

April 18th, 2023

SPECIAL MEETING

The special meeting of the Loyaltan City Council was called to order by Mayor Jackson on April 18th, 2023, at 5:00 p.m.

COUNCIL MEMBERS PRESENT

Mayor Jackson, D. Riede, J. Markum, J. Gerow, D. Gayner

COUNCIL MEMBERS ABSENT:

STAFF PRESENT

GUESTS PRESENT

APPROVAL OF AGENDA

It was moved by D. Riede, seconded by D. Gayner to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

STAFF REPORTS

None

PUBLIC COMMENT

None

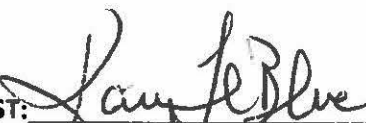
CLOSED SESSION

Mayor Jackson adjourned the special meeting to go into closed session. Mayor Jackson reconvened the meeting to report the following action:

1. It was moved by D. Gayner, seconded by D. Riede to approve the hiring of General Maintenance employee D. Lane at \$20.00 per hour permanent/ full time upon completion of pre-employment requirements. Motion unanimously carried.
2. No reportable action taken on Potential Sale of Social Hall.

MEETING ADJOURNED

ATTEST:



Kathy LeBlanc - City Clerk

APPROVED:


Mayor S. Jackson

April 18th, 2023

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on March 21, 2023, at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS PRESENT Mayor S. Jackson, D. Riede, J. Markum, J. Gerow, D. Gayner

COUNCIL MEMBERS ABSENT

STAFF PRESENT

City Clerk- Kathy LeBlanc, G. Morris-Bookkeeper

GUESTS PRESENT

D. McCoy, J. Buck, J. Herod, J. Eberhart, D. Lawlor, O. Korkeila, G. Clark, J. McHenry, L. Horner, C. Johnson, A. Lain, J. Cameron, W. Bergstrom, K. Miner

APPROVAL OF AGENDA

It was moved by D. Gayner, seconded by D. Riede to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

1. Janet McHenry addressed the council on the National Day of Prayer which will be held on May 4th, 2023. It was moved by J. Markum, seconded by J. Gerow to approve the Proclamation for a Day of Prayer. Motion unanimously carried.
2. Councilmember Markum gave an update on the Prop 68 Project.

APPROVAL OF MINUTES

1. It was moved by D. Riede, seconded by J. Markum to approve the minutes of the Regular Meeting of March 21, 2023. Motion unanimously carried.

STAFF REPORTS/Written COMMUNICATIONS

1. None

TIMED ITEM: Flood Plain Management

1. Ann Marie Lain from DOWL Engineering addressed the Council on the Flood Plain Management Plan. She informed the council of updating the existing Flood Plain Management Ordinance and recommended a charge of \$145.00 per hour charge for Flood Plain Management. After a discussion and answer session with the community, it was moved by D. Riede, seconded by D. Gayner to continue General Task Order to update the Flood Plain Ordinance and approve the charge of \$145.00 per hour. Motion unanimously carried.

PUBLIC COMMENT

J. Buck inquired about the past utility bills.

FIRE DEPARTMENT REPORT

None

FINANCIAL COMMITTEE REPORT/UPDATE

Mayor Jackson stated that the committee met to review bills and the current budget. Councilmember Markum reported that we are still low on funds, no extra spending.

1. It was moved by J. Markum, seconded by D. Riede to approve reconciled accounts for March 2023. Motion unanimously carried.
2. It was moved by D. Riede, seconded by D. Gayner to approve the bill sheet for March 2023 not to exceed \$96,761.62. Motion unanimously carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.

1. It was moved by J. Markum, seconded by D. Gayner to approve fund transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$24,000. Motion unanimously carried.
2. It was moved by D. Gayner, seconded by J. Gerow to approve fund transfer from Fire Department Reserve 7234 to General 1956 for All-Polly Tanker Payment and Purchase not to exceed \$46,139.14 Motion unanimously carried.
3. It was moved by J. Gerow, seconded by D. Gayner to approve fund transfer from WWTP 4387 to General 1956 to cover accounts payable associated with sewer from February & March 2023 not to exceed \$20,000. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

1. Councilmember Riede reported the hiring of new maintenance worker. She also gave an update on the water for the Ball Fields. She stated that the Park bathroom will be opened tomorrow.
2. Mayor Jackson requested that the Tennis Courts be cleaned up.
3. Councilmember Gayner reported on an upcoming MOU with the School District for softball.

