

December 20<sup>th</sup>, 2022

## **REGULAR MEETING**

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on December 20<sup>th</sup>, 2022 at 6:00 p.m. Loyalton City Auditorium

**COUNCIL MEMBERS PRESENT** Mayor S. Jackson, D. Riede, J. Markum, J. Gerow

**COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

City Clerk- Kathy LeBlanc

## **GUESTS PRESENT**

G. Nelson, B. Mertton, C. Johnson, L. Garza, J. Mitchell, P. DeMartini, L. Sequido, P. Gayner, D. Manas, G. Price, L. McIntosh

## **APPROVAL OF AGENDA**

It was moved by J. Markum, seconded by D. Riede to approve the agenda as presented. Motion carried.

## **ANNOUNCEMENTS**

None

## **CERTIFICATION OF ELECTION RESULTS**

It was moved by J. Markum, seconded by J. Gerow to approve the election results for the General Election of 11-8-22. Motion carried.

## **OATH OF OFFICE**

City Clerk K. LeBlanc issued the oath of office to S. Jackson, G. Gerow, D. Gayner (City Clerk was sworn in by Mayor Jackson)

## **APPOINTMENT OF MAYOR AND VICE MAYOR**

1. It was moved by D. Riede, seconded by J. Markum to appoint S. Jackson as Mayor. Motion unanimously carried.

2. It was moved by J. Markum, seconded by D. Riede to appoint J. Gerow as Vice-Mayor. Motion unanimously carried.

## **APPOINTMENT OF BOARDS AND COMMITTEE'S**

Mayor Jackson appointed the following:

**LAFCO-** D. Gayner, J. Markum, S. Jackson- Alternate (This is a four year term)

**LTC-** D. Riede, J. Gerow, D. Gayner

**SCORE-** K. Leblanc, G. Morris- Alternate

**SVGWMD-** J. Gerow, J. Markum-Alternate

**FINANCE-** S. Jackson, J. Markum, J. Gerow –Alternate

**PUBLIC WORKS-** D. Riede-Streets and Parks, J. Gerow-Water/Sewer

**PERSONNEL-** D. Riede, D. Gayner, J. Gerow-Alternate

## **TIMED ITEM: Music of Sierra Presentation**

Lindsay McIntosh of Music of Sierra presented the Council with a proposal to rent of lease the Old Church Building for the purpose of music education. After and brief question and answer session, It was moved by J. Markum, seconded by D. Riede to continue to move forward with Music of Sierra Program. Motion unanimously carried.

## **APPROVAL OF MINUTES**

1. It was moved by D. Riede, seconded by J. Gerow to approve the minutes of the Regular Meeting of November 15, 2022. Motion carried. ( D. Gayner abstained)

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

1. City Clerk K. LeBlanc reminded the members of the Council to make sure that they take the Ethics Course.

2. It was approved by consensus of the Council to hire J. Fisher to be our IT Tech.

## **PUBLIC COMMENT**

L. Sequido addressed the council on the Pool Building demo project. He stated it should begin after Christmas and take about 10 days to complete. He informed the council the Q&D has agreed to donate their time and equipment to the project.

B. Mertton inquired if they were licensed contractors.

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## **FIRE DEPARTMENT REPORT**

P. DeMartini represented the Fire Department with the following report: (1) 228 calls this year.

(2) Major Fire on Holden Lane. (3) Letter of support from the Fire Department for City water system.

(4) Fire Department Fund Transfers. (5) New engine to be delayed. (6) Pay off of engine.

Mayor Jackson reported that she called in K. Bennett to monitor the pressure in the lines due to the fire on Holden lane. She would like to have the Fire Department notify him in the future for any Major Fires. She also inquired about clearing the fire hydrants.

