

City of Loyalton
Unpaid Bills
 As of September 12, 2018

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
Department of Water Resources					
Bill	08/20/2018	Inv. W...	12/10/2018		438.00
Total Department of Water Resources					438.00
Farr West Engineering					
Bill	08/31/2018	Inv. 10...	09/30/2018		375.00
Total Farr West Engineering					375.00
Home Depot					
Credit	08/12/2017	9292845			-13.48
Deposit	02/02/2018	16400...			13.48
Total Home Depot					0.00
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Total Pape Machinery - POWERPLAN					-6.00
S.C.O.R.E.					
Bill	07/01/2018	FY19 ...	06/30/2019		26,400.38
Total S.C.O.R.E.					26,400.38
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
TOTAL					25,801.61

City of Loyalton
Credit Card Detail
July 5 through August 4, 2018

Type	Date	Numb	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
B of A CC 2646-J. Evans										
Credit Card Charge	07/28/2018	Aut...	Enterprise Auto Parts			X			25.21	25.21
Credit Card Charge	07/30/2018	Aut...	Walmart			X		147.62	147.62	172.83
Bill	08/04/2018	547...	Bank of America	-MULTIPLE-	General F...		Equipment Repair & ... Operating Supplies Accounts Payable	172.83		0.00
Total B of A CC 2646-J. Evans										
BofA CC 8784-S. Haywood										
Credit Card Charge	07/05/2018	Aut...	Shell Oil Co.	54720635779...		X			51.43	51.43
Credit Card Charge	07/05/2018	Aut...	McDonald's	54720635779...		X			34.65	86.08
Credit Card Charge	07/06/2018	Aut...	CFN PETROLEUM	54720635779...		X			73.52	159.60
Credit Card Charge	07/12/2018	Aut...	Whites Sierra Statio...	5472-0635-77...		X			100.00	259.60
Credit Card Charge	07/12/2018	Aut...	Whites Sierra Statio...	5472-0635-77...		X			55.11	314.71
Bill	08/04/2018	547...	Bank of America	-MULTIPLE-	General F...		Accounts Payable	314.71		0.00
Total BofA CC 8784-S. Haywood										
BofA CC 6111- K LeBlanc										
Credit Card Charge	07/06/2018	Aut...	Whites Sierra Statio...	54720635777...		X			120.92	120.92
Credit Card Charge	07/12/2018	Jul...	Exede WildBlue Vista	Internet Servi...		X			66.69	187.61
Credit Card Charge	07/13/2018	Aut...	Whites Sierra Statio...	54720635777...		X			61.16	248.77
Credit Card Charge	07/20/2018	Aut...	Whites Sierra Statio...	54720635777...		X			147.11	395.88
Bill	07/27/2018	547...	Bank of America	-MULTIPLE-	-MULTIP ...		Accounts Payable	8,590.26		-8,194.38
Credit Card Charge	08/01/2018	159...	Nextiva	Account 2027...		X			91.41	-8,102.97
Bill	08/04/2018	547...	Bank of America	-MULTIPLE-	-MULTIP ...		Accounts Payable	864.70		-8,967.67
Total BofA CC 6111- K LeBlanc										
TOTAL								9,454.96	487.29	-8,967.67
								9,942.50	974.83	-8,967.67

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	10/05/18	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	10/12/18	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	10/19/18	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	10/26/18	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 9/18/18 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 9/18/18

City of Loyaltan
Financial Report
 As of September 12, 2018

	Sep 12, 18
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	302,117.42
General Funds	
General Checking 1956- NEW	148,084.61
General Contingency Saving 0322	129,777.32
Total General Funds	277,861.93
Designated Funds	
WWTP Settlement MM 4321	2,679,444.53
Fire Dept. Reserve 7243	94,646.92
WWTP Construction 1990	5,256.26
Community Dev Block Grant 0059	6,907.35
Total Designated Funds	2,786,255.06
Cash Drawer	450.00
Total Checking/Savings	3,366,684.41
Accounts Receivable	
Accounts Receivable	75,673.82
Total Accounts Receivable	75,673.82
Other Current Assets	
Grants Receivable	-89,591.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	3,892.33
Accts Receivable- Late Fees Sew	10,175.24
Sewer Ent. Accounts Receivable	48,054.15
Water Ent. Accounts Receivable	
Reconnect fee	-857.58
Water Ent. Accounts Receivable - Other	22,772.88
Total Water Ent. Accounts Receivable	21,915.30
Total Accounts Receivable- Proprietar	-104,067.16
Total Other Current Assets	178,879.40
Total Current Assets	3,621,237.63
Fixed Assets	
Fixed Assets	
Construction in Progress	238,826.18
Land	352,112.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,348,347.69
Accumulated Depreciation	-4,619,593.00
Total Fixed Assets	10,016,725.37
Total Fixed Assets	10,016,725.37
TOTAL ASSETS	13,637,963.00

