

Kathy LeBlanc

From: Linda Peterson [Linda@spbutilityservices.com]
Sent: Monday, January 20, 2020 9:47 AM
To: Kathy LeBlanc
Cc: Kirk Peterson
Subject: SPB and City of Loyalton

Kathy:

After some discussion over the last month, SPB has decided that we will not be able to act as certified operator for the city of Loyalton. We do know that our position there was only temporary as you wait for your current operators to receive their certification. We will, of course, continue to train your operators and work with you until you can find a replacement. We know that finding someone is not easy but there are probably some recommendations you can get through the Regional Water Board.

Our end of service date will be 4/30/20. It can be sooner, if you'd prefer, or you find a replacement.

Also, there are forms we can submit for the current operators-in-training. If you have those available and with operator information, we can prep and sign them for submittal.

Thank you very much for the opportunity.

Linda Peterson

SPB Utility Services, Inc.
430 Stoker Avenue, Suite 207
Reno, NV 89503
775-329-7757, Ext. 13
775-240-6778 Cell



DEPARTMENT OF PARKS AND RECREATION
P.O. Box 942896 • Sacramento, CA 94296-0001
(916) 653-7423

Lisa Ann L. Mangat, Director

December 20, 2019

RECEIVED

DEC 24 2019

BY: _____

Kim Lombardi
Bookkeeper
City of Loyalton
P.O. Box 128
Loyalton, CA 96118

Re: Loyalton Park

Dear Kim Lombardi:

The above referenced site has project(s) funded using state bond [and/or] Land and Water Conservation Fund grants administered through the Office of Grants and Local Services (OGALS). One of the contract requirements of these programs is that these sites must be properly operated and maintained in return for the public's investment.

On 06/27/2019, I visited Loyalton Park, to ensure that maintenance and operation requirements were being met. The following issue(s) were noted: [delete or edit as appropriate]

The tennis courts surface had cracks and weeds growing through. Nets were warped and torn. No pool was located on property.

Please contact me at (916) 651-7964 or email me at Lydia.Willett@parks.ca.gov within 30 days of receipt of this letter to discuss these items. I look forward to obtaining a better understanding of the issue(s) noted above, and working with you to meet your grant contract requirements.

Sincerely,


Lydia Willett
Project Officer

cc: Project File

Memorandum

Date : January 13, 2020

To : Local Agencies

From : Department of Parks and Recreation
Office of Grants and Local Services (OGALS)

Subject : Eligibility Solicitation Questionnaire for Recreational Infrastructure Revenue Enhancement Grant Program

OGALS is contacting your agency to determine its eligibility for, and interest in participating in, the Recreational Infrastructure Revenue Enhancement (RIRE) Grant Program funded by Proposition 68.

Your local agency may be eligible for an allocation of at least \$250,000 if it passed a revenue enhancement measure, between November 1, 2012, and November 30, 2018, aimed at improving or enhancing local or regional park infrastructure. Definitions and requirements for qualifying measures are shown below:

- “Revenue Enhancement Measure” means the measure identifies a new tax or fee that will fund the measure, or extends an existing tax or fee otherwise scheduled to expire.
- “Aimed at” means that the measure must identify activities related to parks, and park-related lands and infrastructure, as its sole purpose, rather than providing funding for a range of park and non-park-related activities.
- “Improving or enhancing local or regional park infrastructure” means that the measure authorizes the use of funds for capital outlay, as distinguished from operation and maintenance, and will make local or regional park infrastructure more valuable in quality, desirability and attractiveness for users.

If your jurisdiction passed a revenue enhancement measure that meets these requirements, and wishes to participate in the program, please provide the following information to the address below postmarked by **February 21, 2020**.

- Name of your agency, and contact information (email and phone number)
- The current estimate of the population in the voting area that passed the measure, and the source of information for that estimate.
 - For example, if your jurisdiction is a city, and the measure was voted on citywide, then provide the population of the city; if the jurisdiction is a district, and only one area of the district voted on the measure, provide the population of just that area, not the entire district. (If you need additional assistance, please contact Stephanie Schiechl, contact information below.)
- Information about the qualifying measure(s), including: (1) date passed, (2) ballot language, (3) language of the measure, and (4) proof that the measure passed, and any resulting law or ordinance.



SCORE RISK MANAGEMENT

DRIVING STANDARDS

Dear SCORE Members:

At the most recent SCORE Board of Directors meeting the Liability Policies and Procedures for *Driving Standards* were reviewed and discussed. That review included the attached draft of the combined standards, to incorporate all of the *current requirements* into one document. The policy addresses measures aimed at reducing vehicle accidents and covers two aspects of vehicle usage.

The first section is unchanged and deals with **employees and volunteers whose duties necessitate driving** vehicles in the course of their assignments. *Members are required to institute the driving standards summarized below* (please refer to the complete policy):

- **Members must enroll in the DMV pull notice program** and utilize this programs *for all employees or volunteers who are required to drive frequently (once a month or more)* in the course of their employment;
- Employees or volunteers are to be informed of the guidelines annually, usually this has been accomplished in pay envelopes;
- Employees or volunteers required to drive must possess a valid license to legally operate the class of vehicle they operate in their employment;
- Employees or volunteers accumulating two to four violation points will be considered marginally acceptable and may be required by the city to attend defensive driving class;
- **Employees or volunteers accumulating five violation points within the past three years shall be excluded from the City's coverage** under the Risk Sharing Layer of the SCORE liability insurance coverage.

The second section deals **use of private vehicles on City business** and is summarized here:

- **Private insurance coverage for automobiles follows the vehicle.** Employees who drive their vehicles for City business are *covered first by their private insurance* and excess of that amount by the City;
- *Employees and volunteers who use their own vehicles must provide proof of insurance* prior to allowing use of their vehicle on City business.

The State of California minimum coverage limits apply to all vehicle owners. SCORE recommends that employees who drive for the City on a regular basis obtain higher limits, as indicated below:

Coverage Type	CA Minimum	Recommended Minimum
Bodily Injury Each Person	\$15,000	\$100,000
Bodily Injury Each Accident	\$30,000	\$300,000
Property Damage Each Accident	\$5,000	\$50,000

VEHICLE FLEET SAFETY POLICY

INTRODUCTION

The operation of vehicles is required in many aspects of local government employment. How each vehicle is handled and maintained directly affects the effectiveness and efficiency of government services. The city is dedicated to eliminating conditions that adversely affect the well being of employees and otherwise threaten financial stability through accidental losses.

PURPOSE

The purpose of the Vehicle Fleet Safety policies and procedures is to insure that acceptable standards of proficiency and safety are maintained by each employee who operates a vehicle on city business.

POLICIES

Employees shall operate all vehicles used for city business in a safe and economical manner. In order to accomplish this, the following practices will be followed:

A. Use of Vehicles

1. City vehicles shall be driven for official use only.
2. All drivers must have a valid California driver's license for the vehicle operated.
3. Any employee performing work that requires the operation of a city vehicle must notify his/her immediate supervisor in those cases where his/her license is expired, suspended, restricted or revoked. An employee who fails to report such license status and continues to operate a City vehicle shall be subject to disciplinary action, including demotion or termination.
4. Each driver's privilege to operate a vehicle on official business extends only as long as the driver operates the vehicle in a safe and efficient manner. A record of preventable accidents or excessive moving violations shall be cause for appropriate disciplinary action.
5. No unauthorized drivers will be allowed to operate a city vehicle. Passengers, including family members, are allowed only if they are accompanying an employee on city business.
6. City vehicles shall not be taken home overnight except as follows:
 - (1) Employees may take a city vehicle home for one night when attendance at an off-site meeting takes place after or prior to normal working hours.
 - (2) Those employees designated by the Department Head to be "on 24-hour call" for standby duty to respond to emergencies.
 - (3) For more than one night when specifically authorized by the Department Head.

7. City vehicles shall be legally and appropriately operated and/or parked at all times. Violations issued to the driver or parking violations will be the responsibility of the driver and not the City.
8. Seat belts must be worn at all times while either operating or riding as a passenger.
9. Use of a cellular telephone or any other electronic equipment that may interfere with the operation of the vehicle is not permitted unless required for emergency or police services.
(or refer to attached sample cell phone policy)
10. Vehicle accidents shall be reported and investigated in accordance with related policies and procedures. See vehicle accident kit in glove box for instructions in case of accident.
11. Vehicles will be operated only when they are in safe operating condition. Each employee driving a vehicle on business shall visually inspect the vehicle to assure it is in sound operating condition and report any problems with the vehicle to their supervisor.
12. City vehicles are available for employee use while on City business. Employees are encouraged to use City vehicles instead of their own for official City business whenever possible. Personal vehicles should not be used on official business unless there is no city vehicle available or the employee receives a monthly car allowance. No City employee shall be required to provide their own vehicle for conducting City business.

Personal vehicles may be used for official City business with the prior approval of the employee's Department Head. Employees using their personal vehicles will be reimbursed at the prevailing rate established by the City. Any employee using a personal vehicle on city business or who receives a monthly car allowance shall maintain auto liability insurance of at least the following limits:

- a) Bodily Injury: \$100,000 Each Person, \$300,000 Each Occurrence.
- b) Property Damage: \$50,000 Each Occurrence

Proof of required insurance will be provided to Human Resources who will keep a copy on file. The insurance covering the employee's car is considered primary for payment of any claims that result from its operation. The employee is expected to report any claims that result from its operation while on City business to his or her auto insurer.

B. Driver Selection & Training

1. Driver Records
 - a) All employees who will be assigned work necessitating the operation of a City vehicle must agree to ongoing Department of Motor Vehicles driving record checks as a condition of employment.
 - b) A report indicating a suspended or revoked license status shall be cause to deny an employee authorization to operate a vehicle while representing the City.

- c) An employee with two or more points¹ on their driving record over the past three years may be denied authorization to operate a vehicle while representing the City.
 - d) If the employee must operate a vehicle as part of his or her job requirements such denial of authorization may lead to appropriate disciplinary action, up to and including termination of employment.
2. Evaluation of driver qualifications should be made through the following:
- a) Previous Employers Reference Check – for new hires, to verify employment and to help determine the driving qualifications and history of the applicant.
 - b) Motor Vehicle Records Check - before hiring and ongoing, via the CA DMV Employer Pull Notice (EPN) Program (CVC 1808.1).²
 - c) Personnel File review to consider driver training received, record of preventable accidents, driving history, driving certifications, etc. Supervisors shall be responsible for reporting any vehicle operator information they become aware of to the Human Resources such as loss of license, accidents, etc..
3. Drivers of City vehicles may be considered qualified to drive when they meet the following criteria:
- a) Possess a valid driver's license of the proper class.
 - b) Capable of passing a physical examination when a question of fitness to drive arises because of illness or injury.

¹ POINTS ON THE DRIVER RECORD

The CA Department of Motor Vehicles keeps a public record of all your traffic convictions and accidents. Each occurrence stays on your record for 36 months or longer, depending on the type of conviction.

Examples of one point violations:

- A traffic conviction.
- An at-fault accident.

Examples of two point violations:

- Reckless driving
- Driving under the influence of alcohol/drugs
- Hit-and-run driving
- Evading a peace officer
- Driving while suspended or revoked
- Driving on the wrong side of the road.

If you get too many "points," you will lose your driver license. A violation received in a commercial vehicle carries one and one-half times the point count normally assessed.

² CA DMV Employer Pull Notice Program

Information concerning the program and how to enroll may be found at:

<http://www.dmv.ca.gov/vehindustry/epn/epngeninfo.htm>

- c) Capable of passing written tests on driving regulations whenever required.
 - d) Capable of passing a driving test.
 - e) Have demonstrated proficiency with the particular type of vehicle or equipment routine.
4. **Driver Training.** The city shall periodically administer or arrange for attendance at a Defensive Driving Course. Assignments for the course shall be made as follows:
- a) Mandatory attendance within first year of employment for those employees who must operate city vehicles as part of their job requirements.
 - b) Mandatory attendance for employees who have been involved in a preventable accident or have received a moving violation.
 - c) Mandatory attendance for employees who demonstrate questionable driving capabilities or habits as determined by their immediate supervisor.
 - d) Voluntary attendance for employees who have not attended a Defensive Driver Course in the past five (5) years.

SAMPLE

POLICY ON CELL PHONE USE WHILE DRIVING

PURPOSE

To provide information to employees on precautionary measures to follow when driving and using a cell phone or a two-way radio. This policy is written to help insure the safety of our employees, passengers, and the nearby public.

SCOPE

Applies to all employees when a cell phone or radio is utilized while driving.

INTRODUCTION

The New England Journal of Medicine has released a study that reports that cell phone usage while driving increases the potential of accidents by 400%, or about the same as driving while intoxicated. With this in mind we have developed the following lists of precautionary measures that should always be followed by our drivers when using a cell phone.

POLICY STATEMENT

Employees will adhere to these established Policy Guidelines when using cellular phones owned and/or assigned by the City or using personal cellular phones while driving on behalf of the City. While this policy also covers the use of personal cell phones while on City business, employees are strongly discouraged from making personal calls while driving a City vehicle. Employees are not to text or respond to texts while driving.

POLICY GUIDELINES FOR SAFE CELL PHONE USE

1. Place calls when car is stopped. Pull over to the side to the road if necessary. Never dial while vehicle is in motion.
2. Be knowledgeable. Understand how to use your cell phone. Read the user's manual to learn of its capabilities.
3. Use memory dialing. Pre-program frequently dialed numbers or use voice recognition dialing.
4. Always use hands-free devices, such as ear/mike accessory and phone cradle.
5. Position the cell phone within easy reach and as close to eye-level as possible to avoid taking eyes off the road.
6. Let the person you are speaking with know you are driving.
7. Driving is your priority. Obey all traffic signs and signals and stay within the speed limits. Your greatest responsibility is to the safety of other drivers, pedestrians and passengers.
8. Suspend conversations during hazardous situations, including high pedestrian traffic, congested traffic or severe weather conditions.
9. Minimize distractions. Never take notes or look up information while driving. Pull off the road if the call is distracting or reading/writing is required during the call.
10. Do not engage in stressful or emotional conversations that may divert your attention from the road.
11. Keep any necessary conversations brief
12. Refrain from placing or receiving unnecessary calls. Allow voice mail to handle your calls and return them when it is safe and convenient.
13. Actively compensate for the potential distraction created by mobile phone use, move to slower travel lanes, increase your following distance and frequently check your mirrors to assess the immediate driving situation.
14. Again, your greatest responsibility is to the safety of other drivers, pedestrians and passengers.



LIABILITY POLICY AND PROCEDURE #L-1

SUBJECT: DRIVING STANDARDS

Issue:

This policy and procedure addresses necessary measures aimed at reducing losses related to vehicle operation.

Discussion:

Employees and volunteers whose duties necessitate driving vehicles in the course of their assignments and duties need to maintain certain acceptable standards in order to reduce the City's exposure to loss. The privilege of driving is granted through the issuance of a license by the Department of Motor Vehicles. Certain proficiency and physical requirements must also be proven prior to the granting of such license. Failure to meet these requirements results in revocation or non-issuance of such a state license.

Because of bad driving experience, a financial burden may be placed on the City due to increased insurance costs and exposure to liability. Therefore, in order to control the risk of losses and the accompanying expense of paying for losses, it is necessary to ensure that employees maintain an acceptable driving record.

Policy:

It is the policy of SCORE to require each Member City to institute and enforce the driving standards as set forth in this policy and procedure. Member Cities failing to institute and enforce the standards may be subject to disciplinary actions up to and including the provisions of Article XIII, Expulsion, of the Joint Powers Authority Agreement.

Member Requirements and Standards:

1. All SCORE members shall enroll in the Department of Motor Vehicles' Employee Pull Notice Program, as described on the DMV website.
2. All employees who are required to drive in the course of their employment shall be placed in DMV's pull notice program upon hire. All existing and prospective employees who drive on the Member's behalf must sign a written waiver allowing them to be enrolled in the pull-notice program.
3. On an annual basis employees shall be informed of the policy guidelines and standards, as described in the attached sample letter.

4. Job descriptions, or other formally adopted policies of the City, should state that employees must continue to meet established driving standards as a condition of employment for that position. Decisions regarding employment or assignment of non-qualifying employees are the purview of the Member City.
5. Driving standards shall be enforced consistently and fairly among all employees working in classifications where driving is required.
6. The City will require applicants for positions requiring driving on the City's behalf to provide a current DMV driving report prior to employment.

Employee Requirements and Standards:

1. Employees who are required to drive vehicles in the course their employment must possess a valid driver's license to legally operate the class of vehicle(s) they operate in their employment.
2. Employees accumulating two violation points, as valued and enumerated in the Department of Motor Vehicles' Negligent Operator Count Sheet DL551 in one year, three points in two years, and four points in three years, shall be considered marginally acceptable and may be required to attend a defensive driving class, the duration and nature of such class to be determined by the City. Employees or volunteers will be counseled and/or disciplined, and advised of the consequences of accumulation of more than five points.
3. Employees accumulating five violation points within the last three years, **shall be excluded from the City's coverage under the Risk Sharing Layer** of the SCORE liability insurance coverage.
4. The conviction date as determined by the DMV shall be considered as the starting date for the periods discussed in #2 and #3 above.
5. The provisions of #2 and #3 above shall apply regardless of whether the driving which resulted in acquiring the violation points was or was not in the course of employment.

Volunteer and Non-Employee Requirements and Standards:

1. All volunteers and non-employees who may drive a City vehicle or their own vehicle on City business shall be required to read the policy standards.
2. Volunteers and non-employees who may drive City vehicles or their own vehicle on City business must meet the established minimum driving standards applicable to employees, as noted above.
3. Driving standards shall be enforced consistently and fairly among all volunteers and non-employees who may drive a City vehicle.
4. Department of Motor Vehicle license checks shall be made at the time of enlistment and at least annually thereafter.
5. Elected Officials are subject to these requirements.

Use of Private Vehicles on City Business:

There may be times when it may be necessary and expeditious for employees and volunteers to use their own vehicles in the course of City business. In this situation reimbursement is often provided in the form of a mileage allowance. The allowance is intended to compensate the employee or volunteer for the cost of gasoline and oil, wear and tear on the auto and **for insurance costs**. Insurance coverage for autos "follows the car", meaning the insurance covering the auto is primary and any coverage from SCORE is excess. If there is no liability insurance on the auto, in the case of an occurrence the Member City may be subject to a penalty from the JPA.

It is therefore important that the employee or volunteer be expected to have appropriate automobile insurance coverage. In addition, State law requires drivers to have automobile insurance. It is, therefore, prudent for the City to require proof of automobile insurance coverage prior to allowing an employee or volunteer to use a private vehicle on City business.

