

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
DECEMBER 21, 2021
NEXT ORDINANCE #425
NEXT RESOLUTION NO. 4-2021**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [\[ofclerk-cityofloyalton@psln.com\]](mailto:ofclerk-cityofloyalton@psln.com) who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Regular Meeting November 16, 2021 (Attachment)
7. **STAFF REPORTS**
 1. Letter from Incorporated Senior Citizens of Sierra County (Attachment)
 2. E-Mail from Jacobsen Family in regards to property on Main Street and Response from Gary Price
8. **APPOINTMENT OF MAYOR AND VICE MAYOR**
9. **APPOINTMENT OF BOARDS AND COMMITTEES**

10. PUBLIC COMMENT

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council **cannot take action on any item not on the posted agenda**

11. FIRE DEPARTMENT REPORT

12. FINANCIAL COMMITTEE REPORTS

1. Financial Committee Report/Update

- Approval of Reconciled Accounts for November 2021 (Attachment)
- Approval of Bill Sheet November 2021 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$30,000.00 (Attachment)
- Discussion and Possible action in regards to funding accounts.

13. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

14. OTHER COMMITTEE REPORTS

15. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible Action regarding changing of employee classification For Jamie Stockdale-Bookkeeper.
2. Discussion and Possible Action regarding estimate for Carpet Cleaning for City Hall and Museum. (Attachment)
3. Discussion and Possible Action in regards to new water service for Sierra County Office of Education.

16. AGENDA INPUT FOR UPCOMING MEETINGS

17. BOARD MEMBER CLOSING REMARKS

18. ADJOURNMENT

November 16, 2021

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on November 16, 2021 at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS PRESENT Mayor S. Jackson, J. Markum, D. Riede, J. Gerow

COUNCIL MEMBERS ABSENT

STAFF PRESENT

City Clerk- Kathy LeBlanc, Jamie Stockdale-Bookkeeper

GUESTS PRESENT

B. Mertton, J. Mertton, P. DeMartini, D. Lawler, R. Belli, J. Buck, L. Horner, J. Holland, T. Beam, M. Busby, D. McCasker, T. Praiswater

APPROVAL OF AGENDA

Mayor Jackson added Item 9.1 Resolution 3-2021 to the agenda. It was moved by D. Riede, seconded by J. Markum to approve the agenda as amended. Motion carried.

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

1. It was moved by J. Markum, seconded by D. Riede, to approve the minutes of the Regular Meeting of October 19, 2021 Motion carried.
2. It was moved by J. Markum, seconded by D. Riede, to approve the minutes of the Special Meeting of October 27, 2021 Motion carried

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. Mayor Jackson would like the City Clerk to reach out to Tim Beals in regards to the LAFCO Agreement. She also reported that J. Mitchell is working with Senator B. Dahle in regards to a grant for the roof at City Hall.

PUBLIC COMMENT

None

PUBLIC HEARING TIMED ITEM: PRELIMINARY ENVIRONMENTAL HAZARD ASSESSMENT:

Gary Price and Jessica Dugan addressed the Council on the Preliminary Environmental Hazard Report. After a brief discussion, It was moved by D. Riede, seconded by J. Markum to adopt Resolution 3-2021 approving Preliminary Environmental Hazard Assessment. Roll Call: S. Jackson-Aye, J. Markum-Aye, D. Riede-Aye, J. Gerow-Aye. Motion carried

PUBLIC HEARING TIMED ITEM: CIRCUIT WRITER FOR WATER/WASTEWATER

D. McCasker, M. Busby, T. Praiswater of California Rural Water Association gave a presentation on the services that they offer to cities in regards to operations, operators and assistance with taking the exams.

FIRE DEPARTMENT REPORT

P. DeMartini reported on behalf of the Fire Department. She stated that they have had 204 total calls so far this year. She also stated that the Fire Department is meeting every other Monday. She also reported that the Annual Tree Lighting will be held on December 6th, and the Light Parade on December 11.

FINANCIAL COMMITTEE REPORT/UPDATE

Councilmember Markum reported that the finance committee met and gave a report on the budget. There was a discussion on FEMA and COVID monies. Mayor Jackson requested that a transfer of FEMA funds to General Savings be added to the next agenda.

1. It was moved by J. Markum, seconded by D. Riede to approve the reconciled Accounts for October 2021. Motion carried.
2. It was moved by J. Markum, seconded by D. Riede to approve the bill sheet not to exceed \$63,723.25. Motion carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

1. It was moved by J. Markum, seconded by D. Riede to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$30,000. Motion carried.
2. It was moved by J. Markum, seconded by D. Riede to approve the fund transfer from Fire Department Reserve 7243 to General Account 1956 not to exceed \$2,287.66. Motion carried.
3. It was moved by J. Markum, seconded by D. Riede to approve the fund transfer from General 1956 to Fire Department Reserve 7243 not to exceed \$17,914.79. Motion carried.

REIMBURSEMENT FOR USDA

None

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

1. Councilmember Riede reported to the council that she had attended a meeting with Liberty Utilities in regards to power outages. She also reported that there are a couple of street lights out she will contact Liberty Utilities. Councilmember Riede reported that the water is off at the park and the bathrooms are closed for the winter.
2. Councilmember Gerow reported that he has been working on the aerators at the WWTP.

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Councilmember Gerow reported that he has been in contact with Q&D regarding the lateral and will move forward with the sleeve option.
2. It was moved by J. Markum, seconded by D. Riede to approve the final audit for 2019-2020. Motion carried.
3. Mayor Jackson reported to the council that the City will be working with John Benoit and Gary Price for help with the Building and Planning. A meeting is set for December 15th, 2021.
4. It was moved by J. Markum, seconded by D. Riede to approve \$100.00 gift certificates for the employees. Motion Carried

INPUT FOR UPCOMING MEETINGS

1. Update on FEMA Bids
2. Update LAFCO
3. Update from Senator Dahle
4. Transfer of Funds for FEMA

CLOSING REMARKS

Council thanked Bill and Jackie Mertton for their help. They also thanked Jeff Holland and Tom Beam for their interest in the City.