City of Loyalton
Financial Report
 As of September 12, 2018

	Sep 12, 18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	25,801.61
Total Accounts Payable	25,801.61
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	27,775.91
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-1,956.03
State Taxes	132.78
Federal Taxes	-284.23
Payroll Liabilities - Other	9,548.30
Total Payroll Liabilities	7,440.82
Total Other Current Liabilities	371,915.83
Total Current Liabilities	397,717.44
Long Term Liabilities	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,572,230.97
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,565,683.08
Net Income	311,110.16
Total Equity	8,065,732.03
TOTAL LIABILITIES & EQUITY	13,637,963.00

City of Loyalton
Revenue & Expenses
 July 1 through September 12, 2018

	Jul 1 - Sep 12, 18
Ordinary Income/Expense	
Income	
Building Permits	99.00
Donations	250.00
Property Taxes	
Supplemental	303.75
Homeowners	390.37
Clerk Fees	276.10
Secured	2,699.30
Unsecured	-88.80
Prior Year	46.88
Total Property Taxes	3,627.60
Taxes & License Revenue	
Sales & Use	12,668.49
License & Permits	50.00
Total Taxes & License Revenue	12,718.49
Intergovernmental - Federal	
USDA Grant	413,146.38
Total Intergovernmental - Federal	413,146.38
Intergovernmental - State	
Road Maintenance & Rehab	1,629.89
Highway Users Tax	
2103 (Gas Tax)	702.04
2105	663.03
2106	1,008.55
2107	552.27
2107.5	1,000.00
Total Highway Users Tax	3,925.89
Total Intergovernmental - State	5,555.78
Charges for Current Services	
Copies & Faxes	91.60
Rent Income	
Social Hall	130.00
Rent Income - Other	2,700.00
Total Rent Income	2,830.00
Service Area Revenue	10,000.00
Total Charges for Current Services	12,921.60
Revenue Use of Money & Property	
Interest Income	436.88
Revolving Loan	1,224.21
Total Revenue Use of Money & Property	1,661.09
Total Income	449,979.94
Gross Profit	449,979.94
Expense	
Finance Charge	97.52
Small Tools & Equipment	
Safety	2,035.69
Small Tools & Equipment - Other	4,465.83
Total Small Tools & Equipment	6,501.52
Repairs & Maintenance	1,940.86
Utilities	
Internet - Broadband	284.69

City of Loyaltan
Revenue & Expenses
 July 1 through September 12, 2018

	Jul 1 - Sep 12, 18
Electric	23,989.84
Garbage Disposal	141.90
Total Utilities	24,416.43
Equipment Repair & Maintenance	15,639.47
Salaries and Wages	
Workers Comp.	4,483.90
Payroll Tax Expense	1,526.25
Payroll Expense	
Part Time Wages	7,242.06
Payroll Expense - Other	11,155.86
Total Payroll Expense	18,397.92
Total Salaries and Wages	24,408.07
Employee Benefits	
Nationwide City	231.59
Health Insurance	509.34
Total Employee Benefits	740.93
Services and Supplies	
Postage	531.71
Advertising	112.50
Automobile Expense	
Fuel	609.25
Total Automobile Expense	609.25
Bank Service Charges	61.21
Contracted Services	
Health/Drug Screening	56.00
Professional Fees	4,570.33
Legal Fees	2,480.00
Testing	1,183.00
Contracted Services - Other	5,534.82
Total Contracted Services	13,824.15
Dues and Subscriptions	150.00
Insurance	
Liability Insurance	19,464.31
Property Insurance	15,736.18
Insurance - Other	1,241.98
Total Insurance	36,442.47
Licenses and Permits	438.00
Miscellaneous	
Meals	34.65
Total Miscellaneous	34.65
Office Expense	1,834.37
Operating Supplies	6,916.45
Telephone	484.11
Travel	100.00
Services and Supplies - Other	3,586.11
Total Services and Supplies	65,124.98
Total Expense	138,869.78
Net Ordinary Income	311,110.16

3:06 PM
09/12/18
Accrual Basis

City of Loyalton
Revenue & Expenses
July 1 through September 12, 2018

Net Income

Jul 1 - Sep 12, 18

311,110.16

QUARTERLY PROGRESS REPORT

CITY OF LOYALTON

Prepared For: Central Valley Regional Water Quality Control Board
Brendan Kenny, Engineering Geologist

Prepared By: Nicki Furtaw, E.I.T., Project Designer

Reviewed By: Samantha Stoughtenger, P.E., Senior Engineer

Approved By: Lucas Tipton, P.E., Principal Engineer

Subject: Quarter 1 & Quarter 2 2018

INTRODUCTION

The discharge of domestic wastewater from the City of Loyalton (City) Wastewater Treatment Facility (WTF) in Sierra County is regulated by Waste Discharge Requirements (WDRs) Order R5-2009-0108 and Cleanup and Abatement Order (CAO) R5-2013-0700. The collection system is regulated under the State Water Resources Control Board's (Board) Sanitary Sewer System General Order 2006-0003-DWQ. Pursuant to Water Code sections 13304 and 13267, the CAO issued in 2013 ordered that quarterly progress reports be submitted describing the work completed to date for compliance of the requirements set forth not only in the CAO but also in the WDRs.

