

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
AUGUST 19, 2025
NEXT ORDINANCE #425
NEXT RESOLUTION NO 9-2025**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at ofclerk-cityofloyalton@psln.com who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Special Meeting 7-15-25 (Attachment)
Regular Meeting 7-15-25 (Attachment)
Special Meeting 8-5-25 (Attachment)
Special Meeting 8-12-25 (Attachment)
7. **STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS**
 1. Letter from Janet McHenry regarding speed limits.

8. TIMED ITEM 6:30: ROUTE 49 PARTNERS SEEKING POTENTIAL FOR DEVELOPMENT OF WELL WITH COOPERATION OF THE CITY OF LOYALTON

9. PUBLIC COMMENT

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council **cannot take action on any item not on the posted agenda**

10. FIRE DEPARTMENT REPORT

1. Loyalton fire Department & City of Loyalton Financial Policy

11. FINANCIAL COMMITTEE REPORTS

1. Financial Committee Report/Update

- Approval of Reconciled Accounts (Attachment)
- Approval of Bill Sheet for July 2025 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$20,000. (Attachment)

12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

13. OTHER COMMITTEE REPORTS

14. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible Action regarding Reaffirming our State of Emergency Water Distribution System.
2. Discussion and Possible Action regarding Town Hall Meeting on Water Distribution System.
3. Discussion and Possible Action regarding Easement and Parking Access for Middle School Reopening.
4. Discussion and Possible Action California Uniform Public Construction Cost Accounting Act.
5. Discussion and Possible Action regarding painting 20 Stop/Stop Bars for City of Loyalton Roads.
6. Discussion and Possible Action regarding permission for Vice-Mayor Mertton to have our City Attorney to do research on the feasibility of forming City Service Areas for the administration of sewer/water and/or fire services at his expense.

15. **AGENDA INPUT FOR UPCOMING MEETINGS**

16. **BOARD MEMBER CLOSING REMARKS**

17. **ADJOURNMENT**

July 15, 2025

SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Markum on July 15, 2025, at 5:00 p.m.

COUNCIL MEMBERS' PRESENT

J. Markum, J. Dines, J. Gerow, S. McIlravy

COUNCIL MEMBERS ABSENT:

B. Mertton

STAFF PRESENT: City Clerk-Kathy LeBlanc

GUESTS PRESENT: None

APPROVAL OF AGENDA

It was moved by S. McIlravy, seconded by J. Dines to approve the agenda as presented. Motion carried.

ANNOUNCEMENTS

None

STAFF REPORTS

None

PUBLIC COMMENT

None

DISCUSSION AND POSSIBLE ACTION

CLOSED SESSION:

1. Mayor Markum adjourned the meeting to go into closed session. Mayor Markum reconvened the meeting stating it was approved by consensus of the council to give K. LeBlanc a \$1.00 per hour raise.

AGENDA INPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

APPROVED: _____

Mayor Markum

ATTEST: _____

Kathy LeBlanc- City Clerk

July 15, 2025

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor Markum on July 15, 2025, at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS' PRESENT: J. Markum, J. Dines, S. McIlravy, J. Gerow,

COUNCIL MEMBERS ABSENT: B. Mertton

STAFF PRESENT

City Clerk- Kathy LeBlanc

GUESTS PRESENT

M. Foreman, J. Powers, L. Garza, D. Lawlor. R. DeMartini, P. DeMartini, J. Whitted, R. Belli, N. Randeau, D. Hollingstead, L. Conklin, C, Funk

APPROVAL OF AGENDA

Mayor Markum removed Item 4&5 on the agenda. It was moved by S. McIlravy, seconded by J. Dines to approve the agenda as amended. Motion carried

ANNOUNCEMENTS

Councilmember McIlravy announced that 25 past due utility bills were sent to the County to be added to the tax roll in the amount of \$\$40,998.83

APPROVAL OF MINUTES

1. It was moved by S. McIlravy, seconded by J. Gerow to approve the minutes of the Regular Meeting of 6-17-2025. Motion carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS/UNFINISHED BUSINESS

1. Councilmember McIlravy gave a brief update on the change of scope for the Prop 68 grant stating that we are still waiting for approval. Christy Funk and Lucy Conklin from the Sierra Junior Tennis Association gave a presentation to the council on the benefits of having a Tennis program for the students and the community. They spoke of possible grant monies that are available for the courts.
2. Councilmember Dines gave an update on the roof repair will be getting a bid package to bring back to the council for approval.

PUBLIC COMMENT

1. P. DeMartini commented on the web site.
2. D. Lawlor spoke regarding water service and placing a well on the property for Route 49.

FIRE DEPARTMENT REPORT

1. Assistant Fire Chief DeMartini reported on the following: (1) 107 calls so far this year (2) On-going training for the Fire Department. (3) Thanked Mayor Markum and Councilwoman McIlravy for their help on the financials. (4) inquired about tank levels for fighting fires.
2. After a discussion on the repayment to the Fire Department. It was moved by S. McIlravy, seconded by J. Gerow to approve a payment of \$6067.25 to the Fire Department. Roll Call: J. Dines-Aye, J. Gerow-Aye, S. McIlravy-Aye, Mayor Markum-Aye. Motion carried.

FINANCIAL COMMITTEE REPORT/UPDATE

1. No Report given
2. It was moved by S. McIlravy, seconded by J. Dines to approve the reconciled accounts. Motion carried.
3. It was moved by S. McIlravy, seconded by J. Dines to approve the bill sheet for June 2025 not to exceed \$53,031.47. Motion carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.

1. It was moved by S. McIlravy, seconded by J. Dines to approve fund transfer from General 1956 to Enterprise Loan MM not to exceed \$20,000. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Councilmember McIlravy reported on sprinklers at the park that need to be replaced.

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. After a brief discussion It was moved by S. McIlravy, seconded by J. Gerow to reaffirm our State of Emergency Water Distribution System. Motion carried. (This item will be added to the next agenda)
2. Councilmember Markum gave a brief update on the water project should be able to start soon.
3. After a brief discussion it was moved by S. McIlravy, seconded by J. Dines to approve Resolution 8-2025 adopting Rules of Decorum for Public Meetings. Roll Call: J. Markum-Aye, J. Dines-Aye, J. Gerow-Aye, S. McIlravy-Aye. Motion carried.
4. Item regarding VanDaam/Belli Repair project was removed from the agenda.
5. Item regarding Task Order #15 waterline replacement was removed from the agenda.
6. Item regarding Vice-Mayor Mertton request to have our attorney do research on the feasibility of forming City Service Areas for the administration of sewer/water and or fire services at his expense will be added to the next agenda.
7. It was moved by S. McIlravy, seconded by J. Dines to have the Sierra Junior Tennis Association to work on grant for the Tennis Courts. Motion carried.
8. It was moved by S. McIlravy, seconded by J. Dines to purchase stop signs not to exceed \$1,796.44. Motion carried.

9. After a discussion it was moved by S. McIlravy, seconded by J. Dines to approve an Ad-Hock Committee to go over the ordinances. Motion carried.

10. Item regarding TOT Taxes to be placed on ballot will be moved to next agenda.

11. Mayor Markum has received paperwork and is waiting for inspection for the Musica Sierra Solar project.

12. It was moved by S. McIlravy, seconded by J. Gerow to approve business license for Han Alber – Mountain Dooty. Motion carried.

INPUT FOR UPCOMING MEETING

1. Vice Mayor request for City Service Areas
2. TOT taxes to be placed on Ballot

CLOSING REMARKS

Meeting Adjourned

APPROVED: _____
Mayor Markum

ATTEST: _____

Kathy LeBlanc, City Clerk

DRAFT

August 5, 2025

SPECIAL MEETING

The special meeting of the Loyaltown City Council was called to order by Mayor Markum on August 5, 2025, at 6:00 p.m.

COUNCIL MEMBERS' PRESENT

J. Markum, B. Mertton, J. Dines, J. Gerow, S. McIlravy

COUNCIL MEMBERS ABSENT:

STAFF PRESENT: City Clerk-Kathy LeBlanc

GUESTS PRESENT: S. Heywood, P. DeMartini

APPROVAL OF AGENDA

It was moved by S. McIlravy, seconded by J. Dines to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

None

STAFF REPORTS

Mayor Markum gave an update on the VanDaam/Belli project. After a discussion it was decided by the consensus of the Council to approve the purchase of the pipes for the project.

PUBLIC COMMENT

1. P. DeMartini inquired about the review of the Fire Department Policy, a meeting was set for Monday August 11th.

DISCUSSION AND POSSIBLE ACTION

1. After a brief discussion it was moved by S. McIlravy, seconded by J. Gerow to approve the purchase of new fire truck for the Fire Department from the Wildland Fire account.
Roll Call: Mayor Markum-Aye, B. Mertton-Aye, J. Dines-Aye, S. McIlravy-Aye, J. Gerow-Aye. Motion unanimously carried

AGENDA INPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

August 12, 2025

SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Markum on August 12, 2025, at 6:00 p.m.

COUNCIL MEMBERS' PRESENT

J. Markum, B. Mертton, J. Dines, J. Gerow

COUNCIL MEMBERS ABSENT:

S. McIlravy

STAFF PRESENT: City Clerk-Kathy LeBlanc

GUESTS PRESENT: R. DeMartini, J. Buck, D. McCoy

APPROVAL OF AGENDA

It was moved by B. Mертton, seconded by J. Gerow to approve the agenda as presented. Motion carried.

ANNOUNCEMENTS

None

STAFF REPORTS

None

PUBLIC COMMENT

None

DISCUSSION AND POSSIBLE ACTION

1. Mayor Markum gave a brief update on the VanDaam/Belli project. After a discussion it was moved by B. Mертton, seconded by J. Dines to approve Change Order #1 revising the contract price and contract time between the City of Loyalton and RDC for the water main replacement project. Roll Call: Mayor Markum-Aye, B, Mертton-Aye, J. Dines-Aye, J. Gerow-Aye. Motion carried.
2. After a brief discussion it was moved by J. Dines, seconded by B. Mертton to approve Contract amendment #1 regarding contract time between the City of Loyalton and DOWL Engineering to task Order #15. Roll Call: Mayor Markum-Aye, B, Mертton-Aye, J. Dines-Aye, J. Gerow-Aye. Motion carried.
3. After a brief discussion it was moved by J. Gerow, seconded by B. Mертton to approve Task Order #18 for the general services for Fiscal year 2026 between the City of Loyalton and DOWL Engineering. Roll Call: Mayor Markum-Aye, B, Mертton-Aye, J. Dines-Aye, J. Gerow-Aye. Motion carried.

