

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
JULY 20TH, 2021
NEXT ORDINANCE #423
NEXT RESOLUTION NO. 3-2021**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [ofclerk-cityofloyalton@psln.com] who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Regular Meeting June 15th, 2021 (Attachment)

7. **STAFF REPORTS**
 1. Letter from Gary Price in regards to the zoning code. (Attachment)

8. **PUBLIC COMMENT**

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council **cannot take action on any item not on the posted agenda**

9. **FIRE DEPARTMENT REPORT**

10. **FINANCIAL COMMITTEE REPORTS**

1. Financial Committee Report/Update

- Approval of Reconciled Accounts for June 2021 (Attachment)
- Approval of Bill Sheet June 2021 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$24,000.00 (Attachment)
- Approval of Fund Transfer From Fire Department Reserve (7243) to General Account (1956) for work on Brush 12 not to exceed \$2,088.33(Attachment)
- Approval of Fund Transfer From Fire Department Reserve (7243) to General Account (1956) reimbursement for payment on Engine's not to exceed \$2,762.38. (Attachment)
- Review of Past Due Accounts. (Attachment)

11. **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

12. **OTHER COMMITTEE REPORTS**

13. **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Discussion and Possible Action regarding second reading and adoption of Amendment to Ordinance 391 Monthly Compensation for Council Members.
2. Discussion and Possible Action regarding second reading and adoption of Amendment to Ordinance 375 Animal Control.
3. Discussion and Possible Action regarding Wild Land Fire response.
4. Discussion and Possible Action regarding side walk easement for Mertton Property.
5. Discussion and Possible Action regarding curb and gutter clean up.
6. Discussion and Possible Action regarding sewer rate increase. (Attachment)
7. Discussion and Possible Action regarding approval of Business License for Cori Tidewell MESD Medical Education and Skills Development.
8. Discussion and Possible Action regarding delinquent utilities for Loyaltan Mobile Park.
9. Discussion and Possible Action regarding Out of Service Agreement for Utilities for Route 49 Partnership.

14. **AGENDA INPUT FOR UPCOMING MEETINGS**

15. **BOARD MEMBER CLOSING REMARKS**

16. **ADJOURNMENT**

June 15, 2021

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on June 15th, 2021 at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS PRESENT Mayor S. Jackson, N. Rogers, J. Markum, D. Riede, J. Gerow

COUNCIL MEMBERS ABSENT

STAFF PRESENT

City Clerk- Kathy LeBlanc

GUESTS PRESENT

J. Mertton, J. Buck, R. DeMartini, P. DeMartini, D. Lawlor, B. Mertton, R. Beli, M. Fillippini, P. Fillippini
G. Price via Zoom

APPROVAL OF AGENDA

It was moved by J. Markum, seconded by N. Rogers to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

Councilmember Markum thanked Terry LeBlanc for organizing and putting on the Car Show in Loyalton.

APPROVAL OF MINUTES

1. It was moved by J. Markum, seconded by D. Riede to approve the minutes of the Regular Meeting of May 18. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. City Clerk K. LeBlanc reported that she has contacted USA Dig to update the e-mail address so we can receive the tickets.

PUBLIC COMMENT

1. Bill Mertton addressed the Mayor and Council in regards to the Panning and Building going back to Sierra County stating he is in support of such action.
2. Jan Buck inquired about past due utility bills.

FIRE DEPARTMENT REPORT

Assistant Chief R. DeMartini reported to the council stating that they have had 81 calls so far this year. He also stated that the Wild Land Fire training should be completed soon. He informed the council that the Wild Land Fire engine is being fixed. He would like to have the mechanic paid for his work on the Engine. After a discussion it was decided that the Fire Department will pay the bill and the City will reimburse the Fire Department. He also addressed the High Fire Danger. Mayor Jackson inquired about signs for No Fire Pit or Open Fires. He will look into that. He also thanked D. Lawlor for the Trailer Park clean up.

FINANCIAL COMMITTEE REPORT/UPDATE

Councilmember Markum reported on the Finance Meeting stating that the regular monthly meetings are going well. She gave a brief update on the Preliminary Budget. After a discussion on the CDBG monies, Mayor Jackson would like to use the money for streets.

1. It was moved by J. Markum, seconded by N. Rogers to approve the reconciled Accounts for May 2021. Motion unanimously carried.
2. It was moved by D. Riede, seconded by N. Rogers to approve the bill sheet not to exceed \$112,011.77. Motion unanimously carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

1. It was moved by J. Markum, seconded by N. Rogers to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$30,000. Motion unanimously carried.
2. After a brief discussion regarding the 21-22 Budget. It was moved by J. Markum, seconded by N. Rogers to approve the Preliminary Budget for 2021-2022. Motion unanimously carried. Councilmember Markum inquired about the Fuel Bill. Vice-Mayor Rogers and Councilmember Gerow will look into this.
3. Councilmember Markum addressed the Council on the LAIF Interest dropping and would like to look into moving the money to a higher interest account. This item will be added to the next agenda.

REIMBURSEMENT FOR USDA

None

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

1. Councilmember Rogers reported that the wells are all up and running. She reported on the SCATA System repairs. She also reported that the old slide at the park was removed due to damage.

OTHER COMMITTEE REPORTS

1. Councilmember Riede gave a brief report on street repairs. She also reported that she has found a company so we can replace street signs in Loyaltown. She will work on getting the cost of signs.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Gary Price addressed the Council on the Zoning Code amendment. After a brief discussion It was moved by J. Markum, seconded by D. Riede to waive the second reading and adopt Amendment of Ordinance 423 to the City of Loyaltón Municipal Zoning Code. Roll Call- Mayor Jackson-Aye, N. Rogers-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion unanimously carried.
2. After a brief discussion, It was moved by J. Markum, seconded by N. Rogers to adopt Resolution 2-2021 List of Projects for Fiscal Year 2021-2022 Funded by SB-1: The Road Repair and Accountability Act of 2017. Roll Call- Mayor Jackson-Aye, N. Rogers-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion unanimously carried.
3. After a brief discussion It was moved by D. Riede, seconded by N. Rogers to approve the Amendment of Ordinance 391 Monthly Compensation for Council Members. Roll Call- Mayor Jackson-Aye, N. Rogers-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion unanimously carried. (Effective July 1, 2021)
4. After a brief discussion, It was moved by J. Markum, seconded by N. Rogers to approve the amendment of Ordinance 375 regarding Animal Control. Roll Call- Mayor Jackson-Aye, N. Rogers-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion unanimously carried.
5. Councilmember Gerow addressed the Council on changing Propane Company's. He stated that High Sierra Gas would be the best for the City of Loyaltón. It was moved by J. Markum, seconded by N. Rogers to approve the change to High Sierra Gas. Motion unanimously carried.
6. Mayor Jackson addressed the Council in regards to a partnership with Sierra County for our Building and Planning. After a brief discussion it was moved by J. Markum, seconded by D. Riede to approve the letter to Sierra County in regards to the Building and Planning. Motion unanimously carried.
7. Councilmember Gerow addressed the council on the problem on 609 Church Street. M. Fillippini property owner spoke on the problems that exist. After a discussion it was decided to have Mr. Fillippini hire an excavator to do the work and look at a share of cost with the City.
8. Mayor Jackson gave a update on the service agreement with the City, Sierra County and Route 49 Partnership. She stated that the agreement is to be reviewed by City Attorney. This matter will be brought back for approval and updates.

CLOSED SESSION

Mayor Jackson adjourned the regular meeting. Mayor Jackson reconvened the regular meeting stating no reportable action was taken.

INPUT FOR UPCOMING MEETINGS

None

CLOSING REMARKS

None

Meeting Adjourned

APPROVED: _____
Mayor Jackson

ATTEST: _____

Kathy LeBlanc, City Clerk

Memo

June 21, 2021

To: City Council, City of Loyalton
From: Gary Price, Price Consulting Services
Subject: Status of Zoning Code Update

The Council adopted Ordinance 423 on June 15, 2021, so the new regulations take effect July 15, 2021. In accordance with California Government Code Section 65852.2, we have submitted the ordinance to the California Department of Housing and Community Development (HCD) for review of the Accessory Dwelling Unit (ADU) provisions of the Ordinance, and in particular Section 12.08.04-12. HCD has 30 days to review the ordinance and issue findings as to whether or not the ordinance complies the ADU aspects of this law.

Our team is also in the process of assembling a public information version of the new Zoning Code, which will have a table of contents, title page, and a break out on ADU regulations that will be posted on the City Website and made available at City Hall for public use. While assembling this document we came across a glitch to Sections 12.08.4-10 and -11 regarding manufactured structures. Section 12.08.4-10 are the correct regulation that complies with more recent housing statutes and Section 12.08.04-11, the old regulations (Subsections A and B), were inadvertently left in the new ordinance. Newer State housing law requires that all manufactured housing built on separate lots (not within mobile home parks) be treated the same as other conventionally built housing. In this case, the City is pre-empted from adding different design requirements to manufactured homes as compared to a conventional home. So Section 12.08.4-11 is inconsistent with State housing law in that there are some differing design requirements for manufactured houses.

With such an extensive number of changes made to the Zoning Code it is not uncommon to come across some inconsistencies. After discussion with the City Attorney, it was concluded that the ordinance will need to be further amended to reflect consistent manufactured structure regulations that comply with State housing law. Please note that these manufactured structure regulations are not part of HCD's review process. So circulating the June 15 ordinance to HCD, should not impact this mandatory State review process.

