

NOTICE OF HEARING TO ABATE NUISANCE

NOTICE IS HEREBY GIVEN that on the 17th day of March at the hour of 6:30 PM. of said day, the Loyalton City Council of the City of Loyalton will hold a public hearing in the Council Chambers of the Loyalton City Hall, located at 605 School Street, Loyalton, California, 96118, to ascertain whether certain premises situated in the City of Loyalton, State of California, known and designated as APNs 017-022-003-000, in said City, and more particularly described as 11 Zollinger, City of Loyalton, CA respectively, constitute a public nuisance subject to abatement by the rehabilitation, repair, demolition or removal of structures or materials situated thereon.

If said premises, in whole or in part, are found to constitute a nuisance, and if not promptly abated by the owner, the same will be abated by the City, in which case, the cost of such abatement will be assessed upon and against the land on which the nuisance is located and that the cost thereof will constitute a lien upon such land until paid and will be a personal obligation of the owner of the property.

Said alleged violations consist of the following:

Violation of Section 6.32.020(C) of the Loyalton Municipal Code

Location: 11 Zollinger., City of Loyalton, CA; in 2019 on July 4, a fire occurred and destroyed the vacant property located at 11 Zollinger, thus making it a hazard to the public.

The most relevant statute at issue is copied here:

6.32.020: Nuisance Designated-Definition.

It is declared a public nuisance for any person owning, leasing, occupying, or having charge of any premises to maintain such premises in such a manner that any condition or thing which is injurious to health, or is indecent, or offensive to the senses, or an obstruction to the free use of property, or interferes with the comfortable or safe enjoyment of life and/or property within the City. Taking any of the following actions or permitting any of the following conditions to exist on property, in addition to other actions or conditions not listed herein, shall constitute a nuisance:

C. Land, the topography, geology or configuration of which, whether in a natural state or as a result of grading, trenching, or boring operations, excavation or fill, causes erosion, subsidence or surface water drainage problems of such magnitude as to be injurious or potentially injurious to the public health, safety and welfare or to adjacent properties.

Said methods of abatement available include:

Removing the debris and cleanup of the said property.

All persons having any objection to, or interest in said matters are hereby notified to attend said Hearing at the date and time stated above, when testimony and evidence will be heard and given due consideration.

DATED: This 20th day of February 2020

Loyalton City Council

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If said premises, in whole or in part, are found to constitute a nuisance, and if not promptly abated by the owner, the same will be abated by the City, in which case, the cost of such abatement will be assessed upon and against the land on which the nuisance is located and that the cost thereof will constitute a lien upon such land until paid and will be a personal obligation of the owner of the property.

Said alleged violations consist of the following:

Violation of Section 6.32.020(C) of the Loyalton Municipal Code

Location: 308 Main St. and 201 Patton St., City of Loyalton, CA; In 2018 and/or 2019, the unauthorized and impermissible construction of a dam, barricade and/or earthen berm that has the effect of redirecting water flow from the aforementioned properties to adjacent properties; may or will alter the floodplain, increase flood damage and unnaturally divert flood waters or which may increase flood hazards in other areas.

The most relevant statute at issue is copied here:

6.32.020: Nuisance Designated-Definition.

It is declared a public nuisance for any person owning, leasing, occupying, or having charge of any premises to maintain such premises in such a manner that any condition or thing which is injurious to health, or is indecent, or offensive to the senses, or an obstruction to the free use of property, or interferes with the comfortable or safe enjoyment of life and/or property within the City. Taking any of the following actions or permitting any of the following conditions to exist on property, in addition to other actions or conditions not listed herein, shall constitute a nuisance:

C. Land, the topography, geology or configuration of which, whether in a natural state or as a result of grading, trenching, or boring operations, excavation or fill, causes erosion, subsidence or surface water drainage problems of such magnitude as to be injurious or potentially injurious to the public health, safety and welfare or to adjacent properties.

Said methods of abatement available include:

Removing dams, barricades and/or earthen berms constructed and/or installed, or currently being constructed in 2018 and 2019; or obtaining necessary permits for the dams, barricades and/or earthen berms under applicable law.

All persons having any objection to, or interest in said matters are hereby notified to attend said Hearing at the date and time stated above, when testimony and evidence will be heard and given due consideration.

DATED: This 20th day of February, 2020.

Loyalton City Council

RECEIVED

MAR 05 2020

2-24-2020

To: Loyalton City Government via Mayor Sarah Jackson, P.O. Box 128, Loyalton, CA, 96118

BY: _____

RE: February 20, 2020 Notice (copy enclosed)

EASEMENTS

The law 6.32.020 doesn't apply because I had the drainage ditch bank built up and repaired many years before the law 6.32.020 existed. It wasn't until 2018 that Mike Welbourn admitted to me that he had lowered my bank without my permission. That redirected the water flow from his ditch to my property. The city needs to get involved because the ditch is clearly marked in a **drainage easement and power easement** on the City and County Records. Theoretically power could be along there also. How can power be along that mismanaged easement?

Is the city aware of the large drainage easement that cuts across the south east corner of Mike's subdivision? It looks to me like that was there to catch overflow and channel it back to the creek instead of sending the water to Mike. Why isn't it doing its job? Who is responsible for it's proper function?

Responsible city leaders

1. Know what an easement is.
2. Know what an easement allows
3. See that easements are properly designed and maintained to serve their purpose.
4. Know where all of the easements in the city are located.
5. See all the easements are properly managed and function properly.
6. Put unused easements into play to solve new problems as they arise
7. Purchase easements when necessary and not take property rights illegally

MIKE WELBOURN'S DITCH

Does the ditch need to be so low and wide where it enters the creek? Can it be safely filled in there to match the dike so the creek doesn't back flow into the ditch? Can the city confirm that Mike's ditch is not creeping over the line into my property? What measures is the city taking to see that doesn't happen? City drainage ditches are not under the control of FEMA or the State Fish and Game so all Mike's mumbo jumbo about that doesn't apply. On his own FEMA map Mike submitted, it states he is in an area that "may flood" because of the dike along the creek. That has nothing to do with a drainage ditch.

INTERFERENCE WITH COMFORT AND SAFETY, AND RIGHT TO FREELY ENJOY ONE'S PROPERTY

The safety of Scott and Chanel Ransom's family who were living on my property during the last big flood was of grave concern because of Mike's Welbourn's lowering of my bank and the city's mismanagement of the drainage ditch's easement. Scott told me he had to carry their newborn baby out in knee deep water. Thank heaven Scott didn't slip and fall.

Mike also interfered with my comfort and safety, and took away my right to freely enjoy my property when he lowered my bank. By not properly managing this easement, city is taking this right away from me also.

“NO ONE IS ABOVE THE LAW”

Mike Welbourn used this statement that was often used by the democrats during the Trump impeachment hearings. I wonder how he would respond if Loyalton told him his Trump flag constituted a Nuisance. Does Loyalton City feel that their laws reign supreme? Does Loyalton feel that they can pass and interpret their vague laws any way they wish to bypass property owners rights? Does the constitution of the United States and Bill of Rights mean anything when passing and interpreting your laws? Are the laws of the State of California taken into consideration by you and/or your lawyer? Have you and/or your lawyer even bothered to look into the state's position on managing surface water disputes between adjacent property owners, cities and counties before taking the stand that all property in a flood plain must flood so owners of property above it won't have to suffer? Does Loyalton feel California State Laws mean nothing to them?

MY OTHER PROPERTY RIGHTS IN QUESTION

Research suggests the city and county have been keeping everyone in the dark by quietly and systematically destroying the rights of owners of this property for the last forty years. If they can do it to one, noone is safe from the city's and county's overreach. Some of their actions used against the previous owners and myself include targeting it with ridiculous special zoning, taking over by passing special vague laws to limit meaningful activity and encourage activity harmful to the property, falsely claiming electric power would no longer be allowed on the property, land locking it by ignoring an access road that is there, and filling in drainage ditches to name a few.

All I did was repair the bank on my side that Mike lowered without my permission and exercise my right to fence my property to keep cows and other undesirables out. At this time the buildings only need new roofs to protect their integrity. The buildings are all on sturdy foundations and are all still sound.

Please include this and all my previous correspondences concerning your nuisance hearings to this nuisance hearing and others you may issue in the future.

Eugene K Nielson

Kathy LeBlanc

From: Sarah Jackson [sarah.cityofloyalton@gmail.com]
Sent: Thursday, February 20, 2020 8:58 AM
To: Kathy LeBlanc
Subject: Fwd: LOYALTON CITY MAYOR MS. SARAH JACKSON & CITY ATTORNEY MR. STEVE GROSS

for our records

----- Forwarded message -----

From: Michael H. Welbourn <sierralogger@cwo.com>
Date: Wed, Feb 19, 2020 at 2:39 PM
Subject: LOYALTON CITY MAYOR MS. SARAH JACKSON & CITY ATTORNEY MR. STEVE GROSS
To: LOYALTON CITY MAYOR <sarah.cityofloyalton@gmail.com>, <gross@portersimon.com>

Loyalton City Mayor, Sarah, City Attorney Steve Gross

California Penal Codes - PEN

PART 1. OF CRIMES AND PUNISHMENTS

[370.] This is a reference to Nielson blocking access to Smithneck Creek on his property by posting signs and placing debris, dirt berm in the pathway restricting clear and free access.

