

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
MAY 20TH, 2025
NEXT ORDINANCE #425
NEXT RESOLUTION NO. 4-2025**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [ofclerk-cityofloyalton@psln.com] who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Regular Meeting April 15th, 2025 (Attachment)
Special Meeting April 28th, 2025 (Attachment)
7. **STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS**
 1. Update on Prop 68 Project
 2. Letter from Sean Snider regarding Easement request and Parking Access
8. **PRESENTATION OF THE 11TH ANNUAL RICHARD MEDER AWARD**

9. PUBLIC COMMENT

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council **cannot take action on any item not on the posted agenda**

10. FIRE DEPARTMENT REPORT

1. Fire Department Transfer
2. Letter of intent to FEMA for Fire House upgrades

11. FINANCIAL COMMITTEE REPORTS

1. Financial Committee Report/Update
 - Approval of Reconciled Accounts (Attachment)
 - Approval of Bill Sheet April 2025 (Attachment)
 - Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$25,000. (Attachment)
 - Transfer \$100,000.00 to Cal-Trust for Roof Repair

12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

13. OTHER COMMITTEE REPORTS

14. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible Action regarding Reaffirming our State of Emergency Water Distribution System.
2. Discussion and Possible Action regarding Town Hall Meeting on Water Distribution System.
3. Discussion and Possible Action regarding approval of Resolution 4-2025 adopting a list of projects for fiscal year 2025-2026 funded by SB-1: Road Repair and Accountability Act.
4. Discussion and Possible Action regarding approval of Resolution 5-2025 Directing Repayment of Borrowed Funds from the City's Water and Sewer Funds to the General Fund
5. Discussion and Possible Action approval of Resolution 6-2025 Examination of Sales and Use Tax.
6. Discussion and Possible Action regarding approval on Animal Control Contract.

7. Discussion and Possible Action regarding Musica Sierra request for (1) Installation of Commercial Power (2) Replacement of all windows (3) Maintenance Schedule, refurbish existing front doors to include emergency panic bar, repair and install base boards as needed.

15. **AGENDA INPUT FOR UPCOMING MEETINGS**

16. **BOARD MEMBER CLOSING REMARKS**

17. **ADJOURNMENT**

April 15th, 2025

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor Mertton on April 15th, 2025, at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS' PRESENT: J. Markum, J. Dines, S. McIlravy, J. Gerow, B. Mertton

COUNCIL MEMBERS ABSENT:

STAFF PRESENT

City Clerk- Kathy LeBlanc

GUESTS PRESENT

L. Garza, J. Powers, P. DeMartini, J. Buck, R. Belli, D. Gaynor, J. & J Whitted, N. Rondeau, L. Horner, N. Rogers, S. Snider, D. Lawlor, J. Robertti

APPROVAL OF AGENDA

It was moved by S. McIlravy, seconded by J. Gerow to approve the agenda as presented. Motion unanimously carried

ANNOUNCEMENTS

Councilmember McIlravy reported that the Little League has painted the dugout and did a great job.

APPROVAL OF MINUTES

1. It was moved by J. Markum, seconded by J. Dines to approve the minutes of the Regular Meeting of 3-18-2025. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS

1. City Clerk LeBlanc gave a brief report on the 2024-2029 Housing Element stating that the Housing Element has been successfully submitted and that the city came in under budget for the Housing Element.
2. Councilmember McIlravy would like to send out the water restriction notices to go into effect on May 1, 2025

PUBLIC COMMENT

1. P. DeMartini thanked the council for the web site update.
2. J. Buck inquired about the roof repair.
3. S. Snider gave a report on the Middle School project.
4. L. Horner inquired about the streetlights.

FIRE DEPARTMENT REPORT

P. DeMartini gave the report for the Fire Department as follows: (1) 44 calls so far this year. (2) Spaghetti Feed to be held on April 26, 2025. (3) Inquired about fire checks. (4) Inquired about the audit. (5) Would like to have the financial detail for Fire Department. (6) Would like to meet with Financial Committee.

FINANCIAL COMMITTEE REPORT/UPDATE

1. No Report given
2. It was moved by J. Markum, seconded by S. McIlravy to approve the reconciled accounts. Motion unanimously carried.
3. It was moved by S. McIlravy, seconded by J. Gerow to approve the bill sheet for March 2025 not to exceed \$104,225.35. Motion unanimously carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.

1. It was moved by J. Markum, seconded by S. McIlravy to approve fund transfer from General 1956 to Enterprise Loan MM not to exceed \$20,000. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Councilmember S. McIlravy reported that Greg Lonergan is back at work and she will make sure that the park restrooms are open and working for the Little League season.