Meeting Adjourned

APPROVED: _____
Mayor Jackson

ATTEST: _____

Kathy LeBlanc, City Clerk



Incorporated Senior Citizens of Sierra County
P. O. Box 675, 302 First Street
Loyalton, CA 96118
(530)993-4770

December 6, 2021

City of Loyalton
P.O. Box 128
Loyalton, CA 96118

Greetings!

It has come to our attention that since the big rain during the “atmospheric river” in October, and the subsequent ceiling collapse in the entry way, the roof has not been repaired. As the damage was rather extensive, and prevented the Thrift Store from opening, the Board of Directors and management are most concerned about future storms causing even more damage, not only to the entry, but to the parts of the facility that Incorporated Senior Citizens of Sierra County (ISCSC) utilizes. The Thrift Store is by far our biggest fund raiser, and interruption of their retail hours directly impacts the amount received in sales, which then reduces the funds used to subsidize the transportation and lunch programs provided by this organization.

Please advise us on the action the City of Loyalton is taking to mitigate the safety issues for staff and volunteers due to this hazard of water on the floor, as well as the potential to ruin merchandise, and cause dangerous mold. Your prompt response is greatly appreciated.

Sincerely,

Carolyn Widman
Executive Director

RECEIVED

DEC 13 2021

BY: _____

Kathy LeBlanc

From: Sarah Jackson [sarah.cityofloyalton@gmail.com]
Sent: Wednesday, December 01, 2021 11:28 AM
To: ofclerk-cityofloyalton@psln.com
Subject: Fwd: 204 Main st. Jacobsen Family

Sent from my iPad

Begin forwarded message:

From: Trevor Jacobsen <tjacobsen6@gmail.com>
Date: November 29, 2021 at 10:05:24 PM PST
To: sarah.cityofloyalton@gmail.com
Subject: 204 Main st. Jacobsen Family

The question we have is regarding the property at 204 main st. APN: 017-064-002

We are interested in purchasing the property however only on the condition that we will be able to place a manufactured home on the lot. Currently however while the house would adhere to current setback regulations on the front and back of the property we would only be able to have 10 foot setbacks on the side from the edge of the property to the structure as opposed to the 15 feet that is currently required.

We would like to request a variance on the setbacks to make them 10 feet so that we could still purchase the property and place the structure on the lot. With as scarce as property and affordable homes have been lately this would be a huge step for me and my family to establish a home for ourselves and continue to raise our kids in the Sierra Valley. My wife and I both grew up in the area and understand importance and potential of this community and would like to remain part of it for generations to come. Thank you for taking the time to consider this proposal and My family and I greatly appreciate it. Thank you and god bless

9:59

ELDER

ELDER
SHER

Willow St



Search owner, address,

Main St

g Ave



Search for owner, address, or parcel

Search

**204 Main Street
Loyalton CA, 96118**

**APN:017-064-002
Parcel size: 0.17 Acres**

Proposed setback changes:

Adjust West side of proposed structure setbacks to 13 feet. Allowing for driveway.

Adjust East side proposed structure setback to 10 feet.

Kathy LeBlanc

From: Gary Price [gary@plannerprice.com]
Sent: Thursday, December 02, 2021 1:10 PM
To: tjacobsen6@gmail.com
Cc: Kathy LeBlanc; Sarah Jackson (sarah.cityofloyalton@gmail.com)
Subject: Single Family Manufactured Dwelling on C-1 Zoned property; 204 Main Street
Attachments: Loyalton Ordinance 424 Zoning Code Update Public Versiion - Final and Clean.pdf

Hello Mr. Jacobsen,

City Clerk, Kathy LeBlanc, requested that I review your request to develop a new manufactured dwelling on an existing vacant lot at 204 Main Street, Loyalton, CA that is located in the C-1, Commercial District. I have attached the updated zoning code for your reference.

First off, a manufactured home would be permitted on the site with development review approval and a building permit. Based on the site plan you included in your e-mail, the proposed building would comply with setback requirements of the Code. Expectation is that this is a new manufactured home and not an older mobile home that is being relocated to the site. Please note that the Building Code would require a minimum setback to comply with fire safety requirements (but would be less than 10 feet) and the City's Building Official would need to interpret this part of the project when it is reviewed for plan check through the City's permit process.

Chapter 12.08.07, Section 7-5. Minimum Yard Requirements:

- A. Front yard. No front yard shall be required, except where the frontage in a block is partially in a residential district, in which case the front yard shall be the same as required in such residential district. Where a public street does not provide for a sidewalk within the right-of-way, a 10-foot setback shall be provided.
- B. Side yard. No side yard shall be required, except where the side yard of a lot abuts the side of a lot in a residential district, in which case the side yard shall be not less than 5 feet.
- C. Rear yard. No rear yard shall be required, except where the rear of a lot abuts a residential district, in which case the rear yard shall be not less than 20 feet.
- D. Accessory structures. The above-yard requirements shall apply.

As part of the City review process for the building permit your application will need to include plans that demonstrate compliance with the following design standards:

CHAPTER 12.08.4, Section 4-10:

- B. Permanent residential use:
 1. Manufactured housing shall be allowed in all zones where single-family residential houses are allowed subject to the same development standards for conventional single-family residential dwellings limited to roof overhang, roofing and siding material restrictions (refer to residential development standards in the base zoning district).
 2. Manufactured structures for residential use shall be subject to the same development standards as other residential buildings referenced within the Zoning Code, and may be located only in residential zones. As with all other residential buildings, manufactured structures shall be installed on a solid concrete or masonry foundation, extending a minimum of 12 inches below grade, and the structure, foundation and anchorage system shall conform to the requirements of the California Building Code.
 3. The under-floor area of the structure shall be enclosed with permanent materials conforming to California Building Code requirements for contact with, or separation from, the soil.
 4. Roofing and exterior siding materials shall be of types customarily used on conventional dwellings.