Section Three Hundred and Seventy. Anything which is injurious to health, or is indecent, or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property by an entire community or neighborhood, or by any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, or river, bay, stream, canal, or basin, or any public park, square, street, or highway, is a public nuisance.

(Amended by Code Amendments 1873-74, Ch. 614.)

371.

An act which affects an entire community or neighborhood, or any considerable number of persons, as specified in the last section, is not less a nuisance because the extent of the annoyance or damage inflicted upon individuals is unequal.

(Amended by Stats. 1989, Ch. 1360, Sec. 109.)

373a. Loyalton City Attorney served Mr. Keith Nielson an official notice of nuisance to abate.

Each person who maintains, permits, or allows a public nuisance to exist upon his or her property or premises, and each person occupying or leasing the property or premises of another who maintains, permits, or allows a public nuisance to exist on the property, after reasonable notice in writing from a health officer, district attorney, city attorney, or city prosecutor to remove, discontinue, or abate the public nuisance has been served upon the person, is guilty of a misdemeanor. The existence of the public nuisance for each and every day after the service of the notice is a separate and distinct offense, and it is the duty of the district attorney, or the city attorney or city prosecutor of any city the charter of which imposes the duty upon the city attorney or city prosecutor to prosecute state misdemeanors, to continuously prosecute all persons guilty of violating this section until the nuisance is abated and removed.

(Amended by Stats. 2017, Ch. 299, Sec. 1. (AB 1418) Effective January 1, 2018.)

Sarah I think you, city council and the city attorney are under the wrong impression, I need to correct/clarify my position and that of your comment made directly to me as a result of item 13. #1 of the city council meeting/agenda yesterday Feb. 18, 2020 at 18:00 Hrs. You are kicking the can down the road and very obvious of what the cities intent is!

You, city council and the city attorney are not only addressing myself but all those listed in the original complaint and those city residences who share the same opinion on Patterson Circle, Patterson Street and that of Taylor with the exception the Mongolo's as I have spoken with them despite their loyalty to Nielson.

I did not ask for this nor that I wanted it this way but I do have the blessing of the following to let their concerns be known from within the cult-ti-sac, Ed Shelton, John Edwards, Dave Green, Georga Ott and Gary Shelton. As I further said, I do have the ears of others in the area who definitely agree with the problem of obstructing the natural flow/floodplain as indicated by FEMA and that of Smithneck Creek itself, plus the responsibility of the city to enforce their city ordinances pertinent to the City of Loyalton's municipal codes and ordinances per my certified official complaint received by the City of Loyalton September 20th 2019 and the City of Loyalton to rectify this issue in a responsible and timely manner.

This ditch issue behind my home appears to be a conflict-of-interest with the original complaint. I could give a hoot about the ditch, my and their concern is the fence/damn and the dirt hauled in, increasing the floodplain level as it is with all the aforementioned property owners in the area. Conflict-of-interest laws are grounded on the notion that government officials owe paramount loyalty to the public, and that personal or private financial considerations on the part of government officials should not be allowed to enter the decision-making process as stated by the State of California Department of Justice.

The city can sue Nielson for failure to comply with city codes/ordinances and the city can be sued under "The Government Claims Act often called the California Tort Claims Act." The act also permits premises liability claims, "premises liability" refers to the liability of certain persons for injuries and damages to others arising from the ownership or possession of real property. In California, premises liability is based on general principles of negligence and is controlled both by statute and case law. However, these are only actionable under the law if you can show that the government had notice of the dangerous condition and the time to repair it, in this case the city has had ample time to resolve this issue as a result of my certified letter dated September 20th 2019. By the way, Government Claims Act is not limited to torts, it also covers claims for breach of contract and claims for damage to personal property and real property if they fail to take action.

Michael H. Welbourn

Loyalton, CA

Michael H. Welbourn

RECEIVED

From: Michael H. Welbourn <sierralogger@cwo.com>
Sent: Wednesday, February 19, 2020 2:39 PM
To: LOYALTON CITY MAYOR; gross@portersimon.com
Subject: LOYALTON CITY MAYOR MS. SARAH JACKSON & CITY ATTORNEY MR. STEVE GROSS

FEB 24 2020

BY: _____

Loyalton City Mayor, Sarah, City Attorney Steve Gross

**California Penal Codes - PEN
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district attorney, or the city attorney or city prosecutor of any city the charter of which imposes the duty upon the city attorney or city prosecutor to prosecute state misdemeanors, to continuously prosecute all persons guilty of violating this section until the nuisance is abated and removed.

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controlled both by statute and case law. However, these are only actionable under the law if you can show that the government had notice of the dangerous condition and the time to repair it, in this case the city has had ample time to resolve this issue as a result of my certified letter dated September 20th 2019. By the way, Government Claims Act is not limited to torts, it also covers claims for breach of contract and claims for damage to personal property and real property if they fail to take action.



Michael H. Welbourn
Loyalton, CA

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	04/06/2020	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	04/13/2020	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	04/20/2020	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	04/27/2020	1,500.00
	Water		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 03/24/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Sarah Jackson, Mayor, Dated 03/24/2020

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	2/29/2020	(\$171,806.93)	Reconciled
CDBG Account (0059)	2/29/2020	(\$10,592.68)	Reconciled
F.D. Reserve (7243)	2/29/2020	(\$103,066.33)	Reconciled
General Savings (0322)	2/29/2020	(\$29,387.36)	Reconciled
Enterprise-W&S (0559)	2/29/2020	(\$252,166.99)	Reconciled
WWTP Constr. (1990)	2/29/2020	(\$0.00)	Closed
WWTP Settle. (4387)	2/29/2020	(\$361,747.98)	Reconciled
LAIF Account (496)	2/29/2020	(\$2,031,712.85)	Reconciled

This authorization took place at the council meeting held on 03/24/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 03/27/2020



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

02/01/2020 through 02/29/2020

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Feb 29 (\$)	Value on Feb 29 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
CITY OF LOYALTON	20100029130					
CalTRUST Short Term Fund	20100029130	9,962.139	10.07	100,318.74	100,119.73	199.01
Portfolios Total value as of 02/29/2020				100,318.74		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Short Term Fund		CITY OF LOYALTON		Account Number: 20100029130				
Beginning Balance	02/01/2020			0.000	10.05	0.00		
Purchase	02/05/2020	100,000.00	9,950.249	9,950.249	10.05	100,000.00	0.00	0.00
Accrual Income Div Reinvestment	02/28/2020	119.73	11.890	9,962.139	10.07	100,318.74	0.00	0.00
Unrealized Gain/(Loss)						199.01		
Closing Balance as of	Feb 29			9,962.139	10.07	100,318.74		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

March 10, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF LOYALTON

CITY CLERK
P.O. BOX 128
LOYALTON, CA 96118

[Tran Type Definitions](#)

Account Number: 98-46-496

February 2020 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	2,031,712.85
Total Withdrawal:	0.00	Ending Balance:	2,031,712.85

sage Business Cloud

The one and only business management solution you'll ever need.



Forbes Cloud 100
World's Best
Cloud Companies



TEMKIN Group
Customer Experience
Excellence



Sage Diversity
Accounting for
Change

Comments or Special Instructions: Sage 50c 2020

QUANTITY	DESCRIPTION	LIST PRICE	AMOUNT
5	SAGE 50c Premium		\$1,843.95
1	Unlimited PremiumSupport (12 months)		\$216.00
1	unlimited upgrades (1) Year & updates (1) Year		Incl
1	Training Module (Sage U)		\$199.00
5	Microsoft Office 365		\$750.00
1	Payroll (1-10 employees)		\$344
1	Multi user Drive (1-5)		\$150.00
	<i>40% off license ONLY until 3/31/2020</i>		<i>(\$737.58)</i>
	City of Loyaltan	SUBTOTAL	\$2,765.37
		TAX	TBD
		SHIPPING & HANDLING	
		SHIPPING TAX	
		TOTAL	\$2,765.37

