

SIERRA COUNTY

County Auditor

P.O. Box 425
Downieville, California 95936
530-289-3273

Treasurer -Tax Collector

P.O. Box 376
Downieville, California 95936
530-289-3286

Risk Manager

P.O. Box 513
Downieville, California 95936
530-289-3273



Van A. Maddox, C.P.A.
Auditor/Treasurer-Tax Collector

Caleb Nelson, C.P.A.
Chief Deputy Auditor

Jenny Varn
Assistant Treasurer-Tax Collector

To: Loyalton City Council

Re: State Property Tax Audit

This last summer the State Controller's Office preformed an audit of the last nine years property distributions (AB8 Calculation). The State audit determined that I had made some small calculation errors and over paid the City of Loyalton.

Although these errors were small in any given year the cumulative effect was the City of Loyalton was over paid from 2019/10 thru 2017/18 and additional \$59,809.82. Although the State has not issued a final report they requires that these funds be paid back to the other taxing agencies (schools, fire district, cemetery districts, and the county).

This will result in the allocation of property taxes for three years will be reduced in the December distribution by \$19,936.61.

I am sorry for any hardship this will cause the City. If the City Council wishes, I will attend a City Council meeting and answer any questions.

Sincerely, Van A. Maddox C.P.A.
Sierra County Auditor/Treasurer -Tax Collector

A large, stylized handwritten signature in blue ink, likely belonging to Van A. Maddox.

12/19/2018.

RECEIVED JAN 02 2019

Handwritten initials in blue ink, possibly "J" or "JV".

Sierra County
Auditing Department
P.O. Box 425
Downieville, CA 95936
(530) 289-3273 Fax (530) 289-2842



Memo

RECEIVED JAN 02 2019
[Handwritten initials]

To: City of Loyalton
From: Van Maddox
Date: December 10, 2018
Re: Distribution of Taxes

Enclosed, please find a check for tax distribution in the amount of \$30,466.67

Current Secured Property Tax	\$21,693.68
Current Unsecured Property Tax	1,178.06
Prior Secured Property Tax	
Prior Unsecured Property Tax	
Supplemental Property Tax	
Supplemental to Teeter	
VLF in Lieu	31,398.44
Sales Tax in Lieu	
Homeowners Property Tax	
Clerk Recorder Fees	437.24
State Audit Adjustment	(19,936.61)
Property Tax Roll Fees	<u>(4,304.14)</u>
Total	\$30,466.67
Less: Difference of cash balance and total distribution	
Total Check Amount Enclosed:	<u><u>\$30,466.67</u></u>

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273

[City Letterhead]

January 7, 2019

Van A. Maddox, CPA
Sierra County Auditor/Treasurer – Tax Collector
P.O. Box 425
Downieville, California 95936

Re: State Property Tax Audit

Mr. Maddox:

The City Council received your December 19, 2018 letter informing the City that the State Controller's Office determined that you had made small calculation errors that resulted in the City being overpaid from 2009/2010 through 2017/18 in the total amount of \$59,809.82. You further informed the City that in order for the County to be repaid, the City's allocation of property taxes for three years will be reduced in the December distribution by \$19,936.61.

The City is disappointed to learn that it has been overpaid, but fully understands the need to repay the County. While \$19,936.61 in one year may not be a large sum to the County, it is a large amount to the City. The loss of that much money each year for three consecutive years will cause significant hardship to the City and further strain an already woefully inadequate budget.

The City respectfully requests that rather than requiring the repayment over three years, that it repay the County over nine years, which is the same period of time over which the overpayments were made. Under this scenario, the allocation of property taxes for nine years would be reduced in the December distribution by \$6,645.54. Please confirm in writing to the City Council that a nine year repayment schedule is acceptable and send the City a check in the amount of \$13,291.07, which represents the additional amount the City would have received with the December 2018 distribution under a nine year repayment schedule.

