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From: Kathy LeBlanc [<mailto:cityofloyalton@digitalpath.net>]
Sent: Monday, January 08, 2018 9:46 AM
To: Steven C. Gross
Subject: RE: Payments to Porter Simon

Hi Steve,
The amount that was listed included all legal fees not just Porter Simon. Hope this helps.
Nancy

From: Steven C. Gross [<mailto:gross@PorterSimon.com>]
Sent: Friday, January 05, 2018 2:12 PM
To: Kathy LeBlanc
Subject: Payments to Porter Simon

Kathy,

Please give a copy of this Email to Mayor Rogers and Councilmember Marin.

Mayor Rogers and Councilmember Marin,

I was looking at the meeting packet for the December 19, 2017 Council meeting. The financial report titled Revenue & Expenditures, July 1 through December 13, 2017, under Contracted Services, lists Legal Fees in the amount of \$104,242.80. This may be an accurate figure for all legal services paid, including those for the litigation related to the sewer treatment plant. However, I want to clarify that during the time period July 1 through December 13, 2017, my law firm, Porter Simon, was paid \$9,182.80. I hope this is clearly understood by the Council and the community. Thank you.

Steve



Steven C. Gross
PORTER SIMON | Professional Corporation
40300 Truckee Avenue, Suite One | Truckee, CA 96161
530 587 2002 ext. 4185 | 530 587 1315 fax

gross@portersimon.com | www.portersimon.com

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**City of Loyalton
Swimming Pool Building
Lease Agreement**

THIS LEASE AGREEMENT is made and entered into on **March 1, 2018**, between the City of Loyalton whose address is P. O. Box 128 Loyalton, CA. 96118 (hereinafter referred to as "Landlord") and the Feather River Archery Club, whose address is P. O. Box 1087 Loyalton, CA. 96118 (hereinafter referred to as "Tenant").

ARTICLE I - GRANT OF LEASE

Landlord, in consideration of the rents to be paid and the covenants and agreements to be performed and observed by the Tenant, does hereby lease to the Tenant and the Tenant does hereby lease and take from the Landlord the property described in Exhibit "A" attached hereto and by reference made apart hereof the "Leased Premises".

ARTICLE II - LEASE TERM

Section 1. Term of Lease. The term of this Lease shall begin on the Commencement Date as defined in Section 2 of this Article II, and shall terminate on **February 28, 2019** provided, however, that at the option of the Tenant, Tenant may renew this lease for an additional one year term at **\$25.00** per month, provided that such renewal is given 60 days prior to the termination date or the expiration of any one year renewal term.

Section 2. Commencement Date. The "Commencement Date" shall mean **March 1, 2018**.

ARTICLE III - DETERMINATION OF RENT

Section 1. Monthly Rent. The Tenant agrees to pay the Landlord and the Landlord agrees to accept monthly rent set forth in the following table:

March 1, 2018 to March 31, 2018:	\$25.00
April 1, 2018 to April 30, 2018:	\$25.00
May 1, 2018 to May 31, 2018:	\$25.00
June 1, 2018 to June 30, 2018:	\$25.00
July 1, 2018 to July 31, 2018:	\$25.00
August 1, 2018 to August 31, 2018:	\$25.00
September 1, 2018 to September 30, 2018:	\$25.00
October 1, 2018 to October 31, 2018:	\$25.00
November 1, 2018 to November 30, 2018:	\$25.00
December 1, 2018 to December 31, 2018:	\$25.00
January 1, 2018 to January 31, 2019:	\$25.00
February 1, 2018 to February 28, 2019:	\$25.00

Section 2. Late Fee. A late fee in the amount of 5% of the Monthly Rent shall be assessed if payment is not postmarked or received by Landlord on or before the tenth day of each month.

ARTICLE IV - CONSTRUCTION AND UTILITIES

Section 1. Improvements by Tenant. Tenants may have prepared plans and specifications for the construction and/or improvements, and if so, Tenant shall obtain all certificates, permits, licenses and other authorizations of governmental bodies or authorities which are necessary to permit the construction of the improvements on the demised premises and shall keep the same in full force and effect at Tenant's cost.

Section 2. Utilities. Tenant shall pay for all electricity and other services incident to Tenant's use of the Leased Premises.

ARTICLE V - OBLIGATIONS FOR REPAIRS

Section 1. Landlord's Repairs. The Landlord shall be required to repair only defects, deficiencies, deviations or failures of materials or workmanship in the building.

Section 2. Tenant's Repairs. The Tenant shall repair and maintain the Leased Premises in good order and condition, except for reasonable wear and tear.

ARTICLE VI - TENANT'S COVENANTS

Section 1. Tenant's Covenants. Tenant covenants and agrees as follows:

a. To procure any licenses and permits required for any use made of the Leased Premises by Tenant, and upon the expiration or termination of this Lease, to remove its goods and effects and those of all persons claiming under it, and to yield up peaceably to Landlord the Leased Premises in good order, repair and condition in all respects;

b. To permit Landlord to examine the Leased Premises at reasonable times provided that Landlord shall not unreasonably interfere with the conduct of Tenant's business;

c. To permit Landlord to enter the Leased Premises to inspect such repairs, improvements, alterations or additions thereto as may be required under the provisions of this Lease.

ARTICLE VII - INDEMNITY BY TENANT

Indemnity and Public Liability. The Tenant shall save Landlord harmless and indemnify Landlord from all injury, loss, claims or damage to any person or property while on the Leased Premises, unless caused by the willful acts or omissions or gross negligence of the Landlord. Tenant shall maintain, with respect to the Leased Premises public liability insurance with limits of not less than \$1,000,000.00 per occurrence for injury or death from one incident and \$100,000.00 per occurrence property damage insurance, insuring Landlord and Tenant against injury to persons or damage to property on the Leased Premises. A copy of the policy or a certificate of insurance shall be delivered to Landlord on or before the commencement date.

ARTICLE VIII - USE OF PROPERTY BY TENANT

The Leased Premises may be occupied and used by the Tenant exclusively for Archery. Nothing herein shall give Tenant the right to use the property for any other purpose or to sublease, assign or license the use of the property to any sublessee, assignee, or licensee, which or who shall use the property for any other use.

ARTICLE IX - SIGNAGE

Interior Signs. Tenant shall have the right, at its sole risk and expense and in conformity with applicable laws and ordinances, to erect, maintain, place and install its usual and customary signs and fixtures in the interior of the Leased Premises.

ARTICLE X - DEFAULT

Landlord's Remedies. In the event that Tenant shall on three or more occasions be in default in the payment of rent (default herein being defined as payment received by Landlord ten or more days subsequent to the due date), regardless of whether or not such default has occurred on consecutive or non-consecutive months, to exercise concurrently or successively the following right:

a. Terminate this lease by giving Tenant notice of termination, in which event this Lease shall expire and terminate on the date specified in such notice of termination, with the same force and effect as though the date so specified were the date herein originally fixed as the termination date of the term of this Lease, and all rights of Tenant under this Lease and in and to the Premises shall expire and terminate, and Tenant shall remain liable for all obligations under the Lease arising up to such date of termination, and Tenant shall surrender the Premises to Landlord on the date specified in such notice.

ARTICLE XI - PROPERTY DAMAGE

Loss and Damage. Notwithstanding any contrary provisions of this Lease, Landlord shall not be responsible for any loss of or damage to property of Tenant or of others located on the Leased Premises.

ARTICLE XII - MISCELLANEOUS

Section 1. Fixtures. All personal property, furnishings and equipment presently and all other fixtures installed in or hereafter by or at the expense of Tenant and all additions and/or improvements, exclusive of structural, affixed to the Leased Premises and used in the operation of the Tenant's business made to, in or on the Leased Premises by and at the expense of Tenant and susceptible of being removed from the Leased Premises without damage, unless such damage be repaired by Tenant, shall remain the property of Tenant and Tenant may, but shall not be obligated to, remove the same or any part thereof at any time or times during the term hereof, provided that Tenant, at its sole cost and expense, shall make any repairs occasioned by such removal.

