

# CITY OF LOYALTON

COUNTY OF SIERRA  
605 SCHOOL STREET  
P.O. BOX 128  
LOYALTON, CALIFORNIA 96118  
(530) 993-6750  
cityofloyalton.org



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE  
LOYALTON CITY COUNCIL  
6:00 P.M. – CITY HALL AUDITORIUM  
605 SCHOOL STREET  
SEPTEMBER 20<sup>TH</sup>, 2022  
NEXT ORDINANCE #425  
NEXT RESOLUTION NO. 6-2022**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE  
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [\[ofclerk-cityofloyalton@psln.com\]](mailto:ofclerk-cityofloyalton@psln.com) who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
  1. Letter from Lee May in regards to name change for alley.
6. **APPROVAL OF MINUTES**  
Regular Meeting August 16<sup>th</sup>, 2022 (Attachment)
7. **STAFF REPORTS**

**8. PUBLIC COMMENT**

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council **cannot take action on any item not on the posted agenda**

**9. FIRE DEPARTMENT REPORT**

**10. FINANCIAL COMMITTEE REPORTS**

**1. Financial Committee Report/Update**

- Discussion and Possible Action regarding approval of Final Audit for 2020-2021. (Attachment)
- Discussion and Possible Action regarding update on Draft Budget (Fiscal Year 2023) (Attachment)
- Discussion and Possible Action in regards to removal of J. Stockdale from all Plumas Bank Accounts and to add K. LeBlanc and G. Morris access to accounts.
- Discussion and Possible Action in regards to single signature for Checks.
- Approval of Reconciled Accounts for August 2022 (Attachment)
- Approval of Bill Sheet August 2022 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$30,000.00 (Attachment)

**12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

**13. OTHER COMMITTEE REPORTS**

**14. DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Discussion and Possible Action regarding FEMA Update
2. Discussion and Possible Action regarding Main Water Leak
3. Discussion and Possible Action regarding past due utility bills to be added to individual Property Tax bill (Example Attachment)

**15. AGENDA INPUT FOR UPCOMING MEETINGS**

**16. BOARD MEMBER CLOSING REMARKS**

**17. ADJOURNMENT**

August 16<sup>th</sup>, 2022

## **REGULAR MEETING**

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on August 16<sup>th</sup>, 2022 at 6:00 p.m. Loyalton City Auditorium

**COUNCIL MEMBERS PRESENT** Mayor S. Jackson, D. Riede, J. Markum, J. Gerow

**COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

City Clerk- Kathy LeBlanc

## **GUESTS PRESENT**

B. Mertton, L. Horner, J. Buck, D. Lawlor, D. Gayner, S. Dryden, E. Grandi, L. Garza, P. DeMartini, R. DeMartini, N. Rogers

## **APPROVAL OF AGENDA**

It was moved by J. Markum, seconded by J. Gerow to approve the agenda as posted. Motion carried.

## **ANNOUNCEMENTS**

Mayor Jackson reported to the Council that Liberty Utilities are starting the project to replace City Street Lights with the new LED Lights.

## **APPROVAL OF MINUTES**

1. It was moved by D. Riede, seconded by J. Gerow to approve the minutes of the Special Meeting of July 19, 2022. Motion carried.
2. It was moved by D. Riede, seconded by J. Gerow to approve the minutes of the Regular Meeting of July 19, 2022. Motion carried.

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

1. Councilmember Riede reported that she attended the Emergency Awareness Meeting and informed the council and community that the Loyalton Senior Center is available to the public should the need arise to get help if there is a loss of power.
2. Mayor Jackson announced that two representative of Megan Dahle will be visiting City Hall on August 19<sup>th</sup>, 2022.

## **PUBLIC COMMENT**

1. B. Mertton requested a cleaner copy of the CCR.
2. D. Lawlor inquired about the zoning issue listed on the agenda.

## **FIRE DEPARTMENT REPORT**

Assistant Chief R. DeMartini reported the Fire Department has had 152 Call this year. He also reported that they are taking Wild Life Training. He informed the Council that due to the upcoming threat of lightning the Fire Station will be staffed for the next few days to insure a fast response if a fire does break out. This will be covered by O.E.S.

## **FINANCIAL COMMITTEE REPORT/UPDATE**

Mayor Jackson reported that a new employee has been hired for bookkeeping, she will be working Monday-Friday from 8:00 to 3:30. She also stated that they will be working on the Budget. P. DeMartini inquired about the Fire Department Accounts.

1. After a discussion it was moved by J. Markum, seconded by J. Gerow to approve opening of Savings Account for Coronavirus Fiscal Recovery Funds and to transfer \$83,965.00 from General Account. Motion carried.
2. Mayor Jackson addressed the issue of 1099 for the Fire Department she would like it to be done by Fiscal Year.
3. It was moved by D. Riede, seconded by J. Markum to approve reconciled accounts for July 2022. Motion carried.
4. It was moved by J. Markum, seconded by D. Riede to approve the bill sheet for June 2022 not to exceed \$79,941.83. Motion carried.
5. It was moved by J. Markum, seconded by D. Riede to approve the bill sheet for July 2022 not to exceed \$198,252.42. Motion carried.