Respectfully,

Sarah Jackson, Mayor

City of Loyaltyon
Financial Report
 As of January 9, 2019

	Jan 9, 19
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	363,739.08
General Funds	
General Checking 1956- NEW	55,131.87
General Contingency Saving 0322	129,864.11
Total General Funds	184,995.98
Designated Funds	
WWTP Settlement MM 4387 (New)	2,681,596.29
Fire Dept. Reserve 7243	82,702.11
WWTP Construction 1990	4,871.26
Community Dev Block Grant 0059	6,909.67
Total Designated Funds	2,776,079.33
Cash Drawer	450.00
Total Checking/Savings	3,325,264.39
Accounts Receivable	
Accounts Receivable	77,411.11
Total Accounts Receivable	77,411.11
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	4,834.70
Accts Receivable- Late Fees Sew	12,059.49
Sewer Ent. Accounts Receivable	289,603.28
Water Ent. Accounts Receivable	
Reconnect fee	-806.54
Water Ent. Accounts Receivable - Other	148,939.97
Total Water Ent. Accounts Receivable	148,133.43
Total Accounts Receivable- Proprietar	266,526.72
Undeposited Funds	40.00
Total Other Current Assets	560,043.28
Total Current Assets	3,962,718.78
Fixed Assets	
Fixed Assets	
Construction in Progress	238,826.18
Land	352,112.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,348,347.69
Accumulated Depreciation	-4,619,593.00
Total Fixed Assets	10,016,725.37
Total Fixed Assets	10,016,725.37

City of Loyalton
Financial Report
As of January 9, 2019

	Jan 9, 19
TOTAL ASSETS	13,979,444.15
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	80,805.17
Total Accounts Payable	80,805.17
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	28,794.82
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-2,476.45
State Taxes	132.78
Federal Taxes	-284.23
Payroll Liabilities - Other	10,013.38
Total Payroll Liabilities	7,385.48
Total Other Current Liabilities	372,879.40
Total Current Liabilities	453,684.57
Long Term Liabilities	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,628,198.10
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,852,646.67
Net Income	309,660.59
Total Equity	8,351,246.05
TOTAL LIABILITIES & EQUITY	13,979,444.15

City of Loyaltton
Revenue & Expenses
 July 1, 2018 through January 9, 2019

	Jul 1, '18 - Jan 9, 19
Ordinary Income/Expense	
Income	
Transfer In	12,000.00
Building Permits	409.00
Donations	815.00
Property Taxes	
Supplemental	303.75
Homeowners	390.37
Clerk Fees	276.10
Secured	2,699.30
Unsecured	-88.80
Prior Year	46.88
Total Property Taxes	3,627.60
Taxes & License Revenue	
Sales & Use	36,906.13
License & Permits	4,815.00
Total Taxes & License Revenue	41,721.13
Intergovernmental - Federal	
USDA Grant	413,146.38
Total Intergovernmental - Federal	413,146.38
Intergovernmental - State	
Road Maintenance & Rehab	6,340.91
Highway Users Tax	
2103 (Gas Tax)	1,697.56
2105	2,142.76
2106	3,069.60
2107	2,569.90
2107.5	1,000.00
Total Highway Users Tax	10,479.82
Total Intergovernmental - State	16,820.73
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	1,516.49
Sewer Service Income - Other	182,454.62
Total Sewer Service Income	183,971.11
Water Service Income	
Connection Fee	100.00
Late Fees Water	758.25
Water Service Income - Other	92,070.19
Total Water Service Income	92,928.44
Total Enterprise Income	276,899.55
Charges for Current Services	
Copies & Faxes	377.60
Rent Income	
Auditorium Rental	60.00
Social Hall	455.00
Rent Income - Other	5,400.00
Total Rent Income	5,915.00
Service Area Revenue	10,000.00
Charges for Current Services - Other	729.44
Total Charges for Current Services	17,022.04
Revenue Use of Money & Property	