Section 2. Entire Agreement. This instrument contains the entire and only agreement between the parties, and no oral statements or representations or prior written matter not contained in this instrument shall have any force and effect. This Lease shall not be modified in any way except by a writing executed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Lease the day and year first above written or have caused this Lease to be executed by the officers/officials thereunto duly authorized.

City of Loyalton

Feather River Archery Club, Inc.

Nancy Rogers, Mayor

Mike Juden, President

EXHIBIT "A" LEGAL DESCRIPTION

The following described real property:

City of Loyalton
City of Loyalton Swimming Pool
105 Beckwith Street
Loyalton, CA. 96118

Initials:

LANDLORD _____

TENANT _____

City of Loyalton
Financial Report
As of January 10, 2018

	Jan 10, 18
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	336,631.45
General Funds	
General Checking 1956- NEW	62,549.95
General Contingency Saving 0322	103,112.33
Total General Funds	165,662.28
Designated Funds	
WWTP Settlement MM 4321	2,677,116.61
Fire Dept. Reserve 7243	21,562.34
WWTP Construction 1990	5,974.79
Community Dev Block Grant 0059	3,231.43
Total Designated Funds	2,707,885.17
Cash Drawer	450.00
Total Checking/Savings	3,210,628.90
Accounts Receivable	
Accounts Receivable	95,158.43
Total Accounts Receivable	95,158.43
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-700.00
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	4,772.84
Accts Receivable- Late Fees Sew	11,961.73
Sewer Ent. Accounts Receivable	195,373.32
Water Ent. Accounts Receivable	
Reconnect fee	-857.58
Water Ent. Accounts Receivable - Other	97,010.30
Total Water Ent. Accounts Receivable	96,152.72
Total Accounts Receivable- Proprietar	120,156.43
Undeposited Funds	60.00
Total Other Current Assets	413,733.81
Total Current Assets	3,719,521.14
Fixed Assets	
Fixed Assets	
Construction in Progress	238,826.18
Land	378,612.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,298,766.42
Accumulated Depreciation	-4,619,593.00
Total Fixed Assets	9,993,644.10
Total Fixed Assets	9,993,644.10

City of Loyaltan
Financial Report
As of January 10, 2018

	Jan 10, 18
TOTAL ASSETS	13,713,165.24
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	40,979.97
Total Accounts Payable	40,979.97
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	25,993.37
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-927.12
State Taxes	132.78
Federal Taxes	-284.23
Payroll Liabilities - Other	8,519.39
Total Payroll Liabilities	7,440.82
Total Other Current Liabilities	370,133.29
Total Current Liabilities	411,113.26
Long Term Liabilities	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,585,626.79
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,138,391.17
Net Income	800,208.49
Total Equity	8,127,538.45
TOTAL LIABILITIES & EQUITY	13,713,165.24

City of Loyalton
Revenue & Expenditures
 July 1, 2017 through January 10, 2018

	Jul 1, '17 - Jan 10, 18
Ordinary Income/Expense	
Income	
Transfer In	26,776.24
Building Permits	4,939.13
Donations	1,649.88
Property Taxes	
Supplemental	1,172.54
Homeowners	395.22
Clerk Fees	875.60
Secured	18,608.81
Unsecured	1,359.79
Prior Year	42.39
Total Property Taxes	22,454.35
Taxes & License Revenue	
Sales & Use	32,011.71
License & Permits	5,055.00
Total Taxes & License Revenue	37,066.71
Intergovernmental - Federal	
USDA Grant	1,758.00
Total Intergovernmental - Federal	1,758.00
Intergovernmental - State	
VLF Swap	29,568.00
Highway Users Tax	
2103 (Gas Tax)	1,698.11
2105	2,103.48
2106	2,991.23
2107	2,750.50
2107.5	1,000.00
Total Highway Users Tax	10,543.32
Intergovernmental - State - Other	55,850.94
Total Intergovernmental - State	95,962.26
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	1,446.91
Sewer Service Income - Other	129,750.28
Total Sewer Service Income	131,197.19
Water Service Income	
Connection Fee	3,250.00
Late Fees Water	723.43
Water Service Income - Other	67,621.86
Total Water Service Income	71,595.29
Total Enterprise Income	202,792.48
Charges for Current Services	
Copies & Faxes	142.45
Hook-ups	500.00
Cemetery	
Plots	2,000.00
Total Cemetery	2,000.00
Rent Income	
Auditorium Rental	60.00
Social Hall	340.00
Rent Income - Other	5,401.00

City of Loyalton
Revenue & Expenditures
 July 1, 2017 through January 10, 2018

	Jul 1, '17 - Jan 10, 18
Total Rent Income	5,801.00
Service Area Revenue	10,000.00
Charges for Current Services - Other	14,141.61
Total Charges for Current Services	32,585.06
Revenue Use of Money & Property	
Interest Income	2,192.66
Revolving Loan	1,224.21
Total Revenue Use of Money & Property	3,416.87
Miscellaneous Revenue	
Other Income	
Settlement - WWTP	965,000.00
Total Other Income	965,000.00
Miscellaneous Revenue - Other	1,797.22
Total Miscellaneous Revenue	966,797.22
Total Income	1,396,198.20
Gross Profit	1,396,198.20
Expense	
Refund	
Bldg Permit - Indemnification	250.00
Total Refund	250.00
DSA 786 Fees	0.90
Small Tools & Equipment	
Small Tools & Equipment - Other	679.00
Safety	275.38
Small Tools & Equipment - Other	3,936.61
Total Small Tools & Equipment	4,890.99
Repairs & Maintenance	3,421.36
Utilities	
Security	240.00
Internet - Broadband	1,163.14
Propane	4,654.72
Electric	
Electric for Discharge	195.45
Electric - Other	51,282.38
Total Electric	51,477.83
Garbage Disposal	567.60
Utilities - Other	172.30
Total Utilities	58,275.59
Equipment Repair & Maintenance	16,366.36
Reconciliation Discrepancies	4.62
Taxes	
Solid Waste Benefit Assessment	4,820.46
Property Tax	585.59
Taxes - Other	91.03
Total Taxes	5,497.08
Salaries and Wages	
Workers Comp.	7,811.74
Payroll Tax Expense	7,423.52
Payroll Expense	

City of Loyaltan
Revenue & Expenditures
July 1, 2017 through January 10, 2018

	<u>Jul 1, '17 - Jan 10, 18</u>
Part Time Wages	30,897.40
Payroll Expense - Other	93,634.37
Total Payroll Expense	124,531.77
Total Salaries and Wages	139,767.03
Employee Benefits	
Nationwide City	430.36
Health Insurance	1,715.19
Total Employee Benefits	2,145.55
Services and Supplies	
Postage	956.88
Advertising	280.80
Automobile Expense	
Fuel	4,280.51
Automobile Expense - Other	1,170.56
Total Automobile Expense	5,451.07
Bank Service Charges	71.00
Chemicals	984.85
Contracted Services	
Building Permits	169.00
Health/Drug Screening	653.77
Professional Fees	10,916.25
Legal Fees	104,702.80
Auditing Expense	7,147.00
Testing	7,361.00
Contracted Services - Other	50,225.29
Total Contracted Services	181,175.11
Dues and Subscriptions	1,085.60
Equipment Rental	276.03
Insurance	
Liability Insurance	19,090.16
Property Insurance	15,266.56
Travel for SCORE	319.80
Insurance - Other	297.00
Total Insurance	34,973.52
Licenses and Permits	18,690.34
Miscellaneous	
Meals	156.08
Miscellaneous - Other	93.51
Total Miscellaneous	249.59
Office Expense	3,559.39
Operating Supplies	2,751.79
Telephone	1,606.18
Travel	413.91
Services and Supplies - Other	2,124.80
Total Services and Supplies	254,650.86
Total Expense	485,270.34
Net Ordinary Income	910,927.86
Other Income/Expense	
Other Expense	
Transfers Out	
Debt Service	26,776.24
Interest Expense	