## **FINANCIAL COMMITTEE REPORT/UPDATE**

Mayor Jackson reported on the Finance Meeting met to discuss the current bills and budget. Mayor Jackson reported that we are receiving credit cards payment on the utility bills. Mayor Jackson reported on the Fire Department Reserve account. After discussion it was moved by J. Markum, seconded by J. Gerow to transfer \$20,000 from General account to the Fire Department reserve account. Motion unanimously carried. Councilmember Markum would like council approval for at least 2 dumpsters for the Pool demo project. It was moved by D. Gayner, seconded by J. Gerow to approve dumpsters for the project. Motion unanimously carried.

1. It was moved by J. Markum, seconded by D. Gayner to approve reconciled accounts for November 2022. Motion unanimously carried.
2. It was moved by J. Markum, seconded by D. Riede to approve the bill sheet for November 2022 not to exceed \$405,353.11. Motion unanimously carried.

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.**

1. It was moved by J. Markum, seconded by J. Gerow to approve the fund transfer from WWTP Settlement (LAIF) to General Fund 1956 not to exceed \$34,887.18. Motion unanimously carried.
2. It was moved by D. Riede, seconded by D. Gayner to approve fund transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$30,000. Motion unanimously carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

1. Vice-Mayor Gerow reported that some aerators are down due to ice and the cold weather, also J. Lundy it down to one day a week.
2. Councilmember Riede would like to began the Annual Evaluation and Coaching for the employees

## **OTHER COMMITTEE REPORTS**

1. Mayor Jackson and Councilmember D. Riede addressed snow plowing issues. After a brief discussion it was decided that Councilmember Riede will work with J. Morris on any clean up issues or complaints. Any issues or complaints will come through City Hall and passed on to Councilmember Riede.

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Mayor Jackson gave a brief update on the water distribution system, after a brief discussion It was moved by D. Riede, seconded by J. Gerow to reaffirm our State of Emergency Water Distribution System. Motion unanimously carried. (This item will be added to next agenda)
2. Mayor Jackson reported on the Town Hall Meeting for the water infrastructure. She is requesting letters of support from EPHC, SPJUSD and the Fire Department for obtaining grants. She also reported that she will be meeting with Farr West Engineering (DOWL) and Sierra County. The next meeting is set for January 5th, 2023. Mayor Jackson will continue to give updates. (This item will be added to the next agenda)
3. **(a)** G. Price-City Planner addressed the council via zoom on the Interpretation of the Zoning Code regarding Wireless Tower. After a brief discussion it was moved J. Markum, seconded by D. Gayner to adopt the Zoning Interpretation in accordance with Section 12.08.22, Subsection 1-10-B, of the Zoning Code, determine that the current zoning code allows wireless tower in all zone districts with a conditional use permit. Motion unanimously carried. **(b)** D. Manas from Epic Wireless (Verizon) via zoom joined the meeting. Mayor Jackson informed the council and community that the City is proposing to put the tower in the City Barn Yard at the corner of Lewis and Rail Road. After a discussion on what type of tower either a mono pole or mono pine, it was decided by council consensus to go for the mono pole.

4. After a brief discussion it was moved by D. Gayner, seconded by D. Riede to approve the review of the Conflict of Interest Code. Motion unanimously carried.
5. After a discussion it was moved by J. Markum, seconded by D. Gayner to adopt Resolution #8-2022 Adopting an Investment Policy. Roll Call- Mayor Jackson- Aye, J. Gerow-Aye, D. Riede-Aye, J. Markum-Aye, D. Gayner-Aye. Motion unanimously carried.
6. After discussion it was decided by council consensus to have the Cemetery opened from 8:00 to 3:00 Monday – Friday. If the key is needed for the weekend there will be a \$20.00 deposit fee and some form of identification.
7. After a discussion it was decided by council consensus to have J. Markum and D. Riede as alternate for the Alarm System.

### INPUT FOR UPCOMING MEETINGS

1. Reaffirm our State of Emergency Water Distribution System
2. Update on Town Hall Meeting
3. Past due utility bills

### CLOSING REMARKS

Merry Christmas

Meeting Adjourned

APPROVED:

  
Mayor Sarah Jackson

ATTEST:



Kathy LeBlanc, City Clerk