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. After a brief discussion It was moved by J. Markum, seconded by S. McIlravy to reaffirm our State of Emergency Water Distribution System. Motion unanimously carried. (This item will be added to the next agenda)
2. Councilmember Markum reported on the progress with EPA, she is in contact with them and will keep the Council and Public informed.
3. It was decided by consensus of the council to approve the payment plan with SCORE.
4. P. DeMartini addressed the council on using Prop 68 funds to upgrade the tennis courts for a pickle ball court and various uses. Councilmember Markum stated that the Prop 68 monies timeline is June of 2028, she would also like to have an input from the Little League. Councilmember McIlravy will contact the state regarding changing the scope of work for the monies.
5. Councilmember McIlravy would like to table the contract for animal control to the next agenda.
6. After a brief discussion it was moved by J. Markum, seconded by J. Dines, to approve the purchase of the Chlorine pump for the WWTP. Roll Call: J, Markum-Aye, J. Dines-Aye, S. McIlravy-Aye, J. Gerow-Aye, Mayor Mertton-Aye. Motion unanimously carried.
7. After discussion and input from the community it was decided to present Craig and Annie Fassbender with the 11th Annual Richard Meder award at the next meeting.
8. It was moved S. McIlravy, seconded by J. Markum, to approve the Business License for the Drifter's Table. Motion unanimously carried.

9. Councilmember Markum gave a report on a new carrier for the Verizon Tower for T-Mobile. After additional discussion it was moved by S. McIlravy, seconded by J. Markum to approve the agreement with Everest for additional carrier upon verification for the monthly rent. Motion unanimously carried.
10. Councilmember McIlravy gave a brief report on the replacement of the door for Musica Sierra. It was moved by S. McIlravy, seconded by J. Gerow to approve door replacement. Motion unanimously carried. Additional discussion regarding the power hook up. Councilmember McIlravy will follow up.

INPUT FOR UPCOMING MEETING

Animal Control Contract

CLOSING REMARKS

Meeting Adjourned

APPROVED: _____

Mayor Mertton

ATTEST: _____

Kathy LeBlanc, City Clerk

DRAFT

April 28th, 2025

SPECIAL MEETING

The special meeting of the Loyaltan City Council was called to order by Mayor Mertton on April 28th, 2025, at 6:00 p.m.

COUNCIL MEMBERS' PRESENT

J. Markum, B. Mertton, J. Dines, J. Gerow, S. McIlravy

COUNCIL MEMBERS ABSENT:

STAFF PRESENT: City Clerk-Kathy LeBlanc

GUESTS PRESENT:

APPROVAL OF AGENDA

It was moved by J. Markum, seconded by S. McIlravy to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

None

STAFF REPORTS

None

PUBLIC COMMENT

None

DISCUSSION AND POSSIBLE ACTION

CLOSED SESSION:

1. Mayor Mertton adjourned the meeting to go into closed session. Mayor Mertton reconvened the meeting stating that the council has approved a pay increase for Kirsten Whitley to \$20.00 per hour.

AGENDA IMPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJORNED

APPROVED:

Mayor Bill Mertton

ATTEST: _____
Kathy LeBlanc- City Clerk

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

P.O. Box 955
109 Beckwith Road
Loyalton, California 96118

Sean Snider
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
Email: ssnider@spjUSD.org

**Proposal from Sierra-Plumas Joint Unified School District to the City of Loyalton:
Easement Request and Parking Access for Middle School Reopening**

As part of Sierra-Plumas Joint Unified School District's initiative to reopen the middle school, we plan to utilize the portable classrooms adjacent to the social hall and city park. Relocating approximately 80 junior high students along with the school office to this new site will require the development of alternative access and parking solutions to ensure safe and efficient student drop-off and pickup.

To support this transition, we respectfully request that the City of Loyalton grant the district an easement across the city-owned property situated between the Social Hall and the back side of the portable classrooms, adjacent to the existing sidewalk. This easement would allow us to construct an access road for parent drop-off and pickup, as well as a small parking area along the fence line on our side of the property.

Thank you for considering this proposal. We look forward to your feedback and to working together with you on this initiative.

Sincerely,



Sean Snider, Superintendent

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559 Water Sewer	05/02/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	05/09/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	05/16/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	05/23/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	05/30/2025	1,000.00 4,000.00
THIS TOTAL			\$25,000.00

This authorization took place at the council meeting held on: 5-20-25 and will be further reflected in the council minutes of this meeting.