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01/10/18

Accrual Basis

City of Loyalton
Revenue & Expenditures
July 1, 2017 through January 10, 2018

	<u>Jul 1, '17 - Jan 10, 18</u>
Interest 91-05 Water	22,047.75
Interest 92-01 Sewer	18,862.59
Interest 92-03 Sewer	2,807.79
Interest 92-07 Sewer	<u>40,225.00</u>
Total Interest Expense	83,943.13
Total Debt Service	83,943.13
Total Other Expense	110,719.37
Net Other Income	-110,719.37
Net Income	<u>800,208.49</u>

5:05 PM
01/10/18
Cash Basis

City of Loyalton
Bills Paid

As of January 10, 2018

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Check	12/31/2017			Service Charge	-2.00
Total Enterprise Loan MM 0559					-2.00
General Funds					
General Checking 1956- NEW					
Liability Check	01/04/2018	ACH	Employment Development De...	69817369	-2,763.92
Liability Check	01/04/2018	ACH	US Treasury-941	94-6000364	-7,111.00
Bill Pmt -Check	12/29/2017	EFT	Nationwide	PPE 12.23.2017	-112.02
Liability Check	12/29/2017	EFT	US Treasury-941	94-6000364	-712.08
Liability Check	12/29/2017	EFT	Employment Development De...	69817369	-74.02
Liability Check	12/29/2017	EFT	Employment Development De...	69817369	-12.82
Bill Pmt -Check	01/09/2018	EFT	Nationwide	PPE 01.06.2018	-100.06
Liability Check	01/09/2018	EFT	Employment Development De...	69817369	-10.62
Liability Check	01/09/2018	EFT	US Treasury-941	94-6000364	-601.04
Liability Check	01/09/2018	EFT	Employment Development De...	69817369	-187.16
Bill Pmt -Check	12/28/2017	4783	POSTMASTER	January 2018 Water/Sewer Billing	-90.88
Paycheck	12/29/2017	4784	Graves, Kathryn L.		-138.52
Paycheck	12/29/2017	4785	Marin, Mark J.		-45.72
Paycheck	12/29/2017	4786	Markum, Joy L		-45.71
Paycheck	12/29/2017	4787	Rogers, Nancy R.		-45.72
Paycheck	12/29/2017	4788	VanDaam, Jason		-45.71
Paycheck	12/29/2017	4789	Jordan, Keith S.		-1,256.41
Paycheck	12/29/2017	4790	LeBlanc, Katherine L		-683.72
Paycheck	12/29/2017	4791	Lombardi, Kimberly K		-37.40
Paycheck	12/29/2017	4792	Smith, Tracy A		-635.76
Bill Pmt -Check	12/26/2017	4793	State Water Resources Contr...		-17,017.00
Paycheck	01/04/2018	4794	Evans, John I.		-8,497.43
Paycheck	01/04/2018	4795	Simonson, Victor C		-6,765.65
Paycheck	01/04/2018	4796	Tanguay, Sharon L		-6,880.04
Bill Pmt -Check	12/26/2017	4797	Affordable Brake & Tires Plus	Work Order #29590 2001 Dodge Ram Truck	-975.00
Bill Pmt -Check	12/26/2017	4798	Amerigas*	201913977	-1,880.60
Bill Pmt -Check	12/26/2017	4799	AT&T CALNET 3		-87.85
Bill Pmt -Check	12/26/2017	4800	Intermountain Disposal, Inc.	Account code LOYCI	-141.90
Bill Pmt -Check	12/26/2017	4801	L.N. Curtis & Sons		-958.01
Bill Pmt -Check	12/26/2017	4802	Liberty Utilities		-4,100.87
Bill Pmt -Check	01/03/2018	4803	S.C.O.R.E.	2017-18 Property / Liability Insurance	-2,863.06
Bill Pmt -Check	01/03/2018	4804	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	01/03/2018	4805	Sierra Environmental Monitori...	LOY-001	-566.00
Bill Pmt -Check	01/03/2018	4806	SVHC- Sierra Valley Home Ce...	1100	-175.54
Bill Pmt -Check	01/03/2018	4807	Verizon Wireless	370745244-000001	-38.01
Paycheck	01/09/2018	4808	Cussins, John C		0.00
Paycheck	01/09/2018	4809	Jordan, Keith S.		-1,310.66
Paycheck	01/09/2018	4810	LeBlanc, Katherine L		-687.01
Paycheck	01/09/2018	4811	Smith, Tracy A		-572.22
Bill Pmt -Check	01/09/2018	4812	Keith Jordan	Phone Reimbursement - January 2018	-15.00
Bill Pmt -Check	01/09/2018	4813	United Healthcare Insurance ...	J. Cussins February 2018 Premium - 327802773-1	-254.67
Bill Pmt -Check	01/10/2018	4814	Amerigas*	201913977	-591.83
Bill Pmt -Check	01/10/2018	4815	Fire Dept. Reserve Account - ...	Detwiler Fire Funds to Reserve Account	-17,557.36
Bill Pmt -Check	01/10/2018	4816	L.N. Curtis & Sons		-1,587.04
Bill Pmt -Check	01/10/2018	4817	Napa Sierra	02390	-353.98
Bill Pmt -Check	01/10/2018	4818	O'Reilly Auto Parts	Transaction No. 3661428181	-59.53
Bill Pmt -Check	01/10/2018	4819	Plumas-Sierra Telecomm.	Broadband, Account # 37225	-109.00
Bill Pmt -Check	01/10/2018	4820	Plumas Sierra Rural Electric		-2,333.82
Bill Pmt -Check	01/10/2018	4821	Porter Simon Professional Ser...	92132-13200M	-460.00
Bill Pmt -Check	01/10/2018	4822	Sierra Environmental Monitori...	LOY-001	-503.00
Total General Checking 1956- NEW					-93,302.37
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-93,302.37
Designated Funds					
WWTP Construction 1990					
Check	12/31/2017			Service Charge	-2.00

5:05 PM
01/10/18
Cash Basis

City of Loyaltan
Bills Paid
As of January 10, 2018

Type	Date	Num	Name	Memo	Paid Amount
Total WWTP Construction 1990					-2.00
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					-2.00
TOTAL					-93,306.37

*amount →
to approve*

-93,306.37

City of Loyalton
Unpaid Bills
As of January 10, 2018

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
Bastian Engineering					
Bill Pmt -Check	11/15/2017	4719			-346.25
Bill	11/02/2017	Inv. 17...	12/02/2017	39	346.25
Total Bastian Engineering					0.00
Farr West Engineering					
Bill	12/31/2017	Invoic...	01/30/2018		8,732.43
Bill	12/31/2017	9373	01/30/2018		10,569.83
Total Farr West Engineering					19,302.26
Home Depot					
Credit	08/12/2017	9292845			-13.48
Total Home Depot					-13.48
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Total Pape Machinery - POWERPLAN					-6.00
POSTMASTER					
Bill	10/31/2017		11/30/2017	41	225.00
Total POSTMASTER					225.00
S.C.O.R.E.					
Bill	07/01/2017	1718-...	07/31/2017	163	14,315.30
Total S.C.O.R.E.					14,315.30
Sierra Booster					
Bill	07/28/2017	350	08/12/2017	151	110.05
Bill	09/25/2017	437	10/10/2017	92	21.00
Bill	12/28/2017	Invoic...	01/12/2018		52.25
Total Sierra Booster					183.30
Sierra Controls, LLC					
Bill	11/30/2017	Inv, N...	12/30/2017	11	19,018.65
Total Sierra Controls, LLC					19,018.65
Sierra County Tax Collector					
Bill	09/22/2017	2596	04/10/2018		300.67
Bill	09/22/2017	2627	04/10/2018		17.64
Bill	09/22/2017	3633	04/10/2018		405.96
Bill	09/22/2017	3521	04/10/2018		1,361.04
Bill	09/22/2017	3433	04/10/2018		374.40
Bill	09/22/2017	3526	04/10/2018		288.83
Total Sierra County Tax Collector					2,748.54
State Water Resources Control Board					
Bill	12/08/2017	Inv. E...	03/08/2018		167.00
Bill	12/26/2017	Invoic...	03/26/2018		624.00
Total State Water Resources Control Board					791.00
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37

5:06 PM

01/10/18

City of Loyaltan
Unpaid Bills
As of January 10, 2018

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Total Western Hydro Corporation					-299.37
WWW Construction, Inc.					
Bill	02/27/2015	2121	03/29/2015	1018	1,000.00
Total WWW Construction, Inc.					1,000.00
TOTAL					56,158.80

Acknowledgement of Approval, City of Loyalton - PP 61

The City of Loyalton acknowledges approval by council vote of the below listed invoices for payment and intends to seek reimbursement from the USDA Rural Development in conjunction with grant monies approved for the Waste Water Treatment Plant construction repair project.