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.**

1. It was moved by J. Markum, seconded by J. Gerow to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$24,000. Motion carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

1. Councilmember Riede reported that all is looking good at the park but she would like the park to be watered on Wednesday's and Friday to conserve water.
2. Councilmember Gerow reported on some vandalism at the Park. He would like to install security cameras. After a discussion in regards to cameras he will get with the maintenance crew to decide on the best option.
3. Councilmember Markum reported that the pool tear down should start around the end of September or first of October.

## **OTHER COMMITTEE REPORTS**

1. Mayor Jackson reported she has been contacted by Verizon in regards to installing a tower in Loyaltown either at the Senior Center or the Cemetery. She stated that the City would receive \$1500.00 per month if installed.

## DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Jackson gave a brief update on the FEMA project stating that she attended a meeting on July, 29, 2022. She informed that council that we are in a Semi-Permanente holding on the new FEMA Flood Plain Map.
2. After a brief discussion on Zoning Map correction, it was moved by J. Markum, seconded by D. Riede to approve the Zoning Map correction in accordance with Section 12.08.22, Subsection 1-4-C, to determine that the current map has uncertain boundaries and need correcting. Roll Call- Mayor Jackson-Aye, D. Riede- Aye, J. Markum-Aye, J. Gerow-Aye. Motion carried.
3. After a discussion it was moved J. Markum, seconded by J.Gerow to grant approval to access to irrigation pump. Motion carried.
4. Mayor Jackson gave a report on the Main Water Leak. She reported that the City will not be receiving any Emergency Grant Funding, therefore the City has elected to accept Option #2 presented by Farr West Engineering which would be a 300 foot, 10 inch line for \$125,000.00. She stated the Farr West will survey to reroute lines and find valves, work should begin at the end of August.
5. After a brief discussion it was decided by council consensus to allow the use of the Little League Field for practice and games for Soccer.

## INPUT FOR UPCOMING MEETINGS

None

## CLOSING REMARKS

None

Meeting Adjourned

APPROVED: \_\_\_\_\_

Mayor Sarah Jackson

ATTEST: \_\_\_\_\_

Kathy LeBlanc, City Clerk



Agenda Item for 9/20 City Council mtg.

From:

Lee May  
Box 36P  
302 Railroad Ave  
Loyalton, CA 96118  
530 936-5016

I'd like to propose that the alley  
between my house and the former D'Andrea  
house be named for Johnny D'Andrea.  
(Between Lewis + Hwy 49)

Suggestions:

"Johnny D'Andrea Lane"

"D'Andrea Lane"

IF cost is a factor, I'd be willing to  
pay for them. Maybe Liberty Utilities would  
allow signs to be attached to their utility poles.

Thanks,

P.S. Maybe a "block party" <sup>Lee</sup> dedication ceremony?

	7/1/22-9/12/22		Jul 22 - Jun 23		General Fund		General		Fire		Water		Enterprise	
	Actuals	Budget	Actuals	Budget	7/1/22-9/12/22	Proposed	7/1/22-9/12/22	Proposed	7/1/22-9/12/22	Proposed	7/1/22-9/12/22	Proposed	7/1/22-9/12/22	Proposed
<b>Income</b>														
Transfer In From WWTP Reserve														
Transfer In From CalTrust														
Transfer In From Enterprise MM														
Transfer In From Fire Reserve														
Transfer In to Fire Department	10,000.00	10,000.00			(10,000.00)	(10,000.00)								
Transfer out to Fire Department	(10,000.00)	(10,000.00)												
Donations	30.00	-			30.00									
Building Permits														
Property Taxes	6,360.61	45,000.00			6,360.61	45,000.00								
License & Fee Revenues	184.00	80,000.00			184.00	80,000.00								
<b>Intergovernmental - Federal</b>														
Corona Fiscal Recovery Funds														
Other Federal Grants														
<b>Total Intergovernmental - Federal</b>	-	-			-	-								
<b>Intergovernmental - State</b>														
LEAP Grant Revenue	1,459.27	1,459.27			1,459.27	1,459.27								
Road Maintenance & Rehab	1,233.69	15,000.00												
VLF Swap		31,000.00												
Traffic Congestion Relief														
Highway Users Tax	2,917.25	20,000.00												
<b>Total Intergovernmental - State</b>	5,610.21	67,459.27			1,459.27	1,459.27			2,917.25	20,000.00				
<b>Enterprise Income</b>														
Sewer Service Income	126,554.49	450,000.00												
Water Service Income	95,612.99	350,000.00												
Charges for Services Misc.														
<b>Total Enterprise Income</b>	222,167.48	800,000.00												
<b>Charges for Current Services</b>														
Permit & Fee Revenue	684.00	4,500.00			684.00	4,500.00								
Copies & Faxes	28.80	500.00			28.80	500.00								
Cemetery		250.00				250.00								
Rent Income	2,830.00	15,000.00			2,830.00	15,000.00								
Other	2,302.06	1,000.00												
<b>Service Area Revenue - Fire Prot</b>														
		46,850.00												
<b>Total Charges for Current Services</b>	5,824.86	68,100.00			3,522.80	20,250.00								
Revenue Use of Money & Property	4,127.24	5,250.00			7.06									
Miscellaneous Revenue	5,300.89	5,000.00			5,300.89	5,000.00								
<b>Total Income</b>	249,605.29	1,428,809.27			6,864.85	141,709.27			4,150.94	66,000.00				
<b>Expense</b>														
Late Fee	19.74	-			19.74									
Tools & Equipment	15.82	5,750.00												
Repairs & Maintenance	23,145.11	392,483.80			325.92	5,000.00								
Building Repairs		6,700.00				6,200.00								
Penalties & Interest														
Utilities	30,993.84	160,000.00			1,076.51	15,000.00								
Equipment Repair & Maintenance	2,769.30	15,380.00			170.36	500.00								
Taxes														