Sage Fund Accounting | Overview

Sage Fund Accounting Module Overview

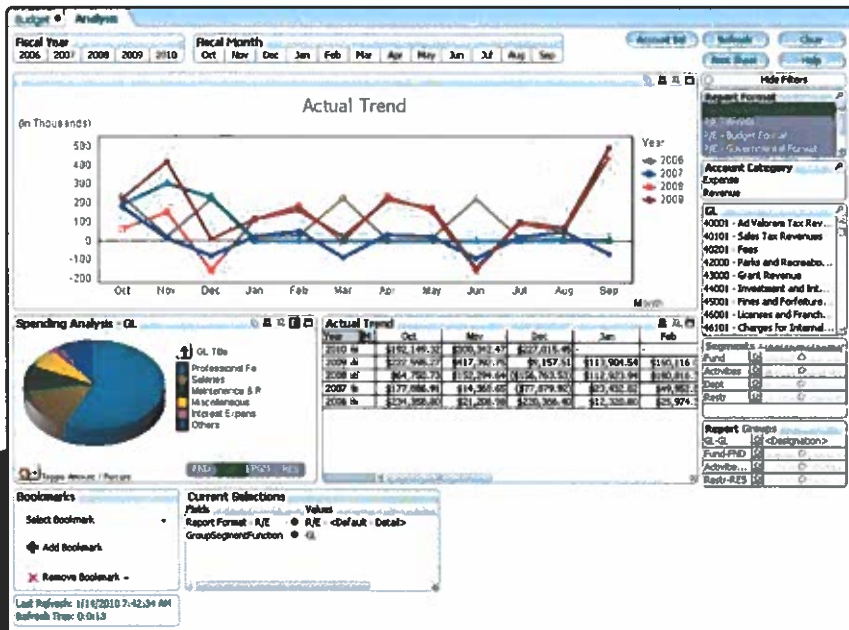
Award-winning Sage Fund Accounting (formerly MIP) is the financial management solution preferred by nonprofit and government organizations for planning and managing budgets, quickly producing accurate reports, maximizing grants, and streamlining human resource management and reporting. The modular structure of Sage Fund Accounting gives you the freedom to build a system that is customized to your specific needs today while maintaining the flexibility to add modules as your organization changes.

All Sage Fund Accounting modules build on the General Ledger. Featuring a flexible, divisional chart of accounts, a built-in check writer, and a complete financial report writer, the General Ledger operates in harmony with the Sage Fund Accounting modules for a complete accounting solution. The General Ledger tracks cash receipts, cash disbursements, journal vouchers, and other types of financial transactions.

With the powerful report writer, users can easily create customized financial statements, such as statements of budgeted revenue, expenditures, and cash flows. The report writer offers more than 100 standardized reports, including FASB/GASB-compliant reports, which can be printed directly or customized. And now, Sage Auto Update will make having the most current updates fast and easy.

Accounts Payable

Set up, track, and report on payable accounts with the Accounts Payable module. Centralize vendor information, including contracts and purchase agreements, and automate your 1099 production. You can pay vendors from multiple cash accounts. Accounts Payable transactions simultaneously update vendor accounts and the General Ledger, and enable you to view payments by vendor throughout the system.



Solutions

- Accounts Payable
- Accounts Receivable Reporting
- Accounts Receivable Billing & Sales Order Entry
- Advanced Security
- Allocations Management
- Bank Reconciliation
- Budget
- Data Consolidation
- Data Import/Export
- Direct Deposit
- Electronic Fund Transfer for Accounts Payable
- Electronic Requisitions
- Employee Web Services
- Encumbrances
- Executive View License
- Fixed Assets
- Forms Designer
- GASB Reporting
- General Ledger
- Grant Management
- HR Management
- Inventory Control
- Multicurrency
- Payroll
- Purchase Orders
- Scheduler
- Visual Analyzer

◀ The Visual Analyzer module gives you fast access to the critical financial information you need to identify risk, develop effective strategies, and make timely, informed decisions for optimal organizational performance.

Direct Deposit

Exercise more control over payroll disbursements while giving your employees the convenience of electronically deposited pay. Allow your employees to deposit pay into multiple bank accounts, including both checking and savings account types.

Electronic Funds Transfer for Accounts Payable

Save time and improve cash management by controlling when vendor payments are drafted from bank accounts, and save money by reducing postage and check stock costs with the Electronic Funds Transfer module.

Electronic Requisitions

Request, approve, and track requisitions for supplies, expenses reimbursements, and other needs electronically, maintaining strong internal controls and improving the availability of information for pre-purchase decision making with the Electronic Requisitions module. The one-click budget checking tool keeps you within your budgetary constraints by enabling you to review the impact of the current request. Enforce authorization by supervisor, category of goods, or dollar amount thresholds, and receive e-mail notifications of requisition status.

Employee Web Services

Streamline timesheet entry and management while allowing employees and managers flexibility and 24/7 access for self-managing personal data. The entirely web based EWS module fully integrates with HR and Payroll systems while leveraging efficiency, security, and data integrity. Relieve the administrative burden and allow HR to focus on managing your employees.

Encumbrances

Easily reserve funds for planned expenditures or commitments and improve your tracking and compliance for administering and reporting on funds with the Encumbrances module. Include encumbrances in budget and financial reports, budget checking, and inquiry so that you can closely monitor your budget performance.

Executive View License

Give your executives, key directors, and board members access to financial reporting, graphs, and the real-time data they need with Executive View licensing. This special license provides the ability for executives to collaborate in the budget preparation process and frees your accounting staff from running and distributing reports—all without the cost of purchasing full software seats.

Fixed Assets

Track assets, easily calculate depreciation, and automatically generate depreciation and disposal entries in the General Ledger. Maintain detailed asset records with both standard information and additional attributes, including tag number, location, responsibility, warranties, purchase information, last inventory date, and notes. You can quickly enter new assets using the Quick Asset Entry tool when recording purchases in payables or writing checks.

Forms Designer

Customize virtually any printed form, including customer billing statements, check stock, and purchase orders. Easily insert auto-signatures for check authorization or add your organization's logo.

The Grants menu selection provides a full range of tools and management resources for tracking, measuring and reporting.



Sage Software 5 users - Annual Fee.

- payroll 1-10 employees tax table \$344 for year.

- Prem Version -

AP/GL/AR - cashflow Bank Recs

- Free conversion from QB

\$ Support - updates, maint, tuned for

- Sage University - 250 + 33 hrs cloud backup

- Microsoft 365 -

- Able to work together @ same time

40% off lic. for 1st year only til end of

cost of every feature

\$ 3,502.95 year renewal fee

- 737.58 40% prom

\$ 2,765.37

10:53 AM

03/05/20

City of Loyaltyon
Bill Payments for Cougar Mountain Software
All Transactions

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Bill Pmt -Check	5703	06/19/2019	900.00
Bill Pmt -Check	5677	06/06/2019	1,232.08
Bill Pmt -Check	5513	03/12/2019	364.00
Bill Pmt -Check	5477	02/08/2019	2,000.00
Bill Pmt -Check	5182	08/24/2018	5,000.00
Total			<u>9,496.08</u>



PUBLIC HEALTH BRIEF

What you need to know about Coronavirus Disease 2019 (COVID-19)

EVERYDAY PREVENTATIVE ACTION

What is coronavirus disease 2019 (COVID-19)? The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

How does COVID-19 spread? The virus that causes COVID-19 probably emerged from an animal source, but now it seems to be spreading from person to person. Coronavirus disease 2019 (COVID-19) is a respiratory illness that can be spread from person to person through droplets made when people cough, sneeze, or talk. They also may spread when people touch something with virus on it, then touch their mouth, eyes, or nose.

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of:

- fever
- cough
- shortness of breath

Can people in the U.S. get COVID-19? Risk of infection is dependent on exposure. Travel to China, close contacts of people who are infected are at greater risk of exposure. However, due to the spread of the virus to several countries, including the US, as well as potential spread to other destinations that our residents may travel, it is important to practice simple every day preventative actions that are the same general guidelines to protect from the Flu.

How can I help protect myself? The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19. There are simple everyday preventive actions to help prevent the spread of respiratory viruses. These include:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should:

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What additional steps can I take at work and school to help stop the spread of germs that can cause respiratory illness? Routinely clean frequently touched objects and surfaces, including doorknobs, keyboards, and phones.

Is there a vaccine? There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

What should I do if I recently traveled abroad and got sick? If you were out of the country within the past 14 days and feel sick with fever, cough, or difficulty breathing, you should seek medical care. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a treatment? There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms. Call the office of your health care provider before you go, and tell them about your travel and your symptoms.

For more information, please refer to www.cdc.gov/COVID19



News Release

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

FOR IMMEDIATE RELEASE

March 9, 2020

PH20-016

CONTACT: CDPHpress@cdph.ca.gov

State Health & Emergency Officials Encourage Individuals at Higher Risk of Severe Illness due to COVID-19 to Take Precautions

Older Adults and People with Serious Medical Conditions are More at Risk and Encouraged to Stay Home as Much as Possible

SACRAMENTO – The California Department of Public Health is encouraging Californians who are at higher risk for serious illness from COVID-19 to take actions to reduce their risk. Early information out of China, where COVID-19 first started, shows that some people are at higher risk of getting very sick from this illness. This includes:

- Older adults
- Individuals with compromised immune systems
- Individuals who have serious chronic medical conditions like:
 - Heart disease
 - Diabetes
 - Lung disease

If you are at higher risk for serious illness from COVID-19 because of your age or health condition, it is important for you to take actions to reduce your risk of getting sick with the disease. Actions you can take to reduce your risk includes:

- Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing, or having been in a public place.
- Avoiding touching eyes, nose or mouth with unwashed hands.
- Avoid close contact with people who are sick, and stay away from large gatherings and crowds.
- Stay home as much as possible. Consider ways of getting food brought to your house through family, social, or commercial networks.