Requirements and Standards for Use of Private Vehicles on City Business:

1. Driving standards required of Employees shall also apply to persons using private vehicles on City business.
2. Employees shall show proof of automobile liability insurance annually in accordance with the State of California minimum requirements, and SCORE recommends that employees who drive for the City on a regular basis obtain higher limits:

Coverage Type	Minimum	Recommended
Bodily Injury Each Person	\$15,000	\$100,000
Bodily Injury Each Accident	\$30,000	\$300,000
Property Damage Each Accident	\$5,000	\$50,000

Effective Date: tbd

[SAMPLE LETTER TO MEMBERS]

Member Name
Address

**SCORE RISK MANAGEMENT
REVISED POLICY AND PROCEDURE RM-2 - DRIVING STANDARDS
EFFECTIVE December 8, 2016**

Dear _____ :

At the most recent SCORE Board of Directors meeting, the mandatory Risk Management Policy and Procedure RM-2, *Driving Standards* was revised.

The policy addresses measures aimed at reducing losses related to vehicle operation. It covers two aspects of vehicle usage:

The first section is unchanged and deals with employees and volunteers whose duties necessitate driving vehicles in the course of their assignments. Members are required to institute the driving standards summarized below (please refer to the complete policy):

- Members must enroll in the DMV pull notice program and utilize this programs for all employees or volunteers who are required to drive frequently (once a month or more) in the course of their employment;
- Employees or volunteers are to be informed of the guidelines annually, usually this has been accomplished in pay envelopes;
- Employees or volunteers required to drive must possess a valid license to legally operate the class of vehicle they operate in their employment;
- Employees or volunteers accumulating two to four violation points will be considered marginally acceptable and may be required by the city to attend defensive driving class;
- Employees or volunteers accumulating five violation points within the past three years shall be excluded from the City's coverage under the Risk Sharing Layer of the SCORE liability insurance coverage.

The second section deals with employee and volunteer use of private vehicles on City business and is summarized here:

- Private insurance coverage for automobiles follows the vehicle.
Employees who drive their vehicles for City business are covered first by **their private insurance** and excess of that amount by the City.
- Employees and volunteers who use their own vehicles must have insurance and must provide proof of insurance prior to allowing use of their vehicle on City business;

The State of California minimum amounts of coverage apply to all employees. SCORE recommends that employees who drive for the City on a regular basis obtain higher limits, as indicated below:

Coverage Type	Minimum	Recommended
Bodily Injury Each Person	\$15,000	\$100,000
Bodily Injury Each Accident	\$30,000	\$300,000
Property Damage Each Accident	\$5,000	\$50,000

SCORE Risk Management Best Practices Related to Vehicle Use and Operations
Used in Scorecard Assessment

	Operational Best Practices
	<p style="text-align: center;">Vehicle Use and Operations</p> <p>Each member must adopt a comprehensive fleet management program to include driver training (defensive driver training), driver screening and selection, vehicle use, non-owned vehicle use, and vehicle maintenance.</p>
	Driver Selection and Training Measures
D1.	There is a written program in place that is actively utilized as the basis for driver selection and screening of employees and prospective employees for driving related duties.
D2.	There is evidence that employees with negative Motor Vehicle Records (MVR) activity as defined by the SCORE standards are provided personnel counseling, training, rehabilitation, and/or remove from driving responsibilities depending on the nature and seriousness of the activity on their MVR or observed driving behavior.
D3.	All employees who drive any vehicle on City business are enrolled in the DMV Employer Pull Notice (EPN) program and MVRs are reviewed to prevent negligent retention. Note: Release required for drivers whose license does not require participation in the EPN program.
	Vehicle Maintenance Measures
D4.	Vehicles and records are maintained to meet standards and warranties relevant to the vehicles or equipment and to help defend negligence claims.
	Vehicle Operations Measures
D5.	The City has adopted a vehicle use policy detailing when and how City and personal vehicles may be used for City business.
D6.	The City has adopted a cell phone or distracted driver policy and all vehicle accident investigations reflect any "distracted driver" implication as part of the root cause analysis.

RECEIVED

NOTICE

NOTICE IS HEREBY GIVEN
Loyalton City Council of the
Loyalton City Hall, located at
premises situated in the City
008-0 and 017-066-006-0, in
St., City of Loyalton, CA re
rehabilitation, repair, demolition

If said premises, in whole or in
owner, the same will be abated
upon and against the land on
upon such land until paid and

Said alleged violations consist

Violation of Section 6.32.020(C)

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p>		<p>A. Signature <input checked="" type="checkbox"/> Agent <input checked="" type="checkbox"/> Addressee</p> <p>X <i>E. Nelson</i></p>	
<p>1. Article Addressed to:</p> <p>Eugene Nelson 739 E. 8425 South St. Sandy, UT 84094</p>		<p>B. Received by (Printed Name) _____</p> <p>C. Date of Delivery 1/16/20</p>	
<p>2. Article Number (Transfer from service label)</p> <p>7018 0360 0001 9318 3976</p>		<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If YES, enter delivery address below: _____</p>	
<p>3. Service Type</p> <p><input type="checkbox"/> Adult Signature</p> <p><input type="checkbox"/> Adult Signature Restricted Delivery</p> <p><input type="checkbox"/> Certified Mail®</p> <p><input type="checkbox"/> Certified Mail Restricted Delivery</p> <p><input type="checkbox"/> Collect on Delivery</p> <p><input type="checkbox"/> Collect on Delivery Restricted Delivery</p> <p><input type="checkbox"/> Insured Mail</p> <p><input type="checkbox"/> Mail Restricted Delivery</p>		<p><input type="checkbox"/> Priority Mail Express®</p> <p><input type="checkbox"/> Registered Mail™</p> <p><input type="checkbox"/> Registered Mail Restricted Delivery</p> <p><input type="checkbox"/> Return Receipt for Merchandise</p> <p><input type="checkbox"/> Signature Confirmation™</p> <p><input type="checkbox"/> Signature Confirmation Restricted Delivery</p>	

9590 9402 4145 8092 8577 15

PS Form 3811, July 2015 PSN 7530-02-000-9053

Location: 308 Main St. and 201 Patton St., City of Loyalton, CA; In 2018 and/or 2019, the unauthorized and impermissible construction of a dam, barricade and/or earthen berm that has the effect of redirecting water flow from the aforementioned properties to adjacent properties; may or will alter the floodplain, increase flood damage and unnaturally divert flood waters or which may increase flood hazards in other areas.

The most relevant statute at issue is copied here:

6.32.020: Nuisance Designated-Definition.

It is declared a public nuisance for any person owning, leasing, occupying, or having charge of any premises to maintain such premises in such a manner that any condition or thing which is injurious to health, or is indecent, or offensive to the senses, or an obstruction to the free use of property, or interferes with the comfortable or safe enjoyment of life and/or property within the City. Taking any of the following actions or permitting any of the following conditions to exist on property, in addition to other actions or conditions not listed herein, shall constitute a nuisance:

C. Land, the topography, geology or configuration of which, whether in a natural state or as a result of grading, trenching, or boring operations, excavation or fill, causes erosion, subsidence or surface water drainage problems of such magnitude as to be injurious or potentially injurious to the public health, safety and welfare or to adjacent properties.

Said methods of abatement available include:

Removing dams, barricades and/or earthen berms constructed and/or installed, or currently being constructed in 2018 and 2019; or obtaining necessary permits for the dams, barricades and/or earthen berms under applicable law.

All persons having any objection to, or interest in said matters are hereby notified to attend said Hearing at the date and time stated above, when testimony and evidence will be heard and given due consideration.

DATED: This Third day of January, 2020.

Loyalton City Council

NOTICE OF HEARING TO ABATE NUISANCE

NOTICE IS HEREBY GIVEN that on the 21st day of January at the hour of 6:30 PM. of said day, the Loyalton City Council of the City of Loyalton will hold a public hearing in the Council Chambers of the Loyalton City Hall, located at 605 School Street, Loyalton, California, 96118, to ascertain whether certain premises situated in the City of Loyalton, State of California, known and designated as APNs 017-066-008-0 and 017-066-006-0, in said City, and more particularly described as 308 Main St. and 201 Patton St., City of Loyalton, CA respectively, constitute a public nuisance subject to abatement by the rehabilitation, repair, demolition or removal of structures or materials situated thereon.

If said premises, in whole or in part, are found to constitute a nuisance, and if not promptly abated by the owner, the same will be abated by the City, in which case, the cost of such abatement will be assessed upon and against the land on which the nuisance is located and that the cost thereof will constitute a lien upon such land until paid and will be a personal obligation of the owner of the property.

Said alleged violations consist of the following:

Violation of Section 6.32.020(C) of the Loyalton Municipal Code

Location: 308 Main St. and 201 Patton St., City of Loyalton, CA; In 2018 and/or 2019, the unauthorized and impermissible construction of a dam, barricade and/or earthen berm that has the effect of redirecting water flow from the aforementioned properties to adjacent properties; may or will alter the floodplain, increase flood damage and unnaturally divert flood waters or which may increase flood hazards in other areas.

The most relevant statute at issue is copied here:

6.32.020: Nuisance Designated-Definition.

It is declared a public nuisance for any person owning, leasing, occupying, or having charge of any premises to maintain such premises in such a manner that any condition or thing which is injurious to health, or is indecent, or offensive to the senses, or an obstruction to the free use of property, or interferes with the comfortable or safe enjoyment of life and/or property within the City. Taking any of the following actions or permitting any of the following conditions to exist on property, in addition to other actions or conditions not listed herein, shall constitute a nuisance:

C. Land, the topography, geology or configuration of which, whether in a natural state or as a result of grading, trenching, or boring operations, excavation or fill, causes erosion, subsidence or surface water drainage problems of such magnitude as to be injurious or potentially injurious to the public health, safety and welfare or to adjacent properties.

Said methods of abatement available include:

Removing dams, barricades and/or earthen berms constructed and/or installed, or currently being constructed in 2018 and 2019; or obtaining necessary permits for the dams, barricades and/or earthen berms under applicable law.

All persons having any objection to, or interest in said matters are hereby notified to attend said Hearing at the date and time stated above, when testimony and evidence will be heard and given due consideration.

DATED: This Third day of January, 2020.

Loyalton City Council

Memorandum of Property Owners' Testimony

To: Loyalton Mayor Sarah Jackson, Vice Mayor Brooks Mitchell, City Attorney Steven C Gross, City Council and involved Loyalton Citizens

From: Eugene and Beverly Nielson
739 East 8425 South
Sandy, UT 84094

Re: Public Hearing concerning our properties located at 308 Main St. and 201 Patton St., scheduled for January 21, 2020.

Date: January 6, 2020

In response to your "Notice of Hearing to Abate Nuisance," we testify of the following.

There is no nuisance on our property. We are not violating your municipal code 6.32.020.

We are keeping the storm water of the subdivision south of our property in Loyalton's drainage system. We are not redirecting or diverting the water. We are not sending our storm water into the subdivision to the south. For health, safety, and welfare, Loyalton's storm water is suppose to stay in its drainage system. Our property is not part of Loyalton's drainage system. There are no drainage ditches, drainage easements, etc. on our property. When storm water escapes Loyalton's drainage system, it affects the free use of our property and interferes with the comfortable or safe enjoyment of our property. Additionally, the escaping water flows through our property onto other people's properties, affecting the free use of their properties and interfering with the comfortable or safe enjoyment of their properties, as well. **These are the reasons why no one should interfere with Loyalton's drainage system.** We are not interfering in any way with Loyalton's drainage system. We are not damming, barricading, hindering, or blocking in any way the water flowing through Loyalton's drainage system. We are not damming, barricading, hindering, or blocking in any way the water flowing through Smithneck Creek, either, which flows north along the east side of our property.

Loyalton's drainage system includes a large east-west drainage ditch located in a 20-foot wide public drainage easement found directly south of our property on land of the newer, upper subdivision to the south. Storm water from the subdivision south of our property flows from a city street in that subdivision through a buried pipe/culvert into this large east-west drainage ditch directly south of our property. Since we purchased our property, we have maintained the bank of that drainage ditch, which is partially located on our property, to compensate for the effects of erosion. We added a fence to further slow the erosion of the bank of this large east-west drainage ditch. **If we fail to maintain the bank of this drainage ditch or deliberately lower the bank of**

this drainage ditch, we could be found to be interfering with Loyalton's drainage system and to be causing the storm water to escape and flow through our property onto the adjacent, lower properties, thereby damaging those properties. We don't want to damage these other people's properties by our failure to maintain the bank or by our improperly changing the bank of this public drainage ditch.

The development of the newer, upper subdivision directly south of our property changed the land of that subdivision and changed the natural flow of the water on the land of that subdivision. Changes in the grading and the introduction of many impervious surfaces, such as roads, buildings, driveways, patios, etc., all created the need for the government to manage the new flows of the storm water flowing through that subdivision. The large east-west drainage ditch in the related 20-foot wide public drainage easement found directly south of our property on land of that newer subdivision are among numerous public drainage easements and improvements required by the government when that subdivision was developed. These easements and improvements were required for the development of that subdivision to protect both our property and the properties downhill from us from the run-off from that newer subdivision. A public drainage system for that subdivision was required, developed, and approved. Loyalton controls that storm drainage system, including its easements and improvements. We have no power over Loyalton's storm drainage system, including the drainage ditch in easement directly south of our property.

Loyalton decides how to direct the water flow of that newer, upper subdivision directly south of our property. It utilizes the numerous public drainage easements conveyed by the developer when that subdivision was created. Loyalton can explore the various potential improvements that can be made in other drainage easements to manage the water coming from that subdivision. We have no authority to implement any water solutions in any of those public drainage easements, even in the drainage ditch directly south of our property. The power over and responsibility for Loyalton's drainage system are Loyalton's.

Ignoring the fact Loyalton has no drainage easements on our property but treating it as if it does is like declaring the whole town is theirs to drain and pool as they wish. If Loyalton wants to utilize our property for its public drainage system, Loyalton can purchase the property in accordance with the U.S. Constitution. **Our wise Founding Fathers insisted on protecting Individual Rights, particularly those for Property; they were readily aware of other governments' abuses of power. The Founding Fathers also knew that our government needed authority to acquire private property for public uses. Thus, through Amendment V of the U.S. Constitution, the Founding Fathers provided protections for individual Property Rights and provided a legitimate method for our government to acquire private property for public use. Amendment V of the U.S. Constitution states in pertinent part the following:**

No person shall . . . be deprived of . . . property, without due process of law; nor shall private property be taken for public use, without just compensation.

Loyalton can purchase our property for "just compensation" for the "public use" of managing

the water of its drainage system. Then, our property would become the city's property, and the city could incorporate that property into its public drainage system. Alternatively, if Loyalton forces us to take the water escaping its public drainage system without paying "just compensation" for our property, Loyalton and its representatives would be deliberately violating Amendment V of the U.S. Constitution, a government action which to Founding Fathers prohibited.

Our Founding Fathers emphasized the importance of Property Rights and Due Process, addressing them twice in the Amendments of the U.S. Constitution. Amendment V has been quoted previously in this document. Amendment XIV, Section 1 of the U.S. Constitution states the following in pertinent part:

No state shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any state deprive any person of life, liberty, or **property**, without **due process of law**; nor deny to any person within its jurisdiction the **equal protection of the laws**.

Both Amendments V and XIV require "due process of law" before the state "deprive[s] any person of . . . property." The Due Process Clause includes Procedural Due Process, Substantive Due Process, and a Prohibition against Vague Laws. Procedural Due Process principally requires notice and a hearing before an impartial tribunal. For notice, we were sent your "Notice of Hearing to Abate Nuisance" addressing specifically and exclusively our property. People could easily interpret the City Council's actions for this "notice" that it's our fault, back flow from the creek might rise higher in the ditch during a great flood. Your process does not take into consideration and no one seems to want to admit the ditch has been filled in between our property and Taylor Avenue and turned into someone's front yard. Slowing the flow to Taylor stops it from continuing along the road in two directions there.

You plan to conduct some kind of a hearing on January 21, 2020. We don't know exactly what that hearing will be about, how it will be conducted, how and when you might make your decision, what documentation about your decision you will create, how you will timely notify us of that decision and of our appeal rights for that decision, and what the potential effects of that decision will be. In addition to the questionable constitutional adequacy of your hearing procedures, a clearer problem is that the City Council is not an impartial tribunal, as required by Amendment V of the U.S. Constitution. Even if we do not reside in Loyalton, are not friends or relatives of the council members or of former judges, and are viewed as "outsiders," we are entitled to "equal protection of the laws." The U.S. Constitution prohibits the city from discriminating against us in the creation and enforcement of its city's ordinances. **Loyalton must provide us with our Due Process Rights, Property Rights, and Equal Protection Rights, and cannot legally treat us differently because we are unwelcome outsiders. These Property, Due Process, and Equal Protection Rights are fundamental, essential, and required by the U.S. Constitution.**

As mentioned previously, the Due Process Clause also prohibits VAGUE LAWS. In general, vague property laws illegally prevent property owners from exercising their Constitutional

Property Rights. Vague laws are prohibited by both Amendment V and XIV of U.S. Constitution. What can or can't we as property owners do with our property under 6.32.020? We can't maintain the bank of Loyalton's drainage ditch to counteract the effects of erosion on that bank? That drainage ditch and the related public easement were required for the development of the newer subdivision directly south of our property, specifically to protect our property and lower properties from storm water from that newer, upper subdivision. Water escaping the drainage ditch south of our property and entering our property is injurious to the public health, safety, and welfare of both our property and the lower properties. **If we don't maintain the ditch bank, the lower properties will be flooded. But, if we maintain that ditch bank we violate 6.32.020? Unlike other property owners in the city, we must take storm water and cannot protect our land and improvements or we violate 6.32.020? 6.32.020 is vague as it is being applied to us. The Founding Fathers did not want us to be subject to such a vague law; it is preventing us from protecting our property from public use and from exercising our Constitutional Property Rights.**

IN CONCLUSION, we ask that the City Council sustain our Constitutional Property Rights. The City Council must interpret and apply 6.32.020 consistent with our Constitutional Rights. 6.32.020 should not be applied in a way that injures either our property or the lower properties by water escaping Loyalton's drainage system. The drainage ditch directly south of our property, the multiple drainage easements of the newer subdivision south of our property, and the other drainage improvements of the newer subdivision were specifically required of the developer of the newer, upper subdivision to protect both our property and the lower properties from the storm water from that newer, upper subdivision. It is wrong, to impose such injury to our Property Rights and to the lower property owners' Property Rights by misapplying 6.32.020.