AGENDA IMPUT FOR UPCOMMING MEETING

COUNCIL MEMBER CLOSING REMARKS

MEETING ADJOURNED

APPROVED: _____

Mayor Joy Markum

ATTEST: _____

Kathy LeBlanc- City Clerk

DRAFT

JANET HOLM MCHENRY

janetmchenry@live.com – 116 Main St., P.O. Box 750, Loyalton CA 96118 — 530.927.7487

July 20, 2025

Caltrans, District 3 - Marysville
703 B Street
Marysville CA 95901

Re: Caltrans Speed Zone Changes for Loyalton

To Whom It May Concern:

I am Janet McHenry, a 44-year resident of Loyalton who with my husband Craig has raised our four children at our home at 116 Main St. on CA-49 in Loyalton. I taught at Loyalton High School, and my husband is a former attorney and local rancher who served on the Sierra County Board of Supervisors as well as on the Loyalton City Council.

After trying to raise the speed limit on Main Street in 2011, Caltrans is again proposing to raise the speed limit in the long block of our neighborhood on CA-49 between Hill Street and Taylor Avenue, based on data it claims shows 85 percent of the vehicles on that stretch of the road travel 3 to 14 mph higher than the existing speed limit of 25 mph.

This is a ridiculous change for a residential neighborhood within the city limits, for several reasons. First, this part of CA-49 has more residences than any other on Main Street: eight. It is a residential neighborhood with kids on bikes and skateboards and seniors on motorized chairs. Our grandchildren often play at our house—occasionally chasing whiffle balls that land in the front yard and the highway.

Second, the block in question is already a dangerous spot during winter. While there is a sidewalk along one side of the road in that area, during the winter Caltrans dumps snow on that sidewalk, making it necessary for children and seniors to walk or ride their motorized scooter chairs at the edge of the highway. Vehicles traveling at higher speeds could cause a serious accident.

Third, vehicles traveling at 45 mph in that neighborhood will not be able to slow down in less than a half block's time to 25 mph before the school crossing that goes across CA-49 at Fourth Street. And many children cross the highway even before then to go through the alley at the Smithneck Creek bridge—a shortcut to Beckwith Street and the elementary school.

Fourth, the area is a wildlife corridor for deer. On a daily basis deer move through our driveway from the undeveloped city lots behind our home to the field across the street.

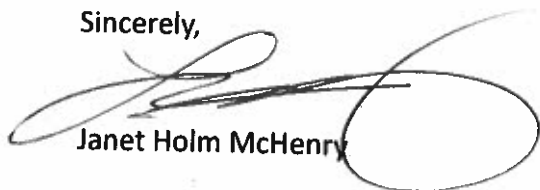
Finally, the data Caltrans has provided does not justify a decision to raise the speed limit. There are two speed limit radar signs on CA-49—one on the west end of town just past the city limits and one on the east side of town at the city limits. So the data can only represent how fast vehicles are traveling at those two points, not how fast vehicles are actually traveling in what are being called transition zones. And if even if 85 percent of vehicles were traveling 3 to 14 mph higher than the current 25 mph speed limit, why would the state of California want to raise the speed limit 20 miles per hour?

Mathematical data is only one kind of data. Data is information, and images and video and personal testimony are other forms of data that should be considered when people's lives are at stake.

I formally request that Caltrans not raise the speed limit in our residential neighborhood. This would be dangerous for senior citizens, children, and others as well as wildlife.

Thank you for your consideration.

Sincerely,



Janet Holm McHenry

cc: Heather Hadwick, California Assembly Member, District 1
Megan Dahle, California State Senator, District 1
Loyalton City Council
Sierra County Board of Supervisors

**SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT
ORDINANCE NO. 18-01**

Adopting Requirements Pertaining to New Water Well Permits

The Board of Directors of the Sierra Valley Groundwater Management District **DOES ORDAIN** as follows:

Section 1. Purposes.

It is the purpose of this District to manage groundwater in Sierra Valley. The District hereby provides requirements for approval of new water wells in order to ensure that water obtained from wells within the Sierra Valley Groundwater Basin is suitable for the purposes for which it is used and that new wells will not cause adverse impacts to the groundwater within the Basin. In addition, these requirements are established to attempt to reduce potential well interference problems with existing wells and potential adverse impacts which could be caused by the construction of new wells or the repair or deepening of existing wells where a permit is required within this District.

Section 2. Permit required.

No person, firm, association, organization, partnership, joint venture, business trust, corporation, company, federal, state or local agency, or special district formed under the laws of this state shall, within the area of the Sierra Valley Groundwater Management District, construct, repair or deepen any water well, or destroy any abandoned well unless a written permit has first been obtained from the respective District.

Section 3. Pumping capacity and well casing size.

- (a) High-capacity wells are defined as those capable of pumping 100 gallons per minute or more or constructed with casings larger than a seven (7) inch outside diameter (OD).
- (b) High-capacity wells shall be prohibited from installation within the area specified by the District's appointed hydrogeologist and as adopted by the District's governing Board. The current area of prohibition is identified on a map and attached to this ordinance as Exhibit A.
- (c) Permit applications for domestic wells constructed with casings seven (7) inches or less outside diameter (OD) will not be affected by the high-capacity well prohibition area described above.

Section 4. Adopting Requirements for Reporting High Capacity Inactive Wells.

- (a) High-capacity wells, as defined in Section 3 (a), are inactive if unmetered. These wells shall be known as high-capacity inactive wells.
- (b) High-capacity inactive wells must be registered with the District, including the following information:
 - a. The pumping capacity of the well.
 - b. The location of the well.
 - c. The distance from existing operating wells.
 - d. A description of any intent to activate the well.

(c) High-capacity inactive wells shall not be metered and activated without application for and receipt of a permit from the District. The District shall consider all information provided in subsection (b) and issue authorization to activate the inactive well if such activation does not increase impact to the groundwater basin.

(d) No high-capacity inactive well will be considered by the District for an activation permit in the absence of the information required in subsection (b) above.

(e) The process for activation of a high-capacity inactive well is as follows:

- a. Written application submitted to the Board of Directors of the District which application shall include the following information:
 - i. the intended use of the well.
 - ii. the location of the well within the basin
 - iii. the projected pumping capacity upon re-activation
 - iv. the wells proximity to other wells
 - v. the applicant's intent regarding the inactivation of other wells
 - vi. a description of the equipment to be installed to effect activation.
- b. Upon approval by the District, the well may be activated following a site inspection by the District prior to going live.
- c. No high-capacity inactive well shall be destroyed prior to the issuance of a permit by the County for such destruction and upon notice to the District.

Section 5. Well Spacing Requirements.

New, high-capacity wells are allowed outside of the prohibited area described in Section 3 of this ordinance provided that they shall not be located closer than one quarter mile to an existing high-capacity well. Variances to the one quarter mile spacing requirement may be granted by the District's Board of Directors on a case-by-case basis in accordance with Section 6 of this ordinance.

Section 6. Exemptions from the High-Capacity Well Prohibition and Spacing Requirements.

The following work will be exempt from the high-capacity well prohibition and the spacing requirements of Sections 3 and 4 of this ordinance:

- (a) The repair or deepening of an existing well, if the engineered pumping capacity of the well is not increased.
- (b) Replacement of a well that is destroyed in accordance with District, state and local requirements, provided the replacement well does not exceed the engineered pumping capacity of the well that is destroyed, and provided the replacement well is drilled within two hundred (200) feet of the destroyed well.
- (c) Monitoring wells.
- (d) Any person, entity, or public water agency claiming an exemption to this prohibition must submit an application to the District. Any application for an exemption should contain sufficient information to establish that the exemption applies.

(e) The following water management practices are exempt from the prohibitions in this chapter, provided the claimant or public water agency meets the burden of establishing that the exemption applies:

1. Water resources management practices of public water agencies, including municipal services, that have jurisdictional authority within the District, and that are in compliance with and included in groundwater management plans and policies adopted by that agency. This exemption shall not apply if the District determines that the public water agency's groundwater management plan and policies fail to prevent the increased mining or export of groundwater in areas within the public water agency's service area and that is subject to the District's jurisdiction.
2. Replacement of existing wells that do not produce further decline of groundwater levels, land subsidence, or other significant environmental damage.
3. Water wells in aggregate, on a single parcel delivering two acre-feet of ground water per year or less for domestic use on property under the same ownership as the parcel on which the well is located.

Section 7. Variances.

- (a) Any person whose application for a permit has been revoked or denied due to the prohibited area or well spacing requirements set forth in this ordinance may, within thirty (30) days after the date of such denial or revocation, appeal therefrom in writing, to the Board of the Sierra Valley Groundwater Management District. Upon the filing of a complete application, the Secretary of the Board shall fix a time and place for a public hearing to consider a variance. Variances can only be granted upon finding of unusual circumstances and upon finding that the variance will not cause well interference problems or adverse impacts to the groundwater within the Basin. The Board shall affirm or overrule the denial or revocation, and transmit such determination to the permitting agency within sixty (60) days. This section does not authorize appeals to the Board from any action of the District authorized or required by state law or regulation.
- (b) If the Board needs the advice of an expert geologist or groundwater hydrologist to make a decision on the appeal, the Board may retain such expert advice, and the costs shall be borne by the appellant. The Board shall inform the appellant of the not-to-exceed cost of such expert advice before the cost is incurred and the appellant may withdraw the appeal before any such costs are incurred. If the Board needs to retain an expert, then the hearing on the appeal may be continued for up to sixty (60) days to allow the expert time to investigate and to write a report on the results of that investigation. The report shall be a public document, and a copy of the report shall be provided to the appellant.
- (c) The applicant shall provide written comments or evidence at least one week prior to the hearing for the Board to review. At the hearing of an appeal to the District Board, any interested party may present oral or written evidence. Following the hearing, the Board shall render a decision upon the appeal and may sustain, modify, or reverse any action or decision the Sierra Valley Groundwater Management District Board has taken. The decision of the Board shall be final.

Section 8. Coordination between Plumas and Sierra Counties and the Sierra Valley Groundwater Management District.

- (a) Whenever Plumas or Sierra County receives a permit application for a new or modified high-capacity well, as defined herein, located within the District boundaries, the District Planning Department or Environmental Health Department, as appropriate, shall submit a copy of the application package to the District.

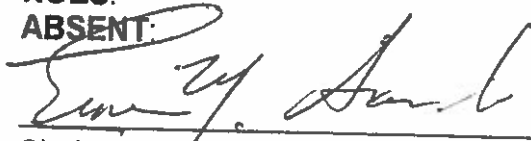
- (b) Upon completion of the new high-capacity well, the Plumas or Sierra District Environmental Health Department or Building Department shall forward copies of the completed permit and the Department of Water Resources well completion report/well log to the District. If the construction permit expires or the well is otherwise not constructed, copies of the appropriate documentation confirming expiration of the permit shall likewise be forwarded.