City of Loyaltan
Revenue & Expenses
 July 1, 2018 through January 9, 2019

	Jul 1, '18 - Jan 9, 19
Interest Income	3,005.10
Revolving Loan	1,224.21
Total Revenue Use of Money & Property	4,229.31
Total Income	786,690.74
Gross Profit	786,690.74
Expense	
Late Fee	29.00
Finance Charge	102.43
Small Tools & Equipment	
Small Tools & Equipment - Other	745.51
Safety	2,035.69
Small Tools & Equipment - Other	10,203.20
Total Small Tools & Equipment	12,984.40
Repairs & Maintenance	7,253.69
Building Repairs	538.10
Utilities	
Security	120.00
Internet - Broadband	887.45
Propane	4,069.03
Electric	66,762.82
Garbage Disposal	709.50
Total Utilities	72,548.80
Equipment Repair & Maintenance	22,582.89
Taxes	
Solid Waste Benefit Assessment	7,379.08
Taxes - Other	89.24
Total Taxes	7,468.32
Salaries and Wages	
Workers Comp.	8,967.80
Payroll Tax Expense	4,923.77
Payroll Expense	
Part Time Wages	19,354.84
Payroll Expense - Other	51,345.89
Total Payroll Expense	70,700.73
Salaries and Wages - Other	0.00
Total Salaries and Wages	84,592.30
Employee Benefits	
Nationwide City	677.65
Health Insurance	1,528.02
Total Employee Benefits	2,205.67
Services and Supplies	
Postage	1,354.76
Advertising	1,689.20
Automobile Expense	
Fuel	3,731.87
Automobile Expense - Other	94.29
Total Automobile Expense	3,826.16
Bank Service Charges	91.21
Chemicals	2,072.66
Contracted Services	

City of Loyaltan
Revenue & Expenses
 July 1, 2018 through January 9, 2019

	<u>Jul 1, '18 - Jan 9, 19</u>
Health/Drug Screening	56.00
Professional Fees	11,505.33
Legal Fees	15,060.00
Auditing Expense	12,990.00
Testing	5,060.00
Contracted Services - Other	24,524.92
Total Contracted Services	<u>69,196.25</u>
Dues and Subscriptions	150.00
Insurance	
Liability Insurance	20,048.31
Property Insurance	15,767.70
Insurance - Other	1,241.98
Total Insurance	<u>37,057.99</u>
Licenses and Permits	19,921.00
Miscellaneous	
Meals	293.79
Total Miscellaneous	<u>293.79</u>
Office Expense	3,597.99
Operating Supplies	9,997.46
Telephone	1,410.33
Training	172.00
Travel	1,035.52
Services and Supplies - Other	3,597.60
Total Services and Supplies	<u>155,463.92</u>
Total Expense	<u>365,769.52</u>
Net Ordinary Income	420,921.22
Other Income/Expense	
Other Expense	
Transfers Out	
Debt Service	12,000.00
Interest Expense	
Interest 91-05 Water	40,640.50
Interest 92-01 Sewer	17,404.59
Interest 92-03 Sewer	2,603.04
Interest 92-07 Sewer	38,612.50
Total Interest Expense	<u>99,260.63</u>
Total Debt Service	<u>99,260.63</u>
Total Other Expense	<u>111,260.63</u>
Net Other Income	-111,260.63
Net Income	<u><u>309,660.59</u></u>