Name	Date	Invoice #	Amount
Farr West Engineering	12/31/2017	9369	8,732.43
Farr West Engineering	12/31/2017	9373	10,569.83
	THIS TOTAL		19,302.26

This authorization took place at the council meeting held on 01/16/2018 and will be further reflected in the council minutes of this meeting.

Authorized Signature Nancy Rogers, Mayor, Dated 01/16/2018

**FARR WEST
ENGINEERING**

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE (775) 851-4788
billing@farrwestengineering.com

RECEIVED JAN 10 2018

CITY OF LOYALTON
210 FRONT STREET
P.O. BOX 128
LOYALTON, CA 96118

Invoice number 9369
Date 12/31/2017

Project R4442-1390 LOYALTON, CITY OF - NOV
RESPONSE

Period 12/01/17 to 12/31/17

Loyalton, City of - NOV Response

Description of Services Response to Notice of Violation; Develop and provide draft SSMP to client for review,
Develop water balance and summary memorandum.

Professional Services

	Hours	Rate	Billed Amount
Jeaneen Preston	2.50	50.00	125.00
Laura Clifford	7.25	70.00	507.50
Lisa Pruitt	1.00	80.00	80.00
Matthew Brecke	9.50	130.00	1,235.00
Nicole Furtaw	44.75	80.00	3,580.00
Samantha Sloughtenger	24.25	130.00	3,152.50
Professional Services subtotal	89.25		8,690.00

Reimbursable Expenses

	Billed Amount
Vehicle Miles	52.43

Invoice total **8,732.43**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1: Respond to Notice of Violation dated April 13 2017	44,800.00	8,732.43	14,171.18	22,903.61	21,896.39
Task 2 Respond to Cleanup and Abatement Order dated February 28, 2013	0.00	0.00	0.00	0.00	0.00
Task 3: I & I Reduction Program	0.00	0.00	0.00	0.00	0.00
Total	44,800.00	8,732.43	14,171.18	22,903.61	21,896.39

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE (775) 851-4788
billing@farrwestengineering.com

RECEIVED JAN 10 2018

CITY OF LOYALTON
210 FRONT STREET
P.O. BOX 128
LOYALTON, CA 96118

Invoice number 9373
Date 12/31/2017

Project R2442-1403-PWP LOYALTON, CITY OF -
CHURCH ST. REHAB & CCTV STUDY

Period 12/01/17 to 12/31/17

Loyalton, City of - Church St Rehab & CCTV Study

Description of Services Work completed during this billing period included development of the project scope, schedule, and budget presentation of project plan to the client site survey data processing, and initial design of the Church Street sewer main replacement project, initial RFP and specifications development for the CCTV study coordination with USDA for funding reimbursement and revision to the SF 271 for November.

Professional Services

Task 1: Project Management

	Hours	Rate	Billed Amount
Principal Engineer			
Lucas Tipton	0.25	140.00	35.00
Engineer in Training I			
Nicole Furtaw	0.75	80.00	60.00
Senior Engineer			
Matthew Brecke	3.50	130.00	455.00
Samantha Stoughtenger	9.50	130.00	1,235.00
GIS Analyst II			
Matthew Forrest	2.00	125.00	250.00
GIS Technician			
Michael Rall	15.50	80.00	1,240.00

Task 5: CCTV Survey Oversight

	Hours	Rate	Billed Amount
Engineer in Training I			
Jasmine Miller	9.25	80.00	740.00
Senior Engineer			
Samantha Stoughtenger	3.75	130.00	487.50

Task 8: Grant Administration

	Hours	Rate	Billed Amount
Senior Engineer			
Samantha Stoughtenger	1.50	130.00	195.00

Task 2: Topographic Survey

	Hours	Rate	Billed Amount
PW - CA - Field Surveyor - Chief of Party			
Eric Cowan	6.00	240.00	1,440.00

Professional Services

Task 2: Topographic Survey

	Hours	Rate	Billed Amount
Professional Surveyor			
Jason Caster	6.00	125.00	750.00
Two-Man Survey Crew			
Eric Cowan	2.00	165.00	330.00
Three-Man Survey Crew			
Eric Cowan	2.00	240.00	480.00

Task 3: Engineering Design

	Hours	Rate	Billed Amount
Project Assistant			
Laura Clifford	1.00	70.00	70.00
Engineer in Training I			
Nicole Furtaw	1.00	80.00	80.00
Designer II			
Todd Hail	5.50	100.00	550.00
Intern			
Zachary Henderson	5.00	45.00	225.00
Senior Engineer			
Matthew Brecke	2.50	130.00	325.00
Samantha Stoughtenger	5.00	130.00	650.00
GIS Analyst II			
Matthew Forrest	1.50	125.00	187.50
GIS Technician			
Alexandra Reid	6.50	80.00	520.00
Professional Services subtotal	90.00		10,305.00

Reimbursable Expenses

Task 1: Project Management

	Units	Rate	Billed Amount
Vehicle Miles			
Non Vendor Reimbursable Expenses	129.00	0.535	69.02

Task 2: Topographic Survey

	Units	Rate	Billed Amount
Vehicle Miles			
Non Vendor Reimbursable Expenses	102.00	0.535	54.57
	132.00	0.535	70.62
	132.00	0.535	70.62

Subtotal			195.81
Reimbursable Expenses subtotal			264.83

Invoice total **10,569.83**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1: Project Management	7,960.00	3,344.02	0.00	3,344.02	4,615.98

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 2: Topographic Survey	4,510.00	3,195.81	0.00	3,195.81	1,314.19
Task 3: Engineering Design	45,545.00	2,607.50	0.00	2,607.50	42,937.50
Task 4: Bidding Assistance	6,320.00	0.00	0.00	0.00	6,320.00
Task 5: CCTV Survey Oversight	19,250.00	1,227.50	0.00	1,227.50	18,022.50
Task 6: Construction Management	20,150.00	0.00	0.00	0.00	20,150.00
Task 7: Construction Observation	28,440.00	0.00	0.00	0.00	28,440.00
Task 8: Grant Administration	13,645.00	195.00	0.00	195.00	13,450.00
Task 9: Project Design Contingency	6,500.00	0.00	0.00	0.00	6,500.00
Total	152,320.00	10,569.83	0.00	10,569.83	141,750.17

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Fire Department	1/16/2018	49,575.40

Funds to be received, Detwiler Fire Strike Team Payment
Funds to be distributed per attached, JE # 335 Detwiler

THIS TOTAL

\$49,575.40

This authorization took place at the council meeting held on 1/16/18 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Nancy Rogers, Mayor, Dated 1/16/18

