

July 21, 2020

## **REGULAR MEETING**

The regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on July 21, 2020 at 6:00 p.m. at the Loyalton City Auditorium.

## **COUNCIL MEMBERS PRESENT**

Mayor Jackson, N. Rogers, J. Markum, B. Mitchell, D. Riede

## **COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

Deputy City Clerk- Kathy LeBlanc, Jamie Stockdale-Assistant Bookkeeper

## **GUESTS PRESENT**

R. Demartini, P. Demartini, J. Buck, J. Merton, L. Horner, R. Belli

## **APPROVAL OF AGENDA**

It was moved by B. Mitchell, seconded by N. Rogers to approve the agenda as presented Motion unanimously carried.

## **ANNOUNCEMENTS**

1. Councilmember Markum reported that the next court hearing on the trailer park will be held on July 24, 2020.
2. Mayor Jackson reported that the county has received a large quantity of PPE, Face Mask, Hand Sanitizer, Face Shields that will be distributed in the county.

## **APPROVAL OF MINUTES**

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes of the regular meeting of June 19, 2020. Motion unanimously carried.

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes of the special meeting of June 30, 2020. Motion unanimously carried.

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

1. Councilmember Markum reported that the audit went well, but there is still more cleanup work to do. They will return in September to finish up. K. Champion will work with Craig Collins to clean up some work.

## **PUBLIC COMMENT**

1. P. DeMartini presented the council with some documentation on minimum wage. She also stated that water is running down Main Street from the sprinkler system.
2. J. Merton reported that the lamp post in front of her home is out.

## **FIRE DEPARTMENT REPORT**

Assistant Fire Chief R. DeMartini reported that the new water tender should be here this week. He thanked J. Stockdale for her help. He stated that there have been 88 calls for the year mostly medical assist. He asked that the public be vigilant of fire danger. Mayor Jackson asked if the fire hydrants have been tested. Assistant Chief DeMartini will look into it.

## **FINANCIAL REPORT**

Councilmember Markum reported on the audit process. She also stated that the financial committee will meet on August 12, 2020 to begin budget process.

## **APPROVAL OF FINANCIAL REPORT**

It was moved by B. Mitchell, seconded by N. Rogers to approve the financial report. Motion unanimously carried.

## **RECONCILED ACCOUNTS**

It was moved by B. Mitchell, seconded by D. Riede to approve the reconciled accounts for June 2020. Motion unanimously carried.

## **PAYMENT OF BILLS**

It was moved by B. Mitchell, seconded by N. Rogers to approve the bills not to exceed \$58,342.00 Motion unanimously carried.

## **REIMBURSEMENT FOR USDA**

None

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS**

1. It was moved by B. Mitchell, seconded by N. Rogers to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$24,000. Motion unanimously carried.
2. It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from WWTP settlement 4387 for Farr-West Engineering not to exceed \$661.50. Motion unanimously carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

1. Councilmember Rogers stated that we will need cold patch for potholes on city streets. She stated that the maintenance crew has been working at the park and that the sprinkler system for the ball field will be fixed soon. She will check on all other sprinkler systems. She reported that the extra maintenance worker has not shown up to work. She reported that duck weed is still a problem at the WWTP. She will also check on the lamp post for Mrs. Mertton.
2. Vice-Mayor Mitchell reported that he and the Mayor met with Farr West Engineering for small rural grants. He will keep the council informed.
3. J. Mertton reported to the council that the police report is now out for the accident that occurred in front of her property on Main Street.

**OTHER COMMITTEE REPORTS**

Councilmember Riede reported that she has been in contact with California Rural Water Association for a operator for the WWTP/Water System. They are requiring a proposal of work. She will contact J. Cussins to discuss a proposal.

**DISCUSSION AND POSSIBLE ACTION ITEMS**

- 1. After a brief discussion Vice-Mayor Mitchell will contact John Benoit about our Housing Element update.
- 2. Mayor Jackson and Councilmember Markum reported on the Park Grant. Councilmember Markum is working on a letter to the state for design ~~bid~~ *build*. She will also be holding Town Hall Meetings for the public input on ideas for the grant.
- 3. Mayor Jackson, Vice-Mayor Mitchell and Deputy City Clerk LeBlanc all attended the California League of Cities zoom meeting on the CARES Act (COVID). After a brief discussion, it was moved by B. Mitchell, seconded by N. Rogers to approve the grant application for residence and business who were affected by COVID. Motion unanimously carried.
- 4. After a brief discussion a Finance Meeting will be held on August 12<sup>th</sup>, 2020.

Mayor Jackson adjourned the regular meeting to go into closed session.

**CLOSED SESSION:**

Mayor Jackson reconvened the regular meeting to report the following: By council consensus it was decided that the extra maintenance worker would no longer be needed.

**IMPUP FOR UPCOMING MEETINGS**

- 1. Budget Update

**CLOSING REMARKS**

None

Meeting Adjourned

ATTEST:   
 Kathy LeBlanc, Deputy City Clerk

APPROVED:   
 Mayor Sarah Jackson