	7/1/22-9/12/22		Jul 22 - Jun 23		General Fund		Streets		Fire		Water		Sewer	
	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget
<b>Solid Waste Benefit Assessment</b>		7,250.00												
<b>Taxes - Other</b>														
Total Taxes	47,374.97	243,114.27	8,728.41	52,164.27	835.37	8,800.00	250.00	250.00	206.58	500.00	14,572.10	88,000.00	23,029.11	93,650.00
Salaries and Wages	12,388.84	50,000.00	3,093.70	12,400.00							4,647.60	18,600.00	4,647.54	19,000.00
Services and Supplies														
Postage	698.05	4,100.00	176.65	500.00							260.70	1,800.00	260.70	1,800.00
Advertising		250.00		250.00							272.20	1,500.00	893.78	2,000.00
Automobile Expense	2,181.22	7,800.00	584.39	800.00	24.23	1,500.00					2.00	50.00	2.00	50.00
Bank Service Charges	58.00	175.00	54.00	75.00							3,113.25	8,000.00	76.61	
Chemicals	3,189.86	8,000.00									5,096.00	25,000.00	5,892.75	15,000.00
Contracted Services	29,270.25	95,000.00	14,534.00	45,000.00	2,248.50	8,000.00	1,499.00	2,000.00			26,554.65	32,000.00	29,111.28	32,000.00
Dues and Subscriptions	32.16	2,920.00	32.16	120.00	3,195.79	4,000.00	22,443.73	25,000.00			712.00	4,000.00		21,000.00
Insurance	102,915.71	118,000.00	21,610.26	25,000.00										
Licenses and Permits	712.00	25,000.00												
Miscellaneous			645.93	3,000.00	16.45	200.00					406.40	2,000.00	406.40	2,000.00
Office Expense	1,475.18	7,200.00												
Repairs														
Operating Supplies	1,751.94	5,500.00	180.53	500.00		1,000.00	891.05	1,000.00	59.76	2,000.00	59.76	2,000.00	620.60	1,000.00
Telephone	644.02	3,670.00	99.67	400.00			111.86	670.00	189.18	1,000.00			264.31	1,600.00
Training														
Travel														
<b>Total Services and Supplies</b>	<b>142,928.39</b>	<b>277,615.00</b>	<b>37,917.59</b>	<b>75,645.00</b>	<b>5,484.97</b>	<b>14,700.00</b>	<b>25,352.26</b>	<b>30,670.00</b>	<b>36,645.14</b>	<b>79,150.00</b>	<b>37,528.43</b>	<b>77,450.00</b>		
<b>Total Expense</b>	<b>259,633.01</b>	<b>1,158,273.07</b>	<b>51,332.23</b>	<b>171,709.27</b>	<b>10,321.19</b>	<b>66,000.00</b>	<b>26,899.27</b>	<b>41,463.80</b>	<b>98,895.65</b>	<b>646,100.00</b>	<b>72,194.67</b>	<b>233,000.00</b>		
<b>Net Ordinary Income</b>	<b>(10,027.12)</b>	<b>270,536.20</b>	<b>(44,467.58)</b>	<b>(30,000.00)</b>	<b>(6,170.25)</b>	<b>-</b>	<b>(14,578.11)</b>	<b>15,536.20</b>	<b>(3,271.01)</b>	<b>62,000.00</b>	<b>58,459.23</b>	<b>223,000.00</b>		
<b>Other Income/Expense</b>														
Other Income														
Fire Fighting Revenue	(1,180.03)	-	1,500.00	-			(1,180.03)	-						
Sale of Asset	1,500.00	-	1,500.00	-										
Total Other Income	319.97	-	1,500.00	-			(1,180.03)	-						
Other Expense														
Debt Service	169,453.88	285,000.00												
Capital Outlay														
Total Other Expense	169,453.88	285,000.00												
<b>Net Other Income</b>	<b>169,453.88</b>	<b>285,000.00</b>	<b>1,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,180.03)</b>	<b>-</b>	<b>(1,180.03)</b>	<b>-</b>	<b>(3,271.01)</b>	<b>-</b>		
<b>Net Income</b>	<b>(179,161.63)</b>	<b>(14,463.80)</b>	<b>(42,967.58)</b>	<b>(30,000.00)</b>	<b>(6,170.25)</b>	<b>-</b>	<b>(15,758.14)</b>	<b>15,536.20</b>	<b>(1,180.03)</b>	<b>-</b>	<b>(110,994.65)</b>	<b>-</b>		