We consider any city effort to destroy our fence and bank along city's drainage ditch on our side would be in violation of our Constitutional Property Rights . The city has changed the purpose of the ditch by allowing the ditch to be turned into Mike Welbourn's and neighbor's little flood collection pond that back flows from the creek. It did so by allowing it to be filled in between our property and Taylor Avenue and turned into someone's front yard there. Mike Welbourn's and the city's premise that our property and below us must now be a catch basin because it is in a flood zone and therefore must flood because Welbourn's on the other side is not in a flood zone is a false assumption. The argument that it is illegal or city has the right to single us out to make it illegal for us to fence, sandbag, buildup the bank or take other measures on our property to stop flooding on our side of the ditch is flawed. The city allowing excessive water to rise on the other side of the ditch is a separate issue that does not affect us as long as we can take measures to stop it from entering our property along the drainage ditch owned and maintained by Mike Welbourn and the city .

To: Loyalton City Government via Mayor Sarah Jackson, P.O. Box 128, Loyalton, CA, 96118
cc: City Attorney Steven C Gross, 40200 Truckee Airport Road, Truckee,, CA, 96161
cc:Mike Welbourn via Email: sierralogger@cw0.com

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	11/30/19	(\$151,215.66)	Reconciled	01/20/20
CDBG Account (0059)	11/20/19	(\$10,591.91)	Reconciled	11/29/19 CW
F.D. Reserve (7243)	11/30/19	(\$182,254.50)	Reconciled	01/20/20
General Savings (0322)	11/20/19	(\$29,376.26)	Reconciled	11/29/19 CW
Enterprise-W&S (0559)	11/30/19	(\$360,790.47)	Reconciled	01/20/20
WWTP Constr. (1990)	11/30/19	(\$4,848.14)	Reconciled	01/20/20
WWTP Settle. (4387)	11/30/19	(\$570,346.88)	Reconciled	01/20/20
LAIF Account (496) waiting for login information				

This authorization took place at the council meeting held on 01/21/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 01/21/20

1:19 PM
01/20/20
Accrual Basis

City of Loyalton
Financial Report
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	384,899.30
General Funds	
General Checking 1956- NEW	87,929.38
General Contingency Saving 0322	29,380.12
Total General Funds	117,309.50
Designated Funds	
WWTP Settlement (LAIF)	2,020,107.90
WWTP Settlement MM 4387 (New)	570,516.45
Fire Dept. Reserve 7243	182,285.46
WWTP Construction 1990	4,846.14
Community Dev Block Grant 0059	10,591.84
Total Designated Funds	2,788,347.79
Cash Drawer	450.00
Total Checking/Savings	3,291,006.59
Accounts Receivable	
Accounts Receivable	44,393.53
Total Accounts Receivable	44,393.53
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	16,628.40
Accts Receivable- Late Fees Sew	35,646.79
Sewer Ent. Accounts Receivable	223,411.95
Water Ent. Accounts Receivable	
Reconnect fee	-874.10
Water Ent. Accounts Receivable - Other	115,478.20
Total Water Ent. Accounts Receivable	114,604.10
Total Accounts Receivable- Proprietar	202,187.06
Total Other Current Assets	495,663.62
Total Current Assets	3,831,063.74

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01/20/20

Accrual Basis

City of Loyalton
Financial Report
As of December 31, 2019

	Dec 31, 19
Payroll Liabilities	
Employee Liability Deductions	-5,000.08
State Taxes	195.78
Federal Taxes	-207.73
Payroll Liabilities - Other	12,592.38
Total Payroll Liabilities	7,580.35
Total Other Current Liabilities	354,842.53
Total Current Liabilities	360,657.19
Long Term Liabilities	
John Deere Credit Payable 70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,535,170.72
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	3,249,112.93
Net Income	-126,433.33
Total Equity	8,311,618.39
TOTAL LIABILITIES & EQUITY	13,846,789.11

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01/17/20

Accrual Basis

City of Loyalton Income and Expenses

December 31, 2019

	Dec 19
Ordinary Income/Expense	
Income	
Taxes & License Revenue	
Sales & Use	5,675.93
Total Taxes & License Revenue	5,675.93
Intergovernmental - State	
Highway Users Tax	3,131.58
Total Intergovernmental - State	3,131.58
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	5.98
Total Sewer Service Income	5.98
Water Service Income	
Late Fees Water	3.00
Total Water Service Income	3.00
Total Enterprise Income	8.98
Miscellaneous Revenue	29.96
Total Income	8,846.45
Gross Profit	8,846.45
Expense	
Small Tools & Equipment	-66.98
Utilities	
Electric	6,791.48
Total Utilities	6,791.48
Salaries and Wages	
Payroll Tax Expense	921.17
Payroll Expense	
Part Time Wages	3,288.19
Payroll Expense - Other	11,499.58
Total Payroll Expense	14,787.77
Total Salaries and Wages	15,708.94
Employee Benefits	
Nationwide City	39.85
Total Employee Benefits	39.85
Total Expense	22,473.29
Net Ordinary Income	-13,626.84
Other Income/Expense	
Other Expense	
Capital Outlay	
Engineering	927.00
Total Capital Outlay	927.00
Total Other Expense	927.00
Net Other Income	-927.00
Net Income	-14,553.84

City of Loyalton
Revenue & Expenditures
As of December 31, 2019

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
O'Reilly Auto Parts					
Credit	12/13/2019	Inv.# 3...			-66.98
Total O'Reilly Auto Parts					-66.98
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Credit	09/08/2019	Inv.04...			-91.46
Total Pape Machinery - POWERPLAN					-97.46
Sierra County Tax Collector					
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	AP 01...	04/10/2020		5.00
Bill	10/15/2019	APN 0...	04/10/2020		1,219.27
Bill	10/15/2019	APN 0...	04/10/2020		476.11
Bill	10/15/2019	APN 0...	04/10/2020		2,191.03
Bill	10/16/2019	APN 0...	04/10/2020		336.40
Bill	10/16/2019	APN 0...	04/10/2020		19.17
Bill	10/16/2019	APN 0...	04/10/2020		589.50
Total Sierra County Tax Collector					4,846.48
Silver State Analytical Laboratories, Inc					
Bill	12/17/2019	RN12...	01/16/2020		218.00
Bill	12/17/2019	RN24...	01/16/2020		335.00
Bill	12/18/2019		01/17/2020		63.00
Bill	12/26/2019	RN24...	01/25/2020		311.00
Total Silver State Analytical Laboratories, Inc					927.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
TOTAL					4,203.27

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City of Loyalton

01/17/20

Bills Paid

Cash Basis

As of December 31, 2019

Type	Date	Num	Name
Enterprise Loan MM 0559			
Total Enterprise Loan MM 0559			
General Funds			
General Checking 1956- NEW			
Bill Pmt -Check	12/03/2019	EFT	Nationwide
Liability Check	12/12/2019	EFT	Employment Development Dep...
Liability Check	12/12/2019	EFT	US Treasury-941
Bill Pmt -Check	12/12/2019	EFT	Nationwide
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	US Treasury-941
Bill Pmt -Check	12/27/2019	EFT	Nationwide
Paycheck	12/01/2019	6007	Cussins, John C
Paycheck	12/01/2019	6008	Jardin, Patsy E
Paycheck	12/01/2019	6009	McGarity, Orville D
Paycheck	12/01/2019	6010	Yegge, Donald M.
Paycheck	12/13/2019	6022	Bennett, Kenneth E
Paycheck	12/13/2019	6023	Jordan, Keith S.
Paycheck	12/13/2019	6024	LeBlanc, Katherine L
Paycheck	12/13/2019	6025	Willis, Charlotte L
Bill Pmt -Check	12/08/2019	6028	Plumas-Sierra Telecomm.
Bill Pmt -Check	12/08/2019	6029	Intermountain Disposal, Inc.
Bill Pmt -Check	12/08/2019	6030	Sierra Valley Home Center
Paycheck	12/23/2019	6031	Niemenen, J. Marc
Paycheck	12/27/2019	6032	Bennett, Kenneth E
Paycheck	12/27/2019	6033	Jackson, Sarah M
Paycheck	12/27/2019	6034	Jordan, Keith S.
Paycheck	12/27/2019	6035	LeBlanc, Katherine L
Paycheck	12/27/2019	6036	Markum, Joy L
Paycheck	12/27/2019	6037	Mitchell, Brooks M.
Paycheck	12/27/2019	6038	Redmon, Samantha L
Paycheck	12/27/2019	6039	Riede, Darlene F
Paycheck	12/27/2019	6040	Rogers, Nancy R.
Paycheck	12/27/2019	6041	Willis, Charlotte L

Total General Checking 1956- NEW

General Contingency Saving 0322

Total General Contingency Saving 0322

Total General Funds

Designated Funds**WWTP Settlement MM 4321**

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01/17/20

Cash Basis

City of Loyalton

Bills Paid

As of December 31, 2019

<u>Memo</u>	<u>Paid Amount</u>
PPE 11.23.19	-135.45
69817369 PPE 12/07/2019	-37.09
94-6000364 PPE 12/7/2019	-968.98
PPE 12.07.19	-71.07
69817369	-44.82
69817369	-15.84
94-6000364	-1,080.68
PPE 12.21.19	-21.90
	-1,121.95
	-1,773.19
	-260.28
	-498.32
	-1,426.57
	-1,431.00
	-807.22
	-326.16
Broadband, Account #37225 (12.01.2019-12.31.20...	-109.00
Account code LOYCI (Invoice# 65325)	-148.90
1100	-160.98
	-1,000.00
	-1,540.73
	-45.72
	-1,660.20
	-971.56
	-45.72
	-45.72
	-138.53
	-45.72
	-45.72
	-61.95
	-16,040.97
	-16,040.97

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01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

	Dec 31, 19
Beginning Balance	201,312.29
Cleared Transactions	
Checks and Payments - 94 items	-168,556.88
Deposits and Credits - 28 items	90,365.01
Total Cleared Transactions	-78,191.87
Cleared Balance	123,120.42
Uncleared Transactions	
Checks and Payments - 71 items	-91,492.23
Deposits and Credits - 9 items	97,301.98
Total Uncleared Transactions	5,809.75
Register Balance as of 12/31/2019	128,930.17
New Transactions	
Checks and Payments - 28 items	-96,593.96
Deposits and Credits - 2 items	4,648.31
Total New Transactions	-91,945.65
Ending Balance	36,984.52

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01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						201,312.29
Cleared Transactions						
Checks and Payments - 94 items						
Paycheck	09/20/2019	5883	Riede, Darlene F	X	-45.71	-45.71
Bill Pmt -Check	10/14/2019	5925	Intermountain Dispo...	X	-148.90	-194.61
Bill Pmt -Check	10/14/2019	5933	Sierra County Asses...	X	-2.00	-196.61
Paycheck	10/18/2019	5940	Castillo, Jerry	X	-184.51	-381.12
Paycheck	10/18/2019	5947	Riede, Darlene F	X	-45.71	-426.83
Bill Pmt -Check	10/21/2019	5954	United Healthcare In...	X	-268.42	-695.25
Bill Pmt -Check	10/21/2019	5952	United Healthcare In...	X	-96.25	-791.50
Bill Pmt -Check	11/01/2019	5966	Liberty Utilities	X	-6,397.86	-7,189.36
Bill Pmt -Check	11/01/2019	5967	Sierra Environmenta...	X	-2,161.00	-9,350.36
Paycheck	11/01/2019	5970	Jardin, Patsy E	X	-1,773.19	-11,123.55
Liability Check	11/01/2019	EFT	US Treasury-941	X	-1,535.14	-12,658.69
Paycheck	11/01/2019	5959	Jordan, Keith S.	X	-1,513.53	-14,172.22
Paycheck	11/01/2019	5958	Bennett, Kenneth E	X	-1,463.03	-15,635.25
Paycheck	11/01/2019	5969	Cussins, John C	X	-1,121.96	-16,757.21
Bill Pmt -Check	11/01/2019	5964	Thatcher Company	X	-1,073.06	-17,830.27
Paycheck	11/01/2019	5962	Willis, Charlotte L	X	-525.88	-18,356.15
Paycheck	11/01/2019	5972	Yegge, Donald M.	X	-498.32	-18,854.47
Paycheck	11/01/2019	5971	McGarity, Orville D	X	-260.28	-19,114.75
Bill Pmt -Check	11/01/2019	5965	Amerigas*	X	-253.77	-19,368.52
Bill Pmt -Check	11/01/2019	EFT	Nationwide	X	-221.70	-19,590.22
Bill Pmt -Check	11/01/2019	EFT	Pitney Bowes Inc Pu...	X	-201.00	-19,791.22
Liability Check	11/01/2019	EFT	Employment Develo...	X	-75.47	-19,866.69
Bill Pmt -Check	11/01/2019	5968	Verizon Wireless	X	-38.01	-19,904.70
Bill Pmt -Check	11/05/2019	5988	Porter Simon Profes...	X	-1,406.40	-21,311.10
Bill Pmt -Check	11/05/2019	5989	Sierra County Auditor	X	-1,250.00	-22,561.10
Bill Pmt -Check	11/05/2019	5990	SPJUSD	X	-745.39	-23,306.49
Bill Pmt -Check	11/05/2019	5987	Amerigas*	X	-329.08	-23,635.57
Bill Pmt -Check	11/06/2019	5980	Farr West Engineering	X	-20,808.48	-44,444.05
Bill Pmt -Check	11/06/2019	5974	Plumas Sierra Rural...	X	-7,128.76	-51,572.81
Bill Pmt -Check	11/06/2019	5977	Western Nevada Su...	X	-1,035.14	-52,607.95
Bill Pmt -Check	11/06/2019	5978	B & L Backflow Testi...	X	-740.00	-53,347.95
Bill Pmt -Check	11/06/2019	5975	Sierra Environmenta...	X	-460.27	-53,808.22
Bill Pmt -Check	11/06/2019	5981	Xerox Corporation	X	-294.63	-54,102.85
Bill Pmt -Check	11/06/2019	5979	Bastian Engineering	X	-292.50	-54,395.35
Bill Pmt -Check	11/06/2019	5976	Sierra Valley Home ...	X	-249.61	-54,644.96
Bill Pmt -Check	11/06/2019	5973	Plumas-Sierra Telec...	X	-109.00	-54,753.96
Bill Pmt -Check	11/15/2019	5993	S.C.O.R.E.	X	-1,856.00	-56,609.96
Paycheck	11/15/2019	5982	Bennett, Kenneth E	X	-1,532.10	-58,142.06
Paycheck	11/15/2019	5983	Jordan, Keith S.	X	-1,505.46	-59,647.52
Liability Check	11/15/2019	EFT	US Treasury-941	X	-1,453.12	-61,100.64
Paycheck	11/15/2019	5984	LeBlanc, Katherine L	X	-807.77	-61,908.41
Paycheck	11/15/2019	5985	Smith, Tracy A	X	-525.99	-62,434.40
Paycheck	11/15/2019	5986	Willis, Charlotte L	X	-521.00	-62,955.40
Bill Pmt -Check	11/15/2019	EFT	Nationwide	X	-225.85	-63,181.25
Bill Pmt -Check	11/15/2019	5992	Intermountain Dispo...	X	-148.90	-63,330.15
Bill Pmt -Check	11/15/2019	5991	AT&T CALNET 3	X	-92.11	-63,422.26
Liability Check	11/15/2019	EFT	Employment Develo...	X	-59.55	-63,481.81
Bill Pmt -Check	11/18/2019	6020	Verizon Wireless	X	-752.06	-64,233.87
Bill Pmt -Check	11/18/2019	6019	Sierra Environmenta...	X	-63.00	-64,296.87
Bill Pmt -Check	11/20/2019	5996	Western Nevada Su...	X	-1,035.14	-65,332.01
Bill Pmt -Check	11/20/2019	5994	O'Reilly Auto Parts	X	-210.21	-65,542.22
Bill Pmt -Check	11/20/2019	5995	Sierra Environmenta...	X	-144.00	-65,686.22
Bill Pmt -Check	11/22/2019	6015	Alpine Lock and Key	X	-294.00	-65,980.22
Bill Pmt -Check	11/22/2019	6017	Amerigas*	X	-248.24	-66,228.46
Bill Pmt -Check	11/22/2019	6016	Sierra Environmenta...	X	-198.00	-66,426.46
Bill Pmt -Check	11/25/2019	6021	Liberty Utilities	X	-6,434.68	-72,861.14
Bill Pmt -Check	11/26/2019	6014	Sierra County Auditor	X	-1,250.00	-74,111.14
Bill Pmt -Check	11/26/2019	6011	Postmaster	X	-92.96	-74,204.10
Bill Pmt -Check	11/27/2019	6018	Ca. State Water Res...	X	-21,392.00	-95,596.10
Bill Pmt -Check	11/27/2019	6027	Plumas Sierra Rural...	X	-6,791.48	-102,387.58
Paycheck	11/27/2019	5997	Bennett, Kenneth E	X	-1,634.24	-104,021.82
Paycheck	11/27/2019	5999	Jordan, Keith S.	X	-1,539.20	-105,561.02
Paycheck	11/27/2019	6000	LeBlanc, Katherine L	X	-860.70	-106,421.72
Paycheck	11/27/2019	6006	Willis, Charlotte L	X	-651.84	-107,073.56
Bill Pmt -Check	11/27/2019	6013	United Healthcare In...	X	-268.42	-107,341.98