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Jackson gave a brief update on the water distribution system, after a brief discussion it was moved by J. Markum, seconded by D. Gayner to reaffirm our State of Emergency Water Distribution System. Motion unanimously carried. (This item will be added to next agenda)
2. Mayor Jackson reported on the standing committee for the Water Distribution System that was held on April 6th, 2023. She reported on the review of 2 grants. Mayor Jackson would like to move forward with a good perception for the City and Community, she stated that anyone who has a question regarding the Water Distribution System may contact City Hall. The next meeting will be held on May 4th, 2023. (This item will be added to the next agenda)

3. Mayor Jackson addressed the council on a proposed Prop 218 Water Infrastructure Fee to help offset the grants. G. Morris will compile a list of Property Owners who have access to water system. After a discussion, it was moved by J. Markum, seconded by D. Gaynor to approve the Water Infrastructure Fee for \$300.00 per property to be assessed on their tax bills with a 5% annual increase for 40 years. Motion unanimously carried. (A Public Hearing will be held on June 20, 2023)
4. Mayor Jackson gave a list of candidates for the Annual Richard Meder Award. After a discussion, it was moved by J. Gerow, seconded by D. Riede to award Nate Smeltzer and Chelsea Johnson for their service to the community. Motion unanimously carried. (Awards to be presented at next Council Meeting)
5. Mayor Jackson addressed the council on the proposed fee schedule for the City of Loyalton. After a discussion, it was moved by J. Markum, seconded by D. Gayner to approve the proposed Fee Schedule with the following changes (1.) Flood Plain Management Fee to be \$145 per hour. (2.) City Planner to be \$140.00 per hour, upon approval of Resolution's and Ordinance amendments. Motion unanimously carried.
6. Vice-Mayor Gerow reported that he has spoken with Carolyn Widman from the Senior Center on the proposed agreement regarding the Property Insurance, she has agreed to pay \$500.00 per month. It was approved by consensus of the council to accept agreement; G. Morris will invoice the Senior Center and send agreement.
7. Mayor Jackson reported on the issue of the Eberhart property regarding the horse that is on the property, she addressed the rules on livestock on properties. Mr. Eberhart addressed the council. After a discussion Mr. Eberhart stated that the horse will be removed by May 16th, 2023.
8. Mayor Jackson addressed the council on a proposed Water Restriction Schedule, she has spoken to K. Bennett and J. Cussins regarding the schedule. After a discussion, it was moved by J. Markum, seconded by J. Gerow to approve the following schedule and penalties: All residential water users shall water on Tuesday from 6:00 p.m. to 7:30 p.m., Thursday from 6:00 p.m. to 7:30 p.m., Saturday from 7:30 a.m. to 9:30 a.m. All other water users, including commercial users, schools, parks and churches may water on Monday, Wednesday & Friday using the schedule set above. No watering on Sunday, no water runoff on sidewalks, gutters or street, no car washing. If the above water schedule is abused there will be no outside watering. Motion unanimously carried. (City Clerk will send out schedule to become effect on May 1, 2023)
9. Mayor Jackson would like the item regarding COLA increases to employees to be deferred for 6 months, retirees shall be accepted per contract.

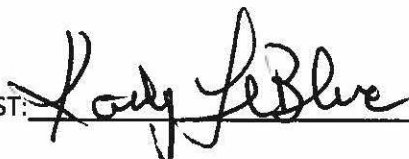
INPUT FOR UPCOMING MEETINGS

1. Reaffirm our State of Emergency Water Distribution System
2. Update on Town Hall Meeting

CLOSING REMARKS

Meeting Adjourned

APPROVED: 
Mayor Sarah Jackson

ATTEST: 
Kathy LeBlanc, City Clerk