In August of 2018 the City contracted Farr West Engineering (Farr West) to assist in handling the outstanding requirements defined in the WDRs and CAO. This initial Quarterly Progress Report is intended to summarize work completed to date and to communicate the action plan for resolving open issues and achieving compliance.

1.0 RECENT WORK COMPLETED

In October of 2017 when Farr West was originally contracted with the City, there were two primary goals: 1) Respond to and resolve open items related to a Notice of Violation received in April of 2017, and 2) Expend approximately \$600,000 in USDA Rural Development grant funding that was set to expire in June of 2018 on WTF projects or needs. The following sections summarize the work completed since then toward meeting those goals.

1.1 NOTICE OF VIOLATION RESPONSE

April 14, 2017 the City was issued a Notice of Violation (NOV) regarding a lack of capacity at the WTF when approximately six million gallons of treated wastewater was discharged to the land application area. Due to snow covering the land application area and saturated soil conditions the discharge violated Specification E. 11 of the WDRs. Farr West was contracted in October of 2017 by the City to address this NOV. A *Spill Contingency Plan* was submitted to the Central Valley

Regional Water Quality Control Board (Board) on October 18, 2017 and an updated *Sanitary Sewer Maintenance Plan (SSMP)* and *Water Balance Report* were submitted in January 2018. These submissions fulfilled the requirements established in the NOV and confirmed that the City's WTF has adequate capacity to meet regulatory requirements for treatment, storage, and disposal.

1.2 DESIGN FOR CHURCH STREET SEWER REHABILITATION

The Church Street Sewer Rehabilitation project focused on the replacement of a deteriorated and undersized 8" vitrified clay sewer main in Church Street from Beckwith Road to 4th Street. This section of the collection system had been identified in past City studies as a significant source of infiltration and inflow (I&I) and needing to be replaced. The design included approximately 700 lineal feet of new 10" PVC mainline and 4 new manholes. While the design for the Church Street Sewer Rehabilitation project was completed and installation was intended to be completed during the spring, bids for the project came in substantially higher than the engineer's estimate (due in part to a compressed construction schedule and an extremely volatile regional construction market). Therefore, in April, the City Council voted to shelve the construction of the project until a later date as the remaining funds available from USDA were not adequate to cover the total rehabilitation. It is anticipated that the project will be rebid at a future date when it can be combined with future rehabilitation of the adjacent sewer line in Beckwith Road.

1.3 COLLECTION SYSTEM CLOSED-CIRCUIT TELEVISION VIDEO SEWER INSPECTION AND CLEANING

In March of 2018, ProPipe was contracted to complete a closed-circuit television video (CCTV) sewer inspection and cleaning for the collection system pipes and manholes. In addition to cleaning the collection system and removing debris, the inspection visually recorded the current condition of pipes and manholes and identified sources of I&I. Using National Association of Sewer Service Companies' (NASSCO) standards, the pipes and manholes were scored by the certified professionals at ProPipe. Maps were generated by Farr West to display the scoring and assist the City in prioritizing future rehabilitation efforts.

1.3.1 COLLECTION SYSTEM SPOT REPAIRS

Although the preliminary ProPipe CCTV sewer inspection found that most of the City's sewer pipes and manholes were in good condition for their age, ProPipe was able to identify 10 locations for spot repairs and 4 locations for full wrapping of the pipe to reestablish the system integrity. In June of 2018, a Change Order was executed for the additional work and cured-in-place pipe (CIPP) repairs were completed. CIPP trenchless point repairs were an economical solution to for addressing cracks, root intrusion, separated joints, corrosion, mis-cut lateral connections, and other sources of I&I or exfiltration.

1.4 GEOGRAPHIC INFORMATION SYSTEM DATABASE DEVELOPMENT

A Geographic Information System (GIS) database of the City's Utility Infrastructure (water and sewer) was completed by Farr West in 2018. Using existing maps and resources as well as information collected by our GIS and survey technicians in the field, a GIS database was built. Additionally, the NAASCO condition assessment scoring obtained from the CCTV inspection was input into the GIS database making the information easily accessible. Both a web interface and

printed maps were generated for use by the City in their day to day maintenance as well as for capital improvement planning

1.5 MATERIAL AND EQUIPMENT PROCUREMENT

In April of 2018, after postponing the installation of the Church Street Sewer Rehabilitation, the City authorized Farr West to investigate and develop a list of materials and/or services needed at the WTF to expend the unused USDA Rural Development grant funds. Farr West worked with City employees to assemble a list of potential purchases or services needed at the WTF. Table 1 summarizes what materials and services the unused portion of grant was expended on.

Table 1: Materials and/or services procured by the City using USDA funding for use at the WTP.