4:33 PM

01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Checks and Payments - 71 items						
General Journal	06/30/2014	Coll 1...			-1,277.06	-1,277.06
Bill Pmt -Check	10/12/2016	4039	High Desert Fire Eq...		-49.50	-1,326.56
Paycheck	08/25/2017	4583	Gallegos, Krystin M.		-38.85	-1,365.41
Invoice	10/02/2017	1784	Senior Citizens		-5.73	-1,371.14
Invoice	12/29/2017	1843	Senior Citizens		-5.80	-1,376.94
Invoice	12/29/2017	1843	Senior Citizens		-5.61	-1,382.55
Invoice	01/03/2018	1845	Senior Citizens		-6.32	-1,388.87
Invoice	01/30/2018	1848	Senior Citizens		-5.95	-1,394.82
Bill Pmt -Check	02/14/2018	4881	Ca. State Water Res...		-125.00	-1,519.82
Invoice	03/07/2018	1864	Senior Citizens		-6.34	-1,526.16
Check	03/12/2018	4896	Copy Machine		-43.00	-1,569.16
Bill Pmt -Check	03/20/2018	4920	Sierra County Auditor		-1,250.00	-2,819.16
Invoice	03/26/2018	1872	Senior Citizens		-6.68	-2,825.84
Invoice	05/02/2018	1878	Senior Citizens		-5.89	-2,831.73
Invoice	05/30/2018	1882	Senior Citizens		-5.77	-2,837.50
Invoice	07/03/2018	1897	Senior Citizens		-6.58	-2,844.08
Invoice	07/31/2018	1906	Senior Citizens		-5.92	-2,850.00
Invoice	09/04/2018	1910	Senior Citizens		-6.11	-2,856.11
Invoice	10/02/2018	1919	Senior Citizens		-6.62	-2,862.73
Invoice	10/29/2018	1928	Senior Citizens		-6.04	-2,868.77
Invoice	12/10/2018	1983	Senior Citizens		-6.58	-2,875.35
Invoice	01/04/2019	1987	Senior Citizens		-6.83	-2,882.18
Invoice	01/31/2019	1993	Senior Citizens		-423.65	-3,305.83
Invoice	03/11/2019	1996	Senior Citizens		-100.64	-3,406.47
Invoice	03/29/2019	2008	Senior Citizens		-148.26	-3,554.73
Deposit	04/05/2019	5558	AR		-2,448.42	-6,003.15
Invoice	04/30/2019	2017	Senior Citizens		-103.90	-6,107.05
Deposit	05/31/2019	5656	State of California- T...		-20,890.17	-26,997.22
Invoice	06/05/2019	2036	Senior Citizens		-107.14	-27,104.36
Deposit	06/28/2019	5709	USDA		-13,003.75	-40,108.11
Invoice	07/01/2019	2047	Senior Citizens		-129.39	-40,237.50
Invoice	07/31/2019	2053	Senior Citizens		-118.27	-40,355.77
Invoice	10/01/2019	2073	Senior Citizens		-121.20	-40,476.97
Paycheck	10/18/2019	5946	Redmon, Samantha L		-138.53	-40,615.50
Bill Pmt -Check	10/23/2019	5957	Sierra Environmenta...		-218.00	-40,833.50
Invoice	10/25/2019	2080	Senior Citizens		-115.09	-40,948.59
Bill Pmt -Check	10/29/2019	5963	Postmaster		-92.96	-41,041.55
General Journal	11/01/2019	487			-4,500.00	-45,541.55
General Journal	11/01/2019	487			-1,500.00	-47,041.55
General Journal	11/08/2019	489			-4,500.00	-51,541.55
General Journal	11/08/2019	489			-1,500.00	-53,041.55
General Journal	11/15/2019	490			-4,500.00	-57,541.55
Bill Pmt -Check	11/15/2019	EFT	Bank of America		-2,832.41	-60,373.96
General Journal	11/15/2019	490			-1,500.00	-61,873.96
Bill Pmt -Check	11/15/2019	EFT	Office Depot		-533.35	-62,407.31
General Journal	11/22/2019	491			-4,500.00	-66,907.31
General Journal	11/22/2019	491			-1,500.00	-68,407.31
Bill Pmt -Check	11/25/2019	EFT	Pitney Bowes Inc Pu...		-150.00	-68,557.31
Liability Check	11/27/2019	EFT	US Treasury-941		-1,258.40	-69,815.71
Liability Check	11/27/2019	EFT	Employment Develo...		-58.54	-69,874.25
Paycheck	11/27/2019	6005	Rogers, Nancy R.		-45.71	-69,919.96
Paycheck	11/27/2019	6001	Markum, Joy L		-45.71	-69,965.67
Liability Check	11/27/2019	EFT	Employment Develo...		-15.79	-69,981.46
General Journal	11/29/2019	492			-4,500.00	-74,481.46
General Journal	11/29/2019	492			-1,500.00	-75,981.46
Liability Check	11/29/2019	EFT	Employment Develo...		-17.65	-75,999.11
Liability Check	12/08/2019	To Print	US Treasury-941		-44.48	-76,043.59
Check	12/23/2019	6085	S.C.O.R.E.		-5,187.73	-81,231.32
Check	12/23/2019	6086	Plumas Sierra Rural...		-5,074.33	-86,305.65
Check	12/23/2019	6082	Amerigas*		-2,087.40	-88,393.05
Check	12/23/2019	6081	Bank of America		-1,906.15	-90,299.20
Check	12/23/2019	6084	Sierra Valley Groun...		-400.00	-90,699.20
Check	12/23/2019	EFT	Xerox Corporation		-282.95	-90,982.15
Check	12/23/2019	6083	Mountain Messenger		-81.00	-91,063.15
Paycheck	12/27/2019	6038	Redmon, Samantha L		-138.53	-91,201.68
Paycheck	12/27/2019	6041	Willis, Charlotte L		-61.95	-91,263.63
Paycheck	12/27/2019	6040	Rogers, Nancy R.		-45.72	-91,309.35

Bills to pay



Committed to the future of rural communities.

**United States Department of Agriculture
Rural Development
California**
www.rurdev.usda.gov/ca

November 15, 2019

City of Loyalton
PO Box 128
Loyalton, CA 96118

COPY

Re: City of Loyalton

This is to remind you of a payment due in our office by **February 1, 2020** for the loan referenced below. To allow for mailing time, please mail payment ten days prior to the due date to ensure proper credit and to avoid late fees. Checks are to be made payable to USDA Rural Development.

Case #04-046-0946000364	Code 92	Loan Number 03
	Interest	\$ 2,495.04
	Principal	\$
	Total Due	\$ 2,495.04

Please include a copy of this letter with your payment.
Mail all payments to:

USDA Rural Development
3530 W. Orchard Court
Visalia, CA 93277

RECEIVED NOV 19 2019

If you have any questions, please call
Jennifer Torres at (559) 754-3147 or email: Jennifer.Torres@usda.gov

3530 W. Orchard Ct • Visalia, CA 93277
Phone: (559) 734-8732 ext. 4 • Fax: (559) 732-3481 • TDD: (530) 792-5848

Committed to the future of rural communities

Rural Development is an Equal Opportunity Lender, Provider, and Employer. Complaints of discrimination should be sent to USDA, Director, Office of Civil Rights, Washington, D. C. 20250-9410



Committed to the future of rural communities.

United States Department of Agriculture
Rural Development
California
www.rurdev.usda.gov/ca

November 19, 2019

paid out
of
0559
money
market

City of Loyalton
PO Box 128
Loyalton, CA 96118

COPY

Re: City of Loyalton

This is to remind you of a payment due in our office by February 1, 2020 for the loan referenced below. To allow for mailing time, please mail payment ten days prior to the due date to ensure proper credit and to avoid late fees. Checks are to be made payable to USDA Rural Development.

Case #04-046-0946000364	Code 92	Loan Number 01
	Interest	\$ 16,621.59
	Principal	\$
	Total Due	\$ 16,621.59

Please include a copy of this letter with your payment.
Mail all payments to:

USDA Rural Development
3530 W. Orchard Court
Visalia, CA 93277

RECEIVED NOV 19 2019

If you have any questions, please call
Jennifer Torres at (559) 754-3147 or email: Jennifer.Torres@usda.gov

3530 W. Orchard Ct • Visalia, CA 93277
Phone: (559) 734-8732 ext. 4 • Fax: (559) 732-3481 • TDD: (530) 792-5848

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United States Department of Agriculture
Rural Development
California
www.rurdev.usda.gov/ca

COPY

November 15, 2019

City of Loyalton
PO Box 128
Loyalton, CA 96118

Re: City of Loyalton

This is to remind you of a payment due in our office by February 1, 2020 for the loan referenced below. To allow for mailing time, please mail payment ten days prior to the due date to ensure proper credit and to avoid late fees. Checks are to be made payable to USDA Rural Development.

Case #04-046-0946000364	Code 92	Loan Number 07
	Interest \$	37,775.00
	Principal \$	
	Total Due \$	37,775.00

Please include a copy of this letter with your payment.
Mail all payments to:

USDA Rural Development
3530 W. Orchard Court
Visalia, CA 93277

RECEIVED NOV 19 2019

If you have any questions, please call
Jennifer Torres at (559) 754-3147 or email: Jennifer.Torres@usda.gov

3530 W. Orchard Ct • Visalia, CA 93277
Phone: (559) 734-8732 ext. 4 • Fax: (559) 732-3481 • TDD: (530) 792-5848

Committed to the future of rural communities

Rural Development is an Equal Opportunity Lender, Provider, and Employer. Complaints of discrimination should be sent to USDA, Director, Office of Civil Rights, Washington, D. C. 20250-9410

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

165
90-3828/1211

Date 1/16/20

Pay to the order of USDA Rural Development \$ 2495.04
Two thousand four hundred ninety five 04/100

PLUMAS BANK
120 N PINE STREET
PORTOLA, CALIFORNIA 96122
530 832 4405
plumasbank.com

for 92-03

Security details on back

MP

⑆ 1 2 1 1 3 8 2 8 8 ⑆ 0 1 6 5 ⑆ 1 2 8 6 1 0 5 5 9 ⑆

COPY

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

166
90-3828/1211

Date 1/16/20

Pay to the order of USDA Rural Development \$ 3775.00
thirty seven thousand seven hundred seventy five 00/100

PLUMAS BANK
120 N PINE STREET
PORTOLA, CALIFORNIA 96122
530 832 4405
plumasbank.com

for 92-07

Security details on back

MP

⑆ 1 2 1 1 3 8 2 8 8 ⑆ 0 1 6 6 ⑆ 1 2 8 6 1 0 5 5 9 ⑆

COPY

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

164
90-3828/1211

Date 1/16/20

Pay to the order of USDA Rural Development \$ 16,621.59
sixteen thousand six hundred twenty one 59/100

PLUMAS BANK
120 N PINE STREET
PORTOLA, CALIFORNIA 96122
530 832 4405
plumasbank.com

for 92-01

Security details on back

MP

⑆ 1 2 1 1 3 8 2 8 8 ⑆ 0 1 6 4 ⑆ 1 2 8 6 1 0 5 5 9 ⑆

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
WWTP Settlement (4387)	General(1956)	01/21/2020	\$73,775.75
TOTAL			\$73,775.75

This authorization took place at the special council meeting held on 01/21/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 01/21/2020

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

PLUMAS BANK
888.375.8627 • plumbank.com
90-3828/1211

00606

01/13/2020

PAY TO THE
ORDER OF

Farr West Engineering

\$ **73,775.75

Seventy-Three Thousand Seven Hundred Seventy-Five and 75/100*****

DOLLARS

Farr West Engineering
5510 Longley Lane
Reno, NV 89511

MEMO

inv 12680/12618/12793

Nancy Ryan
AUTHORIZED SIGNATURE

⑈00606⑈ ⑆12113⑆ ⑆121021956⑈

CITY OF LOYALTON
Farr West Engineering
Repairs & Maintenance

01/13/2020

00606

reprint of original check 6047 inv total incorrect.

73,775.75

General Checking 195 inv 12680/12618/12793

73,775.75

CITY OF LOYALTON
Farr West Engineering
Repairs & Maintenance

01/13/2020

00606

reprint of original check 6047 inv total incorrect.

73,775.75

General Checking 195 inv 12680/12618/12793

73,775.75

FARR WEST ENGINEERING

3550 UNION BLVD
SUITE 100
FAYETTEVILLE, AR 72701
PHONE: (870) 837-1234
WWW.FARRWESTENGINEERING.COM

CITY OF LOYALTON
PO BOX 128
LOYALTON, CA 96118-0128

Invoice number 12680
Date 12/06/2019

Project R4442-1678-PWP LOYALTON, CITY OF -
BECKWITH ROAD PAVEMENT REPAIR

Period 10/26/19 to 11/29/19

City of Loyalton - Beckwith Road Pavement Repair
Task Order No 04

Description of Services: General project management and coordination, final site inspection, review contractor
pay request and quantities.

Professional Services

	Hours	Rate	Billed Amount
Alexa Kinsinger	4.25	95.00	403.75
Deidre Blanton	0.50	70.00	35.00
Keith Karpstein	4.00	152.00	608.00
Professional Services subtotal	8.75		1,046.75

Invoice total **1,046.75**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1 - Project Management	3,600.00	35.00	2,183.60	2,218.60	1,381.40
Task 2 - Survey and Mapping	3,000.00	0.00	2,226.25	2,226.25	773.75
Task 3 - Engineering Design	11,600.00	0.00	10,541.00	10,541.00	1,059.00
Task 4 - Bidding Assistance	4,800.00	0.00	4,799.20	4,799.20	0.80
Task 5 - Construction Management	7,900.00	1,011.75	5,101.90	6,113.65	1,786.35
Task 6 - Construction Observation	10,400.00	0.00	5,700.00	5,700.00	4,700.00
Task 7 - Materials Testing	6,400.00	0.00	4,913.38	4,913.38	1,486.62
Task 8 - Project Contingency	2,300.00	0.00	0.00	0.00	2,300.00
Total	50,000.00	1,046.75	35,465.33	36,512.08	13,487.92

New TOTAL \$73,775.75



5510 LANCELOT LANE
 P.O. BOX 128
 LOYALTON, CA 95118-0128
 PHONE 970.551.8722
 FAX 970.551.8723

CITY OF LOYALTON
 PO BOX 128
 LOYALTON, CA 95118-0128

Invoice number 12618
 Date 12/06/2019

Project R4442-1781 LOYALTON, CITY OF
 CLEANUP AND ABATEMENT ORDER
 (CAO) - PHASE 2

Period 10/26/19 to 11/29/19

Cleanup and Abatement Order (CAO) - Phase 2
 TO #5

Description of Services: Layfield Group material costs and field work on the south effluent pond. Coordinated subconsultant work, scheduling, and site preparation. Provided on site oversight of leak detection work performed by subconsultant. Coordinated conference calls between subconsultant and Farr West to troubleshoot issues faced during south pond desludging process. Acted as liaison between subconsultant and City. Attended one City Council meeting to update City on work completed.

Professional Services

	Hours	Rate	Billed Amount
Alexa Kinsinger	41.50	95.00	3,942.50
Deidre Blanton	1.00	70.00	70.00
Lucas Tipton	4.75	160.00	760.00
Matthew Schultz	7.50	125.00	937.50
Professional Services subtotal	54.75		5,710.00

Subconsultant

	Units	Billed Amount
Subconsultant		
LAYFIELD USA CORP		65,575.25

Invoice total **71,285.25**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	8,500.00	761.25	0.00	761.25	7,738.75
Task 2.0 - CAO Reporting	11,500.00	0.00	0.00	0.00	11,500.00
Task 3.0 - Pond Leak Detection Testing Oversight	12,500.00	4,948.75	0.00	4,948.75	7,551.25
Task 4.0 - Pond Leak Detection Subconsultant Services	110,000.00	65,575.25	0.00	65,575.25	44,424.75
Task 5.0 - Project Contingency	14,500.00	0.00	0.00	0.00	14,500.00
Total	157,000.00	71,285.25	0.00	71,285.25	85,714.75

FARR WEST

ENGINEERING

5510 CONLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
clwing@farrwestengineering.com

CITY OF LOYALTON
PO BOX 128
LOYALTON, CA 96118-0128

Invoice number 12793
Date 01/06/2020

Project R4442-1781 LOYALTON, CITY OF -
CLEANUP AND ABATEMENT ORDER
(CAO) - PHASE 2

Period 11/30/19 to 12/27/19

Cleanup and Abatement Order (CAO) - Phase 2
TO #5

Description of Services: Coordinated subconsultant work and conference calls between City, Farr West staff, and subconsultant. Worked with Kathy LeBlanc to register the subconsultant work with the CA DIR.

Professional Services

	Hours	Rate	Billed Amount
Alexa Kinsinger	12.25	95.00	1,163.75
Deidre Blanton	0.50	70.00	35.00
Lucas Tipton	0.75	160.00	120.00
Matthew Schultz	1.00	125.00	125.00
Professional Services subtotal	14.50		1,443.75

Invoice total **1,443.75**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	8,500.00	796.25	761.25	1,557.50	6,942.50
Task 2.0 - CAO Reporting	11,500.00	0.00	0.00	0.00	11,500.00
Task 3.0 - Pond Leak Detection Testing Oversight	12,500.00	647.50	4,948.75	5,596.25	6,903.75
Task 4.0 - Pond Leak Detection Subconsultant Services	110,000.00	0.00	65,575.25	65,575.25	44,424.75
Task 5.0 - Project Contingency	14,500.00	0.00	0.00	0.00	14,500.00
Total	157,000.00	1,443.75	71,285.25	72,729.00	84,271.00

City of Loyalton
Financial Report
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	384,899.30
General Funds	
General Checking 1956- NEW	87,929.38
General Contingency Saving 0322	29,380.12
Total General Funds	117,309.50
Designated Funds	
WWTP Settlement (LAIF)	2,020,107.90
WWTP Settlement MM 4387 (New)	570,516.45
Fire Dept. Reserve 7243	182,285.46
WWTP Construction 1990	4,846.14
Community Dev Block Grant 0059	10,591.84
Total Designated Funds	2,788,347.79
Cash Drawer	450.00
Total Checking/Savings	3,291,006.59
Accounts Receivable	
Accounts Receivable	44,393.53
Total Accounts Receivable	44,393.53
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	16,628.40
Accts Receivable- Late Fees Sew	35,646.79
Sewer Ent. Accounts Receivable	223,411.95
Water Ent. Accounts Receivable	
Reconnect fee	-874.10
Water Ent. Accounts Receivable - Other	115,478.20
Total Water Ent. Accounts Receivable	114,604.10
Total Accounts Receivable- Proprietar	202,187.06
Total Other Current Assets	495,663.62
Total Current Assets	3,831,063.74

1:19 PM

01/20/20

Accrual Basis

City of Loyaltan
Financial Report
 As of December 31, 2019

	Dec 31, 19
Payroll Liabilities	
Employee Liability Deductions	-5,000.08
State Taxes	195.78
Federal Taxes	-207.73
Payroll Liabilities - Other	12,592.38
Total Payroll Liabilities	7,580.35
Total Other Current Liabilities	354,842.53
Total Current Liabilities	360,657.19
Long Term Liabilities	
John Deere Credit Payable 70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,535,170.72
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	3,249,112.93
Net Income	-126,433.33
Total Equity	8,311,618.39
TOTAL LIABILITIES & EQUITY	13,846,789.11

4:21 PM
01/17/20
Accrual Basis

City of Loyaltan
Income and Expenses
December 31, 2019

	Dec 19
Ordinary Income/Expense	
Income	
Taxes & License Revenue	
Sales & Use	5,675.93
Total Taxes & License Revenue	5,675.93
Intergovernmental - State	
Highway Users Tax	3,131.58
Total Intergovernmental - State	3,131.58
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	5.98
Total Sewer Service Income	5.98
Water Service Income	
Late Fees Water	3.00
Total Water Service Income	3.00
Total Enterprise Income	8.98
Miscellaneous Revenue	29.96
Total Income	8,846.45
Gross Profit	8,846.45
Expense	
Small Tools & Equipment	-66.98
Utilities	
Electric	6,791.48
Total Utilities	6,791.48
Salaries and Wages	
Payroll Tax Expense	921.17
Payroll Expense	
Part Time Wages	3,288.19
Payroll Expense - Other	11,499.58
Total Payroll Expense	14,787.77
Total Salaries and Wages	15,708.94
Employee Benefits	
Nationwide City	39.85
Total Employee Benefits	39.85
Total Expense	22,473.29
Net Ordinary Income	-13,626.84
Other Income/Expense	
Other Expense	
Capital Outlay	
Engineering	927.00
Total Capital Outlay	927.00
Total Other Expense	927.00
Net Other Income	-927.00
Net Income	-14,553.84