City of Loyalton

Legal Fees

July 1, 2017 through January 8, 2018

Type	Date	Num	Name	Memo	Split	Amount
Services and Supplies						
Contracted Services						
Legal Fees						
Bill	07/24/2017	Cox S...	Snell & Wilmer LLP ...	10% Settleme...	Accounts Paya...	86,850.00
Bill	07/24/2017	Cox S...	Mead Law Group	10% Settleme...	Accounts Paya...	9,650.00
Bill	07/31/2017	105	Porter Simon Profes...	Communicati...	Accounts Paya...	2,030.00
Bill	07/31/2017	105	Porter Simon Profes...	Communicati...	Accounts Paya...	270.00
Bill	07/31/2017	105	Porter Simon Profes...	Communicati...	Accounts Paya...	240.00
Bill	07/31/2017	105	Porter Simon Profes...	Mileage for Ci...	Accounts Paya...	42.80
Bill	08/31/2017	106	Porter Simon Profes...	Communicati...	Accounts Paya...	396.00
Bill	08/31/2017	106	Porter Simon Profes...	Communicati...	Accounts Paya...	16.00
Bill	08/31/2017	106	Porter Simon Profes...	Communicati...	Accounts Paya...	500.00
Bill	08/31/2017	106	Porter Simon Profes...	Communicati...	Accounts Paya...	46.00
Bill	08/31/2017	106	Porter Simon Profes...	Communicati...	Accounts Paya...	160.00
Bill	08/31/2017	106	Porter Simon Profes...	Communicati...	Accounts Paya...	2.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	40.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	100.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	20.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	170.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	160.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	40.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	100.00
Bill	09/30/2017	107	Porter Simon Profes...	Communicati...	Accounts Paya...	90.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	160.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	320.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	60.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	200.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	180.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	80.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	80.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	520.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	40.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	100.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	20.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	80.00
Bill	11/15/2017	92132...	Porter Simon Profes...	Communicati...	Accounts Paya...	260.00
Bill	11/30/2017	State...	Porter Simon Profes...	Communicati...	Accounts Paya...	80.00
Bill	11/30/2017	State...	Porter Simon Profes...	Attend Comm...	Accounts Paya...	900.00
Bill	11/30/2017	State...	Porter Simon Profes...	Communicati...	Accounts Paya...	180.00
Bill	11/30/2017	State...	Porter Simon Profes...	Communicati...	Accounts Paya...	60.00
Total Legal Fees						104,242.80
Total Contracted Services						104,242.80
Total Services and Supplies						104,242.80
TOTAL						104,242.80

City of Loyalton
Legal Fees
July 2016 through June 2017

Type	Date	Num	Name	Memo	Split	Amount
Services and Supplies						
Contracted Services						
Legal Fees						
Bill	07/31/2016	93	Porter Simon Profes...	Communicati...	Accounts Paya...	40.00
Bill	07/31/2016	93	Porter Simon Profes...	Communicati...	Accounts Paya...	440.00
Bill	07/31/2016	93	Porter Simon Profes...	.40 Communi...	Accounts Paya...	224.00
Bill	07/31/2016	93	Porter Simon Profes...	.40	Accounts Paya...	224.00
Bill	07/31/2016	93	Porter Simon Profes...	.05	Accounts Paya...	28.00
Bill	07/31/2016	93	Porter Simon Profes...	.15	Accounts Paya...	84.00
Bill	08/31/2016	94	Porter Simon Profes...	Communicati...	Accounts Paya...	180.00
Bill	08/31/2016	94	Porter Simon Profes...	Communicati...	Accounts Paya...	80.00
Bill	08/31/2016	94	Porter Simon Profes...	.40 Communi...	Accounts Paya...	200.00
Bill	08/31/2016	94	Porter Simon Profes...	.40	Accounts Paya...	200.00
Bill	08/31/2016	94	Porter Simon Profes...	.05	Accounts Paya...	25.00
Bill	08/31/2016	94	Porter Simon Profes...	.15	Accounts Paya...	75.00
Bill	08/31/2016	94	Porter Simon Profes...	Communicati...	Accounts Paya...	40.00
Bill	08/31/2016	94	Porter Simon Profes...	Communicati...	Accounts Paya...	180.00
Bill	09/30/2016	95	Porter Simon Profes...	Communicati...	Accounts Paya...	40.00
Bill	09/30/2016	95	Porter Simon Profes...	.40 Communi...	Accounts Paya...	200.00
Bill	09/30/2016	95	Porter Simon Profes...	.40	Accounts Paya...	200.00
Bill	09/30/2016	95	Porter Simon Profes...	.05	Accounts Paya...	25.00
Bill	09/30/2016	95	Porter Simon Profes...	.15	Accounts Paya...	75.00
Bill	09/30/2016	95	Porter Simon Profes...	Communicati...	Accounts Paya...	600.00
Bill	09/30/2016	95	Porter Simon Profes...	Communicati...	Accounts Paya...	120.00
Bill	10/31/2016	96	Porter Simon Profes...	Communicati...	Accounts Paya...	156.00
Bill	10/31/2016	96	Porter Simon Profes...	Communicati...	Accounts Paya...	900.00
Bill	10/31/2016	96	Porter Simon Profes...	.10 Communi...	Accounts Paya...	20.00
Bill	10/31/2016	96	Porter Simon Profes...	.05 Communi...	Accounts Paya...	8.00
Bill	10/31/2016	96	Porter Simon Profes...	Communicati...	Accounts Paya...	20.00
Bill	10/31/2016	96	Porter Simon Profes...	Communicati...	Accounts Paya...	76.00
Bill	11/30/2016	97	Porter Simon Profes...	Communicati...	Accounts Paya...	370.00
Bill	11/30/2016	97	Porter Simon Profes...	Communicati...	Accounts Paya...	2,160.00
Bill	11/30/2016	97	Porter Simon Profes...	Communicati...	Accounts Paya...	370.00
Bill	11/30/2016	97	Porter Simon Profes...	Communciati...	Accounts Paya...	530.00
Bill	11/30/2016	97	Porter Simon Profes...	Communicati...	Accounts Paya...	18.00
Bill	11/30/2016	97	Porter Simon Profes...	Communicati...	Accounts Paya...	52.00
Bill	11/30/2016	97	Porter Simon Profes...	Communicati...	Accounts Paya...	120.00
Bill	11/30/2016	97	Porter Simon Profes...	Mileage 11/4/16	Accounts Paya...	43.20
Bill	12/31/2016	98	Porter Simon Profes...	Communicati...	Accounts Paya...	280.00
Bill	12/31/2016	98	Porter Simon Profes...	Communicati...	Accounts Paya...	4,325.00
Bill	12/31/2016	98	Porter Simon Profes...	Communicati...	Accounts Paya...	280.00
Bill	01/31/2017	99	Porter Simon Profes...	Communicati...	Accounts Paya...	140.00
Bill	01/31/2017	99	Porter Simon Profes...	Communicati...	Accounts Paya...	2,320.00
Bill	01/31/2017	99	Porter Simon Profes...	Communicati...	Accounts Paya...	210.00
Bill	02/16/2017	20706	Barth Daly LLP	.40 Legal Co...	Accounts Paya...	1,736.00
Bill	02/16/2017	20706	Barth Daly LLP	.40	Accounts Paya...	1,736.00
Bill	02/16/2017	20706	Barth Daly LLP	.10	Accounts Paya...	434.00
Bill	02/16/2017	20706	Barth Daly LLP	.10	Accounts Paya...	434.00
Bill	02/28/2017	100	Porter Simon Profes...	Communicati...	Accounts Paya...	100.00
Bill	02/28/2017	100	Porter Simon Profes...	Communicati...	Accounts Paya...	1,220.00
Bill	02/28/2017	100	Porter Simon Profes...	Communicati...	Accounts Paya...	18.48
Bill	03/09/2017	20750	Barth Daly LLP	.40 Legal Co...	Accounts Paya...	32.00
Bill	03/09/2017	20750	Barth Daly LLP	.40	Accounts Paya...	32.00
Bill	03/09/2017	20750	Barth Daly LLP	.10	Accounts Paya...	8.00
Bill	03/09/2017	20750	Barth Daly LLP	.10	Accounts Paya...	8.00
Bill	03/29/2017	101	Porter Simon Profes...	Communicati...	Accounts Paya...	1,560.00
Bill	03/29/2017	101	Porter Simon Profes...	Communicati...	Accounts Paya...	140.00
Bill	03/29/2017	101	Porter Simon Profes...	Communicati...	Accounts Paya...	120.00
Bill	03/29/2017	101	Porter Simon Profes...	Communicati...	Accounts Paya...	20.00
Bill	03/29/2017	101	Porter Simon Profes...	Communicati...	Accounts Paya...	40.00
Bill	03/29/2017	101	Porter Simon Profes...	.50 Communi...	Accounts Paya...	70.00
Bill	03/29/2017	101	Porter Simon Profes...	.50	Accounts Paya...	70.00
Bill	04/19/2017		Al Pombo	Expert Testim...	Accounts Paya...	600.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	20.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	100.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	100.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	120.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	1,890.00