Vendor	Description
Safety Needs	3 x vehicle first aid kits 1 x facility first aid kit 6 x indoor/outdoor safety glasses 6 x clear lens safety glasses 1 x box of 200 ear plugs 2 x cartons of 100 XL nitrile gloves 2 x universal lab spill kit 3 x facility fire extinguishers 3 x vehicle fire extinguishers
Facility Maintenance/Operational	1 x John Deere 310SL backhoe 1 x Pioneer 700 UTV 1 x Remington 159CC OHV walk-behind string lawn trimmer 1 x Bosch 15 Amp corded Brute demolition breaker hammer 4 x 72" long polypropylene pond dippers 4 x heavy duty pond nets 2 x 13.33-16.64' stream gauge style C4 x utility work ahead signs 4 x single spring stand for roll up signs 2 x type 2 barricades 4 x flashing cone warning lights 2 x type III barricades, triple panel 1 x 40 gallon refueling tank system

	Generac Mobile MLG 8 Generator 1 x Godwin CD80M pump and recommended parts 4 heavy duty keypad entry locks installed on 3 facility buildings (with a service call) 2 x CL17 Free chlorine analyzer 2 x Portable pH and DO meter
System Maintenance	2 x 1-ton hoist inspections and certifications Service Disc Filter Service Chlorine Generator 10-year SCADA Preventative Maintenance Agreement

2.0 OUTSTANDING ISSUES

The City recognizes that there are several items identified in both the 2009 WDRs and the 2013 CAO that not yet been addressed and are committed to the resolution of these items. In August of 2018, they entered into contract with Farr West for assistance in handling the outstanding requirements identified in the WDRs and CAO. Farr West proposes a phased approach to help address the challenges the City is facing.

First an examination and report on the status of issues identified in the CAO and WDR is necessary. This will be carried out by interviews with City staff, agents, other consultants, and regulators to acquire the most current status of issues identified. A report will be generated to summarize the findings after which a discussion with the Board will be facilitated. Once issues are summarized and reviewed by the City and Board, outstanding issues will be prioritized, and planning level time and cost estimates will be produced for the top 10 highest priority issues.

The initial examination and report on the status of the outstanding issues is underway and the goal is to have a facilitated discussion with the Board in November, 2018. In the meantime, Farr West will work on behalf of the City to generate and submit CAO Quarterly Progress Reports, WDR Quarterly Monitoring Reports, and WDR Annual Monitoring Reports.

CONTRIBUTION AGREEMENT

This AGREEMENT, entered into on 5/21/96, is between the STATE OF CALIFORNIA, acting by and through its Department of Transportation, referred to herein as STATE, and

CITY OF LOYALTON, a body politic and a municipal corporation of the State of California, referred to herein as CITY.

RECITALS

1. STATE and CITY, pursuant to Streets and Highways Code Section 130, are authorized to enter into a Contribution Agreement for improvements to State highways within CITY.
2. STATE contemplates the construction of roadway, structural section, pavement and drainage improvements at State Route 49 in Sierra County, in and near Loyalton, referred to herein as "PROJECT".
3. STATE contemplates the construction of street lighting, landscaping and sidewalks on PROJECT, referred to herein as "IMPROVEMENTS".
4. CITY desires and has requested STATE to install parking area striping, railroad warning sign and striping, utility crossover conduit and replacement water lines on PROJECT, referred to herein as "BETTERMENTS", which exceed State standards and is willing to pay the additional cost.
5. The parties hereto intend to define herein the terms and conditions under which IMPROVEMENTS and BETTERMENTS are to be constructed, financed, and maintained.

SECTION I

STATE AGREES:

1. To administer the construction contract for PROJECT and have the PROJECT construction contractor furnish and install IMPROVEMENTS and BETTERMENTS as requested by CITY.
2. Upon completion of PROJECT and all work incidental thereto, to furnish CITY with a detailed statement of the costs to be borne by CITY. STATE thereafter shall refund to CITY, promptly after completion of STATE's audit any amount of CITY's deposit required in Section II, Article (1) remaining after actual costs to be borne by CITY have been deducted, or to bill CITY for any additional amount required to complete CITY's financial obligations pursuant to this Agreement.

13425

SECTION II

CITY AGREES:

1. To deposit with STATE within twenty-five (25) days of receipt of billing therefor (which billing will be forwarded 15 days prior to STATE's bid advertising date of a construction contract for PROJECT), the amount of \$14,000, which figure represents CITY's estimated share of the cost of work to be performed by STATE on CITY's behalf pursuant to this Agreement. CITY's total obligation under this Agreement shall not exceed the amount of \$16,000, provided that CITY may, at its sole discretion, in writing, authorize a greater amount.
2. To make all arrangements to provide the construction contractor with permits to enter and construct on lands outside of STATE's right of way in the event that such permits are necessary to accommodate construction of IMPROVEMENTS and BETTERMENTS, and to certify in a form satisfactory to STATE, prior to STATE's advertising date of a construction contract for PROJECT, that such permits have been obtained.
3. To maintain IMPROVEMENTS and BETTERMENTS installed pursuant to this Agreement at CITY's expense, including electrical costs.

SECTION III

IT IS MUTUALLY AGREED:

1. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the allocation of resources by the California Transportation Commission.
2. After opening of bids for construction of PROJECT, CITY's estimate of cost will be revised based on actual bid prices. CITY's required deposit under Section II, Article (1) above will be increased or decreased to match said revised estimate. If deposit increase or decrease is less than \$1,000, no refund or demand for additional deposit will be made until final accounting.
3. Upon completion of all work under this Agreement, ownership and title to all materials, equipment and appurtenances installed will automatically be vested in CITY and no further agreement will be necessary to transfer ownership to CITY.
4. Neither STATE nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, CITY shall fully defend, indemnify and save harmless the State of California, all officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement.