**City of Loyalton
General**
July 1, 2018 through January 9, 2019

	General Gover... (General Fund)	City Buildings ... (General Fund)	Law Enforcem... (General Fund)	General Fund ... (General Fund)	Total General ...	TOTAL
Ordinary Income/Expense						
Income						
Building Permits	409.00	0.00	0.00	0.00	409.00	409.00
Donations	0.00	0.00	0.00	0.00	0.00	0.00
Property Taxes						
Supplemental	303.75	0.00	0.00	0.00	303.75	303.75
Homeowners	390.37	0.00	0.00	0.00	390.37	390.37
Clerk Fees	276.10	0.00	0.00	0.00	276.10	276.10
Secured	2,699.30	0.00	0.00	0.00	2,699.30	2,699.30
Unsecured	-88.80	0.00	0.00	0.00	-88.80	-88.80
Prior Year	46.88	0.00	0.00	0.00	46.88	46.88
Total Property Taxes	3,627.60	0.00	0.00	0.00	3,627.60	3,627.60
Taxes & License Revenue						
Sales & Use	36,906.13	0.00	0.00	0.00	36,906.13	36,906.13
License & Permits	715.00	0.00	0.00	0.00	715.00	715.00
Total Taxes & License Revenue	37,621.13	0.00	0.00	0.00	37,621.13	37,621.13
Charges for Current Services						
Copies & Faxes	377.60	0.00	0.00	0.00	377.60	377.60
Rent Income						
Auditorium Rental	30.00	30.00	0.00	0.00	60.00	60.00
Social Hall	65.00	130.00	0.00	0.00	195.00	195.00
Total Rent Income	95.00	160.00	0.00	0.00	255.00	255.00
Charges for Current Services - Other	0.00	713.36	0.00	0.00	713.36	713.36
Total Charges for Current Services	472.60	873.36	0.00	0.00	1,345.96	1,345.96
Revenue Use of Money & Property Interest Income	130.16	0.00	0.00	0.00	130.16	130.16
Total Revenue Use of Money & Property	130.16	0.00	0.00	0.00	130.16	130.16
Total Income	42,260.49	873.36	0.00	0.00	43,133.85	43,133.85
Gross Profit	42,260.49	873.36	0.00	0.00	43,133.85	43,133.85
Expense						
Late Fee	29.00	0.00	0.00	0.00	29.00	29.00
Finance Charge	100.73	0.00	0.00	0.00	100.73	100.73
Small Tools & Equipment	18.51	0.00	0.00	0.00	18.51	18.51
Repairs & Maintenance	3.54	56.44	0.00	0.00	59.98	59.98
Building Repairs		521.34	0.00	0.00	521.34	521.34
Utilities	0.00					

City of Loyalton General

July 1, 2018 through January 9, 2019

	General Gover... (General Fund)	City Buildings ... (General Fund)	Law Enforcem... (General Fund)	General Fund -... (General Fund)	Total General ...	TOTAL
Security	12.00	0.00	0.00	0.00	12.00	12.00
Internet - Broadband	81.75	0.00	0.00	0.00	81.75	81.75
Propane	0.00	0.00	0.00	107.81	107.81	107.81
Electric	0.00	0.00	0.00	5.69	5.69	5.69
Total Utilities	93.75	0.00	0.00	113.50	207.25	207.25
Equipment Repair & Maintenance	48.43	0.00	0.00	0.00	48.43	48.43
Taxes	20.18	4,091.50	0.00	0.00	4,111.68	4,111.68
Solid Waste Benefit Assessment	0.26	10.00	0.00	0.00	10.26	10.26
Total Taxes	20.44	4,101.50	0.00	0.00	4,121.94	4,121.94
Salaries and Wages	358.72	0.00	0.00	0.00	358.72	358.72
Workers Comp.	176.41	123.99	0.00	0.00	300.40	300.40
Payroll Tax Expense	245.00	0.00	0.00	0.00	245.00	245.00
Part Time Wages	2,110.95	1,338.20	0.00	0.00	3,449.15	3,449.15
Payroll Expense - Other	2,355.95	1,338.20	0.00	0.00	3,694.15	3,694.15
Total Payroll Expense	2,891.08	1,462.19	0.00	0.00	4,353.27	4,353.27
Services and Supplies	76.55	0.00	0.00	0.00	76.55	76.55
Postage	913.70	0.00	0.00	0.00	913.70	913.70
Advertising	56.19	0.00	0.00	0.00	56.19	56.19
Automobile Expense	56.19	0.00	0.00	0.00	56.19	56.19
Total Automobile Expense	56.19	0.00	0.00	0.00	56.19	56.19
Contracted Services	0.00	0.00	7,500.00	0.00	7,500.00	7,500.00
Professional Fees	12,430.00	0.00	0.00	0.00	12,430.00	12,430.00
Legal Fees	1,299.00	0.00	0.00	0.00	1,299.00	1,299.00
Auditing Expense	13,729.00	0.00	7,500.00	0.00	21,229.00	21,229.00
Total Contracted Services	13,729.00	0.00	7,500.00	0.00	21,229.00	21,229.00
Insurance	2,004.83	0.00	0.00	0.00	2,004.83	2,004.83
Liability Insurance	1,576.77	0.00	0.00	0.00	1,576.77	1,576.77
Property Insurance	124.20	0.00	0.00	0.00	124.20	124.20
Insurance - Other	3,705.80	0.00	0.00	0.00	3,705.80	3,705.80
Total Insurance	3,705.80	0.00	0.00	0.00	3,705.80	3,705.80