As referenced in 2 above, design standards for the building will apply which is taken generally from other sections of the Zoning Code. As part of the building permit and development review, we would like to see the following applied:

1. Flat roofs are not permitted.
2. Roof-mounted heating and air-conditioning is not allowed.
3. All roofing materials shall be composition roofing, tile, shakes, shingles, or architectural metal roof sheathing with factory applied color coatings.

The project would be subject to off-street parking requirements referenced in the Zoning Code which includes a requirement to provide a minimum of 2 off street covered parking spaces. So the plans should include a garage or other covered parking structure that is designed compatibly with the new house structure. Building setbacks to assure parking can be provided in front of the garage may be applicable. Please take a look at Chapter 12.08.12 of the Code. It appears that you have ample room to the south on the lot for this garage that could be setback from Gulling Avenue by 20 feet (to allow a paved parking apron in front of the garage).

If you have further questions please give me a call.

Best Regards,

Gary

Price Consulting Services

530-272-6434 (Business)

530-218-1059 (Cell)

www.plannerprice.com



CITY COUNCIL BOARD MEMBERS

2021

Sarah Jackson	Mayor P.O. Box 1063, Loyalton, CA 96118	530-249-9343
Nancy Rogers	Vice-Mayor P.O. Box 703, Loyalton, CA 96118	925-408-3645
Darlene Riede	Council Member P.O. Box 488, Loyalton, CA 96118	530-993-4541
Joy Markum	Council Member P.O. Box 261, Loyalton, CA 96118	530-993-4102
Jerry Gerow	Council Member P.O. Box 827, Loyalton, CA 96118	775-343-9855
Kathy LeBlanc	City Clerk P.O. Box 128, Loyalton Ca. 96118	530-993-6750

BOARDS

LAFCO – Nancy Rogers, Joy Markum, Darlene Riede–Alternate

LTC – Nancy Rogers, Darlene Riede, Joy Markum

SCORE – Kathy LeBlanc, Nancy Rogers – Alternate

COMMITTEES

Finance – Jerry Gerow, Joy Markum, Sarah Jackson-Alternate

Public Works – Nancy Rogers, Jerry Gerow, Darlene Riede-Alternate

Personnel – Joy Markum, Darlene Riede

SVGWMD- Jerry Gerow, Joy Markum-Alternate

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	11/30/2021	(\$70,038.41)	Reconciled	12/08/2021
CDBG Account (0059)	11/21/2021	(\$11,643.95)	Reconciled	12/06/2021
F.D. Reserve (7243)	11/30/2021	(\$162,062.88)	Reconciled	12/07/2021
General Savings (0322)	11/21/2021	(\$29,431.70)	Reconciled	12/01/2021
Enterprise-W&S (0559)	11/30/2021	(\$307,261.95)	Reconciled	12/07/2021
WWTP Settle. (4387)	11/30/2021	(\$195,479.60)	Reconciled	12/07/2021
Cares Act (0998)	11/30/2021	(\$0.00)	Reconciled	12/07/2021
LAIF Account (496)	11/30/2021	(\$2,032,115.02)	Reconciled	12/08/2021
CalTrust (29130)	11/30/2021	(\$81,435.29)	Reconciled	12/08/2021

This authorization took place at the council meeting held on 12/21/21 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 12/21/21

8:18 AM

City of Loyalton

Bills Paid

12/15/21

As of November 30, 2021

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Transfer	11/05/2021			Funds Transfer	1,500.00
Transfer	11/05/2021			Funds Transfer	4,500.00
Transfer	11/12/2021			Funds Transfer	1,500.00
Transfer	11/12/2021			Funds Transfer	4,500.00
Transfer	11/19/2021			Funds Transfer	1,500.00
Transfer	11/19/2021			Funds Transfer	4,500.00
Transfer	11/26/2021			Funds Transfer	1,500.00
Transfer	11/26/2021			Funds Transfer	4,500.00
Check	11/30/2021			Service Charge	-2.00
Total Enterprise Loan MM 0559					23,998.00
General Funds					
General Checking 1956- NEW					
Transfer	11/01/2021			To correct transfer amount made in er...	600.00
Liability ...	11/12/2021		Employment Developm...	69817369	-21.99
Liability ...	11/15/2021		US Treasury-941	94-6000364	-372.10
Liability ...	11/26/2021		US Treasury-941	94-6000364	-374.90
Liability ...	11/26/2021		Employment Developm...	69817369	-22.81
Check	11/24/2021		Bank of America	547206400010235	-2,291.54
Transfer	11/05/2021			Funds Transfer	-1,500.00
Transfer	11/05/2021			Funds Transfer	-4,500.00
Transfer	11/12/2021			Funds Transfer	-1,500.00
Transfer	11/12/2021			Funds Transfer	-4,500.00
Transfer	11/19/2021			Funds Transfer	-1,500.00
Transfer	11/19/2021			Funds Transfer	-4,500.00
Transfer	11/19/2021			Funds Transfer	-1,500.00
Transfer	11/19/2021			Funds Transfer	-4,500.00
Check	11/30/2021			Service Charge	-2.00
Transfer	11/17/2021			Funds Transfer: Remaning budget tra...	-1,794.79
Transfer	11/17/2021			Funds Transfer: Works completed on ...	2,287.66