It is also important that you listen to public health officials who may recommend community actions to reduce potential exposure to COVID-19, especially if COVID-19 is spreading in your community.

For more information visit the [CDC's website](#).

For more information on COVID-19 and California's response visit the [CDPH website](#).

COVID-19 in California by the Numbers (as of 7 a.m. Pacific Time):

133– Positive cases (this does not include passengers from the Grand Princess cruise ship currently off the coast of California)

24 – Cases of positive tests related to federal repatriation flights

109 – Cases not related to repatriation flights

- 44 - Travel-related
- 28 - Person to person
- 19 - Community transmission
- 18 – Under investigation

10,300+ – Number of people self-monitoring who returned to the U.S. through SFO or LAX

49 – Number of local health jurisdictions involved in self-monitoring

19 – Labs with test kits, 17 of which are already testing

How Can People Protect Themselves:

Every person has a role to play. So much of protecting yourself and your family comes down to common sense:

- Washing hands with soap and water for a minimum of 20 seconds.
- Avoiding touching eyes, nose or mouth with unwashed hands.
- Cover a cough or sneeze with your sleeve, or disposable tissue. Wash your hands afterward.
- Avoiding close contact with people who are sick.
- Staying away from work, school or other people if you become sick with respiratory symptoms like fever and cough.
- Following guidance from public health officials.

What to Do if You Think You're Sick:

Call ahead: If you are experiencing symptoms of COVID-19 and may have had contact with a person with COVID-19, or recently traveled to countries with apparent community spread, call your health care provider or local public health department first before seeking medical care so that appropriate precautions can be taken.

California's Response to COVID-19:

We have been actively and extensively planning with our local public health and health care delivery systems. Here are some of the things we are already doing:

- As in any public health event, the California Department of Public Health's Medical and Health Coordination Center has been activated and is coordinating public health response efforts across the state.
- California continues to prepare and respond in coordination with federal and local partners, hospitals and physicians.
- Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19.
- Governor Gavin Newsom requested the Legislature make up to \$20 million available for state government to respond to the spread of COVID-19.
- California activated the State Operations Center to its highest level to coordinate response efforts across the state.
- 24 million more Californians are now eligible for free medically necessary COVID-19 testing.
- California made available some of its emergency planning reserves of 21 million N95 filtering face piece masks for use in certain health care settings to ease shortages of personal protective equipment.
- The Public Health Department is providing information, [guidance documents](#), and technical support to local health departments, health care facilities, providers, schools, universities, colleges, and childcare facilities across California
- The California Employee Development Department (EDD) is encouraging individuals who are unable to work due to exposure to COVID-19 to file a Disability Insurance claim.
- EDD is also encouraging employers who are experiencing a slowdown in their businesses or services as a result of the Coronavirus impact on the economy to apply for an Unemployment Insurance work sharing program.
- California continues to work in partnership with the federal government to aid in the safe return of 962 Californians from the Grand Princess cruise ship. This mission is centered around protecting the health of the passengers, and ensuring that when the passengers disembark, the public health of the United States, the State of California, and partner communities is protected.
- The Public Health Department is coordinating with federal authorities and local health departments that have implemented screening, monitoring and, in some cases quarantine of returning travelers.

- In coordination with the CDC, state and local health departments, we are actively responding to cases of COVID-19.
- The Public Health Department is supporting hospitals and local public health laboratories in the collection of specimens and testing for COVID-19.

The California Department of Public Health's state laboratory in Richmond and 18 other public health department laboratories now have tests for the virus that causes COVID-19. Seventeen of them are currently conducting tests, with the others coming online soon.

www.cdph.ca.gov



SONIA Y. ANGELL, MD, MPH
State Public Health Officer & Director

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

TO: Public Event Organizers
FROM: California Department of Public Health
DATE: March 7, 2020
SUBJECT: Mass Gatherings Guidance on Novel Coronavirus or COVID-19

This guidance is based on what is currently known about the transmission and severity of coronavirus disease 2019 (COVID-19). The California Department of Public Health (CDPH) will update this guidance as needed and as additional information becomes available.

Background

COVID-19 is a respiratory illness caused by a novel virus that has been spreading worldwide. Community-acquired cases have now been confirmed in California. We are gaining more understanding of COVID-19's epidemiology, clinical course, immunogenicity, and other factors as time progresses, and the situation is changing daily. CDPH is in the process of monitoring COVID-19, conducting testing with local and federal partners, and providing guidance and resources to prevent, detect and respond to the occurrence of COVID-19 cases in California.

At this time, community transmission of COVID-19 has occurred in California. Public event organizers should prepare for possible impacts of COVID-19 and take precautions to prevent the spread of COVID-19 as well as other infectious diseases, including influenza and gastroenteritis.

Illness Severity

The complete clinical picture with regard to COVID-19 is not fully understood. Reported illnesses have ranged from mild to severe, including illness resulting in death. Older people and people with certain underlying health conditions like heart disease, lung disease and diabetes, for example, seem to be at greater risk of serious illness.

Context

Mass gatherings¹ and large community events bring people from multiple communities into close contact with each other and have the potential to increase COVID-19

¹ Mass gatherings are events, including religious services, where large numbers of people are within an arm's length of one another. They do not include typical office environments or stores.



transmission. One method to slow the spread of respiratory virus infections, including COVID-19, is by increasing social distancing (reduce close contact).

The goals of this guidance are: (1) to protect people attending and working at the event and the local community from COVID-19 infection; and (2) to reduce community transmission and introductions of COVID-19 into new communities.

Below CDPH outlines two (2) scenarios that should be considered by event organizers.

Scenario I: CDPH recommends for mass gatherings and large community events in counties without evidence of community transmission, organizers should follow these steps:

- As the COVID-19 situation is evolving, event organizers should create an emergency contingency plan for how to modify, cancel, or postpone their mass gathering or large community event if a COVID-19 outbreak occurs in their community.
- Events may still need to be modified, canceled, or postponed if participants are traveling from communities with COVID-19 outbreaks.
- Event organizers should:
 - Collaborate and coordinate with community partners including the local public health department, hotels where participants are staying, airlines, the event venue, and other partners.
 - Use event messaging and communications to promote everyday preventive health messages to your participants and staff, which include:
 - Stay home when you are sick, except to get medical care.
 - Cover your coughs and sneezes with a tissue or sleeve, then throw the tissue in the trash.
 - Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
 - Avoid touching your eyes, nose, and mouth with unwashed hands.
 - Clean frequently touched surfaces and objects daily.
 - Recommend that participants minimize close contact (e.g., recommending no hand shaking or hugging)

- Promote messages that discourage people who are sick from attending events. Create refund policies or remote participation capability such as live stream that permit participants the flexibility to stay home when they are sick, need to care for sick household members, or are at high risk for complications from COVID-19.
- Provide COVID-19 prevention supplies at your events, to the extent supplies are available. Plan to have extra supplies on hand for event staff and participants, including sinks with soap, hand sanitizers, and tissues. Promote proper and frequent hand hygiene.
- Isolate staff or participants in a designated space who become ill with symptoms consistent with COVID-19 at the event and provide a clean disposable procedure facemask, to the extent available, to wear for those who become ill. It is not necessary to distribute masks to healthy participants.
- Implement a strategy to prevent the theft of prevention supplies.
- CDPH does not recommend cancelation of community events at this time if no COVID-19 cases exist within the community.

Scenario II: CDPH recommends for mass gatherings and large community events in counties with evidence of community transmission, organizers should follow these steps:

- Event organizers should:
 - Anticipate that some non-essential events may need to be modified (e.g., conducted as a video webinar), canceled, or postponed.
 - Consider canceling non-essential events primarily for or attended by older adults and people with chronic medical conditions at higher risk for severe illness².
 - Stay informed about the local COVID-19 situation. Get up-to-date information about COVID-19 activity in California on the [California Department of Public Health web page](#).

² Current evidence indicates that the risk of severe illness increases with age. The median age of reported cases has been 59 years and the median age of critically ill cases has been 66 years. People with underlying medical problems, including cardiovascular disease, diabetes, cancer, chronic lung disease, and immunosuppression, are also likely at higher risk for severe illness.