**City of Loyaltion
General**
July 1, 2018 through January 9, 2019

	General Gover... (General Fund)	City Buildings ... (General Fund)	Law Enforcem... (General Fund)	General Fund -... (General Fund)	Total General ...	TOTAL
Office Expense	491.12	0.00	0.00	5.58	496.70	496.70
Operating Supplies	130.19	114.44	0.00	0.00	244.63	244.63
Telephone	55.19	0.00	0.00	27.46	82.65	82.65
Travel	735.52	0.00	0.00	0.00	735.52	735.52
Services and Supplies - Other	0.97	0.00	0.00	0.00	0.97	0.97
Total Services and Supplies	19,894.23	114.44	7,500.00	33.04	27,541.71	27,541.71
Total Expense	23,099.71	6,255.91	7,500.00	146.54	37,002.16	37,002.16
Net Ordinary Income	19,160.78	-5,382.55	-7,500.00	-146.54	6,131.69	6,131.69
Other Income/Expense						
Other Expense						
Transfers Out	0.00	0.00	0.00	12,000.00	12,000.00	12,000.00
Total Other Expense	0.00	0.00	0.00	12,000.00	12,000.00	12,000.00
Net Other Income	0.00	0.00	0.00	-12,000.00	-12,000.00	-12,000.00
Net Income	19,160.78	-5,382.55	-7,500.00	-12,146.54	-5,868.31	-5,868.31

City of Loyalton

Water

July 1, 2018 through January 9, 2019

	Water Fund 75...	Total Enterpris...	TOTAL
	(Enterprise Fun...		
Ordinary Income/Expense			
Income			
Enterprise Income			
Water Service Income			
Connection Fee	100.00	100.00	100.00
Late Fees Water	758.25	758.25	758.25
Water Service Income - Other	92,070.19	92,070.19	92,070.19
Total Water Service Income	<u>92,928.44</u>	<u>92,928.44</u>	<u>92,928.44</u>
Total Enterprise Income	92,928.44	92,928.44	92,928.44
Revenue Use of Money & Property			
Interest Income	81.79	81.79	81.79
Total Revenue Use of Money & Property	<u>81.79</u>	<u>81.79</u>	<u>81.79</u>
Total Income	<u>93,010.23</u>	<u>93,010.23</u>	<u>93,010.23</u>
Gross Profit	93,010.23	93,010.23	93,010.23
Expense			
Finance Charge	0.80	0.80	0.80
Small Tools & Equipment			
Small Tools & Equipment - Other	166.00	166.00	166.00
Small Tools & Equipment - Other	97.40	97.40	97.40
Total Small Tools & Equipment	<u>263.40</u>	<u>263.40</u>	<u>263.40</u>
Repairs & Maintenance	1,062.04	1,062.04	1,062.04
Utilities			
Security	24.00	24.00	24.00
Internet - Broadband	218.00	218.00	218.00
Propane	291.78	291.78	291.78
Electric	18,906.91	18,906.91	18,906.91
Garbage Disposal	<u>33.70</u>	<u>33.70</u>	<u>33.70</u>
Total Utilities	<u>19,474.39</u>	<u>19,474.39</u>	<u>19,474.39</u>
Equipment Repair & Maintenance	1,149.72	1,149.72	1,149.72
Taxes			
Solid Waste Benefit Assessment	162.60	162.60	162.60
Taxes - Other	7.60	7.60	7.60
Total Taxes	<u>170.20</u>	<u>170.20</u>	<u>170.20</u>
Salaries and Wages			
Workers Comp.	3,587.12	3,587.12	3,587.12
Payroll Tax Expense	1,660.72	1,660.72	1,660.72
Payroll Expense			
Part Time Wages	9,290.98	9,290.98	9,290.98
Payroll Expense - Other	10,800.18	10,800.18	10,800.18
Total Payroll Expense	<u>20,091.16</u>	<u>20,091.16</u>	<u>20,091.16</u>
Total Salaries and Wages	<u>25,339.00</u>	<u>25,339.00</u>	<u>25,339.00</u>
Employee Benefits			
Nationwide City	338.79	338.79	338.79
Health Insurance	764.00	764.00	764.00
Total Employee Benefits	<u>1,102.79</u>	<u>1,102.79</u>	<u>1,102.79</u>
Services and Supplies			
Postage	564.36	564.36	564.36
Advertising	676.12	676.12	676.12
Automobile Expense			