After we hear back from HCD regarding compliance with State regulations, we will return to the City Council for re-adoption of this ordinance with the manufactured structure regulations cleaned up. This also give the City an opportunity to further amend the Zoning Code in the event HCD finds that some changes that may need to be made for compliance with State law as previously discussed. It also gives us one more look at the new Zoning Ordinance for other potential inconsistencies that our planning team has not found.

So, in the meantime, between now and after the new Zoning Code is further amended, probably in September or October this year, the City should apply the attached zoning interpretation in the event the City receives any development applications for manufactured structures.

Questions: Please feel free to contact Kathy or I with any questions. You can reach me at 530-272-6434.

Attachment: Zoning Interpretation for Manufactured Structures

**Cc: Steve Gross, City Attorney
John Benoit, City Planner**

**CITY OF LOYALTON
ZONING INTERPRETATION NO. 1**

SUBJECT: Manufactured Structures

DATE: June 21, 2021

BY: Gary Price, Contract Planner

BACKGROUND: Sections 12.08.4-10 and -11 of the City's Zoning Code provide some potentially conflicting requirements for the placement of new manufactured structures within the City. In accordance with Section 12.08.1-10 of the City's Zoning Ordinance, City staff has authority to interpret the Zoning Code. To clarify manufactured structure regulations, this interpretation shall be applied to all new manufactured structures in the City.

INTERPRETATION: Beginning July 15, 2021, Section 12.08.4.10 and 12.08.4-11-4 of the City of Loyalton Zoning Ordinance shall be interpreted to read as follows:

Manufactured Structures

Manufactured structures, including mobile homes, may be located on individual lots for residential (and treated the same as other residential development) or office use, in accordance with state law.

- A. Structures. Only structures certified by the Department of Housing and Urban Development as meeting the requirements of the National Manufactured Housing Construction and Safety Act of 1974, or meeting all requirements of the California Building Code, will be allowed.
- B. Permanent residential use:
1. Manufactured housing shall be allowed in all zones where single-family residential houses are allowed subject to the same development standards for conventional single-family residential dwellings limited to roof overhang, roofing and siding material restrictions (refer to residential development standards in the base zoning district).
 2. Manufactured structures for residential use shall be subject to the same development standards as other residential buildings referenced within the Zoning Code, and may be located only in residential zones. As with all other residential buildings, manufactured structures shall be installed on a solid concrete or masonry foundation, extending a minimum of 12 inches below grade, and the structure, foundation and anchorage system shall conform to the requirements of the California Building Code.
 3. The under-floor area of the structure shall be enclosed with permanent materials conforming to California Building Code requirements for contact with, or separation from, the soil.
 4. Roofing and exterior siding materials shall be of types customarily used on conventional dwellings.

C. Temporary office use:

- 1. A manufactured structure may be used as a temporary office, in commercial or industrial zones, for a period not exceeding 1 year, during reconstruction of a damaged structure, or alteration of an existing structure. The City Council may extend the temporary use for an additional 6-month period, provided substantial progress has been made in the permanent construction.**
- 2. Temporary installations may be made with temporary masonry or steel foundations. Adequate anchorage shall be constructed to conform to the California Building Code.**

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

| | | | | |
|------------------------|-----------|------------------|------------|-----------|
| General Account (1956) | 6/30/2021 | (\$95,222.33) | Reconciled | 7/13/2021 |
| CDBG Account (0059) | 6/29/2021 | (\$14,166.18) | Reconciled | 7/01/2021 |
| F.D. Reserve (7243) | 6/30/2021 | (\$166,845.39) | Reconciled | 7/13/2021 |
| General Savings (0322) | 6/20/2021 | (\$29,424.25) | Reconciled | 7/01/2021 |
| Enterprise-W&S (0559) | 6/30/2021 | (\$385,984.25) | Reconciled | 7/13/2021 |
| WWTP Settle. (4387) | 6/30/2021 | (\$195,414.06) | Reconciled | 7/13/2021 |
| Cares Act (0998) | 6/30/2021 | (\$0.00) | Reconciled | 7/13/2021 |
| LAIF Account (496) | 6/30/2021 | (\$2,029,221.56) | Reconciled | 7/13/2021 |
| CalTrust (29130) | 6/30/2021 | (\$101,457.73) | Reconciled | 7/13/2021 |

This authorization took place at the council meeting held on 07/20/21 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 07/20/21

8:09 AM
 07/14/21
 Cash Basis

City of Loyaltyon
 Bills Paid
 As of June 30, 2021

| Type | Date | N... | Name | Memo | Paid Amount |
|-----------------------------------|------------|------|-----------------------------------|----------------------------|-------------|
| Enterprise Loan MM 0559 | | | | | |
| Transfer | 06/04/2021 | | | Funds Transfer | 1,500.00 |
| Transfer | 06/04/2021 | | | Funds Transfer | 4,500.00 |
| Transfer | 06/11/2021 | | | Funds Transfer | 1,500.00 |
| Transfer | 06/11/2021 | | | Funds Transfer | 4,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | 1,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | 4,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | 1,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | 4,500.00 |
| Check | 06/30/2021 | | | Service Charge | -2.00 |
| Total Enterprise Loan MM 0559 | | | | | 23,998.00 |
| General Funds | | | | | |
| General Checking 1956- NEW | | | | | |
| Liability Ch... | 06/11/2021 | | Employment Development Dep... | 69817369 | -122.94 |
| Liability Ch... | 06/11/2021 | | US Treasury-941 | 94-6000364 | -1,277.20 |
| Check | 06/16/2021 | | Bank of America | 5472064000010235 | -1,337.67 |
| Liability Ch... | 06/25/2021 | | Employment Development Dep... | 69817369 | -160.15 |
| Liability Ch... | 06/25/2021 | | US Treasury-941 | 94-6000364 | -1,347.88 |
| Transfer | 06/04/2021 | | | Funds Transfer | -1,500.00 |
| Transfer | 06/04/2021 | | | Funds Transfer | -4,500.00 |
| Transfer | 06/11/2021 | | | Funds Transfer | -1,500.00 |
| Transfer | 06/11/2021 | | | Funds Transfer | -4,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | -1,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | -4,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | -1,500.00 |
| Transfer | 06/18/2021 | | | Funds Transfer | -4,500.00 |
| Liability Ch... | 06/01/2021 | | US Treasury-941 | 94-6000364 | -1,119.04 |
| Check | 06/01/2021 | | United Healthcare Insurance Co... | J Cussins Health Insurance | -297.49 |
| Check | 06/17/2021 | | Plumas Bank-Vendor | Charge back and NSG | -128.64 |
| Check | 06/30/2021 | | | Service Charge | -2.00 |

8:09 AM

07/14/21

Cash Basis

City of Loyalton

Bills Paid

As of June 30, 2021

| Type | Date | N... | Name | Memo | Paid Amount |
|-----------------|------------|------|--------------------------------------|---|-------------|
| Liability Ch... | 06/01/2021 | T... | Employment Development Dep... | 69817369 | -58.18 |
| Bill Pmt -Ch... | 06/01/2021 | 6... | Sierra County Auditor | Police Contract | -1,250.00 |
| Check | 06/01/2021 | 6... | Sarah Jackson | June 2021 City Council | -49.50 |
| Check | 06/01/2021 | 6... | Joy Markum | June 2021 City Council | -49.50 |
| Check | 06/01/2021 | 6... | Jerry Gerow | June 2021 City Council | -49.50 |
| Check | 06/01/2021 | 6... | Nancy Rogers | June 2021 City Council | -49.50 |
| Check | 06/01/2021 | 6... | Darlene Riede | June 2021 City Council | -49.50 |
| Check | 06/01/2021 | 6... | Kathy LeBlanc | June 2021 City Clerk | -150.00 |
| Check | 06/01/2021 | 6... | John Cussins Retiree | June 2021 Retiree Payment | -1,157.52 |
| Check | 06/01/2021 | 6... | Patsy Jardin Retiree | June 2021 Retiree Payment | -1,859.56 |
| Check | 06/01/2021 | 6... | Donald Yegge Retiree | June 2021 Retiree Payment | -467.79 |
| Check | 06/01/2021 | 6... | Orville McGarity Retiree | June 2021 Retiree Payment | -268.36 |
| Check | 06/01/2021 | 6... | Postmaster | W/S Bills | -123.48 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Amerigas* | 201913977 | -370.68 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Gary Price | | -5,460.00 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Liberty Utilities | | -6,668.59 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Pitney Bowes Lease | | -164.55 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Plumas-Sierra Telecomm. | | -218.00 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Plumas Sierra Rural Electric | | -5,866.11 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Sierra Valley Home Center | 1100 | -99.12 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Silver State Analytical Laborator... | | -253.00 |
| Bill Pmt -Ch... | 06/02/2021 | 6... | Verizon Wireless | 370745244-000001 | -99.09 |
| Paycheck | 06/11/2021 | 6... | Jordan, Keith S. | | -1,582.52 |
| Paycheck | 06/11/2021 | 6... | LeBlanc, Katherine L | | -646.49 |
| Paycheck | 06/11/2021 | 6... | Morrow, Brandon C | | -1,018.67 |
| Paycheck | 06/11/2021 | 6... | Stockdale, Jamie | | -1,115.44 |
| Paycheck | 06/11/2021 | 6... | Wall, Phillip G | | -1,611.18 |
| Check | 06/16/2021 | 6... | Megan Andaluz | Partial Reimbursement for AEMT Refre... | -125.00 |
| Bill Pmt -Ch... | 06/16/2021 | 6... | Current Electric & Alarm, Inc. | | -120.00 |
| Bill Pmt -Ch... | 06/16/2021 | 6... | Farr West Engineering | | -5,178.25 |
| Bill Pmt -Ch... | 06/16/2021 | 6... | Porter Simon Professional Servi... | 92132-13200M | -1,060.00 |
| Bill Pmt -Ch... | 06/16/2021 | 6... | Silver State Analytical Laborator... | | -126.00 |

