

August 20, 2019

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Sarah Jackson on August 20, 2019 at 6:00pm at the Loyalton City Center Auditorium.

COUNCIL MEMBERS PRESENT

S. Jackson, N. Rogers, J. Markum, B. Mitchell, D. Reide

COUNCIL MEMBERS ABSENT

STAFF PRESENT

S. Redmon-City Clerk

GUESTS PRESENT

R. DeMartini, P. DeMartini, A. Fastbender, J. Buck, E. Benson, M. Lombardi, N. Tucker, E. Teague, M. Welbourne, R. Belli, N. Smeltzer

APPROVAL OF AGENDA

It was moved by B. Mitchell, seconded by N. Rogers to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Regular Meeting on July 16th 2019. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. M. Welbourne addressed the council on the blockage that is on the creek behind his home. He would like the City to take some action to solve the problem. Councilmember Mitchell explained that the City does have a flood plain map, and he will speak to the property owner about the blockage. M. Welbourne will submit a additional notarized letter to the City to have on file.

TIMED ITEM

Nate Smeltzer addressed the Council on his Eagle Scout Project which is to place flags of fallen hero's on the City Lamp Post. He explained that they are made of canvas and will be up year round. After a brief discussion it was moved by B. Mitchell, seconded by N. Rogers to approve the project. Motion unanimously carried.

PUBLIC COMMENT

E. Benson inquired about the clean-up letters that went out to property owners. Vice-Mayor Rogers stated that the City could issue a second letter to those that have not complied. P. Demartini stated that we need to learn by example and clean up the areas that belong to the City. Mayor Jackson stated that the City is still looking to hire a part-time maintenance man to help clean up. Councilmember Mitchell stated that maybe the Boy Scouts or another organization could help.

FIRE DEPARTMENT REPORT

Assistant Fire Chief R. DeMartini reported that the Fire Department has had 119 calls. He also stated that is super dry and urged all citizens to be vigilant and report anything. The Fire Department does training every Monday night. He had no update on the door renovation and did not have any information on the surplus truck for the City.

FINANCIAL REPORT

Councilmember Markum stated that the LAIF Account has earned \$7,736.00 since the City opened the account. Mayor Jackson gave a report on the sale of the trailer park stating they now have the correct amount of monies owed to the City.

APPROVAL OF FINANCIAL REPORT

It was moved by B. Mitchell, seconded by D. Reide to approve the financial report. Motion unanimously carried.

PAYMENT OF BILLS

It was moved by B. Mitchell, seconded by N. Rogers to approve payment of the bills, not to exceed \$373,884.03. Motion unanimously carried.

REIMBURSEMENT FOR USDA

None

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

1. It was moved by B. Mitchell seconded, by D. Reide to approve reconciled accounts for July 2019. Motion unanimously carried.

2. It was moved by B. Mitchell, seconded by J. Markum to approve the fund transfer from General Account 1956 to Enterprise Loan 0559 for payment of USDA Loans for September. Motion unanimously carried.

3. It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from WWTP settlement 4387 to General Checking 1956 for Beckwith Street and WWTP Pond Repairs to Farr West Engineering.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Vice-Mayor Rogers reported that the maintenance crew has mowed the baseball fields as soccer is to start soon. She also explained that they have been working at the WWTP. P. Demartini would like to have them weed eat around the fire hydrants. R. Bellis inquired about the grant money. Councilmember Markum stated that it will be fall before we get any information. Mayor Jackson informed the council that Farr West will be here on September 4th, for a site visit with B. Kenny from the state. She also stated that Farr West is working on interviews for a WWTP Operator. Councilmember Markum has some

concerns about the Sewer Monies in reserves. She has been in contact with LAIF about getting a separate account to designate the sewer plant as its own entity.

OTHER COMMITTEE REPORTS

Mayor Jackson reported that Sierra County will be starting the painting for the streets this week. Cal-Trans will paint on Hwy 49 and she will work on getting the reflecting stickers.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Jackson informed the council that within that project the Lombardi Lane sign will come down and a not for through street sign will go up. Mr. Lombardi presented the council with a map of his property lines. After a brief discussion, it was moved by B. Mitchell, seconded by N. Rogers to Approve bid package from Farr West which includes (1) Design Plan Bid Set. (2) Project Contract Documents. (3) Project Construction Cost. Motion unanimously carried.
2. Councilmember Markum addressed the council stating she was not in favor of the raises for the employees. Councilmember Reide would like the council to know that the correct total is 140 hrs week, \$1300.00 for all 5 Employees. After a brief discussion, it was moved by B. Mitchell, Seconded by N. Rogers to approve the pay raises and to include the day after Thanksgiving to be a Holiday. Councilmember Markum opposed. Motion carried.
3. Lombardi Lane was covered under item #1.
4. After a discussion regarding the estimate for tree removal, the council will add this to the next agenda.
5. After a discussion regarding the replacement of the street light, the council will add this to the next agenda.
6. After a discussion on the Floating Weir Skimmer, Vice-Mayor Rogers will see if she can get some references or see if we can get someone to come out to display. This item will be added to the next agenda.
7. After a brief discussion Mayor Jackson will draft a letter to the Grand Jury with the City's response. It was moved by B. Mitchell, seconded by N. Rogers to approve the Mayor to draft the letter. Motion unanimously carried.
8. It was moved by B. Mitchell, seconded by N. Rogers to approve the surplus of 1986 Ford Cabover Diesel Fire Truck with minimum bid of \$1500.00, City Maintenance Truck with minimum bid of \$500.00, and irrigation pipes. Motion unanimously carried.
9. It was moved by J. Markum, seconded by B. Mitchell to purchase air conditioner for City Hall not to exceed \$479.00. Motion unanimously carried

10. It was moved by B. Mitchell, seconded by D. Reide to approve the Final Audit of 2017-2018.
Motion unanimously carried

11. The Financial Policy will be added to the next agenda.

12. It was moved by B. Mitchell, seconded by N. Rogers to approve the superseding of all seven Plumas Bank Accounts to remove Mark Marin and Krystin Gallegos, and to add Sarah Jackson, and to retain Brooks Mitchell and Nancy Rogers. Motion unanimously carried


.INPUT FOR UPCOMING MEETINGS

Mayor Jackson would like to have an educational discussion on disincorporation for the first 30 minutes of the next Regular Meeting of the Loyalton City Council.

CLOSING REMARKS

Meeting Adjourned

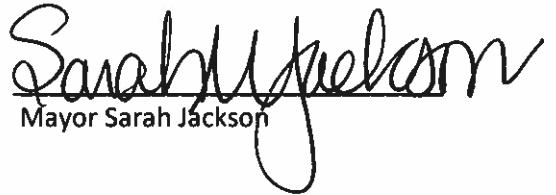
ATTEST:



A handwritten signature in blue ink, appearing to read 'S. Redmon', written over a horizontal line.

Samantha Redmon, City Clerk

APPROVED:



A handwritten signature in black ink, appearing to read 'Sarah Jackson', written over a horizontal line.

Mayor Sarah Jackson