

June 19, 2018

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Mark Marin on June 19, 2018 at 6:00pm at Loyalton City Hall Auditorium.

COUNCIL MEMBERS PRESENT

M. Marin, N. Rogers, J. Markum

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

T. Smith-Deputy City Clerk-City Bookkeeper

GUESTS PRESENT

S. Stoughtenger (Farr West), J. Buck, A. Fassbender, P. Roen, E. Benson, R. Belli, M. Lombardi, A. Gunier, M. Meder, D. Goicoechea, K. Lombardi, J. Baird, J. Dines, B. Morgan, R. D'Andrea, L. Horner, S. Dryden, K. Buell, K. Russell, S. Jackson, P. Snyder

APPROVAL OF AGENDA

(1 attachment) Pulled from Agenda Item 14-4, Master Service Agreement for Engineering Services. Motion to pull item #14-4, N. Rogers, seconded by J. Markum. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried. Motion to approve agenda as amended, N. Rogers, seconded by J. Markum. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

ANNOUNCEMENTS

1. Mayor Marin announced he wanted the same letter he sent out last year to property owners regarding over growth of landscape to go out again this year.
2. Council Member Markum announced she had spoke to Brian Moore of Verizon regarding the antenna that was proposed for the cemetery, it is now going to be placed at the CoGen.

APPROVAL OF MINUTES

(1 attachment) J. Markum made a motion to approve the minutes from the regular city council meeting of **May 15, 2018**, as amended (item #13-6 changed from "can" to "must") it was seconded by M. Marin. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

PUBLIC COMMENT

1. A. Fassbender commented that the tree stump on Lombardi lane & Hwy. 49 is very bushy and large and needs to be trimmed because you cannot see there when entering traffic.
2. M. Lombardi, regarding the same subject, stated there is no stop sign, no one stops. N. Rogers to look into it.
3. E. Benson asked if it was possible for the city to foreclose on the two properties that owe the largest debt for water to offset the costs? J. Markum to speak to V. Maddox about the subject.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. Letter from M. Meder-Regarding the bushes on Zollinger and the hazard they pose. The mayor stated they have since been trimmed back, letters were sent out last year.
2. Letter from B.S.A. Tristin Koch-Request to train city employees in stop the bleed kits, part of his Eagle Scout Project. M. Marin motioned to allow the training, the motion was seconded by J. Markum. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

FIRE DEPARTMENT REPORT

Presented by Fire Chief S. Heywood:

1. The firefighters have just completed Part Three of a Three Part Course in Red Card Training.
2. Regarding the wild land fires & funding, is there a way to get it to the firefighters prior to council approval? Firefighters are paid immediately upon arrival of the funds, approval comes usually after and that is merely to acknowledge the transfer of all the funds from the operating account to the fire dept. fund.
3. Regarding reserve account, want to purchase a water tender, may need a quick approval if a great deal comes up, is there a way to get a "blanket" approval for the purchase, not to exceed a certain amount and with a deadline? Yes, add to July Agenda, Shawn to contact city hall about specifics.

FINANCIAL REPORT

(2 attachments) Council Member Markum announced that Mary from RCAC sat and discussed the water budget with them; she went over the costs involved in supplying clean reliable water. She will type up a budget and then return in July for an update. Right now, the city is running \$100,000 in the red and that is water only, not a confirmed number until she has some real numbers.

APPROVAL OF FINANCIAL REPORT

M. Marin made a motion to approve the Financial Report as presented June 15, 2018; it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

PAYMENT OF BILLS

(3 attachments) With no questions regarding the bills, M. Markum made a motion to pay the bills not to exceed \$212,513.49; it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried. After a discussion regarding the use of WWTP Settlement Funds to initially pay USDA Reimbursed Funds, a motion was made by J. Markum to pay the bills from the WWTP Settlement Account, not to exceed \$25,770.15. It was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried. Note** Mention was made to the photocopies having only one signature on the checks, it was confirmed there were two signatures on all checks. Secondly, on the next agenda, it was to be added, that council must approve the use of the WWTP Settlement Money for the reimbursable USDA Funds. Regarding the 3/5 vote: Steve Gross states the money can be moved from the reserve account with an affirmative vote from all three council members. An affirmative vote of all three members means that 100% of the council supports the action. the policy only requires 4/5 vote or 80% . So, with 100%, they exceed what is required.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

