

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
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OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
APRIL 16th, 2024
NEXT ORDINANCE #425
NEXT RESOLUTION NO. 3-2024**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [\[ofclerk-cityofloyalton@psln.com\]](mailto:ofclerk-cityofloyalton@psln.com) who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Special Meeting March 19, 2024 (Attachment)
Regular Meeting March 19, 2024 (Attachment)
Special Meeting March 28, 2024 (Attachment)
7. **STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS**
 1. Skimmer for the WWTP
 2. MOU with Lindsey McIntosh for old church building.

8. TIMED ITEM 6:15 SHERIFF MIKE FISHER REGARDING ANIMAL CONTROL

9. PUBLIC COMMENT

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council cannot take action on any item not on the posted agenda

10. FIRE DEPARTMENT REPORT

11. FINANCIAL COMMITTEE REPORTS

1. Financial Committee Report/Update

- Approval of Reconciled Accounts for February & March 2024 (Attachment)
- Approval of Bill Sheet December 2023, January 2024, February 2024, March 2024 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$24,000. (Attachment)

12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

13. OTHER COMMITTEE REPORTS

14. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible Action regarding Reaffirming our State of Emergency Water Distribution System.
2. Discussion and Possible Action regarding Town Hall Meeting on Water Distribution System.
3. Discussion and Possible Action regarding how the water infrastructure will be handled with projects going forward.
4. Discussion and Possible Action regarding Housing Element.
5. Discussion and Possible Action regarding approval of Influent Pump for the WWTP.
6. Discussion and Possible Action regarding approval of Influent Chart Recorder.
7. Discussion and Possible Action regarding nominees for the 10th Annual Richard Meder Award.

15. **AGENDA INPUT FOR UPCOMING MEETINGS**

16. **BOARD MEMBER CLOSING REMARKS**

17. **ADJOURNMENT**

March 19th, 2024

SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Riede on March 19th, 2024 at 5:00 p.m.

COUNCIL MEMBERS PRESENT

Mayor D. Riede, B. Mertton, J. Markum, S. McIlravy

COUNCIL MEMBERS ABSENT:

STAFF PRESENT:

GUESTS PRESENT:

APPROVAL OF AGENDA

It was moved by B. Mertton, seconded by J. Markum to approve the agenda as presented. Motion carried.

ANNOUNCEMENTS

STAFF REPORTS

PUBLIC COMMENT

DISCUSSION AND POSSIBLE ACTION

CLOSED SESSION

1. Mayor Riede closed the special meeting to adjourn for Closed Session. Mayor reconvened the meeting and reported that the council will be asking Kelly Champion to come in to fix the books and give a quote on cost.

AGENDA IMPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

APPROVED: _____
Mayor Darlene Riede

ATTEST: _____
Kathy LeBlanc- City Clerk

March 19th, 2024

REGULAR MEETING

The Regular meeting of the Loyaltown City Council was called to order by Mayor Riede on March 19th, 2024, at 6:00 p.m. Loyaltown City Auditorium

COUNCIL MEMBERS PRESENT Mayor Riede, J. Markum, B. Mertton, S. McIlravy

COUNCIL MEMBERS ABSENT

STAFF PRESENT

City Clerk- Kathy LeBlanc

GUESTS PRESENT

J. Buck, J. Gerow, L. Horner, N. Rogers, L. Garza, D. McCoy, G. Clark, C. Johnson, Jedidia Espania, Jeremy Espania

APPROVAL OF AGENDA

It was moved by J. Markum, seconded by S. McIlravy to approve the agenda as presented. Motion carried.

ANNOUNCEMENTS

Councilmember Markum announced that the Verizon Tower is starting construction. Mayor Riede gave a brief update on AT&T landlines being discontinued.

APPROVAL OF MINUTES

1. It was moved by S. McIlravy, seconded by B. Mertton to approve the minutes of the Special Meeting on March 6, 2024. Motion carried.
2. It was moved by S. McIlravy, seconded by B. Mertton to approve the minutes of the Regular Meeting on February 20, 2024. Motion carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS

1. Councilmember Mertton read a letter from Lee May in regard to trim a tree on Railroad. After a brief discussion it was approved by consensus to allow Mr. May to trim the tree at no cost to the city.
2. Mayor Riede reported on the Influent Pump needed at the WWTP. After a discussion this will be added to the next agenda.
3. Councilmember Markum reported on an easement for Liberty Utility for the Verizon project.