- Discuss event details with local health officials and prepare to implement an emergency contingency plan based on their specific guidance.
- Collaborate and coordinate with event and community partners including the local public health department, hotels where participants are staying, airlines, the event venue, and other partners.
- Use event messaging and communications to provide COVID-19 updates and to promote everyday preventive health messages to your participants and staff.
- If a mass gathering or large community event does take place, in addition to basic prevention messages, CDPH recommends that event organizers should:
 - Instruct any participants or event staff to not attend if they have any respiratory symptoms (cough or runny nose) or fever regardless of the presumed cause.
 - Remind participants and staff to not attend if they have travelled within the past 14 days to an area identified by the CDC as having a Level 3 Travel Health Notice due to COVID-19.
 - Recommend that participants and staff at higher risk of severe illness not attend.
 - Ensure that event venues are well ventilated and are adequately equipped with facilities for hand washing and supplies including hand sanitizer that contains at least 60% alcohol, tissues, and trash baskets.
 - Increase the frequency of cleaning commonly used areas with detergent and water followed by a disinfectant that is EPA-approved for emerging viral pathogens.
 - [List N: Disinfectants for Use Against SARS-CoV-2](#)
 - Encourage participants to minimize close contact (e.g., recommend no hand shaking or hugging).
 - Maintain a registration list of participants and staff; this will significantly assist local public health in contact tracing in the event a COVID-19 case should later be identified as having attended the event.
 - Promote messages that discourage people who are sick from attending events. Create refund policies that permit participants the flexibility to stay home when they are sick, need to care for sick household members, or are at high risk for complications from COVID-19.

Novel Coronavirus Alert

If you have:



+



OR



been in **contact** with someone with novel coronavirus OR been to **CHINA** in the last 14 days

a fever

cough or shortness of breath

Tell staff NOW and put on a mask.

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

COVID-19 is spreading from person to person in China, and limited spread among close contacts has been detected in some countries outside China, including the United States. At this time, however, this virus is NOT currently spreading in communities in the United States. Right now, the greatest risk of infection is for people in China or people who have traveled to China. Risk of infection is dependent on exposure. Close contacts of people who are infected are at greater risk of exposure, for example health care workers and close contacts of people who are infected with the virus that causes COVID-19. CDC continues to closely monitor the situation.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but now it seems to be spreading from person to person. It's important to note that person-to-person spread can happen on a continuum. Some diseases are highly contagious (like measles), while other diseases are less so. At this time, it's unclear how easily or sustainably the virus that causes COVID-19 is spreading between people. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath



CS 514937-A 02/21/2020

What are severe complications from this virus?

Many patients have pneumonia in both lungs.

How can I help protect myself?

The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

There are simple everyday preventive actions to help prevent the spread of respiratory viruses.

These include

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled to China and got sick?

If you were in China within the past 14 days and feel sick with fever, cough, or difficulty breathing, you should seek medical care. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

For more information: www.cdc.gov/COVID19

¿Qué es la enfermedad del coronavirus 2019 (COVID-19)?

La enfermedad del coronavirus 2019 (COVID-19) es una afección respiratoria que se puede propagar de persona a persona. El virus que causa el COVID-19 es un nuevo coronavirus que se identificó por primera vez durante la investigación de un brote en Wuhan, China.

¿Pueden las personas en los EE. UU. contraer el COVID-19?

El COVID-19 se está propagando de persona a persona en China y se ha detectado propagación limitada entre contactos cercanos en algunos países fuera de China, incluso en los Estados Unidos. En la actualidad, sin embargo, este virus NO se está propagando en comunidades en los Estados Unidos. En estos momentos, el mayor riesgo de infección es para las personas en China o las personas que han viajado a China. El riesgo de infección depende de la exposición. Los contactos cercanos de las personas infectadas tienen un riesgo mayor de exposición, por ejemplo, los trabajadores del sector de la salud y los contactos cercanos de las personas infectadas por el virus que causa el COVID-19. Los CDC continúan vigilando de cerca la situación.

¿Ha habido casos de COVID-19 en los EE. UU.?

Si. El primer caso de COVID-19 en los Estados Unidos se notificó el 21 de enero del 2020. La cantidad actual de casos de COVID-19 en los Estados Unidos está disponible en la página web de los CDC en <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

¿Cómo se propaga el COVID-19?

Es probable que el virus que causa el COVID-19 haya surgido de una fuente animal, pero parece que ahora se está propagando de persona a persona. Es importante notar que la propagación de persona a persona puede darse en un proceso continuo. Algunas enfermedades son altamente contagiosas (como el sarampión), mientras que otras enfermedades no lo son tanto. En estos momentos, no está claro qué tan fácil o con qué continuidad el virus que causa el COVID-19 se está propagando entre las personas. Infórmese sobre lo que se sabe acerca de la propagación del coronavirus de reciente aparición en <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission-sp.html>.

¿Cuáles son los síntomas del COVID-19?

Los pacientes con COVID-19 han tenido enfermedad respiratoria de leve a grave con los siguientes síntomas:

- fiebre
- tos
- dificultad para respirar

¿Cuáles son las complicaciones graves provocadas por este virus?

Muchos pacientes tienen neumonía en ambos pulmones.

¿Qué puedo hacer para ayudar a protegerme?

La mejor manera de prevenir la infección es evitar la exposición al virus que causa el COVID-19.

Hay medidas simples preventivas y cotidianas para ayudar a prevenir la propagación de virus respiratorios. Estas incluyen las siguientes:

- Evitar el contacto cercano con personas enfermas.
- Evitar tocarse los ojos, la nariz y la boca con las manos sin lavar.
- Lavarse frecuentemente las manos con agua y jabón por al menos 20 segundos. Usar un desinfectante de manos que contenga al menos un 60 % de alcohol si no hay agua y jabón disponibles.
- Si está enfermo, para prevenir la propagación de la enfermedad respiratoria a los demás, debería hacer lo siguiente:
 - Quedarse en casa si está enfermo.
 - Cubrirse la nariz y la boca con un pañuelo desechable al toser o estornudar y luego botarlo a la basura.
 - Limpiar y desinfectar los objetos y las superficies que se tocan frecuentemente.

¿Qué debo hacer si recientemente viajé a China y me enfermé?

Si estuvo en China en los últimos 14 días, se siente enfermo y tiene fiebre, tos o dificultad para respirar, debería buscar atención médica. Llame al consultorio de su proveedor de atención médica antes de ir y dígame sobre su viaje y sus síntomas. Ellos le darán instrucciones sobre cómo conseguir atención médica sin exponer a los demás a su enfermedad. Mientras esté enfermo, evite el contacto con otras personas, no salga y postergue cualquier viaje para reducir la posibilidad de propagar la enfermedad a los demás.

¿Hay alguna vacuna?

En la actualidad no existe una vacuna que proteja contra el COVID-19. La mejor manera de prevenir la infección es evitar la exposición al virus que causa el COVID-19.

¿Existe un tratamiento?

No hay un tratamiento antiviral específico para el COVID-19. Las personas con el COVID-19 pueden buscar atención médica para ayudar a aliviar los síntomas.



¡Detenga los microbios! Lávese las manos

¿CUÁNDO?

- Después de ir al baño.
- Antes, durante y después de preparar alimentos.
- Antes de comer.
- Antes y después de cuidar a alguien que tenga vómitos o diarrea.
- Antes y después de tratar cortaduras o heridas.
- Después de cambiarle los pañales a un niño o limpiarlo después de que haya ido al baño.
- Después de sonarse la nariz, toser o estornudar.
- Después de tocar animales, sus alimentos o sus excrementos.
- Después de manipular alimentos o golosinas para mascotas.
- Después de tocar la basura.



¿CÓMO?



Mójese las manos con agua corriente limpia (tibia o fría), cierre el grifo y enjabónese las manos.



Frótese las manos con el jabón hasta que haga espuma. Asegúrese de frotarse la espuma por el dorso de las manos, entre los dedos y debajo de las uñas.



Restriéguese las manos durante al menos 20 segundos. ¿Necesita algo para medir el tiempo? Tararee dos veces la canción de "Feliz cumpleaños" de principio a fin.



Enjuáguese bien las manos con agua corriente limpia.



Séquese las manos con una toalla limpia o al aire.

Mantener las manos limpias es una de las cosas más importantes que podemos hacer para detener la propagación de microbios y mantenernos sanos.

LA VIDA ES MEJOR CON LAS

MANOS LIMPIAS



www.cdc.gov/lavadodemanos

Este material fue elaborado por los CDC. La campaña La Vida es Mejor con las Manos Limpias es posible gracias a una asociación entre la Fundación de los CDC, GOJO y Staples. El HHS y los CDC no respaldan productos, servicios ni empresas comerciales.



CS310027-A



Hands that look clean can still have icky germs!

WASH YOUR HANDS!



U.S. Department of Health and Human Services
Centers for Disease Control and Prevention

This material was developed by CDC. The Life is Better with Clean Hands campaign is made possible by a partnership between the CDC Foundation, GOJO and Staples. HHS/CDC does not endorse commercial products, services, or companies.



¡Aunque las manos se vean limpias pueden tener microbios asquerosos!

¡Lávate las MANOS!



Este material fue elaborado por los CDC. La campaña "La Vida es Mejor con las Manos Limpias" es posible gracias a una asociación entre la Fundación de los CDC, GOJO Industrias y Staples. Los CDC y el HHS no respaldan productos, servicios ni empresas comerciales.