8:09 AM

07/14/21

Cash Basis

City of Loyalton
Bills Paid

As of June 30, 2021

| Type | Date | N... | Name | Memo | Paid Amount |
|-----------------|------------|------|--------------------------------------|--------------------------------|-------------|
| Bill Pmt -Ch... | 06/16/2021 | 6... | Xerox Corporation | 951429299 | -354.16 |
| Paycheck | 06/25/2021 | 6... | Jordan, Keith S. | | -1,437.05 |
| Paycheck | 06/25/2021 | 6... | LeBlanc, Katherine L | | -671.14 |
| Paycheck | 06/25/2021 | 6... | Morrow, Brandon C | | -1,335.74 |
| Paycheck | 06/25/2021 | 6... | Stockdale, Jamie | | -1,131.68 |
| Paycheck | 06/25/2021 | 6... | Wall, Phillip G | | -1,547.93 |
| Bill Pmt -Ch... | 06/23/2021 | 6... | AT&T CALNET 3 | | -100.34 |
| Bill Pmt -Ch... | 06/23/2021 | 6... | Current Electric & Alarm, Inc. | System Monitoring | -120.00 |
| Bill Pmt -Ch... | 06/23/2021 | 6... | Intermountain Disposal, Inc. | | -154.62 |
| Bill Pmt -Ch... | 06/23/2021 | 7... | Pitney Bowes Inc Purchase Po... | 8000-9000-0953-9911 | -176.00 |
| Bill Pmt -Ch... | 06/23/2021 | 7... | Silver State Analytical Laborator... | Museum Garage Finish to txture | -417.00 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Hood Drywall | | -885.00 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Liberty Utilities | | -7,643.45 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | S.C.O.R.E. | | -39,932.35 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Sierra County Auditor | Police Contract July 2021 | -1,250.00 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Sierra Valley Home Center | 1100 | -776.47 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Sierra Valley Home Center | 1100 | -275.45 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Verizon Wireless | 370745244-0000001 | -99.09 |
| Check | 06/30/2021 | 7... | Postmaster | W/S bills | -123.12 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Collins Accountancy Company | | -1,900.00 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | S.C.O.R.E. | | -3,438.96 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Sierra Booster | | -99.00 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | Silver State Analytical Laborator... | | -777.00 |
| Bill Pmt -Ch... | 06/30/2021 | 7... | WIN-911 Software | | -660.00 |

Total General Checking 1956- NEW

-132,463.64

General Contingency Saving 0322

Total General Contingency Saving 0322

Total General Funds

-132,463.64

8:09 AM

07/14/21

Cash Basis

City of Loyaltyon

Bills Paid

As of June 30, 2021

| Type | Date | N... | Name | Memo | Paid Amount |
|---------------------------------------|------|------|------|------|--------------------|
| Designated Funds | | | | | |
| WWTP Settlement MM 4321 | | | | | |
| Total WWTP Settlement MM 4321 | | | | | |
| WWTP Construction 1990 | | | | | |
| Total WWTP Construction 1990 | | | | | |
| Community Dev Block Grant 0059 | | | | | |
| Total Community Dev Block Grant 0059 | | | | | |
| Total Designated Funds | | | | | |
| TOTAL | | | | | |
| | | | | | -108,465.64 |

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

| Transfer From | Transfer To | Date | Amount |
|-------------------|-------------------------|------------|--------------------|
| General Fund | Enterprise Loan MM 0559 | 08/06/2021 | |
| | Water | | 1,500.00 |
| | Sewer | | 4,500.00 |
| General Fund | Enterprise Loan MM 0559 | 08/13/2021 | |
| | Water | | 1,500.00 |
| | Sewer | | 4,500.00 |
| General Fund | Enterprise Loan MM 0559 | 08/20/2021 | |
| | Water | | 1,500.00 |
| | Sewer | | 4,500.00 |
| General Fund | Enterprise Loan MM 0559 | 08/27/2021 | |
| | Water | | 1,500.00 |
| | Sewer | | 4,500.00 |
| THIS TOTAL | | | \$24,000.00 |

This authorization took place at the council meeting held on 7/20/2021 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 7/20/2020

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

| Transfer From | Transfer To | Date | Amount |
|---------------------------|------------------------|-----------|------------|
| Fire Dept. Reserve (7243) | General Account (1956) | 7/20/2021 | \$2,762.38 |

To reimburse fireman's association for payment for works completed on Engine's

TOTAL \$2,762.38

This authorization took place at the council meeting held on 7/20/21 and will be further reflected in the council minutes of the meeting.

_____ Sarah Jackson, Mayor, Dated 7/20/2021

Authorized Signature

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

| Transfer From | Transfer To | Date | Amount |
|---------------------------|------------------------|-----------|------------|
| Fire Dept. Reserve (7243) | General Account (1956) | 7/20/2021 | \$2,088.33 |

To pay BofA credit card charged for work done to get new Brush 12 ready for use.

(receipts attached)

TOTAL \$2,088.33

This authorization took place at the council meeting held on 7/20/21 and will be further reflected in the council minutes of the meeting.

_____ Sarah Jackson, Mayor, Dated 7/20/2021

Authorized Signature



NAPA AUTO AND TRUCK PARTS.

(775) 322-4568

950 Bennie Lane Remit to:
P.O. Box 1560 Sparks, NV 89432
Reno, NV 89506

Emp. 61 06/10/2021 10:38 (10)

INVOICE 377384

0 CASH CHECK #
AMEX REFUND
VISA, NV 89431

| Description | Qty | Net | Total |
|------------------------------|-----|------|--------|
| 16-14 AWG FULLY JTT 2116H | 1 | 3.99 | 3.99 T |
| 16-14 AWG VINYL JTT 2104H | 1 | 3.99 | 3.99 T |
| 16-14 AWG VINYL JTT 2010H | 1 | 3.99 | 3.99 T |
| .187 MINI FUSE JTT 1210H | 1 | 4.59 | 4.59 T |

Don't miss out! Sign up online for NAPA Rewards & get \$5 back for every \$100 you spend. Go to NAPARewards.com & use claim code 3324954898569 to get started!

Subtotal 16.56
WASHOE 8.2650% 1.37
% 0.00

TOTAL DUE VISA 17.93

Visa 17.93

I agree to pay total amount according to card issuer agreement.

NO RETURN ON TIRE CHAINS
NO RETURN ON ELECTRICAL
CORES MUST BE IN ORG BOX
RECEIPT REQUIRED
FOR RETURNS
WARRANTY INFORMATION
AVAILABLE
ON REQUEST
<< CUSTOMER COPY >>

Reserve Act

NAPA AUTO 0028021

950 BENNIE LAKE

RENO NV 89506

06/10/2021

10:39

CREDIT CARD

MC SALE

Card # XXXXXXXXXXXX8784
Network: MASTERCARD
Chip Card: MASTERCARD
AID: A0000000041010
ATC: 0023
ARQC: 846EC2288688836
SEQ #: 6
Batch #: 5
INVOICE #: 0
Trans #: 1006
Approval Code: 07829E
Acq Method: Chip Read
Trade: Issuer
Tax Amount: \$0.00

SALE AMOUNT \$17.93

Shawn's VISA

THANK YOU

CUSTOMER COPY

225
WW

SILVER STATE INTL
2255 LARKIN CIR
SPARKS, NV 89431

Tag Number: NONE

License Plate Number:

06/22/2021

13:00:58

Phone: (775) 685-6020
Fax: (775) 685-6000
Toll Free: (775) 685-6000

Parts Fax: (775) 685-6009
Service Fax: (775) 685-6015
Office Fax: (775) 685-6012

CREDIT CARD

MC SALE

Card #: XXXXXXXXXXXX046
Chip Card: MASTERCARD
AID: A0000000041010
SEQ #: 10
Batch #: 198
INVOICE: 10
Approval Code: 05441E
Entry Method: Chip Read
Mode: Issuer
Tax Amount: \$0.00

DELIVER TO: LOYALTON FIRE
206 FRONT ST
LOYALTON CA 96118
P: (530) 277-2013

Customer Acct#: 109803

6/15/202
YEAR
1997

SALE AMOUNT \$898.71

THANK YOU FOR YOUR BUSINESS.

| SALES TYPE | ADVISOR | TERMS | CUSTOMER REFERENCE | | |
|---------------|-----------------|--------------|--------------------|--------------------|----------|
| SRET | M. DOLE | AR-COD | | | |
| VIN | CUSTOMER UNIT # | ENGINE HOURS | IN SERVICE | Component Serial # | ODOMETER |
| EAAN2VH498143 | B12 | 0 | | | 32253 |

PAID

Sold Operations

JUN 22 2021

JOB #
COMPI

CUSTOMER COPY

truck inop. Inspect and advise

Cash Check
 Amex MC/Visa
Rec'd By 

Shawn 530-277-2013
993-4850

CAUSE
CORRECTION

Multiple open circuits
Performed diagnostics, found 4 open circuits between ECM, cruise control switches and remote throttle. Repaired all damaged circuits. Reassembled and Checked operation.

| QTY | ITEM | DESCRIPTION | UNIT PRICE | EXTD PRICE |
|------|----------|--------------|---|------------|
| 6.00 | LABOR 01 | Labor | | 826.20 |
| 1 | HW | DISPOSAL FEE | 5.00 | 5.00 |
| | | | Parts: \$0.00 Labor: \$826.20 Misc: \$5.00 Sublet: \$0.00 | \$831.20 |



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Scan the QR Code or text SSIParts to 484848



CASH
BUYERS ARE THOSE MADE BY THE MANUFACTURER. IT IS THE BUYER'S RESPONSIBILITY TO OBTAIN ALL WARRANTIES EITHER EXPRESSED OR IMPLIED. THE MANUFACTURER DOES NOT WARRANT THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE MANUFACTURER DOES NOT AUTHORIZE ANY OTHER PERSON TO ASSUME FOR THE BUYER THE RESPONSIBILITY OF SAID PRODUCTS. ANY LIMITATION CONTAINED HEREIN SHALL BE LIMITED BY THE APPLICABLE LAW. ALL SPECIAL ORDER AND NON STOCKING ITEMS ARE NOT WARRANTED FOR 90 DAYS FROM DATE OF PURCHASE.