_____, Mayor, Dated 05/20/2025
Authorized Signature Printed Name

City of Loyaltkon
Bills Paid

Accrual Basis

April 4 through May 14, 2025

Type	Date	Num	Name	Memo	Amount
General Funds					
Enterprise Loan MM 0559	04/08/2025	195	USDA 92-03	04-046-0946000364	-800.00
Bill Pmt -Check	04/30/2025			Service Charge	-2.00
Check					-802.00
Total Enterprise Loan MM 0559					
General Checking 1956- NEW					
Bill Pmt -Check	04/07/2025	9423	Billy McGarry	Maintenance and Repair on City Mower	-192.26
Paycheck	04/10/2025	9421	Lundy, Justus	94-6000364 QB Tracking # 218684122	-2,111.05
Paycheck	04/10/2025	9417	Bennett, Kenneth E	69817369 QB Tracking # 218740122	-2,186.60
Paycheck	04/10/2025	9418	Lane, Daniel J	Reimbursement For Home Depot and Lowe's Expenses	-1,701.03
Paycheck	04/10/2025	9419	LeBlanc, Katherine L	Chargeback For Insufficient Funds	-868.80
Paycheck	04/10/2025	9420	Loneragan, Greg	BAN 9391059343	-546.51
Paycheck	04/10/2025	9422	Whitley, Kirsten A	BAN 9391054522	-377.26
Liability Check	04/10/2025	E-pay	Employment Development Department	Chlorine Pump and Chlorine	-276.81
Liability Check	04/10/2025	E-pay	US Treasury-941	Propane	2,414.14
Liability Check	04/10/2025	E-pay	Employment Development Department	605 School St	-29.08
Check	04/14/2025	9424	Greg Loneragan Reimbursement	Sewer Plant	-55.14
Check	04/14/2025		Plumas Bank Vendor	Testing	-171.45
Bill Pmt -Check	04/15/2025	9425	AT&T Fire Landline BAN 9343	Chlorine Pump and Chlorine	-33.30
Bill Pmt -Check	04/15/2025	9426	AT&T Fire Pager BAN 54523	Testing	-61.77
Bill Pmt -Check	04/15/2025	9427	AT&T Sewer BAN 54522	Propane	-6,642.95
Bill Pmt -Check	04/15/2025	9428	De Nora Water Technologies LLC	Sewer Plant	-1,205.79
Bill Pmt -Check	04/15/2025	9429	High Sierra Gas LLC - Fire Dept	605 School St	-876.78
Bill Pmt -Check	04/15/2025	9430	Liberty Utilities-4750 (School St)	Sewer Plant	-91.42
Bill Pmt -Check	04/15/2025	9431	Plumas-Sierra Rural Electric-2941	04/01/25-04/30/25	-109.00
Bill Pmt -Check	04/15/2025	9432	Plumas-Sierra Telecomm	370745244-000001	-38.01
Bill Pmt -Check	04/15/2025	9434	Verzon Wirelless	Testing	-2,202.00
Bill Pmt -Check	04/15/2025	9435	Silver State Analytical Laboratories, Inc	07/01/24-06/30/25	-2,500.00
Bill Pmt -Check	04/22/2025	9442	California State Controller's Office	112 8 Gallons @ \$2.85	-357.77
Bill Pmt -Check	04/22/2025	9443	High Sierra Gas LLC	First-Class Presort+	-350.00
Bill Pmt -Check	04/22/2025	9444	USPS	Testing	-661.00
Bill Pmt -Check	04/22/2025	9445	Silver State Analytical Laboratories, Inc	Testing	-1,848.49
Paycheck	04/24/2025	9438	LeBlanc, Katherine L		-714.03
Paycheck	04/24/2025	9440	Lundy, Justus		-1,848.49
Paycheck	04/24/2025	9436	Bennett, Kenneth E		-2,083.27
Paycheck	04/24/2025	9437	Lane, Daniel J		-1,701.02
Paycheck	04/24/2025	9439	Loneragan, Greg		-1,070.12
Paycheck	04/24/2025	9441	Whitley, Kirsten A		-456.21
Liability Check	04/24/2025	E-pay	Employment Development Department	69817369 QB Tracking # 1536029122	-78.95
Liability Check	04/24/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # 1536058122	-2,376.54
Liability Check	04/24/2025	E-pay	Employment Development Department	69817369 QB Tracking # 1536094122	-59.05
Bill Pmt -Check	04/25/2025	9457	Plumas-Sierra Rural Electric-17386	403 Poole Ln	-7,543.54
Bill Pmt -Check	04/25/2025	9458	Porter Simon Professional Services	92132-13200M	-812.00
Bill Pmt -Check	04/25/2025	9459	S.C.O.R.E	30TR Workmans Comp	-7,776.91
Bill Pmt -Check	04/25/2025	9460	Silver State Analytical Laboratories, Inc	Testing	-242.00
Bill Pmt -Check	04/25/2025	9461	Storey Kenworthy	Water/Sewer Billing Cards	-120.96
Bill Pmt -Check	04/25/2025	9462	Xerox Corporation	Notary Expense Reimbursement	-240.59
Check	04/28/2025	9446	Mention, William J	Change Back Stop Payment	-15.00
Check	04/29/2025		Plumas Bank Vendor	94-6000364 QB Tracking # 2078031122	-137.74
Check	04/30/2025	E-pay	US Treasury-941	Postage	-189.84
Check	04/30/2025	9463	USPS	69817369 QB Tracking # -2075154174	-108.02
Liability Check	04/30/2025	E-pay	Employment Development Department	94-6000364 QB Tracking # -2075147174	-108.02
Liability Check	04/30/2025	E-pay	US Treasury-941	5472064000010235	-868.08
Check	04/30/2025		Bank of America		-31.50

