

March 24, 2020

## **REGULAR MEETING**

The special meeting of the regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on March 24, 2020 at 6:00pm. Tele-Conference, Zoom Meeting

## **COUNCIL MEMBERS PRESENT**

Mayor Jackson, N. Rogers, J. Markum, B. Mitchell, D. Reide

## **COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

Deputy City Clerk- Kathy LeBlanc, Jamie Stockdale-Assistant Bookkeeper

## **GUESTS PRESENT**

R. Demartini, P. Demartini, K. Norton, J. Mертton, J. Buck, L. Tipton, A. Kinsinger

## **APPROVAL OF AGENDA**

Mayor Jackson would like to remove item 14.8 under Discussion and Possible Acton it has been moved to the special agenda following this meeting. J. Markum would like the minutes to be amended regarding LAIF interest. It was moved by B. Mitchell, seconded by N. Rogers to approve the agenda as amended. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.

## **ANNOUNCEMENTS**

1. Councilmember D. Redie is still trying to contact Integrity Heating to get a quote for the heaters.

## **APPROVAL OF MINUTES**

J. Markum would like the minutes to be amended regarding LAIF interest. It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Regular Meeting as amended for February 18, 2020. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

1. Mayor Jackson reported that the Sierra Valley Little League has sent a letter for use of the Baseball Fields. Having heard no objections from the City Council Mayor Jackson approved the use of the Baseball Fields.
2. Deputy City K. LeBlanc stated that Terry LeBlanc was elected to the position of Supervisor District 4.

## **PUBLIC HEARING-TIMED ITEM**

1. Mayor Jackson opened the Public Hearing. Vice Mayor Mitchell stated that Mr. Nielson has sent a statement to the Council regarding the property located at 308 Main & 201 Patton. Having heard no more comments, Mayor Jackson Closed the Public Hearing. It was move by B. Mitchell, seconded by D. Redie to move forward with the abatement process. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.
2. Mayor Jackson opened the Public Hearing regarding property located at 11 Zollinger, Having heard no more comments, Mayor Jackson Closed the Public Hearing. It was move by B. Mitchell, seconded by D. Redie to move forward with the abatement process. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.

## **PUBLIC COMMENT**

1. P. DeMartini asked about the absence of the City Clerk. Mayor Jackson gave her an explanation in regards to her absence and pay for the job.

## **FIRE DEPARTMENT REPORT**

Assistant Fire Chief R. DeMartini reported that the Plumas Public Health Department requested that the City of Loyalton the Web-Page to include COVID-19 information. Mayor Jackson informed him that it has been added to the Web Site. He also stated that the Loyalton Fire Department does not have enough Personnel Protective Gear to respond to calls if the call involves a case of COVID-19 virus. He stated that he has been in contact with Ed Ward and they have agreed to send Loyalton some gear but the City would have to pay them for the gear. Mayor Jackson stated to go ahead and get them and maybe he should contact Lee Brown-OES to see if they have any available. Councilmember Mitchell stated that FEMA will also be sending some gear. Councilmember Markum inquired about a fire in Antelope Canyon. R. DeMartini stated that he did not know of this fire. He also thanked the Sierra County Sherriff's Department for keeping the Loyalton Fire Department informed on the COVID-19 virus.

## **FINANCIAL REPORT**

No Financial report was given.

## **APPROVAL OF FINANCIAL REPORT**

None

## **PAYMENT OF BILLS**

No bill sheet was presented.

## **APPROVAL OF SOFTWARE:**

After a discussion and a recommendation from K. Champion , It was moved by B. Mitchell, seconded by J. Markum to approve the Quick Books software. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.

## **AUDIT SCHEDULE**

Mayor Jackson would like to schedule the 18-19 Audit. After a brief discussion, Jillian Freeto will contact Larry Bains regarding contract and reach out to other auditors.

## **RECONCILED ACCOUNTS**

It was moved by B. Mitchell, seconded by N. Rogers to approve the reconciled accounts for February 2020. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye Motion unanimously carried.

## **REIMBURSEMENT FOR USDA**

None

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS**

1. It was moved by B. Mitchell, seconded by J. Markum to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$24,000. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye. Motion unanimously carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

(1) N. Rogers reported that there is a problem with one of the trucks and maintenance needs to be done.

## **OTHER COMMITTEE REPORTS**

None

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Mayor Jackson reported on the COVID-19 virus stating that the City of Loyaltan falls under Sierra County PH Officer per 2009 Resolution. The City has attended two COVID-19 County Level Meetings and will continue updating our web site with information provided by the county.
2. Lucas Tipton from Farr West Engineering gave a report on task order #6. It was moved by B. Mitchell, seconded by D. Reide to approve Task Order #6. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye. Motion unanimously carried.
3. Alexa Kinsinger from Farr West Engineering gave a report on the Amendment to Agreement 1. It was moved by B. Mitchell, seconded by D. Reide to approve Owner-Engineer Agreement #1. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye. Motion unanimously carried.
4. After a brief discussion Councilmember D. Redie will contact Integrity heating to get an additional quote for the heaters and this item in regards to the heaters will be put on the April agenda.
5. After a brief discussion it was decided that if the painting and labor fall within the \$7500 total budget for the Social Hall repair to move forward with the project. Councilmember Markum will confirm.

6. After a discussion it was decided that Jillian Freeto and Jamie Stockdale will bring the recommendation for the Web-Site to become ADA compliant back to the April meeting.

7. It was moved by B. Mitchell, seconded by J. Markum to approve revising new Business License application to add \$4.00 State ADA fee. Roll Call- B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye, Mayor Jackson-Aye. Motion unanimously carried.

### INPUT FOR UPCOMING MEETINGS

1. Vice-Mayor Mitchell would like to add to the next agenda possible action regarding Lombardi Alley.

### CLOSING REMARKS

Meeting Adjourned

ATTEST:



Kathy LeBlanc, Deputy City Clerk

APPROVED:



Mayor Sarah Jackson