

**From:** Michelle Minnick (Michelle.Minnick@alliant.com)  
**Sent:** Thursday, April 19, 2018 9:19 AM  
**To:** cityofloyalton@digitalpath.net  
**Cc:** Marcus Beverly  
**Subject:** City of Loyalton - Cyber CEO Proposal FY 18-19  
**Attachments:** APIP CEO Proposal 18-19 (City of Loyalton).pdf; BBR Info Pack (US)\_0117 2017 NEW.PDF; APIP CEO.PDF

Good morning Kathy,

We are pleased to release the Cyber Enhancement Option (CEO) proposal for the City of Loyalton. Please note:

1. Security is 100% Lloyds of London, Beazley Syndicate 2623/623
2. If the City is interested in binding this policy please select the corresponding Option on the Request to Bind page (see the last page of the Proposal) – please sign, date and return to my attention. At that time we will provide you with an invoice.
3. Also, in the event the City would like to bind this policy please advised that we will need to pay the carrier no later than June 30, 2018. This means we would need to receive your payment no later than June 15, 2018 to ensure the carrier receives timely payment.

**Duty to Disclose All Material Facts**

We take this opportunity to remind you that there is a legal obligation upon us to ensure that policyholders and intermediaries alike are made aware or reminded of the duty of disclosure and the consequences of its breach. The policyholder must disclose to insurers any fact or circumstance which is known to them (or which ought to be known to them or the proposer in the ordinary course of their business, and which may include information known to you) and which is material to the risk.

The duty of disclosure applies before the contract of insurance is concluded and may continue for the duration of the contract including any extension or amendment to the insurance contract. Failure to disclose relevant information may allow insurers to cancel coverage back to inception (ab initio). Insurers would also seek to secure reimbursement of any claims already paid. The duty of disclosure and the consequences of its breach may vary to a limited degree from the foregoing dependent upon the law(s) applicable to the insurance contract.

Please contact us immediately for assistance if you do not fully understand this duty of disclosure, if you are unsure whether information may be material or if it comes to your attention that full and accurate information may not have been disclosed.

We respectfully ask you to carefully review the enclosed in order to ensure that it adequately reflects your wishes.

The proposal is valid until **July 1, 2018**. In the meantime, should you have any questions after reviewing, please feel free to reach out to either Marcus Beverly (916-643-2704) or myself at the number below for assistance.

Happy Thursday,

**Michelle Minnick**

Assistant Account Manager  
Specialty Group  
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# Alliant Property Insurance Program (APIP)

2018 - 2019

Cyber Enhancement Option Proposal

City of Loyalton

Presented by:

Michael Simmons  
Vice Chairman

Alliant Insurance Services, Inc.  
1301 Dove Street, Suite 200  
Newport, CA 92660  
O 949-756-0271  
F 415-402-0773

CA License No. 0C36861

[www.alliant.com](http://www.alliant.com)

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**Attachment**

    Beazley Breach Response Information Brochure



## Company Profile

With a history dating back to 1925, Alliant Insurance Services is one of the nation's leading distributors of diversified insurance products and services. Operating through a national network of offices, Alliant offers a comprehensive portfolio of services to clients, including:

- Risk Solutions
- Employee Benefits
  - Strategy
  - Employee Engagement
  - Procurement
  - Analytics
  - Wellness
  - Compliance
  - Benefits Administration
  - Global Workforce
- Industry Solutions
  - Construction
  - Energy and Marine
  - Healthcare
  - Law Firms
  - Public Entity
  - Real Estate
  - Tribal Nations
  - And many other industries
- Co-Brokered Solutions
  - Automotive Specialty
  - Energy Alliance Program
  - Hospital All Risk Property Program
  - Law Firms
  - Parking/Valet
  - Public Entity Property Insurance Program
  - Restaurants/Lodging
  - Tribal Nations
  - Waste Haulers/Recycling
- Business Services
  - Risk Control Consulting
  - Human Resources Consulting
  - Property Valuation

The knowledge that Alliant has gained in its more than eight decades of working with many of the top insurance companies in the world allows us to provide our clients with the guidance and high-quality performance they deserve. Our solution-focused commitment to meeting the unique needs of our clients assures the delivery of the most innovative insurance products, services, and thinking in the industry.

Alliant ranks among the 12 largest insurance brokerage firms in the United States.

## Alliant Service Team

**Producer**

Vice Chairman  
Michael Simmons  
msimmons@alliant.com

Direct: 415-403-1425

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**Account Executive / CSR**

First Vice President  
Email

Direct: 916-643-2704

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**Assistant Account Manager**

Michelle Minnick  
Michelle.Minnick@alliant.com

Direct: 916-643-2715

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## Cyber CEO Specialists Additional Resources

**Carol Eschenfelder**

Executive Vice President  
ceschenfelder@alliant.com  
*(Houston, TX)*

D 832 485 4075

**Brent Douglas**

brent.douglas@alliant.com D 713 470 4183  
*(Houston, TX)*

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**Whitney Schickling**

Vice President / Account Executive  
Whitney.Schickling@alliant.com  
*(Nashville, TN)*

D 615 324 1190

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## Cyber Enhancement Option Proposal

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<b>INSURANCE COMPANY:</b>	Lloyd's of London – Beazley - Syndicates: 2623/623
<b>A.M. BEST GUIDE RATING: (VERIFIED MARCH, 2016)</b>	A (Positive), Financial Size Category XV (\$2 Billion or greater)
<b>STANDARD &amp; POOR'S RATING: (VERIFIED MARCH, 2015)</b>	A+ (Stable)
<b>ADMITTANCE STATUS:</b>	Non-Admitted
<b>POLICY TERM:</b>	July 01, 2018 – July 01, 2019
<b>COVERAGE FORM:</b>	APIP Cyber Enhancement Option Endorsement (Attaching to and forming part of Policy No. <b>TBD</b> )
<b>LIMITS OF COVERAGE</b>	<b>Privacy Breach Response Services in the Aggregate Limit:</b>  <i>Notified Individuals – includes any notification services, call center services, credit &amp; identity monitoring, and Beazley Breach Response Services.</i>
<b>Option 1:</b>	50,000 Notified Individuals in the aggregate; including up to 10% of such amount to be available for Notified Individuals residing outside of the United States
<b>Option 2:</b>	100,000 Notified Individuals in the aggregate; including up to 10% of such amount to be available for Notified Individuals residing outside of the United States
<b>Option 3:</b>	250,000 Notified Individuals in the aggregate; including up to 10% of such amount to be available for Notified Individuals residing outside of the United States
<b>Option 4:</b>	500,000 Notified Individuals in the aggregate; including up to 10% of such amount to be available for Notified Individuals residing outside of the United States

## Cyber Enhancement Option Proposal - continued

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**Option 5:** 1,000,000 Notified Individuals in the aggregate; including up to 10% of such amount to be available for Notified Individuals residing outside of the United States

**Option 6:** 2,000,000 Notified Individuals in the aggregate; including up to 10% of such amount to be available for Notified Individuals residing outside of the United States

**Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:**

**\$ 250,000**

**NOTE:**

Limits for Breach Response Services are separate from and in addition to the \$2,000,000 aggregate limit of liability. *See side-by-side comparison for more information.*

**RETENTIONS:**

Privacy Breach Response Services Threshold / Retention (Each Incident)

**Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:**

100 Notified Individuals

**Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:**

\$10,000 combined, but only \$5,000 for Legal Services (Legal is part of, not in addition to combined)

**ENDORSEMENT & EXCLUSIONS:**  
(including but not limited to)

Privacy Breach Response Services Endorsement



## Cyber Enhancement Option Proposal - continued

### ANNUAL PREMIUM:

<b>Option 1: 50,000 Individuals</b>	<b>\$ 968.00</b>	<b>(Annual Premium)</b>
	\$ 29.04	(CA SL Tax – 3%)
	\$ 1.94	(CA Stamping Fee - 0.2%)
	<b>\$ 998.98</b>	<b>(Total Cost)</b>
<b>Option 2: 100,000 Individuals</b>	<b>\$ 1,306.00</b>	<b>(Annual Premium)</b>
	\$ 39.18	(CA SL Tax – 3%)
	\$ 2.61	(CA Stamping Fee - 0.2%)
	<b>\$ 1,347.79</b>	<b>(Total Cost)</b>
<b>Option 3: 250,000 Individuals</b>	<b>\$ 1,576.00</b>	<b>(Annual Premium)</b>
	\$ 47.28	(CA SL Tax – 3%)
	\$ 3.15	(CA Stamping Fee - 0.2%)
	<b>\$ 1,626.43</b>	<b>(Total Cost)</b>
<b>Option 4: 500,000 Individuals</b>	<b>\$ 1,914.00</b>	<b>(Annual Premium)</b>
	\$ 57.42	(CA SL Tax – 3%)
	\$ 3.83	(CA Stamping Fee - 0.2%)
	<b>\$ 1,975.25</b>	<b>(Total Cost)</b>
<b>Option 5: 1,000,000 Individuals</b>	<b>\$ 2,634.00</b>	<b>(Annual Premium)</b>
	\$ 79.02	(CA SL Tax – 3%)
	\$ 5.27	(CA Stamping Fee - 0.2%)
	<b>\$ 2,718.29</b>	<b>(Total Cost)</b>
<b>Option 6: 2,000,000 Individuals</b>	<b>\$ 2,957.00</b>	<b>(Annual Premium)</b>
	\$ 88.71	(CA SL Tax – 3%)
	\$ 5.91	(CA Stamping Fee - 0.2%)
	<b>\$ 3,051.62</b>	<b>(Total Cost)</b>

### SUBJECTIVITIES:

- *Satisfactory, signed and dated Beazley Breach Response Application within 30 days of inception*

### CONDITIONS:

- Security is 100% Lloyds of London, Beazley Syndicate 2623/623
- All Surplus Lines Taxes/Fees are Fully Earned
- 45 Day Premium Payment Warranty (Premium must be paid to Alliant within 20 days of binding to meet the Warranty Requirements)

## Cyber Enhancement Option Proposal - continued

**BINDING CONDITIONS:**

Written request to bind coverage  
Signed / Dated Application; 30 days from inception upon  
binding

**QUOTE VALID UNTIL:**

**7/1/2018**

**NRRA Statement:** **The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.**

#### **IMPORTANT NOTICE**

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

#### **CLAIMS REPORTING NOTICE**

**Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.**

#### **CHANGES AND DEVELOPMENTS**

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. **Please keep your Alliant representative(s) informed so they can assist you in making the right decisions regarding your insurance needs.**

## Disclosures

**This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.**

**Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal whether or not this offer has already been accepted.**

**This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance**

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliant.com](http://www.alliant.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).

## Disclosures - Continued

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

### **NY REGULATION 194 DISCLOSURE**

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.



## Side-by-Side Summary Comparison

		APIP	APIP Cyber Enhancement Option (CEO)
			Program 1 (Breach Response)
Annual Premium		Included In APIP Premium	*Costs based on annual revenue or operating budget and number of notified
Annual Aggregate Limits (APIP and CEO)	APIP Limit Per Member (\$25M APIP Program Aggregate)	\$ 2,000,000	N/a
	CEO Aggregate (Program 1 + 2)	N/A	50,000 - 2,000,000 Notified Individuals
Breach Response Services	Privacy Notification Costs - Sublimit i. Beazley Vendors ii. Other Vendors	\$ 1,000,000 (i) \$ 500,000 (ii)	* Subject to Notified Individuals (NI) Limit (50,000 NI - 2,000,000 NI)
	Credit & Identity Monitoring	Included in Privacy Notification Sublimit above	* Subject to Notified Individuals (NI) Limit
	Call Center Services		* Subject to Notified Individuals (NI) Limit
	Breach Resolution & Mitigation		* Subject to Notified Individuals (NI) Limit
	Legal Services		*\$250,000 - \$1,000,000
	Computer Forensic Services		*\$250,000 - \$1,000,000
	Crisis Management/Public Relations		*\$250,000 - \$1,000,000
	* Depending on Annual Revenue or Operating Budget		
Enhanced Limits & Retentions Indicated in Blue			
1st & 3rd Party Coverages	Regulatory Defense & Penalties	\$ 2,000,000	Covered within Program 1
	Website Media Content Liability	\$ 2,000,000	
	Cyber Extortion Loss	\$ 2,000,000	
	Data Protection & Business Interruption	\$ 2,000,000	
	PCI Fines & Penalties	\$ 2,000,000	
	Business Interruption - Resulting from Security Breach (including Forensics)	\$ 2,000,000	
	Resulting from Dependent Business Loss	\$ 750,000	
	Resulting from System Failure	\$ 250,000	
Retentions		\$50,000 TIV < \$500M  \$100,000 TIV > \$500M	<u>\$50,000 or \$100,000 / Each Claim</u>  <i>except the following:</i> Notification Services/Call Center/Breach Resolution & Mitigation Threshold: 50-250 Notified Individuals Legal Services: \$5,000 (part of the combined retention below; not in addition to) Computer Forensics, Public Relations, Crisis Management Expenses: \$10,000 - \$40,000

## Request to Bind Coverage

### City of Loyalton

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage	Premium	Effective Date
APIP CEO – Option # 1 (Breach Response)		7/1/2018
Option 1 _____	<b>\$ 998.98</b> Applicable Tax Incl. <i>Tax (3%) – \$29.04 / Fee (.2%) - \$1.94</i>	
Option 2 _____	<b>\$ 1,347.79</b> Applicable Tax Incl. <i>Tax (3%) – \$39.18 / Fee (.2%) - \$2.61</i>	
Option 3 _____	<b>\$ 1,626.43</b> Applicable Tax Incl. <i>Tax (3%) – \$47.28 / Fee (.2%) - \$3.15</i>	
Option 4 _____	<b>\$ 1,975.25</b> Applicable Tax Incl. <i>Tax (3%) – \$57.42 / Fee (.2%) - \$3.83</i>	
Option 5 _____	<b>\$ 2,718.29</b> Applicable Tax Incl. <i>Tax (3%) – \$79.02 / Fee (.2%) - \$5.27</i>	
Option 6 _____	<b>\$ 3,051.62</b> Applicable Tax Incl. <i>Tax (3%) – \$88.71 / Fee (.2%) - \$5.91</i>	

\_\_\_\_\_  
Signature of Authorized Insurance Representative

\_\_\_\_\_  
Date

***\*Please note: Recently Signed / Dated Application; 30 days from Inception shall be required upon binding***

**This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. The actual terms and conditions of the policy will prevail.**

# BBR

## Information Pack



Your Services

# Beazley Breach Response

Information Packet for privacy breach response and risk management services

Thank you for purchasing a Beazley Breach Response (BBR) insurance policy.

BBR is the industry leading solution for data privacy and security risk management, and provides a range of services designed to help your organization respond to an actual or suspected data breach incident effectively, efficiently, and in compliance with the law.

This Information Packet details the features of your BBR policy and sets out the process for responding to an actual or suspected data breach, including how to obtain the maximum benefit of Beazley's Breach Response Services team. We encourage you to circulate this Information Packet to the members of your data breach incident response team, and incorporate the resources available under the policy as a component of your incident response plan.

Your BBR policy includes an array of benefits and services including:

- Complimentary loss control and risk management information including online resources and value-added educational webinars ([beazleybreachsolutions.com](http://beazleybreachsolutions.com)).
- A computer forensics "Information Security Incident Response" guide to empower your organization's IT staff with knowledge of crucial forensic procedures that can make or break the investigation of a suspected breach.
- Assistance at every stage of the investigation of, and response to, a data breach incident from Beazley's in-house BBR Services team of data privacy attorneys and technical experts.

A single call or email to BBR Services, notifying the team of a suspected data breach will begin activation of the following services:

#### Initial breach investigation and consulting

- Legal services
- Computer forensic services

#### Response to breach events

- Notification services including foreign notification where applicable
- Call center services
- Breach resolution and mitigation services
- Public relations and crisis management expenses



To notify us of a breach,  
send an email to  
[bbr.claims@beazley.com](mailto:bbr.claims@beazley.com)

beazley



# Risk management tools and resources

As a BBR policy holder, your organization is entitled to enroll in [beazleybreachsolutions.com](http://beazleybreachsolutions.com), a risk management portal that provides educational and loss control information relating to compliance with applicable laws, safeguarding information, preparing to respond to breach incidents and best practices.