5. Those portions of this Agreement pertaining to the construction of PROJECT shall terminate upon completion and acceptance of the construction contract for PROJECT by STATE and final disposition of CITY's required deposit as specified in Section II, Article (1) above, or on DECEMBER 31, 1999, whichever is earlier in time; however, the ownership, operation, maintenance, liability and claim clauses shall remain in effect until terminated or modified, in writing, by mutual agreement.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

CITY OF LOYALTON

JAMES W. VAN LOBEN SELS
Director of Transportation

By: Kate Petusa
Mayor

By: L. J. Starnes
District Director

Attest: Patsy Jordan
City Clerk

Approved as to Form and Procedure:

[Signature]
Attorney
Department of Transportation

Certified as to Fund Availability:

Billy M. Horst
District Resource Manager

Certified as to Procedure:

[Signature]
Accounting Administrator

13425

03-Sie-49
EA 374121

EXPENDITURE FUNDING PLAN
(This illustration is based on the assumption that the Department of Transportation is performing services for a Local Entity.)

EXHIBIT A
Policy and Procedure 86-1 Revised

EXPENDITURE DESCRIPTION	*****EXPENDITURE FUNDING*****			
	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>TOTAL</u>
Right of Way Support	\$0	\$0	\$0	\$0
Right of Way Capital Outlay	\$0	\$0	\$0	\$0
Preliminary Engineering	\$0	\$0	\$0	\$0
Construction Engineering	\$0	\$0	\$0	\$0
Construction Capital Outlay	\$4,000	\$10,000	\$0	\$14,000
Total (excluding overhead)	\$4,000	\$10,000	\$0	\$14,000
Local Entity Share:				
Overhead Costs:	\$4,000	\$10,000	\$0	\$14,000
Subtotal:	\$0	\$0	\$0	\$0
State Share:	\$0	\$0	\$0	\$0
Total (including overhead)	\$4,000	\$10,000	\$0	\$14,000

3:50 PM
09/12/18
Cash Basis

City of Loyalton
Bills Paid
As of September 12, 2018

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Total Enterprise Loan MM 0559					
General Funds					
General Checking 1956- NEW					
Liability Check	08/24/2018	EFT	Employment Development Dep...	69817369 (PPE 08.1...	-5.02
Liability Check	08/24/2018	EFT	US Treasury-941	94-6000364 (PPE 0...	-658.80
Liability Check	08/24/2018	EFT	Employment Development Dep...	69817369 (PPE 08.1...	-19.33
Bill Pmt -Check	08/24/2018	EFT	Nationwide	PPE 08.18.2018	-40.43
Bill Pmt -Check	08/29/2018	EFT	Bank of America	5472064000010235	-1,352.24
Liability Check	09/07/2018	EFT	Employment Development Dep...	69817369 (PPE 09.0...	-35.17
Liability Check	09/07/2018	EFT	US Treasury-941	94-6000364 (PPE 0...	-1,002.56
Liability Check	09/07/2018	EFT	Employment Development Dep...	69817369 (PPE 09.0...	-98.77
Bill Pmt -Check	09/07/2018	EFT	Nationwide		-135.64
Paycheck	08/24/2018	5171	Bennett, Kenneth E		-281.18
Paycheck	08/24/2018	5172	Jordan, Keith S.		-1,389.20
Paycheck	08/24/2018	5173	LeBlanc, Katherine L		-818.72
Paycheck	08/24/2018	5174	Marin, Mark J.		-45.71
Paycheck	08/24/2018	5175	Markum, Joy L		-45.71
Paycheck	08/24/2018	5176	Rogers, Nancy R.		-45.71
Paycheck	08/24/2018	5177	Smith, Tracy A		-150.44
Paycheck	08/24/2018	5178	LeBlanc, Katherine L		-138.53
Bill Pmt -Check	08/24/2018	5179	AT&T CALNET 3		-91.04
Bill Pmt -Check	08/24/2018	5180	Banner Communications	Belt Clips (3)	-74.35
Bill Pmt -Check	08/24/2018	5181	Cashman Equipment Company	Denali FUND Ascent...	-1,578.75
Bill Pmt -Check	08/24/2018	5182	Cougar Mountain Software	Account code LOYC...	-5,000.00
Bill Pmt -Check	08/24/2018	5183	Intermountain Disposal, Inc.	Inv. 207810(Boots)	-141.90
Bill Pmt -Check	08/24/2018	5184	L.N. Curtis & Sons	City Letterhead Enve...	-139.37
Bill Pmt -Check	08/24/2018	5185	Minuteman Press	8000-9000-0953-9911	-214.43
Bill Pmt -Check	08/24/2018	5186	PITNEY BOWES INC Purchase...	2018-2019 Property/...	-125.00
Bill Pmt -Check	08/24/2018	5187	S.C.O.R.E.	Police Contract (Sep...	-2,933.37
Bill Pmt -Check	08/24/2018	5188	Sierra County Auditor		-1,250.00