City of Loyalkon
Bills Paid
April 4 through May 14, 2025

Date	Type	Num	Name	Memo	Amount
04/30/2025	Check		Bank of America	5472064000010235	-118.29
04/30/2025	Check		Bank of America	5472064000010235	2,201.85
05/01/2025	Paycheck	9447	Dines, Joseph D	Service Charge	-2.00
05/01/2025	Paycheck	9449	LeBlanc, Katherine L		-138.52
05/01/2025	Paycheck	9451	McIlravy, Susan L		-138.53
05/01/2025	Paycheck	9452	Merton, William J		-138.52
05/01/2025	Paycheck	9448	Gerow, Jerry C		-138.52
05/01/2025	Paycheck	9450	Markum, Joy L		-138.52
05/01/2025	Check	9453	Patsy Jardin Retiree	May 2025 Pension	-2,249.88
05/01/2025	Check	9454	John Cussins Retiree	May 2025 Pension	-1,379.57
05/01/2025	Check	9455	Donald Yagge Retiree	May 2025 Pension	-604.64
05/01/2025	Check	9456	Orville McGarity Retiree	May 2025 Pension	-315.95
05/01/2025	Paycheck	9464	Bennett, Kenneth E		-654.00
05/01/2025	Paycheck	9485	Bennett, Kenneth E		2,015.08
05/08/2025	Paycheck	9486	Bennett, Kenneth E		-343.28
05/08/2025	Paycheck	9470	Lundy, Justus		-1,848.49
05/08/2025	Paycheck	9487	Lane, Daniel J		-1,245.84
05/08/2025	Paycheck	9468	LeBlanc, Katherine L		-685.87
05/08/2025	Paycheck	9469	Loneragan, Greg		-1,086.46
05/08/2025	Paycheck	9471	Whitley, Kirsten A		-258.81
05/08/2025	Paycheck	9472	Lane, Daniel J		-1,294.84
05/08/2025	Liability Check		Employment Development Department	69817369 QB Tracking # 116 1848630	-143.06
05/08/2025	Liability Check	E-pay	US Treasury-941	94-6000364 QB Tracking # 1161872630	-2,144.40
05/08/2025	Liability Check	E-pay	Employment Development Department	69817369 QB Tracking # 116 1898630	-59.81
05/08/2025	Bill Pmt -Check	9473	AT&T Fire Landline BAN 9343	BAN 9391059343	-33.29
05/08/2025	Bill Pmt -Check	9474	AT&T Fire Pager BAN 54523	BAN 9391054523	-31.65
05/08/2025	Bill Pmt -Check	9475	AT&T Sewer BAN 54522	BAN 9391054522	-61.76
05/08/2025	Bill Pmt -Check	9476	Fluent IMS	Dispatch System	-1,100.00
05/08/2025	Bill Pmt -Check	9477	High Sierra Gas LLC	190 2 gallons @ \$2.85	-594.35
05/08/2025	Bill Pmt -Check	9478	High Sierra Gas LLC - Fire Dept	176 4 gallons @ \$2.85	-515.72
05/08/2025	Bill Pmt -Check	9479	Liberty Utilities- 2050 (206 Front)	206 Front St	-354.10
05/08/2025	Bill Pmt -Check	9480	Liberty Utilities- 2120 (Park Well)	105 Beckwith Park Well	-4,705.75
05/08/2025	Bill Pmt -Check	9481	Liberty Utilities- 2737 (Main St Lghs)	511 Mann St	-156.32
05/08/2025	Bill Pmt -Check	9482	Liberty Utilities-4602 (3rd St Well)	701 3rd St. Unit PMP	-86.57
05/08/2025	Bill Pmt -Check	9483	Liberty Utilities-4750 (School St)	605 School St	-756.06
05/08/2025	Bill Pmt -Check	9484	Liberty Utilities-7521 (Street Lghs)	ST LGTS BC. 37	-3,681.74
05/08/2025	Bill Pmt -Check	9485	Pliney Bows Inc Purchase Power	8000-9000-0953-9911	-245.79
05/08/2025	Bill Pmt -Check	9486	Silver State Analytical Laboratories, Inc		-328.00
05/08/2025	Bill Pmt -Check	9487	Verizon Wireless	370745244-000001	-38.01
05/12/2025	Check	9488	Wolley, George W	Certificate Renewal Reimbursement	-110.00
05/12/2025	Bill Pmt -Check	9489	USA Blue Book	INV00638338	-142.59
05/13/2025	Bill Pmt -Check	9490	Eman Grandi	5 Hrs Spraying and Supplies	-659.00
05/13/2025	Bill Pmt -Check	9491	George Wolley	Reimbursement	-115.33

