

August 15, 2017

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Mark Marin on August 15, 2017 at 6:00pm at the Loyalton Social Hall.

COUNCIL MEMBERS PRESENT

M. Marin, J. VanDaam, N. Rogers

COUNCIL MEMBERS ABSENT

K. Gallegos

STAFF PRESENT

K. Graves-City Clerk, K. Lombardi-City Bookkeeper

GUESTS PRESENT

R. Belli, L. Ryan, M. Lombardi, J. Markum, R. Belli, D. Yegge, J. Buck, L. Horner, M. Funk, B. Funk, R. Demartini, E. Bensen, C. Russell

APPROVAL OF AGENDA

(1 attachment) N. Rogers moved to approve the agenda, J. VanDaam seconded. Roll call, J. VanDaam-Aye, N. Rogers-Aye, M. Marin-Aye. Motion Carried.

ANNOUNCEMENTS

1. N. Rogers announced that the shut off of the water to non-paying customers was coming along, as of the date of the meeting 6 have been shut off with 1 still pending. As of the date of the meeting the city has collected \$18385.66 in water bills. The shut off date is the 25th of the month.
2. Mayor Marin stated that the Verizon tower needs a deed from SPI to make sure that the City owns the lot. It has been taken care of. K. Lombardi wrote a note to C. Alexander asking about the money for the lot sale to the county and he said that all was taken care of.
3. Mayor Marin announced that the sewer plant settlement would cost some money if Shaw Engineering came in, but if the USDA engineer did it it wouldn't cost any money. He suggested that the city get estimates from some other engineers. He also stated that we need to get Beckwith and Lombardi streets fixed ASAP.
4. Mayor Marin stated that he received a letter and a phone call from Richard Winert, Deputy Director, Division of Codes and Standards, Department of Housing and Community Development of the Business, Consumer Services and Housing Agency (BCSH) in regards to the Loyalton Mobile Estates. The Owner of the Mobile home park has requested a formal hearing. Owner has to have due process which can take up to 10 days. He would like some of the volitions waved and taken off. Mayor Marin will be calling the BSCH in 10-11 days to find out the status of their findings. If someone buys the park they will have to pay all outstanding fees to the City and the County, if the water is shut off then all the residents will have to be relocated.

APPROVAL OF MINUTES

(1 attachment) Nancy read that the council members present should read J. VanDaam and not B. Mitchell. Also action #1 in discussions line # 4 should read an instead of and. It was moved by J. VanDaam, seconded by N. Rogers to approve the minutes as amended. Call Vote: J. VanDaam-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

PUBLIC COMMENT

1. Community Member D. Yegge is concerned about the leaves in the gutters at the Senior Center, he knows that the City workers are busy but is worried that someone could slip and get hurt, would like to see about getting it cleaned up.
2. Community Member D. Yegge would also like to have on the Agenda as a regular item PERS until it is resolved.

TIMED ITEM

none

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. Council Member J. VanDaam just received some information from Liberty Utilities about installing solar panels on the City Buildings. He is going to look into it for the next meeting as he didn't have enough time to research it properly before this one. The solar panels will help lower energy costs and can help offset costs for the city. We also need to look at the roofs of the City Buildings to see if they can handle the weight. The city would pay for the panels but can get an incentive back for using the panels. The only other concern would be snow on the panels.

FIRE DEPARTMENT REPORT

R. Demartini Assistant Fire Chief reported that they have been pretty busy the last couple weeks from lighting fires and a structure fire at Bar One. They have had 93 calls so far this year. He also stated that there would be some bills coming in on some repairs to E12 and Brush 10, nothing big to get it fixed. He said that we are still in the heart of fire season, so please be aware of sparks. Every Monday there is fire training. He also wanted it remembered that it has been 1 year since Joe Marin passed away and that he is still missed daily. Mayor Marin has a video that he would like to have put on a DVD for training. D.Yegge talked about the Sierra Brooks fire district. Fire Chief Heywood will set it up with Sierra Brooks Residents to come and explain about this.