8:18 AM

12/15/21

Cash Basis

City of Loyalton
Bills Paid

As of November 30, 2021

Type	Date	Num	Name	Memo	Paid Amount
Check	11/30/2021		Jake Marsh	Water Break on Main St - Repair	-250.00
Check	11/01/2021	7202	Sarah Jackson	2021 November Council	-150.00
Check	11/01/2021	7203	Darlene Riede	2021 November Council	-150.00
Check	11/01/2021	7204	Jerry Gerow	2021 November Council	-150.00
Check	11/01/2021	7205	Joy Markum	2021 November Council	-150.00
Check	11/01/2021	7206	Kathy LeBlanc	2021 November City Clerk	-150.00
Check	11/01/2021	7207	John Cussins Retiree	November Retiree Payment	-1,171.76
Check	11/01/2021	7208	Patsy Jardin Retiree	November Retiree Payment	-1,946.75
Check	11/01/2021	7209	Donald Yegge Retiree	November Retiree Payment	-513.55
Check	11/01/2021	7210	Orville McGarity Retiree	November Retiree Payment	-268.36
Check	11/01/2021	7211	Postmaster	W/S Bills	-138.00
Check	11/01/2021	7212	Patsy Jardin Retiree	VOID: COLA increase adjustment	0.00
Bill Pmt ...	11/01/2021	7218	S.C.O.R.E.		-3,254.94
Bill Pmt ...	11/01/2021	7219	Sierra County Auditor	Police Contract November 2021	-1,250.00
Check	11/02/2021	7222	Patsy Jardin Retiree	COLA increase adjustment	-78.12
Bill Pmt ...	11/03/2021	7223	Bastian Engineering	Groundwater Gradient	-393.75
Bill Pmt ...	11/03/2021	7224	High Sierra Gas LLC		-946.98
Bill Pmt ...	11/03/2021	7225	JM Environmental Inc.	Deductible for work done at Pool Build...	-5,000.00
Bill Pmt ...	11/03/2021	7226	Plumas-Sierra Telecomm.		-218.00
Bill Pmt ...	11/03/2021	7227	Plumas Sierra Rural Ele...		-5,353.38
Bill Pmt ...	11/03/2021	7228	Sheltons' Gas Heating a...		-240.00
Bill Pmt ...	11/03/2021	7229	Sierra Booster		-123.75
Bill Pmt ...	11/03/2021	7230	Silver State Analytical L...		-355.00
Bill Pmt ...	11/03/2021	7231	Underground Service Al...	Call Before you dig	-150.00
Bill Pmt ...	11/03/2021	7232	Verizon Wireless	370745244-000001	-98.91
Bill Pmt ...	11/03/2021	7233	Xerox Corporation	951429299	-246.24
Bill Pmt ...	11/03/2021	7234	Patsy Jardin Retiree	Mileage Reimbursement	-196.00
Paycheck	11/12/2021	7235	LeBlanc, Katherine L		-636.59
Paycheck	11/12/2021	7236	Stockdale, Jamie		-1,094.98
Bill Pmt ...	11/03/2021	7237	Larry Bain, CPA	June 2020 Audit	-14,990.00
Paycheck	11/26/2021	7238	LeBlanc, Katherine L		-628.86
Paycheck	11/26/2021	7239	Stockdale, Jamie		-1,111.63

8:18 AM
12/15/21
Cash Basis

City of Loyalton
Bills Paid
As of November 30, 2021

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt ...	11/30/2021	7249	Verizon Wireless	370745244-000001	-98.91
Bill Pmt ...	11/30/2021	7250	Silver State Analytical L...		-378.00
Bill Pmt ...	11/30/2021	7251	Sierra Valley Home Cen...	1100	-43.67
Bill Pmt ...	11/30/2021	7252	Quill	Quill Membership	-75.06
Bill Pmt ...	11/30/2021	7253	Porter Simon Profession...	92132-13200M	-475.00
Bill Pmt ...	11/30/2021	7254	Pitney Bowes Inc Purch...	8000-9000-09553-9911	-176.00
Bill Pmt ...	11/30/2021	7255	Liberty Utilities		-5,661.35
Bill Pmt ...	11/30/2021	7256	Intermountain Disposal, ...		-322.41
Bill Pmt ...	11/30/2021	7257	High Sierra Gas LLC		-2,228.75
Bill Pmt ...	11/30/2021	7258	Farr West Engineering		-1,517.50
Bill Pmt ...	11/30/2021	7259	AT&T CALNET 3		-105.59
Total General Checking 1956- NEW					-78,480.26
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-78,480.26
Designated Funds					
WWTP Settlement MM 4321					
Total WWTP Settlement MM 4321					
WWTP Construction 1990					
Total WWTP Construction 1990					
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					
TOTAL					-54,482.26

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559 Water Sewer	12/03/2021	1,500.00 4,500.00
General Fund	Enterprise Loan MM 0559 Water Sewer	12/10/2021	1,500.00 4,500.00
General Fund	Enterprise Loan MM 0559 Water Sewer	12/17/2021	1,500.00 4,500.00
General Fund	Enterprise Loan MM 0559 Water Sewer	12/24/2021	1,500.00 4,500.00
General Fund	Enterprise Loan MM 0559 Water Sewer	12/31/2021	1,500.00 4,500.00
THIS TOTAL			\$30,000.00

This authorization took place at the council meeting held on 12/21/2021 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 12/21/2021

City of Loyalton
Profit & Loss Budget vs. Actual GENERAL
July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Donations	1,000.00	
Property Taxes		
Homeowners	425.44	
Clerk Fees	262.90	
Secured	4,323.28	
Prior Year	68.17	
Property Taxes - Other	11.17	46,400.00
Total Property Taxes	<u>5,090.96</u>	<u>46,400.00</u>
License & Fee Revenues		
Sales & Use	29,232.75	70,000.00
Franchise	0.00	7,347.00
Business License	64.00	4,500.00
Total License & Fee Revenues	<u>29,296.75</u>	<u>81,847.00</u>
Intergovernmental - Federal		
Other Federal Grants	2,878.12	
Total Intergovernmental - Federal	<u>2,878.12</u>	
Intergovernmental - State		
LEAP Grant Revenue	18,999.50	
Total Intergovernmental - State	<u>18,999.50</u>	
Charges for Current Services		
Permit & Fee Revenue		
Building Permits	1,292.00	5,000.00
Total Permit & Fee Revenue	<u>1,292.00</u>	<u>5,000.00</u>
Copies & Faxes	109.60	250.00
Cemetery		
Plots	250.00	150.00
Total Cemetery	<u>250.00</u>	<u>150.00</u>
Rent Income		
Park Building Rent	5,170.00	
Rent Income - Other	0.00	11,480.00
Total Rent Income	<u>5,170.00</u>	<u>11,480.00</u>
Total Charges for Current Services	<u>6,821.60</u>	<u>16,880.00</u>
Revenue Use of Money & Property		
Dividend Income- CalTrust	0.00	540.00
Interest Income		
LAIF Interest Income	0.00	2,848.00
Interest Income - Other	8.03	
Total Interest Income	<u>8.03</u>	<u>2,848.00</u>
Total Revenue Use of Money & Prope	<u>8.03</u>	<u>3,388.00</u>
Miscellaneous Revenue		