City of Loyalton
Revenue & Expenditures
As of December 31, 2019

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
O'Reilly Auto Parts					
Credit	12/13/2019	Inv.# 3...			-66.98
Total O'Reilly Auto Parts					-66.98
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Credit	09/08/2019	Inv.04...			-91.46
Total Pape Machinery - POWERPLAN					-97.46
Sierra County Tax Collector					
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	AP 01...	04/10/2020		5.00
Bill	10/15/2019	APN 0...	04/10/2020		1,219.27
Bill	10/15/2019	APN 0...	04/10/2020		476.11
Bill	10/15/2019	APN 0...	04/10/2020		2,191.03
Bill	10/16/2019	APN 0...	04/10/2020		336.40
Bill	10/16/2019	APN 0...	04/10/2020		19.17
Bill	10/16/2019	APN 0...	04/10/2020		589.50
Total Sierra County Tax Collector					4,846.48
Silver State Analytical Laboratories, Inc					
Bill	12/17/2019	RN12...	01/16/2020		218.00
Bill	12/17/2019	RN24...	01/16/2020		335.00
Bill	12/18/2019		01/17/2020		63.00
Bill	12/26/2019	RN24...	01/25/2020		311.00
Total Silver State Analytical Laboratories, Inc					927.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
TOTAL					4,203.27

3:01 PM

01/17/20

Cash Basis

City of Loyalton

Bills Paid

As of December 31, 2019

Type	Date	Num	Name
Enterprise Loan MM 0559			
Total Enterprise Loan MM 0559			
General Funds			
General Checking 1956- NEW			
Bill Pmt -Check	12/03/2019	EFT	Nationwide
Liability Check	12/12/2019	EFT	Employment Development Dep...
Liability Check	12/12/2019	EFT	US Treasury-941
Bill Pmt -Check	12/12/2019	EFT	Nationwide
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	US Treasury-941
Bill Pmt -Check	12/27/2019	EFT	Nationwide
Paycheck	12/01/2019	6007	Cussins, John C
Paycheck	12/01/2019	6008	Jardin, Patsy E
Paycheck	12/01/2019	6009	McGarity, Orville D
Paycheck	12/01/2019	6010	Yegge, Donald M.
Paycheck	12/13/2019	6022	Bennett, Kenneth E
Paycheck	12/13/2019	6023	Jordan, Keith S.
Paycheck	12/13/2019	6024	LeBlanc, Katherine L
Paycheck	12/13/2019	6025	Willis, Charlotte L
Bill Pmt -Check	12/08/2019	6028	Plumas-Sierra Telecomm.
Bill Pmt -Check	12/08/2019	6029	Intermountain Disposal, Inc.
Bill Pmt -Check	12/08/2019	6030	Sierra Valley Home Center
Paycheck	12/23/2019	6031	Niemininen, J. Marc
Paycheck	12/27/2019	6032	Bennett, Kenneth E
Paycheck	12/27/2019	6033	Jackson, Sarah M
Paycheck	12/27/2019	6034	Jordan, Keith S.
Paycheck	12/27/2019	6035	LeBlanc, Katherine L
Paycheck	12/27/2019	6036	Markum, Joy L
Paycheck	12/27/2019	6037	Mitchell, Brooks M.
Paycheck	12/27/2019	6038	Redmon, Samantha L
Paycheck	12/27/2019	6039	Riede, Darlene F
Paycheck	12/27/2019	6040	Rogers, Nancy R.
Paycheck	12/27/2019	6041	Willis, Charlotte L

Total General Checking 1956- NEW

General Contingency Saving 0322

Total General Contingency Saving 0322

Total General Funds

Designated Funds**WWTP Settlement MM 4321**

3:01 PM
01/17/20
Cash Basis

City of Loyaltan
Bills Paid
As of December 31, 2019

Memo	Paid Amount
PPE 11.23.19	-135.45
69817369 PPE 12/07/2019	-37.09
94-6000364 PPE 12/7/2019	-968.98
PPE 12.07.19	-71.07
69817369	-44.82
69817369	-15.84
94-6000364	-1,080.68
PPE 12.21.19	-21.90
	-1,121.95
	-1,773.19
	-260.28
	-498.32
	-1,426.57
	-1,431.00
	-807.22
	-326.16
Broadband, Account #37225 (12.01.2019-12.31.20...	-109.00
Account code LOYCI (Invoice# 65325)	-148.90
1100	-160.98
	-1,000.00
	-1,540.73
	-45.72
	-1,660.20
	-971.56
	-45.72
	-45.72
	-138.53
	-45.72
	-45.72
	-61.95
	-16,040.97
	-16,040.97

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01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

	Dec 31, 19
Beginning Balance	201,312.29
Cleared Transactions	
Checks and Payments - 94 items	-168,556.88
Deposits and Credits - 28 items	90,365.01
Total Cleared Transactions	-78,191.87
Cleared Balance	123,120.42
Uncleared Transactions	
Checks and Payments - 71 items	-91,492.23
Deposits and Credits - 9 items	97,301.98
Total Uncleared Transactions	5,809.75
Register Balance as of 12/31/2019	128,930.17
New Transactions	
Checks and Payments - 28 items	-96,593.96
Deposits and Credits - 2 items	4,648.31
Total New Transactions	-91,945.65
Ending Balance	36,984.52

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01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						201,312.29
Cleared Transactions						
Checks and Payments - 94 items						
Paycheck	09/20/2019	5883	Riede, Darlene F	X	-45.71	-45.71
Bill Pmt -Check	10/14/2019	5925	Intermountain Dispo...	X	-148.90	-194.61
Bill Pmt -Check	10/14/2019	5933	Sierra County Asses...	X	-2.00	-196.61
Paycheck	10/18/2019	5940	Castillo, Jerry	X	-184.51	-381.12
Paycheck	10/18/2019	5947	Riede, Darlene F	X	-45.71	-426.83
Bill Pmt -Check	10/21/2019	5954	United Healthcare In...	X	-268.42	-695.25
Bill Pmt -Check	10/21/2019	5952	United Healthcare In...	X	-96.25	-791.50
Bill Pmt -Check	11/01/2019	5966	Liberty Utilities	X	-6,397.86	-7,189.36
Bill Pmt -Check	11/01/2019	5967	Sierra Environmenta...	X	-2,161.00	-9,350.36
Paycheck	11/01/2019	5970	Jardin, Patsy E	X	-1,773.19	-11,123.55
Liability Check	11/01/2019	EFT	US Treasury-941	X	-1,535.14	-12,658.69
Paycheck	11/01/2019	5959	Jordan, Keith S.	X	-1,513.53	-14,172.22
Paycheck	11/01/2019	5958	Bennett, Kenneth E	X	-1,463.03	-15,635.25
Paycheck	11/01/2019	5969	Cussins, John C	X	-1,121.96	-16,757.21
Bill Pmt -Check	11/01/2019	5964	Thatcher Company	X	-1,073.06	-17,830.27
Paycheck	11/01/2019	5962	Willis, Charlotte L	X	-525.88	-18,356.15
Paycheck	11/01/2019	5972	Yegge, Donald M.	X	-498.32	-18,854.47
Paycheck	11/01/2019	5971	McGarity, Orville D	X	-260.28	-19,114.75
Bill Pmt -Check	11/01/2019	5965	Amerigas*	X	-253.77	-19,368.52
Bill Pmt -Check	11/01/2019	EFT	Nationwide	X	-221.70	-19,590.22
Bill Pmt -Check	11/01/2019	EFT	Pitney Bowes Inc Pu...	X	-201.00	-19,791.22
Liability Check	11/01/2019	EFT	Employment Develo...	X	-75.47	-19,866.69
Bill Pmt -Check	11/01/2019	5968	Verizon Wireless	X	-38.01	-19,904.70
Bill Pmt -Check	11/05/2019	5988	Porter Simon Profes...	X	-1,406.40	-21,311.10
Bill Pmt -Check	11/05/2019	5989	Sierra County Auditor	X	-1,250.00	-22,561.10
Bill Pmt -Check	11/05/2019	5990	SPJUSD	X	-745.39	-23,306.49
Bill Pmt -Check	11/05/2019	5987	Amerigas*	X	-329.08	-23,635.57
Bill Pmt -Check	11/06/2019	5980	Farr West Engineering	X	-20,808.48	-44,444.05
Bill Pmt -Check	11/06/2019	5974	Plumas Sierra Rural...	X	-7,128.76	-51,572.81
Bill Pmt -Check	11/06/2019	5977	Western Nevada Su...	X	-1,035.14	-52,607.95
Bill Pmt -Check	11/06/2019	5978	B & L Backflow Testi...	X	-740.00	-53,347.95
Bill Pmt -Check	11/06/2019	5975	Sierra Environmenta...	X	-460.27	-53,808.22
Bill Pmt -Check	11/06/2019	5981	Xerox Corporation	X	-294.63	-54,102.85
Bill Pmt -Check	11/06/2019	5979	Bastian Engineering	X	-292.50	-54,395.35
Bill Pmt -Check	11/06/2019	5976	Sierra Valley Home ...	X	-249.61	-54,644.96
Bill Pmt -Check	11/06/2019	5973	Plumas-Sierra Telec...	X	-109.00	-54,753.96
Bill Pmt -Check	11/15/2019	5993	S.C.O.R.E.	X	-1,856.00	-56,609.96
Paycheck	11/15/2019	5982	Bennett, Kenneth E	X	-1,532.10	-58,142.06
Paycheck	11/15/2019	5983	Jordan, Keith S.	X	-1,505.46	-59,647.52
Liability Check	11/15/2019	EFT	US Treasury-941	X	-1,453.12	-61,100.64
Paycheck	11/15/2019	5984	LeBlanc, Katherine L	X	-807.77	-61,908.41
Paycheck	11/15/2019	5985	Smith, Tracy A	X	-525.99	-62,434.40
Paycheck	11/15/2019	5986	Willis, Charlotte L	X	-521.00	-62,955.40
Bill Pmt -Check	11/15/2019	EFT	Nationwide	X	-225.85	-63,181.25
Bill Pmt -Check	11/15/2019	5992	Intermountain Dispo...	X	-148.90	-63,330.15
Bill Pmt -Check	11/15/2019	5991	AT&T CALNET 3	X	-92.11	-63,422.26
Liability Check	11/15/2019	EFT	Employment Develo...	X	-59.55	-63,481.81
Bill Pmt -Check	11/18/2019	6020	Verizon Wireless	X	-752.06	-64,233.87
Bill Pmt -Check	11/18/2019	6019	Sierra Environmenta...	X	-63.00	-64,296.87
Bill Pmt -Check	11/20/2019	5996	Western Nevada Su...	X	-1,035.14	-65,332.01
Bill Pmt -Check	11/20/2019	5994	O'Reilly Auto Parts	X	-210.21	-65,542.22
Bill Pmt -Check	11/20/2019	5995	Sierra Environmenta...	X	-144.00	-65,686.22
Bill Pmt -Check	11/22/2019	6015	Alpine Lock and Key	X	-294.00	-65,980.22
Bill Pmt -Check	11/22/2019	6017	Amerigas*	X	-248.24	-66,228.46
Bill Pmt -Check	11/22/2019	6016	Sierra Environmenta...	X	-198.00	-66,426.46
Bill Pmt -Check	11/25/2019	6021	Liberty Utilities	X	-6,434.68	-72,861.14
Bill Pmt -Check	11/26/2019	6014	Sierra County Auditor	X	-1,250.00	-74,111.14
Bill Pmt -Check	11/26/2019	6011	Postmaster	X	-92.96	-74,204.10
Bill Pmt -Check	11/27/2019	6018	Ca. State Water Res...	X	-21,392.00	-95,596.10
Bill Pmt -Check	11/27/2019	6027	Plumas Sierra Rural...	X	-6,791.48	-102,387.58
Paycheck	11/27/2019	5997	Bennett, Kenneth E	X	-1,634.24	-104,021.82
Paycheck	11/27/2019	5999	Jordan, Keith S.	X	-1,539.20	-105,561.02
Paycheck	11/27/2019	6000	LeBlanc, Katherine L	X	-860.70	-106,421.72
Paycheck	11/27/2019	6006	Willis, Charlotte L	X	-651.84	-107,073.56
Bill Pmt -Check	11/27/2019	6013	United Healthcare In...	X	-268.42	-107,341.98

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01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Checks and Payments - 71 items						
General Journal	06/30/2014	Coll 1...			-1,277.06	-1,277.06
Bill Pmt -Check	10/12/2016	4039	High Desert Fire Eq...		-49.50	-1,326.56
Paycheck	08/25/2017	4583	Gallegos, Krystin M.		-38.85	-1,365.41
Invoice	10/02/2017	1784	Senior Citizens		-5.73	-1,371.14
Invoice	12/29/2017	1843	Senior Citizens		-5.80	-1,376.94
Invoice	12/29/2017	1843	Senior Citizens		-5.61	-1,382.55
Invoice	01/03/2018	1845	Senior Citizens		-6.32	-1,388.87
Invoice	01/30/2018	1848	Senior Citizens		-5.95	-1,394.82
Bill Pmt -Check	02/14/2018	4881	Ca. State Water Res...		-125.00	-1,519.82
Invoice	03/07/2018	1864	Senior Citizens		-6.34	-1,526.16
Check	03/12/2018	4896	Copy Machine		-43.00	-1,569.16
Bill Pmt -Check	03/20/2018	4920	Sierra County Auditor		-1,250.00	-2,819.16
Invoice	03/26/2018	1872	Senior Citizens		-6.68	-2,825.84
Invoice	05/02/2018	1878	Senior Citizens		-5.89	-2,831.73
Invoice	05/30/2018	1882	Senior Citizens		-5.77	-2,837.50
Invoice	07/03/2018	1897	Senior Citizens		-6.58	-2,844.08
Invoice	07/31/2018	1906	Senior Citizens		-5.92	-2,850.00
Invoice	09/04/2018	1910	Senior Citizens		-6.11	-2,856.11
Invoice	10/02/2018	1919	Senior Citizens		-6.62	-2,862.73
Invoice	10/29/2018	1928	Senior Citizens		-6.04	-2,868.77
Invoice	12/10/2018	1983	Senior Citizens		-6.58	-2,875.35
Invoice	01/04/2019	1987	Senior Citizens		-6.83	-2,882.18
Invoice	01/31/2019	1993	Senior Citizens		-423.65	-3,305.83
Invoice	03/11/2019	1996	Senior Citizens		-100.64	-3,406.47
Invoice	03/29/2019	2008	Senior Citizens		-148.26	-3,554.73
Deposit	04/05/2019	5558	AR		-2,448.42	-6,003.15
Invoice	04/30/2019	2017	Senior Citizens		-103.90	-6,107.05
Deposit	05/31/2019	5656	State of California- T...		-20,890.17	-26,997.22
Invoice	06/05/2019	2036	Senior Citizens		-107.14	-27,104.36
Deposit	06/28/2019	5709	USDA		-13,003.75	-40,108.11
Invoice	07/01/2019	2047	Senior Citizens		-129.39	-40,237.50
Invoice	07/31/2019	2053	Senior Citizens		-118.27	-40,355.77
Invoice	10/01/2019	2073	Senior Citizens		-121.20	-40,476.97
Paycheck	10/18/2019	5946	Redmon, Samantha L		-138.53	-40,615.50
Bill Pmt -Check	10/23/2019	5957	Sierra Environmenta...		-218.00	-40,833.50
Invoice	10/25/2019	2080	Senior Citizens		-115.09	-40,948.59
Bill Pmt -Check	10/29/2019	5963	Postmaster		-92.96	-41,041.55
General Journal	11/01/2019	487			-4,500.00	-45,541.55
General Journal	11/01/2019	487			-1,500.00	-47,041.55
General Journal	11/08/2019	489			-4,500.00	-51,541.55
General Journal	11/08/2019	489			-1,500.00	-53,041.55
General Journal	11/15/2019	490			-4,500.00	-57,541.55
Bill Pmt -Check	11/15/2019	EFT	Bank of America		-2,832.41	-60,373.96
General Journal	11/15/2019	490			-1,500.00	-61,873.96
Bill Pmt -Check	11/15/2019	EFT	Office Depot		-533.35	-62,407.31
General Journal	11/22/2019	491			-4,500.00	-66,907.31
General Journal	11/22/2019	491			-1,500.00	-68,407.31
Bill Pmt -Check	11/25/2019	EFT	Pitney Bowes Inc Pu...		-150.00	-68,557.31
Liability Check	11/27/2019	EFT	US Treasury-941		-1,258.40	-69,815.71
Liability Check	11/27/2019	EFT	Employment Develo...		-58.54	-69,874.25
Paycheck	11/27/2019	6005	Rogers, Nancy R.		-45.71	-69,919.96
Paycheck	11/27/2019	6001	Markum, Joy L		-45.71	-69,965.67
Liability Check	11/27/2019	EFT	Employment Develo...		-15.79	-69,981.46
General Journal	11/29/2019	492			-4,500.00	-74,481.46
General Journal	11/29/2019	492			-1,500.00	-75,981.46
Liability Check	11/29/2019	EFT	Employment Develo...		-17.65	-75,999.11
Liability Check	12/08/2019	To Print	US Treasury-941		-44.48	-76,043.59
Check	12/23/2019	6085	S.C.O.R.E.		-5,187.73	-81,231.32
Check	12/23/2019	6086	Plumas Sierra Rural...		-5,074.33	-86,305.65
Check	12/23/2019	6082	Amerigas*		-2,087.40	-88,393.05
Check	12/23/2019	6081	Bank of America		-1,906.15	-90,299.20
Check	12/23/2019	6084	Sierra Valley Groun...		-400.00	-90,699.20
Check	12/23/2019	EFT	Xerox Corporation		-282.95	-90,982.15
Check	12/23/2019	6083	Mountain Messenger		-81.00	-91,063.15
Paycheck	12/27/2019	6038	Redmon, Samantha L		-138.53	-91,201.68
Paycheck	12/27/2019	6041	Willis, Charlotte L		-61.95	-91,263.63
Paycheck	12/27/2019	6040	Rogers, Nancy R.		-45.72	-91,309.35