**City of Loyaltan
Legal Fees
July 2016 through June 2017**

Type	Date	Num	Name	Memo	Split	Amount
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	250.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	260.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	30.00
Bill	04/30/2017	102	Porter Simon Profes...	Communicati...	Accounts Paya...	10.00
Bill	04/30/2017	102	Porter Simon Profes...	Mileage for F...	Accounts Paya...	42.80
Bill	05/08/2017	20876	Barth Daly LLP	.40 Legal Co...	Accounts Paya...	144.00
Bill	05/08/2017	20876	Barth Daly LLP	.40	Accounts Paya...	144.00
Bill	05/08/2017	20876	Barth Daly LLP	.10	Accounts Paya...	36.00
Bill	05/08/2017	20876	Barth Daly LLP	.10	Accounts Paya...	36.00
Bill	05/15/2017	95	Ernest Brown & Co...	Mediation, W...	Accounts Paya...	4,000.00
Bill	05/31/2017	103	Porter Simon Profes...	Communicati...	Accounts Paya...	326.00
Bill	05/31/2017	103	Porter Simon Profes...	Communicati...	Accounts Paya...	46.00
Bill	05/31/2017	103	Porter Simon Profes...	Communicati...	Accounts Paya...	200.00
Bill	05/31/2017	103	Porter Simon Profes...	Communicati...	Accounts Paya...	6.00
Bill	05/31/2017	103	Porter Simon Profes...	Communicati...	Accounts Paya...	2.00
Bill	06/07/2017	20969	Barth Daly LLP	.40 Legal Co...	Accounts Paya...	41.00
Bill	06/07/2017	20969	Barth Daly LLP	.40	Accounts Paya...	41.00
Bill	06/07/2017	20969	Barth Daly LLP	.10	Accounts Paya...	10.25
Bill	06/07/2017	20969	Barth Daly LLP	.10	Accounts Paya...	10.25
Check	06/09/2017	1182	City of Loyaltan	Reimburseme...	WWTP Constr...	600.00
Bill	06/13/2017	Stante...	Snell & Wilmer LLP ...	10% Settleme...	Accounts Paya...	191,964.55
Bill	06/13/2017	Stante...	Mead Law Group	10% Settleme...	Accounts Paya...	8,786.55
Bill	06/14/2017	0223614	Geo-Logic Associates	PP 59 - Litigat...	Accounts Paya...	77.50
Bill	06/30/2017	104	Porter Simon Profes...	Communicati...	Accounts Paya...	930.00
Bill	06/30/2017	104	Porter Simon Profes...	Communicati...	Accounts Paya...	530.00
Bill	06/30/2017	104	Porter Simon Profes...	Communicati...	Accounts Paya...	1,200.00
Total Legal Fees						236,010.58
Total Contracted Services						236,010.58
Total Services and Supplies						236,010.58
TOTAL						236,010.58

3:43 PM

01/02/18

Accrual Basis

City of Loyalton
Revenue & Expenditures
January 16, 2018

<u>Num</u>	<u>Adj</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
335	*		Detwiler Fire ...	Transfers Out	General F...	49,575.40	
	*		Detwiler Fire ...	Transfer In	General F...		49,575.40
						<u>49,575.40</u>	<u>49,575.40</u>
TOTAL						<u>49,575.40</u>	<u>49,575.40</u>

JE # 335

Detwiler Fire - July 2017 **55,850.94**

Personnel **38,293.58** **38,293.58**

Engine Hours 12,480.00

Surcharge - Engine 1,248.00

Surcharge - Personnel 3,829.36

17,557.36

LVFD Reserve Account

55,850.94

Personnel

Workers' Comp 4,130.33

UI 2,145.21

John Evans-Co. Officer 12,175.20

Sharon Tanguay-Apparatus Op. 10,123.20

Victor Simonson-Fire Fighter 9,719.64

38,293.58

38,293.58

Fuel 7/18/2017 75.54

7/27/2017 85.00

7/27/2017 29.51

EQ Rep/Maint 133.06

323.11

SIERRA COUNTY

Department of Planning and Building Inspection

P.O. Box 530

Downieville, California 95936

(530) 289-3251 (800) 655-3251

FAX (530) 289-2828



Tim H. Beals
Director

MEMO

TO: Hon. Members of the Loyalton City Council

FROM: Tim H. Beals, Director of Planning & Public Works, County of Sierra

RE: January 16, 2018 City Council Agenda Item:

Resolution approving two (2) Certificates of Compliance under the Subdivision Map Act to allow the conveyance of real property by the City of Loyalton to the County of Sierra, identified as a portion of APN 017-112-005 (Health & Human Services facilities).

On October 27, 2017 the Loyalton City Council approved the sale of the real property occupied by the Sierra County Health & Human Services facilities located at 202 Front Street in Loyalton, just south of the city offices and fire house. The property in question represents a portion of the Assessor's Parcel identified above, as well as a reconfiguration of the underlying legal lots, and its conveyance would constitute a legal subdivision. A Record of Survey showing the new parcel configuration has been commissioned by the County, prepared by Nevada City Engineering, and is nearly ready to record in addition to the Grant Deed that will complete the sale and conveyance.

The State Subdivision Map Act exempts conveyances of land to or from a government agency from normal subdivision map procedures (Gov't. Code §66428[a][2]); however the Professional Land Surveyor's Act has a requirement (Bus. & Prof. Code §8762.5) that whenever a record of survey map would show "new" parcels, a Certificate of Compliance be attached. Two (2) Certificates of Compliance have been prepared—one for each resulting parcel. The contract County Engineer, Dan Bastian, of Bastian Engineering, L.S. 7045/R.P.E. 45489 has reviewed and approved the proposed parcel descriptions contained in the draft Certificates of Compliance. But, since the land in question lies within the City limits, County Counsel has advised that the required Certificates of Compliance be approved by the City as well, as evidenced by a Resolution.

We are requesting your approval by Resolution of the enclosed Certificates of Compliance, to be recorded concurrently with the Record of Survey Map and Grant Deed.

