

July 16<sup>th</sup>, 2019

## **REGULAR MEETING**

The regular meeting of the Loyalton City Council was called to order by Mayor Sarah Jackson on July 16<sup>th</sup>, 2019 at 6:00pm at the Loyalton City Center Auditorium.

## **COUNCIL MEMBERS PRESENT**

S. Jackson, N. Rogers, J. Markum, B. Mitchell

## **COUNCIL MEMBERS ABSENT**

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## **STAFF PRESENT**

S. Redmon-City Clerk, Deputy City Clerk-Kathy LeBlanc, Tracy Smith-Bookkeeper, Charlotte Willis-Assistant Bookkeeper

## **GUESTS PRESENT**

R. DeMartini, P. DeMartini, A. Fastbender, C. Fastbender, J. Buck, E. Benson, M. Lombardi, J. Powers, N. Tucker, L. Tipton, A. Kisinger, L. Horner, JD Horner,

## **APPROVAL OF AGENDA**

Mayor Jackson asked if the pay scale was available for review. T. Smith stated that she received one that was wrong and Councilmember Redie has not provided a new one. Mayor Jackson would like to removed item 13.3 from the agenda and added to the next agenda. It was moved by B. Mitchell, seconded by N. Rogers, to approve the agenda as amended. Motion carried.

## **ANNOUNCEMENTS**

Councilmember B. Mitchell stated that he and Vice-Mayor Rogers met with Ray Lee from FEMA regarding the flood plain map. He stated that the flood plain mapping is now being done by the state not the Federal Government. He also informed the council that 3 homes in Loyalton are in the Flood Plain, he will contact the county in regards to these houses. He stated that it will be 5 to 7 years before Loyalton will receive a final Flood Plain Map.

Museum Curator J. Mitchell would like to have the weather stripping replaced on the door at City Hall.

## **APPROVAL OF MINUTES**

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Special Meeting on June 12<sup>th</sup> 2019. Motion carried.

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Special Meeting on June 18<sup>th</sup>, 2019. Motion carried.

Mayor Jackson would like to amend the minutes of the Regular Meeting on June 18<sup>th</sup>, 2019 in regards to the Report from Closed Session it should read as follows: "The City settled the lawsuit brought by John Cussins, Donald Yegge and Patsy Jardln. The City will pay them each an amount intended to pay them for past pension benefits they didn't receive and will provide them with monthly payments going forward to compensate them for the reduced pension benefits they will receive from CalPERS. They have dismissed their lawsuit against the City." It was moved by B. Mitchell,

seconded by N. Rogers to approve the minutes of the Regular Meeting on June 18<sup>th</sup>, 2019 as amended. Motion carried.

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes of the Special Meeting on June 28<sup>th</sup>, 2019. Motion carried.

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

1. Councilmember Markum reported to the council that she attended the court hearing on the Trailer Park Property on July 12, 2019, she stated that the Judge was concerned about Loyalton liens on the property and the current bid of \$180,000.00 was rejected. The Judge has scheduled an open air auction for August 24, 2019.
2. Vice-Mayor Rogers stated that she met with Jennifer Guenther from Liberty Utilities in regards to the obtaining solar lighting for down town. She stated that she will continue to work with her to see if we can utilize this program as the lights belong to the City not Liberty Utilities.
3. Deputy City Clerk Kathy LeBlanc reported that she and Vice-Mayor met with Charles Anderson from the League of Cities. She presented the council with information on a grant that is out there now to help Cities with the Housing element; if the city chooses to go forward with this the League of Cities would help to write the grant for the monies. She would like to see the City of Loyalton joined the League of Cities; as there are many opportunities out there for cities. The dues are about \$500.00 to \$600.00 per year; Mayor Jackson made an administrative action to pay the annual fees to the League of Cities.

## **PUBLIC COMMENT**

M. Lombardi addressed the council on the traffic issues with Lombardi Lane. He would this to be added to the next council agenda and that the letter he presented to the council be entered into the record.

E. Benson inquired about the far end of First Street. Councilmember Mitchell stated that clean up letter have gone out to property owners. She would also like the council to look into the trailer on the Massey Property.

Councilmember Markum also has concerns about 608 Cedar. Councilmember Mitchell stated that maybe a letter should be sent out to property owner.

Councilmember addressed the issue with the parking lot at the Post Office, he stated that it is private property.

## **FIRE DEPARTMENT REPORT**

Assistant Fire Chief R. DeMartini reported that the Fire Department has had 101 calls. He would also like to surplus Engine 214. Councilmember Mitchell asked him to supply the city with the information so we can surplus the engine. He also wanted to thank all for the fire on Zollinger. He stated the cause is still under investigation. He also wanted to thank the Boy Scouts for the new flags and to the city for sending out the clean up letters.