If you enroll in [beazleybreachsolutions.com](http://beazleybreachsolutions.com), you will have the opportunity to attend webinars on current topics related to information security and breach preparedness, and be able to receive other risk management tools and information that we periodically make available to our policy holders.

The website includes a wide variety of training resources to help educate employees about privacy and data security risks. You will find overviews, security awareness posters, employee tip sheets, recorded training webinars, and PowerPoint slide decks you can download and adapt.

You will also have access to our online training site, [elearning.beazleybreachsolutions.com](http://elearning.beazleybreachsolutions.com). On this training site, you can upload employee lists, create training assignments for your employees, and track individual completion of training.

## Information Security Incident Response Guide

Beazley, in partnership with Navigant, a leader in complex data management and forensics analysis, developed a joint Information Security Incident Response Guide aimed at providing a roadmap for companies to prepare for and manage the aftermath of a data security breach. The guide, provided to BBR policyholders, addresses the increasing need for effective risk management on the part of companies hoping to limit the damage caused by a data breach.

The Information Security Incident Response Guide addresses information security incidents such as malware intrusions, social engineering attacks, unauthorized network access, lost or stolen devices, and other kinds of data security incidents and breaches. The guide also provides in-depth case studies and best practices for preparation, risk assessment, and incident documentation, highlighting the varied components of an effective response.





# Activation of breach response services

## Beazley Breach Response Services Team

Beazley is committed to providing industry leading data breach response services for our clients. This is why we created the BBR Services team; a dedicated business unit within Beazley, focused exclusively on helping insureds successfully prepare for and respond to breaches. The BBR Services team works in collaboration with you to triage and assess the severity of a data breach incident, while coordinating the range of resources and services you may need to meet legal requirements and maintain customer confidence. BBR Services is your frontline partner in data breach investigation and response, and available to your organization regardless of the size, severity, or cost of a data breach.

## When to notify us?

You should notify Beazley as soon as you suspect that personally identifiable or confidential data for which you are responsible might have been compromised. The sooner you notify us about a potential data breach, the more our BBR Services team can do to help.

It is also important that you contact us first before retaining any service providers as the BBR Services team will take you through the process and work with you to secure services from providers that best match your needs.

## How to notify us?

Send an email to [bbr.claims@beazley.com](mailto:bbr.claims@beazley.com) with the following in your notification email:

- the name of your organization and insurance policy number if possible;
- a short description of the incident;
- the date the incident occurred (if known);
- the date your organization discovered the incident; and
- contact information for the point person handling the investigation.

### Do not:

- email Beazley staff directly to provide the initial notice; or
- include any personally identifiable information or protected health information.

Email is strongly recommended as the best method of notification; you may alternatively provide notice of an incident by calling Beazley's 24-hour hotline, (866) 567-8570, and provide the information described above.

## What happens after notifying us?

A BBR Services team member will respond to the notice generally on the same or next business day and will schedule a phone call to discuss the incident, assist you with any needed breach investigation and response services available under your BBR policy. We recommend that those within your organization who are involved in investigating the incident participate on this phone call.

The BBR Services team will continue to collaborate with you throughout the investigation and response process, to provide guidance and to arrange breach investigation and response services provided by Beazley's network of expert service providers.

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## Cyber extortion and ransomware response services

With thousands of ransomware attacks occurring on a daily basis, ransomware is a threat facing all organizations across all industries. Beazley's dedicated in-house team, Beazley Breach Response (BBR) Services, provides timely ransomware assistance to BBR policyholders based on our repeated and extensive experience handling ransomware incidents.

If your organization is experiencing a ransomware attack, BBR Services assists by:

- Promptly consulting with your team to determine an appropriate response;
- Recommending and facilitating a fast connection with computer forensic services to determine if personally identifiable information or protected health information was compromised; and/or
- Facilitating introductions to service providers who can help you with data decryption, data restoration, or securing bitcoin if your organization decides to pay the ransom.

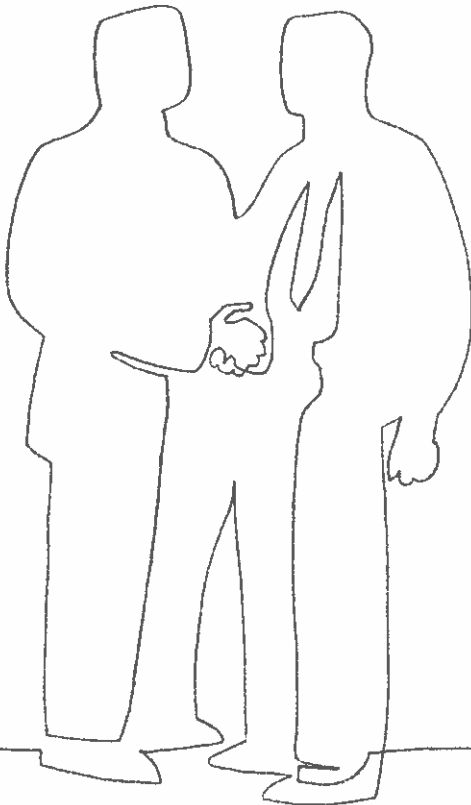
BBR Services has developed a ransomware tip sheet for BBR policyholders that explains the ransomware threat and the immediate steps companies facing this threat should take. This tip sheet can help your organization minimize the impact of a ransomware attack and speed up the recovery time following an attack.

You can download the tip sheet from our policyholder risk management website, [beazleybreachsolutions.com](http://beazleybreachsolutions.com), or you can email [bbrservices@beazley.com](mailto:bbrservices@beazley.com) to request a copy.

# Legal services

If an incident occurs that might require notification under relevant breach notice laws or regulations, specific Legal Services to assist you in investigating and responding to the incident are included.

**BBR Services will arrange Legal Services for you and will connect you to these experts; please do not contact Beazley's partnering law firms directly without the involvement of BBR Services.**



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## United States

**Baker Hostetler LLP**

Theodore J. Kobus III, Lynn Sessions, Craig A. Hoffman,  
Randal L. Gainer, Eric A. Packel and Scott Koller  
[www.bakerlaw.com](http://www.bakerlaw.com)

**Buchanan Ingersoll & Rooney PC**

Matt Meade and Pamela Hepp  
[www.bipc.com](http://www.bipc.com)

**McDonald Hopkins LLC**

James J. Giszczak and Dominic Paluzzi  
[www.mcdonaldhopkins.com](http://www.mcdonaldhopkins.com)

**Mullen Coughlin**

John F. Mullen  
[www.mullen.legal](http://www.mullen.legal)

**Norton Rose Fulbright**

David Navetta and Boris Segalls  
[www.nortonrosefulbright.com](http://www.nortonrosefulbright.com)

**Vedder Price**

Bruce A. Radke and Michael J. Waters  
[www.vedderprice.com](http://www.vedderprice.com)

## Canada

**Dentons Canada LLP**

Chantal Bernier and Timothy Banks  
[www.dentons.com/canada](http://www.dentons.com/canada)

**Fasken Martineau DuMoulin LLP**

Alex Cameron  
[www.fasken.com](http://www.fasken.com)

**nNovation LLP**

Kris Klein  
[www.nNovation.com](http://www.nNovation.com)

## Mexico

**Davara Abogados**

Isabel Davara  
[www.davara.com.mx](http://www.davara.com.mx)

**Lex Informática**

Joel A. Gómez Treviño  
[www.lexinformatica.com](http://www.lexinformatica.com)

**Platero, Galicia & Lemus Abogados**

Luis Mario Lemus Rivero  
[www.pglabogados.com](http://www.pglabogados.com)

**R10S Abogados**

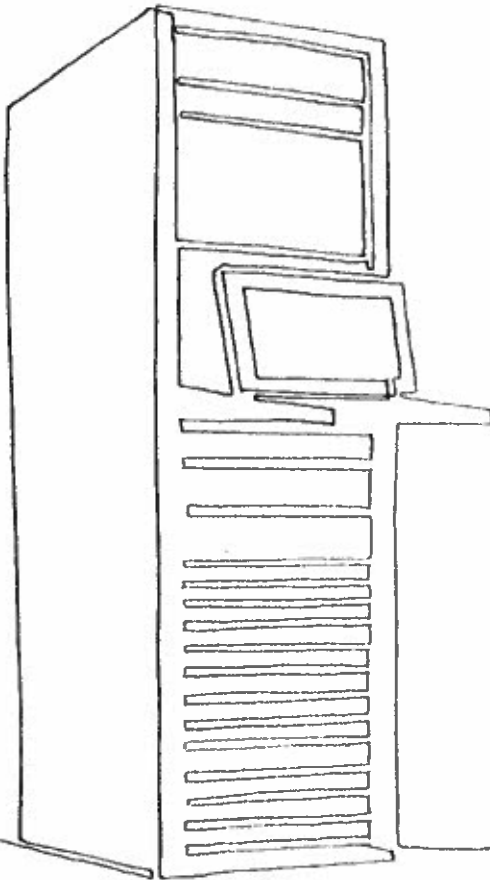
Agustín Ríos  
[www.riosabogados.com](http://www.riosabogados.com)

# Computer expert services

In the event that external forensics assistance is needed to assess the impact of a data incident on your computer system, Computer Expert Services will be provided to (1) help to determine whether, and the extent to which, notification must be provided to comply with Breach Notice Laws, and (2) if applicable, give advice and oversight in connection with the investigation conducted by a PCI Forensic Investigator.

The computer security expert that provides Computer Expert Services will require access to information, files and systems and it is important for you to comply with the expert's requests and cooperate with the investigation. Reports or findings of the expert will be made available to you, us, the BBR Services team and any attorney that you retain to provide advice with regard to the incident.

**BBR Services will arrange Computer Expert Services for you and will connect you to these experts; please do not contact Beazley's partnering forensics firms directly without the involvement of BBR Services.**



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## United States and Canada

Kroll Ontrack  
[www.krollontrack.com](http://www.krollontrack.com)

LMG Security  
[www.lmgsecurity.com](http://www.lmgsecurity.com)

Mandiant®  
[www.mandiant.com](http://www.mandiant.com)

Navigant Consulting, Inc.  
[www.navigant.com](http://www.navigant.com)

RSM  
[www.rsmus.com](http://www.rsmus.com)

SecureWorks  
[www.secureworks.com](http://www.secureworks.com)

Sylint  
[www.sylint.com](http://www.sylint.com)

Verizon Investigative Response Unit  
[www.verizonenterprise.com/products/security/risk-team/investigative-response.xml](http://www.verizonenterprise.com/products/security/risk-team/investigative-response.xml)

## Canada

CGI  
[www.cgi.com](http://www.cgi.com)

Mandiant®  
[www.mandiant.com](http://www.mandiant.com)

Verizon Investigative Response Unit  
[www.verizonenterprise.com/products/security/risk-team/investigative-response.xml](http://www.verizonenterprise.com/products/security/risk-team/investigative-response.xml)

## Mexico

Duriva  
[www.duriva.com](http://www.duriva.com)

KPMG  
[www.kpmg.com.mx](http://www.kpmg.com.mx)

MaTTica  
[www.mattica.com](http://www.mattica.com)

Scitum  
[www.scitum.com.mx](http://www.scitum.com.mx)

# Notification services and call center services

BBR Services will assist you with the notification process, including arranging for notification and/or call center service. BBR Services will walk you through notification details such as how to work with privacy counsel to develop notification letters and how to timely provide notification letters, relevant addresses and other required deliverables to the notification vendor.

Notification letters will be black and white and two-sided; returned mail will be provided to you at your request. Mailing may be staggered to accommodate the number of notifications and anticipated call center volume. For notifications by U.S. mail, the notification vendor will update and mail notifications according to the U.S. Postal Service data base of address changes. Notification services do not include further tracing of individuals whose notifications are returned.

BBR Services will also walk you through developing a set of frequently asked questions (FAQs) for use by the call center and how to anticipate and prepare for call escalations.

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## United States

Dasher  
[www.dasherinc.com](http://www.dasherinc.com)

Epiq Corporate Services, Inc.  
[www.epiqsystems.com](http://www.epiqsystems.com)

Garden City Group, LLC  
[www.gardencitygroup.com](http://www.gardencitygroup.com)

Intelligent Business Concepts, Inc.  
[www.intellbc.com](http://www.intellbc.com)

NPC, Inc.  
[www.npcweb.com](http://www.npcweb.com)

## Canada

Epiq Corporate Services, Inc.  
[www.epiqcorporateservices.com](http://www.epiqcorporateservices.com)

Miratel Solutions Inc.  
[www.miratelinc.com](http://www.miratelinc.com)

## Mexico

Business Advantage  
[www.business-advantage.com.mx](http://www.business-advantage.com.mx)

Konecta  
[www.grupokonecta.com](http://www.grupokonecta.com)

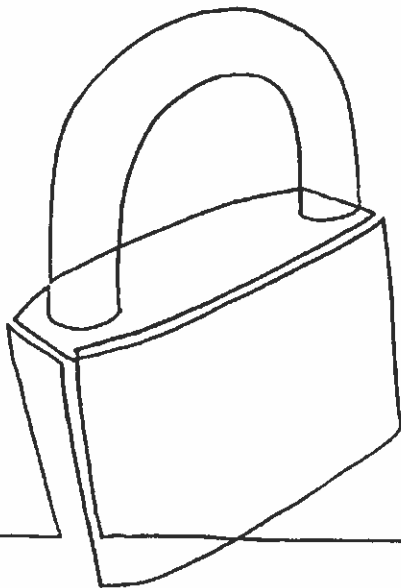
Epiq Corporate Services, Inc.  
[www.epiqsystems.com](http://www.epiqsystems.com)



# Breach resolution and mitigation services

Beazley Breach Response includes a number of products that provide Resolution and Mitigation Services, including one and three bureau monitoring and identity monitoring solutions. All the solutions include fraud resolution services.\* Based on our experience, three bureau credit monitoring is generally appropriate for breaches involving data such as names combined with social security numbers. For breaches involving less sensitive data, one bureau credit monitoring or identity monitoring solutions may be appropriate. The BBR Services team has handled over 1,000 data breaches and will advise you on which products or solutions may be applicable for a particular breach event.

A product or solution may be offered where reasonably practicable and only to the extent available in a particular jurisdiction. Notified Individuals will have up to ninety (90) days from mailing of the notification to subscribe to an offered product or solution and they must qualify for enrollment, complete the enrollment process and agree to the applicable terms and conditions set by the provider. Enrollees of an offered product or solution will have access to the services provided under such product or solution for 12 months from the date of their enrollment.



## Credit monitoring products

- ProtectMyID® Alert 3 Bureau Credit Monitoring Product
- ProtectMyID® Alert 1 Bureau Credit Monitoring Product
- Family Secure® credit monitoring product (for identified minors involved in the breach; to be offered through their parents or guardians)
- Experian Limited Credit History Service (a service offering for individuals with limited or no Experian credit history that monitors for the creation of an Experian credit file)
- Fraud resolution services are available to subscribers of the ProtectMyID® Alert or Family Secure® or the Experian Limited Credit History Solution,\* who become victims of identity theft
- ProtectMyID® Alert, Family Secure®, the Experian Limited Credit History Solution and the fraud resolution services will be provided by ConsumerInfo.com, Inc., and/or its affiliated Experian companies
- Equifax Complete™ Advantage Plan (for Canadian residents only)
- Equifax Credit File ID Alert™ (for Canadian residents only)
- ProtectMyID™ provided by Experian Limited. (for UK residents only)

## Identity monitoring products

- Experian DataPatrol™, offered by Experian Limited, including fraud support services for subscribers through ConsumerInfo.com, Inc.\*
- CyberAgent®, offered by CSIdentity Corporation, including the Assisted Restoration service

\* Fraud resolution and fraud support services require that subscribers are eligible to enroll in ProtectMyID® or Family Secure® and complete such enrollment.



## Additional information on products and offerings

Descriptions of each of the credit or identity monitoring products and solutions and risk management tools are attached. Such descriptions are provided by ConsumerInfo.com, Inc., Equifax Canada Co., Experian Limited and ePlace Solutions Inc. and are for informational purposes only and are not part of the Policy. The actual services available with each product or solution are governed by the terms and conditions of the applicable agreements that you must enter into prior to the product or solution being offered to Notified Individuals. Further information about the ConsumerInfo.com and Equifax Canada products can be obtained at the telephone numbers indicated in the applicable description. You may also contact us through your insurance broker to receive additional information about the Services.