**City of Loyalton
Water**

July 1, 2018 through January 9, 2019

	Water Fund 75...	Total Enterpris...	TOTAL
	(Enterprise Fun...		
Fuel	858.87	858.87	858.87
Total Automobile Expense	858.87	858.87	858.87
Bank Service Charges	4.50	4.50	4.50
Chemicals	2,072.66	2,072.66	2,072.66
Contracted Services			
Health/Drug Screening	28.00	28.00	28.00
Legal Fees	1,110.00	1,110.00	1,110.00
Auditing Expense	5,196.00	5,196.00	5,196.00
Testing	2,528.00	2,528.00	2,528.00
Total Contracted Services	8,862.00	8,862.00	8,862.00
Dues and Subscriptions			
Insurance	75.00	75.00	75.00
Liability Insurance	8,019.33	8,019.33	8,019.33
Property Insurance	6,307.08	6,307.08	6,307.08
Insurance - Other	396.89	396.89	396.89
Total Insurance	14,723.30	14,723.30	14,723.30
Licenses and Permits	1,038.00	1,038.00	1,038.00
Office Expense	1,417.69	1,417.69	1,417.69
Operating Supplies	771.18	771.18	771.18
Telephone	379.41	379.41	379.41
Training	100.00	100.00	100.00
Services and Supplies - Other	2.60	2.60	2.60
Total Services and Supplies	31,545.69	31,545.69	31,545.69
Total Expense	80,108.03	80,108.03	80,108.03
Net Ordinary Income	12,902.20	12,902.20	12,902.20
Other Income/Expense			
Other Expense			
Debt Service			
Interest Expense			
Interest 91-05 Water	40,640.50	40,640.50	40,640.50
Total Interest Expense	40,640.50	40,640.50	40,640.50
Total Debt Service	40,640.50	40,640.50	40,640.50
Total Other Expense	40,640.50	40,640.50	40,640.50
Net Other Income	-40,640.50	-40,640.50	-40,640.50
Net Income	-27,738.30	-27,738.30	-27,738.30

**City of Loyalton
Sewer**

01/09/19

July 1, 2018 through January 9, 2019

Accrual Basis

	Sewer Fund ... (Enterprise ...)	Total Enterp...	TOTAL
Ordinary Income/Expense			
Income			
Intergovernmental - Federal			
USDA Grant	50,349.38	50,349.38	50,349.38
Total Intergovernmental - Federal	50,349.38	50,349.38	50,349.38
Enterprise Income			
Sewer Service Income			
Late Fees Sewer	1,516.49	1,516.49	1,516.49
Sewer Service Income - Other	182,454.62	182,454.62	182,454.62
Total Sewer Service Income	183,971.11	183,971.11	183,971.11
Total Enterprise Income	183,971.11	183,971.11	183,971.11
Revenue Use of Money & Property			
Interest Income	233.45	233.45	233.45
Total Revenue Use of Money & Property	233.45	233.45	233.45
Total Income	234,553.94	234,553.94	234,553.94
Gross Profit	234,553.94	234,553.94	234,553.94
Expense			
Finance Charge	0.80	0.80	0.80
Small Tools & Equipment			
Small Tools & Equipment - Other	579.51	579.51	579.51
Safety	2,035.69	2,035.69	2,035.69
Small Tools & Equipment - Other	4,708.06	4,708.06	4,708.06
Total Small Tools & Equipment	7,323.26	7,323.26	7,323.26
Repairs & Maintenance	4,938.73	4,938.73	4,938.73
Utilities			
Security	24.00	24.00	24.00
Internet - Broadband	218.00	218.00	218.00
Propane	377.87	377.87	377.87
Electric	28,765.01	28,765.01	28,765.01
Garbage Disposal	253.63	253.63	253.63
Total Utilities	29,638.51	29,638.51	29,638.51
Equipment Repair & Maintenance	14,355.67	14,355.67	14,355.67
Taxes			
Solid Waste Benefit Assessment	746.26	746.26	746.26
Taxes - Other	40.04	40.04	40.04
Total Taxes	786.30	786.30	786.30
Salaries and Wages			
Workers Comp.	3,587.12	3,587.12	3,587.12
Payroll Tax Expense	2,584.12	2,584.12	2,584.12
Payroll Expense			
Part Time Wages	9,818.86	9,818.86	9,818.86
Payroll Expense - Other	21,004.12	21,004.12	21,004.12
Total Payroll Expense	30,822.98	30,822.98	30,822.98
Total Salaries and Wages	36,994.22	36,994.22	36,994.22
Employee Benefits			
Nationwide City	338.86	338.86	338.86
Health Insurance	764.02	764.02	764.02
Total Employee Benefits	1,102.88	1,102.88	1,102.88