## **FINANCIAL REPORT**

Councilmember Mitchell read over the assets for the City.

## **APPROVAL OF FINANCIAL REPORT**

It was moved by B. Mitchell, seconded by N. Rogers to approve the financial report. Motion carried.

## **PAYMENT OF BILLS**

It was moved by B. Mitchell, seconded by N. Rogers to approve payment of the bills, not to exceed \$100,849.93. Motion carried.

## **REIMBURSEMENT FOR USDA**

None

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS**

1. It was moved by B. Mitchell seconded, by N. Rogers to approve reconciled accounts for May 2019. Motion carried.
2. It was moved by B. Mitchell, seconded by N. Rogers to approve reconciled accounts for June 2019. Motion carried.
3. It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from General 1956 to Enterprise Loan 0559 for August USDA loan payment. Motion carried.
4. It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from General 1956 to Fire Department Reserve 7243 for Delta Fire (September 2018). Motion carried.
5. It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from General Fund Savings 0322 to General Checking 1956 for CalPERS legal fees. Motion carried.
6. It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from General Savings 0322 to General Checking 1956 for CalPERS lump sum settlements. Motion carried.
7. It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from WWTP Settlement 4387 to General Checking 1956 for Beckwith Street and WWTP Pond Repairs-Farr West Engineering. Motion carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

None

## **OTHER COMMITTEE REPORTS**

J. Mitchell-Museum Curator reported that they are working on the museum yard; it should be finished by fall. She would like to train kids to operate the outside train display. Mayor Jackson suggested that she contact 4-H or FFA.

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Alexa Kisinger and Lucas Tipton from Farr West Engineering addressed the council on the Pond Liner issues at the WWTP. They would like to have a meeting with the State after the council approves the memo with the options on the pond liners.
2. It was moved by B. Mitchell, seconded by J. Markum to approve the Quarterly Progress Report. Motion carried. It was moved by B. Mitchell, seconded by J. Markum to approve the memo for The pond liners with option 2.A. Motion carried.
3. This item will be added to the next agenda.

4. It was moved by B. Mitchell, seconded by N. Rogers to approve the Fire Department Door renovation not to exceed \$9,000.00. Motion carried.
5. It was moved by B. Mitchell, seconded by N. Rogers to advertise for a temporary part time employee for 3 to 6 months, salary up to \$14.00 per hour for no more than 20 hours per week. Roll Call Vote: Mayor Jackson-Aye, N. Rogers-Aye, B. Mitchell-Aye, J. Markum-No. Motion carried.
6. Mayor Jackson addressed the council in regards to paying K. Jordan for wild land fires. She stated that the city will not pay him for our of service fire calls. No action required.
7. Mayor Jackson stated that she has been in contact with Sheriff M. Fisher in regards to the painting for the stop signs and etc., in the City of Loyalton. Mayor Jackson would like to get a contract with Sierra County Public Works not to exceed \$2,500.00. It was moved by B. Mitchell, seconded by J. Markum to draw up a contract with Sierra County Public Works not to exceed \$2,500.00. Motion carried. Mayor Jackson will contact Sierra County.
8. It was moved by B. Mitchell, seconded by N. Rogers to have California Rural water Association to give the city an estimate on replacement of fittings and bulbs. Motion carried.
9. Mayor Jackson addressed the council and public in regards to the 2017/2018 Audit stating that there was no Fraud Activity reported. She stated that we just need to clean up some procedures within the City. Councilmember Markum has gone over the findings and is working on the responses, she will then submit them to the Auditor.
10. It was moved by B. Mitchell, seconded by J. Markum to have the Mayor draft a response to the Grand Jury Report. Motion carried.
11. It was moved by B. Mitchell, seconded by N. Rogers to approve the Business License for Jewel Transportation. Motion carried.
12. This item will be added to the next agenda.

### **.IMPUT FOR UPCOMING MEETINGS**

Mayor Jackson would like the audit response and the Grand Jury response to be brought back to the council.

P. Demartini would like an update on the FEMA Road repairs.

### **CLOSING REMARKS**

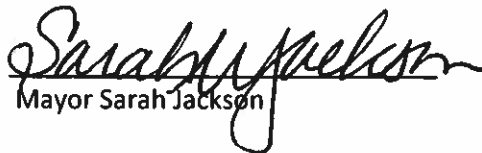
Meeting Adjourned

ATTEST:



Samantha Redmon, City Clerk

APPROVED:



Mayor Sarah Jackson