## Your responsibilities

To ensure that the Services described above are provided promptly and properly, you must follow the requirements and procedures set forth in the Policy and in this Information Packet. We require your assistance and cooperation with us and with any third party vendors providing Services. Please respond to BBR Services or outside vendor requests and inquiries in a timely manner and enter into necessary contracts required by our vendors for the provision of services. You will be responsible for paying any costs resulting from your failure to timely provide responses, accurate information or approvals necessary for the provision of the Services. There is no coverage under the Policy for any of your internal salary or overhead expenses or for your assistance and cooperation in responding to a breach incident. In the event of a breach incident or suspected incident, do not contact any service providers directly. Instead, you must first provide notice to us at [bbr.claims@beazley.com](mailto:bbr.claims@beazley.com) or at (866) 567-8570, as further described on page 3 of this Information Packet and also in Item 9.(b) of the Declarations.

Contacting any of the service providers listed in this Information Packet shall not constitute notice under the terms of the Policy.

As used in this Information Packet, the terms "we" or "us" or have the same meaning as the term "Underwriters" in the Policy and "you" has the same meaning as the "Insured Organization" in the Policy. Capitalized terms not defined in this Information Packet have the same meaning as set forth in the Policy.

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## Appendices

ProtectMyID® Alert

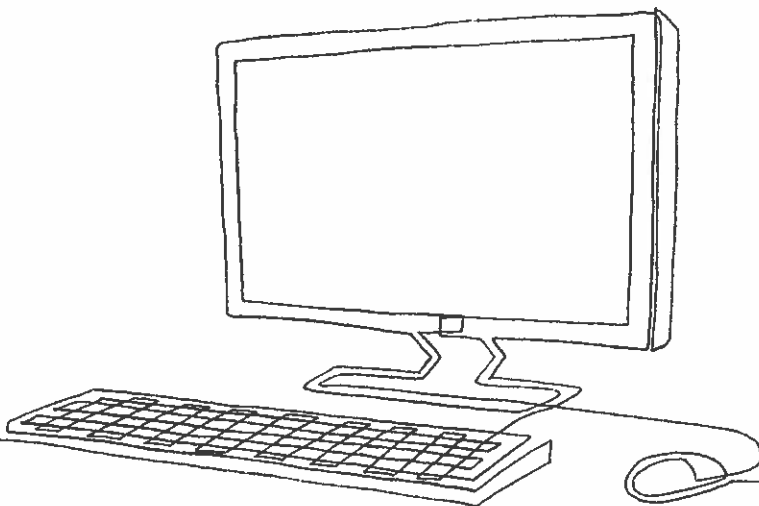
Family Secure®

Equifax Complete™ Advantage Plan

Equifax Credit File ID Alert™

Experian DataPatrol™

CSID (CyberAgent® Identity Protection)



## Beazley Group

Plantation Place South  
60 Great Tower Street  
London EC3R 5AD  
United Kingdom

T +44 (0)20 7667 0623  
F +44 (0)20 7674 7100

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30 Batterson Park Road  
Farmington  
Connecticut, 06032  
USA

T +1 (860) 677 3700  
F +1 (860) 679 0247

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Two Liberty Place  
50 S. 16th Street, Suite 2700  
Philadelphia  
Pennsylvania, 19102  
USA

T +1 (215) 446 8410  
F +1 (215) 446 8469

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## Beazley Insurance Services

101 California Street  
Suite 1850  
San Francisco  
California, 94111  
USA

CA Lic. #0655497

T +1 (415) 263 4040  
F +1 (415) 263 4099

beazley

[beazley.com/bbr](http://beazley.com/bbr)

**APIP CYBER ENHANCEMENT OPTION**

This endorsement modifies insurance provided under the following:

**BEAZLEY BREACH RESPONSE**

In consideration of the premium charged for the Policy, it is hereby understood and agreed that solely with respect to a **Claim** or incident arising out of the acts or operations of <Insert Name of Insured>:

1. Item 4.B. of the Declarations is deleted in its entirety.
2. Items 5.A.2, 5.B.2 and 5.C.2. of the Declarations are deleted in their entirety.
3. Item 4. of the Declarations is amended to include the following:

**BBR. LIMITS OF COVERAGE FOR PRIVACY BREACH RESPONSE SERVICES:**

1. **Notified Individuals** Limit of Coverage: <Limit> **Notified Individuals**  
in the aggregate

A sublimit of up to 10% of the **Notified Individuals** Limit of Coverage applies to **Notified Individuals** residing outside of the United States, which amount is part of and not in addition to the **Notified Individuals** Limit of Coverage

2. **Aggregate Limit of Coverage for all Computer Expert Services, Legal Services and Public Relations and Crisis Management Expenses** combined: USD <Limit>

Coverage for all **Privacy Breach Response Services** is separate from and in addition to the **Policy Aggregate Limit of Liability**.

4. Item 5. Of the Declarations is amended to include the following:

**BBR. Privacy Breach Response Services**  
Threshold and Retention:

1. **Notification Services, Call Center Services, and Breach Resolution and Mitigation Services** for each incident involving at least: <number> **Notified Individuals**
2. **Retention** applicable to **Computer Expert Services, Legal Services and Public Relations and Crisis Management Expenses:** USD <Retention> combined, but  
USD 5,000 for **Legal Services**  
(which retention is part of and not in  
addition to the combined retention)

5. Item 9. Of the Declarations is amended to include the following:

**BBR. Privacy Breaches under Insuring Agreement B.:**

Email: [bbr.claims@beazley.com](mailto:bbr.claims@beazley.com)  
Toll-Free 24-Hour Hotline: (866) 567-8570  
(Emails and call reports from the toll-free hotline are forwarded to the Breach Response Services Team for response)

6. Endorsement No. 6., **BEAZLEY NOMINATED VENDORS ENDORSEMENT** shall not apply.

7. Insuring Agreement I.B. is deleted in its entirety and replaced with the following:

**B. Privacy Breach Response Services**

To provide **Privacy Breach Response Services** to the **Insured Organization** in excess of the **Retention** because of an incident (or reasonably suspected incident) described in Insuring Agreement I.A.1. or I.A.2. that first takes place on or after the **Retroactive Date** and before the end of the **Policy Period** and is discovered by the **Insured** and is reported to the Underwriters during the **Policy Period**.

**Privacy Breach Response Services** means the following:

1. **Computer Expert Services;**
2. **Legal Services;**
3. **Notification Services** to provide notification to:
  - (a) individuals who are required to be notified by the **Insured Organization** under the applicable **Breach Notice Law**; or
  - (b) in the Underwriters' discretion, individuals affected by an incident in which their **Personally Identifiable Information** has been subject to theft, loss or **Unauthorized Disclosure** in a manner which compromises the security or privacy of such individual by posing a significant risk of financial, reputational or other harm to the individual;
4. **Call Center Services;**
5. **Breach Resolution and Mitigation Services;** and
6. **Public Relations and Crisis Management Expenses.**

**Privacy Breach Response Services** also includes assistance from the BBR Services Team and access to educational and loss control information at no charge.

**Privacy Breach Response Services** will be provided subject to the terms and conditions of this Policy and the **Information Packet**, will be subject to the applicable retentions and limitations set forth in the **Declarations**, and shall not include any internal salary or overhead expenses of the **Insured Organization**.

8. Clause II., Defense and Settlement of Claims, paragraph B. is deleted in its entirety and replaced with the following:

B. With respect to any **Claim** against the **Insured** seeking **Damages** or **Penalties** which are payable under the terms of this Policy, the Underwriters will pay **Claims Expenses** incurred with their prior written consent. The Limit of Liability available to pay **Damages** or **Penalties**, or shall be reduced and may be completely exhausted by payment of **Claims Expenses**. **Damages**, **Penalties**, and **Claims Expenses** shall be applied against the **Retention** payable by the **Insured**.

9. Clause V., EXCLUSIONS, paragraphs B., J., K. and N. are deleted in their entirety and replaced with the following:

B. For, arising out of or resulting from any employer-employee relations, policies, practices, acts or omissions, or any actual or alleged refusal to employ any person, or misconduct with respect to employees, whether such **Claim** is brought by an employee, former employee, applicant for employment, or relative or domestic partner of such person; provided, however, that this exclusion shall not apply to an otherwise covered **Claim** under Insuring Agreements I.A.1., I.A.2., or I.A.3. by a current or former employee of the **Insured Organization**; or to the providing of **Privacy Breach Response Services** involving current or former employees of the **Insured Organization**;

- J. For, arising out of or resulting from any of the following:
1. any actual or alleged violation of the Organized Crime Control Act of 1970 (commonly known as Racketeer Influenced and Corrupt Organizations Act or RICO), as amended, or any regulation promulgated thereunder or any similar federal law or legislation, or law or legislation of any state, province or other jurisdiction similar to the foregoing, whether such law is statutory, regulatory or common law;
  2. any actual or alleged violation of any securities law, regulation or legislation, including but not limited to the Securities Act of 1933, the Securities Exchange Act of 1934, the Investment Act of 1940, any state or provincial blue sky or securities law, any other federal securities law or legislation, or any other similar law or legislation of any state, province or other jurisdiction, or any amendment to the above laws, or any violation of any order, ruling or regulation issued pursuant to the above laws;
  3. any actual or alleged violation of the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Worker Adjustment and Retraining Act of 1988, the Certified Omnibus Budget Reconciliation Act of 1985, the Occupational Safety and Health Act of 1970, any similar law or legislation of any state, province or other jurisdiction, or any amendment to the above law or legislation, or any violation of any order, ruling or regulation issued pursuant to the above laws or legislation; or
  4. any actual or alleged discrimination of any kind including but not limited to age, color, race, sex, creed, national origin, marital status, sexual preference, disability or pregnancy;

However, this exclusion does not apply to any otherwise covered **Claim** under Insuring Agreements I.A.1., I.A.2., or I.A.3., or to paying **Privacy Breach Response Services** covered under Insuring Agreement I.B., that results from a theft, loss or **Unauthorized Disclosure of Personally Identifiable Non-Public Information**, provided that no member of the **Control Group** participated, or is alleged to have participated or colluded, in such theft, loss or **Unauthorized Disclosure**;

- K. For, arising out of or resulting from any actual or alleged acts, errors, or omissions related to any of the **Insured Organization's** pension, healthcare, welfare, profit sharing, mutual or investment plans, funds or trusts, including any violation of any provision of the Employee Retirement Income Security Act of 1974 (ERISA) or any similar federal law or legislation, or similar law or legislation of any state, province or other jurisdiction, or any amendment to ERISA or any violation of any regulation, ruling or order issued pursuant to ERISA or such similar laws or legislation; however this exclusion does not apply to any otherwise covered **Claim** under Insuring Agreements I.A.1., I.A.2., or I.A.3., or to the providing of **Privacy Breach Response Services** under Insuring Agreement I.B., that results from a theft, loss or **Unauthorized Disclosure of Personally Identifiable Non-Public Information**, provided that no member of the **Control Group** participated, or is alleged to have participated or colluded, in such theft, loss or **Unauthorized Disclosure**;
- N. For, in connection with or resulting from a **Claim** brought by or on behalf of the Federal Trade Commission, the Federal Communications Commission, or any other state, federal, local or foreign governmental entity, in such entity's regulatory or official capacity, provided, this exclusion shall not apply to an otherwise covered **Claim** under Insuring Agreement I.C., or to the providing of **Privacy Breach Response Services** under Insuring Agreement I.B. to the extent such services are legally required to comply with a **Breach Notice Law**;



10. Clause V., EXCLUSIONS is amended to include the following:
  - BBR-A. For, arising out of or resulting from any liability or obligation under a **Merchant Services Agreement** except this exclusion does not apply to Insuring Agreement I.A.6., or to **Computer Expert Services** or **Legal Services** covered under Insuring Agreement I.B.;
11. Clause VI., DEFINITIONS, paragraph N., "Loss" is amended to replace "Privacy Notification Costs" with "Privacy Breach Response Services".
12. Clause VI., DEFINITIONS, is amended to include the following:

BBR-A. **Breach Resolution and Mitigation Services** means a credit monitoring, identity monitoring or other solution selected from the products listed in the **Information Packet** and offered to **Notified Individuals**. The product offered to **Notified Individuals** will be selected by the Underwriters in consultation with the **Insured Organization** and in accordance with the guidance provided in the Breach Resolution and Mitigation section of the **Information Packet**.

The product offer will be included in the communication provided pursuant to Insuring Agreement I.B.3.

BBR-B. **Call Center Services** means the provision of a call center to answer calls during standard business hours for a period of ninety (90) days following notification (or longer if required by applicable law or regulation) of an incident for which notice is provided pursuant to Insuring Agreement I.B.3. (Notification Services). Such notification shall include a toll free telephone number that connects to the call center during standard business hours. Call center employees will answer questions about the incident from **Notified Individuals** and will provide information required by the HIPAA/Health Information Technology for Economic and Clinical Health Act ("HITECH") media notice or by other applicable law or regulation.

**Call Center Services** will include up to 10,000 calls per day and will be provided in accordance with the terms and conditions set forth in the **Information Packet**. **Call Center Services** will be provided by a service provider selected by the Underwriters in consultation with the **Insured Organization** from the list of service providers in the **Information Packet**.

BBR-C. **Computer Expert Services** means costs for:

1. a computer security expert to determine the existence and cause of an actual or suspected electronic data breach which may require the **Insured Organization** to comply with a **Breach Notice Law** and to determine the extent to which such information was accessed by an unauthorized person or persons; and
2. a PCI Forensic Investigator that is approved by the PCI Security Standards Council and is retained by the **Insured Organization** in order to comply with the terms of a **Merchant Services Agreement** to investigate the existence and extent of an actual or suspected compromise of credit card data; and in the Underwriters' discretion, where a computer security expert described in 1. above has not been retained, for a computer security expert to provide advice and oversight in connection with the investigation conducted by the PCI Forensic Investigator; and
3. a computer security expert, up to USD 50,000 (which amount is part of and not in addition to the sublimit of coverage stated in Item 4.BBR.2. of the Declarations), to demonstrate the **Insured's** ability to prevent a future electronic data breach as required by a **Merchant Services Agreement**.

**Computer Expert Services** will be provided in accordance with the terms and conditions set forth in the **Information Packet** and will be provided by a service provider selected by

the **Insured Organization** in consultation with the Underwriters from the list of service providers in the **Information Packet**.

**BBR-D. Information Packet** means the Information Packet provided with this endorsement. The **Information Packet** is incorporated into and forms part of this Policy and may be updated by the Underwriters from time to time.

**BBR-E. Legal Services** means fees charged by an attorney:

1. to determine the applicability of and actions necessary for the **Insured Organization** to comply with **Breach Notice Laws** due to an actual or reasonably suspected theft, loss or **Unauthorized Disclosure of Personally Identifiable Information**;
2. to provide necessary legal advice to the **Insured Organization** in responding to actual or suspected theft, loss or **Unauthorized Disclosure of Personally Identifiable Information**; and
3. to advise the **Insured Organization** in responding to credit card system operating regulation requirements for any actual or suspected compromise of credit card data that is required to be reported to the **Insured Organization's** merchant bank under the terms of a **Merchant Services Agreement**, but **Legal Services** does not include fees incurred in any actual or threatened legal proceeding, arbitration or mediation, or any advice in responding to credit card system operating regulations in connection with an assessment of **PCI Fines and Costs**.

**Legal Services** will be provided in accordance with the terms and conditions set forth in the **Information Packet** and will be provided by an attorney selected by the **Insured Organization** in consultation with the Underwriters from the list of attorneys in the **Information Packet**.

**BBR-F. Notification Services** means:

1. notification by first class mail or e-mail to United States or Canadian residents; and
2. notification by first class mail or e-mail to individuals residing outside the United States or Canada, but only to the extent reasonably practicable.

E-mail notification will be provided in lieu of first class mail to the extent reasonable, practicable and where permitted under the applicable **Breach Notice Law**. **Notification Services** will be provided by a service provider selected by the Underwriters in consultation with the **Insured Organization** from the list of service providers in the **Information Packet** and will be provided in accordance with the terms and conditions set forth in the **Information Packet**.

**BBR-G. Notified Individual** means an individual person to whom notice is given or attempted to be given under Insuring Agreement I.B.3. pursuant to a **Breach Notice Law**.