FROM THE DATE OF INVOICE. A FINANCE CHARGE (18% ANNUAL PERCENTAGE RATE) WILL BE APPLIED TO ALL INVOICES. PURCHASER AGREES TO PAY ALL COSTS INCLUDING SALES TAX AND SERVICE FEES.

I HEREBY AUTHORIZE THE REPAIRS LISTED ABOVE AND CERTIFY THE LISTED REPAIRS WERE AUTHORIZED BY ME AND WERE PERFORMED AS REQUESTED.

| | ESTIMATED | BILLED |
|------------------|-----------|-----------------|
| LABOR: | | \$826.20 |
| PARTS: | | \$0.00 |
| MISC: | | \$5.00 |
| SUBLET: | | \$0.00 |
| SUBTOTAL: | | \$831.20 |
| SHOP SUPPLIES: | | \$61.97 |
| MISC SUPPLIES: | | \$0.00 |
| TAX: | | \$5.54 |
| TOTAL: | | \$898.71 |

Please Remit Payment to:
SILVER STATE INTERNATIONAL TRUCKS
PO BOX 399380
SAN FRANCISCO, CA 94139-9380

X
SIGNATURE OF PERSON RESPONSIBLE OR AGENT FOR PERSON RESPONSIBLE FOR PAYMENT

please remit to:

High Desert Fire Equipment
625 Spice Island Dr. Unit N
Sparks, NV 89431



Invoice Number

LFD060821

Phone: 775-857-1441

Fax: 775-857-1442

INVOICE

Customer:

LOYALTON FD

Date 6/8/2021

Order Number VERB SHAWN

Rep.

FOB

Phone

| QTY | Description | Unit Price | Total | | | | | | | | |
|---|----------------------------------|--|-----------|-----------|-----------|----------|----------|-----|----------|--------------|------------------|
| 1 | REPLACEMENT HEAT EXCHANGER AB703 | \$ 842.22 | \$ 842.22 | | | | | | | | |
| <p><i>New Brush - reserve acct -</i></p> <p><u>Shawn's VISA</u></p> | | | | | | | | | | | |
| <p>444246329082 HIGH DESERT FIRE EQUIP 625 SPICE ISLAND DR STE N SPARKS NV 89431 775 857 1441</p> | | | | | | | | | | | |
| <p>Term ID: 001 Ref ID: 001</p> <p>Sale</p> <p>XXXXXXXXXXXX8784 MASTERCARD Entry Method: Swiped</p> <p>06/09/21 20:04:49</p> <p>Inv #: 000001 Appr Code: 02957E Terms: On delivery or otherwise noted</p> <p>Apprvd: Online Batch#: 160001</p> | | <table border="1"> <tr> <td>Sub Total</td> <td>\$ 842.22</td> </tr> <tr> <td>Shipping</td> <td>\$ 45.32</td> </tr> <tr> <td>Tax</td> <td>\$ 69.61</td> </tr> <tr> <td>Total</td> <td>\$ 957.15</td> </tr> </table> | | Sub Total | \$ 842.22 | Shipping | \$ 45.32 | Tax | \$ 69.61 | Total | \$ 957.15 |
| Sub Total | \$ 842.22 | | | | | | | | | | |
| Shipping | \$ 45.32 | | | | | | | | | | |
| Tax | \$ 69.61 | | | | | | | | | | |
| Total | \$ 957.15 | | | | | | | | | | |
| <p>Total: \$ 957.15</p> | | | | | | | | | | | |

Shawn's VISA

Thank you for your business



INVOICE



Sales Location:
 MFCP Inc. • 850A South Rock Blvd. • Sparks, NV 89430
 Phone: 775-331-4673 • Fax: 775-331-3364 • www.mfcpinc.com

Remit To:
 MFCP Inc.
 8433 Solution Center
 Chicago, IL 60677-8004
 AR@mfcpinc.com

| | |
|--------------|--------|
| INVOICE | |
| 7958822 | |
| Invoice Date | Page |
| 06/10/2021 | 3 of 3 |
| ORDER NUMBER | |
| 4508772 | |

| Quantities | | | | | Item ID Item Description | Pricing UOM | Unit Price | Extended Price |
|------------|---------|-----------|-----|-------|-----------------------------|----------------|---------------|-------------------|
| Ordered | Shipped | Remaining | UOM | Disp. | | | | |

Total Lines: 4

Shawn's VISA

| | |
|------------------------------|-----------------|
| SUB-TOTAL: | 35.78 |
| Total tax for County level : | 1.31 |
| Total tax for State level : | 1.65 |
| X-SN Visa/MC AR : | 38.74 |
| AMOUNT DUE: | 0.00 |

As an "Essential Services" company, MFCP remains open during any Shelter in Place period related to COVID-19.

For the protection of everyone during the COVID-19 crisis MFCP will not ask for signatures on our shipping documents. This action is taken to help prevent the transfer of the virus through means of cross contamination. MFCP will note the person's name receiving the product and date as proof of delivery.

Effective August 1, 2018 - Important Notice: As a result of new tariffs (Section 232 & 301) our suppliers are passing along surcharges on items affected by the tariffs. These surcharges will be applied to your invoices. MFCP would like to thank you for your continued support!

All returns subject to a restocking charge, only as authorized.

WARRANTY PROVISIONS AND SELLER'S DISCLAIMER OF WARRANTIES

SELLER DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES RESULTING DIRECTLY OR INDIRECTLY FROM THE USE OR OPERATION OF GOODS SELLER SELLS TO BUYER. SELLER'S LIABILITY TO BUYER, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE BUYER HAS PAID TO SELLER. BUYER'S SOLE AND EXCLUSIVE WARRANTY IS THAT PROVIDED BY THE MANUFACTURER, IF ANY.

Complete terms and conditions of sale are available on request or are available to read at any time at www.mfcpinc.com/terms

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with applicable federal and state laws applicable to potable water systems expected for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable water applications. Buyer is solely responsible for product selection.



INVOICE



Sales Location:
 MFCP Inc. • 850A South Rock Blvd. • Sparks, NV 89430
 Phone: 775-331-4673 • Fax: 775-331-3364 • www.mfcpinc.com

Remit To:
 MFCP Inc.
 .8433 Solution Center
 Chicago, IL 60677-8004
 AR@mfcpinc.com

| | |
|--------------|--------|
| INVOICE | |
| 7957610 | |
| Invoice Date | Page |
| 06/09/2021 | 1 of 2 |
| ORDER NUMBER | |
| 4506958 | |

Bill To:

Cash - Sparks ((CS))
 MFCP Sparks Store
 850 S Rock Blvd Ste A
 Sparks, NV 89431-5949

Ship To:

N/A
 850 S Rock Blvd Ste A
 Sparks, NV 89431-5949

Customer ID: 152385

Attn: . .

| PO Number | Term Description | Net Due Date | Disc Due Date | Discount Amount |
|-----------|------------------|--------------|---------------|-----------------|
| N/A | CASH | 6/9/2021 | 6/9/2021 | 0.00 |

| Order Date | Pick Ticket No | Job Name | Primary Salesrep Name | Taker |
|------------|----------------|----------|-----------------------|-------------|
| 6/9/2021 | 6201017 | | Sparks Unassigned | EWADDINGTON |

| Quantities | | | | | Item ID | Pricing UOM | Unit Price | Extended Price |
|------------|---------|-----------|-----|-------|-----------------------------------|-------------|------------|----------------|
| Ordered | Shipped | Remaining | UOM | Disp. | Item Description | | | |
| 1 | 1 | 0 | EA | | AW46-5 Hydraulic Oil 5 Gal Bucket | EA | 87.9000 | 87.90 |

Carrier: Will Call

Tracking #:

1 1 0 EA AW46-5 Hydraulic Oil 5 Gal Bucket EA 87.9000 87.90

Card: X-SN Visa/MC AR
 Tran Type: Final Sale
 Name:
 Account Number: 8784
 Authorization Number: 09087E
 Reference Number: 1673823
 Batch Number: 217
 Merchant ID: ****8509
 Authorization Amount: 95.16
 Retrieval Number: 1566721437

New Brush - reserve Acct
Shawn's VISA

X _____

I agree to pay above total amount according to card issuer agreement



INVOICE



Sales Location:

MFCP Inc. • 850A South Rock Blvd. • Sparks, NV 89430
 Phone: 775-331-4673 • Fax: 775-331-3364 • www.mfcpinc.com

Remit To:
 MFCP Inc.
 8433 Solution Center
 Chicago, IL 60677-8004
 AR@mfcpinc.com

| | |
|--------------|--------|
| INVOICE | |
| 7961917 | |
| Invoice Date | Page |
| 06/14/2021 | 1 of 2 |
| ORDER NUMBER | |
| 4513173 | |