**City of Loyalton
Sewer**

01/09/19

Accrual Basis

July 1, 2018 through January 9, 2019

	Sewer Fund ... (Enterprise ...	Total Enterp...	TOTAL
Services and Supplies			
Postage	657.07	657.07	657.07
Advertising	99.38	99.38	99.38
Automobile Expense			
Fuel	1,153.72	1,153.72	1,153.72
Total Automobile Expense	1,153.72	1,153.72	1,153.72
Bank Service Charges	9.50	9.50	9.50
Contracted Services			
Health/Drug Screening	28.00	28.00	28.00
Professional Fees	607.50	607.50	607.50
Legal Fees	1,520.00	1,520.00	1,520.00
Auditing Expense	5,196.00	5,196.00	5,196.00
Testing	2,532.00	2,532.00	2,532.00
Contracted Services - Other	18,990.10	18,990.10	18,990.10
Total Contracted Services	28,873.60	28,873.60	28,873.60
Dues and Subscriptions	75.00	75.00	75.00
Insurance			
Liability Insurance	8,019.33	8,019.33	8,019.33
Property Insurance	6,307.08	6,307.08	6,307.08
Insurance - Other	396.89	396.89	396.89
Total Insurance	14,723.30	14,723.30	14,723.30
Licenses and Permits	18,883.00	18,883.00	18,883.00
Office Expense	1,505.22	1,505.22	1,505.22
Operating Supplies	3,771.83	3,771.83	3,771.83
Telephone	624.48	624.48	624.48
Training	72.00	72.00	72.00
Travel	300.00	300.00	300.00
Services and Supplies - Other	3,593.71	3,593.71	3,593.71
Total Services and Supplies	74,341.81	74,341.81	74,341.81
Total Expense	169,482.18	169,482.18	169,482.18
Net Ordinary Income	65,071.76	65,071.76	65,071.76
Other Income/Expense			
Other Expense			
Debt Service			
Interest Expense			
Interest 92-01 Sewer	17,404.59	17,404.59	17,404.59
Interest 92-03 Sewer	2,603.04	2,603.04	2,603.04
Interest 92-07 Sewer	38,612.50	38,612.50	38,612.50
Total Interest Expense	58,620.13	58,620.13	58,620.13
Total Debt Service	58,620.13	58,620.13	58,620.13
Total Other Expense	58,620.13	58,620.13	58,620.13
Net Other Income	-58,620.13	-58,620.13	-58,620.13
Net Income	6,451.63	6,451.63	6,451.63