Enclosed please find the following supporting documents for your consideration:

- Draft Resolution ('approving' of the proposed Certificates of Compliance)
- Certificate of Compliance for Parcel 'A' (remaining City parcel to the north)
- Certificate of Compliance for Parcel 'B' (County HHS parcel)
- Exhibit Map—Draft Record of Survey Map

**LOYALTON CITY COUNCIL
COUNTY OF SIERRA
STATE OF CALIFORNIA**

Resolution No. __-2018

**RESOLUTION APPROVING TWO CERTIFICATES OF COMPLIANCE
FOR THE SALE OF REAL PROPERTY**

WHEREAS, on October 27th, 2017 the City Council of the City of Loyalton (City) adopted Resolution No. 5-2017 approving the sale of certain real property owned by the City to the County of Sierra (County), and authorizing the Mayor of the City of Loyalton to execute a Grant Deed transferring interest of said property to the County; and

WHEREAS, the real property in question is identified as the southern portion of APN 017-112-005 and commonly known as 202 Front Street, in the City of Loyalton, California, and that such proposed conveyance of real property to or from a government agency by Grant Deed would constitute a legal subdivision and is exempt from parcel map requirements under the Subdivision Map Act, Cal. Gov't. Code Section 66428(a)(2); and

WHEREAS, the County has caused to be prepared a Record of Survey to be recorded concurrently with the Grant Deed conveying the aforementioned parcel; and **WHEREAS**, the Professional Land Surveyors Act, Bus. and Prof. Code Section 8762.5, requires that any Record of Survey of land shown on the latest adopted county assessment roll as a unit or as contiguous units, which shows a division of such land into additional parcels, shall attach thereto a certificate of compliance with the provisions of the Subdivision Map Act and any applicable local ordinance enacted pursuant thereto; and

WHEREAS, the County of Sierra, through the Sierra County Planning Director, did petition the City for approval of two (2) Certificates of Compliance reflecting the proposed resulting parcels shown on the Record of Survey map to be filed with the County Recorder concurrently with the aforementioned Grant Deed, and the City Council did consider the matter on its agenda at a regularly scheduled public City Council meeting of January 16, 2018.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby approves the two (2) Certificates of Compliance presented to the Council by the Sierra County Planning Director describing resultant parcels from the reconfiguration of APN 017-112-005, and authorizes the County Engineer to sign the Certificates of Compliance and the County Recorder to file them in conjunction with the associated Record of Survey.

ADOPTED by the City Council of the City of Loyalton, County of Sierra, State of California on the 16th day of January, 2018, by the following vote:

AYES:

NOES:

ABSTAIN: None

ABSENT: None

CITY OF LOYALTON

Nancy Rogers, Mayor

Attest: _____
Kathryn Graves, City Clerk

**RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:**

Sierra County Dept. of Public Works
P.O. Box 98
Downieville, CA 95936

THIS SPACE FOR RECORDER'S USE ONLY

CERTIFICATE OF COMPLIANCE

The real property described herein and the division thereof into a separate legal parcel as of the date of recordation of this document has been determined to be in compliance with applicable provisions of the Subdivision Map Act of the State of California (Section 66410 et seq. of the California Government Code) and the Subdivision Codes of Sierra County and the City of Loyalton, enacted pursuant thereto.

Property Owner(s) of Record: City of Loyalton
(Ref., City Resolution Nos. 5-2017, __-2018)

Assessor's Parcel Number(s): 017-112-005 (por.)

Number of Legal Parcels for which
this Certificate of Compliance is issued: 1

Description of Real Property: Parcel 'A' -- See Exhibit A attached.

This certificate relates only to issues of compliance with the Subdivision Map Act and local ordinances enacted pursuant thereto. The parcel(s) described herein may be sold, leased, or financed without further compliance with the Subdivision Map Act or any local ordinance enacted pursuant thereto. **This certificate does not implicitly or explicitly establish a legal building site. Development of the parcel may require issuance of a permit or permits, or other grant or grants of approval.**

Dated: _____

Dan Bastian
Sierra County Engineer

ACKNOWLEDGMENT:

State of California)
County of Sierra)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On _____ before me, _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledgement to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

EXHIBIT A

LEGAL DESCRIPTION

That certain real property situated in the incorporated area of the City of Loyalton, County of Sierra, State of California, within Section 13 of Township 21 North, Range 15 East, M.D.M., described as follows:

Parcel A as shown and designated on the map filed with the Recorder of Sierra County, May 11, 1981, in Book 6 of Maps and Surveys at Page 83, Sierra County, California and said Parcel A is also shown and designated on the map filed with the Recorder of Sierra County, January ____, 2018, in Book 13 of Maps and Surveys at Page 67, Sierra County, California,

EXCEPTING THEREFROM Parcel B as shown and designated on the map filed with the Recorder of Sierra County, January ____, 2018, in Book 13 of Maps and Surveys at Page 67, Sierra County, California.

APN 017-112-050 (portion)

**RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:**

Sierra County Dept. of Public Works
P.O. Box 98
Downieville, CA 95936

THIS SPACE FOR RECORDER'S USE ONLY

CERTIFICATE OF COMPLIANCE

The real property described herein and the division thereof into a separate legal parcel as of the date of recordation of this document has been determined to be in compliance with applicable provisions of the Subdivision Map Act of the State of California (Section 66410 et seq. of the California Government Code) and the Subdivision Codes of Sierra County and the City of Loyalton, enacted pursuant thereto.

Property Owner(s) of Record: City of Loyalton
(Ref., City Resolution Nos. 5-2017, __-2018)

Assessor's Parcel Number(s): 017-112-005 (por.)

Number of Legal Parcels for which
this Certificate of Compliance is issued: 1

Description of Real Property: Parcel 'B' -- See **Exhibit A** attached.

This certificate relates only to issues of compliance with the Subdivision Map Act and local ordinances enacted pursuant thereto. The parcel(s) described herein may be sold, leased, or financed without further compliance with the Subdivision Map Act or any local ordinance enacted pursuant thereto. **This certificate does not implicitly or explicitly establish a legal building site. Development of the parcel may require issuance of a permit or permits, or other grant or grants of approval.**

Dated: _____

Dan Bastian
Sierra County Engineer

ACKNOWLEDGMENT:

State of California)
County of Sierra)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On _____ before me, _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledgement to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

EXHIBIT A

LEGAL DESCRIPTION

That certain real property situated in the incorporated area of the City of Loyalton, County of Sierra, State of California, within Section 13 of Township 21 North, Range 15 East, M.D.M., described as follows:

Parcel B as shown and designated on the map filed with the Recorder of Sierra County, January ____, 2018, in Book 13 of Maps and Surveys at Page 67, Sierra County, California, which is also Lots 1, 2 and a portion of Lot 3, of Block 2, Roberts Addition to the Town of Loyalton, as designated on the Plat of said Roberts Addition made by Geo F. Taylor and filed with the Recorder of Sierra County, December 26, 1901, in Book 1 of Maps, at Page 1, and also being a portion of Parcel A, as said Parcel is shown and designated on the map filed with the Recorder of Sierra County, May 11, 1981, in Book 6 of Maps and Surveys at Page 83, Sierra County, California; being more particularly described as follows:

Beginning at the southwest corner of said Parcel B, being the northeast corner of the intersection of Front Street and Mill Street (originally South First Street); thence from said Point of Beginning, along the boundary common to said Parcel B and Front Street, North, 145.00 feet; thence leaving said Parcel B and Front Street boundary East, 100.00 feet to the east boundary of said Parcel B; thence along said east boundary South, 145.00 feet to the southeast corner of said Parcel B; thence along the south boundary of said Parcel B, common to Mill Street West, 100.00 feet to the Point of Beginning.