# General Fund

Income	19/20 Actuals	20/21 Actuals	21/22 Actuals	9/1/22-9/1/22 Actuals	7/1/22-7/1/22- Proposed Budget
Transfer out to Fire Department	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)
Donations	240.00	586.00	1,000.00	30.00	-
Building Permits	-	-	-	-	-
Property Taxes	45,284.12	35,684.56	41,593.34	6,360.61	45,000.00
License & Fee Revenues	64,609.27	89,043.11	105,093.23	184.00	80,000.00
Intergovernmental - Federal	-	-	-	-	-
Corona Fiscal Recovery Funds	167,930.00	2,878.12	-	-	-
Other Federal Grants	-	-	170,808.12	-	-
Total Intergovernmental - Federal	-	-	170,808.12	-	-
Intergovernmental - State	-	-	-	-	-
CARES Act Funds	50,000.00	-	-	-	-
LEAP Grant Revenue	18,999.50	44,541.23	44,541.23	1,459.27	1,459.27
VLFF Swap	28,834.28	31,999.02	-	-	-
Total Intergovernmental - State	28,834.28	100,998.52	44,541.23	1,459.27	1,459.27
Charges for Current Services	8,042.90	2,188.00	8,172.44	664.00	4,500.00
Permit & Fee Revenue	210.20	528.00	634.20	28.80	500.00
Copies & Faxes	500.00	150.00	1,550.00	-	250.00
Cemetery	11,045.00	15,851.00	13,455.00	2,830.00	15,000.00
Other	19,798.10	18,717.00	23,811.64	3,522.80	20,250.00
Total Charges for Current Services	19,798.10	18,717.00	23,811.64	3,522.80	20,250.00
Revenue Use of Money & Property	110.08	85.28	29.60	7.08	-
Miscellaneous Revenue	5,695.70	5,247.91	3,467.00	5,300.89	5,000.00
Total Income	154,571.55	240,362.38	380,344.16	6,864.65	141,709.27
Expense					
Late Fee	166.03	98.11	92.35	19.74	-
Tools & Equipment	264.00	84.09	92.35	-	-
Repairs & Maintenance	2,747.61	5,775.66	2,710.75	325.92	5,000.00
Building Repairs	8,426.49	3,570.88	1,400.00	-	6,200.00
Penalties & Interest	429.00	394.30	109.33	-	-
Utilities	12,193.72	12,672.77	20,126.31	1,076.51	15,000.00
Other / Misc / Public Health	488.29	8,278.06	-	-	500.00
Equipment Repair & Maintenance	576.05	(104.55)	404.08	170.36	-
Taxes					
Solid Waste Benefit Assessor	1,659.74	4,943.88	4,799.32	-	4,800.00
Taxes - Other	35.76	470.00	-	-	-
Total Taxes	1,695.50	4,943.88	5,269.32	4,800.00	-
Salaries and Wages	21,756.02	51,242.98	34,820.79	8,728.41	52,164.27
Employee Benefits	93,121.14	6,405.36	13,091.58	3,093.70	12,400.00
Services and Supplies	118.51	200.23	70.25	176.65	500.00
Postage	378.40	892.03	554.40	-	250.00
Automobile Expense	646.62	1,409.90	835.49	584.39	800.00
Bank Service Charges	157.40	44.29	39.00	54.00	75.00
Contracted Services	42,045.71	104,588.92	63,564.93	14,534.00	45,000.00
Dues and Subscriptions	567.00	1,577.60	719.36	32.16	120.00
Insurance	8,670.40	8,778.32	16,987.93	21,610.26	25,000.00
Miscellaneous	196.95	-	-	-	-
Office Expense	7,366.73	3,726.94	3,235.78	645.93	3,000.00
Repairs	63.26	-	-	-	-
Operating Supplies	1,321.85	825.04	1,207.06	180.53	500.00

	7/1/22- 9/12/22 Actuals	21/22 Actuals	20/21 Actuals	19/20 Actuals	Proposed Budget
Telephone	99.67	312.27	361.71	269.97	400.00
Training	-	-	-	-	-
Travel	-	739.69	356.50	61,739.54	-
Total Services and Supplies	37,917.59	88,329.42	122,761.48	203,603.39	75,645.00
Total Expense	51,332.23	166,353.93	218,123.02	(49,031.84)	171,709.27
Net Ordinary Income	(44,467.58)	213,990.23	24,239.36	(49,031.84)	(30,000.00)
Other Income/Expense					
Other Income					
Sale of Asset	1,500.00	-	-	-	-
Total Other Income	1,500.00	-	-	-	-
Other Expense					
Economic Support CARES		36,696.86			
Debt Service					
Capital Outlay			1,661.47		
Total Other Expense	-	-	(238,601.93)	(238,601.93)	-
Net Other Income	1,500.00	-	238,601.93	189,570.09	-
Net Income	(42,967.58)	213,990.23	(14,118.97)	(49,031.84)	(30,000.00)