City of Loyalton
Profit & Loss Budget vs. Actual GENERAL
July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Other Income	62.23	
Miscellaneous Revenue - Other	93,876.66	
Total Miscellaneous Revenue	<u>93,938.89</u>	
Total Income	<u>158,033.85</u>	<u>148,515.00</u>
Gross Profit	<u>158,033.85</u>	<u>148,515.00</u>
Expense		
Small Tools & Equipment		
Safety Equipment	24.66	
Small Tools & Equipment - Other	67.69	
Total Small Tools & Equipment	<u>92.35</u>	
Repairs & Maintenance	724.73	1,000.00
Building Repairs	0.00	2,000.00
Penalties & Interest	109.33	
Utilities		
Security	72.00	300.00
Internet - Broadband	65.40	200.00
Propane	2,801.23	8,500.00
Electric	1,332.58	5,000.00
Garbage Disposal	458.56	800.00
Total Utilities	<u>4,729.77</u>	<u>14,800.00</u>
Equipment Repair & Maintenance	383.28	1,300.00
Taxes		
Solid Waste Benefit Assessment	2,354.05	
Total Taxes	<u>2,354.05</u>	
Salaries and Wages		
Regular Wages	8,823.89	
Part Time Wages	6,259.43	31,616.00
Payroll Tax Expense	1,197.06	6,170.00
Payroll Service Expense	38.00	
Total Salaries and Wages	<u>16,318.38</u>	<u>37,786.00</u>
Employee Benefits		
Pension Pay Expense	6,264.50	
Total Employee Benefits	<u>6,264.50</u>	
Services and Supplies		
Postage	0.00	50.00
Advertising	243.65	1,000.00
Automobile Expense		
Fuel	234.14	
Automobile Expense - Other	0.00	1,500.00
Total Automobile Expense	<u>234.14</u>	<u>1,500.00</u>
Bank Service Charges	29.00	
Contracted Services		

City of Loyalton
Profit & Loss Budget vs. Actual GENERAL
 July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Housing Element	8,680.63	
Health/Drug Screening	18.66	
Professional Fees	0.00	3,000.00
Legal Fees	3,425.00	3,000.00
Auditing Expense	1,499.00	3,000.00
Accounting & Financial	0.00	2,000.00
Law Enforcement	6,250.00	15,000.00
Council Expense		
City Clerk	750.00	
Council Expense - Other	3,300.00	10,800.00
Total Council Expense	<u>4,050.00</u>	<u>10,800.00</u>
Contracted Services - Other	5,112.00	
Total Contracted Services	<u>29,035.29</u>	<u>36,800.00</u>
Dues and Subscriptions	-336.74	200.00
Insurance		
Workers Comp.	704.53	
Liability Insurance	1,663.36	2,348.00
Property Insurance	3,984.12	5,513.00
Insurance - Other	1,140.50	1,218.00
Total Insurance	<u>7,492.51</u>	<u>9,079.00</u>
Miscellaneous	434.53	
Office Expense	557.18	1,000.00
Operating Supplies	412.00	1,000.00
Telephone	111.46	1,000.00
Services and Supplies - Other	6.41	
Total Services and Supplies	<u>38,219.43</u>	<u>51,629.00</u>
Total Expense	<u>69,195.82</u>	<u>108,515.00</u>
Net Ordinary Income	88,838.03	40,000.00
Other Income/Expense		
Other Expense		
Transfers Out	0.00	10,000.00
Capital Outlay	0.00	30,000.00
Total Other Expense	<u>0.00</u>	<u>40,000.00</u>
Net Other Income	0.00	-40,000.00
Net Income	<u><u>88,838.03</u></u>	<u><u>0.00</u></u>

City of Loyalton
Profit & Loss Budget vs. Actual WATER
 July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Enterprise Income		
Water Service Income	133,919.48	255,000.00
Total Enterprise Income	<u>133,919.48</u>	<u>255,000.00</u>
Total Income	<u>133,919.48</u>	<u>255,000.00</u>
Gross Profit	133,919.48	255,000.00
Expense		
Small Tools & Equipment		
Safety Equipment	0.00	200.00
Small Tools & Equipment - Other	33.85	2,600.00
Total Small Tools & Equipment	<u>33.85</u>	<u>2,800.00</u>
Repairs & Maintenance	23,035.93	8,974.00
Utilities		
Security	24.00	200.00
Internet - Broadband	174.40	1,308.00
Propane	172.26	1,200.00
Electric	27,684.95	7,350.00
Garbage Disposal	54.07	1,856.00
Total Utilities	<u>28,109.68</u>	<u>11,914.00</u>
Equipment Repair & Maintenance	166.85	8,000.00
Taxes		
Solid Waste Benefit Assessment	127.38	250.00
Total Taxes	<u>127.38</u>	<u>250.00</u>
Salaries and Wages		
Regular Wages	7,859.67	66,494.00
Part Time Wages	6,825.04	10,135.00
Payroll Tax Expense	1,198.17	6,294.00
Total Salaries and Wages	<u>15,882.88</u>	<u>82,923.00</u>
Employee Benefits		
Pension Pay Expense	6,646.74	23,431.00
Health Insurance	477.36	446.00
Total Employee Benefits	<u>7,124.10</u>	<u>23,877.00</u>
Services and Supplies		
Postage	631.08	1,000.00
Advertising	41.25	300.00
Automobile Expense		
Fuel	289.03	625.00
Automobile Expense - Other	0.00	1,300.00
Total Automobile Expense	<u>289.03</u>	<u>1,925.00</u>
Bank Service Charges	86.67	200.00
Chemicals	1,577.39	2,000.00