**BBR-H. PCI Fines and Costs** means the direct monetary fines, penalties, reimbursements, fraud recoveries or assessments owed by the **Insured Organization** under the terms of a **Merchant Services Agreement**, but only where such fines, penalties, reimbursements, fraud recoveries or assessments result both from the **Insured Organization's** actual or alleged noncompliance with published PCI Data Security Standards and from a data breach caused by an incident (or reasonably suspected incident) described in Insuring Agreement I.A.1. or I.A.2.; provided, that the term **PCI Fines, Expenses and Costs** shall not include or mean any charge backs, interchange fees, discount fees or prospective service fees.

**BBR-I. Public Relations and Crisis Management Expenses** shall mean the following costs approved in advance by the Underwriters in their discretion, and which are directly related to mitigating harm to the **Insured Organization's** reputation or potential **Loss**

covered by the Policy resulting from an incident described in Insuring Agreement I.A.1. or I.A.2. or from a **Public Relations Event**:

1. costs incurred by a public relations or crisis management consultant;
2. costs for media purchasing or for printing or mailing materials intended to inform the general public about the incident, such costs to be limited to USD 100,000;
3. for incidents or events in which notification services are not otherwise provided pursuant to Insuring Agreement I.B., costs to provide notifications and notices via e-mail or first class mail to customers or patients where such notifications are not required by law ("voluntary notifications"), including to non-affected customers or patients of the **Insured Organization**;
4. costs to provide government mandated public notices related to breach events (including such notifications required under HITECH);
5. costs to provide services to restore healthcare records of **Notified Individuals** residing in the United States whose **Personally Identifiable Information** was compromised as a result of theft, loss or **Unauthorized Disclosure**; and
6. other costs approved in advance by the Underwriters.

**Public Relations and Crisis Management Expenses** must be incurred no later than twelve (12) months following the reporting of such **Claim** or breach event to the Underwriters and, with respect to clauses 1. and 2. above, within ninety (90) days following the first publication of such **Claim** or incident. If voluntary notifications are provided, e-mail notification will be provided in lieu of first class mail to the extent practicable.

BBR-J. **Public Relations Event** means the publication or imminent publication in a newspaper (or other general circulation print publication) or on radio, television or a publicly accessible website of a covered **Claim** under this Policy.

13. The second paragraph of Clause VII., LIMIT OF LIABILITY is deleted in its entirety.

14. Clause VII., LIMIT OF LIABILITY is amended to include the following:

BBR-A. The amount stated in Item 4.BBR.1. of the Declarations is the maximum total number of **Notified Individuals** to whom notification will be provided or attempted for all incidents or series of related incidents giving rise to an obligation to provide **Notification Services**, **Call Center Services** or **Breach Resolution and Mitigation Services**.

The aggregate limit of coverage stated in Item 4.BBR.2. of the Declarations is the aggregate limit of coverage for all **Computer Expert Services**, **Legal Services** and **Public Relations and Crisis Management Services** combined.

BBR-B. The Underwriters shall not be obligated to provide any **Privacy Breach Response Services** after the number of **Notified Individuals** under Insuring Agreement I.B.3. reaches an aggregate of the number of **Notified Individuals** stated in Item 4.BBR.1. of the Declarations. If the total number of individuals to be notified under the Policy exceeds the number of **Notified Individuals** stated in Item 4.BBR.1. of the Declarations, the **Insured** shall be responsible for providing notification, credit monitoring services or identity monitoring services to such additional individuals in accordance with Clause BBR-C. below.

BBR-C. If the total number of notifications made pursuant to Insuring Agreement I.B.3. aggregates to more than the number of notifications stated in Item 4.BBR.1. of the Declarations, the **Insured Organization** will be responsible for paying for **Privacy Breach Response Services** with respect to any excess notifications, and such costs will

not be covered by the Policy. If an incident involves notifications made pursuant to Insuring Agreement I.B.3. both within the notification limit stated in Item 4.BBR.1. of the Declarations and in excess of such limit, all excess notifications will be provided by the same service provider that provides **Notification Services** covered under the Policy, and the costs will be allocated between the Underwriters and the **Insured Organization** pro rata based on the number of covered and non-covered notifications.

BBR-D. Unless otherwise specified in this Policy, **Privacy Breach Response Services** will be provided by the service providers listed in the **Information Packet**. In the event a service provider is unable to or does not provide the services set forth, the Underwriters will procure similar services from other sources; provided, the maximum the Underwriters will pay for the costs of procuring and providing all **Privacy Breach Response Services** under Insuring Agreement I.B., including substitute products and services shall be no more than USD 10,000,000 in the aggregate for the **Policy Period**, which amount shall be in addition to the **Policy Aggregate Limit of Liability**. In the event there is a change of law, regulation or enforcement that prevents the Underwriters or its service providers from providing all or part of the **Privacy Breach Response Services**, the Underwriters will make reasonable efforts to substitute other services but, if this is not possible, the Underwriters shall not be obligated to provide such services.

15. Clause VIII., **RETENTION**, paragraphs B. and G. are deleted in their entirety and replaced with the following:

B. **Notification Services, Call Center Services, and Breach Resolution and Mitigation Services** will only be provided for each incident, event or related incidents or events, requiring notification to at least the number of individuals set forth in Item 5.BBR.1. of the Declarations. For incidents involving notification to fewer individuals there shall be no coverage for any such services under Insuring Agreement I.B.

For all **Computer Expert Services, Legal Services and Public Relations and Crisis Management Services**, the **Retention** amounts set forth in Item 5.BBR.2. of the Declarations apply separately to each incident, event or related incidents or events, giving rise to an obligation to provide such services; and the Each Incident **Retention** shall be satisfied by monetary payments by the **Named Insured** for such services.

G. Satisfaction of the applicable **Retention** is a condition precedent to the payment by the Underwriters of any amounts hereunder, and the Underwriters shall be liable only for the amounts in excess of such **Retention** subject to the Underwriters' total liability not exceeding the **Policy Aggregate Limit of Liability** or any applicable **Limit of Liability** or **Limit of Coverage for Privacy Breach Response Services**. The **Named Insured** shall make direct payments within the **Retention** to appropriate other parties designated by the Underwriters.

16. Clause X., **CONDITIONS, NOTICE OF A CLAIM, LOSS OR CIRCUMSTANCE THAT MIGHT LEAD TO A CLAIM**, paragraph A.2. is deleted in its entirety and replaced with the following:

2. With respect to Insuring Agreement I.B., for a legal obligation to comply with a **Breach Notice Law** because of an incident (or reasonably suspected incident) described in Insuring Agreement I.A.1. or I.A.2., such incident or reasonably suspected incident must be reported as soon as practicable during the **Policy Period** after discovery by the **Insured** via the email address or telephone number set forth in Item 9.BBR. of the Declarations; provided, that unless the **Insured** cancels the Policy, or the Underwriters cancel for non-payment of premium, incidents discovered by the **Insured** within sixty (60) days prior to expiration of the Policy shall be reported as soon as practicable, but in no event later than sixty (60) days after the end the **Policy Period**; provided further, that if this Policy is renewed by the Underwriters and **Privacy Breach Response Services** are provided because of such incident or suspected incident that was discovered by the **Insured** within sixty (60) days prior to the expiration of the Policy, and first reported during the sixty (60) day post **Policy Period** reporting period, then any subsequent **Claim**

arising out of such incident or suspected incident is deemed to have been made during the **Policy Period**.

Notwithstanding the foregoing, if the **Named Insured** reasonably believes that the **Privacy Breach Response Services** provided as a result of such incident or suspected incident are not likely to meet or exceed the **Retention**, then reporting of such incident or suspected incident under this Clause X.A.2. is at the **Named Insured's** option, but unless such incident or suspected incident is reported in accordance with the first paragraph of this Clause X.A.2., there shall be no coverage for **Privacy Breach Response Services** in connection with such incident or suspected incident.

All other terms and conditions of this Policy remain unchanged.

---

Authorized Representative



May 14, 2018

Mr. Mark Marin, Mayor  
City of Loyalton  
Box 128  
605 School Street  
Loyalton, CA 96118

**RE: LOYALTON – USDA FUNDING UTILITIZATION #3**

Dear Mark:

At the April 17<sup>th</sup> meeting, the City Council requested that in lieu of constructing the Church Street Sewer Rehabilitation project, that Farr West Engineering (Farr West) investigate and develop a list of materials and/or services needed at the Wastewater Treatment Plant (WWTP) to expend the unused USDA Rural Development grant funds (\$264,000). And due to coming in below budget on projects and not constructing the Church Street Sewer, there will be some unspent funds in the Farr West contract that can be allocated toward materials and services (\$50,360). Further, the field portion of the CCTV survey has been completed by ProPipe and the rough final project cost appears to leave \$11,010 in unspent funds on the project. These original contract costs and remaining unspent funds have been summarized in Table 1 below.

**Table 1: Loyalton Grant Funding Available for Purchasing WWTP Materials and Services**

<b>Work</b>	<b>Original Contract</b>	<b>Unused Funds</b>
<i>Church St Sewer Replacement</i>	\$ 264,000	\$ 264,000
<i>Farr West - NOV Response</i>	\$ 44,800	\$ 15,940
<i>Farr West - Engineering Project Development, Management &amp; GIS</i>	\$ 192,920	\$ 34,420
<i>ProPipe - CCTV Survey</i>	\$ 83,930	\$ 6,130
<b>Total Funds Available</b>		<b>\$ 320,490</b>

It appears that the City has roughly \$320,500 to spend on qualifying materials and/or services by the end of June 2018 (including procurement, receipt, and invoicing). Farr West has been working with ProPipe to develop a scope of work for repair on the existing sewer lines based on their CCTV results. Also, Farr West staff participated in a site visit on April 30<sup>th</sup> at the WWTP to compile a list of needed materials/services for the WWTP. For ease of analysis, the list of services and materials has been divided into several groups depending on their availability for purchase based off the City of Loyalton Municipal Code Chapter 4.04 on Purchasing, Bidding, and Surplusing (attached) and USDA grant terms and conditions.



the sum of the labor has a total value less than \$1,000 or, 2) the labor is considered professional services which are exempt from the competitive bidding process. The total cost for services identified in Table 3 is \$67,580.

**Table 3: Services Immediately Available for Purchase**

Vendor	Cost		Description
	Labor	Materials	
Precision Crane Hoist	\$760	\$0	2 x 1-ton hoist inspections and certifications
Amiad Water Systems	\$2,700	\$1,147	Service Disc Filter 2 x services days at \$900/day 2 x travel days at \$450/day
Ryan Process Inc	\$4,850	\$1,843	Service Chlorine Generator 3 x service days at \$1,200/day 1 x travel expenses at \$1,250/trip
Sierra Controls	\$56,280		SCADA Preventative Maintenance Agreement (10 year term)

Displayed in Table 4 are the identified services that must undergo an informal bidding process which requires the solicitation of bids for 5 days and must include prevailing wage rates (not included in the costs below). The total cost for services identified in Table 4 is \$2,725.

**Table 4: Services Requiring an Informal Bidding Process**

Vendor	Cost		Description
	Labor	Materials	
Kunsman Fencing Co	\$600	\$525	Replacement of ~95 lineal feet of fencing, 4 bard arms, and straightening of existing post
Affordable Painting	\$1,200	\$400	Pressure wash buildings, sand buildings, scrap paint, mask window prep, and paint exterior

Displayed in Table 5 are the identified materials that exceed the City of Loyaltan purchasing code limits for procurement without a competitive bid process; however, the City Council may waive this requirement if it finds it is in the public interest to do so. The total cost for services identified in Table 5 is \$139,795.

**Table 5: Materials Requiring Formal Bidding Process**

Vendor	Cost	Description
HACH	\$11,146	2 x CL17 Free chlorine analyzer 2 x Portable pH and DO meter
Energy Systems	\$12,450	Generac Mobile MLG 8 Generator
Pape Machinery	\$107,200	John Deere 310SL backhoe*
Honda	\$8,999	Pioneer 500 UTV <sup>+</sup>

\* before new equipment is procured, the old, existing, and deteriorated equipment of this nature must be surplused (per USDA requirements).

<sup>+</sup> if new equipment is procured, it shall be stored in an indoor environment when not in use (per USDA requirements).

PART 4 REVENUE AND FINANCE

CHAPTER 4.04 PURCHASING, BIDDING AND SURPLUSING

4.04.010 Purchasing, Bidding and Surplusing

This chapter is enacted to adopt policies and procedures governing purchases of supplies and equipment, pursuant to Government Code section 54201 and following, and bidding on public projects (pursuant to Government Code section 25540 and following.)

4.04.015 Purchase Orders.

Purchase orders must be obtained for all purchases prior to the purchase of supplies and equipment, purchase orders must be signed by the City Controller and the Council member of the department in which purchase is being made.

4.04.017 Petty Cash Funds.

Two petty cash funds will be retained in the City Hall, one for \$150.00 per month for administrative expenditures and one for \$50.00 per month for maintenance expenditures. These funds will be used for minor purchases and do not require purchase orders.

4.04.020 Purchase of Goods of \$500 or less.

Within the limits of the appropriate budget item, council members may purchase supplies and equipment for their department in the amounts of \$500 or less without prior council approval.

4.04.025 Emergency Expenditures.

In case of emergencies an employee must first try to contact a council member, if council member is not available an employee may then make the necessary purchase to take care of the emergency. Written documentation that the emergency existed and that no council members could be contacted shall be supplied on the following regular working day.

4.04.030 Purchase of Goods Between \$500 and \$5,000.

Within the limits of the appropriate budget item, council members may purchase supplies and equipment for their departments in the amount of more than \$500 but less than \$5,000 only with council approval.

4.04.080 Formal Bid Procedures.

Formal bid procedures are as follows: A notice inviting sealed bids shall be published at least twice in a newspaper of general circulation, not less than five (5) days apart, with the first publication completed not less than ten (10) days before the bid deadline. The notice shall describe the project, state where bid documents are to be obtained and filed, and the bid deadline.

4.04.090 Determination of Bids.

In its discretion; the Council shall follow any of the following alternatives after the opening of bids:

- (a) The Council shall accept the lowest responsible bid.
- (b) The Council shall reject all bids. After such rejection, supplies, materials, equipment and labor for labor may be purchased at lower cost or on the open market without further bids or compliance with this chapter.
- (c) After bid rejections on public works projects, work on public projects shall not be undertaken without compliance with one of the following procedures:
  - (1) Bids shall again be solicited pursuant to this chapter. After such rebidding, the Council shall accept the lowest responsible bid or shall reject all bids and perform the work at a lower cost with the use of City personnel.
  - (2) The Council shall reevaluate the cost estimates of the project and pass a resolution by a four-fifths vote declaring that the project can be performed more economically by city personnel, or that a contract to perform the project can be negotiated at a lower price than in any of the bids, or that the materials and supplies involved in the public project can be furnished at a lower price in the open market. Upon adoption of the resolution, the Council shall have the project done in the manner stated without further compliance with this chapter.
- (d) If no bids are received by the bid deadline, supplies and equipment may be purchased and work on public projects may be performed without further compliance with this chapter.

4.04.100 Surplus of Goods.

No City property may be surplus without prior approval of the Council. The Council shall declare any property as surplus when deemed appropriate by the Council.

- Surplus property shall be sold or disposed of as prescribed by law and any sale of surplus property shall be posted at the City Hall at least five (5) days prior to the sale. All sales of surplus property shall occur at the City Hall.

