

March 20, 2018

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Mark Marin on March 20, 2018 at 6:00pm at the Loyalton Social Hall.

COUNCIL MEMBERS PRESENT

M. Marin, N. Rogers, J. Markum

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

K. LeBlanc-Deputy City Clerk, T. Smith-Bookkeeper

GUESTS PRESENT

M. Meder, G. Donowho, J. Buck, E. Teague, M. Lombardi, L. Vanetti, Ray Belli, Roy Belli, K. Lombardi, L. Hood, B. Kelley, J. Kelley, Kenny Massey, Kelly Massey, K. Ball, B. Massey, E. Benson, J. Beard, P. Roen, J. Marsh, L. Horner, S. Conyers, C. Jordan, L. Miller, A. White, N. Furtaw, S. Stoughtenger

APPROVAL OF AGENDA

It was moved by J. Markum, seconded by N. Rogers to approve the agenda and addendum as presented to the council. Roll Call: N. Rogers –Aye, J. Markum-Aye, Mayor Marin-Aye. Motion unanimously carried.

ANNOUNCEMENTS

1. Mayor Marin addressed the council and community stating that the National Weather Service has issued a flood warning. J. Marsh stated that sand bags will be available at the Fire Station in Loyalton and on Hill Street.
2. Mayor Marin also requested that there will be order to this meeting as there are some items on the agenda that may be controversial. He also addressed the council and community that he would like to see the City improve the city property before we go after members of the community.

APPROVAL OF MAYOR AND VICE MAYOR

It was moved by J. Markum, seconded by N. Rogers to appoint M. Marin as Mayor. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried.

It was moved by M. Marin, seconded by J. Markum to appoint N. Rogers as Vice-Mayor. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried.

PRESENTATION OF RICHARD MEDER AWARD

Mayor Marin announced that the recipient of the award R. DeMartin was not present yet and will wait until he arrives if not the council will present the award at the next regular council meeting in April.

APPROVAL OF MINUTES

1. It was moved by N. Rogers, seconded by J. Markum to approve the minutes of the regular meeting of January 16, 2018. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried.
2. It was moved by N. Rogers, seconded by J. Markum to approve the minutes of the special meeting of February 15, 2018. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried.
3. It was moved by N. Rogers, seconded by J. Markum to approve the minutes of the regular meeting of February 20, 2018. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried.

PUBLIC COMMENT

None

PUBLIC HEARING

1. Notice of Administrative Hearing on Abatement of Nuisance for Personnel Property located at 501 Lewis Ave. Loyalton, Ca. Kenny Massey and Karen Ball spoke on behalf of their mother B. Massey who is in poor health. They stated that she has lived in the property for over 20 years. Both addressed the council stating that motor home will be moved by June 1, 2018. After some discussion and clarification that the abatement hearing was on the camper not the motor home, J. Markum asked if they could rectify the situation by May 1, 2018 and if they needed additional time they could come back to the council. It was moved by J. Markum, seconded by N. Rogers to allow the Massey's until May 1st, 2018 to remove the recreational vehicle and camper. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried.
2. Notice of Administrative Hearing on Abatement of Nuisance for Personnel Property located at 220 Beckwith Street, Loyalton Ca. L. Hood addressed the council stating that the gentlemen that resides in the 5th wheel has his own hook up to the City utilities and that this is not a permanent issues. She also stated that he is a veteran and will be moving to Oregon by June 1, 2018. Mayor Marin stated that this was a special situation and should be gone in the spring. L. Vanetti stated that the City should be going after all citizens in the city that are in violation instead of picking on the two. J. Kelly asked that the council give them until June 1, 2018 to rectify the situation. It was moved by J. Markum, seconded by N. Rogers to allow the Kelley's until June 1. 2018 to remove the trailer. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried. After further discussion J. Markum amended her motion for the Massey's to allow them the same amount of time as the Kelly's to rectify their situation, N. Rogers seconded the amended motion. Roll Call: J. Markum-Aye, N.Rogers-Aye, M. Marin-Aye. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. Deputy City Clerk informed the council that she had spoken to Supervisor J. Beard and he informed her that the council needed to appoint someone to the SCEBD. She stated that it could be either the Mayor or an appointed councilmember. It was moved by J. Markum, seconded by N. Rogers to appoint Mayor Marin as the member and J. Markum as the alternate. Motion unanimously carried.