City of Loyalton
Profit & Loss Budget vs. Actual WATER
July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Contracted Services		
Health/Drug Screening	18.67	350.00
Professional Fees	0.00	500.00
Legal Fees	2,575.00	500.00
Auditing Expense	5,996.00	5,200.00
Accounting & Financial	0.00	4,000.00
Council Expense	85.80	
Testing	334.00	4,500.00
Contracted Services - Other	948.00	
Total Contracted Services	<u>9,957.47</u>	<u>15,050.00</u>
Dues and Subscriptions	110.24	200.00
Insurance		
Workers Comp.	5,636.22	8,979.00
Liability Insurance	6,653.42	6,624.00
Property Insurance	8,632.27	
Insurance - Other	94.50	
Total Insurance	<u>21,016.41</u>	<u>15,603.00</u>
Licenses and Permits	676.00	4,500.00
Office Expense	188.99	1,000.00
Operating Supplies	1,023.62	1,550.00
Telephone	477.82	1,134.00
Services and Supplies - Other	12.84	
Total Services and Supplies	<u>36,088.81</u>	<u>44,462.00</u>
Total Expense	<u>110,569.48</u>	<u>183,200.00</u>
Net Ordinary Income	<u>23,350.00</u>	<u>71,800.00</u>
Other Income/Expense		
Other Expense		
Debt Service		
USDA Loan 91-05 Water	41,901.75	19,800.00
Interest Expense		
Interest 91-05 Water	0.00	42,000.00
Total Interest Expense	<u>0.00</u>	<u>42,000.00</u>
Total Debt Service	<u>41,901.75</u>	<u>61,800.00</u>
Capital Outlay	0.00	10,000.00
Total Other Expense	<u>41,901.75</u>	<u>71,800.00</u>
Net Other Income	<u>-41,901.75</u>	<u>-71,800.00</u>
Net Income	<u>-18,551.75</u>	<u>0.00</u>

City of Loyalton
Profit & Loss Budget vs. Actual SEWER
 July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Enterprise Income		
Sewer Service Income	172,940.43	355,000.00
Total Enterprise Income	<u>172,940.43</u>	<u>355,000.00</u>
Revenue Use of Money & Property		
Dividend Income- CalTrust	-22.44	
Interest Income		
LAIF Interest Income	2,893.46	6,052.00
Interest Income - Other	65.54	
Total Interest Income	<u>2,959.00</u>	<u>6,052.00</u>
Total Revenue Use of Money & Property	<u>2,936.56</u>	<u>6,052.00</u>
Total Income	<u>175,876.99</u>	<u>361,052.00</u>
Gross Profit	175,876.99	361,052.00
Expense		
Small Tools & Equipment		
Safety Equipment	0.00	200.00
Small Tools & Equipment - Other	47.78	800.00
Total Small Tools & Equipment	<u>47.78</u>	<u>1,000.00</u>
Repairs & Maintenance	860.00	2,000.00
Utilities		
Security	24.00	75.00
Internet - Broadband	174.40	540.00
Propane	705.70	3,613.00
Electric	21,267.53	30,000.00
Garbage Disposal	296.88	650.00
Total Utilities	<u>22,468.51</u>	<u>34,878.00</u>
Equipment Repair & Maintenance	334.85	6,000.00
Taxes		
Solid Waste Benefit Assessment	482.06	860.00
Total Taxes	<u>482.06</u>	<u>860.00</u>
Salaries and Wages		
Regular Wages	10,549.14	54,404.00
Part Time Wages	6,818.58	8,280.00
Payroll Tax Expense	1,352.02	6,094.00
Total Salaries and Wages	<u>18,719.74</u>	<u>68,778.00</u>
Employee Benefits		
Pension Pay Expense	6,646.66	23,431.00
Health Insurance	477.34	446.00
Total Employee Benefits	<u>7,124.00</u>	<u>23,877.00</u>
Services and Supplies		
Postage	631.07	1,000.00

City of Loyalton
Profit & Loss Budget vs. Actual SEWER
July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Advertising	310.75	300.00
Automobile Expense		
Fuel	604.70	2,456.00
Automobile Expense - Other	0.00	1,000.00
Total Automobile Expense	<u>604.70</u>	<u>3,456.00</u>
Bank Service Charges	173.33	200.00
Chemicals	0.00	2,000.00
Contracted Services		
Health/Drug Screening	18.67	
Professional Fees	787.50	1,770.00
Legal Fees	1,925.00	500.00
Auditing Expense	5,996.00	5,200.00
Accounting & Financial	0.00	4,000.00
Testing	3,612.00	7,250.00
Contracted Services - Other	2,445.50	
Total Contracted Services	<u>14,784.67</u>	<u>18,720.00</u>
Dues and Subscriptions	110.23	800.00
Insurance		
Workers Comp.	5,636.22	8,779.00
Liability Insurance	6,653.42	6,115.00
Property Insurance	8,632.27	
Insurance - Other	94.50	
Total Insurance	<u>21,016.41</u>	<u>14,894.00</u>
Licenses and Permits	0.00	20,000.00
Office Expense	189.00	500.00
Operating Supplies	630.59	3,605.00
Telephone	664.72	1,134.00
Services and Supplies - Other	12.84	
Total Services and Supplies	<u>39,128.31</u>	<u>66,609.00</u>
Total Expense	<u>89,165.25</u>	<u>204,002.00</u>
Net Ordinary Income	<u>86,711.74</u>	<u>157,050.00</u>
Other Income/Expense		
Other Expense		
Debt Service		
USDA Loan 92-07 Sewer	71,000.00	
USDA Loan 92-03 Sewer	5,300.00	
USDA Loan 92-01 Sewer	37,500.00	
Interest Expense		
Interest 92-01 Sewer	30,779.43	34,025.00
Interest 92-03 Sewer	4,641.33	5,098.00
Interest 92-07 Sewer	72,937.50	76,387.00
Total Interest Expense	<u>108,358.26</u>	<u>115,510.00</u>