Nevada License No. 0057710



Hoffman Southwest Corp. dba  
 Professional Pipe Services (Pro-Pipe)  
 6672 Boulder Highway #4, Las Vegas, NV 89122  
 O: 702 435 3700 | F: 702 435 3701  
 Thomas Romero | M: 702 513 7991  
 thomas.romero@pro-pipe.com | pro-pipe.com

Quote # NV: 05102018-003

PROPOSAL SUBMITTED TO: City of Loyalton	DATE 5/10/2018	PHONE (775) 997-7483
STREET (Business address)	JOB / PROJECT NAME City of Loyalton	
CITY, STATE AND ZIP CODE	JOB LOCATION Loyalton	
CONTACT NAME Nicki Furtaw <a href="mailto:Nicki.Furtaw@farrwestengineering.com">Nicki Furtaw &lt;nfurtaw@farrwestengineering.com&gt;</a>		

ITEM	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	Spot repairs	10	Each	\$4,300.00	\$43,000.00
2	Full wraps	4	Each	\$4,900.00	\$19,600.00
3		-			
4	Price is with a minimum of 5 repairs	-			
5		-			

GRAND TOTAL:

\$62,600.00

## EXCLUSIONS ( any qualifications to exclusions are in parenthesis )

1	Flow Diversion, Bypass Pumping and Operating Pump Stations
2	Excavation of any kind
3	Permits, Licenses and Performance Bonds
4	Access (Owner shall provide adequate access)
5	Mechanical Cleaning
6	Major Traffic Control
7	Disposal (Owner shall provide local disposal site and cover associated fees)
8	Water (Owner shall provide mobile means of providing water, such as a mobile fire hydrant)

WE PROPOSE hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:

Payment terms:

Dollars:

**\$62,600.00**

30 Days of Invoice

This proposal shall be incorporated into the service contract when  
 Pro Pipe is listed as a subcontractor.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Maximum allowable interest charge on overdue invoices. Professional Pipe Services will provide certificate of insurance upon request.

Authorized Signature:

\_\_\_\_\_  
 This proposal may be withdrawn by us if not accepted within 30 days.

## ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Requests for additional services beyond the above outlined scope will be submitted by written change order and payment thereof made accordingly.

Date

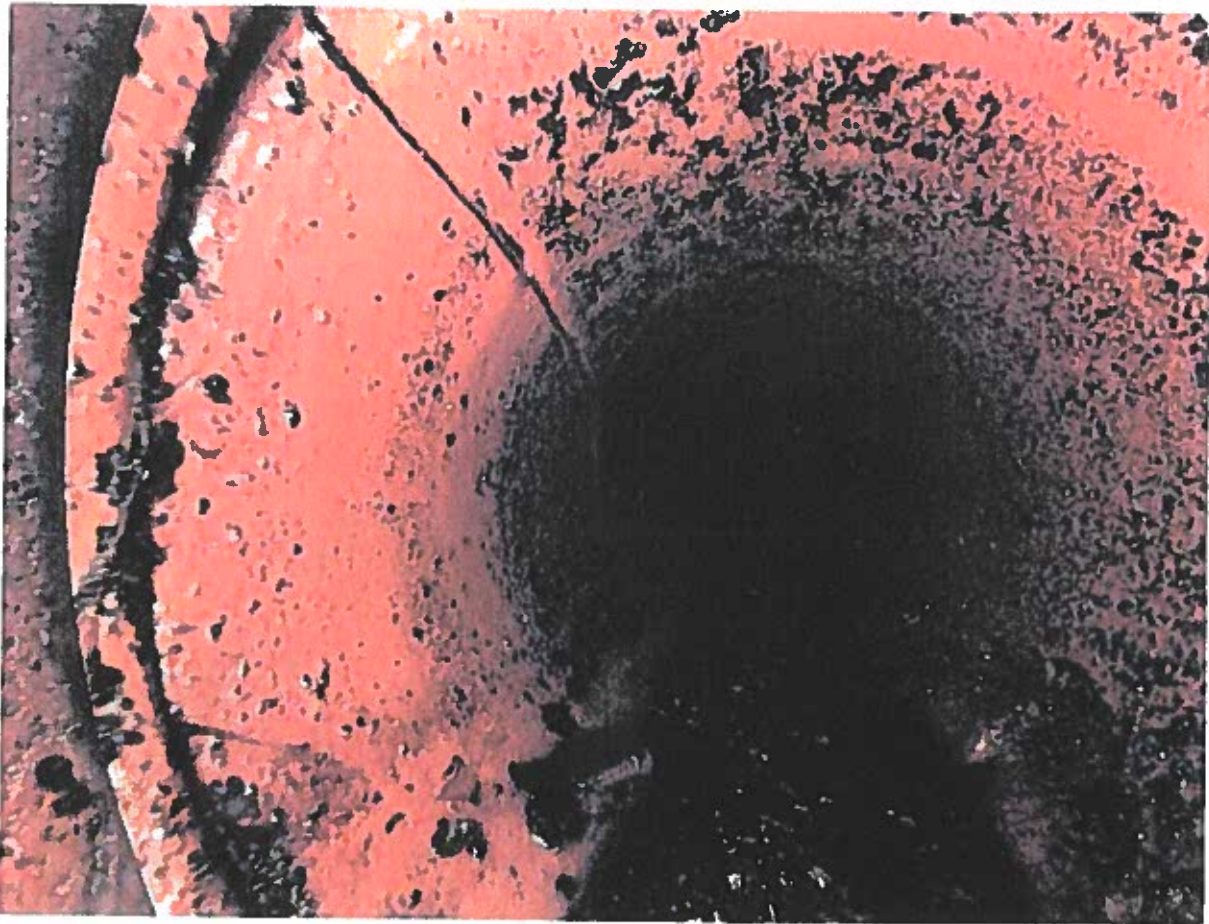
Customer Signature

Print name/Title

**CCTV pictures of SMAN00043 X  
For FAR WEST ENGINEERING**

<b>Work Order</b>				<b>Surveyed On</b> 2018/04/19
<b>Street Name</b> 2ND STREET EASEMENT			<b>Video</b> F4-E4	
<b>City Name</b> LOYALTON	<b>Weather</b> Dry			
<b>Location</b> Easement/Right of Way				
<b>From Manhole</b> SMAN00043	<b>To Manhole</b> SMAN00044	<b>Survey Direction</b> Downstream		

**Setup 10 Counter 161.5 Ft**



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**Pipe Details:**

<b>Year Laid</b>	<b>Shape</b> Circular	<b>Size</b> 6	<b>By</b> ins
<b>Material</b> Vitrified Clay Pipe	<b>Lining</b>	<b>Use</b> Sanitary	

**Observation:** Fracture Spiral

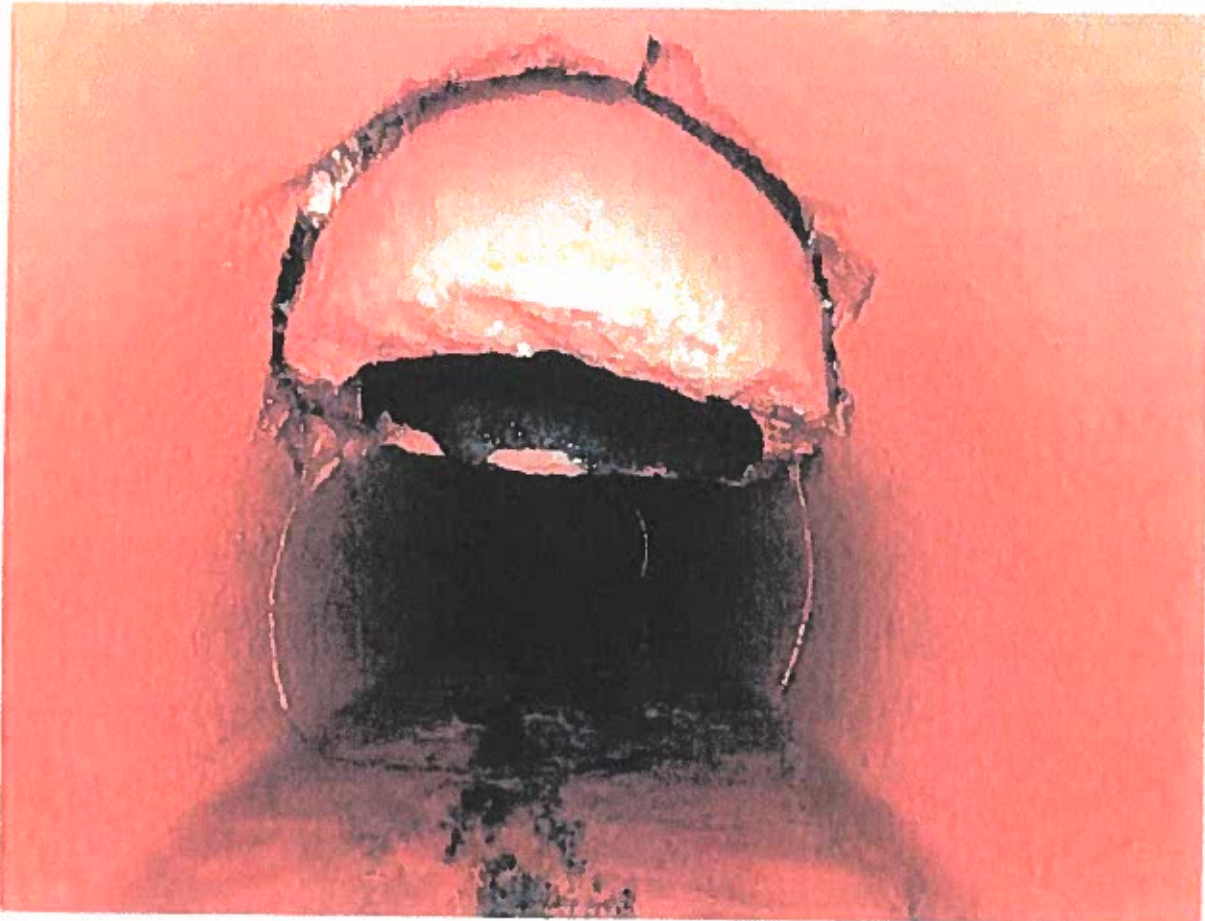
**Comments:**



**CCTV pictures of SMAN00125 X  
For FAR WEST ENGINEERING**

<b>Work Order</b>	<b>Surveyed On 2018/04/19</b>		
<b>Street Name</b> LEWIS LANE			<b>Video F4</b>
<b>City Name</b> LOYALTON	<b>Weather Dry</b>		
<b>Location</b> Easement/Right of Way			
<b>From Manhole</b> SMAN00125	<b>To Manhole</b> SMAN00051	<b>Survey Direction</b> Downstream	

**Setup 14/15 Counter 129.8 Ft**



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**Pipe Details:**

<b>Year Laid</b>	<b>Shape</b> Circular	<b>Size</b> 6	<b>By</b> ins
<b>Material</b> Vitrified Clay Pipe	<b>Lining</b>	<b>Use</b> Sanitary	

**Observation:** Abandoned Survey

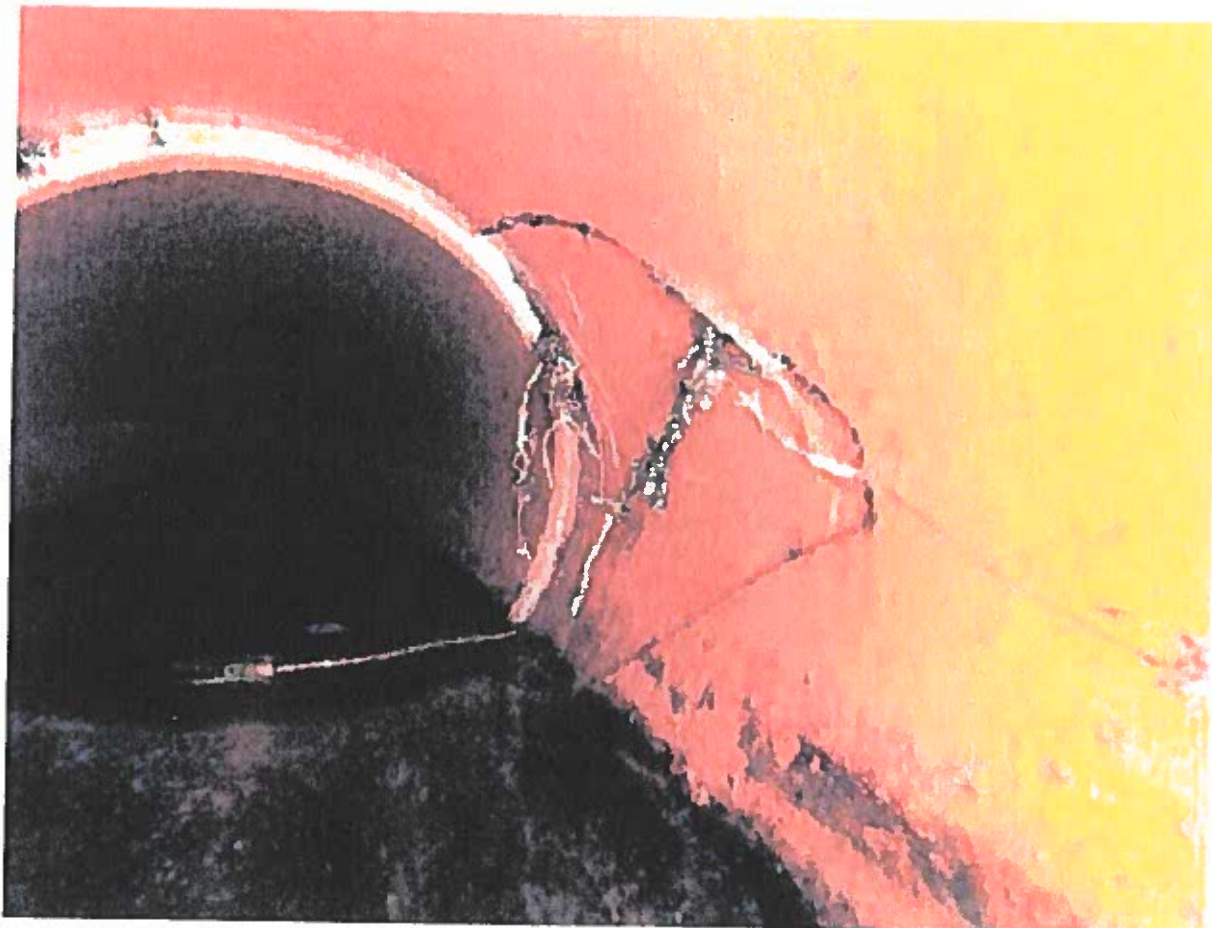
**Comments:** TBI



CCTV pictures of SMAN00124 X  
 For FAR WEST ENGINEERING

<b>Work Order</b>	<b>Surveyed On 2018/04/20</b>		
<b>Street Name</b> COURT LANE			<b>Video F2</b>
<b>City Name</b> LOYALTON	<b>Weather Dry</b>		
<b>Location</b> Light Highway			
<b>From Manhole</b> SMAN00073	<b>To Manhole</b> SMAN00124	<b>Survey Direction</b> Upstream	

Setup 33 Counter 7.1 Ft



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**Pipe Details:**

<b>Year Laid</b>	<b>Shape</b> Circular	<b>Size</b> 6	<b>By</b> ins
<b>Material</b> Vitrified Clay Pipe	<b>Lining</b>	<b>Use</b> Sanitary	