The foregoing ordinance was duly passed and adopted by the Board of Directors of the Sierra Valley Groundwater Management District, State of California, at a meeting of said Board held on April 9, 2018 by the following vote:

AYES: DIRECTORS: Roberti, Grandi, Wallace, Rowson, Sanchez, Roen, Ramelli

NOES:

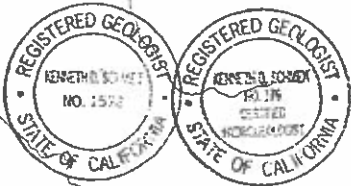
ABSENT:



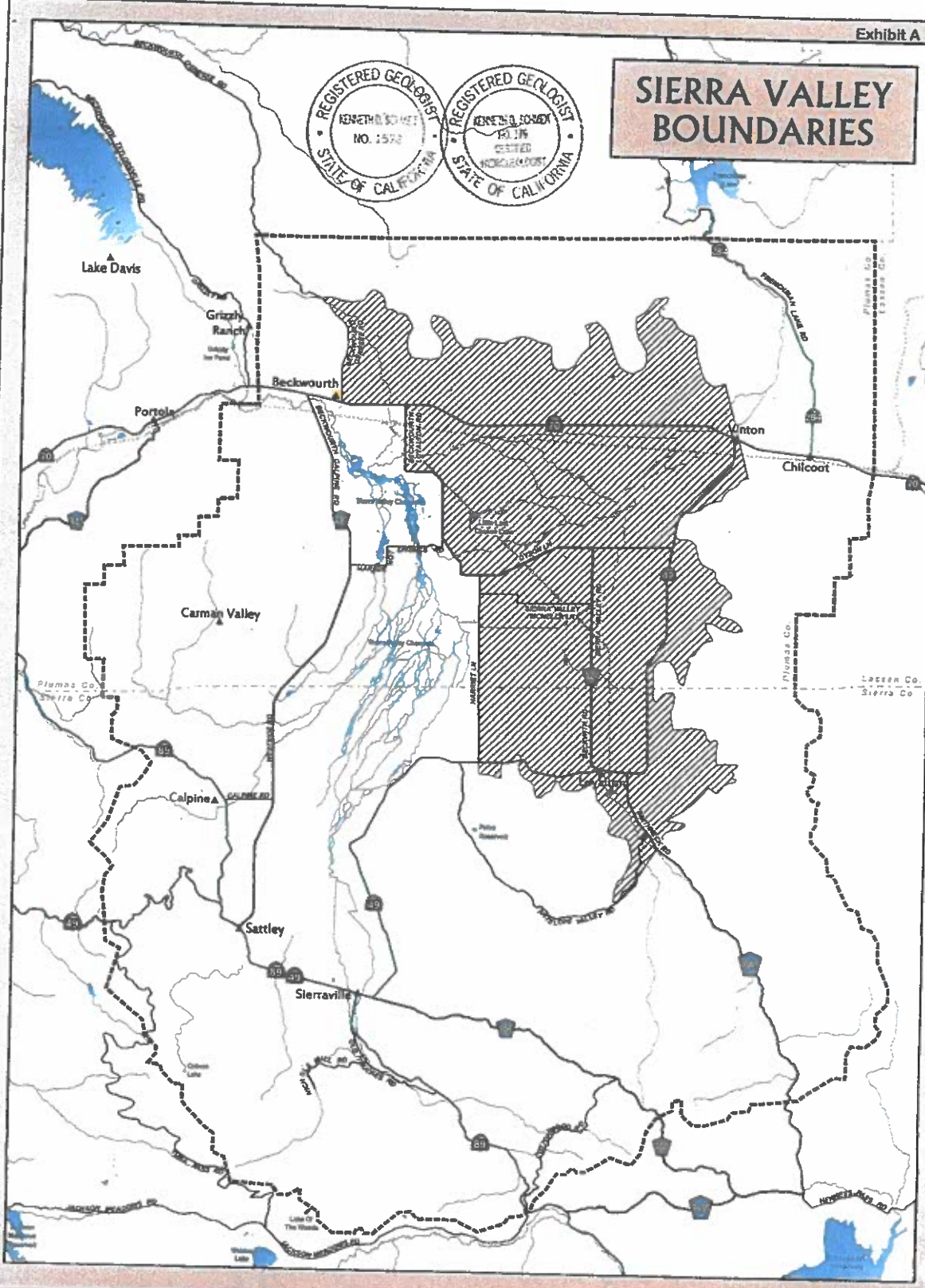
Chairman, Board of Directors

ATTEST:

By: Jenny Dant
Clerk of the Board



SIERRA VALLEY BOUNDARIES



PLUMAS COUNTY GIS
 555 Main Street / Quincy, CA 95971
 (530) 283-7011
www.plumascounty.us
 Plot Date: 6/8/2017

Map produced by Plumas County GIS Desktop
 Mapper: Becky O'Brien Date: 6/7/2017 10:29:17 AM
 Map File Name: Sierra_Valley_SVG_Boundaries_6-8-17.mxd
 Data Source: Plumas County Professional Data CORP. Boundaries
 Projection: California State Plane, Zone 1, NAD 1983

Legend

- A Community
- Railroad
- State Highway
- County Route
- Road
- Sierra Valley Groundwater Management District
- ▨ High-capacity Well Restriction Area
- - - County Boundary

0 0.5 1 2 3 4 Miles

Disclaimer

Although a great deal of effort was made by Plumas County GIS to gather the mapping elements presented in this document, it does not constitute a complete and accurate representation of actual physical conditions on the ground. Plumas County efforts have been made by Plumas County GIS to verify that this map accurately depicts the source data used in its preparation; however, a degree of error is inherent in all maps, and this map may contain omissions and errors in scale, resolution, rectification, positional accuracy, development nomenclature, interpretation of source data, and other circumstances. As additional data becomes available to Plumas County GIS, and as verification of source data continues, this map may be reprinted or updated by Plumas County GIS. This map is data specific and is intended for use only at the published scale. This digitally compiled map does not represent a legal survey of the land nor should it be used for engineering, engineering, or any other site-specific use and has been created for general reference only. This map is distributed "as-is" without warranty of any kind.

**SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT
AMENDMENT OF ORDINANCE NO. 18-01**
*Amending and Replacing the Map Identifying the Area where High-
Capacity Wells Shall Be Prohibited from Installation in its Entirety
(Exhibit A)*

The Board of Directors of the Sierra Valley Groundwater Management District **DOES ORDAIN** as follows:

WHEREAS, the Board of Directors passed Ordinance No. 18-01 ("Ordinance") on April 9, 2018;

WHEREAS, Section 3 (pumping capacity and well casing size), subpart (b), of the Ordinance specifies the area wherein high-capacity wells shall be prohibited from installation, which is identified on a map attached to the Ordinance as Exhibit A ("Map");

WHEREAS, the Board of Directors desires to amend and replace the Map in its entirety with the updated map attached to this Amendment as Exhibit A.

NOW, THEREFOR, the Board of Directors does amend and replace the Map in its entirety with the updated map attached to this Amendment as Exhibit A.

The foregoing ordinance amendment was duly passed and adopted by the Board of Directors of the Sierra Valley Groundwater Management District, State of California, at a meeting of said Board held on May 17, 2021 by the following vote:

AYES: DIRECTORS: Grandi, Roberti, Wallace, Goicoechea, Roen, Ceresola, Ramelli

NOES:

ABSENT:

By: 

Chairman, Board of Directors

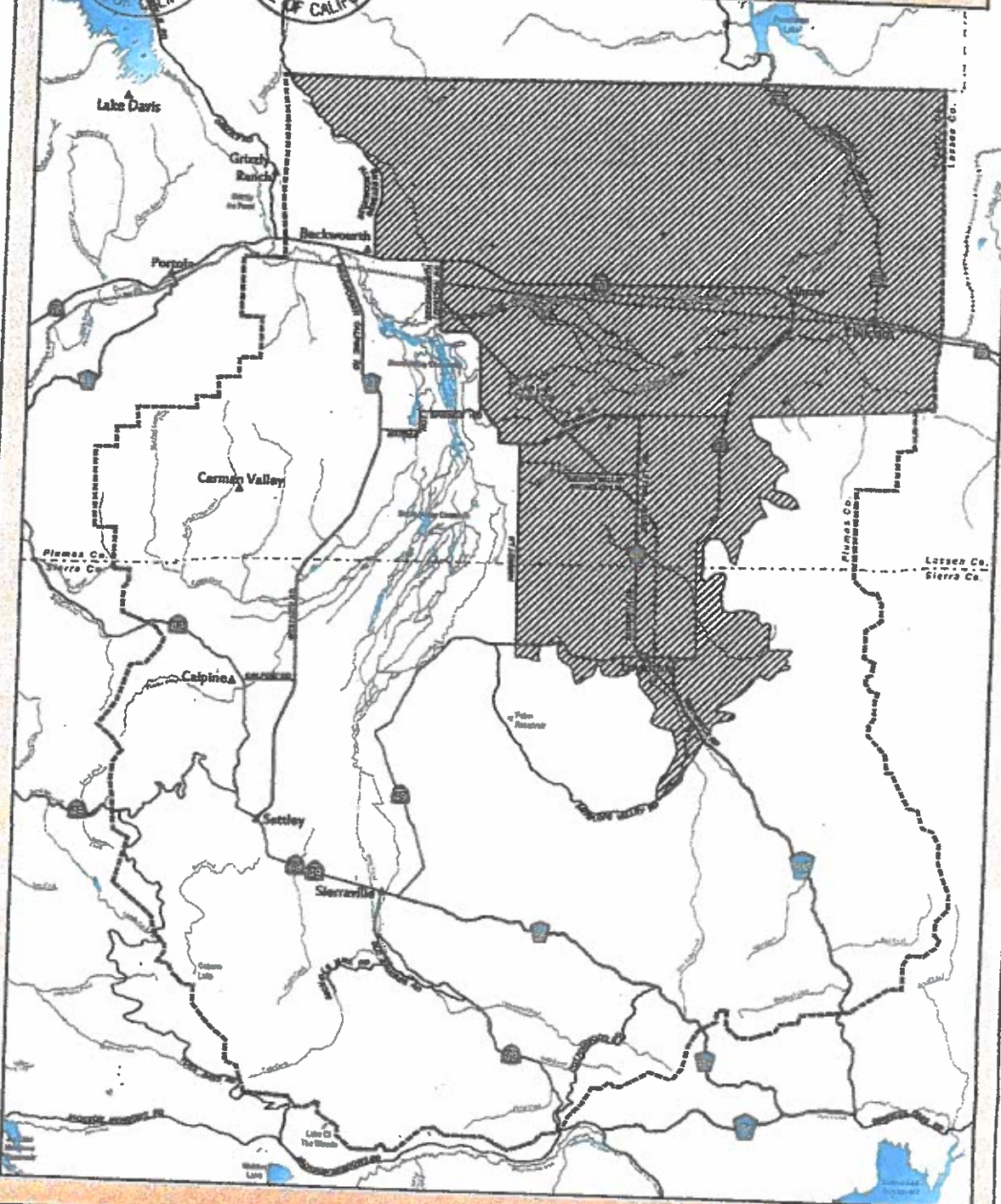
ATTEST:

By: 

Clerk of the Board



SIERRA VALLEY HIGH-CAPACITY WELL RESTRICTION AREA



PLUMAS COUNTY GIS
 663 Main Street / Colusa, CA 95611
 (916) 283-7811
www.plumascounty.net
 Plot Date: 2/28/2021

Map produced by Plumas County GIS Division
 Mapset: Study Colusa GIS Data: 2/28/2021; 09:00 AM, 04:17
 Project Date: 2/28/21
 Site File Name: Sierra_Valley_High_Capacity_Well_Restriction_Area
 Data Source: Plumas County Geographic Data (GIS) Server/Plot
 Projector: California State Plane, Zone 1, NAD 83

Legend

- ▲ Community
- ==== Railroad
- State Highway
- County Route
- Road
- ▭ Sierra Valley Groundwater Management District
- ▨ High-Capacity Well Restriction Area
- - - County Boundary

0 0.5 1 2 3 4

Disclaimer

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EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-3-23

WHEREAS on April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, I proclaimed States of Emergency due to drought conditions that continue today and exist across California; and

WHEREAS climate change continues to intensify the impacts of droughts on our communities, environment, and economy, and these impacts continue to affect groundwater basins, local water supplies, and ecosystems, resulting in continuing drought in the State; and

WHEREAS the ongoing drought continues to have significant, immediate impacts on communities with vulnerable water supplies, farms that rely on irrigation to grow food and fiber, and fish and wildlife that rely on stream flows and cool water; and

WHEREAS early, substantial rains in October and December 2021 gave way to the driest January-February-March period in over 100 years in California, leading the October 2021 to September 2022 water year to end with statewide precipitation at 76 percent of average, with statewide reservoir storage at 69 percent of average, and with Lake Oroville—the State Water Project's largest reservoir—at 64 percent of average; and

WHEREAS in January 2023, the State experienced one of the wettest three-week periods on record, yielding a snowpack that was at 205 percent of average on February 1, 2023, yet to date February has been drier than average; and

WHEREAS the current snowpack has not reduced stresses upon the State's water resources, including low storage levels, depleted aquifers, and diminished local water supplies; and

WHEREAS the State can expect continued swings between extreme wet and extreme dry periods that can present risks of severe flooding and extreme drought in the same year; and

WHEREAS California must adapt to a hotter, drier future in which a greater share of rain and snowfall during the wetter months will be absorbed by dry soils, consumed by plants, and evaporated into the air, leaving less water for communities, species, and agriculture; and

WHEREAS the frequency of hydrologic extremes experienced in California is indicative of an overarching need to continually reexamine and promote resiliency in a changing climate; and

WHEREAS Californians continue to make progress conserving water, with urban water users conserving 17.1 percent statewide in December 2022 compared to December 2020 and agricultural producers conserving 10 percent through more efficient irrigation; and

WHEREAS despite this progress, the uncertainty of precipitation during the remainder of the winter and spring, and the potential of a

Gov. Newsom

continue to implement all directions from those proclamations and orders and accelerate implementation where feasible.

2. To maximize the extent to which winter precipitation recharges underground aquifers, the Department of Water Resources, the State Water Resources Control Board (Water Board), and the Department of Fish and Wildlife shall continue to collaborate on expediting permitting of recharge projects and shall work with local water districts to facilitate recharge projects.
3. Paragraph 4 of my State of Emergency Proclamation dated May 10, 2021 and Paragraph 4 of my State of Emergency Proclamation dated July 8, 2021 are withdrawn, and each is replaced with the following text:

To ensure adequate water supplies for purposes of health, safety, the environment, or drought resilient water supplies, the Water Board shall consider modifying requirements for reservoir releases or diversion limitations in Central Valley Project or State Water Project facilities to: (i) conserve water upstream later in the year in order to protect cold water pools for salmon and steelhead, (ii) enhance instream conditions for fish and wildlife, (iii) improve water quality, (iv) protect carry-over storage, (v) ensure minimum health and safety water supplies, or (vi) provide opportunities to maintain or to expand water supplies north and south of the Delta. The Water Board shall require monitoring and evaluation of any such changes to inform future actions. For any actions taken pursuant to this paragraph and any approvals granted in furtherance of this paragraph, Water Code Section 13247 and Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are suspended. Nothing in this Paragraph affects or limits the validity of actions already taken or ongoing under Paragraph 4 of my May 10, 2021 Proclamation or Paragraph 4 of my July 8, 2021 Proclamation.

4. Paragraph 9 of Executive Order N-7-22 is withdrawn and replaced with the following text:

To protect health, safety, and the environment during this drought emergency, a county, city, or other public agency shall not:

- a. Approve a permit for a new groundwater well or for alteration of an existing well in a basin subject to the Sustainable Groundwater Management Act and classified as medium- or high-priority without first obtaining written verification from a Groundwater Sustainability Agency managing the basin or area of the basin where the well is proposed to be located that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in any applicable Groundwater Sustainability Plan adopted by that Groundwater Sustainability Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan; or

- b. Issue a permit for a new groundwater well or for alteration of an existing well without first determining that extraction of groundwater from the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure.

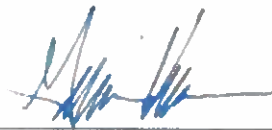
This Paragraph shall not apply to permits for wells (i) that will provide less than two acre-feet per year of groundwater for individual domestic users, (ii) that will exclusively provide groundwater to public water supply systems as defined in section 116275 of the Health and Safety Code or (iii) that are replacing existing, currently permitted wells with new wells that will produce an equivalent quantity of water as the well being replaced when the existing well is being replaced because it has been acquired by eminent domain or acquired while under threat of condemnation.

5. No later than April 28, 2023, state agencies shall send me their recommendations for what further actions, if any, are necessary for on-going emergency drought response, and their views on whether any existing provisions in my proclamations and executive orders related to the drought emergency are no longer needed to prepare for and mitigate the effects of the drought conditions.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 13th day of February 2023.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State

- 1 A. The portion of the capital cost of storage, back up, and pumping facilities,
2 allocated on a proportionate use basis, to any capacity of said facilities greater
3 than necessary to meet ultimate requirements of the applicant's property.
- 4 B. The cost of all water mains not abutting the applicant's land which are of larger
5 diameter than necessary to serve only the Applicant's land, less the City's
6 estimate of the cost of mains in the same location of the diameter necessary to
7 serve the ultimate requirements of the applicant's land.
- 8 C. Unless otherwise agreed by the City and the applicant, reimbursement will be
9 made by the City to the applicant in equal annual payments over 5 years, without
10 interest. The first payment from City will be due 90 days after completion and
11 acceptance by the City of the improvements.

12 **11.08 ENVIRONMENTAL IMPACT REPORTS**

13 Whenever the City determines that an environmental impact report is necessary, the City
14 will provide the applicant with an estimate of the cost. The applicant shall deposit 125%
15 of the estimated amount with the City. The City's actual costs, including overhead
16 expenses, of preparing said report and conducting hearings as necessary will be
17 determined by the City, and the applicant will pay any excess thereof over the amount
18 deposited. If the deposit exceeds said costs, the difference will be refunded to the
19 applicant.

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	\$304,283.03	Reconciled as of 07/31/2025
Enterprise Loan Savings (0559)	\$211,122.60	Reconciled as of 07/31/2025
WWTP Settlement (4387)	\$13,710.20	Reconciled as of 07/31/2025
Fire Department Savings (7243)	\$80,308.78	Reconciled as of 07/31/2025
FEMA Flood Savings (0059)	\$45,684.89	Reconciled as of 07/31/2025
CalTRUST Enterprise	\$284,352.00	Reconciled as of 07/31/2025
CalTRUST Fire Dept Reserve	\$156,598.77	Reconciled as of 07/31/2025
CalTRUST Roof	\$100,683.24	Reconciled as of 07/31/2025
LAIF WWTP Settlement (496)	\$1,710,876.35	Reconciled as of 07/31/2025
Wildland Fire Checking (4162)	\$321,738.77	Reconciled as of 07/31/2025

This authorization took place at the council meeting held on 08/19/2025 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Joy Markum
Printed Name