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	11/30/19	(\$151,215.66)	Reconciled	01/20/20
CDBG Account (0059)	11/20/19	(\$10,591.91)	Reconciled	11/29/19 CW
F.D. Reserve (7243)	11/30/19	(\$182,254.50)	Reconciled	01/20/20
General Savings (0322)	11/20/19	(\$29,376.26)	Reconciled	11/29/19 CW
Enterprise-W&S (0559)	11/30/19	(\$360,790.47)	Reconciled	01/20/20
WWTP Constr. (1990)	11/30/19	(\$4,848.14)	Reconciled	01/20/20
WWTP Settle. (4387)	11/30/19	(\$570,346.88)	Reconciled	01/20/20
LAIF Account (496) waiting for login information				

This authorization took place at the council meeting held on 01/21/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 01/21/20

1:19 PM
01/20/20
Accrual Basis

City of Loyalton
Financial Report
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	384,899.30
General Funds	
General Checking 1956- NEW	87,929.38
General Contingency Saving 0322	29,380.12
Total General Funds	117,309.50
Designated Funds	
WWTP Settlement (LAIF)	2,020,107.90
WWTP Settlement MM 4387 (New)	570,516.45
Fire Dept. Reserve 7243	182,285.46
WWTP Construction 1990	4,846.14
Community Dev Block Grant 0059	10,591.84
Total Designated Funds	2,788,347.79
Cash Drawer	450.00
Total Checking/Savings	3,291,006.59
Accounts Receivable	
Accounts Receivable	44,393.53
Total Accounts Receivable	44,393.53
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	16,628.40
Accts Receivable- Late Fees Sew	35,646.79
Sewer Ent. Accounts Receivable	223,411.95
Water Ent. Accounts Receivable	
Reconnect fee	-874.10
Water Ent. Accounts Receivable - Other	115,478.20
Total Water Ent. Accounts Receivable	114,604.10
Total Accounts Receivable- Proprietar	202,187.06
Total Other Current Assets	495,663.62
Total Current Assets	3,831,063.74

City of Loyalton
Financial Report
As of December 31, 2019

	Dec 31, 19
Payroll Liabilities	
Employee Liability Deductions	-5,000.08
State Taxes	195.78
Federal Taxes	-207.73
Payroll Liabilities - Other	12,592.38
Total Payroll Liabilities	7,580.35
Total Other Current Liabilities	354,842.53
Total Current Liabilities	360,657.19
Long Term Liabilities	
John Deere Credit Payable 70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,535,170.72
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	3,249,112.93
Net Income	-126,433.33
Total Equity	8,311,618.39
TOTAL LIABILITIES & EQUITY	13,846,789.11

City of Loyalton
Income and Expenses
December 31, 2019

	Dec 19
Ordinary Income/Expense	
Income	
Taxes & License Revenue	
Sales & Use	5,675.93
Total Taxes & License Revenue	5,675.93
Intergovernmental - State	
Highway Users Tax	3,131.58
Total Intergovernmental - State	3,131.58
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	5.98
Total Sewer Service Income	5.98
Water Service Income	
Late Fees Water	3.00
Total Water Service Income	3.00
Total Enterprise Income	8.98
Miscellaneous Revenue	29.96
Total Income	8,846.45
Gross Profit	8,846.45
Expense	
Small Tools & Equipment	-66.98
Utilities	
Electric	6,791.48
Total Utilities	6,791.48
Salaries and Wages	
Payroll Tax Expense	921.17
Payroll Expense	
Part Time Wages	3,288.19
Payroll Expense - Other	11,499.58
Total Payroll Expense	14,787.77
Total Salaries and Wages	15,708.94
Employee Benefits	
Nationwide City	39.85
Total Employee Benefits	39.85
Total Expense	22,473.29
Net Ordinary Income	-13,626.84
Other Income/Expense	
Other Expense	
Capital Outlay	
Engineering	927.00
Total Capital Outlay	927.00
Total Other Expense	927.00
Net Other Income	-927.00
Net Income	-14,553.84

City of Loyalton
Revenue & Expenditures
As of December 31, 2019

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
O'Reilly Auto Parts					
Credit	12/13/2019	Inv.# 3...			-66.98
Total O'Reilly Auto Parts					-66.98
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Credit	09/08/2019	Inv.04...			-91.46
Total Pape Machinery - POWERPLAN					-97.46
Sierra County Tax Collector					
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	AP 01...	04/10/2020		5.00
Bill	10/15/2019	APN 0...	04/10/2020		1,219.27
Bill	10/15/2019	APN 0...	04/10/2020		476.11
Bill	10/15/2019	APN 0...	04/10/2020		2,191.03
Bill	10/16/2019	APN 0...	04/10/2020		336.40
Bill	10/16/2019	APN 0...	04/10/2020		19.17
Bill	10/16/2019	APN 0...	04/10/2020		589.50
Total Sierra County Tax Collector					4,846.48
Silver State Analytical Laboratories, Inc					
Bill	12/17/2019	RN12...	01/16/2020		218.00
Bill	12/17/2019	RN24...	01/16/2020		335.00
Bill	12/18/2019		01/17/2020		63.00
Bill	12/26/2019	RN24...	01/25/2020		311.00
Total Silver State Analytical Laboratories, Inc					927.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
TOTAL					4,203.27

3:01 PM

01/17/20

Cash Basis

City of Loyalton

Bills Paid

As of December 31, 2019

Type	Date	Num	Name
Enterprise Loan MM 0559			
Total Enterprise Loan MM 0559			
General Funds			
General Checking 1956- NEW			
Bill Pmt -Check	12/03/2019	EFT	Nationwide
Liability Check	12/12/2019	EFT	Employment Development Dep...
Liability Check	12/12/2019	EFT	US Treasury-941
Bill Pmt -Check	12/12/2019	EFT	Nationwide
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	US Treasury-941
Bill Pmt -Check	12/27/2019	EFT	Nationwide
Paycheck	12/01/2019	6007	Cussins, John C
Paycheck	12/01/2019	6008	Jardin, Patsy E
Paycheck	12/01/2019	6009	McGarity, Orville D
Paycheck	12/01/2019	6010	Yegge, Donald M.
Paycheck	12/13/2019	6022	Bennett, Kenneth E
Paycheck	12/13/2019	6023	Jordan, Keith S.
Paycheck	12/13/2019	6024	LeBlanc, Katherine L
Paycheck	12/13/2019	6025	Willis, Charlotte L
Bill Pmt -Check	12/08/2019	6028	Plumas-Sierra Telecomm.
Bill Pmt -Check	12/08/2019	6029	Intermountain Disposal, Inc.
Bill Pmt -Check	12/08/2019	6030	Sierra Valley Home Center
Paycheck	12/23/2019	6031	Nieminen, J. Marc
Paycheck	12/27/2019	6032	Bennett, Kenneth E
Paycheck	12/27/2019	6033	Jackson, Sarah M
Paycheck	12/27/2019	6034	Jordan, Keith S.
Paycheck	12/27/2019	6035	LeBlanc, Katherine L
Paycheck	12/27/2019	6036	Markum, Joy L
Paycheck	12/27/2019	6037	Mitchell, Brooks M.
Paycheck	12/27/2019	6038	Redmon, Samantha L
Paycheck	12/27/2019	6039	Riede, Darlene F
Paycheck	12/27/2019	6040	Rogers, Nancy R.
Paycheck	12/27/2019	6041	Willis, Charlotte L

Total General Checking 1956- NEW

General Contingency Saving 0322

Total General Contingency Saving 0322

Total General Funds

Designated Funds**WWTP Settlement MM 4321**

3:01 PM

01/17/20

Cash Basis

City of Loyalton

Bills Paid

As of December 31, 2019

<u>Memo</u>	<u>Paid Amount</u>
PPE 11.23.19	-135.45
69817369 PPE 12/07/2019	-37.09
94-6000364 PPE 12/7/2019	-968.98
PPE 12.07.19	-71.07
69817369	-44.82
69817369	-15.84
94-6000364	-1,080.68
PPE 12.21.19	-21.90
	-1,121.95
	-1,773.19
	-260.28
	-498.32
	-1,426.57
	-1,431.00
	-807.22
	-326.16
Broadband, Account #37225 (12.01.2019-12.31.20...	-109.00
Account code LOYCI (Invoice# 65325)	-148.90
1100	-160.98
	-1,000.00
	-1,540.73
	-45.72
	-1,660.20
	-971.56
	-45.72
	-45.72
	-138.53
	-45.72
	-45.72
	-61.95
	-16,040.97
	-16,040.97

4:33 PM

01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

	Dec 31, 19
Beginning Balance	201,312.29
Cleared Transactions	
Checks and Payments - 94 items	-168,556.88
Deposits and Credits - 28 items	90,365.01
Total Cleared Transactions	-78,191.87
Cleared Balance	123,120.42
Uncleared Transactions	
Checks and Payments - 71 items	-91,492.23
Deposits and Credits - 9 items	97,301.98
Total Uncleared Transactions	5,809.75
Register Balance as of 12/31/2019	128,930.17
New Transactions	
Checks and Payments - 28 items	-96,593.96
Deposits and Credits - 2 items	4,648.31
Total New Transactions	-91,945.65
Ending Balance	36,984.52

4:33 PM

01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						201,312.29
Cleared Transactions						
Checks and Payments - 94 items						
Paycheck	09/20/2019	5883	Riede, Darlene F	X	-45.71	-45.71
Bill Pmt -Check	10/14/2019	5925	Intermountain Dispo...	X	-148.90	-194.61
Bill Pmt -Check	10/14/2019	5933	Sierra County Asses...	X	-2.00	-196.61
Paycheck	10/18/2019	5940	Castillo, Jerry	X	-184.51	-381.12
Paycheck	10/18/2019	5947	Riede, Darlene F	X	-45.71	-426.83
Bill Pmt -Check	10/21/2019	5954	United Healthcare In...	X	-268.42	-695.25
Bill Pmt -Check	10/21/2019	5952	United Healthcare In...	X	-96.25	-791.50
Bill Pmt -Check	11/01/2019	5966	Liberty Utilities	X	-6,397.86	-7,189.36
Bill Pmt -Check	11/01/2019	5967	Sierra Environmenta...	X	-2,161.00	-9,350.36
Paycheck	11/01/2019	5970	Jardin, Patsy E	X	-1,773.19	-11,123.55
Liability Check	11/01/2019	EFT	US Treasury-941	X	-1,535.14	-12,658.69
Paycheck	11/01/2019	5959	Jordan, Keith S.	X	-1,513.53	-14,172.22
Paycheck	11/01/2019	5958	Bennett, Kenneth E	X	-1,463.03	-15,635.25
Paycheck	11/01/2019	5969	Cussins, John C	X	-1,121.96	-16,757.21
Bill Pmt -Check	11/01/2019	5964	Thatcher Company	X	-1,073.06	-17,830.27
Paycheck	11/01/2019	5962	Willis, Charlotte L	X	-525.88	-18,356.15
Paycheck	11/01/2019	5972	Yegge, Donald M.	X	-498.32	-18,854.47
Paycheck	11/01/2019	5971	McGarity, Orville D	X	-260.28	-19,114.75
Bill Pmt -Check	11/01/2019	5965	Amerigas*	X	-253.77	-19,368.52
Bill Pmt -Check	11/01/2019	EFT	Nationwide	X	-221.70	-19,590.22
Bill Pmt -Check	11/01/2019	EFT	Pitney Bowes Inc Pu...	X	-201.00	-19,791.22
Liability Check	11/01/2019	EFT	Employment Develo...	X	-75.47	-19,866.69
Bill Pmt -Check	11/01/2019	5968	Verizon Wireless	X	-38.01	-19,904.70
Bill Pmt -Check	11/05/2019	5988	Porter Simon Profes...	X	-1,406.40	-21,311.10
Bill Pmt -Check	11/05/2019	5989	Sierra County Auditor	X	-1,250.00	-22,561.10
Bill Pmt -Check	11/05/2019	5990	SPJUSD	X	-745.39	-23,306.49
Bill Pmt -Check	11/05/2019	5987	Amerigas*	X	-329.08	-23,635.57
Bill Pmt -Check	11/06/2019	5980	Farr West Engineering	X	-20,808.48	-44,444.05
Bill Pmt -Check	11/06/2019	5974	Plumas Sierra Rural...	X	-7,128.76	-51,572.81
Bill Pmt -Check	11/06/2019	5977	Western Nevada Su...	X	-1,035.14	-52,607.95
Bill Pmt -Check	11/06/2019	5978	B & L Backflow Testi...	X	-740.00	-53,347.95
Bill Pmt -Check	11/06/2019	5975	Sierra Environmenta...	X	-460.27	-53,808.22
Bill Pmt -Check	11/06/2019	5981	Xerox Corporation	X	-294.63	-54,102.85
Bill Pmt -Check	11/06/2019	5979	Bastian Engineering	X	-292.50	-54,395.35
Bill Pmt -Check	11/06/2019	5976	Sierra Valley Home ...	X	-249.61	-54,644.96
Bill Pmt -Check	11/06/2019	5973	Plumas-Sierra Telec...	X	-109.00	-54,753.96
Bill Pmt -Check	11/15/2019	5993	S.C.O.R.E.	X	-1,856.00	-56,609.96
Paycheck	11/15/2019	5982	Bennett, Kenneth E	X	-1,532.10	-58,142.06
Paycheck	11/15/2019	5983	Jordan, Keith S.	X	-1,505.46	-59,647.52
Liability Check	11/15/2019	EFT	US Treasury-941	X	-1,453.12	-61,100.64
Paycheck	11/15/2019	5984	LeBlanc, Katherine L	X	-807.77	-61,908.41
Paycheck	11/15/2019	5985	Smith, Tracy A	X	-525.99	-62,434.40
Paycheck	11/15/2019	5986	Willis, Charlotte L	X	-521.00	-62,955.40
Bill Pmt -Check	11/15/2019	EFT	Nationwide	X	-225.85	-63,181.25
Bill Pmt -Check	11/15/2019	5992	Intermountain Dispo...	X	-148.90	-63,330.15
Bill Pmt -Check	11/15/2019	5991	AT&T CALNET 3	X	-92.11	-63,422.26
Liability Check	11/15/2019	EFT	Employment Develo...	X	-59.55	-63,481.81
Bill Pmt -Check	11/18/2019	6020	Verizon Wireless	X	-752.06	-64,233.87
Bill Pmt -Check	11/18/2019	6019	Sierra Environmenta...	X	-63.00	-64,296.87
Bill Pmt -Check	11/20/2019	5996	Western Nevada Su...	X	-1,035.14	-65,332.01
Bill Pmt -Check	11/20/2019	5994	O'Reilly Auto Parts	X	-210.21	-65,542.22
Bill Pmt -Check	11/20/2019	5995	Sierra Environmenta...	X	-144.00	-65,686.22
Bill Pmt -Check	11/22/2019	6015	Alpine Lock and Key	X	-294.00	-65,980.22
Bill Pmt -Check	11/22/2019	6017	Amerigas*	X	-248.24	-66,228.46
Bill Pmt -Check	11/22/2019	6016	Sierra Environmenta...	X	-198.00	-66,426.46
Bill Pmt -Check	11/25/2019	6021	Liberty Utilities	X	-6,434.68	-72,861.14
Bill Pmt -Check	11/26/2019	6014	Sierra County Auditor	X	-1,250.00	-74,111.14
Bill Pmt -Check	11/26/2019	6011	Postmaster	X	-92.96	-74,204.10
Bill Pmt -Check	11/27/2019	6018	Ca. State Water Res...	X	-21,392.00	-95,596.10
Bill Pmt -Check	11/27/2019	6027	Plumas Sierra Rural...	X	-6,791.48	-102,387.58
Paycheck	11/27/2019	5997	Bennett, Kenneth E	X	-1,634.24	-104,021.82
Paycheck	11/27/2019	5999	Jordan, Keith S.	X	-1,539.20	-105,561.02
Paycheck	11/27/2019	6000	LeBlanc, Katherine L	X	-860.70	-106,421.72
Paycheck	11/27/2019	6006	Willis, Charlotte L	X	-651.84	-107,073.56
Bill Pmt -Check	11/27/2019	6013	United Healthcare In...	X	-268.42	-107,341.98