3:50 PM
09/12/18
Cash Basis

City of Loyalton
Bills Paid

As of September 12, 2018

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	08/24/2018	5189	Sierra Environmental Monitoring...	LOY-001	-190.00
Bill Pmt -Check	08/24/2018	5190	Telstar Instruments, Inc.	OSG Troubleshootin...	-4,574.88
Bill Pmt -Check	08/24/2018	5191	USA Blue Book	Customer No. 70944...	-180.32
Bill Pmt -Check	08/24/2018	5192	Xerox Corporation	951429299	-403.16
Bill Pmt -Check	08/24/2018	5193	Petty Cash (Tracy Smith)	Petty Cash Drawer	-49.50
Bill Pmt -Check	09/05/2018	5194	EPHCC- Eastern Plumas Health...	Pre-Employment Te...	-56.00
Bill Pmt -Check	09/05/2018	5195	Keith Jordan	Phone Reimburse...	-15.00
Bill Pmt -Check	09/05/2018	5196	Liberty Utilities		-7,240.56
Bill Pmt -Check	09/05/2018	5197	Porter Simon Professional Servi...	92132-13200M	-2,480.00
Bill Pmt -Check	09/05/2018	5198	POSTMASTER	September 2018 Wa...	-94.08
Bill Pmt -Check	09/05/2018	5199	Sierra Environmental Monitoring...	LOY-001	-329.00
Bill Pmt -Check	09/05/2018	5200	Verizon Wireless	370745244-000001	-38.01
Bill Pmt -Check	09/05/2018	5201	Wiley's Mobile Mechanics	GMC Pickup Diagno...	-85.00
Paycheck	09/07/2018	5202	Smith, Tracy A		-128.02
Paycheck	09/07/2018	5203	Bennett, Kenneth E		-1,303.82
Paycheck	09/07/2018	5204	Jordan, Keith S.		-1,370.50
Paycheck	09/07/2018	5205	LeBlanc, Katherine L		-488.71
Paycheck	09/07/2018	5206	Smith, Tracy A		-576.30
Bill Pmt -Check	09/11/2018	5207	SVHC- Sierra Valley Home Cen...	1100	-218.35
Bill Pmt -Check	09/11/2018	5208	Plumas-Sierra Telecomm.	Broadband, Account...	-109.00
Bill Pmt -Check	09/11/2018	5209	Plumas Sierra Rural Electric		-6,206.54
Bill Pmt -Check	09/11/2018	5210	Sierra Environmental Monitoring...	LOY-001	-150.00
Bill Pmt -Check	09/11/2018	5211	Xerox Corporation	951429299	-314.44
Bill Pmt -Check	09/12/2018	5212	O'Reilly Auto Parts	Transaction No.3661...	-123.40
Bill Pmt -Check	09/12/2018	5213	Alpine Fire Services, Inc.	Fire Extinguisher Ma...	-839.19
Bill Pmt -Check	09/12/2018	5214	Bastian Engineering	Engineering Service...	-1,787.83
Bill Pmt -Check	09/12/2018	5215	Cashman Equipment Company		-1,139.90
Bill Pmt -Check	09/12/2018	5216	Softline Data	2 boxes bill cards, W...	-223.00
Total General Checking 1956- NEW					-48,525.88

General Contingency Saving 0322

3:50 PM
09/12/18
Cash Basis

City of Loyaltyon
Bills Paid
As of September 12, 2018

Type	Date	Num	Name	Memo	Paid Amount
Total General Contingency Saving 0322					
Total General Funds					
-48,525.88					
Designated Funds					
WWTP Settlement MM 4321					
Total WWTP Settlement MM 4321					
WWTP Construction 1990					
Bill Pmt -Check	09/11/2018	1208	Farr West Engineering	Contract-Profession...	-5,159.82
Bill Pmt -Check	09/11/2018	1209	General Account 1956	Invoice 11001227 P...	-554.13
Total WWTP Construction 1990					
-5,713.95					
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					
-5,713.95					
TOTAL					
-54,239.83					

City of Loyaltyon
P. O. Box, Loyaltyon, CA 96118
(530) 993-6750 (530) 993-6752-FAX

Encroachment Permits are required for anything of a "fixed character" which is "upon, over or under" the surface of any street, alley or sidewalk or other city right of ways."

PERMIT TO ENCROACH WITHIN THE PUBLIC RIGHT-OF-WAY

Applicant: WILLIAM & JACQUELINE MERTON
Name (property owner)
P.O. Box 5
515 MAIN ST.
LOYALTON, CA 96118
City, State, Zip Code

Telephone Number
530 886 4902

Location of Project: CHATEAU ROAD FRONTAGE EASEMENT

Description of Where Work is to be Done: WE WILL BE MAINTAINING CURRENT PLANTINGS IN EASEMENT WHILE APPLYING FOR AN ENCROACHMENT PERMIT FROM CHATEAU. WE WILL BE USING CITY WATER TO MAINTAIN THE PLANTS SO AS NOT TO BE A FIRE HAZARD

Nature of Encroachment: MAINTENANCE OF PLANTINGS
Date(s) of Proposed Encroachment: ON GOING FROM 9/18/18

Abutting Owner: EUREKA + RONALD MORGAN
Name of abutting property owner (Name of abutting property owner)
513 MAIN ST. (P.O. Box 80)
LOYALTON, CA 96118
City, State, Zip Code
Telephone Number
530 993 6916

The following must be submitted with your encroachment permit application:
1. A sketch of the encroaching item (i.e. sign, fence, canopy, etc.)
2. A sketch showing placement on the property.