Mayor, Dated 08/19/2025

10:01 AM

08/13/25

Accrual Basis

City of Loyalton
Bills Paid
June 12 through August 12, 2025

Type	Date	Num	Name	Memo	Amount
General Funds					
Cash Drawer					
Check	06/19/2025	9556	Kathy LeBlanc (Petty Cash)	To make change and reimburse petty cash	326.60
Total Cash Drawer					326.60
Enterprise Loan MM 0559					
Check	06/30/2025			Service Charge	-2.00
Check	07/31/2025			Service Charge	-2.00
Total Enterprise Loan MM 0559					-4.00
General Checking 1956- NEW					
Liability Check	06/16/2025	E-pay	Employment Development Department		-141.78
Liability Check	06/16/2025	E-pay	US Treasury-941	69817369 QB Tracking # -1799906666	-1,174.36
Liability Check	06/16/2025	E-pay	Employment Development Department	94-6000364 QB Tracking # -1799890666	-126.98
Bill Pmt -Check	06/16/2025	9554	Jefferson Supply Company	69817369 QB Tracking # -1799877666	-1,326.77
Paycheck	06/19/2025	9550	LeBlanc, Katherine L		-760.40
Paycheck	06/19/2025	9551	Loneragan, Greg		-1,161.54
Paycheck	06/19/2025	9552	McGarity, Billy R		-1,848.49
Paycheck	06/19/2025	9553	Whitley, Kirsten A		-397.11
Bill Pmt -Check	06/19/2025	9555	Kathy LeBlanc		-277.90
Check	06/19/2025	9556	Kathy LeBlanc (Petty Cash)	Mileage Reimbursement	-326.60
Bill Pmt -Check	06/20/2025	9610	Alliant Insurance Services, Inc.	CRIME0708 / CL142052	-3,489.00
Bill Pmt -Check	06/20/2025	9611	S.C.O.R.E.	Down Payment on Liability Premium	-10,000.00
Bill Pmt -Check	06/20/2025	9612	SVHC	1100	-384.32
Check	06/30/2025	9558	USPS	Postage	-189.28
Check	06/30/2025	9569	Greg Loneragan Reimbursement	Reimbursement for Supplies Purchased	-129.44
Bill Pmt -Check	06/30/2025	9570	Gary Price	Planning Support Services May 1-June 1	-660.00
Bill Pmt -Check	06/30/2025	9571	Intermountain Disposal, Inc.	Garbage Disposal	-118.50
Bill Pmt -Check	06/30/2025	9572	Pinney Bowes Lease	3/30/25-6/29/25	-191.96
Bill Pmt -Check	06/30/2025	9573	Silver State Analytical Laboratories, Inc		-497.00
Bill Pmt -Check	06/30/2025	9574	SVHC		-1,181.56
Bill Pmt -Check	06/30/2025	9575	Thatcher Company	1100	-10,746.91
Bill Pmt -Check	06/30/2025	9576	USA Blue Book	Chorine	-583.89
Liability Check	06/30/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -15889306666	-137.76
Bill Pmt -Check	06/30/2025	9581	Liberty Utilities- 2050 (206 Front)	206 Front St.	-445.13
Bill Pmt -Check	06/30/2025	9582	Liberty Utilities- 2120 (Park Well)	105 Beckwith Park Well	-7,927.79
Bill Pmt -Check	06/30/2025	9583	Liberty Utilities- 2737 (Main St Lights)	511 Main St.	-66.54
Bill Pmt -Check	06/30/2025	9584	Liberty Utilities-4602 (3rd St Well)	701 3rd St. Unit Pmp	-27.76
Bill Pmt -Check	06/30/2025	9585	Liberty Utilities-5350 (Railroad)	70 Railroad Ave.	-27.07
Bill Pmt -Check	06/30/2025	9586	Liberty Utilities-6889 (LL Field)	105 Beckwith Rd. LL Field	-97.90
Bill Pmt -Check	06/30/2025	9587	Liberty Utilities-7521 (Street Lights)	ST LGTS UNIT BC 37	-3,681.74
Bill Pmt -Check	06/30/2025	9588	Liberty Utilities-9425 (Fire SB)	512 Longhorn Dr.	-251.72
Bill Pmt -Check	06/30/2025	9589	Pinney Bowes Inc Purchase Power	8000-9000-0953-9911	-201.21
Bill Pmt -Check	06/30/2025	9590	Sierra Booster	Advertisement	-70.00
Bill Pmt -Check	06/30/2025	9591	Silver State Analytical Laboratories, Inc	370745244-000001	-274.00
Bill Pmt -Check	06/30/2025	9592	Verizon Wireless	951429299	-38.01
Bill Pmt -Check	06/30/2025	9593	Xerox Corporation	Charge Back Check and Fee	-238.27
Check	06/30/2025		Plumas Bank-Vendor	Service Charge	-171.38
Check	06/30/2025				-2.00
Paycheck	07/01/2025	9559	Dines, Joseph D		-138.52
Paycheck	07/01/2025	9561	LeBlanc, Katherine L		-138.52
Paycheck	07/01/2025	9563	McIlravy, Susan L		-138.52
Paycheck	07/01/2025	9564	Meriton, William J		-138.52
Paycheck	07/01/2025	9560	Gerow, Jerry C		-138.52
Paycheck	07/01/2025	9562	Markum, Joy L		-138.52

City of Loyalton

Bills Paid

June 12 through August 12, 2025

Type	Date	Num	Name	Memo	Amount
Check	07/01/2025	9565	Patsy Jardin Retiree	July 2025 Pension	-2,306.13
Check	07/01/2025	9566	John Cussins Retiree	July 2025 Pension	-1,414.06
Check	07/01/2025	9567	Donald Yegge Retiree	July 2025 Pension	-619.76
Check	07/01/2025	9568	Orville McGarity Retiree	July 2025 Pension	-323.85
Liability Check	07/01/2025	E-pay	Employment Development Department	69817369 QB Tracking # -623367174	-143.09
Liability Check	07/01/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -623333174	-1,178.20
Liability Check	07/01/2025	E-pay	Employment Development Department	69817369 QB Tracking # -623321174	-15.14
Bill Pmt -Check	07/01/2025		Bank of America	5472064000010235 Paid Online	-2,872.63
Bill Pmt -Check	07/01/2025	9599	AT&T Fire Landline BAN 9343	BAN 9391059343	-33.08
Bill Pmt -Check	07/01/2025	9600	AT&T Fire Pager BAN 54523	BAN 9391054523	-31.58
Bill Pmt -Check	07/01/2025	9601	AT&T Sewer BAN 54522	BAN 9391054522	-61.83
Bill Pmt -Check	07/01/2025	9602	Chris Robles	Technical Support and Computer Work	-232.50
Bill Pmt -Check	07/01/2025	9603	Empire CAT	3987982	-667.29
Bill Pmt -Check	07/01/2025	9604	Liberty Utilities-4750 (School St)	605 School St.	-863.30
Bill Pmt -Check	07/01/2025	9605	Plumas-Sierra Rural Electric-17386	403 Poole Ln	-6,894.99
Bill Pmt -Check	07/01/2025	9606	Plumas-Sierra Rural Electric-2941	Sewer Plant	-91.42
Bill Pmt -Check	07/01/2025	9607	Plumas-Sierra Telecomm.	Broadband	-109.00
Bill Pmt -Check	07/01/2025	9608	Porter Simon Professional Services	92132-13200M	-985.74
Bill Pmt -Check	07/01/2025	9609	Plumas-Sierra Telecomm.- Fire	Broadband	-60.00
Bill Pmt -Check	07/01/2025	9635	Liberty Utilities- 2050 (206 Front)	206 Front	-411.41
Bill Pmt -Check	07/01/2025	9636	Liberty Utilities- 2120 (Park Well)	105 Beckwith Park Well	-7,701.44
Bill Pmt -Check	07/01/2025	9637	Liberty Utilities- 2737 (Main St Lights)	511 Main St. ST LGHTS	-33.48
Bill Pmt -Check	07/01/2025	9638	Liberty Utilities-4602 (3rd St Well)	701 3rd St UNIT PMP	-430.85
Bill Pmt -Check	07/01/2025	9639	Liberty Utilities-6673 (Pavillion)	105 Beckwith Rd.	-59.14
Bill Pmt -Check	07/01/2025	9640	Liberty Utilities-6889 (LL Field)	105 Beckwith Rd. LL Field	-47.32
Bill Pmt -Check	07/01/2025	9641	Liberty Utilities-7521 (Street Lights)	ST LGTS UNIT BC 37	-3,681.74
Bill Pmt -Check	07/01/2025	9642	Liberty Utilities-9425 (Fire SB)	512 Longhorn Dr.	-221.37
Bill Pmt -Check	07/01/2025	9643	Piney Bowes Inc Purchase Power	8000-9000-0953-9911	-229.21
Bill Pmt -Check	07/01/2025	9644	S.C.O.R.E.	Month 1 Installment and Workmans Comp QTR 1	-20,219.62
Bill Pmt -Check	07/01/2025	9645	Silver State Analytical Laboratories, Inc	Park Well	-120.00
Bill Pmt -Check	07/01/2025	9646	Venzon Wireless	370745244-000001	-38.01
Bill Pmt -Check	07/01/2025	9647	Xerox Corporation	951429299	-239.88
Liability Check	07/02/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -468017174	-2,947.44
Liability Check	07/02/2025	E-pay	Employment Development Department	69817369 QB Tracking # -467848174	-1,094.09
Paycheck	07/03/2025	9577	LeBlanc, Katherine L		-859.00
Paycheck	07/03/2025	9578	Loneragan, Greg		-1,136.51
Paycheck	07/03/2025	9579	McGarity, Billy R		-6.71
Paycheck	07/03/2025	9580	Whitley, Kirsten A		-1,774.74
Liability Check	07/14/2025	E-pay	Employment Development Department	69817369 QB Tracking # 1660665826	-732.95
Liability Check	07/14/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # 1660690826	-143.09
Liability Check	07/14/2025	E-pay	Employment Development Department	69817369 QB Tracking # 1660699826	-1,180.92
Check	07/14/2025	9598	Liberty Utilities-6673 (Pavillion)	105 Beckwith Rd.	-0.36
Paycheck	07/17/2025	9596	McGarity, Billy R		-6.71
Paycheck	07/17/2025	9594	LeBlanc, Katherine L		-1,774.74
Paycheck	07/17/2025	9595	Loneragan, Greg		-732.95
Paycheck	07/17/2025	9597	Whitley, Kirsten A		-1,311.68
Bill Pmt -Check	07/18/2025	9629	High Sierra Gas LLC	1065.8 Gallons @ \$2.65	-3,042.12
Bill Pmt -Check	07/18/2025	9630	Intermountain Disposal, Inc.	Garbage Disposal	-118.50
Bill Pmt -Check	07/18/2025	9631	Silver State Analytical Laboratories, Inc	Testing	-898.00
Bill Pmt -Check	07/18/2025	9632	Western Nevada Supply	34860	-241.08
Check	07/24/2025	9613	McIlravy, Susan L - Reimbursement	Reimbursement for purchases made on behalf of the city	-747.39
Check	07/24/2025	9614	Greg Loneragan Reimbursement	Reimbursement for parts purchased	-34.42
Liability Check	07/24/2025	E-pay	Employment Development Department	69817369 QB Tracking # -1328512470	-352.15
Liability Check	07/24/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -1328495470	-468.00
Liability Check	07/29/2025	E-pay	Employment Development Department	69817369 QB Tracking # -1505640666	-145.61
Liability Check	07/29/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -1505605666	-1,267.76