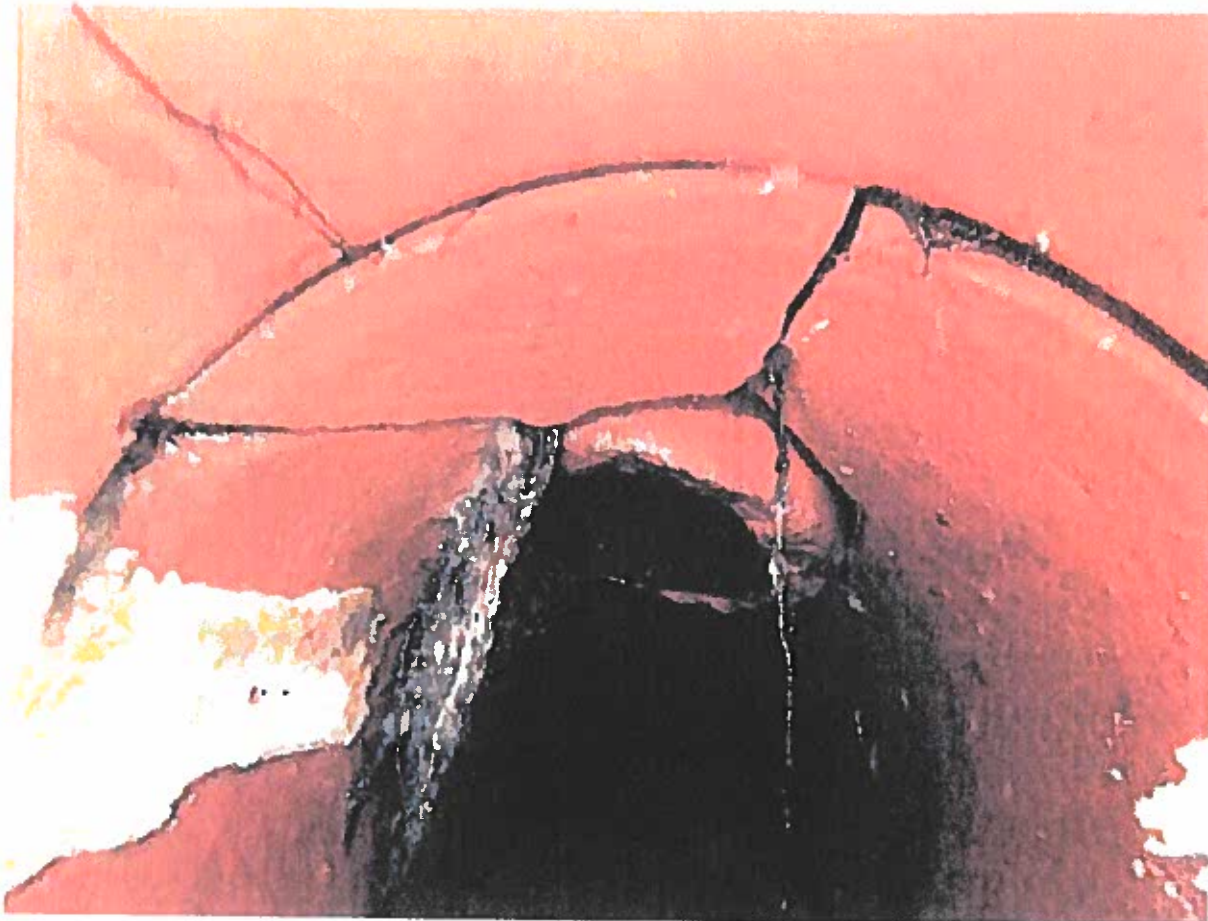
**Observation:** Fracture Spiral

**Comments:**

**CCTV pictures of SMAN00027 S  
For FAR WEST ENGINEERING**

<b>Work Order</b>				<b>Surveyed On</b> 2018/04/25
<b>Street Name</b> 4TH STREET			<b>Video</b> E3	
<b>City Name</b> LOYALTON	<b>Weather</b> Dry			
<b>Location</b> Easement/Right of Way				
<b>From Manhole</b> SMAN00027	<b>To Manhole</b> SMAN00022	<b>Survey Direction</b> Downstream		

**Setup** 63/62      **Counter** 21.8    **Ft**



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**Pipe Details:**

<b>Year Laid</b>		<b>Shape</b> Circular	<b>Size</b> 6	<b>By</b> ins
<b>Material</b>	Vitrified Clay Pipe	<b>Lining</b>		<b>Use</b> Sanitary

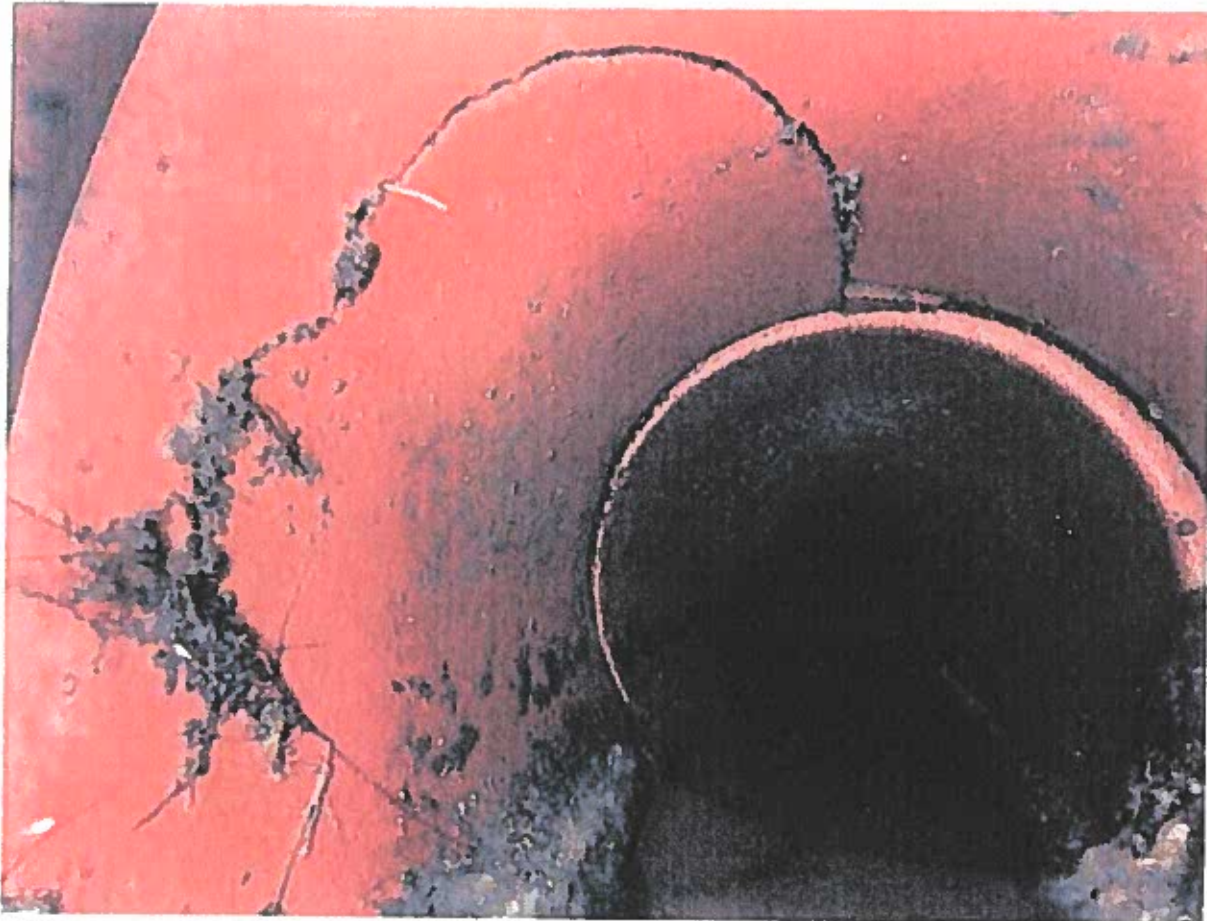
**Observation:** Broken

**Comments:**

**CCTV pictures of SCLN00126 S  
For FAR WEST ENGINEERING**

<b>Work Order</b>	<b>Surveyed On 2018/04/23</b>		
<b>Street Name</b> ZOLLINGER ST	<b>Video E2</b>		
<b>City Name</b> LOYALTON	<b>Weather Dry</b>		
<b>Location</b> Easement/Right of Way			
<b>From Manhole</b> SMAN00020	<b>To Manhole</b> SCLN00126	<b>Survey Direction</b> Upstream	

**Setup 66 Counter 272.0 Ft**



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**Pipe Details:**

<b>Year Laid</b>	<b>Shape</b> Circular	<b>Size</b> 6	<b>By</b> ins
<b>Material</b> Vitrified Clay Pipe	<b>Lining</b>	<b>Use</b> Sanitary	

**Observation:** Fracture Spiral

**Comments:**



**CCTV pictures of SCLN00119 S  
For FAR WEST ENGINEERING**

<b>Work Order</b>		<b>Surveyed On 2018/04/24</b>
<b>Street Name</b> GRANITE AVE		<b>Video D4</b>
<b>City Name</b> LOYALTON	<b>Weather Dry</b>	
<b>Location</b> Light Highway		
<b>From Manhole</b> SCLN00119	<b>To Manhole</b> SMAN00115	<b>Survey Direction</b> Downstream

**Setup 81 Counter 77.7 Ft**



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**Pipe Details:**

<b>Year Laid</b>	<b>Shape</b> Circular	<b>Size</b> 6	<b>By</b> ins
<b>Material</b> Asbestos Cement	<b>Lining</b>	<b>Use</b> Sanitary	

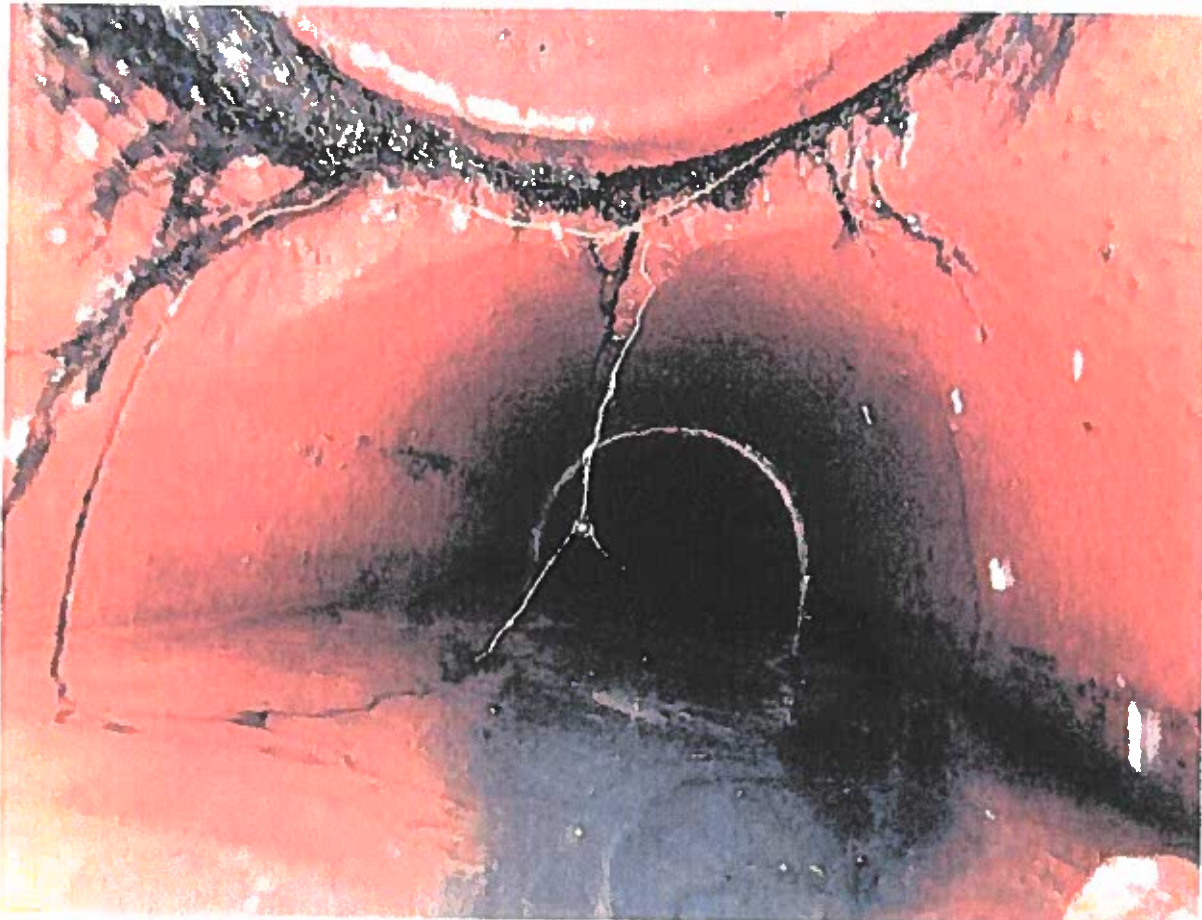
**Observation:** Crack Circumferential

**Comments:**

**CCTV pictures of SMAN00011 S  
For FAR WEST ENGINEERING**

<b>Work Order</b>	<b>Surveyed On 2018/04/25</b>		
<b>Street Name</b> WILLOW ST			<b>Video</b> E3-D3
<b>City Name</b> LOYALTON	<b>Weather</b> Dry		
<b>Location</b> Easement/Right of Way			
<b>From Manhole</b> SMAN00110	<b>To Manhole</b> SMAN00011	<b>Survey Direction</b> Upstream	

**Setup 105 Counter 242.4 Ft**



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**Pipe Details:**


<b>Year Laid</b>	<b>Shape</b> Circular	<b>Size</b> 6	<b>By</b> ins
<b>Material</b> Polyvinyl Chloride	<b>Lining</b>	<b>Use</b> Sanitary	

**Observation:** Crack Multiple

**Comments:**



# Cart

Item Item Availability	Quantity	Total Price
 <b>AMERICAN RED CROSS</b> First Aid Kit, Kit, Plastic Case Material, Vehicle, 10 People Served Per Kit Item #46G227 Your Price: <b>\$25.80</b>	3	<b>\$77.40</b>

Expected to arrive **Thu. May 10** using standard ground shipping (additional shipping options available at Checkout.)

 <b>GRAINGER APPROVED</b> First Aid Kit, Kit, Metal Case Material, General Purpose, 10 People Served Per Kit Item #39N801 Your Price: <b>\$38.60</b>	1	<b>\$38.60</b>
---	---	----------------

Expected to arrive **Thu. May 10** using standard ground shipping (additional shipping options available at Checkout.)

This item cannot be shipped to some areas of the U.S..  
This item can only be sent via ground shipping.





NorthernTool.com | 1-800-221-0516 |

Ready for Checkout

1 Item

Product Total

\$299.99

Order Subtotal

\$299.99

Shipping To Nevada

Delivery Estimate



Remington 159CC OHV Walk-Behind String Trimmer  
Item# 42879

Thu, May 17 - Mon, May 21  
In Stock Online

[Update](#)

\$299.99

[Remove](#) | [Save For Later](#)



Replacement Plan with Accidental Damage -- 1 Year for \$49.99

[Add to Cart](#) | [See Plan Benefits](#)

Items will be saved in your Cart for 60 days. To save items longer, [sign-in](#) or [create an account](#).

Recently Viewed Items ([Remove All](#))



Remington 159CC OHV Walk-Behind String Trimmer  
Item# 42879


In Stock Online

\$299.99

Item In Cart

# Shopping Cart

 [EMAIL US](#)
 [EMAIL CART](#)
 [PRINT](#)

PRODUCT INFORMATION	UNIT PRICE	QUANTITY	AVAILABILITY	SUBTOTAL
 <p>Scienceware F36785-0016 Polypropylene Dipper, 16 oz, 4" dia bowl, 72"L HDPE handle EW-06282-05</p>	<p>\$74.00 USD / PKG OF 1</p>	<p>4 BUY MORE &amp; SAVE +</p>	<p>In Stock</p>	<p>\$296.00 USD</p>

Add Accessories for EW-06282-05 

Item Total:	\$296.00 USD
Estimated Shipping:	TBD
Estimated Tax:	TBD
<b>Estimated Total:</b>	<b>TBD</b>

# Shopping Cart

Key Code/Coupon

If you have a promotion / key code, please enter it here, then update to see your savings.

Quick Cart

Already have a Forestry Suppliers stock number? Enter it here to automatically add it to your cart.

Qty	Item#	Name	Price	Item Total	Remove
2	39736	13.33-16.64' WaterMark Style "C" Stream Gauge In Stock	\$33.75	\$67.50	
<b>Subtotal:</b>				<b>\$67.50</b>	
<b>Zip Code:</b>					
<b>Total:</b>				<b>\$67.50</b>	

Learn about Forestry Suppliers' [Return Policy](#).