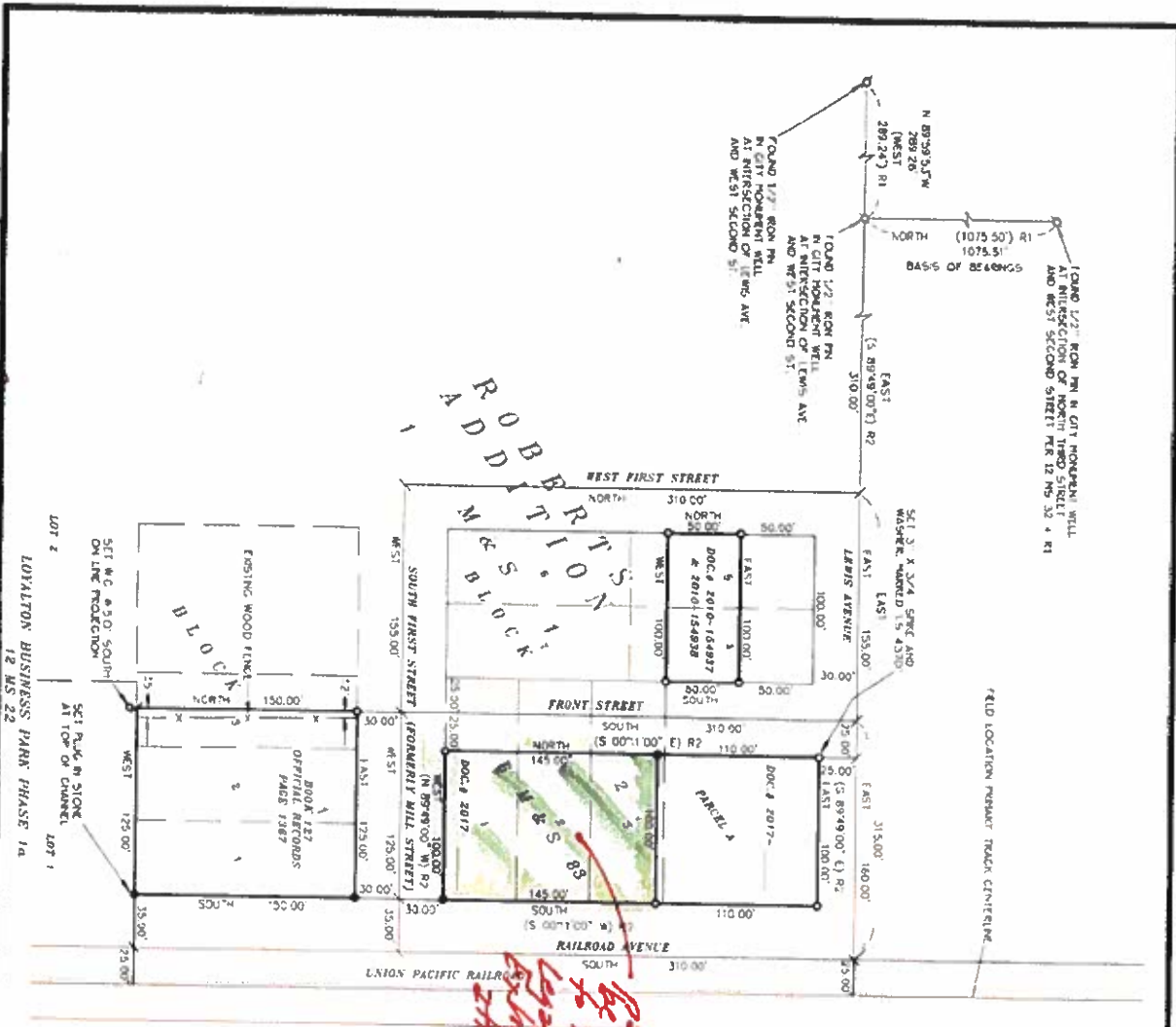
Containing 14,500 square feet, more or less.

The Basis of Bearings for this description is the west line of Parcel B shown as North on Book 13 of Maps and Surveys at Page 67, Sierra County, California.

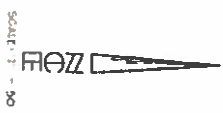
APN 017-112-050 (portion)



Best P's from NCC



Parcel to be conveyed to Sierra County by deed of gift.



SURVEYOR'S STATEMENT
 THIS MAP, CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY SUPERVISION IN CONFORMANCE WITH THE REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYORS ACT AT THE REQUEST OF SIERRA COUNTY IN OCTOBER 2017.

Debra D. Collins
 DEBRA D. COLLINS
 REGISTERED SURVEYOR
 REGISTRATION FEE: 9,300-18
 15,430



COUNTY SURVEYOR'S STATEMENT
 THIS MAP HAS BEEN EXAMINED IN ACCORDANCE WITH SECTION 206.0 OF THE PROFESSIONAL LAND SURVEYORS ACT THIS _____ DAY OF _____ 2017.

NAME: B. GASTON
 REGISTRATION FEE: 12,210-18
 COUNTY SURVEYOR

COUNTY RECORDERS STATEMENT

FILED THIS _____ DAY OF _____ 2017 AT _____ IN _____ COUNTY, NEVADA.
 JANE W. & CASSANO

DOCUMENT NO. _____
 FEE PAID: _____
 HEADRED LOSSER
 SIERRA COUNTY RECORDER
 BY: _____
 DEPUTY

LEGEND
 (E1) SET 3/4" IRON PILE WITH PLASTIC CAP 15' x 30" OR AS NOTED
 (E2) SET 3/4" IRON PILE PLUG PAVED 15' x 30"
 (E3) UNRECORDED AND UNDATED MAP OF THE TOWN OF LOYALTON - SIERRA COUNTY CALIFORNIA COMPILED FROM AVAILABLE RECORDS AS RECORDED BY DON BRIDGEMAN, CONSULTING ENGINEER LOS ALTOS CALIFORNIA
 (E7) BOOK 6 MAP 9 AND SURVEY'S PAGE 33

NOTE
 THE BEARINGS AND DISTANCES SHOWN ON THIS FIELD SURVEY MATCH PIONEER RECORD DATA UNLESS OTHERWISE NOTED.
RECORD OF SURVEY
SIERRA COUNTY
 A PORTION OF BLOCKS ONE + TWO AND THE "TERRIT" AREA OF THE ROBERTS ADDITION AS FILED IN BOOK 1 OF MAPS AND SURVEYS AT PAGE 1
 WITHIN THE INCORPORATED TERRITORY OF LOYALTON, CALIFORNIA
 OCTOBER 2017
 NEVADA CITY ENGINEERING, INC.
 505 COVILLE STREET, P.O. BOX 1437, NEVADA CITY, CALIFORNIA

*1/9/2018
 D. Boshman*

FARR WEST
ENGINEERING

December 28, 2017

Mr. Nancy Rogers, Mayor
City of Loyalton
Box 128
605 School Street
Loyalton, CA 96118

RE: LOYALTON – USDA FUNDING UTILITIZATION #2

Dear Nancy:

As requested by the City Council at the December 11th special meeting, Farr West Engineering (Farr West) has investigated and developed a scope of work for the development of a Geographic Information Systems (GIS) of the City's Utility Infrastructure. Additional information on the services, schedule, and associated fees are provided within the enclosed exhibits. You will also find the USDA Rural Development Concurrence for the new GIS Development project.

With this added Scope of Work, we estimate that Farr West's work will not exceed \$192,525 (on a time and materials basis).

We would like to thank you again for this opportunity to perform these services for the City of Loyalton. If you have any questions or concerns, please don't hesitate to contact us. We are prepared to begin work immediately upon your authorization.

Thank you,



Samantha Stoughtenger, P.E.
Senior Engineer

Encls.

USDA Use of Funds Concurrence Letter #2 (dated 12/28/17)
Contract Amendment #1
Exhibit A – Scope of Work
Exhibit B – Schedule
Exhibit C – Budget



United States Department of Agriculture

Rural Development

December 28, 2017

Davis Office

430 G St, #4169
Davis, CA
95616-4169

Voice 530.792.5806
Fax 530.792.5838
TDD: 530.792.5848

Ms. Samantha Stoughtenger, PE
Farr West Engineering
5510 Longley Lane
Reno, NV 89511

Dear Ms. Stoughtenger:

Subject: City of Loyalton
Use of Remaining USDA funding

USDA Rural Development has reviewed your December 28, 2017 letter that requests USDA concurrence in the scope of work that was revised to include the GIS development task. USDA concurs with the proposed scope of work and approves the proposed costs as eligible for reimbursement with this agency's funding. At this time, the City will need to execute Amendment No. 1 to the Owner-Engineer Agreement in order to incorporate the GIS work into the agreement. Please provide this agency with copy of the Amendment once it is fully executed.

Sincerely,

Michael Starinsky, PE
State Engineer

cc: Doug Colucci, USDA Rural Development (with attachment)
Mark Marin, City of Loyalton

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.