The hereinafter named applicant hereby agrees that should the foregoing Encroachment Permit be issued by the City of Loyaltyon, the applicant will indemnify the City of Loyaltyon against any and all losses or damages of whatsoever kind or character which may arise out of or by virtue of such work, including any damage to the public streets, and including all claims for damages for injuries to persons or damages to property of any persons whatsoever. Further, the applicant agrees that if any dirt, rock or debris from such work should remain on public streets, that the applicant will forthwith remove the same from said streets. The applicant acknowledges permit is revocable by the city at any time and without further notice and that within 30 days of notice the revocation that the applicant will remove at his sole cost and expense remove the structure. The applicant further acknowledges that should the structure be removed for any cause (i.e. storm damage, removal by owner, accident, etc.) that the permit process must be done again.

Signature: 
Date: 9/12/18

PERMIT REVIEW (To Be Completed by City Staff)

Date: _____

Approved _____

Denied _____

City Personnel _____

If denied the applicant may appeal to the City Council.

Date of appeal: _____

Approved _____

Denied _____

Vote: _____



AGED BALANCES

CITY OF LOYALTON

DATE: 09/13/2018 AUTHOR: LOCAC1

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGE OFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
7	F	MASSEY, KENNETH	\$0.00	\$0.00	\$0.00	\$209.07	\$209.07
42	N	SWENOR, STEVEN	\$104.67	\$104.67	\$104.67	\$17883.18	\$18197.19
61	N	WILSON, JOHN	\$104.67	\$104.67	\$104.67	\$2489.10	\$2803.11
100	C	MORRISON, REX	\$0.00	\$0.00	\$0.00	\$290.56	\$290.56
104	F	WILKINSON, JOSH	\$0.00	\$0.00	\$0.00	\$394.65	\$394.65
107	C	WEIR, KEVIN	\$0.00	\$0.00	\$0.00	\$517.94	\$517.94
126	C	WOLLEY, GEORGE	\$0.00	\$0.00	\$0.00	\$149.44	\$149.44
149	C	KIMPSON, CINDY	\$0.00	\$0.00	\$0.00	\$9467.12	\$9467.12
177	F	MATHIS, ROSE	\$0.00	\$0.00	\$0.00	\$1413.34	\$1413.34
206	C	LOYALTON MOBILE	\$0.00	\$0.00	\$0.00	\$25043.01	\$25043.01
208	C	LOYALTON MOBILE	\$0.00	\$0.00	\$0.00	\$279444.89	\$279444.89
297	F	SILVA, LEE	\$0.00	\$0.00	\$0.00	\$2029.84	\$2029.84
302	N	RYAN, LIBBY	\$104.41	\$99.44	\$104.04	\$92.09	\$399.98
372	F	HUDSON, JEANINE	\$0.00	\$0.00	\$0.00	\$557.87	\$557.87
450	N	CABRERA, CARLOS	\$104.67	\$104.67	\$104.67	\$262.36	\$576.37
460	F	MADDALENA, SHAWNA	\$0.00	\$0.00	\$0.00	\$2077.76	\$2077.76
3411562	N	TIDWELL, ALLAN	\$104.67	\$104.67	\$104.67	\$569.16	\$883.17
8695902	C	BLACK, MARK	\$0.00	\$0.00	\$0.00	\$360.27	\$360.27
8695903	C	DEESE, SHANNON	\$0.00	\$0.00	\$0.00	\$482.50	\$482.50
8695904	C	PERRY, MIKE	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695905	C	JOHNSON, RANDY	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695906	C	SELBY, BOYD	\$0.00	\$0.00	\$0.00	\$359.81	\$359.81
8695909	F	ROBERTSON, VALERIE	\$0.00	\$0.00	\$0.00	\$359.97	\$359.97
8695910	C	RADOMSKE, JENNIFER	\$0.00	\$0.00	\$0.00	\$604.72	\$604.72
8695911	C	ALLEN, DAVID	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695912	C	CLEGHORN, JEFF	\$0.00	\$0.00	\$0.00	\$104.41	\$104.41
8695913	C	ALVAREZ, MIKE	\$0.00	\$0.00	\$0.00	\$543.75	\$543.75
8695914	C	PREWITT, TAMMY	\$0.00	\$0.00	\$0.00	\$121.93	\$121.93
8695918	C	CHURCH, JOHN	\$0.00	\$0.00	\$0.00	\$482.50	\$482.50
8695919	C	RIMMER, ERNEST	\$0.00	\$0.00	\$0.00	\$604.72	\$604.72
Totals(30):			\$523.09	\$518.12	\$522.72	\$347,264.32	\$348,828.25