U.S. Department of Health and Human Services
Centers for Disease Control and Prevention

PRECAUTIONS TO TAKE

FOR SEASONAL INFLUENZA OR THE NOVEL CORONAVIRUS 2019 (COVID-19)



Wear a mask if you have a cough or runny nose



Thoroughly clean all common areas



Wash hands frequently with soap



Avoid contact with people who are unwell



Cover your mouth with tissue or elbow when coughing or sneezing



Call your doctor if you are unwell



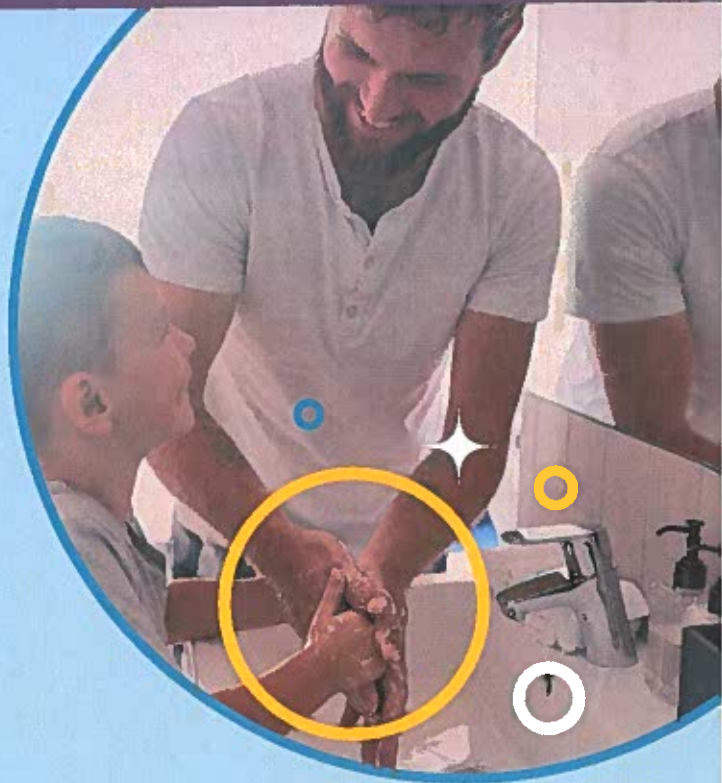
Observe good personal hygiene at all times

REMAIN VIGILANT AND ADOPT GOOD PERSONAL HYGIENE PRACTICES.

Stop Germs! Wash Your Hands.

When?

- After using the bathroom
- Before, during, and after preparing food
- Before eating food
- Before and after caring for someone at home who is sick with vomiting or diarrhea
- After changing diapers or cleaning up a child who has used the toilet
- After blowing your nose, coughing, or sneezing
- After touching an animal, animal feed, or animal waste
- After handling pet food or pet treats
- After touching garbage



How?



Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.



Lather your hands by rubbing them together with the soap. Be sure to lather the backs of your hands, between your fingers, and under your nails.



Scrub your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.



Rinse hands well under clean, running water.



Dry hands using a clean towel or air dry them.

Keeping hands clean is one of the most important things we can do to stop the spread of germs and stay healthy.

LIFE IS BETTER WITH

CLEAN HANDS



www.cdc.gov/handwashing

This material was developed by CDC. The Life is Better with Clean Hands Campaign is made possible by a partnership between the CDC Foundation, GOJO, and Staples. HHS/CDC does not endorse commercial products, services, or companies.



CS310027-A

Alerta de Nuevo Coronavirus

Si usted:



+



ha estado en **contacto**
con alguien con el
nuevo coronavirus o
en **China** en los
últimos 14 días

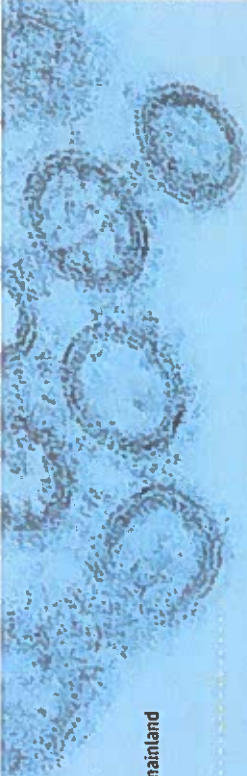
tiene fiebre

o tiene tos o falta
de aire

Diga al personal AHORA y póngase una mascarilla.

Coronavirus Disease 2019 and Influenza

Worldwide there is great concern about the emerging epidemic of coronavirus disease 2019 (COVID-19). However, most of the infections are in one part of China, and thus far the virus appears to pose limited threat outside of China.



COVID-19 in China

As of February 21, 2020

75 569 reported cases

75 467 (99%) of cases are in Chinese mainland

2239 deaths



COVID-19 in the US

As of February 24, 2020

14 cases diagnosed through US health care system

39 cases among repatriated US citizens

0 deaths

0 critically ill case-patients

No evidence of community-wide COVID-19 transmission in the US

Influenza in the US

As of February 15, 2020, CDC estimates

At least **29 million** ill patients

At least **13 million** physician visits

At least **280 000** hospitalizations

At least **16 000** deaths

105 pediatric influenza-associated deaths reported to the CDC by state health departments



In contrast, the 2019-2020 influenza season in the US has been moderately severe to date, with large numbers of ill persons, and substantial numbers of hospitalizations and deaths attributable to influenza. This season has been especially severe for children with very high pediatric hospitalization rates. From a public health perspective, people should focus their attention on influenza and take preventive measures.



Get the flu vaccine



In general, wearing masks in public does not prevent people from getting the disease. They may only be useful if you live with someone who is infected and the mask use is started immediately after the person has become infected.



Avoid sick persons, especially those who are coughing



Wash hands frequently

Authors: Edward Livingston, MD;
Karen Bucher, MA, CMI; Andy Rekito, MS

Sources: 2019-2020 U.S. Flu Season: Preliminary Burden Estimates <https://bit.ly/38YYd60>

CDC weekly US influenza surveillance report. <https://bit.ly/2wifqON>

Coronavirus COVID-19 global cases by Johns Hopkins CSSE. <https://bit.ly/390Yvps>

Coronavirus Disease 2019 (COVID-19) in the U.S. <https://bit.ly/38XXBhz>

JAMA Network coronavirus disease 2019 (COVID-19) resource center. <https://jamanetwork.com/journals/jama/pages/coronavirus-alert>

Image source: C. Goldsmith and D. Rollin/Centers for Disease Control and Prevention

Please cite as: JAMA. Published online February 26, 2020. doi:10.1001/jama.2020.2633



JAMA Network



Quote

Madden Plumbing & Heating Co., Inc.

Post Office Box 67
Quincy CA 95971
530-283-1605 FAX: 530-283-2485

Email: ofclerk-cityofloyalton@psln.com

Quote # 347013
Date: 02/12/20
Page # 1 of 2

City of Loyalton
Post Office Box 128
Loyalton CA 96118

Service At:
City of Loyalton
City Center
605 School Street
Loyalton CA 96118

Appt Date 02/05/20 Job #252391 Contract # Claim #

Description

Three separate projects for your consideration: installation of Rinnai direct vent wall furnace to provide heat for the Museum/library/meeting hall; replacement of TWO (2) electric unit heaters for the pump/treatment building and replacement of TWO (2) LPgas furnaces for City Hall.

1. Heat for the Museum-Library-Meeting Hall:

Installation of ONE (1) Rinnai EX38CPT LPgas direct vent ductless wall furnace.
Materials and labor to cut opening in wall of room and building for installation of direct vent fluc/exhaust for heater operation.
Gas line to wall furnace location from point of connection at existing gas line to the Rinnai location. Gas line installation will include pressure test of new line with installation of gas flex and shut off valve at the heater/furnace location.
Materials and labor for complete installation of Rinnai direct vent wall furnace.

Installation price for Rinnai direct vent wall furnace: \$3,391.42 (signature for acceptance)

2. Replacement of TWO (2) failed electric unit heaters for the Pump-treatment building.

Removal and recycle of failed heaters.
Installation of TWO (2) O-Mark 3KW 480 volt 3-phase electric unit heaters.
Materials, electrical and labor for complete replacement installation.

Installation price for replacment of electric unit heaters: \$5,611.56 (signature for acceptance)

3. Replacement of TWO (2) 90% Lpgas 'twinned' forced air furnaces providing heat for City Hall.

Removal and recycle of TWO (2) existing LPgas furnaces and sheet metal fittings and transitions not compatible with new furnaces.
Installation of TWO (2) Day & Night 120,000 Btu 92%+ LPgas condensing furnaces "twinned" for heating the building as designed.
Custom fabrication and installation of sheet metal fittings, plenums and transitions for connection to existing duct/air delivery system.
Installation of TWO (2) gas flexes with shut-off valves and fittings for operation of furnaces.
Installation of ONE (1) 5-2 heat only programmable thermostat.
All materials and labor for complete installation of TWO (2) furnaces.