10:01 AM

08/13/25

Accrual Basis

City of Loyaltyon Bills Paid

June 12 through August 12, 2025

Type	Date	Num	Name	Memo	Amount
Liability Check	07/29/2025	E-pay	Employment Development Department	69817369 QB Tracking # -1505589666	-0.52
Liability Check	07/29/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -1504234666	-137.66
Check	07/30/2025	9633	USPS	Postage	-203.13
Paycheck	07/31/2025	9615	LeBlanc, Katherine L		-975.77
Paycheck	07/31/2025	9616	Lonegan, Greg		-1,286.65
Paycheck	07/31/2025	9617	McGarity, Billy R		-1,743.24
Paycheck	07/31/2025	9618	Whitley, Kirsten A		-475.60
Paycheck	07/31/2025	9619	Dines, Joseph D		-138.53
Paycheck	07/31/2025	9621	LeBlanc, Katherine L		-138.52
Paycheck	07/31/2025	9623	McIlravy, Susan L		-138.53
Paycheck	07/31/2025	9624	Merton, William J		-138.53
Paycheck	07/31/2025	9620	Gerow, Jerry C		-138.53
Paycheck	07/31/2025	9622	Markum, Joy L		-138.53
Check	07/31/2025	9634	Greg Lonegan Reimbursement	Reimbursement for Tools and Equipment	-488.55
Bill Pmt -Check	07/31/2025	9652	AT&T Fire Landline BAN 9343	BAN 9391059343	-33.08
Bill Pmt -Check	07/31/2025	9653	AT&T Fire Pager BAN 54523	BAN 9391054523	-31.58
Bill Pmt -Check	07/31/2025	9654	AT&T Sewer BAN 54522	BAN 9391054522	-65.52
Bill Pmt -Check	07/31/2025	9655	Chris Robles	City Website Work	-75.00
Bill Pmt -Check	07/31/2025	9656	Empire CAT	70RZ272 Generator Maintenance Work	-667.29
Bill Pmt -Check	07/31/2025	9657	L. N. Curtis & Sons	Fire Department Supplies	-601.48
Bill Pmt -Check	07/31/2025	9658	Liberty Utilities-4750 (School St)	605 School St	-1,605.17
Bill Pmt -Check	07/31/2025	9659	Plumas-Sierra Rural Electric-17386	403 Poole Ln	-5,996.25
Bill Pmt -Check	07/31/2025	9660	Plumas-Sierra Rural Electric-2941	Sewer Plant	-91.42
Bill Pmt -Check	07/31/2025	9661	Plumas-Sierra Telecomm.	Broadband	-109.00
Bill Pmt -Check	07/31/2025	9662	Plumas-Sierra Telecomm.- Fire	Broadband	-60.00
Bill Pmt -Check	07/31/2025	9663	Porter Simon Professional Services	92132-13200M	-644.00
Bill Pmt -Check	07/31/2025	9664	Silver State Analytical Laboratories, Inc	Testing	-967.00
Bill Pmt -Check	07/31/2025	9665	SVHC	1100	-173.32
Check	08/01/2025	9625	Patsy Jardin Retiree	August 2025 Pension	-2,306.13
Check	08/01/2025	9626	John Cussins Retiree	August 2025 Pension	-1,414.06
Check	08/01/2025	9627	Donald Yegge Retiree	August 2025 Pension	-619.76
Check	08/01/2025	9628	Onville McGarity Retiree	August 2025 Pension	-323.85
Liability Check	08/11/2025	E-pay	Employment Development Department	69817369 QB Tracking # -964402866	-156.99
Liability Check	08/11/2025	E-pay	US Treasury-941	94-6000364 QB Tracking # -964387666	-1,238.74
Liability Check	08/11/2025	E-pay	Employment Development Department	69817369 QB Tracking # -964379666	-0.34

Total General Checking 1956- NEW

Total General Funds

TOTAL

-146,818.42

-146,495.82

-146,495.82

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559 Water Sewer	08/04/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	08/11/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	08/18/2025	1,000.00 4,000.00
General Fund	Enterprise Loan MM 0559 Water Sewer	08/25/2025	1,000.00 4,000.00
THIS TOTAL			\$20,000.00

This authorization took place at the council meeting held on 08/19/2025 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Joy Markum, Mayor, Dated 08/19/2025
Printed Name

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

P.O. Box 955
109 Beckwith Road
Loyalton, California 96118

Sean Snider
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
Email: ssnider@spjUSD.org

Proposal from Sierra-Plumas Joint Unified School District to the City of Loyalton: Easement Request and Parking Access for Middle School Reopening

As presented at the May 20, 2025 City Council meeting, the school district plans to reopen the middle school by utilizing the portable classrooms located adjacent to the Social Hall and City Park. Relocating approximately 80 junior high students, along with the school office, to this new site will require the development of alternative access and parking solutions to ensure safe and efficient student drop-off and pickup, as well as adequate parking for staff and parents.

To support this transition, we respectfully request that the City of Loyalton grant the district an easement across the city-owned property located between the Social Hall and the back side of the portable classrooms, adjacent to the existing sidewalk. This easement will allow the district to construct an access road for drop-off and pickup, along with a small parking area along the fence line on our side of the property.

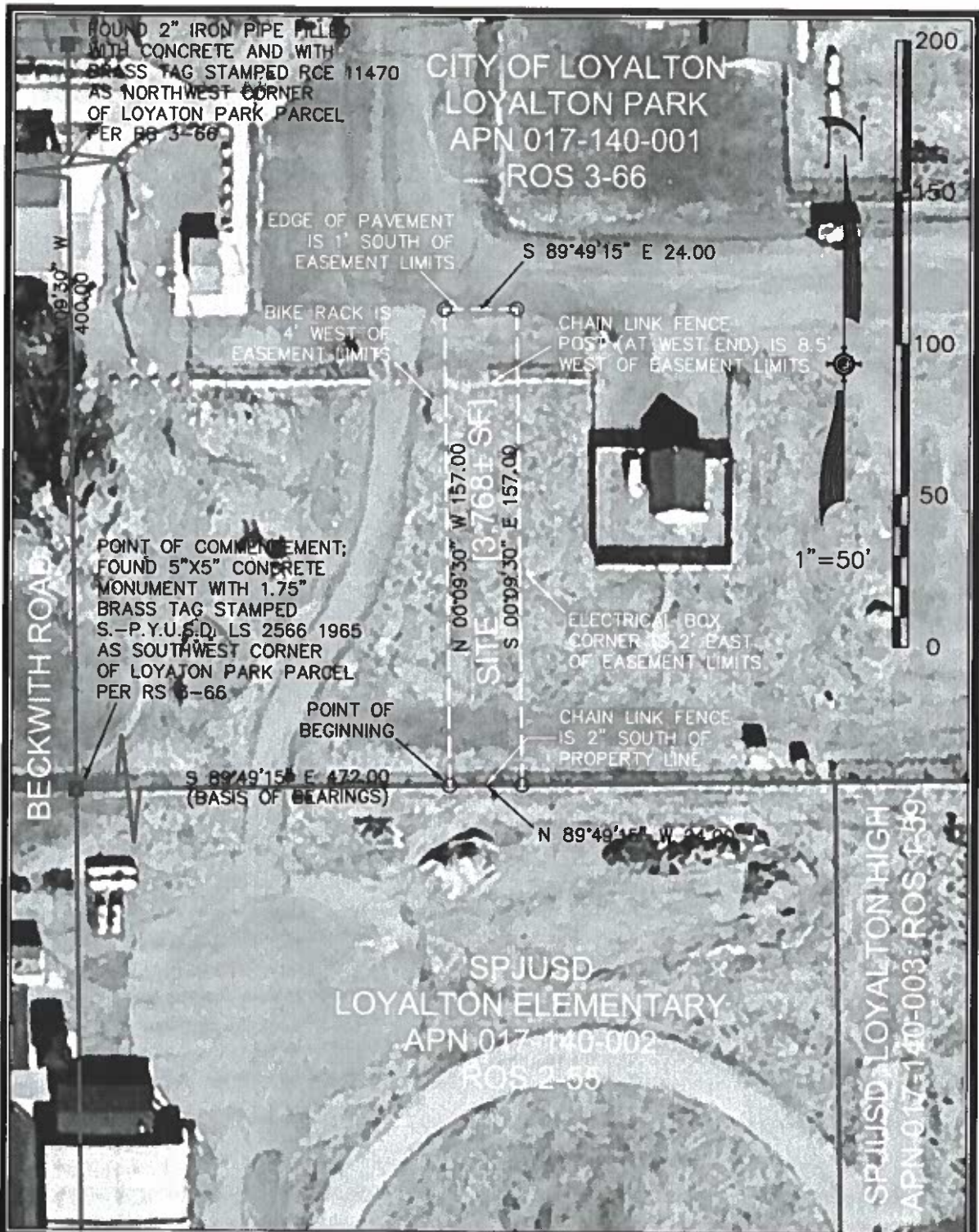
We have completed a survey of the proposed easement and access road, and a copy of the drawing is attached for your review. At this time, we are requesting that the City Council review the proposed location and grant approval to proceed with having our attorney prepare the official easement documents.

Thank you for your consideration of this important request. We look forward to your feedback and to continuing our collaboration in support of Loyalton's students and families.

Sincerely,

Sean Snider, Superintendent





7/25/2025 DISPLAY OF
PROPOSED LOYALTON
PARK EASEMENT

SCALE 1" = 50'
24' X 157' EASEMENT
WITHIN LOYALTON PARK

sanbell

Intelligent Infrastructure Enduring Communities
5405 MAE ANNE AVENUE, RENO, NV 89523
PHONE: (775) 747-8550 FAX: (775) 747-8559

SHEET
1
OF
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CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

FREQUENTLY ASKED QUESTIONS (FAQs)

These FAQs have been compiled to assist agencies that are participating in the California Uniform Public Construction Cost Accounting Act (the Act), as contained in Public Contract Code (PCC) Section 22000, et seq. All references are to PCC, unless otherwise stated.

1. What is the Uniform Public Construction Cost Accounting Act?

The Act is legislation that was enacted in 1983 to help promote “uniformity of the cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state” (Section 22001). The Act is a voluntary program available to all public entities in the State, but it applies only to those public agencies that have “opted in” to the provisions set forth by the Act using the processes outlined in the Act. The entirety of the Act is found at Sections 22000-22045.

2. What are some of the key provisions of the Act?

The Act allows for public project work in the amount of \$75,000 or less to be performed by a public agency’s force account using the public agency’s own resources, or by negotiated contract, or by purchase order (Section 22032(a)). Public projects in the amount of \$220,000 or less may use the informal or formal bidding procedures set forth in Section 22032(b), or (c) of the Act. Public projects at a cost of more than \$220,000 must use formal bidding procedures to let the contract pursuant PCC Section 22032(c), except as otherwise provided by statute.

3. What are the benefits of the program?

- Increased force account limit for public agencies;
- Simplified bidding for projects that are \$220,000 or less;
- Reduced number of formal bids based on project size; and
- Expedited contracting for projects under \$220,000.

Many participating agencies appreciate the program because it has given them more leeway in the execution of public works projects under a certain dollar amount; sped up the award process; expedited project delivery; reduced the time, effort, and expense associated with bidding projects under \$220,000; and simplified administration for those projects. Few agencies have experienced challenges with the accounting requirements and overhead provisions. Moreover, adjustments, when required, have been relatively simple; most required procedures were already in place, so there were few, if any, major changes to existing operations. The current Standard Accounting Codes Structure satisfies reporting requirements when used properly.

4. Is the Uniform Public Construction Cost Accounting Act mandatory for public agencies?

No. The Act is a voluntary program requiring a public agency to “opt in” using the process outlined in the Act.

5. How does a public agency become subject to the Act?

The governing body must elect by resolution to become subject to the Act and must file a copy of the approved resolution with the State Controller's Office (Section 22030). Sample documents are available at: http://www.sco.ca.gov/ard_cuccac.html. Once an agency has opted into the Act, it will remain a part of the program.

6. May a public agency withdraw from the Act?

Yes. An agency may withdraw from the Act by filing with the State Controller's Office an approved resolution of the agency's election to withdraw that was made during a public meeting of the agency's governing body.

7. Must a participating agency "opt in" to the Act annually?

No. Once a participating agency "opts in" to the Act, the agency remains subject to the Act until it "opts out" of the Act.