# Streets & Highways

	7/1/22- 9/12/22 Actuals	2/1/22 Actuals	19/20 Actuals 20/21 Actuals	Actuals	Actuals
Budget	Proposed				
<b>Income</b>					
Intergovernmental - State	15,000.00	15,320.70	14,326.47	13,438.81	13,438.81
Road Maintenance & Rehab	31,000.00	31,780.12	572.87		
VLF Swap	-	-	-	864.52	864.52
Traffic Congestion Relief	-	-	-	16,428.47	16,428.47
Highway Users Tax	20,000.00	20,705.84	24,375.39	30,731.80	30,731.80
Total Intergovernmental - State	66,000.00	67,806.66	39,274.73	30,731.80	39,274.73
Revenue Use of Money & Property	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
<b>Total Income</b>					
<b>Expense</b>					
Late Fee	-	-	52.07	74.05	74.05
Tools & Equipment	2,250.00	3,293.58	1,445.95	1,090.67	1,090.67
Repairs & Maintenance	-	-	-	-	-
Building Repairs	-	-	-	-	-
Penalties & Interest	-	-	-	-	-
Utilities	-	-	-	-	-
Equipment Repair & Maintenance	5,000.00	4,000.85	2,168.45	4,990.44	4,990.44
Taxes	-	-	91.60	29.22	0.26
Solid Waste Benefit Assessment	250.00	205.76	91.60	29.22	29.48
Total Taxes	250.00	205.76	91.60	29.48	29.48
Salaries and Wages	8,800.00	4,942.99	8,497.73	8,832.43	8,832.43
Employee Benefits	-	835.37	-	-	-
Services and Supplies	-	-	-	16.45	-
Postage	-	-	-	-	-
Advertising	-	150.70	1,231.55	987.33	987.33
Automobile Expense	1,500.00	1,310.80	1,231.55	987.33	987.33
Bank Service Charges	-	-	-	-	-
Contracted Services	8,000.00	7,930.09	4,008.50	2,823.14	2,823.14
Dues and Subscriptions	-	2,248.50	6,326.54	5,416.52	5,416.52
Insurance	-	2,434.55	-	-	-
Licenses and Permits	4,000.00	3,195.79	-	-	-
Miscellaneous	-	-	-	-	-
Office Expense	200.00	16.45	117.50	129.99	129.99
Repairs	-	-	-	-	-
Operating Supplies	1,000.00	-	453.84	414.03	414.03
Telephone	-	-	33.43	56.23	56.23
Training	-	-	-	-	-
Travel	-	-	-	-	-
<b>Total Services and Supplies</b>					
	14,700.00	12,542.48	11,717.52	9,843.69	5,762.24
<b>Total Expense</b>					
	66,000.00	46,900.37	49,889.49	24,969.56	10,321.19
<b>Net Income</b>					
	-	20,906.29	(10,614.76)	5,762.24	(6,170.25)



# Fire

Income	19/20 Actuals	20/21 Actuals	21/22 Actuals	7/1/22-9/1/22 Actuals	Proposed Budget
Transfer in From Fire Reserve	10,000.00	10,000.00	10,000.00	10,000.00	-
Transfer in to Fire Department	10,000.00	10,000.00	10,000.00	10,000.00	-
Charges for Current Services	-	-	-	-	-
Other	-	-	-	-	-
Service Area Revenue - Fire Prc	49,470.31	52,784.22	46,864.16	2,302.06	46,850.00
Total Charges for Current Services	49,470.31	52,784.22	46,864.16	2,302.06	46,850.00
Revenue Use of Money & Property	300.44	74.69	149.35	9.10	150.00
Miscellaneous Revenue	-	-	-	-	-
Total Income	59,770.75	62,858.91	152,651.88	12,311.16	57,000.00
Expense					
Late Fee	32.20	19.00	-	-	-
Tools & Equipment	4,708.40	11,476.36	10,614.32	15.82	1,000.00
Repairs & Maintenance	-	-	-	-	-
Building Repairs	-	495.90	-	-	-
Penalties & Interest	-	-	-	-	-
Utilities	5,931.31	6,994.72	10,556.09	1,102.72	6,000.00
Equipment Repair & Maintenance	4,910.49	11,161.18	19,473.62	454.07	1,730.00
Taxes					
Solid Waste Benefit Assessor	2,438.54	1,394.12	1,054.40	-	1,100.00
Taxes - Other	-	-	-	-	-
Total Taxes	2,438.54	1,394.12	1,054.40	-	1,100.00
Salaries and Wages	4,100.00	492.58	457.12	206.98	500.00
Employee Benefits	-	-	-	-	-
Services and Supplies	-	-	-	-	-
Postage	26.74	38.50	-	-	-
Advertising	159.15	111.38	-	-	-
Automobile Expense	2,070.44	4,002.85	2,359.58	406.62	2,000.00
Bank Service Charges	56.00	-	-	-	-
Chemicals	-	-	-	-	-
Contracted Services	280.00	6,458.25	3,164.99	1,499.00	2,000.00
Dues and Subscriptions	280.00	280.00	-	-	-
Insurance	6,466.23	5,479.97	22,091.70	22,443.73	25,000.00
Licenses and Permits	-	-	-	-	-
Miscellaneous	237.95	60.10	-	-	-
Office Expense	199.02	410.80	-	-	-
Repairs	-	-	-	-	-
Operating Supplies	237.16	713.79	2,051.10	891.05	1,000.00
Telephone	601.30	636.35	687.39	111.86	670.00
Training	95.00	4,777.15	(525.00)	-	-
Travel	-	1,088.77	-	-	-
Total Services and Supplies	9,949.15	24,327.77	30,039.74	25,352.26	30,670.00
Total Expense	32,070.09	59,794.84	73,166.85	26,889.27	41,463.80
Net Ordinary Income	27,700.66	3,064.07	79,485.03	(14,578.11)	15,536.20
Other Income/Expense					
Other Income	-	-	-	-	-
Fire Fighting Revenue	15,006.49	156,828.78	202,499.09	(1,180.03)	-
Sale of Asset	14,250.00	-	-	-	-
Total Other Income	15,006.49	171,078.78	202,499.09	(1,180.03)	-
Other Expense	-	-	-	-	-
Debt Service	15,536.20	15,536.20	-	-	-
Capital Outlay	241,869.00	88,500.00	-	-	-
Total Other Expense	241,869.00	104,036.20	-	-	-
Net Other Income	(226,862.51)	155,542.58	98,462.89	(1,180.03)	-
Net Income	(199,161.85)	158,606.65	177,947.92	(15,758.14)	15,536.20