Price for installation of TWO (2) Day & Night 120,000 Btu 92%+ LPgas furnaces:
\$11,268.45 (signature for acceptance)

PLEASE NOTE:

There are no City and/or County Building Permits with inspection fees required for these projects. (initial)



Quote

Madden Plumbing & Heating Co., Inc.

Post Office Box 67

Quincy CA 95971

530-283-1605 FAX: 530-283-2485

Quote # 347013

Date: 02/12/20

Page # 2 of 2

Proposed Work	Quantity	Unit Price	Extended Price	Tax
Installation of Rinnai EX38CPT 38,000 Btu LPgas direct vent wall furnace	1	\$3,391.42	\$3,391.42	
Installation of TWO (2) 3KW 480 volt-3 phase unit heaters	1	\$5,611.56	\$5,611.56	
Installation of TWO (2) Day & Night 92% LPgas condensing furnaces	1	\$11,268.45	\$11,268.45	
		Total Quote	\$20,271.43	

SIERRA AIR INC.

HEATING • COOLING®

7 7 5 - 3 5 6 - 5 5 6 6

4875 LONGLEY LANE • RENO, NV 89502

(775) 356-5566 • (FAX) (775) 356-7940

sierraair.com

NV LIC. 24522 • CA LIC. 652354
License Limit \$3,000,000

February 23, 2020

Loyalton City Hall
605 School St
Loyalton, CA 96118
(530) 993-0363
ofclerk-cityofloyalton@psln.com

Attention: Keith

Regarding: Quote to Replace Old Defective Equipment.

Thank you for allowing Sierra Air the opportunity to serve you with your heating and cooling needs. By choosing Sierra Air you can be assured of receiving the highest level of customer service.

Option 1: City Hall Furnaces.

Scope of work:

- ✓ Remove and dispose of Two existing 120,000 BTU Carrier 90% Efficiency Furnaces.
- ✓ Provide and install Two new Carrier 120,000 BTU 95% Furnaces twined.
- ✓ Connect into the existing ductwork
- ✓ Connect to the existing gas line.
- ✓ Provide new electrical connections.
- ✓ Connect into the existing PVC flue pipes.
- ✓ Connect to the existing condensation drain.
- ✓ Provide and install one new thermostat.
- ✓ One-year parts and labor warranty.
- ✓ Sales Taxes and permits included

Total cost of the investment: \$11,399.00

Option 2: Social Hall Monitor System.

Scope of work:

- ✓ Provide and install One new 40,000 BTU Monitor Furnaces twined.

- ✓ Connect to the existing gas line.
- ✓ Provide new electrical connections.
- ✓ One-year parts and labor warranty.
- ✓ Sales Taxes and permits included

Total cost of the investment: \$5,556.00

Option 3: Social Hall Wall Furnaces.

Scope of work:

- ✓ Remove and dispose of Three existing 35,000 BTU Wall Furnaces.
- ✓ Provide and install Three new 35,000 BTU Wall Furnaces.
- ✓ Connect to the existing gas line.
- ✓ Provide new electrical connections.
- ✓ Connect into the existing flue pipes.
- ✓ Provide and install new thermostats.
- ✓ One-year parts and labor warranty.
- ✓ Sales Taxes and permits included

Total cost of the investment: \$10,525.00

Option 4: Pump House Electric Heaters.

Scope of work:

- ✓ Remove and dispose of Two existing 3 KW electric unit heaters.
- ✓ Provide and install Two new 3 KW electric unit heaters.
- ✓ Provide new electrical connections.
- ✓ Provide and install new thermostats.
- ✓ One-year parts and labor warranty.
- ✓ Sales Taxes and permits included

Total cost of the investment: \$3,921.00

THE FOLLOWING ITEMS ARE EXCLUDED WITHIN THE SCOPE OF THIS PROPOSAL:

Premium labor, asbestos testing or abatement, equipment screening, electrical other than listed in scope of work, structural engineering or upgrades, roofing, framing, sheet rock, painting, or anything not listed in scope of work.

We appreciate your consideration of this quotation and would like to thank you for your interest in Sierra Air, Inc. Should you have any questions concerning the above quotation, please feel free to contact me personally.

Respectfully,

Alex Chaviano

Alexis Chaviano
Service Department
(775)527-2827 Cell
(775) 356-5566

Accepted: _____ Date: _____

Notes:

- **Anything not specifically listed as included herein is not included in this proposal.**
- **Proposal valid for 30 days from date of quotation.**
- **CUSTOMER has the option of paying with cash, check or Credit Card.**
- **Warranty begins at date of start-up.**
- **By signing this proposal, customer acknowledges full understanding of content included in proposal and accepts terms.**

Kathy LeBlanc

From: Sarah Jackson [sarah.cityofloyalton@gmail.com]
Sent: Wednesday, March 11, 2020 8:42 AM
To: Kathy LeBlanc; Tracy Smith
Subject: Fwd: CivicPlus Contract

----- Forwarded message -----

From: Joy Markum <obejoyous@gmail.com>
Date: Wed, Feb 19, 2020 at 1:51 PM
Subject: Fwd: CivicPlus Contract
To: Sarah Jackson <sarah.cityofloyalton@gmail.com>

Heather from the county sent this today

----- Forwarded message -----

From: Joy Markum <obejoyous@gmail.com>
Date: Wed, Feb 19, 2020, 1:50 PM
Subject: Re: CivicPlus Contract
To: Heather Foster <hfooster@sierracounty.ca.gov>

Thank you so much!

On Wed, Feb 19, 2020, 1:42 PM Heather Foster <hfooster@sierracounty.ca.gov> wrote:

Hi Joy,

I've attached a copy of the contract with CivicPlus for the design, hosing and maintenance of County's website.

<https://www.civicplus.com/contact-us>

Have a great day,

Heather Foster

Sierra County

Clerk-Recorder/Registrar of Voters

Clerk of the Board of Supervisors

530-289-3295

hfoster@sierracounty.ca.gov

Jillian Freeto

From: Steve Gross [gross@portersimon.com]
Sent: Monday, March 09, 2020 10:37 AM
To: Jillian Freeto
Subject: RE: SB 1186 questions

Good morning Jillian,

The City does need to comply with Government Code Section 4467, which I've copied below. It essentially requires us to collect an extra \$4.00 for each business license issued (new and renewed) from now through December 31, 2023, and from January 1, 2024 on an extra \$1.00. We are required to send a portion of these fees to the Division of State Architect (DSA) and place the balance of the money collected into a separate fund for use as specified. The City is required to make an annual report (the form is in the link you provided) to the DSA. It is additional work, but it will more likely be more difficult to remember to do than to actually do.

I believe that the City will only need to have a relationship with a CASp in the event of any claim related to any of its places of public accommodation.

Please let me know if you have additional questions. Thanks

Steve

4467.

- (a) (1) On and after January 1, 2013, through December 31, 2017, inclusive, any applicant for a local business license or equivalent instrument or permit, and from any applicant for the renewal of a business license or equivalent instrument or permit, shall pay an additional fee of one dollar (\$1) for that license, instrument, or permit, which shall be collected by the city, county, or city and county that issued the license, instrument, or permit.
- (2) On and after January 1, 2018, through December 31, 2023, the following shall apply:
- (A) Any applicant for a local business license or equivalent instrument or permit, and any applicant for the renewal of a business license or equivalent instrument or permit, shall pay an additional fee of four dollars (\$4) for that license, instrument, or permit, which shall be collected by the city, county, or city and county that issued the license, instrument, or permit.
- (B) In any city, county, or city and county that does not issue a business license or an equivalent instrument or permit, an applicant for a building permit shall pay an additional fee of four dollars (\$4) for that building permit, which the city, county, or city and county that issued the building permit shall collect.
- (3) On and after January 1, 2024, the following shall apply:
- (A) Any applicant for a local business license or equivalent instrument or permit, and any applicant for the renewal of a business license or equivalent instrument or permit, shall pay an additional fee of one dollar (\$1) for that license, instrument, or permit, which shall be collected by the city, county, or city and county that issued the license, instrument, or permit.
- (B) In any city, county, or city and county that does not issue a business license or an equivalent instrument or permit, an applicant for a building permit shall pay an additional fee of one dollar (\$1) for that building permit, which the city, county, or city and county that issued the building permit shall collect.
- (b) (1) The city, county, or city and county shall retain the percentage of the fees collected under this section as specified in paragraph (2), of which up to 5 percent of the retained moneys may be used for related administrative costs of this chapter. The city, county, or city and county shall deposit the remaining moneys in a special fund, established by the city, county, or city and county to be known as the "CASp Certification and Training Fund." The moneys in the fund shall be used for increased certified access specialist (CASp) training and certification within that local jurisdiction and to facilitate compliance with construction-related accessibility requirements. The highest priority shall be given to the

<https://www.dgs.ca.gov/DSA/Services/Page-Content/Division-of-the-State-Architect-Services-List/Report-SB-1186-License-Fee-and-Use-for-Construction-Related-Accessibility#@ViewBag.JumpTo>

This was from a representative I had reached out to trying to find more information on it:

statute they should be looking at is Government Code Section 4467. If they were not aware of this statute, they also might not be aware of Civil Code Section 55.53 which is about having a Certified Access Specialist on staff or retainer. Interpretation and implementation is up to your jurisdictions but if you or legal has questions, feel free to use me as the contact.