Total General Checking 1956- NEW

Total General Funds

TOTAL

-87,939.71
-88,741.71
-88,741.71

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	\$189,118.75	Reconciled as of 05/08/2025
Enterprise Loan Savings (0559)	\$100,991.44	Reconciled as of 05/07/2025
WWTP Settlement (4387)	\$13,705.01	Reconciled as of 05/07/2025
Fire Department Savings (7243)	\$45,000.55	Reconciled as of 05/07/2025
FEMA Flood Savings (0059)	\$45,666.66	Reconciled as of 05/07/2025
CalTRUST Enterprise	\$236,085.04	Reconciled as of 05/12/2025
CalTRUST Fire Dept Reserve	\$154,883.97	Reconciled as of 05/12/2025
LAIF WWTP Settlement (496)	\$1,692,335.12	Reconciled as of 05/08/2025
Wildland Fire Checking (4162)	\$249,672.66	Reconciled as of 05/07/2025

This authorization took place at the council meeting held on *5-20-25* and will be further reflected in the council minutes of this meeting.

Authorized Signature

Printed Name

Mayor, Dated 05/20/2025

LOYALTON CITY COUNCIL
COUNTY OF SIERRA
STATE OF CALIFORNIA

RESOLUTION NO. 4-2025

RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of The City of Loyalton are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Loyalton must adopt by resolution a list of all projects proposals to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Loyalton will receive an estimated \$ 18,634.00 in RMRA funding in Fiscal Year 2025-2026 from SB 1; and

WHEREAS, this is the seventh year in which the City of Loyalton is receiving funding and will enable the City of Loyalton to continue essential road and maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Loyalton has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Loyalton used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Loyalton maintain and rehabilitate streets/roads, add active transportation infrastructure throughout the City of Loyalton this year and hundreds of similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of Loyalton streets and roads are in an “at risk/poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a “better“condition; and

WHEREAS, without revenue from SB 1, the City of Loyalton, would have otherwise been canceling projects throughout the community and/or laying off city staff; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will improve bicycle safety, and make the pedestrian experience safer and more appealing and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the Loyalton City Council, County of Sierra, State of California, as follows:

1. The foregoing recitals are true and correct.
2. “The following previously proposed and adopted projects may utilize fiscal year 2025-2026 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City of Loyalton is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:”

Project Description	Project Location	Est. Useful Life	Est. Completion Schedule
Preparation and plans and specification to repair curbs and roadway damaged in the flood of 2017	Railroad Ave and Lewis Ave	3-5 years	8/2025 - 8/2028
Chip Seal and Slurry on all city streets, New Stop Signs, Fix pothole on city streets	<p>Street Boundaries Include: Poole Ln, Beckwith Rd, White St, Jones St, Zollinger St, Meeker St, 1st St, 2nd St, 3rd St, 4th St, E 2nd St, W 3rd St, N 5th St, Church St, Court Ln, Pine St, Railroad Ave, School St, Front St, E Lewis St, Mill St, Taylor Ave, Granite Ave, Patterson Ave, Cemetery Rd, Hill St.</p> <p>All locations have yet to be finalized and are subject to change. Each location will be selected based on priority need and resources throughout the year.</p>	5-10 years	8/2025 - 8/2028

PASSED AND ADOPTED by the City Council of the City of Loyalton, County of Sierra, State of California this 20th day of May 2025 by the following vote:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

CITY OF LOYALTON

ATTEST:

 William Mertton, Mayor

 Kathy LeBlanc, City Clerk

CITY OF LOYALTON

RESOLUTION NO 5-2025

*A Resolution of the City Council of the City of Loyalton
Directing Repayment of Borrowed Funds from the Water and Sewer Funds to the
General Fund*

WHEREAS, from time to time over the past years, the City's Water, Sewer and Gas Tax Funds have borrowed money from the City's General Fund; and

WHEREAS, the City's auditor has determined that as of June 30, 2024, the City's Water Fund owes the City's General Fund the sum of \$80,059.64, the City's Sewer Fund owes the City's General Fund the sum of \$455,817.35 and the City's Gas Tax Fund owes the City's General Fund the sum of \$43,709.00; and