8. What is the California Uniform Construction Cost Accounting Commission?

The Commission was created to administer the Act, per Section 22010. It consists of 14 members: 13 members appointed by the State Controller and the License "A" member of the Contractors' State License Board. Seven members represent the public sector (counties, cities, school districts, and special districts). Six members represent the private sector (public works contractors and unions). The Commission members receive no salary, but are eligible for reimbursement of their direct expenses related to the Commission.

9. What are the Uniform Public Construction Cost Accounting Procedures?

These procedures are to be used for tracking costs for work performed by an Agency's own forces on a "project" as defined by the Act (Section 22002(c)). The procedures do not apply to operations or maintenance work, or any work that meets the criteria listed in Section 22002(d).

These procedures are intended to capture and record all direct and indirect labor, materials, equipment, subcontractors, and supervision costs, as well as the appropriate overhead costs for the public agency associated with each "project" it performs with its own forces. The procedures follow industry-standard accounting methods, and in many cases are not much different from those already in place at most agencies. Sample forms are available in the CUCCAC Cost Accounting Policies and Procedures Manual at http://www.sco.ca.gov/Files-ARD-Local/CUCCAC_Manual.pdf

School districts may use the Standard Accounting Code Structure to comply with tracking requirements.

10. Are the cost accounting procedures applicable for agencies whose work forces perform only maintenance tasks as defined in the Act and that contract all of their public projects to third parties?

No. The cost accounting procedures are applicable only for agencies that perform public project work such as construction and alteration by force account or otherwise. As maintenance does not constitute a "project" under the Act, the cost accounting procedures do not apply.

11. When are participating agencies required to advertise if they choose to maintain a list of qualified contractors?

At least once per calendar year, each Public Agency that has elected to become subject to the Act and intends to use the notice provisions outlined in Section 22034(a) must establish a new list or update its existing list of qualified contractors by mailing, faxing, or emailing written notice to all construction trade journals designated for that Agency under Section 22036. The notice must invite all licensed contractors to submit the name of their firms to the Agency for inclusion on the Agency's list of qualified bidders for the following twelve (12) months. Effective January 1, 2016, a participating agency can choose a specific date of their choice in which to renew its list of qualified contractors.

12. May an agency that chooses to maintain a list add a contractor to the list at any time during the year?

Yes.

13. What is meant by the term "qualified contractors" as used in section 22034(a)(1) of the Act?

Qualified contractors are contractors licensed by the State to perform the subject work. The Commission has determined that nothing in the Act prohibits a participating agency from using additional objective pre-qualification standards in the formation and maintenance of their Qualified Contractors Lists if they so desire.

14. How can a contractor get on an agency's list of contractors?

The California Uniform Public Construction Cost Accounting Commission's webpage has a list of agencies that are participating in the California Uniform Public Construction Cost Accounting Act (CUPCCAA). Please contact each agency directly to let them know you would like to be on their list of contractors. For a list of participating agencies, please see the "Participating Agency Lists" header at the following link:

https://www.sco.ca.gov/ard_cuccac.html

More detailed instructions for contractors can be found in Section 1.04.01 of the Cost Accounting Policies and Procedures Manual

15. Can a public agency disqualify or exclude certain contractors from the Qualified Contractors List required in Section 22034(a)(1)?

Agencies may disqualify contractors from Qualified Contractors Lists when the contractors fail to furnish information to meet the minimum criteria as established by the Commission.

16. For agencies that do not maintain an informal bidders list, are they allowed to choose who would get notifications of projects?

No. Section 22034(a)(2) provides for notifications to construction trade journals and exchanges in lieu of sending notifications to contractors on an informal bidders list. An agency may send notices to selected contractors provided it has also met the advertisement requirements of Section 22034(a).

17. What is the difference between “qualifying contractors” under the Act and “prequalification of contractors” by school districts under Section 20101?

Qualifying contractors is a process that allows contractors to register with a public agency for notification of public works opportunities. The prequalification process under Section 20101 is a more complex process that requires a standardized questionnaire and evaluation of contractors using standard scoring criteria. The prequalification process is applicable under the Local Agency Public Construction Act, and does not apply to the Uniform Public Construction Cost Accounting Act.

18. Does a contractor have to be on an agency’s contractor list in order to perform projects less than \$75,000?

No, any public project less than the \$75,000 informal bidding threshold can be performed by employees of the public agency, by negotiated contract, or by purchase order. An agency’s list of contractors is only required to be alerted of projects that surpass the informal bidding threshold.

19. Must a public agency a) notify contractors about public projects if the contractors are believed to not have the skills, credentials, or experience to perform the work required for the public project; and b) consider bids submitted by contractors that the public agency believes do not have the skills, credentials, or experience to perform the work?

a) Yes. If a contractor is on the Qualified Contractors List, the contractor must be notified by the agency of public projects for which he or she is licensed to perform (Section 22034(a)(1)).

b) All bids received must be considered, unless an agency makes appropriate legal findings that a contractor is not legally responsible or his or her bid is not responsive.

20. Does the Act allow flexibility in cases of emergency and when repair or replacements are necessary to permit the continued conduct of a public agency’s operations or services?

Yes. For the purposes of the Public Contract Code, an “emergency” is defined at Section 1102 as “a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.”

The Act sets forth in Section 22035(a) how a governing body should proceed in case of emergency repairs or replacements. This section states:

In cases of emergency when repair or replacements are necessary, the governing body may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the governing body, by contractor, or by a combination of the two. Section 22050 et seq., provides the emergency contract procedures to be followed in these cases.

21. Do the alternative bidding procedures apply only to public projects as defined in Section 22002(c)?

The alternative bidding procedures apply only to work that constitutes a "public project" as defined in Section 22002(c) and has a construction cost within the limits described in Section 22032. The alternative bidding procedures are not required for the purchase of goods or materials that are not part of a "public project."

However, as outlined in Section 22003, a participating agency may also use the alternative bidding procedures when contracting for maintenance or other work that does not fall within the definition of a "public project" if it so chooses.

22. What will membership in the Act cost my agency?

Nothing. There are no membership fees or dues. However, the Commission does accept grants to assist it in carrying out its duties (Section 22015(c)).

23. What are the most common concerns addressed by the Act?

These are:

- Cost accounting policies and procedures;
- Informal bidding procedures; and
- Accounting procedures review.

Cost accounting requirements for the Act follow those common to the construction industry. The informal bidding on public projects up to \$220,000 is seen by agencies as an effective tool to expedite completion of small projects. While an accounting procedures review could potentially hold up a project for a minimum of 45 days pursuant to Section 22043(c)(1), these types of reviews have been rare in the Commission's history.

24. Must an agency calculate an overhead rate to apply the accounting procedures?

No. Cities with populations of less than 75,000 must assume an overhead rate equal to 20% of the total costs of the public project, including the costs of material, equipment, and labor (Section 22017(b)(1)). Cities with a population of more than 75,000 may either calculate an actual overhead rate or assume an overhead rate of 30% of the total costs of a public project including the costs of materials, equipment, and labor (Section 22017(b)(2)).

25. When a public entity opts into the Act, does the Act supersede other contracting legal requirements such as statutory requirements for performance bonds, prevailing wages, and certificates of insurance, etc.?

No. The Act supersedes only the bidding procedures used once a public agency has opted into the Act and has notified the Controller. All other contracting requirements of the PCC remain applicable.

26. Can a public agency claim to be to be exempt from following all of the requirements in Public Contract Code by claiming it only has to follow the language and procedures within the Act?

No. The Act is part of the Public Contract Code; therefore, if the Act is silent on a particular matter, then the Public Contract Code applies on that matter.

27. If public agencies are not following the advertising requirements in the Act, will the Commission address those agencies? Can a complaint be brought to the Commission?

Yes. Recent legislative changes have expanded the Commission's authority to enforce provisions of the Act. The Commission may review complaints filed by interested parties when evidence is provided that:

- The participating agency performed work after rejecting all bids, claiming it could do the work less expensively (Section 22042(a)).
- The work performed exceeded the force account limits (Section 22032(a)).
- The work was improperly classified as maintenance (Section 22042(c)).
- The work has been split or separated into smaller work orders or projects (Section 22033).
- The work has exceeded the limits or otherwise not met the requirements set forth (Section 22032(b) and (c)).
- A public agency did not comply with the informal bidding procedures set forth at Section 22034 (Section 22042.5).

28. Section 20112 specifically requires school districts to advertise twice for a two-week period, while Section 22037 requires advertising once, 14 days in advance of the date of opening of bids. How do participating school districts reconcile this conflict?

When the Act is in conflict with any other section in the Public Contract Code, the Act shall supersede. The Act requires advertising once, 14 days in advance of the date of opening of bids. Districts participating in the Act may choose to maximize their outreach by advertising twice.

29. May a public agency contract separately for like work at the same site at the same time using the under \$75,000 Force Account method?

No. Section 22033 states:

It shall be unlawful to split or separate into smaller work orders or projects any project for the purpose of evading the provisions of this article requiring work to be done by contract after competitive bidding.

Separating "like work" would be permitted only if the total of all the "like work" is less than \$75,000. If the work is more than \$75,000, it must be advertised and bid according to the provisions of the Act (i.e., bid informally if the total amount is less than \$220,000; bid formally if the total amount exceeds \$220,000).

- 30.** May a public agency bid out two separate projects that occur at the same time and site, but are different types of work?

Yes. There is no violation if the work is competitively bid. If an agency wishes to use the negotiated or informal bidding processes, it must apply the appropriate limits to each of the projects. Each project must be separate in scope. Projects may not be separated by trade to avoid bidding. If the total of all jobs is greater than \$75,000 then the informal or formal bid limits apply.

- 31.** Can an agency separately bid out for the materials and supplies on a project to avoid contractor markup and then bid out for the installation labor or perform installation with its own forces?

An agency may separately procure the materials and supplies for a project; however, all costs (materials, supplies, labor) of a project must be included in the project cost estimate to determine whether the project falls within the force account, informal bid, or formal bid thresholds.

In addition, if installation is performed by force account, an overhead rate must be applied to all direct costs of the project and included in the cost estimate. For example, if materials/supplies cost \$50,000 to procure separately and the estimated labor cost to install is \$25,000, the project could not be performed with force account, but would fall within the informal bid threshold because the total cost estimate is \$75,000.

- 32.** Must a value be assigned to the volunteer labor when the California Conservation Corps or another volunteer organization provides labor on a public project?

No. Volunteer labor from volunteer organizations does not need to be included as a cost of a public project for bid limit purposes as long as no costs are associated with the volunteer labor.

- 33.** By opting into the Act, does a public agency automatically bring all of its component divisions or departments into the Act?

Yes. When a public agency elects to become subject to the uniform construction cost accounting procedures, the entire legal entity is considered subject to the Act and no divisions or departments are exempt.

- 34.** When a public agency opts into the Act, does it automatically bring all districts under control of its governing Board into the Act?

