

January 21, 2020

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Vice Mayor Mitchell on January 21, 2020 at 6:00pm at the Loyalton City Center Auditorium.

COUNCIL MEMBERS PRESENT

N. Rogers, J. Markum, B. Mitchell, D. Reide

COUNCIL MEMBERS ABSENT

Mayor S. Jackson

STAFF PRESENT

Deputy City Clerk- Kathy LeBlanc, Jillian Freeto-Bookkeeper, Jamie Stockdale-Assistant Bookkeeper

GUESTS PRESENT

J. Mertton, J. Beard, L. Horner, R. Demartini. P. Demartini, J. Buck, M. Lombardi

APPROVAL OF AGENDA

It was moved by D. Reide, seconded by N. Rogers to approve the agenda as presented. Motion unanimously carried.

ANNOUNCEMENTS

Vice-Mayor Mitchell reported that SBC Utility Service has decided to pull out of the contract for WWTP. The City will continue to pursue another operator of record with Farr West Engineering. J. Cussins will continue to operate on the City's behalf until we solve the issue.

APPROVAL OF MINUTES

It was moved by J. Markum, seconded by N. Rogers to approve the minutes for the Regular Meeting on December 17th, 2019. Motion unanimously carried.

It was moved by J. Markum, seconded by N. Rogers to approve the minutes for the Special Meeting on December 17th, 2019. Motion unanimously carried.

It was moved by J. Markum, seconded by N. Rogers, to approve the minutes for the Special Meeting on January 15, 2020. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. Park and Recreation- Vice- Mayor Mitchell gave a brief report on the history of the grant, the work they requested has been done. He will contact them to give them an update.
2. Park and Recreation (OGALS)- Councilmember Markum gave a brief report on the grant program.
3. Richard Meder Award- Deputy City Clerk requested names for the Richard Meder award. The following names were given- P. Mitchell, Tony Finder, J. Cussins. It was asked if a group could receive the award. Deputy City Clerk will contact Mrs. Meder with the nominee's name and ask about the group.
4. SCORE Driving Practices- Deputy City Clerk gave a report on the Program with SCORE regarding Driving Practices and the PULL Program. She will contact SCORE about the PULL Program for employees and Fire Department Volunteers. It was decided by consensus to go with the Driving Program.

TIMED ITEM: Vice-Mayor Mitchell announced that Mr. Cussins will not be able to attend the meeting. The appreciation award will be given to him personally.

PUBLIC HEARING: Notice of Hearing to Abate Nuisance

Vice-Mayor opened the Public Hearing for comment. Vice-Mayor acknowledged Mr. Nielson response to the City of Loyalton. He then entered Mr. Nielson response into the Public Record. Having heard no other public comment Vice-Mayor Mitchell closed the Public Hearing. Vice-Mayor Mitchell stated that they will continue the Public Hearing to a future date in order to gather more information

PUBLIC COMMENT

1. J. Buck inquired about the absence of the City Clerk. Deputy City Clerk stated that issue will be addressed in house.
2. J. Beard announced that several mountain lions have been cited in Loyalton. He would like the community to be aware.
3. R. DeMartini had concerns over the snow plowing. Councilmember Rogers will check with the maintenance crew.

FIRE DEPARTMENT REPORT

Assistant Fire Chief R. DeMartini gave a brief report stating that they had a total of 192 calls for 2019 most of them were medical. He also stated that they have responded to 10 calls this year. He reported that the Fire Tendered has been ordered and that the Fire Chief is still looking into finance options.

FINANCIAL REPORT

Councilmember J. Markum reported that the trailer park has been sold. She stated that a claim form will be submitted to the court for the City of Loyalton past due utility bills. She did report that a lot of clean up still needs to be done. She also stated that the new bookkeepers are up and running with the new software. Vice-Mayor Mitchell reported on the balances on all accounts.

APPROVAL OF FINANCIAL REPORT

Council Member Mitchell read into record the accounts balances of all our accounts.

PAYMENT OF BILLS

It was moved by D. Redie, seconded by N. Rogers to approve the bill sheet for December 2019 not to exceed \$16,040.97. Motion unanimously carried. The November 2019 Bill sheet will be on the next agenda.

RECONCILED ACCOUNTS

It was moved by J. Markum, seconded by N. Rogers to approve the reconciled accounts for November 2019 and December 2019. Motion unanimously carried.

REIMBURSEMENT FOR USDA

None

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

1. It was moved by J. Markum, seconded by N. Rogers to approve the fund transfer from General 1956 to Enterprise Loan 0559 for payment of USDA Loans for November and December 2019. Motion unanimously carried.
2. It was moved by J. Markum, seconded by N. Rogers to approve the fund transfer from WWTP Settlement 4387 to General Checking 1956 for Beckwith Street Repair to Farr West Engineering. Motion unanimously carried.
3. It was moved by J. Markum, seconded by N. Rogers to approve the fund transfer from WWTP Settlement 4387 to General Checking 1956 for Pond Liner Repair work to Farr West Engineering. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

- (1) J. Markum reported that the repair on the Social Hall is almost complete.
- (2) N. Rogers reported that maintenance workers have re-applied for their water test.

OTHER COMMITTEE REPORTS

D. Reide reported that the personnel files have all been updated.

DISCUSSION AND POSSIBLE ACTION ITEMS


1. It was moved by J. Markum, seconded by N. Rogers to approve a donation of \$500.00 to Craig Sheridan Class for building the structure to house old fire truck for the museum. Motion unanimously carried.
2. It was moved by D. Redie, seconded by N. Rogers to approve computer software upgrade not to exceed \$2500.00. Motion unanimously carried.
3. It was moved by J. Markum, seconded by N. Rogers to proceed with the abatement process for 11 Zollinger Street. Motion unanimously carried.
4. It was moved by J. Markum, seconded by D. Redie to approve the superseding of all seven Plumas Bank Accounts to remove T. Smith and C. Willits, and to add J. Freeto and J. Stockdale, and to retain S. Jackson, B. Mitchell and N. Rogers. Motion unanimously carried.
5. After a discussion the Direct Deposit will be put on the next agenda.
6. After a discussion the Cougar Mountain Software will be added to the next agenda.

INPUT FOR UPCOMING MEETINGS

CLOSING REMARKS

Meeting Adjourned

APPROVED: 
Vice-Mayor Brooks Mitchell

ATTEST: 
Kathy LeBlanc, Deputy City Clerk