City of Loyalton
Profit & Loss Budget vs. Actual SEWER
July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Debt Service - Other	0.00	106,540.00
Total Debt Service	<u>222,158.26</u>	<u>222,050.00</u>
Total Other Expense	<u>222,158.26</u>	<u>222,050.00</u>
Net Other Income	<u>-222,158.26</u>	<u>-222,050.00</u>
Net Income	<u>-135,446.52</u>	<u>-65,000.00</u>

City of Loyalton
Profit & Loss Budget vs. Actual STREETS
 July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Intergovernmental - State		
Road Maintenance & Rehab	6,662.98	13,256.00
VLF Swap	0.00	31,999.00
Traffic Congestion Relief	0.00	560.00
Highway Users Tax		
2103 (Gas Tax)	3,082.09	
2105	1,907.82	4,000.00
2106	2,643.76	6,000.00
2107	1,939.29	5,400.00
2107.5	1,000.00	100.00
Total Highway Users Tax	<u>10,572.96</u>	<u>15,500.00</u>
Total Intergovernmental - State	<u>17,235.94</u>	<u>61,315.00</u>
Revenue Use of Money & Property		
Interest Income	2.19	
Total Revenue Use of Money & Property	<u>2.19</u>	
Total Income	<u>17,238.13</u>	<u>61,315.00</u>
Gross Profit	<u>17,238.13</u>	<u>61,315.00</u>
Expense		
Small Tools & Equipment		
Safety Equipment	0.00	500.00
Small Tools & Equipment - Other	0.00	1,000.00
Total Small Tools & Equipment	<u>0.00</u>	<u>1,500.00</u>
Repairs & Maintenance	2,523.09	8,500.00
Utilities		
Internet - Broadband	21.80	75.00
Propane	172.25	600.00
Electric	10,035.01	26,758.00
Garbage Disposal	0.00	31.00
Total Utilities	<u>10,229.06</u>	<u>27,464.00</u>
Equipment Repair & Maintenance	207.13	2,730.00
Taxes		
Solid Waste Benefit Assessment	68.58	
Total Taxes	<u>68.58</u>	
Salaries and Wages		
Regular Wages	1,908.62	8,700.00
Part Time Wages	0.00	760.00
Payroll Tax Expense	172.33	843.00
Total Salaries and Wages	<u>2,080.95</u>	<u>10,303.00</u>
Services and Supplies		
Postage	0.00	60.00

City of Loyaltton
Profit & Loss Budget vs. Actual STREETS
 July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Automobile Expense		
Fuel	580.37	800.00
Total Automobile Expense	<u>580.37</u>	<u>800.00</u>
Contracted Services		
Auditing Expense	1,499.00	2,300.00
Accounting & Financial	0.00	1,000.00
Contracted Services - Other	0.00	1,000.00
Total Contracted Services	<u>1,499.00</u>	<u>4,300.00</u>
Dues and Subscriptions	0.00	50.00
Insurance		
Workers Comp.	704.53	1,218.00
Liability Insurance	1,663.36	2,000.00
Property Insurance	2,656.10	2,000.00
Insurance - Other	13.50	
Total Insurance	<u>5,037.49</u>	<u>5,218.00</u>
Office Expense	16.46	
Operating Supplies	173.21	350.00
Telephone	9.72	40.00
Total Services and Supplies	<u>7,316.25</u>	<u>10,818.00</u>
Total Expense	<u>22,425.06</u>	<u>61,315.00</u>
Net Ordinary Income	<u>-5,186.93</u>	<u>0.00</u>
Net Income	<u><u>-5,186.93</u></u>	<u><u>0.00</u></u>

City of Loyalton
Profit & Loss Budget vs. Actual FIRE
 July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Transfer in to Fire Department	0.00	10,000.00
Charges for Current Services		
Service Area Revenue- Fire Prot	0.00	40,800.00
Total Charges for Current Services	<u>0.00</u>	<u>40,800.00</u>
Revenue Use of Money & Property		
Interest Income	68.20	120.00
Total Revenue Use of Money & Property	<u>68.20</u>	<u>120.00</u>
Miscellaneous Revenue	1,275.00	
Fire Fighting Revenue		
Travel Fee/ Travel Admin	311.43	
Fire Fighting Revenue-Admin	2,334.05	
Fire Fighting Revenue-Engine Co	7,855.00	
Fire Fighting Revenue-Personnel	22,394.84	
Total Fire Fighting Revenue	<u>32,895.32</u>	
Total Income	<u>34,238.52</u>	<u>50,920.00</u>
Gross Profit	<u>34,238.52</u>	<u>50,920.00</u>
Expense		
Fire Fighting Expenses		
Fire Fighting Wages	18,595.82	
Fire Fighting Expenses - Other	2,679.31	
Total Fire Fighting Expenses	<u>21,275.13</u>	
Small Tools & Equipment		
Safety Equipment	1,769.63	
Small Tools & Equipment - Other	3,539.97	8,500.00
Total Small Tools & Equipment	<u>5,309.60</u>	<u>8,500.00</u>
Repairs & Maintenance	627.02	3,500.00
Building Repairs	0.00	500.00
Utilities		
Internet - Broadband	436.00	1,308.00
Propane	570.47	1,643.00
Electric	1,937.21	4,457.00
Garbage Disposal	143.02	371.00
Total Utilities	<u>3,086.70</u>	<u>7,779.00</u>
Equipment Repair & Maintenance	8,672.88	6,930.00
Taxes		
Solid Waste Benefit Assessment	527.20	
Total Taxes	<u>527.20</u>	
Salaries and Wages		
Part Time Wages	57.87	
Payroll Tax Expense	4.43	