Bill To:

Truckee Meadows Fire Protection Dist
 3663 Barron Wy
 Reno, NV 89511

Ship To:

Truckee Meadows Fire Protection Dist
 3663 Barron Wy
 Reno, NV 89511

Ordered By: Mr. Shawn Haywood

Customer ID: 149207

| PO Number | Term Description | Net Due Date | Disc Due Date | Discount Amount |
|-----------|------------------|--------------|---------------|-----------------|
| STOCK | Net 30 | 7/14/2021 | 7/14/2021 | 0.00 |

| Order Date | Pick Ticket No | Job Name | Primary Salesrep Name | Taker |
|------------|----------------|----------|-----------------------|-------------|
| 6/14/2021 | 6205666 | | Sparks Unassigned | EWADDINGTON |

| Quantities | | | | | Item ID Item Description | Pricing UOM | Unit Price | Extended Price |
|------------|---------|-----------|-----|------|-----------------------------|----------------|---------------|-------------------|
| Ordered | Shipped | Remaining | UOM | Disp | | | | |

Delivery Instructions: BLANKET PO 7500004003

Carrier: Will Call

Tracking #:

| | | | | | | | |
|---|---|---|----|--------------------------------------|----|---------|-------|
| 1 | 1 | 0 | EA | AW46-5 Hydraulic Oil 5 Gal Bucket | EA | 87.9000 | 87.90 |
|---|---|---|----|--------------------------------------|----|---------|-------|

Card: X-SN Visa/MC AR

Tran Type: Final Sale

Name: Shawn Haywood

Account Number: 8784

Authorization Number: 04853E

Reference Number: 1676107

Batch Number: 220

Merchant ID: ****8509

Authorization Amount: 95.16

Retrieval Number: 1619407195

*New Brush
Reserve Acid*

X _____

**I agree to pay above total amount
 according to card issuer agreement**

General Fund

| General Fund | | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|----------------------|-------------------------------|---------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Building Permits | 2,188.00 | \$ 4,000.00 | |
| Donations | 586.00 | | |
| Property Taxes | | | |
| Supplemental | | | |
| Homeowners | | | |
| Clerk Fees | 952.04 | | |
| Secured | 66,537.92 | | |
| Unsecured | 1,362.33 | | |
| Prior Year | | | |
| Total Property Taxes | 68,852.29 | \$ 45,000.00 | |
| Taxes & License Revenue | | | |
| ADA Fee | 172.00 | | |
| Sales & Use | 75,371.14 | \$ 70,000.00 | |
| Franchise | 7,347.21 | \$ 7,700.00 | |
| License & Permits | 4,961.00 | \$ 4,500.00 | |
| Total Taxes & License Revenue | \$ 87,851.35 | \$ 82,200.00 | |
| Charges for Current Services | | | |
| Cemetary Plots | 150.00 | | |
| Copies & Faxes | 528.00 | | |
| Rent Income | | | |
| Auditorium Rental | | | |
| Social Hall | | | |
| Rent Income - Other | 15,591.00 | \$ 10,800.00 | |
| Service Area Revenue | | | |
| Charges for Current Services - Other | | | |
| Total Charges for Current Services | 16,269.00 | \$ 10,800.00 | |
| Revenue Use of Money & Property | | | |
| Interest Income | 25.65 | \$ 14,400.00 | |
| Revolving Loan | | \$ 2,000.00 | |
| Total Revenue Use of Money & Property | 25.65 | | |
| Miscellaneous Revenue | 1,973.81 | | |
| Miscellaneous Revenue - SCORE | | \$ 5,000.00 | |
| Miscellaneous Other | 637.95 | | |
| Total Income | \$ 179,062.05 | \$ 163,400.00 | |
| Expense | | | |
| Late Fee /DSA 796 Fees | 85.40 | | |
| Finance Charge | 28.11 | | |
| Small Tools & Equipment | | | |
| Small Tools & Equipment - Other | 307.36 | \$ 200.00 | |
| Safety | 59.98 | \$ 500.00 | |

General Fund

| General Fund | | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|---|--|-------------------------------|---------------------|
| Total Small Tools & Equipment | | 367.34 | |
| Repairs & Maintenance | | 4,012.04 | \$ 2,400.00 |
| Building Repairs | | 3,363.00 | \$ 23,520.00 |
| Utilities | | | |
| Other | | | |
| Security | | 360.00 | \$ 200.00 |
| Internet - Broadband | | 179.85 | \$ 200.00 |
| Propane | | 7,282.55 | \$ 5,000.00 |
| Electric | | 3,833.74 | \$ 5,000.00 |
| Electric for Discharge | | | |
| Garbage Disposal | | 1,000.28 | \$ 760.00 |
| Total Utilities | | 12,656.42 | 11,160.00 |
| Equipment Repair & Maintenance | | 359.75 | \$ 500.00 |
| Taxes | | | |
| Solid Waste Benefit Assessment | | 4,816.04 | \$ - |
| Taxes - Other | | | |
| Total Taxes | | 4,816.04 | \$ - |
| Salaries and Wages | | | |
| Workers Comp. | | 974.87 | \$ 1,500.00 |
| Payroll Tax Expense | | 6,367.88 | \$ 2,300.00 |
| Payroll Expense | | | |
| Part Time Wages | | 18,413.83 | \$ 17,840.00 |
| Payroll Expense - Other | | 120.01 | |
| Total Payroll Expense | | 18,533.84 | 17,840.00 |
| Salaries and Wages - Other | | 25,178.56 | \$ 12,670.00 |
| Total Salaries and Wages | | 51,055.15 | 34,310.00 |
| Employee Benefits | | | |
| Nationwide City | | | |
| Retirement | | 6,223.04 | \$ 14,400.00 |
| Health Insurance | | | |
| Total Employee Benefits | | 6,223.04 | \$ 14,400.00 |
| Services and Supplies | | | |
| Postage | | 200.23 | \$ 200.00 |
| Advertising | | 1,311.13 | \$ 400.00 |
| Automobile Expense | | | |
| Fuel | | 877.19 | \$ 600.00 |
| Automobile Expense - Other | | 554.84 | \$ 60.00 |
| Total Automobile Expense | | 1,432.03 | \$ 660.00 |
| Bank Service Charges | | 28.29 | \$ 250.00 |
| Chemicals | | | |
| Contracted Services | | | |
| Council Expense | | 4,413.42 | \$ 4,770.00 |

General Fund

| General Fund | | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--------------|------------------------------------|-------------------------------|------------------------|
| | Health/Drug Screening | | |
| | Housing Element | 49,785.00 | |
| | Professional Fees | 2,097.90 | \$ 2,000.00 |
| | Consulting | | |
| | Legal Fees | 6,344.16 | \$ 3,000.00 |
| | Auditing Expense | 2,608.50 | \$ 5,000.00 |
| | Accounting & Financial | 2,446.31 | \$ 7,000.00 |
| | Building Permits | | \$ 1,000.00 |
| | Law Enforcement | 12,500.00 | \$ 15,000.00 |
| | Contracted Services - Other | 6,726.50 | |
| | Total Contracted Services | 86,921.79 | \$ 37,770.00 |
| | Dues and Subscriptions | 1,536.37 | \$ 250.00 |
| | Insurance | | |
| | Liability Insurance | 3,468.99 | \$ 3,370.00 |
| | Travel for SCORE | | \$ 375.00 |
| | Property Insurance | 4,284.01 | \$ 1,120.00 |
| | Insurance - Other | 5,887.45 | \$ 1,065.00 |
| | Total Insurance | 13,640.45 | |
| | Licenses and Permits | | |
| | Miscellaneous | 4,624.73 | |
| | Meals | | |
| | Total Miscellaneous | 4,624.73 | |
| | Office Expense | 2,518.62 | \$ 6,000.00 |
| | Operating Supplies | 1,503.48 | \$ 500.00 |
| | Telephone | 361.71 | \$ 670.00 |
| | Training | | |
| | Travel | | |
| | Services and Supplies - Other | 384.67 | |
| | Total Services and Supplies | 109,838.77 | \$ 7,170.00 |
| | Total Expense | 192,805.06 | \$ 255,760.00 |
| | Other Expense | 1,060.00 | |
| | Transfers Out | 10,000.00 | \$ 13,780.00 |
| | Prior Period Adjustment | | |
| | Capital Outlay | | |
| | Parks & Rec Grant Match | | \$ 30,000.00 |
| | Construction Costs | 776.47 | |
| | Total Construction Costs | | |
| | Total Other Expense | 11,836.47 | \$ 43,780.00 |
| | Total Expenses | \$ 204,641.53 | \$ 299,540.00 |
| | Net Income | \$ (25,579.48) | \$ (136,140.00) |
| | DRAFT | | |

General Fund

| | General Fund | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|---------------------|---------------------------------------|-----------------------------|
| | | | |