Other Income/Expense	19/20 Actuals	20/21		7/1/22-9/12/22		19/20			7/1/22-9/12/22			7/1/22-9/12/22	
		Actuals	Actuals	Actuals	Budget	Actuals	Actuals	Actuals	Actuals	Budget	Actuals	Budget	
Other Income													
Sale of Asset		6,375.00		-	-	1,000.00	6,375.00		-	-	-	-	-
Total Other Income		6,375.00		-	-	1,000.00	6,375.00		-	-	-	-	-
Other Expense													
Debt Service	41,980.50	61,769.25	61,717.50	62,000.00	62,000.00	15,511.76	217,507.73	222,158.26	169,453.88	223,000.00	169,453.88	285,000.00	
Capital Outlay						174,471.75							
Total Other Expense	41,980.50	61,769.25	61,717.50	62,000.00	62,000.00	115,511.76	391,979.48	222,158.26	169,453.88	223,000.00	169,453.88	285,000.00	
Net Other Income	(41,980.50)	(55,394.25)	(61,717.50)	(62,000.00)	(62,000.00)	(14,511.76)	(385,604.48)	(222,158.26)	(169,453.88)	(223,000.00)	(169,453.88)	(285,000.00)	
Net Income	4,304.90	31,911.09	129,713.94	(3,271.01)	(358,000.00)	8,458.48	(218,970.63)	14,279.14	(110,994.65)	-	(114,265.66)	(358,000.00)	



### Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	8/31/2022	(\$222,980.98)	Reconciled	09/06/2022
FEMA Flood Sav (0059)	8/21/2022	(\$55,468.65)	Reconciled	09/06/2022
F.D. Reserve (7243)	8/31/2022	(\$89,280.261)	Reconciled	09/06/2022
General Savings(0322)	8/21/2022	(\$29,444.91)	Reconciled	09/06/2022
Enterprise-W&S (0559)	8/31/2022	(\$298,924.93)	Reconciled	09/06/2022
WWTP Settle. (4387)	8/31/2022	(\$178,042.18)	Reconciled	09/06/2022
LAIF Account (496)	8/31/2022	(\$2,038,696.91)	Reconciled	09/06/2022
CalTrust (29130)	8/31/2022	(\$81,139.02)	Reconciled	09/06/2022

This authorization took place at the council meeting held on 9/20/22 and will be further reflected in the council minutes of this meeting.

\_\_\_\_\_  
Authorized Signature Sarah Jackson, Mayor, Dated 9/20/22

### Acknowledgement of Approval, City of Loyaltan

The City of Loyaltan acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	09/02/2022	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	09/09/2022	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	09/16/2022	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	09/23/2022	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	09/30/2022	
	Water		1,500.00
	Sewer		4,500.00

**THIS TOTAL**

**\$30,000.00**

This authorization took place at the council meeting held on 09/20/2022 and will be further reflected in the council minutes of this meeting.