PUBLIC COMMENT

1. Jedidia Espania addressed the council on his eagle scout project. He would like to place a box in City Hall where old flags could be placed and then disposed of properly. It was approved by consensus of the council to approve this project.

FIRE DEPARTMENT REPORT

No Report was given by the Fire Department.

FINANCIAL COMMITTEE REPORT/UPDATE

Councilmember Mertton gave a brief report on the bookkeeping format stating that the council is looking for someone to fix books. The Council will approach K. Champion to see if she can assist the city.

1. After a brief discussion the reconciled accounts for January, February and March will be moved to the next agenda.
2. After a brief discussion the bill sheets for December 2023, January 2024 and February 2024 will be moved to the next agenda.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.

1. Mayor Riede announced that she would like to stop the transfer of the \$6000.00 to the MM Account for 1 month and keep it in the General Account. After a discussion it was moved by J. Markum, seconded by B. Mertton to stop transfer from the General to the MM account for 4 weeks. Roll Call: Mayor Riede-Aye, J. Markum-Aye, B. Mertton-Aye, S. McIlravy-Aye. Motion carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

1. Councilmember Mertton reported on streetlights that need to be fixed.

OTHER COMMITTEE REPORTS

1. None.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Riede gave a brief update on the water distribution system, after a brief discussion it was moved by J. Markum, seconded by S. McIlravy to reaffirm our State of Emergency Water Distribution System. Motion unanimously carried. (This item will be added to next agenda)
2. Doug McCoy addressed the Council on the Appropriation bill and confirmed that the City of Loyaltan will be receiving the 2 million for the water infrastructure. After a brief discussion the council thanked Mr. McCoy for all his help with this project. (This item will be added to the next agenda)
3. This item was covered under the finance report
4. Mayor Riede announced that the city received 3 bids for the Belli/Vandaam project. The bids were as follows: RDC \$399,488.00, Phebus Engineering \$499,010.00, McGarr Excavation \$592,311.00. After a brief discussion it was moved by J. Markum, seconded by S. McIlravy to accept the bid from RCD in the amount of \$399,488.00. Motion carried.

5. After a brief discussion it was moved by J. Markum, seconded by S. McIlravy to approve the Annual Progress Report on the Implementation of the General Plan Housing Element. Motion carried.
6. City Clerk LeBlanc requested names for the 10th Annual Richard Meder Award. The nominees that were suggested were Joe Dines, Jake Marsh and Wendy Bergstrom. This will be added to the next agenda for nominee.

INPUT FOR UPCOMING MEETINGS

1. Richard Meder Award
2. Property Clean-up
3. Bill sheet for December 2023, January, and February 2024

CLOSING REMARKS

Meeting Adjourned

APPROVED: _____

Mayor Darlene Riede

ATTEST: _____

Kathy LeBlanc, City Clerk

March 28th, 2024

SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Riede on March 28th, 2024 at 6:00 p.m.

COUNCIL MEMBERS PRESENT

Mayor D. Riede, B. Mertton, J. Markum, S. McIlravy

COUNCIL MEMBERS ABSENT:

STAFF PRESENT:

GUESTS PRESENT: T. Easley, C. Johnson, L. Garza, W. Bergstrom, J. Buck, L. McIntosh

APPROVAL OF AGENDA

Mayor Riede asked to add a emergency item to the agenda under discussion and possible action regarding Liberty Utility Easement. It was moved by B. Mertton, seconded by J. Markum to approve the agenda as amended. Motion carried.

ANNOUNCEMENTS

STAFF REPORTS

PUBLIC COMMENT

Lindsey McIntosh addressed the council on a MOU for the old schoolhouse. This item will be added to the next agenda.

CLOSED SESSION

1. Mayor Riede closed the special meeting to adjourn for Closed Session. Mayor Riede reconvened the meeting stating that the council will be hiring Greg Lonergan for maintenance at \$22.00 per hour.

DISCUSSION AND POSSIBLE ACTION

1. It was moved by J. Markum, seconded by B. Mertton to approve the Liberty Utilities Easement for Verizon. Motion carried.

AGENDA IMPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

APPROVED: _____
Mayor Darlene Riede

ATTEST: _____
Kathy LeBlanc- City Clerk