City of Loyalton
Profit & Loss Budget vs. Actual FIRE
 July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>
Total Salaries and Wages	62.30	
Services and Supplies		
Postage	0.00	35.00
Advertising	0.00	200.00
Automobile Expense		
Fuel	850.47	3,724.00
Automobile Expense - Other	0.00	500.00
Total Automobile Expense	<u>850.47</u>	<u>4,224.00</u>
Contracted Services		
Health/Drug Screening	0.00	1,560.00
Professional Fees	0.00	2,400.00
Legal Fees	0.00	500.00
Auditing Expense	0.00	1,850.00
Accounting & Financial	0.00	280.00
Testing	0.00	1,600.00
Total Contracted Services	<u>0.00</u>	<u>8,190.00</u>
Dues and Subscriptions	0.00	202.00
Insurance		
Workers Comp.	1,409.06	2,550.00
Liability Insurance	0.00	1,540.00
Property Insurance	2,656.09	1,000.00
Insurance - Other	27.00	
Total Insurance	<u>4,092.15</u>	<u>5,090.00</u>
Miscellaneous		
Meals	0.00	500.00
Total Miscellaneous	<u>0.00</u>	<u>500.00</u>
Operating Supplies	943.18	2,600.00
Telephone	319.61	660.00
Training	0.00	1,410.00
Travel	0.00	600.00
Total Services and Supplies	<u>6,205.41</u>	<u>23,711.00</u>
Total Expense	<u>45,766.24</u>	<u>50,920.00</u>
Net Ordinary Income	<u>-11,527.72</u>	<u>0.00</u>
Net Income	<u><u>-11,527.72</u></u>	<u><u>0.00</u></u>

Frasure Floor Care
PO BOX 1114
PORTOLA, CA 96122 US
+1 5308325000
shaunna79@gmail.com

Estimate

ADDRESS
Loyalton City Hall

ESTIMATE # 1004
DATE 10/19/2021
EXPIRATION DATE 10/19/2022

ACTIVITY	QTY	RATE	AMOUNT
Deep Steam Cleaning Deep Steam Cleaning-City Hall & Museum	1	580.00	580.00
TOTAL			\$580.00

Accepted By

Accepted Date



CITY OF LOYALTON

P.O. BOX 128
LOYALTON, CA 96118
530-993-6750

APPLICATION FOR NEW WATER SERVICE

DATE OF APPLICATION 12-2-21 EFFECTIVE DATE: 5-31-2022
(DATE TO TURN WATER ON OR OFF)

PURPOSE OF APPLICATION NEW SERVICE CHANGE IN SERVICE
 TEMPORARY SERVICE CONNECTION FIRE SERVICE

CUSTOMER INFORMATION

CUSTOMER(s)

NAME(s): Sierra County Office of Ed / Sierra County Schools
SERVICE ADDRESS: 605 School Street Loyalton for Adults
MAILING ADDRESS: P.O. Box 955

CITY, STATE, ZIP: Loyalton CA 96118

HOME PHONE: 530-993-4923 DAY TIME PHONE: _____

EMERGENCY PHONE: _____ APN: _____

PROPERTY OWNER (If Different)

NAME(s): Sierra County Office of Ed (Nona Griesert)
MAILING ADDRESS: P.O. Box 955

CITY, STATE, ZIP: Loyalton CA 96118

HOME PHONE: _____ DAY TIME PHONE: 530-993-1660 x120

EMERGENCY PHONE: _____

" If customer is NOT the owner of the property, the following section must be filled out by the property owner.

I, James Berardi, give permission to the City of Loyalton to charge
Property Owner (print)

_____ for the monthly water bill at the service address
Renter

provided above. Furthermore, I understand if the renter fails to pay the bill, as determined by City records, I will be personally responsible to pay the outstanding balance as well as the associated late fees for the water service, including disconnection and reconnection of service fees, if imposed.

[Signature]
Property Owner's Signature

**** Application Fee of \$50 must be included. ****

Customer Agreement

Application for Service – The City of Loyalton, is hereby requested to furnish the Applicant water service and facilities. If necessary, backflow prevention device will be installed at the applicant's expense in accordance with SECTION 11, CONTROL OF BACKFLOW AND CROSS CONNECTIONS. The backflow prevention valve, including the enclosure and facilities leading there from shall be installed, owned, operated and maintained by the customer. It is understood that this application is made for service subject to the rates, charges, rules and regulations contained in the City of Loyalton's Water Ordinance.

James Berardi
Customer (Print Name)

[Signature]
Customer (Signature)

SERVICE INFORMATION

Type of Service Applied for (check the box that applies):

(1) SINGLE RESIDENTIAL _____ (2) MULTI-FAMILY _____ (Give number of Units)

(2) INDUSTRIAL _____ (2) COMMERCIAL _____ School Bldg add to existing serv

Existing Service Only: Service Size: 2 inch Meter _____ inch

(1) All single family residents must provide the City with a plumbing fixture count per the Uniform Plumbing Code. Please fill out the attached form.

(2) Commercial or Industrial customers must provide the City with a floor plan that shows the location/ type of each plumbing fixture. In addition, the City reserves the right to have their representative / inspector examine each site to confirm the number of plumbing fixtures on the floor plan. Please fill out the attached form.

*****OFFICE USE ONLY BELOW THIS LINE*****

Fees Paid \$ _____ Date Paid _____ Receipt No. _____ Rec'd By _____

Identification Verification _____ Is customer in City Limits? _____

Fixture Count from attached form _____

Number of EDU(s) _____ Connection Fee _____

Service Size _____ inches Meter Size _____ inches

APPLICATION APPROVED

Maintenance Superintendent Date

**** Application Fee of \$50 must be included. ****

Water Supply Fixture Units (WSFU)

All Water Fixtures	Customer		To be Completed by the City of Loyalton	
	Qty		Fixture Units	Total
Lavatory / Bar Sink			1	
Bathub or Combination Bath/Shower			4	
Clotheswasher			4	
Dishwasher	2		1.5	
Drinking Fountain			.5	
Hose Bib	1		2.5	
Kitchen / Laundry Sink	7		1.5	
Lawn Sprinkler, each head			1	
Shower			2	
Urinal			4	
Toilet			2.5	
Other				
Other				
Total		19		

**Refer to the 1997 Uniform Plumbing Code for other Water Fixtures not shown*

**** Application Fee of \$50 must be included. ****