\_\_\_\_\_  
Authorized Signature

Sarah Jackson, Mayor, Dated 09/20/2022

11:33 AM

09/13/22

Cash Basis

City of Loyaltan  
Bills Paid

As of August 31, 2022

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Check	08/31/2022			Service Charge	-2.00
Total Enterprise Loan MM 0559					
<b>General Funds</b>					
<b>General Checking 1956- NEW</b>					
Check	08/26/2022		Plumas Bank-Vendor	Stop Pay Fee - Check #7688	-25.00
Check	08/26/2022		Plumas Bank-Vendor	Stop Pay Fee - Check #7657	-25.00
Check	08/31/2022			Service Charge	-2.00
Liability Check	08/04/2022	E-pay	Employment Development Depar...	69817369 QB Tracking # 884263774	-245.59
Liability Check	08/04/2022	E-pay	US Treasury-941	94-6000364 QB Tracking # 884266774	-1,782.84
Liability Check	08/18/2022	E-pay	Employment Development Depar...	69817369 QB Tracking # 520388378	-285.06
Liability Check	08/18/2022	E-pay	US Treasury-941	94-6000364 QB Tracking # 520493378	-2,018.08
Liability Check	08/18/2022	E-pay	Employment Development Depar...	69817369 QB Tracking # 520539378	-21.17
Liability Check	08/18/2022	E-pay	Employment Development Depar...	69817369 QB Tracking # 529950378	-36.60
Liability Check	08/17/2022	E-pay	US Treasury-941	94-6000364 QB Tracking # 529975378	-152.68
Check	08/01/2022	7670	Orville McGarity Retiree	August 2022 Pension Payment	-280.97
Check	08/01/2022	7671	Donald Yegge Retiree	August 2022 Pension Payment	-537.69
Check	08/01/2022	7672	Patsy Jardin Retiree	August 2022 Pension Payment	-2,000.79
Check	08/01/2022	7673	John Cussins Retiree	August 2022 Pension Payment	-1,226.83
Check	08/01/2022	7674	Darlene Riede	August 2022 City Council	-150.00
Check	08/01/2022	7674	Kathy LeBlanc	August 2022 City Council	-150.00
Check	08/01/2022	7675	Jerry Gerow	August 2022 City Council	-150.00
Check	08/01/2022	7677	Joy Markum	August 2022 City Council	-150.00
Check	08/01/2022	7678	Sarah Jackson	August 2022 City Council	-150.00
Check	08/04/2022	7679	Postmaster	August 2022 City Council	-150.00
Paycheck	08/04/2022	7680	Bennett, Kenneth E	W/S Bills	-133.60
Paycheck	08/04/2022	7681	LeBlanc, Katherine L		-2,092.72
Paycheck	08/04/2022	7682	Lundy, Justus		-559.67
Paycheck	08/04/2022	7683	Morris, Raymond J		-1,068.35
Paycheck	08/04/2022	7684	Reeves, Jonathan		-1,327.33
Paycheck	08/04/2022	7685	Bastian Engineering		-1,429.34
Bill Pmt -Check	08/09/2022	7685	California Department of Water ...	Groundwater Gradient	-393.75
Bill Pmt -Check	08/09/2022	7686	Clark Pest Control of Stockton Inc.	2022-2023 Annual FEATHER RIVER WATERMASTE...	-712.00
Bill Pmt -Check	08/09/2022	7687	Farr West Engineering	Pest Control - City Hall	-100.00
Bill Pmt -Check	08/09/2022	7688	Gary Price	VOID: FEMA Map Support - 8/26/22 Farr West has ha...	0.00
Bill Pmt -Check	08/09/2022	7689	Intermountain Disposal, Inc.	Zoning / Mobile Home	0.00
Bill Pmt -Check	08/09/2022	7690	Kelly Champion		-3,115.00
Bill Pmt -Check	08/09/2022	7691	Liberty Utilities	Accounting	-168.66
Bill Pmt -Check	08/09/2022	7692			-2,240.00
					-9,065.82



11:33 AM

09/13/22

Cash Basis

City of Loyalton  
Bills Paid

As of August 31, 2022

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	08/09/2022	7693	Plumas-Sierra Telecomm.		-218.00
Bill Pmt -Check	08/09/2022	7694	Plumas Sierra Rural Electric		-6,746.06
Bill Pmt -Check	08/09/2022	7695	Porter Simon Professional Servic...	92132-13200M	-2,025.00
Bill Pmt -Check	08/09/2022	7696	S.C.O.R.E.	07/01/22-06/30/23	-97,273.71
Bill Pmt -Check	08/09/2022	7697	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	08/09/2022	7698	Sierra Valley Home Center	1100	-192.32
Bill Pmt -Check	08/09/2022	7699	Silver State Analytical Laboratori...		-498.00
Bill Pmt -Check	08/09/2022	7700	USA Blue Book		-236.72
Bill Pmt -Check	08/09/2022	7701	Verizon Wireless	370745244-000001	-98.97
Bill Pmt -Check	08/09/2022	7702	Xerox Corporation	951429299	-275.38
Bill Pmt -Check	08/16/2022	7703	Bank of America	5472064000010235	-1,963.90
Bill Pmt -Check	08/16/2022	7704	Farr West Engineering	07/01/22 - 07/29/22 Emergency Water Line Repair	-6,674.50
Bill Pmt -Check	08/16/2022	7705	Office Depot Business Credit	6011566601303179	-28.95
Bill Pmt -Check	08/16/2022	7706	S.C.O.R.E.	Quarterly Premium for Worker's Comp Q3	-7,045.28
Bill Pmt -Check	08/16/2022	7707	Thatcher Company	Chlorine	-3,327.75
Paycheck	08/18/2022	7708	Bennett, Kenneth E		-2,221.80
Paycheck	08/18/2022	7709	LeBlanc, Katherine L		-579.74
Paycheck	08/18/2022	7710	Lundy, Justus		-1,165.69
Paycheck	08/18/2022	7711	Morris, Gina-Marie L		-714.87
Paycheck	08/18/2022	7712	Morris, Raymond J		-1,173.59
Paycheck	08/18/2022	7713	Reeves, Jonathan	VOID:	0.00
Paycheck	08/18/2022	7714	Reeves, Jonathan		-1,823.81
Check	08/17/2022	7715	Gina Morris - Petty Cash		-127.78
Bill Pmt -Check	08/23/2022	7716	AT&T CALNET 3		-112.10
Bill Pmt -Check	08/23/2022	7717	Ken Morgan		-1,771.12
Bill Pmt -Check	08/23/2022	7718	Larry Bain, CPA	Water Equipment Repair	-14,990.00
Bill Pmt -Check	08/23/2022	7719	Pitney Bowes Inc Purchase Power	June 2021 Audit	-176.00
Bill Pmt -Check	08/23/2022	7720	Silver State Analytical Laboratori...	8000-9000-0953-9911	0.00
Bill Pmt -Check	08/23/2022	7721	Silver State Analytical Laboratori...	VOID:	-302.00
Bill Pmt -Check	08/30/2022	7722	Farr West Engineering		-5,394.75
Bill Pmt -Check	08/30/2022	7723	USA Blue Book	SS Dipper with 72"L Handle (55296)	-148.49
Bill Pmt -Check	08/31/2022	7741	Postmaster	Water Sewer Billing	-149.60
Total General Checking 1956- NEW					-190,502.42
<b>General Contingency Saving 0322</b>					
Total General Contingency Saving 0322					-190,502.42
Total General Funds					

