

May 21, 2019

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Sarah Jackson on May 21st at 6:00pm at the Loyalton City Center Auditorium. (Mayor Jackson would like a new flag ordered for the Auditorium)

COUNCIL MEMBERS PRESENT

S. Jackson, N. Rogers, J. Markum, D. Reide, B.Mitchell

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

S. Redmon-City Clerk, Tracy Smith-Bookkeeper, Charlotte Willis-Assistant Bookkeeper

GUESTS PRESENT

N. Tucker, R. Belli, A. Fassbender, J. Buck, J. Beard, P. Roen, R. DeMartini

APPROVAL OF AGENDA

It was moved by B.Mitchell, seconded by N. Rogers, to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

Councilmember Reide inquired about the sign for City of Loyalton. J. Buck stated that it will be put back up after road construction is finished.

APPROVAL OF MINUTES

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Regular Meeting on April 16th, 2019. Motion unanimously carried.

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Special Meeting on April 18th, 2019. Motion unanimously carried.

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Special Meeting on May 2nd, 2019. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

T. Smith informed the council that she would like to extend the payment plan for the SCORE Liability Payments instead of paying the full amount. Mayor Jackson gave administrative action to approve payment plan.

PUBLIC COMMENT

J. Mitchell would like to give an update on Museum, Mayor Jackson stated it could be done under committee reports.

A. Fassbender inquired about the weeds along the roadway. It is the responsibility of Cal-Trans. Councilmember Mitchell will look into this.

R. DeMartin stated that the street lights are still out. Councilmember Rogers stated that the boom truck is fixed and all we need is for Kenn Bennett to get trained. He also stated that there may be a leak up town. Councilmember Rogers will check on that.

FIRE DEPARTMENT REPORT

R. DeMartini Assistant Fire Chief stated that there have been 68 calls. He also inquired about the Delta and Camp Fire checks. C. Willis stated that she has been in contact with them and the checks should be processed by May 17, 2019. He gave an update on the surplus trucks stating that the Fire Department has received theirs and the City's is still in route. He stated that several members have gone to trainings. The Fire Department is also shopping for a brush truck. He informed the council that the Fire Department would like to surplus Engine 214. He stated that he has received a quote to widen the door at the Fire Station for \$4,000; he will be getting additional quotes. He also inquired about getting Keith Jordan to weed eat behind the Fire Station. Vice-Mayor Rogers will check on that. He also informed the council that the Spaghetti Feed was the most successful to date, and thanked the community for participating in this event. He would also like to thank the anonymous donor who paid for the computer. Paul Roen informed the council that the Fire Department agreement should be coming to the City soon.

FINANCIAL REPORT

Councilmember Mitchell stated that the Financial committee met and there was discussion on the past due utility bills. Councilmember Markum would like to update the payment contract. Mayor Jackson would like to have a report for the council on current and past owners and occupied or unoccupied. She would also like the contract to update for current rates and proposed rates. Councilmember Mitchell would like to update the agreements in accordance with the new rates.

APPROVAL OF FINANCIAL REPORT

After a brief discussion, It was moved by B. Mitchell, seconded by D. Reide to approve the financial report. Motion unanimously carried.

PAYMENT OF BILLS

It was moved by B. Mitchell, seconded by N. Rogers to approve payment of the bills, not to exceed \$110,202.32. Motion unanimously carried.

REIMBURSEMENT FOR USDA

None

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

1. It was moved by B. Mitchell, seconded by D. Reide to approve reconciled accounts for April 2019. Motion unanimously carried.

2. It was moved by B. Mitchell seconded, by N. Rogers to approve fund transfer from General 1956 to enterprise loan 0559 for June payments of USDA Loans. Motion unanimously carried.

3. It was moved by B. Mitchell, seconded by D. Reide to approve revised PP 69. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Councilmember Mitchell informed the council that Farr West has been out to the WWTP on the pond liners and what needs to be fixed. The Council will be getting a report.

OTHER COMMITTEE REPORTS

Mayor Jackson inquired about bathroom signs. Vice- Mayor informed the council that natural gender signs are not required. Mayor Jackson inquired about the cleaning of the restroom. Vice-Mayor Rogers stated that we do not have a key, Mr. Buck has the keys. The Council will look into this problem. There was some discussion on the water situation. Mayor Jackson stated that we do need keys and make the bathrooms ready to use or close them. Mayor Jackson would like to send a thank you letter to the Mormon Church for doing a clean-up at the Cemetery. Councilmember Mitchell stated that we are waiting on Cal-Fire to get back to us on the cleanup of the Cemetery. He stated that it would probably be after Memorial Day.

Museum Curator J. Mitchell thanked council for getting the financial report to them. She also thanked all the volunteers for their hard work. She also stated that they have a gentleman that could restore the Old Fire Truck. She stated that the by-laws for the Museum states that a member of the council should be on the board, as it stands Councilmember Mitchell is already on the board. She feels that this should be okay. She thanked the Council for all the support.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Jackson informed the council that there are multiple grants under the Prop 68. She would like to submit for this grant. Council Member Markum stated that it is already in the mail. Mayor Jackson would like to form a committee on how and where the money will be spent. Councilmember Markum stated that she already has people who are willing to help on this project. Mayor Jackson would like to have any comments brought back to the council.
2. After a brief discussion on the Social Hall access and Rental Procedures regarding communication and changing of the locks. It was moved by B. Mitchell, seconded by N. Rogers to re-key the locks and review all policies and procedures. Motion unanimously carried.
3. Mayor Jackson informed the council on a potential buyer for the Trailer Park. Mayor Jackson stated that if the sale goes through the City will have to write off the past due utility bills. Council Member Mitchell would like to at least have the City have the opportunity to negotiate the past due bills. After a brief discussion It was moved by J. Markum, seconded by N. Rogers to agree to provide services at current rate with the understanding with the buyer regarding hook ups and individual meters. Roll Call: Mayor Jackson-Aye. N. Rogers-Aye, B. Mitchell-No, D. Redie-Aye, J. Markum-Aye. Motion Carried.
4. Council Member Mitchell stated that one quote was received by D&D Roofing and Sheet Metal, Inc. for \$148,784.00. He would like to decline the offer and get an additional quotes to bring back to the Council.
5. It was moved by B. Mitchell to adopt Resolution 2-2019 to find the City of Loyalton Beckwith Street Pavement Repair Project exempt from CEQA. Roll Call- Mayor Jackson-Aye, N. Rogers-Aye, D. Redie-Aye, B. Mitchell-Aye, J. Markum-Aye. Motion unanimously carried.

6. It was moved by B. Mitchell, seconded by J. Markum to approve the annual renewal of the Cougar Mountain Software Assurance Program/Bookkeeping Software. Motion unanimously carried.

INPUT FOR UPCOMING MEETINGS

1. Mayor Jackson would like to reschedule the Budget Workshop to Tuesday May 28th, 2019.

CLOSING REMARKS

None


Meeting Adjourned

APPROVED:



Mayor Sarah Jackson

ATTEST:



Samantha Redmon, City Clerk