

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
JANUARY 19TH, 2021
NEXT ORDINANCE #423
NEXT RESOLUTION NO. 1-2021**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [ofclerk-cityofloyalton@psln.com] who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Regular Meeting December 15, 2020 (Attachment)
7. **STAFF REPORTS**
 1. Water Rate Increase for 2021
 2. COVID Update

8. **PUBLIC COMMENT**

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council **cannot take action on any item not on the posted agenda.**

9. **FIRE DEPARTMENT REPORT**

1. Discussion and Possible Action for approval procedure of transferring the The entire Net Income from the Fire Department Budget into the Fire Department reserve account after the Council accepts the Final Audit each FY.
2. Discussion and Possible Action for approval of completing the transfer of the City's contribution (the \$10,000 annual amount to Fire Department from the General Fund) to the Fire Department Budget on July 1st (or the first business day of July) of each Fiscal year.
3. Discussion and Possible Action to approve procedure of coding personnel Hours (bookkeeping staff) to the Fire Department as part of their annual operating budget.
4. Discussion and Possible Action regarding personnel time and expense.
5. Discussion and Possible Action regarding moving forward from 1/1/21 hours spent by bookkeeping staff directly relating to Fire Department only will be classified as a personnel expense on the Fire Department operating budget.
6. Discussion and Possible Action to approve procedure that when the Fire Department equipment is surplussed the revenues will be recorded to the Fire Department budget as "Other Income" and will be available to be transferred To the Fire Department reserve if there is Net Income after the FY audit is completed.
7. Discussion and Possible action to approve updated Financial Policy that includes the above mentioned procedures in a section specific to the Fire Department.

10. **FINANCIAL COMMITTEE REPORTS**

1. Financial Committee Report/Update
 - Approval of Reconciled Accounts for December 2020 (Attachment)
 - Approval of Bill Sheet December 2020 (Attachment)
 - Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$24,000.00 (Attachment)
 - Acknowledgment of Approval of Fund Transfer from WWTP Settlement 4387 to General 1956 for Farr West Clean-up and Abatement Order-Phase 2 to #5 not to exceed \$4,746.75 (Attachment)
 - Acknowledgement of Approval of Fund Transfer from LAIF Account 496 to General 1956 interest to cover retiree pay not to exceed \$30,700.00 (Attachment)

11. **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

12. **OTHER COMMITTEE REPORTS**

13. **DISCUSSION AND POSSIBLE ACTION ITEMS**
1. Discussion and Possible Action regarding WWTP Operator (Attachment)
 2. Discussion and Possible Action regarding surplus equipment opening and Awarding of bids. (Attachment)
 3. Discussion and Possible Action regarding use of Social Hall for COVID
 4. Discussion and Possible Action regarding purchase of Heater for Social Hall.
 5. Discussion and Possible Action regarding changing Propane Company's.
 6. Discussion and Possible Action regarding approval of Business License for Bob Feeny (Timber Cafe) (Attachment)

14. **AGENDA INPUT FOR UPCOMING MEETINGS**

15. **BOARD MEMBER CLOSING REMARKS**

16. **ADJOURNMENT**