AGED BALANCES

CITY OF LOYALTON

DATE: 09/13/2018 AUTHOR: LOCAC1

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGE OFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

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42	N	SWENOR, STEVEN	\$104.67	\$104.67	\$104.67	\$17883.18	\$18197.19
61	N	WILSON, JOHN	\$104.67	\$104.67	\$104.67	\$2489.10	\$2803.11
100	C	MORRISON, REX	\$0.00	\$0.00	\$0.00	\$290.56	\$290.56
104	F	WILKINSON, JOSH	\$0.00	\$0.00	\$0.00	\$394.65	\$394.65
107	C	WEIR, KEVIN	\$0.00	\$0.00	\$0.00	\$517.94	\$517.94
126	C	WOLLEY, GEORGE	\$0.00	\$0.00	\$0.00	\$149.44	\$149.44
149	C	KIMPSON, CINDY	\$0.00	\$0.00	\$0.00	\$9467.12	\$9467.12
177	F	MATHIS, ROSE	\$0.00	\$0.00	\$0.00	\$1413.34	\$1413.34
206	C	LOYALTON MOBILE	\$0.00	\$0.00	\$0.00	\$25043.01	\$25043.01
208	C	LOYALTON MOBILE	\$0.00	\$0.00	\$0.00	\$279444.89	\$279444.89
297	F	SILVA, LEE	\$0.00	\$0.00	\$0.00	\$2029.84	\$2029.84
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8695903	C	DEESE, SHANNON	\$0.00	\$0.00	\$0.00	\$482.50	\$482.50
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8695906	C	SELBY, BOYD	\$0.00	\$0.00	\$0.00	\$359.81	\$359.81
8695909	F	ROBERTSON, VALERIE	\$0.00	\$0.00	\$0.00	\$359.97	\$359.97
8695910	C	RADOMSKE, JENNIFER	\$0.00	\$0.00	\$0.00	\$604.72	\$604.72
8695911	C	ALLEN, DAVID	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695912	C	CLEGHORN, JEFF	\$0.00	\$0.00	\$0.00	\$104.41	\$104.41
8695913	C	ALVAREZ, MIKE	\$0.00	\$0.00	\$0.00	\$543.75	\$543.75
8695914	C	PREWITT, TAMMY	\$0.00	\$0.00	\$0.00	\$121.93	\$121.93
8695918	C	CHURCH, JOHN	\$0.00	\$0.00	\$0.00	\$482.50	\$482.50
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CITY OF LOYALTON

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8695904	C	PERRY, MIKE	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695905	C	JOHNSON, RANDY	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
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8695918	C	CHURCH, JOHN	\$0.00	\$0.00	\$0.00	\$482.50	\$482.50
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Totals(30):			\$523.09	\$518.12	\$522.72	\$347,264.32	\$348,828.25

Top 20 Largest California Wildfires

FIRE NAME (CAUSE)	DATE	COUNTY	ACRES	STRUCTURES	DEATHS
1 MENDOCINO COMPLEX* (Under Investigation)	July 2018	Colusa County, Lake County, Mendocino County & Glenn County	459,123	280	1
2 THOMAS (Under Investigation)	December 2017	Ventura & Santa Barbara	281,893	1,063	2
3 CEDAR (Human Related)	October 2003	San Diego	273,246	2,820	15
4 RUSH (Lightning)	August 2012	Lassen	271,911 CA / 43,666 NV	0	0
5 RIM (Human Related)	August 2013	Tuolumne	257,314	112	0
6 ZACA (Human Related)	July 2007	Santa Barbara	240,207	1	0
7 CARR (Human Related)	July 2018	Shasta County, Trinity County	229,651	1,604	7
8 MATILDA (Undetermined)	September 1932	Ventura	220,000	0	0
9 WITCO (Powerlines)	October 2007	San Diego	197,990	1,650	2
10 KLAMATH THEATER COMPLEX (Lightning)	June 2008	Siskiyou	192,038	0	2
11 MARBLE CONE (Lightning)	July 1977	Monterey	177,866	0	0
12 LAGUNA (POWERLINES)	September 1970	San Diego	175,425	382	5
13 BASIN COMPLEX (Lightning)	June 2008	Monterey	162,818	58	0
14 DAY FIRE (Human Related)	September 2006	Ventura	162,702	11	0
15 STATION (Human Related)	August 2009	Los Angeles	160,557	209	2
16 ROUGH (Lightning)	July 2015	Fresno	151,623	4	0
17 McNALLY (Human Related)	July 2002	Tulare	150,696	17	0
18 STANISLAUS COMPLEX (Lightning)	August 1987	Tuolumne	145,980	28	1
19 BIG BAR COMPLEX (Lightning)	August 1999	Trinity	140,948	0	0
20 HAPPY CAMP COMPLEX (Lightning)	August 2014	Siskiyou	134,056	6	0

* Fires uncontained and totals are likely to change.

**There is no doubt that there were fires with significant acreage burned in years prior to 1932, but those records are less reliable, and this list is meant to give an overview of the large fires in more recent times.

***This list does not include fire jurisdiction. These are the Top 20 regardless of whether they were state, federal, or local responsibility.



9/6/2018