WATER

| WATER | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|-------------------------------|---------------------|
| Ordinary Income/Expense | | |
| Enterprise Income | | |
| Water Service Income | | |
| Connect/Disconnect Fee | | |
| Late Fees Water | | |
| Uncollectible | | |
| Water Service Income - Other | 284,270.59 | 245,000.00 |
| Total Water Service Income | 284,270.59 | 245,000.00 |
| Revenue Use of Money & Property | | |
| Interest Income | | 15,300.00 |
| Interest Income - Other | 206.75 | |
| Revolving Loan | | - |
| Total Revenue Use of Money & Property | 206.75 | 15,300.00 |
| Total Income | 284,477.34 | 260,300.00 |
| Expense | | |
| Late Fee | | |
| Finance Charge | | |
| Small Tools & Equipment | | |
| Small Tools & Equipment - Other | 183.03 | 300.00 |
| Safety | 81.20 | 200.00 |
| Total Small Tools & Equipment | 264.23 | 500.00 |
| Repairs & Maintenance | 1,879.05 | 2000 |
| Building Repairs | | |
| Utilities | | |
| Other | | |
| Security | 120.00 | 75.00 |
| Internet - Broadband | 534.10 | 540.00 |
| Propane | 825.52 | 400.00 |
| Electric | 69,701.15 | 65,500.00 |
| Electric for Discharge | | |
| Garbage Disposal | 93.58 | 82.00 |
| Total Utilities | 71,274.35 | 66,597.00 |
| Equipment Repair & Maintenance | 729.06 | 6,100.00 |
| Taxes | | |
| Solid Waste Benefit Assessment | 191.46 | 250.00 |
| Taxes - Other | | - |
| Total Taxes | 191.46 | 250.00 |
| Salaries and Wages | | |
| Workers Comp. | 7,798.95 | 8,300.00 |
| Payroll Tax Expense | 3,386.92 | 4,500.00 |

WATER

| WATER | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|-------------------------------|---------------------|
| Payroll Expense | 18.00 | |
| Part Time Wages | 17,300.13 | 25,000.00 |
| Payroll Expense - Other | | 300.00 |
| Total Payroll Expense | 28,504.00 | 25,300.00 |
| Salaries and Wages - Other | 21,165.39 | 28,000.00 |
| Total Salaries and Wages | 49,669.39 | 66,100.00 |
| Employee Benefits | | |
| Nationwide City | | |
| Retirement | 18,536.75 | 15,300.00 |
| Health Insurance | 1,422.74 | |
| Total Employee Benefits | 19,959.49 | 15,300.00 |
| Services and Supplies | | |
| Postage | 1,104.53 | 1,200.00 |
| Advertising | 309.39 | |
| Automobile Expense | | |
| Fuel | 757.07 | 1,100.00 |
| Automobile Expense - Other | 513.73 | 200.00 |
| Total Automobile Expense | 1,270.80 | 1,300.00 |
| Bank Service Charges | 260.95 | 50.00 |
| Chemicals | 2,110.20 | 2,200.00 |
| Contracted Services | | |
| Annual Street Report | | |
| Health/Drug Screening | | 33.00 |
| Professional Fees | 340.00 | 1,000.00 |
| Consulting/accounting&financial | 1,382.50 | 4,300.00 |
| Legal Fees | 206.67 | 1,000.00 |
| Auditing Expense | 5,127.00 | 5,200.00 |
| Testing | 4,209.00 | 5,500.00 |
| Contracted Services - Other | 3,472.25 | 4,050.00 |
| Total Contracted Services | 14,737.42 | 21,083.00 |
| Dues and Subscriptions | 1,712.41 | 1,400.00 |
| Insurance | | |
| Liability Insurance | 11,178.14 | 11,000.00 |
| Travel for SCORE | | |
| Property Insurance | 9,282.03 | 5,000.00 |
| Insurance - Other | 141.05 | 720.00 |
| Total Insurance | 20,601.22 | 16,720.00 |
| Licenses and Permits | 3,502.00 | 4,000.00 |
| Miscellaneous | 83.33 | |
| Meals | | |

WATER

| WATER | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--------------------------------------|-------------------------------|---------------------|
| Total Miscellaneous | 83.33 | - |
| Office Expense | 1,689.29 | 1,000.00 |
| Operating Supplies | 1,507.51 | 1,500.00 |
| Telephone | 1,045.49 | 1,000.00 |
| Training | | |
| Travel | | |
| Services and Supplies - Other | | |
| Total Services and Supplies | 49,934.54 | 51,453.00 |
| Total Expense | 193,901.57 | 208,300.00 |
| Other Expense | | |
| Transfers Out | | |
| Debt Service - principal | 20,600.00 | |
| Interest Expense | | |
| Interest 91-05 Water | 20,867.50 | |
| Total Interest Expense | | |
| Total Debt Service | 41,467.50 | 42,000.00 |
| Total Other Expense | | |
| Total Expenses | 235,369.07 | 250,300.00 |
| Deferred Maintenance | | 10,000.00 |
| Net Income | \$ 49,108.27 | \$ - |

SEWER

| Sewer | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|-------------------------------|---------------------|
| Ordinary Income/Expense | | |
| Income | | |
| Transfer In from 4387 Settlement Reserve | | \$ 30,000.00 |
| Enterprise Income | | |
| Sewer Service Income | | |
| Late Fees Sewer | | - |
| Uncollectible | | - |
| Sewer Service Income - Other | 370,033.00 | 350,000.00 |
| Total Sewer Service Income | 370,033.00 | 350,000.00 |
| Revenue Use of Money & Property | | |
| Interest Income | 10,393.73 | 15,300.00 |
| Dividend Income - CalTrusst | 1023.39 | |
| Revolving Loan | | - |
| Total Revenue Use of Money & Property | 11,417.12 | 15,300.00 |
| Total Income | 381,450.12 | 395,300.00 |
| Expense | | |
| Late Fee | | |
| Finance Charge | | |
| Small Tools & Equipment | | |
| Safety | 578.72 | |
| Small Tools & Equipment - Other | 47.49 | 1,000.00 |
| Total Small Tools & Equipment | 626.21 | 1,000.00 |
| Repairs & Maintenance | 1,448.52 | 8,000.00 |
| Building Repairs | | |
| Utilities | | |
| Other – generator fuel | | |
| Security | 120.00 | 75.00 |
| Internet - Broadband | 534.10 | 540.00 |
| Propane | 3,168.86 | 2,200.00 |
| Electric | 31,833.46 | 36,000.00 |
| Electric for Discharge | | |
| Garbage Disposal | 575.82 | 650.00 |
| Total Utilities | 36,232.24 | 39,465.00 |
| Equipment Repair & Maintenance | 7,724.52 | 8,000.00 |
| Taxes | | |
| Solid Waste Benefit Assessment | 861.96 | 840.00 |
| Taxes - Other | | |
| Total Taxes | 861.96 | 840.00 |
| Salaries and Wages | | |
| Workers Comp. | 7,798.95 | 8,200.00 |
| Payroll Tax Expense | 5,574.09 | 6,800.00 |
| Payroll Expense | 17.99 | |

SEWER

| | Sewer | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|--|-------------------------------|---------------------|
| | Part Time Wages | 17,460.47 | 25,000.00 |
| | Payroll Expense - Temp | | |
| | Total Payroll Expense | 30,851.50 | 25,000.00 |
| | Salaries and Wages - Other | 45,115.96 | 50,000.00 |
| | Total Salaries and Wages | 75,967.46 | 90,000.00 |
| | Employee Benefits | | |
| | Nationwide City | | |
| | Retirement | 18,490.88 | 15,300.00 |
| | Health Insurance | 1,422.74 | 3,400.00 |
| | Total Employee Benefits | 19,913.62 | 18,700.00 |
| | Services and Supplies | | |
| | Postage | 1,104.51 | 1,200.00 |
| | Advertising | 309.36 | |
| | Automobile Expense | | |
| | Fuel | 2,534.88 | 1,200.00 |
| | Automobile Expense - Other | 749.84 | 500.00 |
| | Total Automobile Expense | 3,284.72 | 1,700.00 |
| | Bank Service Charges | 403.58 | 50.00 |
| | Chemicals | 1,790.71 | 2,000.00 |
| | Contracted Services | | |
| | FEMA | | |
| | Annual Street Report | | |
| | Health/Drug Screening | | 30.00 |
| | Professional Fees | 2,126.25 | 2,100.00 |
| | Consulting/accounting&Financial | 1,417.50 | 4,500.00 |
| | Legal Fees | 386.67 | 2,000.00 |
| | Auditing Expense | 5,127.00 | 5,200.00 |
| | Testing | 7,591.00 | 5,000.00 |
| | Contracted Services - Other | 2,715.50 | 4,050.00 |
| | Total Contracted Services | 19,363.92 | 22,880.00 |
| | Dues and Subscriptions | 1,463.22 | 200.00 |
| | Equipment Rent | | |
| | Insurance | | |
| | Liability Insurance | 11,178.14 | 8,000.00 |
| | Travel for SCORE | | |
| | Property Insurance | 9,282.03 | 5,000.00 |
| | Insurance - Other | 141.05 | |
| | Total Insurance | 20,601.22 | 13,000.00 |
| | Licenses and Permits | 20,932.12 | 19,265.00 |
| | Miscellaneous | 83.34 | |
| | Meals | | |
| | Total Miscellaneous | 83.34 | - |

SEWER

| Sewer | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|---|-------------------------------|-----------------------|
| Office Expense | 1,778.39 | 1,000.00 |
| Operating Supplies | 2,041.46 | 3,500.00 |
| Telephone | 1,457.95 | 1,500.00 |
| Training | | |
| Travel | | 200.00 |
| Services and Supplies - Other | 25.35 | |
| Total Services and Supplies | 74,639.85 | 6,200.00 |
| Total Expense | 217,414.38 | 232,500.00 |
| Other Expense | | |
| Transfers Out | | |
| Debt Service - principal | 165,204.38 | |
| Interest Expense | | |
| Interest 92-01 Sewer | 16,621.59 | |
| Interest 92-03 Sewer | 2,495.04 | |
| Interest 92-07 Sewer | 37,775.00 | |
| Total Interest Expense | 56,891.63 | |
| Total Debt Service | 222,096.01 | 190,000.00 |
| Total Other Expense | | |
| Total Expenses | 439,510.39 | 422,500.00 |
| Capital Outlay- Construction Repairs | | 30,000.00 |
| Net Income | \$ (58,060.27) | \$ (57,200.00) |
| USDA 92-01 | | 53,150.00 |
| USDA 92-03 | | \$7,495.00 |
| USDA 92-07 | | \$99,999.99 |
| DRAFT | | |

