

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

AGENDA FOR THE SPECIAL MEETING OF THE LOYALTON CITY COUNCIL 5:00 PM – CITY HALL AUDITORIUM 605 SCHOOL STREET JANUARY 16, 2024 LOYALTON, CA.

**AGENDA AND PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

**NEXT ORDINANCE #425
NEXT RESOLUTION #1-2024**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

ANNOUNCEMENTS:

STAFF REPORTS:

PUBLIC COMMENT:

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council cannot take action on any item not on the agenda. The City Mayor may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

**A SPECIAL MEETING IS BEING HELD TO DISCUSS THE FOLLOWING
BUSINESS**

CLOSED SESSION

1. Closed Session pursuant to Government Code Section 54957, Public Employee Employment/Bookkeeper/Accountant/Maintenance Worker, Employee Reviews.

Agenda Input of Upcoming Meetings

Council Member Closing Remarks

ADJOURNMENT

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OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
JANUARY 16TH, 2024
NEXT ORDINANCE #425
NEXT RESOLUTION NO. 1-2024**

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cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [ofclerk-cityofloyalton@psln.com] who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Special Meeting December 19, 2023 (Attachment)
Regular Meeting December 19, 2023 (Attachments)
Special Meeting January 4, 2024 (Attachments)
7. **STAFF REPORTS**
8. **TIMED ITEM 6:20 JASON LACHANCE**

9. PUBLIC COMMENT

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10. FIRE DEPARTMENT REPORT

1. Discussion and Possible Action regarding Fire Department Transfer to Reserve Account.

11. FINANCIAL COMMITTEE REPORTS

1. Financial Committee Report/Update

- Approval of Reconciled Accounts for December 2023 (Attachment)
- Approval of Bill Sheet December 2023 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$24,000. (Attachment)

12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

13. OTHER COMMITTEE REPORTS

14. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible Action regarding Reaffirming our State of Emergency Water Distribution System.
2. Discussion and Possible Action regarding Town Hall Meeting on Water Distribution System.

15. AGENDA INPUT FOR UPCOMING MEETINGS

16. BOARD MEMBER CLOSING REMARKS

17. ADJOURNMENT

December 19th, 2023

SPECIAL MEETING

The special meeting of the Loyaltown City Council was called to order by Mayor Riede on December 19th, 2023, at 5:00 p.m.

COUNCIL MEMBERS PRESENT

Mayor D. Riede, D. Gayner, B. Mertton, J. Markum

COUNCIL MEMBERS ABSENT:

STAFF PRESENT:

GUESTS PRESENT:

APPROVAL OF AGENDA

It was moved by D. Gayner, seconded by S. McIlravy to approve the agenda as presented. Motion carried.

ANNOUNCEMENTS

STAFF REPORTS

PUBLIC COMMENT

CLOSED SESSION

1. Mayor Riede adjourned the special meeting to go into closed session. Mayor Riede reconvened the meeting and stated that there was no reportable action taken.

AGENDA INPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

APPROVED: _____
Mayor Darlene Riede

ATTEST: _____
Kathy LeBlanc- City Clerk

December 19th, 2023

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor Riede on December 19th, 2023, at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS PRESENT Mayor Riede, J. Markum, D. Gayner, B. Mertton, S. McIlravy

COUNCIL MEMBERS ABSENT

STAFF PRESENT

City Clerk- Kathy LeBlanc

GUESTS PRESENT

G. Clark, J. Eberhart, D. Lawler, R. DeMartini, P. DeMartini, J. Herod, L. Horner, J. Buck, L. Garza

APPROVAL OF AGENDA

Mayor Riede asked to remove Item 15.5 under Discussion and Possible Action and add Item 15.7 to remove G. Morris from all Plumas Bank Accounts. It was moved by S. McIlravy, seconded by B. Mertton to approve the agenda as amended. Motion unanimously carried.

ANNOUNCEMENTS

1. Mayor Riede announced that the heater in the Auditorium needs to be replaced.
2. Councilmember Markum announced that we have received a check from the county for the Prop 218 taxes and past due water/sewer bills.
3. Councilmember McIlravy inquired about the snow removal contract.
4. Councilmember Markum informed the council and community about Kevin Kiley's visit to Loyalton stating that his representative should be here sometime in January.

APPROVAL OF MINUTES

1. It was moved by B. Mertton, seconded by D. Gayner to approve the minutes of the Special Meeting on November 16, 2023. S. McIlravy abstained. Motion carried.
2. It was moved by D. Gayner, seconded by B. Mertton to approve the minutes of the Regular Meeting on November 11, 2023. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. Mayor Riede gave a brief report on the upcoming Water Rate Structure.

APPOINTMENT OF MAYOR AND VICE-MAYOR

1. It was moved by B. Mertton, seconded by S. McIlravy to appoint D. Riede as Mayor. Motion unanimously carried.
2. It was moved by S. McIlravy, seconded by J. Markum to appoint D. Gayner as Vice-Mayor. Motion unanimously carried.