WHEREAS, the City recently received additional funds in the sum of \$9,391.85 from the Sierra County Tax Collector for past due sums from water service provided by the City and the City deposited that money into its Water Fund; and

WHEREAS, the City recently received additional funds the sum of \$21,914.32 from the Sierra County Tax Collector for past due sums from sewer service provided by the City and the City deposited that money into its Sewer Fund; and

WHEREAS, the City would like to use the \$9,391.85 recently received from the Sierra County Tax Collector for past due sums for water service that were deposited into the City's Water Fund to repay a portion of its indebtedness to the City's General Fund; and

WHEREAS, the City would like to use the \$21,914.32 recently received from the Sierra County Tax Collector for past due sums for sewer service that were deposited into the City's Sewer Fund to repay a portion of its indebtedness to the City's General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOYALTON, CALIFORNIA, AS FOLLOWS:

Section 1. The above Recitals are true and correct.

Section 2. City staff is directed to transfer the sum of \$9,391.85 from the City's Water Fund to the City's General Fund to repay a portion of the Water Fund's indebtedness to the City's General Fund and to make appropriate entries into the City's books and records to reflect such repayment.

Section 3. City staff is directed to transfer the sum of \$21,914.32 from the City's Sewer Fund to the City's General Fund to repay a portion of the Sewer Fund's indebtedness to the City's General Fund and to make appropriate entries into the City's books and records to reflect such repayment.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 20th day of May 2025, by the following vote:

AYES: J. Markum, J. Dines, S. McIlravy, J. Gerow, Mayor B. Merton

NOES: None

ABSENT: None

Bill Merton, Mayor
City of Loyaltown

ATTEST: Kathy LeBlanc
City Clerk

RESOLUTION NO. 6-2025

A Resolution of the City Council of the City of **Loyalton** Authorizing Examination of Sales and Use Tax Records

WHEREAS, pursuant to Sales and Use Tax Municode Chapter 4.12, Part 1.5 Division 2 of the Revenue and Taxation Code for the City of **Loyalton** (City) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, the City Council of the City of **Loyalton** deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to **sales and use taxes** collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF **Loyalton HEREBY RESOLVES AS FOLLOWS:**

Section 1. That the Mayor and City Clerk, or other officer or employee of the City designated in writing by the **Mayor or City Clerk** to the California Department of Tax and Fee Administration is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to **sales and use taxes** collected for the City by the Department pursuant to the contract between the City and the Department.

Section 2.

The information obtained by examination of Department records shall be used only for purposes related to the collection of City **sales and use taxes** by the Department pursuant to that contract.

Section 3. That this resolution supercedes all prior resolutions of the City Council of the City of **Loyalton** adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

Introduced, approved and adopted this 20th day of May 7, 2025

ATTEST: (s) _____ (s) _____
City Clerk Mayor

I, _____, City Clerk of the City of _____, California, DO
HEREBY CERTIFY that the foregoing resolution was duly introduced, approved and adopted by the
City Council of the City of _____, at a regular meeting of said Council held on
the _____ day of _____, 20____, by the following roll call vote:

Ayes:

Noes:

Absent:

(s) _____
City Clerk

DRAFT

AGREEMENT BETWEEN THE CITY OF LOYALTON AND HUMANE SOCIETY OF TRUCKEE-TAHOE FOR ANIMAL SHELTERING SERVICES OF SMALL DOMESTIC ANIMALS

This agreement, dated for convenience, made and entered into this 20th day of May, 2025, by and between the City of Loyalton, hereinafter called "LOYALTON", and the HUMANE SOCIETY OF TRUCKEE TAHOE, hereinafter called "HSTT".

WITNESSETH

WHEREAS, the City Council of LOYALTON and the Board of Directors of HSTT have determined that it is to be the mutual benefit of the parties hereto that HSTT provide animal sheltering services to LOYALTON and,

WHEREAS, LOYALTON desires to safely and humanely care for and arrange for the disposition of small domestic animals found within LOYALTON; and,

NOW, THEREFORE, in consideration of the mutual agreements herein contained, IT IS HEREBY AGREED as follows:

OPERATIVE PROVISIONS

1. BASIC SERVICE

HSTT shall provide BASIC sheltering services to LOYALTON as follows:

- 1.1 **Shelter Boarding**. HSTT shall provide boarding for a maximum of five (5) days per small domestic animal brought to the kennel facility. All small domestic animals shall be transported to HSTT by LOYALTON, except as noted in Section 1.4.

Animals that are held beyond the first five (5) days will be charged the daily board rate, as indicated in Section 2.1, for every day.

