

May 21, 2024

## **REGULAR MEETING**

The Regular meeting of the Loyalton City Council was called to order by Mayor Riede on May 21, 2024, at 6:00 p.m. Loyalton City Auditorium

**COUNCIL MEMBERS PRESENT** Mayor Riede, J. Markum, B. Mertton, S. McIlravy

## **COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

City Clerk- Kathy LeBlanc, Gary Price-City Planner

## **GUESTS PRESENT**

J. Buck, P. DeMartini, S. Jackson, J. Powers, L. Garza, N. Rogers, L. Horner, J. Dines, O. McIntosh, G. Clark

## **APPROVAL OF AGENDA**

It was moved by S. McIlravy, seconded by J. Markum to approve the agenda as presented. Motion carried.

## **ANNOUNCEMENTS**

1. City Clerk LeBlanc announced the upcoming water rate study.
2. Councilmember Mertton thanked the council and community for their well wishes.
3. Councilmember Markum announced that the tower for Verizon should be up by this weekend and service should start in June.

## **APPROVAL OF MINUTES**

1. It was moved by S. McIlravy, seconded by J. Markum to approve the minutes of the Regular Meeting on April 16, 2024. Motion carried.
2. It was moved by S. McIlravy, seconded by J. Markum to approve the minutes of the Special Meeting on April 30, 2024. Motion carried.
3. It was moved by S. McIlravy, seconded by J. Markum to approve the minutes of the Special Meeting on May 9th, 2024. Motion carried. (Councilmember Mertton abstained)

## **STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS**

1. City Clerk LeBlanc informed the council she will be on vacation from June 13 through June 24, 2024. She would like to have the June Council Meeting on June 11, 2024.
2. City Clerk LeBlanc informed the council of the new implementation of Utility Billing system with the possibility of combing the City's Financials.
3. Mayor Riede appointed S. McIlravy to the Drought Task Force.

## **TIMED ITEM: PRESENTATION OF THE RICHARD MEDER AWARD**

Mayor Riede presented the 10<sup>th</sup> Annual Richard Meder Award to Joe Dines and thanked him for all his work within the City of Loyalton. Mayor Riede also announced additional Certification of Appreciation to Jake Marsh and Wendy Bergstrom.

## **TIMED ITEM: FOLCHI LOT LINE ADJUSTMENT**

Gary Price addressed the council on the lot line adjustment for Folchi and stated that it is consistent with the General Plan. After a brief discussion it was moved by J. Markum, seconded by B. Merton to approve the Determination that the Lot Line Adjustment LLA 2024-01 is exempt from CEQA in accordance with Section 15305 of the California Environmental Quality Act (CEQA) guidelines regarding minor alteration in land use limitations, approve Lot Line Adjustment LLA 2024-01, Authorize Mayor to sign the appropriate documentation for recording LLA and Authorize City Clerk to file and record appropriate documents for the LLA upon applicant's payment for all City costs associated with processing the project. Roll Call: Mayor Riede-Aye, B. Merton-Aye, J. Markum-Aye, S. McIlravy-Abstained. Motion carried.

## **TIMED ITEM: PUBLIC HEARING FOR 2024-2029 HOUSING ELEMENT**

Gary Price addressed the Council and Public in regard to the Housing Element for the 7<sup>th</sup> Cycle 2024-2029.

Mayor Riede opened the Public Comment Hearing.

1. Councilmember Merton questioned Regional Transportation Authority.
2. Jan Buck had concerns about the empty and abandoned houses in the City and what programs could be available for such projects.
3. Owen McIntosh also commented on the Blight Housing and Code Enforcement, Zoning issues and funding.
4. Phyliss DeMartini inquired about capacity for 2 accessory dwelling units.
5. Councilmember Markum inquired about ADU units.
6. Councilmember McIlravy also inquired about ADU units.

Mayor Riede then closed the Public Comment for the Housing Element

## **PUBLIC COMMENT**

1. L. Garza addressed the council on comments made by Councilmember Markum.
2. O. McIntosh addressed the council on the progress of Musica Sierra
3. P. Demartini gave an update on the Pickle Ball Court.
4. J. Buck inquired about a street sweeper.
5. C. Johnson inquired about the trail signs in Loyalton and asked permission to move them to reflect the correct direction.

## **FIRE DEPARTMENT REPORT**

P. DeMartini reported the following: (1) 85 calls so far this year. (2) Clean up at the Sierra Brooks Fire Station (3) Wild Land Fire Training and Hose Training (4) Building Inspection for widening of the doors at the Loyalton Fire Station. (5) Funds in Budget and Reserve Account. (6) Future payment to the Fire Department Reserve Account.

## **FINANCIAL COMMITTEE REPORT/UPDATE**

City Clerk addressed the council regarding a payment plan for Property, Liability and Banking Layer. It was approved by consensus to approve the payment plan for our insurance.

1. After a brief discussion the reconciled accounts for February, March and April will be moved to the next agenda.
2. After a brief discussion it was moved by B. Mertton, seconded by S. McIlravy to approve the bill sheets for March 2024 not to exceed \$63,630.32 and for April 2024 not to exceed \$127,487.11. Motion carried.

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.**

1. It was moved by S. McIlravy, seconded by B. Mertton to approve fund transfer from General (1956) to Enterprise Loan MM (0559) not to exceed \$24,000.00. Motion carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

1. Mayor Riede gave a brief report on the status of the park stating that the water should be on by next week.

## **OTHER COMMITTEE REPORTS**

1. Councilmember McIlravy inquired about the pothole on Taylor.
2. Mayor Riede reported that the city will be meeting with DOWL on Friday.

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Mayor Riede gave a brief update on the water distribution system, after a brief discussion It was moved by J. Markum, seconded by B. Mertton to reaffirm our State of Emergency Water Distribution System. Motion unanimously carried. (This item will be added to next agenda)
2. No report was given for the Town Hall Meeting, next meeting will be on June 6, 2024. (This item will be added to the next agenda)
3. After a discussion on the Citizen Oversight Committee the council approved the following to be part of the committee: S. Jackson, J. Dines and D. McCoy. The council will continue to look for more people.
4. After a discussion it was moved by J. Markum, seconded by Bill Mertton to adopt Resolution 3-2024 Directing Repayment of Borrowed Funds from the Water and Sewer Funds to the General Fund. Roll Call: Mayor Riede-Aye, J. Markum-Aye, B. Mertton-Aye, S. McIlravy-Aye. Motion carried.
5. It was moved by S. McIlravy, seconded by B. Mertton to approve Business License for Jacob Wheeler Super Shine Mobile Detailing. Motion carried.
6. It was moved by S. McIlravy, seconded by J. Markum to approve Business License for Monica Howard Homemade Crafts. Motion carried.
7. It was moved by S. McIlravy, seconded by J. Markum to approve the Business License for Freedom Forever Residential Solar Installation. Motion carried.

## IMPUP FOR UPCOMING MEETINGS

1. Chlorine Pump
2. Reconciliation of bank accounts for February, March, and April 2024
3. Set amount of Past Due Utility Bill to go to the Auditor for Property Taxes.

## CLOSING REMARKS

Meeting Adjourned

ATTEST:  \_\_\_\_\_

Kathy LeBlanc, City Clerk

APPROVED:  \_\_\_\_\_  
Mayor Darlene Riede