FIRE Dept

| FIRE DEPT | | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|--|-------------------------------|---------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Transfer In From General | | 10,000.00 | 10,000.00 |
| Service Area Revenue | | 41,758.20 | 45,000.00 |
| Charges for Current Services - Other | | 622.82 | |
| Total Charges for Current Services | | 42,381.02 | 45,000.00 |
| Revenue Use of Money & Property | | | |
| Interest Income | | 60.57 | - |
| Revolving Loan | | | - |
| Total Revenue Use of Money & Property | | 60.57 | - |
| Miscellaneous Revenue | | 14,250.00 | - |
| Total Income | | 55,000.00 | 55,000.00 |
| Expense | | | |
| Late Fee | | 19.00 | - |
| Finance Charge | | 1.00 | - |
| Fire Fighting Expenses | | - | - |
| Small Tools & Equipment | | | |
| Safety | | 7,310.16 | 4,400.00 |
| Small Tools & Equipment - Other | | 5,470.72 | 5,200.00 |
| Total Small Tools & Equipment | | 12,780.88 | 9,600.00 |
| Repairs & Maintenance | | 3,956.29 | 2,000.00 |
| Building Repairs | | 241.25 | - |
| Utilities | | | |
| Other | | | |
| Security | | | |
| Internet - Broadband | | 816.10 | |
| Propane | | 1,314.55 | 1,200.00 |
| Electric | | 4,308.19 | 4,400.00 |
| Electric for Discharge | | | |
| Garbage Disposal | | 337.88 | 440.00 |
| Total Utilities | | 6,776.72 | 6,040.00 |
| Equipment Repair & Maintenance | | 7,973.61 | 2,000.00 |
| Taxes | | | |
| Solid Waste Benefit Assessment | | 1,394.12 | 1,400.00 |
| Taxes - Other | | | |
| Total Taxes | | 1,394.12 | 1,400.00 |
| Salaries and Wages | | | |
| Workers Comp. | | 1,949.74 | 2,000.00 |
| Payroll Tax Expense | | 48.39 | - |
| Payroll Expense | | | - |
| Part Time Wages | | 374.19 | - |
| Payroll Expense - Other | | | - |
| Fire Fighting Wages | | | - |
| Total Payroll Expense | | 2,372.32 | 2,000.00 |
| Salaries and Wages - Other | | 70.00 | |
| Total Salaries and Wages | | 2,442.32 | 2,000.00 |
| Employee Benefits | | | |
| Nationwide City | | | |
| Retirement | | | |
| Health Insurance | | | |

FIRE Dept

| FIRE DEPT | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|---|-------------------------------|---------------------|
| Total Employee Benefits | - | - |
| Services and Supplies | | |
| Postage | 26.74 | - |
| Advertising | 159.15 | - |
| Automobile Expense | | |
| Fuel | 3,807.69 | 1,800.00 |
| Automobile Expense - Other | 259.12 | - |
| Total Automobile Expense | 4,066.81 | 1,800.00 |
| Bank Service Charges | 55.00 | 30.00 |
| Equipment Rent | | 170.00 |
| Chemicals | | - |
| Contracted Services | | |
| Annual Street Report | | - |
| Health/Drug Screening | | - |
| Professional Fees | | - |
| Consulting | | - |
| Legal Fees | 540.00 | 420.00 |
| Auditing Expense | 1,549.00 | - |
| Testing | 1,274.00 | - |
| Contracted Services - Other | 3,006.00 | - |
| Total Contracted Services | 6,369.00 | 420.00 |
| Dues and Subscriptions | 280.00 | |
| Insurance | | |
| Liability Insurance | 649.92 | 110.00 |
| Travel for SCORE | | - |
| Property Insurance | 2,856.01 | 640.00 |
| Insurance - Other | 24.30 | - |
| Total Insurance | 3,530.23 | 750.00 |
| Licenses and Permits | | |
| Miscellaneous | 172.73 | |
| Meals | 671.89 | - |
| Total Miscellaneous | 844.62 | - |
| Office Expense | 410.80 | 100.00 |
| Operating Supplies | 667.54 | 754.00 |
| Telephone | 636.35 | 700.00 |
| Training | 3,352.00 | |
| Travel | 1,088.77 | |
| Services and Supplies - Other | 254.65 | |
| Total Services and Supplies | 21,741.66 | 4,724.00 |
| Total Expense | 57,326.85 | 27,764.00 |
| Capital Outlay - Truck Payment | | 15,536.00 |
| Total Expense and Capital Outlay | 57,326.85 | 43,300.00 |
| Net Income | 9364.74 | 11700 |
| Community Leasing | | \$15,536.20 |

DRAFT

Streets Highways

| Streets | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|--|-------------------------------|------------------|
| Ordinary Income/Expense | | |
| Income | | |
| Transfer In From General | | 3,780.00 |
| Property Taxes | | |
| Admin Fee | | 2,400.00 |
| Interest Income | | |
| Intergovernmental - State | | |
| Road Maintenance & Rehab | 12,915.10 | 13,800.00 |
| VLF Swap | 572.87 | 28,800.00 |
| Motor Vehicle | | |
| Traffic Congestion Relief | | 860.00 |
| Highway Users Tax | | |
| 2103 (Gas Tax) | 5,210.63 | 5,300.00 |
| 2105 | 3,978.93 | 3,900.00 |
| 2106 | 6,058.83 | 6,000.00 |
| 2107 | 6,204.15 | 5,400.00 |
| 2107.5 | 1,000.00 | 1,000.00 |
| Total Highway Users Tax | 22,452.54 | 21,600.00 |
| Total Intergovernmental - State | 35,940.51 | 65,060.00 |
| Total Income | 35,940.51 | 71,240.00 |
| Expense | | |
| Late Fee | | |
| Finance Charge | | |
| Small Tools & Equipment | 41.39 | |
| Small Tools & Equipment - Other | | |
| Safety | | |
| Total Small Tools & Equipment | 41.39 | 0.00 |
| Repairs & Maintenance | 1,450.78 | 4,600.00 |
| Building Repairs | | |
| Utilities | | |
| Other | | |
| Security | | |
| Internet - Broadband | 59.95 | |
| Propane | 396.57 | |
| Electric | 25,424.30 | 44,000.00 |
| Electric for Discharge | | |
| Garbage Disposal | | |
| Total Utilities | 25,880.82 | 44,000.00 |
| Equipment Repair & Maintenance | 2,187.75 | 3,500.00 |
| Taxes | | |
| Solid Waste Benefit Assessment | 91.60 | |
| Taxes - Other | | |
| Total Taxes | 91.60 | |
| Salaries and Wages | | |
| Workers Comp. | 974.85 | 1,200.00 |
| Payroll Tax Expense | 769.99 | 720.00 |
| Payroll Expense | | |
| Part Time Wages | 42.00 | |
| Payroll Expense - Other | | 8,100.00 |
| Total Payroll Expense | 42.00 | 8,100.00 |
| Salaries and Wages - Other | 7,685.74 | |
| Total Salaries and Wages | 9,472.58 | 10,020.00 |
| Employee Benefits | | |
| Nationwide City | | |

Streets Highways

| Streets | July 1 2020 - June 30 2021 | Budget 2020/2021 |
|------------------------------------|-------------------------------|------------------|
| Retirement | | |
| Health Insurance | | |
| Total Employee Benefits | .00 | |
| Services and Supplies | | |
| Postage | | |
| Advertising | | |
| Automobile Expense | | |
| Fuel | 892.27 | 1,300.00 |
| Automobile Expense - Other | 224.22 | |
| Total Automobile Expense | 1,116.49 | 1,300.00 |
| Bank Service Charges | | |
| Chemicals | | |
| Contracted Services | | |
| Annual Street Report | | 1,500.00 |
| Health/Drug Screening | | |
| Professional Fees | | |
| Consulting/Accounting&Financial | 89.25 | |
| Legal Fees | | |
| Auditing Expense | 3,919.25 | 1,300.00 |
| Testing | | |
| Contracted Services - Other | | |
| Total Contracted Services | 4,008.50 | 2,800.00 |
| Dues and Subscriptions | 51.70 | |
| Insurance | | |
| Liability Insurance | 2,469.53 | 3,300.00 |
| Travel for SCORE | | |
| Property Insurance | 2,856.01 | 1,200.00 |
| Insurance - Other | 26.15 | |
| Total Insurance | 5,351.69 | 4,500.00 |
| Licenses and Permits | | |
| Miscellaneous | | |
| Meals | | |
| Total Miscellaneous | 0.00 | |
| Office Expense | 65.80 | 80.00 |
| Operating Supplies | 23.53 | 400.00 |
| Telephone | 33.43 | 40.00 |
| Training | | |
| Travel | | |
| Services and Supplies - Other | 25.00 | |
| Total Services and Supplies | 10,676.14 | 9,120.00 |
| Total Expense | 49,801.06 | 71,240.00 |
| Other Expense | | |
| Transfers Out | | |
| Capital Outlay | | |
| Construction Costs | | |
| Total Capital Outlay | | |
| Total Other Expense | | |
| Net Income | -\$13,860.55 | - |

DRAFT

Kathy LeBlanc

From: Anthony Elowsky [Anthony@rdniehaus.com]
Sent: Monday, July 12, 2021 1:48 PM
To: Kathy LeBlanc
Cc: Dan Lafontaine
Subject: City of Loyalton final recommendation

Kathy

Based on industry best practices for building a capital reserve fund (and Daniel's repair and replacement recommendations) and providing inflation resistant revenue stability, RDN recommends the following revenue increases for the study period.

| | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 |
|---------------------------|------------|------------|------------|------------|------------|
| Revenue Adjustment | 4.0% | 4.0% | 4.0% | 4.0% | 3.0% |

In the test year, this will mean an increase of \$2.68 per month over the current bill, which is \$67.00.

| | Unit | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 |
|-------------------------------|-------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue Requirements | | \$434,803.20 | \$479,153.13 | \$499,223.64 | \$520,133.15 | \$536,705.93 |
| EDUs | | 520 | 551 | 552 | 553 | 554 |
| Annual Bill per EDU | | \$836.16 | \$869.61 | \$904.39 | \$940.57 | \$968.78 |
| Number of bills | 12.00 | | | | | |
| Proposed Monthly Rates | | \$69.68 | \$72.47 | \$75.37 | \$78.38 | \$80.73 |

Under the recommended financial plan, the City of Loyalton will be able to add to reserves and keep a cumulative revenue deficiency of 0.0%. Annual reserve contributions total between \$17,000 and \$20,000 and account for general inflation. If the City follows this financial plan, a net reserve balance of around \$92,000 should be achieved by the end of the study period.