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01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Checks and Payments - 71 items						
General Journal	06/30/2014	Coll 1...			-1,277.06	-1,277.06
Bill Pmt -Check	10/12/2016	4039	High Desert Fire Eq...		-49.50	-1,326.56
Paycheck	08/25/2017	4583	Gallegos, Krystin M.		-38.85	-1,365.41
Invoice	10/02/2017	1784	Senior Citizens		-5.73	-1,371.14
Invoice	12/29/2017	1843	Senior Citizens		-5.80	-1,376.94
Invoice	12/29/2017	1843	Senior Citizens		-5.61	-1,382.55
Invoice	01/03/2018	1845	Senior Citizens		-6.32	-1,388.87
Invoice	01/30/2018	1848	Senior Citizens		-5.95	-1,394.82
Bill Pmt -Check	02/14/2018	4881	Ca. State Water Res...		-125.00	-1,519.82
Invoice	03/07/2018	1864	Senior Citizens		-6.34	-1,526.16
Check	03/12/2018	4896	Copy Machine		-43.00	-1,569.16
Bill Pmt -Check	03/20/2018	4920	Sierra County Auditor		-1,250.00	-2,819.16
Invoice	03/26/2018	1872	Senior Citizens		-6.68	-2,825.84
Invoice	05/02/2018	1878	Senior Citizens		-5.89	-2,831.73
Invoice	05/30/2018	1882	Senior Citizens		-5.77	-2,837.50
Invoice	07/03/2018	1897	Senior Citizens		-6.58	-2,844.08
Invoice	07/31/2018	1906	Senior Citizens		-5.92	-2,850.00
Invoice	09/04/2018	1910	Senior Citizens		-6.11	-2,856.11
Invoice	10/02/2018	1919	Senior Citizens		-6.62	-2,862.73
Invoice	10/29/2018	1928	Senior Citizens		-6.04	-2,868.77
Invoice	12/10/2018	1983	Senior Citizens		-6.58	-2,875.35
Invoice	01/04/2019	1987	Senior Citizens		-6.83	-2,882.18
Invoice	01/31/2019	1993	Senior Citizens		-423.65	-3,305.83
Invoice	03/11/2019	1996	Senior Citizens		-100.64	-3,406.47
Invoice	03/29/2019	2008	Senior Citizens		-148.26	-3,554.73
Deposit	04/05/2019	5558	AR		-2,448.42	-6,003.15
Invoice	04/30/2019	2017	Senior Citizens		-103.90	-6,107.05
Deposit	05/31/2019	5656	State of California- T...		-20,890.17	-26,997.22
Invoice	06/05/2019	2036	Senior Citizens		-107.14	-27,104.36
Deposit	06/28/2019	5709	USDA		-13,003.75	-40,108.11
Invoice	07/01/2019	2047	Senior Citizens		-129.39	-40,237.50
Invoice	07/31/2019	2053	Senior Citizens		-118.27	-40,355.77
Invoice	10/01/2019	2073	Senior Citizens		-121.20	-40,476.97
Paycheck	10/18/2019	5946	Redmon, Samantha L		-138.53	-40,615.50
Bill Pmt -Check	10/23/2019	5957	Sierra Environmenta...		-218.00	-40,833.50
Invoice	10/25/2019	2080	Senior Citizens		-115.09	-40,948.59
Bill Pmt -Check	10/29/2019	5963	Postmaster		-92.96	-41,041.55
General Journal	11/01/2019	487			-4,500.00	-45,541.55
General Journal	11/01/2019	487			-1,500.00	-47,041.55
General Journal	11/08/2019	489			-4,500.00	-51,541.55
General Journal	11/08/2019	489			-1,500.00	-53,041.55
General Journal	11/15/2019	490			-4,500.00	-57,541.55
Bill Pmt -Check	11/15/2019	EFT	Bank of America		-2,832.41	-60,373.96
General Journal	11/15/2019	490			-1,500.00	-61,873.96
Bill Pmt -Check	11/15/2019	EFT	Office Depot		-533.35	-62,407.31
General Journal	11/22/2019	491			-4,500.00	-66,907.31
General Journal	11/22/2019	491			-1,500.00	-68,407.31
Bill Pmt -Check	11/25/2019	EFT	Pitney Bowes Inc Pu...		-150.00	-68,557.31
Liability Check	11/27/2019	EFT	US Treasury-941		-1,258.40	-69,815.71
Liability Check	11/27/2019	EFT	Employment Develo...		-58.54	-69,874.25
Paycheck	11/27/2019	6005	Rogers, Nancy R.		-45.71	-69,919.96
Paycheck	11/27/2019	6001	Markum, Joy L		-45.71	-69,965.67
Liability Check	11/27/2019	EFT	Employment Develo...		-15.79	-69,981.46
General Journal	11/29/2019	492			-4,500.00	-74,481.46
General Journal	11/29/2019	492			-1,500.00	-75,981.46
Liability Check	11/29/2019	EFT	Employment Develo...		-17.65	-75,999.11
Liability Check	12/08/2019	To Print	US Treasury-941		-44.48	-76,043.59
Check	12/23/2019	6085	S.C.O.R.E.		-5,187.73	-81,231.32
Check	12/23/2019	6086	Plumas Sierra Rural...		-5,074.33	-86,305.65
Check	12/23/2019	6082	Amerigas*		-2,087.40	-88,393.05
Check	12/23/2019	6081	Bank of America		-1,906.15	-90,299.20
Check	12/23/2019	6084	Sierra Valley Groun...		-400.00	-90,699.20
Check	12/23/2019	EFT	Xerox Corporation		-282.95	-90,982.15
Check	12/23/2019	6083	Mountain Messenger		-81.00	-91,063.15
Paycheck	12/27/2019	6038	Redmon, Samantha L		-138.53	-91,201.68
Paycheck	12/27/2019	6041	Willis, Charlotte L		-61.95	-91,263.63
Paycheck	12/27/2019	6040	Rogers, Nancy R.		-45.72	-91,309.35

Bills to pay



Committed to the future of rural communities.

**United States Department of Agriculture
Rural Development
California
www.rurdev.usda.gov/ca**

November 15, 2019

City of Loyalton
PO Box 128
Loyalton, CA 96118

COPY

Re: City of Loyalton

This is to remind you of a payment due in our office by **February 1, 2020** for the loan referenced below. To allow for mailing time, please mail payment ten days prior to the due date to ensure proper credit and to avoid late fees. Checks are to be made payable to USDA Rural Development.

Case #04-046-0946000364	Code 92	Loan Number 03
	Interest	\$ 2,495.04
	Principal	\$
	Total Due	\$ 2,495.04

Please include a copy of this letter with your payment.
Mail all payments to:

USDA Rural Development
3530 W. Orchard Court
Visalia, CA 93277

RECEIVED NOV 19 2019

If you have any questions, please call
Jennifer Torres at (559) 754-3147 or email: Jennifer.Torres@usda.gov

3530 W. Orchard Ct • Visalia, CA 93277
Phone: (559) 734-8732 ext. 4 • Fax: (559) 732-3481 • TDD: (530) 792-5848

Committed to the future of rural communities

Rural Development is an Equal Opportunity Lender, Provider, and Employer. Complaints of discrimination should be sent to USDA, Director, Office of Civil Rights, Washington, D. C. 20250-9410



United States Department of Agriculture
Rural Development
California
www.rurdev.usda.gov/ca

paid out
of
0559
money
market
November 10, 2019

City of Loyalton
PO Box 128
Loyalton, CA 96118

COPY

Re: City of Loyalton

This is to remind you of a payment due in our office by February 1, 2020 for the loan referenced below. To allow for mailing time, please mail payment ten days prior to the due date to ensure proper credit and to avoid late fees. Checks are to be made payable to USDA Rural Development.

Case #04-046-0946000364	Code 92	Loan Number 01
	Interest \$	16,621.59
	Principal \$	
	Total Due \$	16,621.59

Please include a copy of this letter with your payment.
Mail all payments to:

USDA Rural Development
3530 W. Orchard Court
Visalia, CA 93277

RECEIVED NOV 19 2019

If you have any questions, please call
Jennifer Torres at (559) 754-3147 or email: Jennifer.Torres@usda.gov

3530 W. Orchard Ct • Visalia, CA 93277
Phone: (559) 734-8732 ext. 4 • Fax: (559) 732-3481 • TDD: (530) 792-5848

Committed to the future of rural communities

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Committed to the future of rural communities.

**United States Department of Agriculture
Rural Development
California
www.rurdev.usda.gov/ca**

COPY

November 15, 2019

City of Loyalton
PO Box 128
Loyalton, CA 96118

Re: City of Loyalton

This is to remind you of a payment due in our office by February 1, 2020 for the loan referenced below. To allow for mailing time, please mail payment ten days prior to the due date to ensure proper credit and to avoid late fees. Checks are to be made payable to USDA Rural Development.

Case #04-046-0946000364	Code 92	Loan Number 07
	Interest	\$ 37,775.00
	Principal	\$
	Total Due	\$ 37,775.00

Please include a copy of this letter with your payment.
Mail all payments to:

USDA Rural Development
3530 W. Orchard Court
Visalia, CA 93277

RECEIVED NOV 19 2019

If you have any questions, please call
Jennifer Torres at (559) 754-3147 or email: Jennifer.Torres@usda.gov

3530 W. Orchard Ct • Visalia, CA 93277
Phone: (559) 734-8732 ext. 4 • Fax: (559) 732-3481 • TDD: (530) 792-5848

Committed to the future of rural communities

Rural Development is an Equal Opportunity Lender, Provider, and Employer. Complaints of discrimination should be sent to USDA, Director, Office of Civil Rights, Washington, D. C. 20250-9410

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

165
90-3828/1211

Date 1/16/20

Pay to the order of USDA Rural Development \$ 2,495.04
Two thousand four hundred ninety five 04/100 Dollars ☐ Security details on back

PLUMAS BANK
120 N PINE STREET
PORTOLA, CALIFORNIA 96122 530 832.4405
plumasbank.com

for 92-03 MP

COPY

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

166
90-3828/1211

Date 1/16/20

Pay to the order of USDA Rural Development \$ 3,775.00
thirty seven thousand seven hundred seventy five 00/100 Dollars ☐ Security details on back

PLUMAS BANK
120 N PINE STREET
PORTOLA, CALIFORNIA 96122 530 832.4405
plumasbank.com

for 92-07 MP

COPY

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

164
90-3828/1211

Date 1/16/20

Pay to the order of USDA Rural Development \$ 16,621.59
Sixteen thousand six hundred twenty one 59/100 Dollars ☐ Security details on back

PLUMAS BANK
120 N PINE STREET
PORTOLA, CALIFORNIA 96122 530 832.4405
plumasbank.com

for 92-01 MP

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
WWTP Settlement (4387)	General(1956)	01/21/2020	\$73,775.75
TOTAL			\$73,775.75

This authorization took place at the special council meeting held on 01/21/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 01/21/2020

CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

PLUMAS BANK
888.375.8627 • plumasbank.com
90-3828/1211

00606

01/13/2020

PAY TO THE ORDER OF **Farr West Engineering**

\$ ****73,775.75**

Seventy-Three Thousand Seven Hundred Seventy-Five and 75/100*****

DOLLARS

Farr West Engineering
5510 Longley Lane
Reno, NV 89511

MEMO inv 12680/12618/12793

Nancy Ryan
AUTHORIZED SIGNATURE

CITY OF LOYALTON
Farr West Engineering
Repairs & Maintenance

01/13/2020

00606

reprint of original check 6047 inv total incorrect.

73,775.75

General Checking 195 inv 12680/12618/12793

73,775.75

CITY OF LOYALTON
Farr West Engineering
Repairs & Maintenance

01/13/2020

00606

reprint of original check 6047 inv total incorrect.

73,775.75

General Checking 195 inv 12680/12618/12793

73,775.75

FARR WEST ENGINEERING

5500 UNIVERSITY DRIVE
SUITE 400
FARMERS, TEXAS 75044-5500
FARR WEST ENGINEERING, LLC
WWW.FARRWESTENGINEERING.COM

CITY OF LOYALTON
PO BOX 128
LOYALTON, CA 96118-0128

Invoice number 12680
Date 12/06/2019

Project R4442-1678-PWP LOYALTON, CITY OF -
BECKWITH ROAD PAVEMENT REPAIR

Period 10/26/19 to 11/29/19

City of Loyalton - Beckwith Road Pavement Repair
Task Order No 04

Description of Services: General project management and coordination, final site inspection, review contractor
pay request and quantities.

Professional Services

	Hours	Rate	Billed Amount
Alexa Kinsinger	4.25	95.00	403.75
Deidre Blanton	0.50	70.00	35.00
Keith Karpstein	4.00	152.00	608.00
Professional Services subtotal	8.75		1,046.75

Invoice total **1,046.75**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1 - Project Management	3,600.00	35.00	2,183.60	2,218.60	1,381.40
Task 2 - Survey and Mapping	3,000.00	0.00	2,226.25	2,226.25	773.75
Task 3 - Engineering Design	11,600.00	0.00	10,541.00	10,541.00	1,059.00
Task 4 - Bidding Assistance	4,800.00	0.00	4,799.20	4,799.20	0.80
Task 5 - Construction Management	7,900.00	1,011.75	5,101.90	6,113.65	1,786.35
Task 6 - Construction Observation	10,400.00	0.00	5,700.00	5,700.00	4,700.00
Task 7 - Materials Testing	6,400.00	0.00	4,913.38	4,913.38	1,486.62
Task 8 - Project Contingency	2,300.00	0.00	0.00	0.00	2,300.00
Total	50,000.00	1,046.75	35,465.33	36,512.08	13,487.92

New TOTAL \$73,775.75



CITY OF LOYALTON
PO BOX 128
LOYALTON, CA 95618-0128

Invoice number 12618
Date 12/06/2019

Project R4442-1781 LOYALTON, CITY OF -
CLEANUP AND ABATEMENT ORDER
(CAO) - PHASE 2

Period 10/26/19 to 11/29/19

Cleanup and Abatement Order (CAO) - Phase 2
TO #5

Description of Services: Layfield Group material costs and field work on the south effluent pond. Coordinated subconsultant work, scheduling, and site preparation. Provided on site oversight of leak detection work performed by subconsultant. Coordinated conference calls between subconsultant and Farr West to troubleshoot issues faced during south pond desludging process. Acted as liaison between subconsultant and City. Attended one City Council meeting to update City on work completed.

Professional Services

	Hours	Rate	Billed Amount
Alexa Kinsinger	41.50	95.00	3,942.50
Deidre Blanton	1.00	70.00	70.00
Lucas Tipton	4.75	160.00	760.00
Matthew Schultz	7.50	125.00	937.50
Professional Services subtotal	54.75		5,710.00

Subconsultant

	Units	Billed Amount
Subconsultant LAYFIELD USA CORP		65,575.25

Invoice total **71,285.25**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	8,500.00	761.25	0.00	761.25	7,738.75
Task 2.0 - CAO Reporting	11,500.00	0.00	0.00	0.00	11,500.00
Task 3.0 - Pond Leak Detection Testing Oversight	12,500.00	4,948.75	0.00	4,948.75	7,551.25
Task 4.0 - Pond Leak Detection Subconsultant Services	110,000.00	65,575.25	0.00	65,575.25	44,424.75
Task 5.0 - Project Contingency	14,500.00	0.00	0.00	0.00	14,500.00
Total	157,000.00	71,285.25	0.00	71,285.25	85,714.75

FARR WEST ENGINEERING

5510 LONCEY LANE
RENO, NEVADA 89511
PHONE: (775) 651-4788
e:info@farrwestengineering.com

CITY OF LOYALTON
PO BOX 128
LOYALTON, CA 96118-0128

Invoice number 12793
Date 01/06/2020

Project R4442-1781 LOYALTON, CITY OF -
CLEANUP AND ABATEMENT ORDER
(CAO) - PHASE 2

Period 11/30/19 to 12/27/19

Cleanup and Abatement Order (CAO) - Phase 2
TO #5

Description of Services: Coordinated subconsultant work and conference calls between City, Farr West staff, and subconsultant. Worked with Kathy LeBlanc to register the subconsultant work with the CA DIR.

Professional Services

	Hours	Rate	Billed Amount
Alexa Kinsinger	12.25	95.00	1,163.75
Deidre Blanton	0.50	70.00	35.00
Lucas Tipton	0.75	160.00	120.00
Matthew Schultz	1.00	125.00	125.00
Professional Services subtotal	14.50		1,443.75
Invoice total			1,443.75

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	8,500.00	796.25	761.25	1,557.50	6,942.50
Task 2.0 - CAO Reporting	11,500.00	0.00	0.00	0.00	11,500.00
Task 3.0 - Pond Leak Detection Testing Oversight	12,500.00	647.50	4,948.75	5,596.25	6,903.75
Task 4.0 - Pond Leak Detection Subconsultant Services	110,000.00	0.00	65,575.25	65,575.25	44,424.75
Task 5.0 - Project Contingency	14,500.00	0.00	0.00	0.00	14,500.00
Total	157,000.00	1,443.75	71,285.25	72,729.00	84,271.00

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	2/07/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	2/14/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	2/21/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	2/28/2020	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 1/21/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 2/18/2020

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	01/03/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/10/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/17/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/24/2020	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/31/2020	
	Water		1,500.00
	Sewer		4,500.00
THIS TOTAL			\$24,000.00

This authorization took place at the council meeting held on 1/21/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 2/18/2020

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	11/30/19	(\$151,215.66)	Reconciled	01/20/20
CDBG Account (0059)	11/20/19	(\$10,591.91)	Reconciled	11/29/19 CW
F.D. Reserve (7243)	11/30/19	(\$182,254.50)	Reconciled	01/20/20
General Savings (0322)	11/20/19	(\$29,376.26)	Reconciled	11/29/19 CW
Enterprise-W&S (0559)	11/30/19	(\$360,790.47)	Reconciled	01/20/20
WWTP Constr. (1990)	11/30/19	(\$4,848.14)	Reconciled	01/20/20
WWTP Settle. (4387)	11/30/19	(\$570,346.88)	Reconciled	01/20/20
LAIF Account (496)	waiting for login information			

This authorization took place at the council meeting held on 01/21/2020 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 01/21/20

City of Loyalton
Financial Report
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	384,899.30
General Funds	
General Checking 1956- NEW	87,929.38
General Contingency Saving 0322	29,380.12
Total General Funds	117,309.50
Designated Funds	
WWTP Settlement (LAIF)	2,020,107.90
WWTP Settlement MM 4387 (New)	570,516.45
Fire Dept. Reserve 7243	182,285.46
WWTP Construction 1990	4,846.14
Community Dev Block Grant 0059	10,591.84
Total Designated Funds	2,788,347.79
Cash Drawer	450.00
Total Checking/Savings	3,291,006.59
Accounts Receivable	
Accounts Receivable	44,393.53
Total Accounts Receivable	44,393.53
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	16,628.40
Accts Receivable- Late Fees Sew	35,646.79
Sewer Ent. Accounts Receivable	223,411.95
Water Ent. Accounts Receivable	
Reconnect fee	-874.10
Water Ent. Accounts Receivable - Other	115,478.20
Total Water Ent. Accounts Receivable	114,604.10
Total Accounts Receivable- Proprietar	202,187.06
Total Other Current Assets	495,663.62
Total Current Assets	3,831,063.74

1:19 PM

01/20/20

Accrual Basis

City of Loyalton
Financial Report
As of December 31, 2019

	Dec 31, 19
Payroll Liabilities	
Employee Liability Deductions	-5,000.08
State Taxes	195.78
Federal Taxes	-207.73
Payroll Liabilities - Other	12,592.38
Total Payroll Liabilities	7,580.35
Total Other Current Liabilities	354,842.53
Total Current Liabilities	360,657.19
Long Term Liabilities	
John Deere Credit Payable 70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,535,170.72
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	3,249,112.93
Net Income	-126,433.33
Total Equity	8,311,618.39
TOTAL LIABILITIES & EQUITY	13,846,789.11

City of Loyalton
Income and Expenses
December 31, 2019

	Dec 19
Ordinary Income/Expense	
Income	
Taxes & License Revenue	
Sales & Use	5,675.93
Total Taxes & License Revenue	5,675.93
Intergovernmental - State	
Highway Users Tax	3,131.58
Total Intergovernmental - State	3,131.58
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	5.98
Total Sewer Service Income	5.98
Water Service Income	
Late Fees Water	3.00
Total Water Service Income	3.00
Total Enterprise Income	8.98
Miscellaneous Revenue	29.96
Total Income	8,846.45
Gross Profit	8,846.45
Expense	
Small Tools & Equipment	-66.98
Utilities	
Electric	6,791.48
Total Utilities	6,791.48
Salaries and Wages	
Payroll Tax Expense	921.17
Payroll Expense	
Part Time Wages	3,288.19
Payroll Expense - Other	11,499.58
Total Payroll Expense	14,787.77
Total Salaries and Wages	15,708.94
Employee Benefits	
Nationwide City	39.85
Total Employee Benefits	39.85
Total Expense	22,473.29
Net Ordinary Income	-13,626.84
Other Income/Expense	
Other Expense	
Capital Outlay	
Engineering	927.00
Total Capital Outlay	927.00
Total Other Expense	927.00
Net Other Income	-927.00
Net Income	-14,553.84