[Continue Shopping](#)



## Shopping Cart

Total Qty: 8

Order Total \$774.87



Type 2 Barricade  
SKU:52361  
Material : Plastic  
Reflective Type : Engineer-Grade

Price: \$59.95 Each

2

Subtotal: \$119.90



Flashing Cone Warning Light  
SKU:16500

Price: \$64.20 Each

4

Subtotal: \$256.80



Type III Barricade, Triple Panel Barricade  
SKU:6567B

Dimensions : 58" H x 8' W x 8' L  
Number of Sides : 2

Price: \$175.95 Each

2

Subtotal: \$351.90



Spend \$499 and Receive a \$50 Amazon Gift Card.  
Enter Code WS0274 in Cart\*



### Order summary



LOGIN CART (0)

CALL TODAY: (800) 442-0056

HOME FUEL TANKS ADDITIONAL PRODUCTS SPECIAL OFFERS RESOURCES F.A.Q. ABOUT CONTACT FIND MY TANK

MY VEHICLE  
[Choose Vehicle](#)

Make: Dodge (1994 - 2009)  
Year: 2001

Model: 2500  
Fuel Gas

Chassis: 8' BED  
Differential: 4 WD

Axle: SRW  
Cab: Regular Cab

ORDER PROGRESS

Select Your Vehicle

Choose Your Tank

Checkout

BACK TO PRODUCTS

ADD TO CART



### 40 Gal. Refueling Tank System

\$1,359.69

Refueling tank is made from 12-gauge aluminized steel for rust resistance and strength. Tank has been granted Special Permit E-11911 from the Department of Transportation. Tank includes 12-volt refueling pump, 12 foot hose, nozzle, wire harness with dash-mounted power switch, mounting hardware, rollover valve, and locking fuel cap. Per DOT regulations, tank is notched and has a reversing switch so pump and hose can stay attached while in transit. Available for the storage of gas, diesel, and kerosene. Refueling tank is powder coated black for a durable finish. Refueling tank is baffled to reduce fuel sloshing. 12-volt refueling pump is rated up to 12 gallons per minute. Actual delivery rate will vary depending on restrictions. 6 year/unlimited mile warranty. Made in USA.

Need Help?  
(800) 442-0056



#### SELECT MODEL

#### 40 Gal. Refueling Tank System

\$1,359.69

Part No. 08C0116206

Usually ships in 2-3 days

Selected

#### Add Spray-On Bed Liner Coating

Add \$174.94

Part No. 080BL16206



In Stock

#### SELECT ACCESSORIES



#### Kill'em Biocide

\$30.00

Part No. 070CH33291

In Stock



Did you know there are no microbial standards for diesel fuels? The quality of low sulfur diesel and biodiesel blends can vary dramatically from one station to the next, which means more opportunity for bacteria and fungi growth in your diesel fuel and slime build up on your fuel filters. This aggravating bacteria is a problem for anyone with a diesel engine as the bacteria will grow and promote corrosion in any tank, not just aftermarket tank systems. But don't worry, we can help you avoid those costly fuel system failures with Kill'em biocide. Kill'em is an EPA approved biocide that kills bacteria on contact and sanitizes your entire fuel tank. Add a bottle of Kill'em to your order today and keep that nasty build up away!



#### Electronic Fuel Meter for Refueling Tank

\$159.99

Part No. 0200113959

In Stock

Add a GPI Electronic Fuel Meter to your refueling tank nozzle for easy monitoring of outgoing fuel flow. The fuel meter is made from durable cast

**SALE QUOTATION**

ITEM	QTY	DESCRIPTION	UNIT PRICE	SALE TOTAL
G	1	CD80M Diesel 1-2 yr Spares Kit	1,600.00	1,600.00
H	1	PrimeGuard Controller	1,760.00	1,760.00
I	1	DELIVERY MOTOR FRT BR 017 PARTIAL LOAD	5,500.00	5,500.00
Net Sale Total with Recommended PM Service Kits				\$ 70,905.54
<b>NET SALE TOTAL</b>				<b>\$ 68,473.74</b>

**Please note all sale pricing is in U.S. Dollars. The price does not include freight, export boxing, duties, taxes, or any other items not specifically mentioned.**

This pricing information is for internal use only. We ask that these items and terms be kept confidential. All applicable tax and freight charges will be added to invoices. All quotations are subject to credit approval. All quotations are valid for 30 days. All prices quoted in US dollars.



---

## Table 3 - Support Documentation

**From:** Richard <[Richard@precisioncranehoist.com](mailto:Richard@precisioncranehoist.com)>  
**Sent:** Friday, May 4, 2018 9:42 AM  
**To:** Alexa Kinsinger <[akinsinger@farrwestengineering.com](mailto:akinsinger@farrwestengineering.com)>  
**Subject:** crane inspections Loyalton ca

We can provide the crane inspection and certification. Cost will be \$760.00 this will include travel and scissor lift if required. Please send me the pictures and access. Thank you

Richard Valdez  
Branch Manager  
Cell:775.223.0437  
[Richard@precisioncranehoist.com](mailto:Richard@precisioncranehoist.com)  
Office 775.358.1604  
Fax 775.358.1645  
42B East. Freeport Blvd Sparks, NV 89431  
Inspections / Certifications / Repair  
CA & NV OSHA accredited NCL.#0060264  
A LOCAL NEVADA COMPANY.

Jim,

Are they looking at having an amiad sales engr tech train the staff on site on how to open, clean, and service the filter system?

I usually would estimate this to be about 2 hours...see IOM generic information attached.

Let us know your scope of intent.

Jerry

What length of time (total charge) would you be looking at to service this?

One day on site and one day of travel or more?

**From:** Alexa Kinsinger  
**Sent:** Friday, May 4, 2018 12:34 PM  
**To:** Samantha Stoughtenger <[sstoughtenger@farrwestengineering.com](mailto:ssoughtenger@farrwestengineering.com)>; Nicki Furtaw <[nfurtaw@farrwestengineering.com](mailto:nfurtaw@farrwestengineering.com)>  
**Subject:** FW: Request for service and quote

Here is the quote and service fees for the CI Analyzer service. They prefer we pay with a credit card (most likely not possible) otherwise we have to fill out the attached credit application. Let me know what you ladies think I should tell them for lead time and scheduling service. Thanks!

Alexa Kinsinger, E.I.

Direct: (775) 997-7491  
Cell: (775) 233-4009

**From:** Jim Zaiser <[jimzaiser@jbiwater.com](mailto:jimzaiser@jbiwater.com)>  
**Sent:** Friday, May 4, 2018 12:25 PM  
**To:** Alexa Kinsinger <[akinsinger@farrwestengineering.com](mailto:akinsinger@farrwestengineering.com)>  
**Cc:** Kyle Menath <[kylemenath@jbiwater.com](mailto:kylemenath@jbiwater.com)>  
**Subject:** FW: Request for service and quote

Alexa, Kyle will be back next week. they need some lead time to schedule the service person

Thanks

Jim

916-933-5500

Good morning Jim & Kyle,

Please see attached quote.

Please encourage your customer to pay with a credit card if possible. Diana will be able to process their order quickly this way. Otherwise, the customer will need to fill out a credit app (see attached).

Below are the costs for one of the service team to come visit. It is Irrigation Season, so the more lead time you can provide for scheduling this, the better!

Thank you and have a wonderful day!

\$900.00 per service day  
\$450.00 per travel day  
Travel expenses to be billed after service is completed

# Quotation No: 20069565

**Bill To 201997**  
 JBI WATER & WASTEWATER EQUIPMENT  
 3386 TARTAIN TRAIL  
 EL DORADO CA 95762  
 USA  
**Contact:**  
 Tel: 916-933-5500  
 Fax: 916-933-5573

**Customer 201997**  
 JBI WATER & WASTEWATER EQUIPMENT  
 3386 TARTAIN TRAIL  
 EL DORADO CA 95762  
 USA  
**Contact:**  
 Tel: 916-933-5500  
 Fax: 916-933-5573

**Ship-To 201997**  
 JBI WATER & WASTEWATER EQUIPMENT  
 3386 TARTAIN TRAIL  
 EL DORADO CA 95762  
 USA  
**Contact:**  
 Tel: 916-933-5500  
 Fax: 916-933-5573

**Information**  
**Quotation Date:** 04/25/2018  
**Valid to:** 07/24/2018  
**Currency:** USD  
**Payment Terms :** Inv+30 Days  
**Delivery Method:** Road  
**Incoterms :**  
**Salesperson:** Kathleen Kelleher  
  
**Customer Inq. No:**  
**Customer Inq. Date:**

Item	Material/Description	Qty U/M	NET Price	Extended Amount
10	770104-000080	4.00 PC	23.40 USD	93.60 USD
	HYDRAULIC SEAL EPDM YELLOW DOT 70 SHORE SCREEN STEEL FILTER			
20	770104-000090	2.00 PC	21.00 USD	42.00 USD
	HYDRAULIC SEAL NBR 55 SHORE LID SAF-4500			
30	710103-002237	2.00 PC	22.80 USD	45.60 USD
	KEY SAF BRASS F/DRIVE SHAFT			
40	710103-002233	2.00 PC	303.60 USD	607.20 USD
	DRIVE BUSHING SAF PHOSPHOR BRONZE			
50	710103-002165	2.00 PC	13.20 USD	26.40 USD



**RYAN  
PROCESS  
INC.**

**WASTEWATER, WATER & PROCESS SPECIALISTS**  
 511 1st Street, Benicia CA 94510  
 TEL: 925-837-0670 FAX: 925/837-4832

QUOTE NO: LY050818PM-2  
 DATE: 5/8/2018  
 QUOTATION VALID: 6/7/2018

**QUOTATION TO:** Loyalton, City of  
 c/o Farr West Engineering  
 5510 Longley Lane  
 Reno, NV  
 Phone: 775-997-7491

**Subject:** Chlortec Service  
  
**Contact:** Alea Kinsinger, EIT  
**Email:** [akinsinger@farrwestengineering](mailto:akinsinger@farrwestengineering)

All pricing FOB Factory, and does not include sales tax

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
3	Service- Perform annual preventative maintenance onClorTec system, clean cells and check for proper operation. Includes travel time to and from site. (3 days)	\$ 1,200.00	\$ 3,600.00
1	Expenses- Including but not limited to, airfare, lodging, meals and local transportation.	\$ 1,250.00	\$ 1,250.00
<b>Total</b>			<b>\$ 4,850.00</b>

Lead Time:

Estimated Freight: Not Included

**Payment: See Payment Terms Below**

Your shipment will be delivered by either common carrier, UPS, or Federal Express. Before you, or any agent representing your company, signs for product at delivery – inspect the box, pallet, tank, etc., for any damages or missing items. Make sure you make note of damages, with locations of damage on delivery ticket, also note any missing items. Remember, you have the right to, and should, refuse delivery of damaged goods. Any, and all claims, at that point will need to be directed to the freight company making the delivery. Be sure to contact Ryan Process immediately at (925) 837-0670 to make us aware that there is a problem.

SUBJECT TO RYAN PROCESS, INC TERMS AND CONDITIONS ATTACHED. WARRANTIES AND LIABILITIES ARE LIMITED TO THOSE BY THE EQUIPMENT MANUFACTURER.

**Thank You**  
**PHILLIP MAFFEI**  
 pm@ryanprocess.com  
 (707) 862-6954

Purchaser Signature: \_\_\_\_\_



**RYAN  
PROCESS  
INC.**

Purchaser Signature: \_\_\_\_\_

QUOTE NO: LY050818PM-2  
 DATE: 5/8/2018



# RYAN PROCESS INC.

## WASTEWATER, WATER & PROCESS SPECIALISTS

511 1st Street, Benicia CA 94510  
TEL: 925-837-0670 FAX: 925/837-4832

QUOTE NO: LY050818PM

DATE: 5/8/2018

QUOTATION VALID: 6/7/2018

**QUOTATION TO:** Loyalton, City of  
c/o Farr West Engineering  
5510 Longley Lane  
Reno, NV  
Phone: 775-997-7491

**Subject:** Chlortec Service

**Contact:** Alea Kinsinger, EIT

**Email:** [akinsinger@farrwestengineering](mailto:akinsinger@farrwestengineering)

All pricing FOB Factory, and does not include sales tax

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1	#5600-178 UMP, COMPACT BELLOWS, 1 IN & 2 IN, DOUBLE	\$ 552.74	\$ 552.74
9	#CT12720 Gasket, Cell Divider, CT12, Viton	\$ 48.02	\$ 432.18
6	#CT02025 O-RING, END FLANGE, CT12, VITON,	\$ 9.77	\$ 58.62
6	#CT17230 O-RING, STUD CONNECTION, CT12, VITON,	\$ 1.88	\$ 11.28
1	#CT3-0111 SWITCH, FLOAT, CT12 SYSTEMS, SINGLE,	\$ 405.80	\$ 405.80
1	#CT3-0138 SWITCH, TEMP, CT-SERIES, OPEN @ 60D	\$ 382.64	\$ 382.64
<b>Total</b>			<b>\$ 1,843.26</b>

**Lead Time:**

**Estimated Freight:** Not Included

### Payment: See Payment Terms Below

Your shipment will be delivered by either common carrier, UPS, or Federal Express. Before you, or any agent representing your company, signs for product at delivery – inspect the box, pallet, tank, etc., for any damages or missing items. Make sure you make note of damages, with locations of damage on delivery ticket, also note any missing items. Remember, you have the right to, and should, refuse delivery of damaged goods. Any, and all claims, at that point will need to be directed to the freight company making the delivery. Be sure to contact Ryan Process immediately at (925) 837-0670 to make us aware that there is a problem.

SUBJECT TO RYAN PROCESS, INC TERMS AND CONDITIONS ATTACHED. WARRANTIES AND LIABILITIES ARE LIMITED TO THOSE BY THE EQUIPMENT MANUFACTURER.

**Thank You**

**PHILLIP MAFFEI**

[pm@ryanprocess.com](mailto:pm@ryanprocess.com)

**(707) 862-6954**

**Purchaser Signature:** \_\_\_\_\_



# SIERRA CONTROLS, LLC

WATER MEASUREMENT AND CONTROL SYSTEMS

**DATE**  
May 8, 2018

**QUOTATION NO.**  
18-5621

**To: City of Loyalton**

Attention: Nikki Furtaw

**Subject: Preventative Maintenance Agreement for the City of Loyalton**

**June 1, 2018 to May 31, 2028**

Sierra Controls, LLC (SC) is pleased to offer this Preventative Maintenance Agreement (PMA) for the City of Loyalton. This (10) year agreement is a multipart agreement which incorporates those services as specifically outlined below. Each customer may choose all or just a portion of the services offered.

**Item 1: Annual Inspection of RTU Sites and Instruments**

**Scope:**

SC will service each remote telemetry site during the contract year. Services include, where possible, the discrete testing of operations checked at office HMI for operation in auto and hand mode; alarm notifications for power fail: door alarms, moisture alarms, chlorine alarms, etc.; verifying correct AC and DC power, including fused power; battery load testing; checking control valves and pumps; solar system testing; evaluating trends and historical data.

Site / Instrument Description	Quantity	
WTP		
Tank Site		
Well Sites	5	
Office		
Year 1		Total \$ 1,800
Year 2		Total \$ 1,900
Year 3		Total \$ 2,000
Year 4		Total \$ 2,100
Year 5		Total \$ 2,200
Year 6		Total \$ 2,300
Year 7		Total \$ 2,450
Year 8		Total \$ 2,550
Year 9		Total \$ 2,700
Year 10		Total \$ 2,800
		<b>Total \$ 22,800</b>

**Billing:**

SC will invoice for services performed on a site-by-site basis. Customers who have a Preventative Maintenance Contract on all of their RTU's will also receive a discount on their T&M Service during the contract period based upon the attached rates.

**Item 3: Remote Access**

**Scope:**

SC will provide Remote Access Services for the contract period. This service provides Remote Access for Sierra Controls and the customer's access to SCADA systems remotely through an internet connection. This allows Sierra Controls to provide remote troubleshooting and other types of remote service. In many cases, common service issues can be resolved remotely without needing to dispatch a technician.

<b>Software Description</b>	<b>Quantity</b>	<b>Cost per Site</b>	<b>Total Cost</b>
SC Remote Access / Primary Computer	1	\$ 250	\$ 250
Netbiter	1	\$ 250	\$ 250
Year 1		<b>Total</b>	<b>\$ 500</b>
Year 2		<b>Total</b>	<b>\$ 500</b>
Year 3		<b>Total</b>	<b>\$ 550</b>
Year 4		<b>Total</b>	<b>\$ 550</b>
Year 5		<b>Total</b>	<b>\$ 600</b>
Year 6		<b>Total</b>	<b>\$ 600</b>
Year 7		<b>Total</b>	<b>\$ 650</b>
Year 8		<b>Total</b>	<b>\$ 650</b>
Year 9		<b>Total</b>	<b>\$ 700</b>
Year 10		<b>Total</b>	<b>\$ 700</b>
		<b>Total</b>	<b>\$ 6,000</b>

**Billing:**

SC will invoice for services at the beginning of each contract period. Fees include the aforementioned remote access and assistance in setting up of account. Time spent by SC troubleshooting or repairing a customer's system remotely will be billed on a T&M basis based upon the attached rates.