No. Special Districts, which are governed by a board of supervisors or city council, are subject only if a separate election is made for each special district.

- 35.** PCC 22034 requires that participating agencies adopt an Informal Bidding Ordinance. What do schools and special districts that cannot adopt Ordinances do to comply?

Agencies that do not have the ability to adopt Ordinances should discuss Section 22034 compliance with their legal counsel.

- 36. Are change orders allowed by the Act, and if so what is allowable? What if a change order goes over one of the allowed thresholds?**

The Act does not address change orders. Please consult with your agency's legal counsel regarding any limitation on change orders that may apply to your agency.

- 37. Is there any training related to the Act? If so, where can I find a list of where the training is offered?**

SCO has information regarding the Act on the SCO/CUCCAC website, including the current Cost Accounting and Procedures Manual. Often, commissioners are willing to provide training, answer questions, and/or give a presentation in order to assist agencies in getting the full benefits of participating in the Act.

- 38. The Act states that public projects of sixty thousand dollars (\$60,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. However, the Department of Industrial Relations (DIR) states any project over \$1,000 has to pay prevailing wages. How do the Act and DIR guidance work together?**

The Act and DIR are completely separate and govern different aspects of public projects. The Act focuses on bidding related to public projects and DIR deals with wages paid by contractors on public projects. However, they may relate in that if prevailing wages are not paid on a public project, that could potentially impact the total cost of a project which would require a different bidding process utilized under the Act.

Additional inquiries and questions may be directed by email to LocalGovPolicy@sco.ca.gov, or by regular mail to:

State Controller's Office
Local Government Programs and Services Division
Local Government Policy Section
P.O. Box 942850
Sacramento, CA 94250

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Amended on 01/01/2025	FRONT COVER	Replaced "2021 Edition" with " 2025 Edition "	Front Cover
Amended on 01/01/2025	FOREWORD	The text in bold was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025. The Uniform Public Construction Cost Accounting Act (Act), enacted in 1983 under Public Contract Code section 22000 et seq., allows local agencies to perform public project work of up to \$75,000 with their own workforces if the agencies elect to follow the cost accounting procedures set forth in the <i>Cost Accounting Policies and Procedures Manual</i> by the California Uniform Construction Cost Accounting Commission.	1
Amended on 01/01/2025	1.04 Procedure of Establishment and Maintenance of List of Registered Contractors Per Section 22034 of the Public Contract Code	The text in bold was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025. d) If all bids received are in excess of two hundred twenty thousand dollars (\$220,000) , the governing body of the public agency may, by adoption of a resolution by a four-fifths vote, award the contract, at two hundred thirty-five thousand dollars (\$235,000) or less, to the lowest responsible bidder, if it determines the cost estimate of the public agency was reasonable.	8

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Added on 01/01/2025	1.09 Accounting Procedures Review	<p>The text in bold was added based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>A. Pursuant to the provisions of Public Contract Code (PCC) §22042, the Commission has adopted the following procedures for conducting an Accounting Procedures Review, where an interested party presents evidence that work undertaken by a public agency falls within any of the following categories:</p> <ol style="list-style-type: none"> 1. It was performed by a public agency after rejection of all bids, claiming work can be done less expensively by the public agency. 2. It exceeded the force account limits in PCC §22032(a). 3. It was improperly classified as maintenance. 4. It was split or separated into smaller work orders or projects in violation of PCC §22033. 5. It has exceeded the limits or otherwise not met the requirements of PCC §22032(b) and c). 	18

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Amended on 01/01/25	1.09 Accounting Procedures Review	<p>The text in bold was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>C. Request for Accounting Procedures Review</p> <p>1. Pursuant to PCC §22043(a)(b), in those circumstances as set forth in PCC §22042(b), (c), (d), or (e), a request for Commission review shall be in writing. The request shall be sent via certified or registered postal mail, and received by the Commission and/or State Controller's Office (SCO) staff. It should be postmarked no later than eight business days from the date on which the public agency rejected all bids (PCC §22042(a)) or from the date on which an interested party formally complains in writing to the public agency (PCC §22042(b)(c)).</p>	19

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Amended on 01/01/25	1.09 Accounting Procedures Review	<p>The text in bold (located under part "E" of Section 1.09) was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>4. The statutory limit to complete the account review begins on the day that the request is received by SCO. Incomplete review requests may affect the ability of the Commission to render a timely decision. Pursuant to PCC §22043(c), the commission review shall commence immediately and conclude within the following number of days from the receipt of the request for commission review:</p> <ul style="list-style-type: none"> (a) Forty-five days for a review that falls within subdivision (a) of §22042; and (b) Ninety days for a review that falls within subdivision (b), (c), (d), or (e) of §22042. 	20

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Added on 01/01/25	1.10 California Public Contract Code	<p>The text in bold (see "<u>22002 Definitions</u>") was added based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>c) "Public project" means any of the following:</p> <ol style="list-style-type: none"> 1) Construction reconstruction, erection, alteration, renovation, improvement, demolition, installation, and repair work involving any publicly owned, leased, or operated facility. 2) Painting or repainting of any publicly owned, leased, or operated facility. 3) In the case of a publicly owned electric utility system, "public project" shall include only the construction erection, improvement, or repair of dams, reservoirs, powerplants, and electrical transmission lines of 230,000 volts and higher. 	22

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Amended on 01/01/25	1.10 California Public Contract Code	<p>The text in bold (see "<u>22032 Contracting Procedures: Dollar Amount Limitations</u>") was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>a) Public projects of seventy-five thousand dollars (\$75,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.</p> <p>b) Public projects of two hundred twenty thousand dollars (\$220,000) or less may be let to contract by informal procedures as set forth in this article.</p> <p>c) Public projects of more than two hundred twenty thousand dollars (\$220,000) shall, except as otherwise provided in this article, be let to contract by formal bidding procedure.</p> <p>The text in bold (see "<u>22034 Informal Bidding Ordinance</u>") was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p>	27
Amended on 01/01/25	1.10 California Public Contract Code	<p>d) If all bids received are in excess of two hundred twenty thousand dollars (\$220,000), the governing body of the public agency may, by adoption of a resolution by a four-fifths vote, award the contract, at two hundred thirty-five thousand dollars (\$235,000) or less, to the lowest responsible bidder, if it determines the cost estimate of the public agency was reasonable.</p>	28

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Added on 01/01/25	1.10 California Public Contract Code	<p>The text in bold (see "<u>22042 Accounting Procedures Review</u>") was added based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>The commission shall review the accounting procedures of any participating public agency where an interested party presents evidence that the work undertaken by the public agency falls within any of the following categories:</p> <ul style="list-style-type: none"> a) Is to be performed by a public agency after rejection of all bids, claiming work can be done less expensively by the public agency. b) Exceeded the force account limits set forth in PCC §22032(a). c) Has been improperly classified as maintenance. d) Has been split or separated into smaller work orders or projects in violation of PCC §22033. e) Has exceeded the limits or otherwise not met the requirements in PCC §22032(b) and (c). 	30

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Added on 01/01/25	1.10 California Public Contract Code	<p>The text in bold (see "<u>22042.5 Informal Bidding Procedures Review</u>") was added based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>The commission shall review practices of any participating public agency where an interested party presents evidence that the public agency is not in compliance with Section 22034 or 22037.</p>	30
Amended on 01/01/25	1.10 California Public Contract Code	<p>The text in bold (see "<u>22043 Work Done by Public Agency; Commission Review Request</u>") was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>b) In those circumstances set forth in subdivision (b), (c), (d), or (e) of Section 22042, a request for commission review shall be by letter received by the commission not later than eight days from the date an interested party formally complains to the public agency.</p> <p>c) The commission review shall commence immediately and conclude within the following number of days from the receipt of the request for commission review:</p> <ol style="list-style-type: none"> 1) Forty-five days for a review that falls within subdivision (a) of Section 22042. 2) Ninety days for a review that falls within subdivision (b), (c), (d), or (e) of Section 22042. 	30

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Amended on 01/01/25	1.10 California Public Contract Code	<p>The text in bold (see "<u>22044 Written Findings: Failure to Comply with Chapter Action</u>") was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>b) On those projects set forth in subdivision (b), (c), (d), or (e) of section 22042, the public agency shall present the commission's findings to its governing body within 30 calendar days of receipt of written notice of the findings and that governing body shall conduct a public hearing with regard to the commission's findings within 60 calendar days of receipt of the findings.</p> <p>The text in bold was added based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p>	31
Added on 01/01/25	2.03 Public Project	<p>As defined in Public Contract Code section 22002(c), all public projects performed by public agencies may include:</p> <ul style="list-style-type: none"> • Construction, reconstruction, erection, alteration, renovation, improvement, demolition, installation, and repair work involving any publicly owned, leased or operated facility. • Painting or repainting of any publicly owned, leased or operated facility. • In the case of publicly owned electric utility system, construction, erection, improvement or repair of dams, reservoirs, power plants and electrical transmission lines of 230,000 volts and higher. 	37

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Amended on 01/01/25	2.05 Bid Limitations	<p>The text in bold was amended based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>For those agencies whose governing board has by resolution elected to become subject to the uniform construction cost accounting policies and procedures and which have notified the State Controller of that election, the following bid limitations will be in effect pursuant to Public Contract Code section 22032 and 22034(d):</p> <ul style="list-style-type: none"> • Public projects of \$75,000 or less may be performed by the employees of a public agency by force account (for definition see page 43 section 3.03), by negotiated contract, or by purchase order. • Public projects of \$220,000 or less may be let to contract by informal procedures as set forth in this legislation. • Public projects of more than \$220,000 shall, except as otherwise provided in this legislation, be let to contract by formal bidding procedures. • If all bids received are in excess of \$220,000, the governing body of the public agency may by adoption of a resolution by a four-fifths vote, award the contract, at \$235,000 or less, to the lowest responsible bidder, if it determines the cost estimate of the public agency was reasonable. 	38

Summary of Revisions for Cost Accounting Policies and Procedures Manual 2025 Edition

Added, Amended, Or Removed	Section	Description	Page #
Added on 01/01/25	2.08 Implementation	<p>The text in bold was added based on the provisions of AB 2192 (Chapter 953) which became effective on January 1, 2025.</p> <p>The Commission shall review the accounting procedures of any participating agency where an interested party presents evidence that the work undertaken by the public agency falls within any of the following categories stated in Public Contract Code section 22042:</p> <ul style="list-style-type: none"> • Is to be performed by a public agency after rejection of all bids, claiming work can be done less expensively by the public agency. • Exceeded the force account limits set forth in PCC §22032(a). • Has been improperly classified as maintenance. • Has been split or separated into smaller work orders or projects in violation of PCC §22033 • Has exceeded the limits or otherwise not met the requirements set forth in PCC §22032(b) and (c). 	40