FIRE DEPARTMENT REPORT

None

FINANCIAL REPORT

None

APPROVAL OF FINANCIAL REPORT

It was moved by M. Marin, seconded by N. Rogers to approve the financial report. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

PAYMENT OF BILLS

It was moved by M. Marin, seconded by N. Rogers to pay the bills not to exceed \$63,063.42. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

REIMBURSEMENT FOR USDA

It was moved by J. Markum, seconded by N. Rogers to approve PP63 in the amount of \$28,339.41. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

It was moved by J. Markum, seconded by N. Rogers to approve the transfer of funds in the amount of \$24,000. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Mayor Marin stated that the crew did a great job snow plowing during the recent snow storm.

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Marin addressed the council on the purchase of a new heater for the social hall as the one we have now is old and does not work. He has spoken with the propane company and the new one is more efficient and will cost \$1,200. It was moved by J. Markum, seconded by N. Rogers to purchase the new heater not to exceed \$1,200. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.
2. Mayor Marin addressed the council on the need for an additional credit card for the employees to use during a snow storm to fuel the equipment. Mayor Marin stated that the card could be kept at the sewer plant if the need arose to use the card. J. Markum has concerns with the security of the card being kept at the plant. Mayor Marin stated that it could be kept in the safe at City Hall. After further discussion, It was moved by J. Markum, seconded by N. Rogers to have Deputy City Clerk order the credit card in Keith Jordans name for snow removal fueling purposes. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

3. Samantha Stoughtenger from Farr West Engineering addressed the council stating that the bid opening for the Closed –Circuit Television and Video Sewer Inspection and Cleaning was held in their offices on March 16, 2018. She stated that there were 3 bids received. Mountain Pipeline was the lowest bidder with a cost of \$77,124.00, and Hoffman Southwest Corp. was the second lowest bidder with a cost of \$83,829.06. She stated that the engineers estimate for the project was \$86,000.00. Ms. Stoughtenger informed the council that after evaluation of both companies, Mountain Pipeline does not comply with the prescribed requirement of the Contract Specification and therefore must be disqualified. She stated that based on the evaluation of Hoffman Southwest Corp. and review of their bid and background check, Farr West Engineering finds them a responsible bidder and recommends the council awarding them the contract. It was moved by M. Marin, seconded by N. Rogers to award the contract to Hoffman Southwest Corp in the amount of \$83,829.06. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried. Mayor Marin added that Farr West has done an amazing job working with the City and Samantha and Nicki have been great.

4. N. Rogers addressed the council on the Maintenance Agreement with Cal-Trans for the speed signs, stating that our attorney has looked over the agreement. It was moved by M. Marin, seconded by J. Markum to approve the Maintenance Agreement. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye.

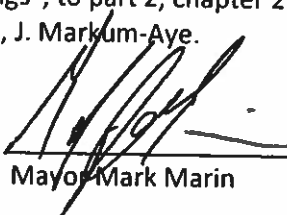
5. J. Markum addressed the council on the vacancy of the City Clerk position. She wanted to know if anyone had applied. Deputy City Clerk stated no one has applied. Deputy City Clerk stated that she and Bookkeeper T. Smith will alternate meetings until the November election. J. Markum just wanted to make sure that the clerk duties were separate from normal working hours.

6. A discussion was held regarding the enterprise account; Mayor Marin stated that this is the utilities billing account. Deputy City Clerk and Councilmember Rogers explained again that the accounts in question were the trailer park individual accounts that were set up to get some money for utilities, and when the trailer park was demolished the accounts were deleted from the system as there was no payments ever made on the accounts in question, therefore making them "dead accounts" as there is no longer a trailer park. Deputy City Clerk stated that under councilmember Markum's request at the last meeting the account and amounts have been restored with the amounts in question.

7. **First Reading of Ordinance 420:** Mayor Marin addressed the council on the ordinance stating that this is to have the meetings either at the Social Hall or the Auditorium. It was moved by J. Markum, seconded by N. Rogers to approve the first reading of Ordinance 420 repealing section 2.04.010, entitled "Meetings" and adding a new section 2.04.010, entitled "Meetings", to part 2, chapter 2.04 of the Loyalton Municipal Code. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye.


Meeting Adjourned

APPROVED:



Mayor Mark Marin

ATTEST:



Kathy LeBlanc, Deputy City Clerk