

February 19, 2019

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Sarah Jackson on February 19th at 6:00pm at the Loyalton City Center Auditorium.

COUNCIL MEMBERS PRESENT

S. Jackson, N. Rogers, J. Markum, D. Reide, B.Mitchell

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

S. Redmon- City Clerk, K. LeBlanc-Deputy City Clerk

GUESTS PRESENT

P. Demartini, R. Demartini, J. Merton, J. Buck, R. Belli, R. Belli, A. Fassbender, N. Tucker, P. Roen, D. Goicoechea

APPROVAL OF AGENDA

It was moved by B.Mitchell, seconded by N. Rodgers to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

Deputy City Clerk K. LeBlanc informed the council that all elected officials are required to take the Ethics course. Council Member Markum reported on the Town Hall Meeting She stated that there may be a California Recreation Grant. She is looking for people to assist with the grant process. City Clerk S. Redmon offered to assist with whatever was needed.

APPROVAL OF MINUTES

It was moved by J. Markum, seconded by D. Reide to approve the minutes for the Regular Meeting on January 15th, 2019. B. Mitchell abstained. Motion carried.

It was moved by J. Markum, seconded by D. Reide to approve the minutes for the Special Meeting on January 15th, 2019. B. Mitchell abstained. Motion carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. The Council received a letter from Prentice Long & Epperson regarding Fire Service Agreements 91-002 and 92-031 between City of Loyalton and County Service Areas 5 and 5A. P. Roen addressed the council on the liability for the fire district stating that the county is no longer responsible.

2. The Council received a letter from Liberty Utilities stating that the bill for 605 School St. has been mis-calculated. The City currently owes \$1,694.58 it was moved by B. Mitchell seconded by N. Rogers to pay the full amount. Motions unanimously carried.

PUBLIC COMMENT

P. Demartini inquired about whether there was an outcome on the proposed payments for the audit money owed. Mayor Jackson advised we were still waiting to hear back from the auditor.

FIRE DEPARTMENT REPORT

R. Demartini advised that certain fire hydrants are covered in snow. He asked if the City maintenance workers could take care of that. Council Member N. Rogers stated she would tell the workers to maintain that. P. Roen stated we could put barrels to protect the hydrants.

R. Demartini stated that there will be upcoming training from March 2019- April 2019 this will be paid by the Fire Department. Council Member B. Mitchell complimented the Fire Department and local EMT's for their work.

FINANCIAL REPORT

B. Mitchell stated he would like to look for investment accounts that will have a higher interest rate for settlement money. This item will be added to the next agenda.

APPROVAL OF FINANCIAL REPORT

It was moved by B. Mitchell, seconded by J. Markum to approve the financial report. Motion unanimously carried.

PAYMENT OF BILLS

It was moved by B. Mitchell, seconded by N. Rogers to approve payment of the bills, not to exceed \$170,097.19. Motion unanimously carried.

REIMBURSEMENT FOR USDA

None

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

It was moved by B. Mitchell seconded by J. Markum to approve reconciled accounts 1/19. J. Markum requested an ending balance cover sheet. Motion unanimously carried.

It was moved by B. Mitchell seconded by J. Markum to approve fund transfer from General 1956 to enterprise loan 0559 for March USDA Loans. Motion unanimously carried.

It was moved by B. Mitchell, seconded by N. Rogers to approve fund transfer from General to FD fund.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Vice Mayor N. Rogers informed the council that she and Councilmember Mitchell spoken to Farr West regarding the monitoring wells about the discrepancy regarding reports he stated that we are reporting all 6 monitoring wells. Mayor Jackson would like to amend the scope of work contract with Farr West this will be added to the next agenda. It was stated that Farr West will do the annual report for the WWTP.

It was stated that everyone is pleased with the City Maintenance crew regarding the snow plowing. Councilmember Mitchell stated that he and Vice-Mayor will make sure the water is turned on at the Cemetery this spring.

OTHER COMMITTEE REPORTS

None

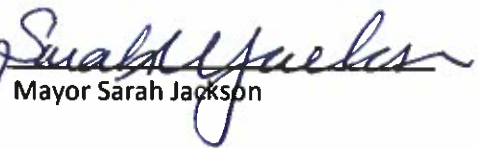
DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Jackson addressed the council on the budget. She stated that the repairs for the WWTP has been reclassified. Councilmember B. Mitchell inquired about the museum money. It was moved by B. Mitchell, seconded by N. Rogers to approve the FY 2018-2019 budget. Roll Call- Mayor Jackson-Aye, N. Rogers-Aye, D. Reide-Aye, B. Mitchell-Aye, J. Markum-Aye. Motion unanimously carried.
2. This item will be added to next agenda.
3. Regarding the Richard Meeder Award, the names to be submitted are, Terry LeBlanc, LA Cross, Tony Finder, John Cussins. Deputy City Clerk K. LeBlanc will submit names to Marjorie Meeder.
4. It was moved by B. Mitchell, seconded by N. Rogers to approve raising the rental fees at the Auditorium to \$65.00, the same as the Social Hall. Motion unanimously carried. Council Member Markum would like to start charging Sierra County Board of Supervisors for use of the social hall. Mayor Jackson will compose a letter to the County in regards to this matter. This item will be added to the next agenda.
5. It was moved by B. Mitchell, seconded by D. Reide to remove M. Marin and K. Gallegos as signers for the checking account and to add Mayor Jackson as a signer. Motion unanimously carried.
6. Council member Reide informed the Council that interviews were held. The most qualified applicant was Charlotte Willis. After a brief discussion It was moved by B. Mitchell, seconded by N. Rogers to hire a new book keeper/ Office personel starting at \$15.00 per hour for 6 months probation period. Roll Call- Mayor Jackson- Aye, N. Rogers – Aye, D. Reide – Aye, B. Mitchell – Aye, J. Markum – No. Motion Carried. Mayor Jackson will speak with Tracy Smith on resending her resignation
7. Council Member D. Reide completed employee performance reviews for the staff. She stated there was room for improvement but that everyone was doing well. Mayor Jackson asked Council Member Rogers to “crunch” some numbers to see about giving the maintenance workers a raise for next fiscal year depending on certification..
8. It was moved by B. Mitchell, seconded by N.Rogers to surplus the mini excavator and put it out to bid. with starting offer at \$40,000.00.

Mayor Sarah Jackson adjourned the regular meeting to go into closed session. Mayor Jackson reconvened the regular meeting stating no reportable action.

Meeting Adjourned

APPROVED:


Mayor Sarah Jackson

ATTEST:


Samantha Redmon, City Clerk