

March 19, 2019

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Sarah Jackson on March 19th at 6:00pm at the Loyalton City Center Auditorium.

COUNCIL MEMBERS PRESENT

S. Jackson, N. Rogers, J. Markum, D. Reide, B. Mitchell

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

S. Redmon- City Clerk, K. LeBlanc-Deputy City Clerk. Smith-Bookkeeper, Charlotte Willis-Assistant Bookkeeper

GUESTS PRESENT

M. Meder, T. LeBlanc, S. LeBlanc, N. Voorhees, P. Roen, J. Buck, J. Beard, E. Benson, M. Welbourn, T. Beals, M. Beals, B. Merton, J. Merton

APPROVAL OF AGENDA

It was moved by B. Mitchell, seconded by N. Rodgers to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

1. Councilmember B. Mitchell presented the council with a thank you card from the Museum Director thanking the council for releasing them from the heating bill.
2. Mayor Jackson announced that the City has received an e-mail from V. Maddox stating that the repayment of the property taxes can be paid back in nine payments of \$6,645.54.

APPROVAL OF MINUTES

It was moved by B. Mitchell, seconded by D. Reide to approve the minutes for the Regular Meeting on February 19, 2019. Motion unanimously carried.

It was moved by B. Mitchell, seconded by D. Reide to approve the minutes for the Special Meeting on March 19, 2019. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

None

PUBLIC COMMENT

J. Buck asked the council if M. Buck could have the key to the bathrooms at the pool to give the City an estimate on how much it would take to fix them for the Little League upcoming season. Mayor Jackson asked that this be added to the next agenda for the council to look at the estimate.

TIMED ITEM

Mayor Jackson announced the recipient of the 5th Annual Richard Meder award to Terry LeBlanc. Shilo LeBlanc presented the award to Terry LeBlanc. Mr. LeBlanc thanked Mrs. Meder and the council for this honor and stated that it is a community effort and acknowledged M. Welborne for his outstanding leadership role with the Eastern Valley Chamber of Commerce.

FIRE DEPARTMENT REPORT

Mayor Jackson inquired about the fire checks. T. Smith stated that some have come in and are in the process of going out to the appropriate people. This item will be added to next agenda.

FINANCIAL REPORT

B. Mitchell inquired about the attorney bill. T. Smith stated that the bill had been paid in February and March bill will be paid next week.

APPROVAL OF FINANCIAL REPORT

It was moved by B. Mitchell, seconded by J. Markum to approve the financial report. Motion unanimously carried.

PAYMENT OF BILLS

It was moved by B. Mitchell, seconded by D. Reide to approve payment of the bills, not to exceed \$48,238.45. Motion unanimously carried.

REIMBURSEMENT FOR USDA

None

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

It was moved by B. Mitchell seconded by D. Reide to approve reconciled accounts for February 2019. Motion unanimously carried.

It was moved by B. Mitchell seconded by D. Reide to approve fund transfer from General 1956 to enterprise loan 0559 for April payments of USDA Loans. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Vice Mayor N. Rogers informed the council that she is working on the daily job work orders for the maintenance crew. She also informed the council that the Boom Truck is in Reno to be worked on not to exceed \$2500.00. She will call and get a quote for the work.

OTHER COMMITTEE REPORTS

Councilmember Reide welcomed the new employee Charlotte Willis. There was a discussion on the hours that City Hall will be opened. The new hours will be 8:00 a.m. to 4:00 p.m. Monday thru Friday. Councilmember Markum inquired on the training for the new software. T. Smith informed the council that Cougar Mountain will be training on Friday this week. T. Smith stated that the auditors will be here April 9th thru April 12th.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Jackson would like to have a series of Budget Workshops to discuss the 2019-2020 Budget with each meeting not to exceed 2 hours. The first two will be April 4th and April 18th at City Hall from 6:00 p.m. to 8:00 p.m. In May the meetings will be May 2nd and May 23rd, and June will be determined latter if needed.
2. Mayor Jackson informed the council that the City has received two quotes for the Pond Liners. (1) HydroGEOPHYSICS located in Newport Beach, Ca. Estimated Price Quote to be \$17,000 for mobilization and reporting, \$6,000 to \$29,000 for data collection. (2) Leak Location Services located in San Antonio, Texas. Estimated Price Quote \$24,770 mobilization of 2 man crew, 48 hours of data collection and reporting. Their price is contingent on having our maintenance crew assist for 2.5 days. Councilmember Mitchell reported that since we have had no leaks in the pond liner he would suggest that we go with the bid from HydroGEOPHYSICS. It was moved by B. Mitchell, seconded by J. Markum to approve the bid from HydroGEOPHYSICS. Roll Call: Mayor Jackson-Aye, N. Rogers-Aye, B. Mitchell-Aye, D. redie-Aye, J. Markum-Aye. Motion unanimously carried. Councilmembers Mitchell and Rogers will contact Farr West.
3. Councilmember Markum presented the council with options on investing the settlement monies in a larger investment fund. After a brief discussion it was decided to bring this issue back to council for further review.
4. After a brief discussion regarding the MOU Animal Control it was decided to bring this issue back to council for further review. Mayor Jackson will contact Sierra County with some suggestions.
5. It was moved by B. Mitchell, seconded by N. Rogers to renew the Pitney Bowes lease. Motion unanimously carried.
6. It was moved by B. Mitchell, seconded by N. Rogers to approve the letter of authorization approving Charlotte Willis on all City of Loyalton accounts associated with Plumas Bank. Motion unanimously carried.

INPUT FOR UPCOMING MEETINGS

1. Councilmember Reide would like to implement in the budget raises for several employees.

CLOSING REMARKS

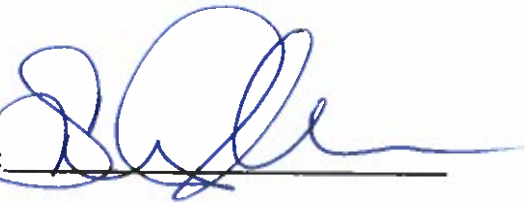
1. T. Smith would like to know why the public is receiving information for the packets before the council and the City Clerk and Bookkeepers receive them.

Meeting Adjourned

APPROVED


Mayor Sarah Jackson

ATTEST:



Samantha Redmon, City Clerk