FINANCIAL REPORT

1. Funds transfer to account 0559:

Mayor Marin motions to approve UDSA in the amount of \$30,000.00. Seconded by J. VanDaam
Roll Call: J. VanDaam-Aye, N. Rogers- Aye, Mayor Marin-AYE. Motion Carried

2. Cox & Cox:

Settlement for \$720,000.00

Snell & Wilmer L.L.P \$86,850.00

Leon Mead Group \$9650.00

Black Eagle \$780.00

Mayor Marin motions to transfer fees not to exceed \$622,720.00 from the General fund to the Money Market Account and the WWTP Account. Seconded by N. Rogers. Roll Call: J. VanDaam-Aye, N. Rogers-Aye, Mayor Marin-AYE. Motion Carried

3. Funds transfer to streets:

Street reports will be done on August 28, 2017, not all the 2016/2017 budget items have been completed. Mayor Marin motions to transfer fees from the general fund not to exceed \$14963.00 to the Streets and Highways fund. Seconded by J. VanDaam. Roll Call: J. VanDaam-Aye, N. Rogers-Aye, Mayor Marin-Aye. Motion carried

APPROVAL OF FINANCIAL REPORT

N. Rogers motions to approve the Financial Report, Seconded by J. VanDaam. Roll Call: J. VanDaam-Aye, N. Rogers-Aye, Mayor Marin-Aye. Motion carried.

PAYMENT OF BILLS

(1 attachment) With no questions regarding the bills, Mayor Marin made a motion to pay the bills not to exceed **\$16,733.34**; this has to do with the attorney fees. It was seconded by J. VanDaam. Roll Call Vote: J. VanDaam-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. After a brief discussing regarding the fire department reserve account, as it has been in the past the amount not used will be placed in the Fire Department Reserve Account, We don't have those figures as of yet because the Physical Year has not ended. As soon as we know the numbers they will be given at a council meeting. J. VanDaam made a motion to put any reserve Fire Department money in the reserve Fire Department account. The motion was seconded by N. Rogers. Roll Call Vote: J. Van Daam-Aye, N. Rogers-Aye, Mayor Marin-Aye. Motion Carried

2. Approval of Draft Audit:

K. Lombardi talked with Mary and she wanted some of the findings in a management Letter from 2015/2016, the audit was way better than in years past. J. VanDaam made a motion to approve the draft audit. The motion was seconded by N. Rogers. Roll Call: J. VanDaam-Aye, N. Rogers-Aye, Mayor Marin-Aye. Motion carried

3. Approval of Audit Responses:

Mayor Marin made a motion to approve the Audit Responses and Findings for 2015/2016. The motion was seconded by N. Rogers. Roll Call: J. VanDaam-Aye, N. Rogers-Aye, Mayor Marin-Aye. Motion carried.

4. Appointment of council member:

We will have to put it on the next agenda as we don't have a quorum. It has to have 3 votes to pass. Each council member gave a reason as to why they were voting on each of the candidates.

Mayor Marin voted for Libby Ryan because she has lots of experience dealing with people and budgets.

N. Rogers voted for J. Markum because she has time available to help during the day.

J. VanDaam voted for C. Russell because he has worked for the city and knows the water and sewer problems.

5. Copy Charge:

N. Rogers wants to raise the copy charge from \$0.20 to \$0.50, as they have a lot of people that come in for copies. So it would then be \$0.50 per copy. M. Lombardi says that is rather deceitful because he came in to get a copy and it costed him \$20.00 and he just wanted one copy. K. Lombardi said his cost was higher because he had other papers that he wanted copied. All copies are made by the staff and have to have a receipt, most places charge \$1.00 per page, all government agencies have to pay, most are on an electronic file. M. Lombardi said that he was charged for his copy of the Financial Report,


when the council tells you to come and get one, he also stated that we are preventing the public from having the information. You can come down and look at any papers you would like.
Mayor Marin said to table this for the next agenda so that we can do more research.
Meeting Adjourned

Closed Session: None

APPROVED: _____


Mayor Mark Marin

ATTEST: _____


Kate Graves, City Clerk