(1 Attachment) With no questions, comments or discussions, J. Markum made a motion to approve the four transfers from the general fund to the enterprise loan fund (July 2018) for a total of \$24,000.00, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

(1 Attachment) J. Markum made a motion to acknowledge the approval of partial payment no. 66, not to exceed \$336,217.00, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

(1 Attachment) With no questions, comments or discussions, J. Markum made a motion to approve the transfer proceeds from the Thomas Fire in the amount of \$67,397.04 from the General Fund to the Fire Dept. Fund, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

PUBLIC HEARING

1. Katherine Russell-Special Use Permit: Kayden Buell read a letter from her to the Loyalton City Council regarding her 4-H Animal. After response to her letter from Council Member Markum, Council Member Rogers made a motion to approve the special permit, it was seconded by J. Markum. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

2. Danielle Jackson-Special Use Permit: Sarah Jackson spoke, Council Member Rogers made a motion to approve the special permit, it was seconded by J. Markum. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

3. Alexis Gunier-Special Use Permit: Allison Gunier spoke, property owner Richard D'Andrea spoke. Council Member Markum made a motion to approve the special permit, as long as the pig is to stay in the pen on the "alley side" and not to be moved back to the "old" pen, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Council Member Rogers stated that there are individuals with community service hours and that the city is going to get them to work on the weeding on Main St.

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Samantha Stoughtenger from Farr West presented council and all in attendance with an update where we are on the WWTP Project. She talked about the purchases made, the services done, the equipment acquired and the controls system monitoring purchased for the next 10 years. The funds have been spent down and there will roughly be \$5000 left when they are finished.

2. **(1 attachment)** Samantha talked about the CCTV findings, 80% of the lines are good with only 20% in bad condition. A change order was presented for approval by council. The CO was an increase of \$61,792.99 by Professional Pipe Services. Reason for the CO: added cleaning and inspection of 17 additional manholes not originally identified in the project scope and added completion of 10 spot repairs and 4 full wraps on sewer system. J. Markum made a motion to approve the change order of an increase of \$61,792.99 payable to professional Pipe Services, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

3. (1 attachment) Samantha updated council and all in attendance on the active cleanup and abatement order that has not been addressed from 2013. The city needs to begin to craft a scope of work to begin to address the order but since the general services contract (#14-4) has been removed from the agenda, this is something that can't happen until there is an agreement in place with Farr West Engineering.

Note All correspondence from Farr West Engineering to go to all council members.**

4. (1 attachment) Pulled from agenda.

5. (4 attachments) After a brief discussion regarding the special use permit for livestock within city limits, Mayor Marin stated there had been no signature on the original policy/ordinance so he suggested the city council "take a look at it, vote on it and accept it." S. Jackson asked that verbiage be added to the ordinance. Council will review and the ordinance for the 4-H Animals and the special use permit will be put on the July Agenda, possible rewording or added verbiage to take place.

6. (1 attachment) A motion was made to approve the CSA Agreements 2018-001 & 2018-002 (6-month extension) by J. Markum, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

7. (1 attachment) J. Markum made a motion to approve a business license for Kaiser Plumbing, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

8. (1 attachment) J. Markum made a motion to approve a business license for Loralie R. Horner, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

9. (1 attachment) Council Member Rogers gave a brief update on the CalTrans Agreement from 1964 between the City of Loyalton and CalTrans. They would like to update it but need approval from council to move forward. Part of the updating has to do with the ESVCC wanting to plant trees along the sidewalk in front of the old hotel site. J. Markum made a motion to approve moving forward with updating the maintenance agreement between CalTrans and the City of Loyalton, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

Meeting Adjourned

Closed Session:

None

APPROVED: _____


Mayor Mark Marin

ATTEST: _____


Tracy Smith, Deputy City Clerk