RESOLUTION 2022-02

DOWNIEVILLE PUBLIC UTILITY DISTRICT  
COUNTY OF SIERRA  
STATE OF CALIFORNIA

RESOLUTION OF CONFIRMATION PURSUANT TO SECTION 55501.1 OF THE CALIFORNIA WATER CODE

WHEREAS, California Water Code Section 55501.1 authorizes the Downieville Public Utility District to prepare a Report of Delinquent Fees; notify affected landowners; conduct a hearing; and, after hearing any objections, make any revisions or corrections to the Report, adopt a Resolution of Confirmation authorizing the final Report to be delivered to the Sierra County Auditor, who will add a charge of \$15 per parcel for the County's cost of collection; and

WHEREAS, upon recordation of a certified copy of the adopted Resolution of Confirmation, the delinquent fees become a lien on the real property to be collected by the County at the same time and in the same manner as property taxes; and

WHEREAS, the amount of uncollected water service fees past 60-days due has become significant, and collectability in question;

NOW THEREFORE BE IT RESOLVED, the Board of Directors of the Downieville Public Utility District hereby deems the approved Final Report just; and


BE IT FURTHER RESOLVED, the Final Report is hereby confirmed, and that a certified copy of this Resolution be recorded, and;

BE IT FURTHER RESOLVED, the Final Report shall be delivered to the Sierra County Auditor.

Adopted by the Board of Directors of the Downieville Public Utility District at the Special Meeting held on the 14<sup>th</sup> day of July, 2022 by the following vote:


AYES: 3                      NOES: none                      ABSTAIN: none                      ABSENT: none

  
DONALD POTTER, CHAIRMAN

ATTEST:  
  
Richard J. Melim, Secretary

The foregoing document is a true and correct copy of the complete original document on file with the Downieville Public Utility District.

Date: 7-14-22

Attest:   
Don Potter, Chairman, DPUD

Chairman Potter; Director Taylor; Director Johnson

DOC # 2022174634  
Page 2 of 2

Acct#	Stat	Over 30	Over 60	Over 90	Balance
42	N	\$122.35	\$122.35	\$14976.53	\$15343.58
49	N	\$122.35	\$122.35	\$334.48	\$701.53
61	N	\$122.35	\$122.35	\$4489.67	\$4856.72
69	N	\$122.35	\$122.35	\$144.70	\$511.75
70	N	\$122.35	\$122.35	\$639.26	\$1006.31
75	N	\$122.35	\$122.35	\$208.51	\$575.56
79	N	\$122.35	\$122.35	\$813.32	\$1180.37
86	N	\$122.35	\$122.35	\$349.16	\$716.21
88	N	\$122.35	\$122.35	\$444.82	\$811.87
148	N	\$122.35	\$122.35	\$331.29	\$698.34
155	N	\$122.35	\$122.35	\$386.12	\$753.17
161	N	\$122.35	\$122.35	\$270.68	\$637.73
170	N	\$122.35	\$122.35	\$909.59	\$1276.64
172	N	\$122.35	\$122.35	\$62.26	\$429.31
247	N	\$122.35	\$122.35	\$1680.96	\$2048.01
288	N	\$122.35	\$122.35	\$1499.74	\$1866.79
366	N	\$122.35	\$122.35	\$55.30	\$422.35
407	N	\$122.35	\$122.35	\$1896.90	\$2263.95
452	N	\$122.35	\$122.35	\$211.75	\$578.80
471	N	\$122.35	\$122.35	\$848.56	\$1215.61
507	N	\$122.35	\$122.35	\$1210.73	\$1577.78
514	N	\$122.35	\$122.35	\$1226.85	\$1593.90
2518435	N	\$122.35	\$122.35	\$999.38	\$1366.43
7898073	C	\$0.00	\$0.00	\$386.35	\$386.35
8695907	N	\$127.17	\$127.17	\$1151.38	\$1532.89
8695923	N	\$122.35	\$122.35	\$596.97	\$964.02
8695950	N	\$122.35	\$122.35	\$267.05	\$634.10
8695952	N	\$122.35	\$122.35	\$133.98	\$501.03
8695956	N	\$122.35	\$122.35	\$692.23	\$1059.28
8695972	N	\$122.35	\$122.35	\$942.23	\$1309.28
8695973	N	\$122.35	\$122.35	\$489.40	\$856.45
		\$4,042.37	\$4,042.37	\$41,383.60	\$53,510.71