**Item 5. Automatic Database Backup**

**Scope:**

Sierra Controls is pleased to offer data backup services for SCADA HMI systems. Using industry-proven data protection methods while taking into consideration the technical challenges of SCADA systems and environments, we are able to provide automated on-premise and cloud-based data backups.

The data backup system consists of a Synology Network Attached Storage (NAS) device that is installed on the SCADA network. Our engineers then configure data to replicate between the HMI system and the Synology device for onsite protection. The Synology device is also configured to replicate the data up to the cloud for offsite data protection. After initial setup, the replication process from HMI, to Synology, to cloud is automated.

In the event of a SCADA HMI system failure, data can be recovered from either the onsite Synology device or from the cloud, depending on the severity of the event. Sierra Controls engineers would have immediate access to everything needed to start recovering the SCADA HMI system. The exact recovery process and recovery time would be dependent on the nature of the system failure.

On a quarterly basis, Sierra Controls will provide data backup management services by remotely checking all components of the backup system to confirm that they are operating normally and confirm that data is being stored both locally and in the cloud.

The database files will be backed up automatically on a daily, weekly, monthly, and yearly basis. A rebuilding process is required to reconstruct the original database to ensure that it is restored correctly. In the event the database experiences a loss of data and needs to be reconstructed, SC will do so on a T&M basis.

<b>Up Front Costs</b>	<b>\$ 3,000</b>
<b>Ongoing Annual Maintenance</b>	<b>\$ 800</b>
<hr/>	
Year 1	<b>Total \$ 800</b>
Year 2	<b>Total \$ 800</b>
Year 3	<b>Total \$ 800</b>
Year 4	<b>Total \$ 800</b>
Year 5	<b>Total \$ 800</b>
Year 6	<b>Total \$ 800</b>
Year 7	<b>Total \$ 800</b>
Year 8	<b>Total \$ 800</b>
Year 9	<b>Total \$ 800</b>
Year 10	<b>Total \$ 800</b>
	<hr/>
	<b>Total \$ 8,000</b>

**Billing:**

SC will invoice the customer annually for the above services.

**Notes:**

1. SC Remote Access required for Automatic Database Backup.
2. The first year of data backup management services is included. After the first year, the ongoing annual support cost includes cloud storage as well as quarterly analysis and review.
3. Per ClearSCADA engineers with Schneider Electric, the only way to entirely protect a SCADA system is with redundant servers. In situations where a redundant server is not an option, the data archiving solution is the best alternative. However, there is a two-week period before active data is moved into the archive. Should a disaster occur, there is potential for the loss of active data that has not been archived.
4. Automatic Database Backup is not supported on the existing server but will begin once it has been upgraded.

## T&M Service Rate Schedule

	<u>Regular Hourly Rates**</u>	<u>Maintenance Customers Hourly** Rates</u>
Sr. Electrical Engineer	\$175 per hour	\$165 per hour
Sr. Engineer III	\$165 per hour	\$155 per hour
Sr. Engineer II	\$155 per hour	\$145 per hour
Sr. Engineer I	\$145 per hour	\$135 per hour
Project Engineer IV	\$135 per hour	\$125 per hour
Project Engineer III	\$125 per hour	\$115 per hour
Project Engineer II	\$115 per hour	\$105 per hour
Project Engineer I	\$100 per hour	\$ 95 per hour
Field Engineer	\$135 per hour	\$125 per hour
Sr. Tech	\$115 per hour	\$105 per hour
Technician	\$100 per hour	\$ 95 per hour
Sr. IT Systems Engineer	\$145 per hour	\$135 per hour
Sr. IT Technician	\$125 per hour	\$115 per hour
IT Technician	\$110 per hour	\$100 per hour

### Holiday, Overtime, and Emergency Rates:

Sr. Electrical Engineer	\$215 per hour	\$200 per hour
Sr. Engineer III	\$205 per hour	\$195 per hour
Sr. Engineer II	\$195 per hour	\$185 per hour
Sr. Engineer I	\$185 per hour	\$175 per hour
Project Engineer IV	\$170 per hour	\$160 per hour
Project Engineer III	\$160 per hour	\$150 per hour
Project Engineer II	\$150 per hour	\$140 per hour
Project Engineer I	\$135 per hour	\$125 per hour
Field Engineer	\$170 per hour	\$160 per hour
Sr. Tech	\$145 per hour	\$135 per hour
Technician	\$125 per hour	\$115 per hour
Sr. IT Systems Engineer	\$185 per hour	\$175 per hour
Sr. IT Technician	\$160 per hour	\$150 per hour
IT Technician	\$140 per hour	\$130 per hour

### Other Rates and Misc. Mobilization and Material Fees:

Shop Fabrication	\$ 90 per hour	\$ 85 per hour
Admin Support	\$ 65 per hour	\$ 60 per hour
Parts	Unit price	Cost plus 20%
Mileage	Per IRS Standard	Per IRS Standard
Per Diem	\$215 per day	\$200 per day

### Response times for corrective maintenance requests:

- SC will evaluate a reported SCADA system problem via remote access of the SCADA computer within 1 working day from the date of request. SC will respond to an on-site service request within six working days of the initial request. SC will dispatch the closest capable technician to save on response time and costs. Rates will be applied based upon which office the technician is dispatched out of.
- All work completed by Sierra Controls, LLC via Remote Access will be billed at the same T&M rates listed above. Hours will be accumulated and billed out either monthly or quarterly at the sole discretion of Sierra Controls, LLC. Additional Rates may apply for job site specific needs such as state prevailing wage requirements or other factors.
- A request for immediate on-site service will be charged at the emergency rate. Emergency Rates or overtime rates may also apply if work is performed after hours or on overtime. Double time rates may also apply in California.
- \* Rates listed above are based on standard wage rates and do not take into consideration State Prevailing Wage or Davis Bacon Wage requirements.
- \*\* \$10.00 per hour IS added for ALL employees working out of the Elk Grove, CA Office.



# PROPOSAL



**FENCE COMPANY**

P.O. Box 358 | Portola, California 96122

Office (530) 832-4998  
 Cell (530) 249-2887  
 Fax (530) 832-4561

PROPOSAL SUBMITTED TO <b>Far West Engineering</b>	PHONE <b>775-997-7491</b>	DATE <b>April 30, 2018</b>
STREET	JOB NAME <b>Waste Water Treatment Plant</b>	
CITY, STATE AND ZIP CODE <b>Reno, NV</b>	JOB LOCATION <b>Loyalton, CA 96118</b>	

We hereby submit specifications and estimates for  
**Replace approximately 95 lineal feet of 6' high 11 ga. chain link fence. (Various areas of fence line)**

**Replace approximately 4 barb arms.**

**Straighten 1 existing post.**

**Repair barbed wire as needed.**

**Labor: \$600.00**

**Materials: \$525.00**

**NOTICE TO OWNER (Section 7019 - Contractors License Law) - Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, materialman or other person who helps improve your property and is not paid for his labor, services, or material, has a right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing before commencing such work of improvement an original contract for the work of improvement or a modification thereof in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract.**

**WE PROPOSE** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of  
**One Thousand One Hundred Twenty-Five** dollars (\$ **1,125.00**)

Payment to be made as follows

**Payment is due upon completion of job. Add 3% if paying with a debit or credit card.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation.

Authorized Signature Tom Burnett

Note: This proposal may be withdrawn by us if not accepted within 15 days

**ACCEPTANCE OF PROPOSAL** - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

**KUNSMAN REPAIR NOT RESPONSIBLE FOR UNDERGROUND UTILITIES** \_\_\_\_\_

## Alexa Kinsinger

---

**From:** Alan Dias <affordablepainting5169@gmail.com>  
**Sent:** Thursday, May 3, 2018 2:40 PM  
**To:** Nicki Furtaw  
**Subject:** Re: Painting proposal 403 Poole lane

Total labor is \$1200

Total material \$400

On Thu, May 3, 2018 at 11:47 AM Nicki Furtaw <[nfurtaw@farrwestengineering.com](mailto:nfurtaw@farrwestengineering.com)> wrote:

Hi Alan,

Can you please send me an updated quote for the painting and sanding of the building? I need you to break out the cost for labor and materials. We have to do prevailing wages if the cost of labor is over \$1000.

Thanks,

Nicki Furtaw, E.I.

(775) 997-7483

**From:** Alan Dias [mailto:[affordablepainting5169@gmail.com](mailto:affordablepainting5169@gmail.com)]

**Sent:** Monday, April 23, 2018 3:37 PM

**To:** Nicki Furtaw <[nfurtaw@farrwestengineering.com](mailto:nfurtaw@farrwestengineering.com)>

**Subject:** Re: Painting proposal 403 Poole lane

\$1600 sorry forgot that part

On Mon, Apr 23, 2018 at 3:35 PM Nicki Furtaw <[nfurtaw@farrwestengineering.com](mailto:nfurtaw@farrwestengineering.com)> wrote:

How much?



---

## Table 5 - Support Documentation



Date: April 30, 2018

To: Farr West Engineering  
5510 Longley Lane  
Reno, NV 89511

Main: (775) 851-4788  
Direct: (775) 997-7491  
Fax: (775) 851-0766  
www.farrwestengineering.com

Attn: Alexa Kinsinger  
[akinsinger@farrwestengineering.com](mailto:akinsinger@farrwestengineering.com)

Reference: Loyalton WWTP

Energy Systems is pleased to offer the following proposal for the above listed project, and based on the below Bill of Materials.

## Mobile Generator – MLG8 (See Data sheet for details)

Qty 1: MLG8 Generator Pricing ..... **\$ 12,450.00 (tax not included)**

- Generac Lite Generator
- Trailer Mount, 2" Ball Hitch, Kubota Final IV
- Single Phase Output
  - Prime-8.1kW / 8.1kVA (33A a@ 240V)
  - Standby-9.0kW / 9.0kVA (37A at 240V)
- Warranty: 2 Years / 2000 Hours

Qty 1: Freight to Site

### Notes

- Estimated Delivery Lead Time: 12-14 Weeks  
Estimated Submittal Lead time: 1- 2 weeks  
Fuel and Taxes are not included in the above pricing, unless otherwise stated above

### Terms and Conditions

1. Energy Systems is a MATERIAL SUPPLIER only.
2. All prices are FOB job site. Off loading and placement of equipment is by others.
3. Price quoted is valid for 45 days and subject to reconfirmation.
4. Energy Systems terms are payment in full prior to shipment unless credit is approved.
5. Credit is subject to approval by Energy Systems upon receipt of completed Energy Systems business credit application, signed terms and conditions, and prelim notice information (forms available from ES Sales or our website [www.energysystem.net](http://www.energysystem.net)).
6. With approved credit all products are invoiced from date of shipment and are payable Net 30 days.
7. 1.5% per month finance charge will apply on past due accounts - annual rate of 18%.

**ENGINE**

- Kubota® D1105-E3BG - naturally aspirated, diesel engine
  - Prime - 13.5 hp @ 1800 rpm
  - 3 cylinder
  - 1.12 L displacement
  - EPA Final Tier 4 approved
- Polyethylene fuel tank
  - 30 gal. (114 L) capacity
  - 43 hr. run time – full load
  - 3.5 in. (89 mm) fill port
- Fuel consumption at prime:
  - 100% - 0.70 gph (2.65 Lph)
  - 75% - 0.53 gph (2.01 Lph)
  - 50% - 0.35 gph (1.32 Lph)
- Cooling system capable of operating at 120°F (49°C) ambient
- Rubber vibration dampers isolate engine/generator from frame
- Full flow oil filter, spin on type
- Fuel filter with replaceable element
- Dry type cartridge air filter
- 60 Hz engine/generator

**GENERATOR**

- Marathon Electric®
  - Brushless
  - 4 pole
  - Class H insulation

**SYSTEM OUTPUTS**

- Single phase output
  - Prime – 8.1 kW / 8.1 kVA (33A @ 240V)
  - Standby – 9.0 kW / 9.0 kVA (37A @ 240V)
- Voltage regulation +/- 1% with Marathon SE350 Voltage Regulator

**SYSTEM CONTROLS**

- Engraved aluminum punched and anodized control panel
- Four position keyed switch – glow plugs (preheat, off, run, start)
- Hour meter
- Automatic low oil/high temperature shutdown system



**Quote Summary**

**Prepared For:**  
FARR WEST ENGINEERING  
5510 Longley Ln  
Reno, NV 89511  
Business: 775-851-4788

**Prepared By:**  
STEVEN MYLER  
Pape Machinery, Inc.  
1255 Spice Island Drive  
Sparks, NV 89431  
Phone: 775-353-0440  
smyler@papemachinery.com

**Quote Id:** 17266834

**Expiration Date:** 31 May 2018

<b>Equipment Summary</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE 310SL BACKHOE LOADER	1	
John Deere Preventative Maintenance-PAPE' PLUS UPTIME 2YR/1500HR PM/EXT WARR	1	
<b>Equipment Total</b>		<b>\$ 99,016.73</b>

<b>Quote Summary</b>	
Equipment Total	\$ 99,016.73
Doc Fee	\$ 0.00
Rental Services Fee	\$ 0.00
Federal Excise Tax	\$ 0.00
Licensing Fee	\$ 0.00
CA Tire Recycling Fee	\$ 0.00
SubTotal	\$ 99,016.73
Sales Tax - (8.265%)	\$ 8,183.73
<b>Total</b>	<b>\$ 107,200.46</b>
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 107,200.46</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



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## Extended Warranty Proposal

### What Extended Warranty is :

The Extended Warranty Program is for the reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Construction and Forestry equipment, who purchase the Extended Warranty Plans for the desired coverage as indicated in this proposal.

### What Extended Warranty is not :

Extended Warranty is not insurance. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income during or after an equipment failure. See the actual product-specific Extended Warranty agreement for a complete listing of covered components, and limitations and conditions under the program.

### Features/Benefits:

- Extended Warranty includes the following features and benefits under the program
- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.



## Finance Options

Valid through May 31, 2018

### New JOHN DEERE 310SL BACKHOE LOADER

Selling Price	\$ 99,016.73
Down Payment	---
Trade-Ins	---
Net Selling Price	\$ 99,016.73
Physical Damage Insurance	---
Preventive Maintenance	---
Extended Warranty	---
Filing / Origination Fees	---
Sales Tax	\$ 8,183.73
Total Financed Amount	\$ 107,200.46

## Installment

Term in Months **36**

Fixed Rate **0.00%**

**\$ 2,977.80**

**Monthly**

See full amortization schedule for your payment customizations

Subject to approved credit with John Deere Financial. Taxes, freight, setup and delivery charges could increase payment. Other special rates and terms may be available. Available at participating dealers.

**Notice:** When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board website at:

<http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.



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**PIONEER 500**

FIND A DEALER

THE NEW 2017

**PIONEER 500** AUTOMATIC **PIONEER 700/700-4**  
**PIONEER 1000/1000-E**

**FUN HAS NO RESTRICTIONS**

EXPLORE THE PIONEER 500

2018  
2017  
2016

360 VIEW

**PIONEER 500**

**\$8,999**  
STARTING MSRP\*

VIEW SPECIFICATIONS

VIEW BROCHURE

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<i>Compression Ratio</i>	9.5:1
<i>Induction</i>	Electronic fuel injection (PGM-FI), 36mm throttle body
<i>Ignition</i>	Full-transistorized type with electronic advance

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## **DRIVE TRAIN**

<i>Clutch</i>	Automatic
<i>Transmission</i>	Five-speed automatic transmission with AT/MT modes with paddle shifting and reverse. Two drive modes include 2WD and 4WD.
<i>Driveline</i>	Direct front and rear driveshafts

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## **CHASSIS/SUSPENSION/BRAKES**

<i>Front Suspension</i>	Independent double-wishbone; 5.9 inches travel
<i>Rear Suspension</i>	Independent double-wishbone with preload adjustability; 5.9 inches travel
<i>Front Brake</i>	Dual 200mm hydraulic disc
<i>Rear Brake</i>	170mm hydraulic disc
<i>Front Tires</i>	Dual 24 x 8-12
<i>Rear Tires</i>	24 x 10-12

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## **FACTORY WARRANTY INFORMATION**

<i>Duration</i>	One Year
<i>Description</i>	Transferable limited warranty; extended coverage available with a Honda Protection Plan

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## **STAY CONNECTED**

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