Small domestic animals are defined as dogs, cats, rabbits, and some pocket pet-type animals. For the purposes of billing, each animal in a litter will be considered separately. As an example, if a litter of three (3) kittens were brought in with a nursing mother, it would be considered four (4) animals. This definition does not include any species of animal commonly kept or raised in LOYALTON as farm animals including cattle, sheep, horses, goats, or swine.

After the applicable holding period indicated above, animals will be evaluated by HSTT to determine adoptability. Animals determined to be adoptable will be transferred to HSTT for final disposition. Animals determined to be unadoptable may be disposed of at HSTT's discretion.

- 1.2 **Scope of Basic Services**. The basic services include sheltering of animals and tracking of animals from time received until final disposition and billing. Emergency sheltering due to disaster is beyond the scope of this agreement.
- 1.3 **Billing and Reports**. HSTT shall provide quarterly billings which include a report

showing the number of animals brought to the animal shelter.

1.4 **Intake and Redemption.** HSTT will only receive animals from or redeem animals to citizens of LOYALTON under the following circumstances:

- 1.4.1 HSTT shall accept into Shelter stray and seized small domestic animals collected in LOYALTON by LOYALTON staff. LOYALTON staff shall call HSTT at the time they receive the animal to notify Shelter staff in advance of their arrival.
- 1.4.2 Residents of LOYALTON may transport small domestic animals to HSTT for situations involving owner surrenders only after HSTT has received confirmation from LOYALTON that fees have been paid to LOYALTON.
- 1.4.3 Residents of LOYALTON may transport small domestic animals to HSTT for situations involving stray animals. HSTT agrees to make reasonable attempts to contact LOYALTON staff prior to accepting any animal to give them the opportunity to reunite or rehome prior to it entering the shelter.
- 1.4.4 Residents of LOYALTON may redeem their animals from HSTT only after HSTT has received confirmation from LOYALTON that fees have been paid to LOYALTON.

HSTT will not be responsible for receiving or redeeming any animals from residents of LOYALTON for any reasons other than noted above. All other animals will be received and redeemed by LOYALTON employees only. Under no circumstances will HSTT be responsible for collecting fees for LOYALTON.

1.5 **Foster.** HSTT may place underage animals, animals who have been through trauma, animals requiring ongoing medical care, animals with an expected or extended stay, or any animal, into a foster home at their discretion. The Foster Program will be as determined by HSTT.

2. EXTENDED SERVICES

HSTT shall provide Extended Sheltering Services to LOYALTON as follows:

2.1 **Extended Sheltering.** HSTT shall provide extended sheltering services for specific circumstances, at a rate to LOYALTON as follows:

- 2.1.1 Dogs, puppies \$15.00 per day
- 2.1.2 Cats, kittens \$7.00 per day
- 2.1.3 Other animals Actual cost, not to exceed \$30.00 per day

Extended sheltering services will be charged, as approved by LOYALTON, for animals handled over and above the maximum holding days indicated in Basic Services 1.1 above.

2.2 **Euthanasia by injection.** After holding animals for the maximum holding period, as indicated in Basic Services 1.1, HSTT may dispose of animals by euthanasia and charge LOYALTON at the following rates:

- 2.2.1 Dogs, puppies \$213.00
- 2.2.2 Cats, kittens \$161.00
- 2.2.3 Other small animals \$132.00

2.3 **Veterinary Care and Charges.** HSTT shall not incur any veterinary costs for LOYALTON animals during the maximum holding period. If an animal from LOYALTON requires veterinary care during the holding period, HSTT will transport the animal from the animal shelter to the veterinary office if a LOYALTON representative is unavailable. LOYALTON shall establish accounts with local veterinarians to ensure costs incurred are paid directly to the veterinarian providing the service, and LOYALTON shall be solely responsible for such costs.

3. AUTHORIZED COMMUNICATIONS

The only official communication between HSTT and LOYALTON pertaining to this Agreement shall be through the LOYALTON City Office or through formal action of the LOYALTON City Council. LOYALTON shall not incur any Extended Services costs without authorization of LOYALTON, other than costs for euthanasia of animals deemed unadoptable.

4. PAYMENT

LOYALTON shall pay to HSTT \$299.00 per small domestic animal as defined in Section 1.1, for animals brought to the animal shelter facility. HSTT may increase the fees set forth herein not more frequently than annually in order to reflect an increase in costs to HSTT.

LOYALTON shall make quarterly payments to HSTT for Basic Services as described above. Payment for Extended Services shall be made as set forth above and will also be billed quarterly. All costs may be adjusted annually on January 1st thereafter to reflect full cost of recovery and such costs shall be billed as set forth below. HSTT shall notify LOYALTON of any cost increase not less than sixty (60) days prior to the effective date of such increases.