Thank You,

Jillian Freeto
Bookkeeper - City of Loyalton
bkkpr1-cityofloyalton@psln.com
P.O. Box 128
Loyalton, CA 96118
(530) 993-6750



(<http://www.ca.gov>)



✉ (mailto:?)

subject=Report%20SB%201186%20License%20Fee%20and%20Use%20for%20Construction-Related%20Accessibility&body=%0ahttps%3A%2F%2Fwww.dgs.ca.gov%2FDSA%2FServices%2FPage-Content%2FDivision-of-the-State-Architect-Services-List%2FReport-SB-1186-License-Fee-and-Use-for-Construction-Related-Accessibility%23%40ViewBag.JumpTo%0a%0a)

Careers (/OHR/Careers) Translate



(<https://www.dgs.ca.gov/DSA>)



HOME (/) » DIVISION OF THE STATE ARCHITECT ([HTTPS://WWW.DGS.CA.GOV/DSA](https://www.dgs.ca.gov/DSA)) » SERVICES ([HTTPS://WWW.DGS.CA.GOV/DSA/SERVICES](https://www.dgs.ca.gov/DSA/Services)) » REPORT SB 1186 LICENSE FEE AND USE FOR CONSTRUCTION-RELATED ACCESSIBILITY ([HTTPS://WWW.DGS.CA.GOV/DSA/SERVICES/PAGE-CONTENT/DIVISION-OF-THE-STATE-ARCHITECT-SERVICES-LIST/REPORT-SB-1186-LICENSE-FEE-AND-USE-FOR-CONSTRUCTION-RELATED-ACCESSIBILITY](https://www.dgs.ca.gov/DSA/Services/Page-Content/Division-of-the-State-Architect-Services-List/Report-SB-1186-License-Fee-and-Use-for-Construction-Related-Accessibility))

Report SB 1186 License Fee and Use for Construction-Related Accessibility

City and county offices collect a fee from applicants for local business licenses, report revenue to the Division of the State Architect (DSA), and submit a portion of the fee to DSA.

Overview

City and county offices (local jurisdictions) collect a fee from applicants. The Senate Bill (SB) 1186 fee is applied to the sale of business licenses and renewals. If no business license or equivalent instrument is issued, the fee is applied to building permits. The local jurisdictions retain the majority of the funds for use within their jurisdiction and share a portion with DSA for program oversight.

The purpose of the fee is to increase disability access and compliance with construction-related accessibility requirements at businesses and facilities that are open to the public. The fee assists local jurisdictions with hiring and retaining a Certified Access Specialist (CASp) (/DSA/Services/Page-Content/Division-of-the-State-Architect-Services-List/CASp), and provides both the local jurisdiction and DSA with funds for activities that promote compliance with construction-related accessibility standards.

HOW TO:

SUBMIT QUARTERLY FEE

SUBMIT ANNUAL REPORT

USE OF SB 1186 FEE

ADDITIONAL INFORMATION

Outreach Materials

DSA created marketing materials for use in educating the public on the CASp program and the benefits it provides for business owners. These documents may be posted to your website or downloaded and posted on bulletin boards, handed out at the customer service counters, or used as an insert in mailers.

- [Brochure on Hiring a CASp \(PDF\)](#)
https://www.dns.ca.gov/-/media/Divisions/DSA/Publications/casp/CASp_brochure.pdf?la=en&hash=08DD467CEA28DB98DBEA159AEB302180B896CEBF
- [CASp Benefits Flyer - Letter Size \(PDF\)](#)
https://www.dns.ca.gov/-/media/Divisions/DSA/Publications/casp/CASp_Insert_LetterSize.pdf

[la=en&hash=688A5F2D16FA3F9DB71816D23E7FD5560CB9795A](#)).

- [CASp Benefits Flyer - Letter Size \(Spanish\) \(PDF\)](#)
[\(/-/media/Divisions/DSA/Publications/casp/CASp_Insert_LetterSize_sp.pdf?la=en&hash=96E587178BE75BD8F6E40AE780C1F57EB04FE487\)](#)
- [Dispelling the Myths of Compliance Handout \(PDF\)](#)
[\(/-/media/Divisions/DSA/Publications/casp/CASp_Myths.pdf?la=en&hash=97243814411117F20C7CDF575898327CA6750992\)](#)

If you are interested in having a DSA staff member provide a presentation on the CASp program to business owners, please contact us.

AB 3002: Notice to Applicants for Business Licenses and Building Permits

The informational notices for distribution by local jurisdictions are available on the [AB 3002 Business License, Building Permit Model Notice \(/DSA/Resources/Page-Content/Resources-List-Folder/AB-3002\)](#) webpage.

Additional Resources for Accessibility Information

- [California Commission on Disability Access \(CCDA\) \(/CCDA\)](#)
- [Department of Rehabilitation \(DOR\) – Disability Access Services \(http://www.dor.ca.gov/Home/DisabilityAccessServices\)](#)

FORMS

- [DSA 786: Disability Access and Education Fee Quarterly Report \(\\$1\) \(PDF\)](#)
[\(http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_786.pdf\)](#)

- [DSA 796: Disability Access and Education Fee Quarterly Report \(\\$4\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_796.pdf) [.\(PDF\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_796.pdf)
[.\(http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_796.pdf\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_796.pdf)
- [DSA 787: Disability Access and Education Fund Annual Report \(\\$1\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_787.pdf) [.\(PDF\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_787.pdf)
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- [DSA 797: Disability Access and Education Fund Annual Report \(\\$4\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_797.pdf) [.\(PDF\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_797.pdf)
[.\(http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_797.pdf\)](http://www.documents.dgs.ca.gov/dgs/fmc/gs/dsa/DSA_797.pdf)

BACKGROUND

Senate Bill 1186 (Chapter 383, Statutes of 2012) created Government Code Section 4467. This statute was recently amended by Assembly Bill 1379 (Chapter 667, Statutes 2017). Among other things, this statute requires:

- January 1, 2013 through December 31, 2017, a one-dollar (\$1) additional fee to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. The fee is divided between the local entity that collected the funds, which retains 70 percent, and DSA, which receives 30 percent.
- January 1, 2018 through December 31, 2023, a four-dollar (\$4) additional fee is to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. If no such instrument exists, the fee is to be paid by an applicant for a building permit. The fee is divided between the local entity that collected the funds, which retains 90 percent, and DSA, which receives 10 percent.

- On and after January 1, 2024, the fees and requirements remain in effect but the amount will reduce to one-dollar (\$1). The city, county, or city and county will retain 70 percent of the fees collected and submit 30 percent to DSA.

CONTACT THE CASP PROGRAM

Headquarters Office

Division of the State Architect

1102 Q Street, Suite 5100

Sacramento, CA 95811

(916) 324-7180

casprogram@dgs.ca.gov (<mailto:casprogram@dgs.ca.gov>)

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[in](https://www.linkedin.com/company/cadgs) (<https://www.linkedin.com/company/cadgs>)

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Jamie Stockdale

From: Kristine Terrell [KristineTerrell@cougarmtn.com]
Sent: Tuesday, March 3, 2020 12:48 PM
To: Jamie Stockdale; obejoyous@gmail.com
Subject: RE: Testing!
Attachments: Loyalton.xlsx

Hi Jamie and Joy,

I have attached the support usage report. This report encompasses all calls related to support, training and conversion so you can see what was charged. Your current support balance is 31 minutes. I did ask Stephanie to review calls for possible credit as well and she found that everything had been billed correctly and some calls were billed as non-billable as you will see in the report.

After speaking with Jeremy we agree that you would be better served by the POS module than the invoicing module. This module can act as a cash receipts module as well as allow you to invoice as needed. So the modules you would need to add are POS and AR. Instead of having to purchase them as new modules I'll offer them to you at the upgrade price of \$438 each including software assurance. For a total of \$876.00.

As for the support time I'll offer you an upgrade there also. If you purchase the 20 hour plan at \$1800 I'll credit back the 8 hour purchase and you will still have 12 hours remaining for a net cost of \$900 (the normal cost of 8).

From the emails received yesterday I hope someone contacted you with data???

Let me know!

Kristine

UPCOMING TRAINING

**May 18-22, 2020
Portland, Oregon**

REGISTER TODAY



Kristine Terrell

Senior Account Executive

Email: KristineTerrell@Cougarmtn.com

Office: (800) 388-3038 Ext: 1133

Direct: (208) 350-7933

Web: www.cougarmtn.com



handing this info
to council for
Cougar Mtn software
we would need

From: Jamie Stockdale <bkkpr2-cityofloyalton@psln.com>
Sent: Thursday, February 27, 2020 4:22 PM
To: Kristine Terrell <KristineTerrell@cougarmtn.com>
Subject: RE: Testing!