3:05 PM

01/17/20

City of Loyalton
Revenue & Expenditures
As of December 31, 2019

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
O'Reilly Auto Parts					
Credit	12/13/2019	Inv.# 3...			-66.98
Total O'Reilly Auto Parts					-66.98
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Credit	09/08/2019	Inv.04...			-91.46
Total Pape Machinery - POWERPLAN					-97.46
Sierra County Tax Collector					
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	APN 0...	04/10/2020		5.00
Bill	10/16/2019	AP 01...	04/10/2020		5.00
Bill	10/15/2019	APN 0...	04/10/2020		1,219.27
Bill	10/15/2019	APN 0...	04/10/2020		476.11
Bill	10/15/2019	APN 0...	04/10/2020		2,191.03
Bill	10/16/2019	APN 0...	04/10/2020		336.40
Bill	10/16/2019	APN 0...	04/10/2020		19.17
Bill	10/16/2019	APN 0...	04/10/2020		589.50
Total Sierra County Tax Collector					4,846.48
Silver State Analytical Laboratories, Inc					
Bill	12/17/2019	RN12...	01/16/2020		218.00
Bill	12/17/2019	RN24...	01/16/2020		335.00
Bill	12/18/2019		01/17/2020		63.00
Bill	12/26/2019	RN24...	01/25/2020		311.00
Total Silver State Analytical Laboratories, Inc					927.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
TOTAL					4,203.27

3:01 PM

01/17/20

Cash Basis

City of Loyalton

Bills Paid

As of December 31, 2019

Type	Date	Num	Name
Enterprise Loan MM 0559			
Total Enterprise Loan MM 0559			
General Funds			
General Checking 1956- NEW			
Bill Pmt -Check	12/03/2019	EFT	Nationwide
Liability Check	12/12/2019	EFT	Employment Development Dep...
Liability Check	12/12/2019	EFT	US Treasury-941
Bill Pmt -Check	12/12/2019	EFT	Nationwide
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	Employment Development Dep...
Liability Check	12/22/2019	EFT	US Treasury-941
Bill Pmt -Check	12/27/2019	EFT	Nationwide
Paycheck	12/01/2019	6007	Cussins, John C
Paycheck	12/01/2019	6008	Jardin, Patsy E
Paycheck	12/01/2019	6009	McGarity, Orville D
Paycheck	12/01/2019	6010	Yegge, Donald M.
Paycheck	12/13/2019	6022	Bennett, Kenneth E
Paycheck	12/13/2019	6023	Jordan, Keith S.
Paycheck	12/13/2019	6024	LeBlanc, Katherine L
Paycheck	12/13/2019	6025	Willis, Charlotte L
Bill Pmt -Check	12/08/2019	6028	Plumas-Sierra Telecomm.
Bill Pmt -Check	12/08/2019	6029	Intermountain Disposal, Inc.
Bill Pmt -Check	12/08/2019	6030	Sierra Valley Home Center
Paycheck	12/23/2019	6031	Nieminen, J. Marc
Paycheck	12/27/2019	6032	Bennett, Kenneth E
Paycheck	12/27/2019	6033	Jackson, Sarah M
Paycheck	12/27/2019	6034	Jordan, Keith S.
Paycheck	12/27/2019	6035	LeBlanc, Katherine L
Paycheck	12/27/2019	6036	Markum, Joy L
Paycheck	12/27/2019	6037	Mitchell, Brooks M.
Paycheck	12/27/2019	6038	Redmon, Samantha L
Paycheck	12/27/2019	6039	Riede, Darlene F
Paycheck	12/27/2019	6040	Rogers, Nancy R.
Paycheck	12/27/2019	6041	Willis, Charlotte L

Total General Checking 1956- NEW

General Contingency Saving 0322

Total General Contingency Saving 0322

Total General Funds

Designated Funds**WWTP Settlement MM 4321**

3:01 PM

01/17/20

Cash Basis

City of Loyalton

Bills Paid

As of December 31, 2019

Memo	Paid Amount
PPE 11.23.19	-135.45
69817369 PPE 12/07/2019	-37.09
94-6000364 PPE 12/7/2019	-968.98
PPE 12.07.19	-71.07
69817369	-44.82
69817369	-15.84
94-6000364	-1,080.68
PPE 12.21.19	-21.90
	-1,121.95
	-1,773.19
	-260.28
	-498.32
	-1,426.57
	-1,431.00
	-807.22
	-326.16
Broadband, Account #37225 (12.01.2019-12.31.20...	-109.00
Account code LOYCI (Invoice# 65325)	-148.90
1100	-160.98
	-1,000.00
	-1,540.73
	-45.72
	-1,660.20
	-971.56
	-45.72
	-45.72
	-138.53
	-45.72
	-45.72
	-61.95
	-16,040.97
	-16,040.97

4:33 PM

01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

	Dec 31, 19
Beginning Balance	201,312.29
Cleared Transactions	
Checks and Payments - 94 items	-168,556.88
Deposits and Credits - 28 items	90,365.01
Total Cleared Transactions	-78,191.87
Cleared Balance	<u>123,120.42</u>
Uncleared Transactions	
Checks and Payments - 71 items	-91,492.23
Deposits and Credits - 9 items	97,301.98
Total Uncleared Transactions	5,809.75
Register Balance as of 12/31/2019	<u>128,930.17</u>
New Transactions	
Checks and Payments - 28 items	-96,593.96
Deposits and Credits - 2 items	4,648.31
Total New Transactions	-91,945.65
Ending Balance	<u>36,984.52</u>

4:33 PM

01/14/20

City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						201,312.29
Cleared Transactions						
Checks and Payments - 94 items						
Paycheck	09/20/2019	5883	Riede, Darlene F	X	-45.71	-45.71
Bill Pmt -Check	10/14/2019	5925	Intermountain Dispo...	X	-148.90	-194.61
Bill Pmt -Check	10/14/2019	5933	Sierra County Asses...	X	-2.00	-196.61
Paycheck	10/18/2019	5940	Castillo, Jerry	X	-184.51	-381.12
Paycheck	10/18/2019	5947	Riede, Darlene F	X	-45.71	-426.83
Bill Pmt -Check	10/21/2019	5954	United Healthcare In...	X	-268.42	-695.25
Bill Pmt -Check	10/21/2019	5952	United Healthcare In...	X	-96.25	-791.50
Bill Pmt -Check	11/01/2019	5966	Liberty Utilities	X	-6,397.86	-7,189.36
Bill Pmt -Check	11/01/2019	5967	Sierra Environmenta...	X	-2,161.00	-9,350.36
Paycheck	11/01/2019	5970	Jardin, Patsy E	X	-1,773.19	-11,123.55
Liability Check	11/01/2019	EFT	US Treasury-941	X	-1,535.14	-12,658.69
Paycheck	11/01/2019	5959	Jordan, Keith S.	X	-1,513.53	-14,172.22
Paycheck	11/01/2019	5958	Bennett, Kenneth E	X	-1,463.03	-15,635.25
Paycheck	11/01/2019	5969	Cussins, John C	X	-1,121.96	-16,757.21
Bill Pmt -Check	11/01/2019	5964	Thatcher Company	X	-1,073.06	-17,830.27
Paycheck	11/01/2019	5962	Willis, Charlotte L	X	-525.88	-18,356.15
Paycheck	11/01/2019	5972	Yegge, Donald M.	X	-498.32	-18,854.47
Paycheck	11/01/2019	5971	McGarity, Orville D	X	-260.28	-19,114.75
Bill Pmt -Check	11/01/2019	5965	Amerigas*	X	-253.77	-19,368.52
Bill Pmt -Check	11/01/2019	EFT	Nationwide	X	-221.70	-19,590.22
Bill Pmt -Check	11/01/2019	EFT	Pitney Bowes Inc Pu...	X	-201.00	-19,791.22
Liability Check	11/01/2019	EFT	Employment Develo...	X	-75.47	-19,866.69
Bill Pmt -Check	11/01/2019	5968	Verizon Wireless	X	-38.01	-19,904.70
Bill Pmt -Check	11/05/2019	5988	Porter Simon Profes...	X	-1,406.40	-21,311.10
Bill Pmt -Check	11/05/2019	5989	Sierra County Auditor	X	-1,250.00	-22,561.10
Bill Pmt -Check	11/05/2019	5990	SPJUSD	X	-745.39	-23,306.49
Bill Pmt -Check	11/05/2019	5987	Amerigas*	X	-329.08	-23,635.57
Bill Pmt -Check	11/06/2019	5980	Farr West Engineering	X	-20,808.48	-44,444.05
Bill Pmt -Check	11/06/2019	5974	Plumas Sierra Rural...	X	-7,128.76	-51,572.81
Bill Pmt -Check	11/06/2019	5977	Western Nevada Su...	X	-1,035.14	-52,607.95
Bill Pmt -Check	11/06/2019	5978	B & L Backflow Testi...	X	-740.00	-53,347.95
Bill Pmt -Check	11/06/2019	5975	Sierra Environmenta...	X	-460.27	-53,808.22
Bill Pmt -Check	11/06/2019	5981	Xerox Corporation	X	-294.63	-54,102.85
Bill Pmt -Check	11/06/2019	5979	Bastian Engineering	X	-292.50	-54,395.35
Bill Pmt -Check	11/06/2019	5976	Sierra Valley Home ...	X	-249.61	-54,644.96
Bill Pmt -Check	11/06/2019	5973	Plumas-Sierra Telec...	X	-109.00	-54,753.96
Bill Pmt -Check	11/15/2019	5993	S.C.O.R.E.	X	-1,856.00	-56,609.96
Paycheck	11/15/2019	5982	Bennett, Kenneth E	X	-1,532.10	-58,142.06
Paycheck	11/15/2019	5983	Jordan, Keith S.	X	-1,505.46	-59,647.52
Liability Check	11/15/2019	EFT	US Treasury-941	X	-1,453.12	-61,100.64
Paycheck	11/15/2019	5984	LeBlanc, Katherine L	X	-807.77	-61,908.41
Paycheck	11/15/2019	5985	Smith, Tracy A	X	-525.99	-62,434.40
Paycheck	11/15/2019	5986	Willis, Charlotte L	X	-521.00	-62,955.40
Bill Pmt -Check	11/15/2019	EFT	Nationwide	X	-225.85	-63,181.25
Bill Pmt -Check	11/15/2019	5992	Intermountain Dispo...	X	-148.90	-63,330.15
Bill Pmt -Check	11/15/2019	5991	AT&T CALNET 3	X	-92.11	-63,422.26
Liability Check	11/15/2019	EFT	Employment Develo...	X	-59.55	-63,481.81
Bill Pmt -Check	11/18/2019	6020	Verizon Wireless	X	-752.06	-64,233.87
Bill Pmt -Check	11/18/2019	6019	Sierra Environmenta...	X	-63.00	-64,296.87
Bill Pmt -Check	11/20/2019	5996	Western Nevada Su...	X	-1,035.14	-65,332.01
Bill Pmt -Check	11/20/2019	5994	O'Reilly Auto Parts	X	-210.21	-65,542.22
Bill Pmt -Check	11/20/2019	5995	Sierra Environmenta...	X	-144.00	-65,686.22
Bill Pmt -Check	11/22/2019	6015	Alpine Lock and Key	X	-294.00	-65,980.22
Bill Pmt -Check	11/22/2019	6017	Amerigas*	X	-248.24	-66,228.46
Bill Pmt -Check	11/22/2019	6016	Sierra Environmenta...	X	-198.00	-66,426.46
Bill Pmt -Check	11/25/2019	6021	Liberty Utilities	X	-6,434.68	-72,861.14
Bill Pmt -Check	11/26/2019	6014	Sierra County Auditor	X	-1,250.00	-74,111.14
Bill Pmt -Check	11/26/2019	6011	Postmaster	X	-92.96	-74,204.10
Bill Pmt -Check	11/27/2019	6018	Ca. State Water Res...	X	-21,392.00	-95,596.10
Bill Pmt -Check	11/27/2019	6027	Plumas Sierra Rural...	X	-6,791.48	-102,387.58
Paycheck	11/27/2019	5997	Bennett, Kenneth E	X	-1,634.24	-104,021.82
Paycheck	11/27/2019	5999	Jordan, Keith S.	X	-1,539.20	-105,561.02
Paycheck	11/27/2019	6000	LeBlanc, Katherine L	X	-860.70	-106,421.72
Paycheck	11/27/2019	6006	Willis, Charlotte L	X	-651.84	-107,073.56
Bill Pmt -Check	11/27/2019	6013	United Healthcare In...	X	-268.42	-107,341.98

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City of Loyalton
Revenue & Expenditures
General Checking 1956- NEW, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Checks and Payments - 71 items						
General Journal	06/30/2014	Coll 1...			-1,277.06	-1,277.06
Bill Pmt -Check	10/12/2016	4039	High Desert Fire Eq...		-49.50	-1,326.56
Paycheck	08/25/2017	4583	Gallegos, Krystin M.		-38.85	-1,365.41
Invoice	10/02/2017	1784	Senior Citizens		-5.73	-1,371.14
Invoice	12/29/2017	1843	Senior Citizens		-5.80	-1,376.94
Invoice	12/29/2017	1843	Senior Citizens		-5.61	-1,382.55
Invoice	01/03/2018	1845	Senior Citizens		-6.32	-1,388.87
Invoice	01/30/2018	1848	Senior Citizens		-5.95	-1,394.82
Bill Pmt -Check	02/14/2018	4881	Ca. State Water Res...		-125.00	-1,519.82
Invoice	03/07/2018	1864	Senior Citizens		-6.34	-1,526.16
Check	03/12/2018	4896	Copy Machine		-43.00	-1,569.16
Bill Pmt -Check	03/20/2018	4920	Sierra County Auditor		-1,250.00	-2,819.16
Invoice	03/26/2018	1872	Senior Citizens		-6.68	-2,825.84
Invoice	05/02/2018	1878	Senior Citizens		-5.89	-2,831.73
Invoice	05/30/2018	1882	Senior Citizens		-5.77	-2,837.50
Invoice	07/03/2018	1897	Senior Citizens		-6.58	-2,844.08
Invoice	07/31/2018	1906	Senior Citizens		-5.92	-2,850.00
Invoice	09/04/2018	1910	Senior Citizens		-6.11	-2,856.11
Invoice	10/02/2018	1919	Senior Citizens		-6.62	-2,862.73
Invoice	10/29/2018	1928	Senior Citizens		-6.04	-2,868.77
Invoice	12/10/2018	1983	Senior Citizens		-6.58	-2,875.35
Invoice	01/04/2019	1987	Senior Citizens		-6.83	-2,882.18
Invoice	01/31/2019	1993	Senior Citizens		-423.65	-3,305.83
Invoice	03/11/2019	1996	Senior Citizens		-100.64	-3,406.47
Invoice	03/29/2019	2008	Senior Citizens		-148.26	-3,554.73
Deposit	04/05/2019	5558	AR		-2,448.42	-6,003.15
Invoice	04/30/2019	2017	Senior Citizens		-103.90	-6,107.05
Deposit	05/31/2019	5656	State of California- T...		-20,890.17	-26,997.22
Invoice	06/05/2019	2036	Senior Citizens		-107.14	-27,104.36
Deposit	06/28/2019	5709	USDA		-13,003.75	-40,108.11
Invoice	07/01/2019	2047	Senior Citizens		-129.39	-40,237.50
Invoice	07/31/2019	2053	Senior Citizens		-118.27	-40,355.77
Invoice	10/01/2019	2073	Senior Citizens		-121.20	-40,476.97
Paycheck	10/18/2019	5946	Redmon, Samantha L		-138.53	-40,615.50
Bill Pmt -Check	10/23/2019	5957	Sierra Environmenta...		-218.00	-40,833.50
Invoice	10/25/2019	2080	Senior Citizens		-115.09	-40,948.59
Bill Pmt -Check	10/29/2019	5963	Postmaster		-92.96	-41,041.55
General Journal	11/01/2019	487			-4,500.00	-45,541.55
General Journal	11/01/2019	487			-1,500.00	-47,041.55
General Journal	11/08/2019	489			-4,500.00	-51,541.55
General Journal	11/08/2019	489			-1,500.00	-53,041.55
General Journal	11/15/2019	490			-4,500.00	-57,541.55
Bill Pmt -Check	11/15/2019	EFT	Bank of America		-2,832.41	-60,373.96
General Journal	11/15/2019	490			-1,500.00	-61,873.96
Bill Pmt -Check	11/15/2019	EFT	Office Depot		-533.35	-62,407.31
General Journal	11/22/2019	491			-4,500.00	-66,907.31
General Journal	11/22/2019	491			-1,500.00	-68,407.31
Bill Pmt -Check	11/25/2019	EFT	Pitney Bowes Inc Pu...		-150.00	-68,557.31
Liability Check	11/27/2019	EFT	US Treasury-941		-1,258.40	-69,815.71
Liability Check	11/27/2019	EFT	Employment Develo...		-58.54	-69,874.25
Paycheck	11/27/2019	6005	Rogers, Nancy R.		-45.71	-69,919.96
Paycheck	11/27/2019	6001	Markum, Joy L		-45.71	-69,965.67
Liability Check	11/27/2019	EFT	Employment Develo...		-15.79	-69,981.46
General Journal	11/29/2019	492			-4,500.00	-74,481.46
General Journal	11/29/2019	492			-1,500.00	-75,981.46
Liability Check	11/29/2019	EFT	Employment Develo...		-17.65	-75,999.11
Liability Check	12/08/2019	To Print	US Treasury-941		-44.48	-76,043.59
Check	12/23/2019	6085	S.C.O.R.E.		-5,187.73	-81,231.32
Check	12/23/2019	6086	Plumas Sierra Rural...		-5,074.33	-86,305.65
Check	12/23/2019	6082	Amerigas*		-2,087.40	-88,393.05
Check	12/23/2019	6081	Bank of America		-1,906.15	-90,299.20
Check	12/23/2019	6084	Sierra Valley Groun...		-400.00	-90,699.20
Check	12/23/2019	EFT	Xerox Corporation		-282.95	-90,982.15
Check	12/23/2019	6083	Mountain Messenger		-81.00	-91,063.15
Paycheck	12/27/2019	6038	Redmon, Samantha L		-138.53	-91,201.68
Paycheck	12/27/2019	6041	Willis, Charlotte L		-61.95	-91,263.63
Paycheck	12/27/2019	6040	Rogers, Nancy R.		-45.72	-91,309.35