APPOINTMENT OF BOARDS AND COMMITTEES

Mayor Riede appointed the following Boards and Committees

LAFCO- S. McIlravy, J. Markum, B. Mertton

LTC- D. Gayner, J. Markum, S. McIlravy

SCORE- K. LeBlanc, D. Gayner-Alternate

FINANCE- D. Riede, B. Mertton

PUBLIC WORKS- D. Riede, B. Mertton

PERSONNEL- D. Riede, D. Gayner, B. Mertton-Alternate

SVGWMD- J. Markum, S. McIlravy

FUNDING AND PUBLIC REALTIONS- D. Gayner, S. McIlravy

PUBLIC COMMENT

1. J. Buck inquired about L. McIntosh doing the grant for the City of Loyaltan
2. J. Herod inquired if the audit had been sent to USDA.
3. P. DeMartini inquired about the web-site

FIRE DEPARTMENT REPORT

Assistant Chief R. DeMartini reported on the following: (1) 206 total calls this year. (2) Tree Lighting was a success, and he thanked all the people who made that possible. (3) Repayment of funds to the Loyaltan Fire Department. (4) Chief Heywood's ISO report went well. (5) P. DeMartini inquired about monies in reserve account being put in a high-rate interest account. Assistant Chief then wished all a Merry Christmas.

FINANCIAL COMMITTEE REPORT/UPDATE

No Financial Report was given.

After a discussion and the FEMA monies correction, it was moved by B. Mertton, seconded by J. Markum to approve the reconciled accounts for November 2023. Motion unanimously carried. It was moved by D. Gayner, seconded by J. Markum to approve bills for November not to exceed \$32,921.85. Motion unanimously carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.

1. It was moved by J. Markum, seconded by D. Gayner to approve fund transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$24,000. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

1. Mayor Riede reported that the crew is working on cleaning culverts and drains and is cleaning up the barn yard for Verizon Project. She also reported that the water at the park has been shut down. Also, the duck weed is down at the WWTP. Mayor Riede announced that J. Lundy has found a truck for the Maintenance Crew. It was approved by consensus to allow the purchase of the truck for \$12,500.
2. Councilmember D> Gayner is working with Cal-Trans on painting of the lines in Loyalton.

OTHER COMMITTEE REPORTS

1. Councilmember S. McIlravy reported that a letter has been sent regarding getting a exception for our Housing Element.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Riede gave a brief update on the water distribution system, after a brief discussion It was moved by J. Markum, seconded by S. McIlravy to reaffirm our State of Emergency Water Distribution System. Motion unanimously carried. (This item will be added to next agenda)
2. Councilmember B. Mertton gave a brief report on the Town Hall meeting. He stated that he will be sending the Final Audit when it is approved. The next Meeting will be on January 4th, 2024(This item will be added to the next agenda)
3. After a brief discussion, it was moved by J. Markum, seconded by B. Mertton to approve the 2022-2023 Final Audit. Motion unanimously carried.
4. After a brief discussion, it was moved by D. Gayner, seconded by J. Markum to approve the purchase of the Pressure Washer for the WWTP. Motion unanimously carried.
5. Item was removed from agenda
6. It was moved by J. Markum, seconded by D. Gayner to approve the Business License for East Fork Roofing. Motion unanimously carried.
7. It was moved by D. Gayner, seconded by B. Mertton to remove Gina Morris from all Plumas Bank Accounts. Motion unanimously carried.

INPUT FOR UPCOMING MEETINGS

1. Fire Department Reserve Account update.

CLOSING REMARKS

Merry Christmas

Meeting Adjourned

APPROVED: _____
Mayor Darlene Riede

ATTEST: _____

Kathy LeBlanc, City Clerk

January 4th, 2024

SPECIAL MEETING

The special meeting of the Loyaltan City Council was called to order by Mayor Riede on January 4th, 2024 at 5:00 p.m.

COUNCIL MEMBERS PRESENT

Mayor D. Riede, D. Gayner, B. Mertton, J. Markum

COUNCIL MEMBERS ABSENT:

STAFF PRESENT:

GUESTS PRESENT: D. McCoy, J. Buck, W. Bergstom, J. Herod, L. Garza

APPROVAL OF AGENDA

It was moved by J. Markum, seconded by B. Mertton to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

Mayor Riede announced that Kevin Kiley's representative Pamala Grant will be here on January 12, 2024, at 10:00 a.m. to attend the Town Hall Meeting on the water infrastructure.

STAFF REPORTS

Councilmember Markum announced that Verizon should begin the project in March 2024

PUBLIC COMMENT

DISCUSSION AND POSSIBLE ACTION

1. After a discussion on the placement of the Prop 218 monies, it was moved by J. Markum, seconded by S. McIlravy to approve placing the Prop 218 monies in the Cal-Trust Account. Councilmember Markum will transfer the monies. Motion unanimously carried.
2. It was moved by D. Gayner, seconded by B. Mertton to remove Sarah Jackson, Brooks Mitchell, Jamie Stockdale, Jillian Fretto from the Cal-Trust Account and to add Sue McIlravy and Bill Mertton to the account. Motion unanimously carried.

AGENDA IMPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

APPROVED: _____

Mayor Darlene Riede

ATTEST: _____

Kathy LeBlanc- City Clerk

DRAFT