5. FINANCIAL RESPONSIBILITY FOR ANIMALS

LOYALTON shall be responsible for the costs associated with all animals brought to HSTT from LOYALTON.

6. TERM AND RENEWAL

Performance hereunder shall commence on or about January 5, 2025 and this Agreement shall remain in full force and effect through December 31, 2025. Unless terminated, this Agreement shall automatically renew without further action of the contracting parties on an annual basis commencing January 1 and ending December 31 of each succeeding fiscal year.

7. TERMINATION

Either party hereto shall have the right to terminate this Agreement at any time during the contract year by giving written notice of such intention not less than sixty (60) days prior to such termination. If at any time during the term of this Agreement HSTT is

prohibited by law or a natural disaster or other unsuspected occurrences from performing this service, this Agreement shall automatically terminate.

8. PROPERTY AND SERVICE

For the purpose of performing this Agreement HSTT shall furnish and supply all necessary labor, supervision, equipment, and supplies required to maintain the level of service to be rendered hereunder. All supplies and equipment purchased shall be the property of HSTT, whatever the source of funds for purchase. HSTT shall care for and dispose of all live animals delivered to the shelter by LOYALTON as described in Basic Services 1.1 above. LOYALTON shall not be called upon to assume any liability for the direct payment of salaries or wages to any HSTT personnel performing services hereunder.

9. RECORD KEEPING AND BILLING FOR SERVICES

HSTT shall recover its cost of providing services under this Agreement in full, plus any extended services billings. HSTT shall keep sufficient records to substantiate all services provided pursuant to this Agreement, and all such records shall be open to inspection by LOYALTON at all reasonable times. HSTT shall file with LOYALTON a quarterly claim for the charges imposed pursuant to this Agreement. LOYALTON shall diligently process each claim upon receipt and remit payment within thirty (30) days of billing.

10. INDEMNIFICATION

In the event legal action is initiated by any such party as a result of action by LOYALTON, its authorized employees and agents, LOYALTON shall defend such action at no cost to HSTT and shall pay any judgment arising therefrom including the cost of suit and attorney's fees and hold HSTT harmless therefrom. The foregoing paragraph is not applicable if the injury is caused solely by the negligence of HSTT, its officers, employees, or agents, in which case HSTT shall defend any action which LOYALTON is named as a defendant at no cost to LOYALTON and shall pay any judgment arising therefrom, including costs of suit and attorney's fees and holding LOYALTON harmless therefrom.

11. GENERAL PROVISIONS

This Agreement and the rights and duties hereunder may not be assigned in whole or in part. This Agreement embodies all agreements and understandings of the parties and supersedes all previous discussions or understandings. This Agreement may be modified only by written amendment approved by the governing boards of the parties.

12. ADMINISTRATION

The parties hereby appoint Darlene Reide, Mayor of LOYALTON, and Stephanie Nistler, Chief Executive Officer, HSTT, as contact persons for purposes of implementing this Agreement. Any written notice or communication regarding this Agreement shall be addressed to their attention as follows:

William Merton, Mayor
City of Loyalton
PO Box 128
Loyalton, CA 96118

Stephanie Nistler, CEO
Humane Society of Truckee-Tahoe
10961 Stevens Lane
Truckee, CA 96161

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be legally executed the day and year first written above.

CITY OF LOYALTON

HUMANE SOCIETY OF TRUCKEE-TAHOE

By _____
William Merton, Mayor

By _____
Stephanie Nistler, CEO

Attest: Approved as to form

City of Loyalton Clerk

Andy Morris, Town Attorney

DRAFT

From: Nanette Rondeau <nanetterondeau@gmail.com>
Sent: Monday, May 12, 2025 8:43 AM
To: ofclerk-cityofloyalton@psln.com
Cc: Sue McIlravy; Dick Spencer
Subject: City Council Meeting 05-20-2025

Hello Sue and Kathy,

Re: TOSH Agenda Items

As per our conversation Friday, May 09, 2025, please add the following items to the agenda for the next City Council meeting, May 20, 2025. The items below would be info/action, with back up to follow.

1. Request approval to pursue the installation of Commercial Solar Power at The Old School House.
2. Request approval to replace all windows at The Old School House.
3. Request approval of the maintenance schedule to replace the rear door (approved at last council meeting), refurbish existing front doors to include the addition of emergency panic bars, repair and install baseboards as necessary.

Please confirm this email.

Thank you,
Nanette Rondeau

Nanette Rondeau
Board President
www.musicasierra.org
(530) 993-4396 (business)
(530) 966-0618 (cell)

Musica Sierra

To enrich the cultural experience of the Lost Sierra with world-class, year-round performances and music education, accessible and affordable for all.