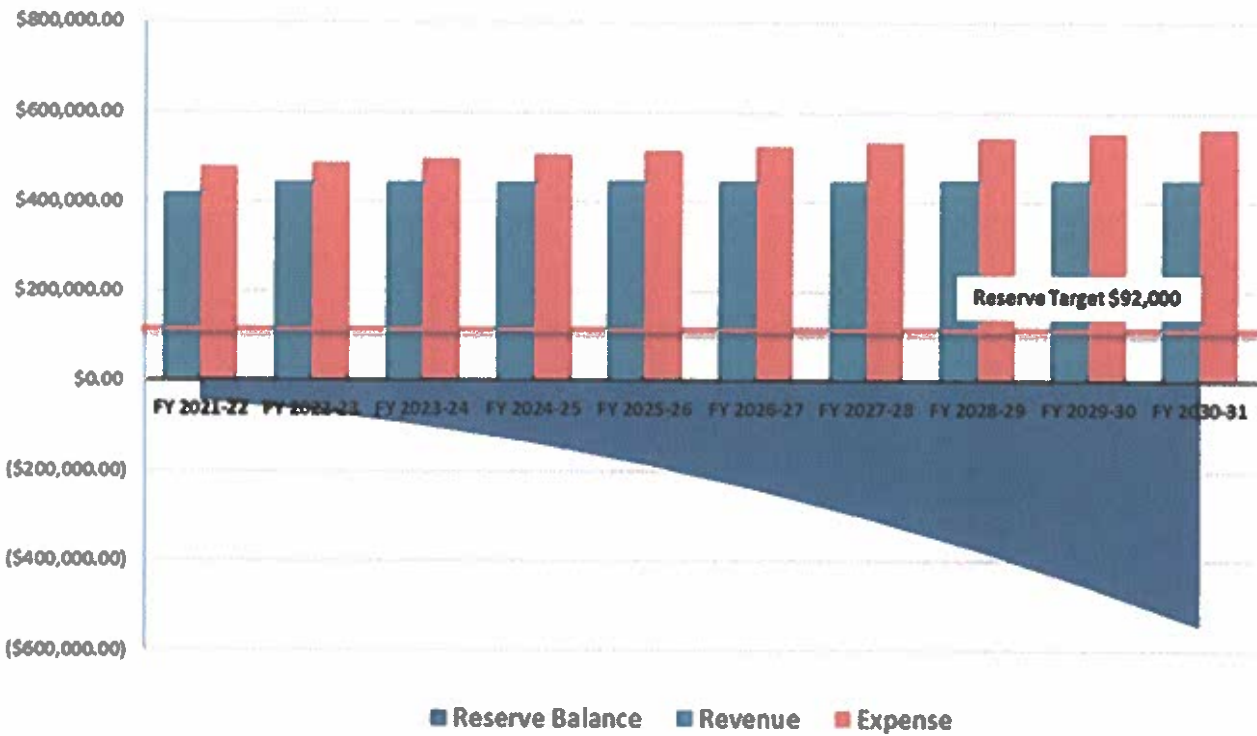
| | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 |
|------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Target Annual Reserve | \$17,465 | \$35,408 | \$53,843 | \$72,782 | \$92,241 |
| Capital Reserve | (\$24,815) | (\$11,600) | \$11,519 | \$47,512 | \$91,591 |

| Description | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 |
|-------------------------------|------------------|----------------|----------------|----------------|----------------|
| | Test Year | | | | |
| Operating Revenues | \$434,803.20 | \$479,153.13 | \$499,223.64 | \$520,133.15 | \$536,705.93 |
| Sewer Charges - Existing | \$418,080.00 | \$443,004.00 | \$443,808.00 | \$444,612.00 | \$445,416.00 |
| Year 1 - 4 % | \$16,723.20 | \$17,720.16 | \$17,752.32 | \$17,784.48 | \$17,816.64 |
| Year 2 - 4 % | | \$18,428.97 | \$18,462.41 | \$18,495.86 | \$18,529.31 |
| Year 3 - 4 % | | | \$19,200.91 | \$19,235.69 | \$19,270.48 |
| Year 4 - 4 % | | | | \$20,005.12 | \$20,041.30 |
| Year 5 - 3 % | | | | | \$15,632.21 |
| Sewer Charges | \$434,803.20 | \$479,153.13 | \$499,223.64 | \$520,133.15 | \$536,705.93 |
| Other Operating Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| O&M Expenses | (\$239,949.37) | (\$247,645.03) | (\$255,595.34) | (\$263,808.99) | (\$272,294.95) |
| Net Operating Revenues | \$194,853.83 | \$231,508.10 | \$243,628.30 | \$256,324.16 | \$264,410.98 |
| Non-operating Revenues | \$2,493.33 | \$2,493.33 | \$2,493.33 | \$2,493.33 | \$2,493.33 |
| Other Obligations | (\$239,627.20) | (\$238,730.26) | (\$241,436.55) | (\$241,764.22) | (\$242,283.07) |
| Debt Service Principal | (\$113,800.00) | (\$116,200.00) | (\$121,200.00) | (\$133,640.00) | (\$133,640.00) |
| Debt Service Interest | (\$108,362.00) | (\$104,587.00) | (\$101,802.00) | (\$89,184.80) | (\$89,184.80) |
| Contribution to Reserves | (\$17,465.20) | (\$17,943.26) | (\$18,434.55) | (\$18,939.42) | (\$19,458.27) |
| PAYGO | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Net Balance | (\$42,280.04) | (\$4,728.83) | \$4,685.09 | \$17,053.27 | \$24,621.24 |
| Beginning of the Year Balance | \$0.00 | (\$42,280.04) | (\$47,008.87) | (\$42,323.78) | (\$25,270.51) |
| Ending Balance | (\$42,280.04) | (\$47,008.87) | (\$42,323.78) | (\$25,270.51) | (\$649.27) |
| DSCR | 0.89 | 1.06 | 1.10 | 1.16 | 1.20 |
| % Deficit/Surplus | -9.7% | -1.0% | 0.9% | 3.3% | 4.6% |
| % Cumulative Deficiency | -9.7% | -5.1% | -3.0% | -1.3% | 0.0% |

Fund balance with proposed changes



Fund balance with no changes



Let me know if you have any questions and also, what the outcome of the July 20th meeting and then we can proceed with the rate implementation process.

Thanks!

Anthony Elowsky
Analyst



Robert D. Niehaus, Inc.

140 East Carrillo Street | Santa Barbara, CA 93101

Office: 805-962-0611 | Direct: 805-617-4178

<http://www.rdniehaus.com>

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

APPLICATION FOR A BUSINESS LICENSE

Name of Owner of Business: Corie Rae Tidwell
 (First) (Middle) (Last)
 Address: 210 Railroad Ave Telephone: 530-721-2626
 Name of Business: MESD - Medical Education and Skills Development
 Nature of Business: Education/Training Box 803
 State Contractors License No. _____ Resale License No: _____
 Permanent Location of Business: 210 Railroad Ave, Loyalton CA 96118
 Telephone: _____
 Is Business a Corporation or Partnership? Yes _____ No X
 If so, please indicate the name(s), address(s), and title(s) of officer(s) or partner(s):

Annual Gross Receipts from Business \$ 45,000
 (The City needs this information to determine the tax due per quarter. See schedule below.)

Date 6/3/21 Signature _____ Title _____

Sales or use tax may apply to your business activities. You may seek, written advice regarding the application of tax for your particular business by writing to the nearest State Board of Equalization office.

TAXES (Section 5.04.220 of Loyalton Municipal Code)

All businesses having gross receipts of:

- A. Less than \$10,000 annually – Fee of \$ 60.00* per year
- B. Between \$10,000 and 50,000 annually – Fee of \$100.00* per year
- C. Between \$ 50,000 and \$100,000 annually – Fee of \$140.00* per year
- D. Between \$100,000 and \$150,000 annually – Fee of \$180.00* per year
- E. More than \$150,000 annually – Fee of \$220.00* per year

* Please note that an additional \$4.00 fee will be added to the annual fee for the State ADA Fees

For official use only

Date Received: 6/16/21

Fee Received: 64.00

City Clerk: Kang LeBaron Date approved: _____

License No. issued: _____