private property (Goicoechea) surplus and to authorize the Mayor to execute an agreement with the property owner (Goicoechea) for the City to transfer ownership of the wells and well house to the property owner.

Thanks

Steve



Steven C. Gross
PORTER SIMON | Professional Corporation
40200 Truckee Airport Road, Suite One | Truckee, CA 96161
530.587.2002 ext. 4485 | 530.587.1316 fax

gross@portersimon.com | www.portersimon.com

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