City of Loyaltan Streets

July 1, 2018 through January 9, 2019

	Gas Tax 9422-1 (Streets and Highw...	Streets and Highwa... (Streets and Highw...	Total Streets and Hi... (Special Revenue)	Total Special Reve...	TOTAL
Ordinary Income/Expense					
Income					
Intergovernmental - State					
Road Maintenance & Rehab	0.00	6,340.91	6,340.91	6,340.91	6,340.91
Highway Users Tax					
2103 (Gas Tax)	1,697.56	0.00	1,697.56	1,697.56	1,697.56
2105	0.00	2,142.76	2,142.76	2,142.76	2,142.76
2106	0.00	3,069.60	3,069.60	3,069.60	3,069.60
2107	0.00	2,569.90	2,569.90	2,569.90	2,569.90
2107.5	0.00	1,000.00	1,000.00	1,000.00	1,000.00
Total Highway Users Tax	1,697.56	8,782.26	10,479.82	10,479.82	10,479.82
Total Intergovernmental - State	1,697.56	15,123.17	16,820.73	16,820.73	16,820.73
Total Income	1,697.56	15,123.17	16,820.73	16,820.73	16,820.73
Gross Profit	1,697.56	15,123.17	16,820.73	16,820.73	16,820.73
Expense					
Finance Charge	0.00	0.10	0.10	0.10	0.10
Small Tools & Equipment	0.00	283.03	283.03	283.03	283.03
Repairs & Maintenance	0.00	783.29	783.29	783.29	783.29
Utilities					
Internet - Broadband	0.00	27.25	27.25	27.25	27.25
Propane	0.00	38.08	38.08	38.08	38.08
Electric	10,493.81	5,986.60	16,480.41	16,480.41	16,480.41
Total Utilities	10,493.81	6,051.93	16,545.74	16,545.74	16,545.74
Equipment Repair & Maintenance	0.00	27.47	27.47	27.47	27.47
Taxes					
Solid Waste Benefit Assessment	0.00	20.18	20.18	20.18	20.18
Taxes - Other	0.00	0.26	0.26	0.26	0.26
Total Taxes	0.00	20.44	20.44	20.44	20.44
Salaries and Wages					
Workers Comp.	0.00	358.70	358.70	358.70	358.70
Payroll Tax Expense	0.00	121.78	121.78	121.78	121.78
Total Salaries and Wages	0.00	1,775.42	1,775.42	1,775.42	1,775.42
Services and Supplies					
Automobile Expense	0.00	1,294.94	1,294.94	1,294.94	1,294.94

**City of Loyaltan
Streets**

July 1, 2018 through January 9, 2019

	Gas Tax 9422-1 (Streets and Highw...	Streets and Highwa... (Streets and Highw...	Total Streets and Hi... (Special Revenue)	Total Special Reve...	TOTAL
Fuel	0.00	18.73	18.73	18.73	18.73
Total Automobile Expense	0.00	18.73	18.73	18.73	18.73
Contracted Services					
Professional Fees	0.00	3,397.83	3,397.83	3,397.83	3,397.83
Auditing Expense	0.00	1,299.00	1,299.00	1,299.00	1,299.00
Total Contracted Services	0.00	4,696.83	4,696.83	4,696.83	4,696.83
Insurance					
Liability Insurance	0.00	2,004.82	2,004.82	2,004.82	2,004.82
Property Insurance	0.00	1,576.77	1,576.77	1,576.77	1,576.77
Insurance - Other	0.00	124.20	124.20	124.20	124.20
Total Insurance	0.00	3,705.79	3,705.79	3,705.79	3,705.79
Office Expense	0.00	178.38	178.38	178.38	178.38
Operating Supplies	0.00	61.67	61.67	61.67	61.67
Telephone	0.00	27.55	27.55	27.55	27.55
Services and Supplies - Other	0.00	0.32	0.32	0.32	0.32
Total Services and Supplies	0.00	8,689.27	8,689.27	8,689.27	8,689.27
Total Expense	10,493.81	17,630.95	28,124.76	28,124.76	28,124.76
Net Ordinary Income	-8,796.25	-2,507.78	-11,304.03	-11,304.03	-11,304.03
Net Income	-8,796.25	-2,507.78	-11,304.03	-11,304.03	-11,304.03

City of Loyalton
Park

Accrual Basis

July 1, 2018 through January 9, 2019

	Pool 9420-1 (Park 9420-1)	Park Rental Bui... (Park 9420-1)	Park 9420-1 - Ot... (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General F...	TOTAL
Ordinary Income/Expense						
Income						
Charges for Current Services						
Rent Income	0.00	260.00	0.00	260.00	260.00	260.00
Social Hall	0.00	5,400.00	0.00	5,400.00	5,400.00	5,400.00
Rent Income - Other						
Total Rent Income	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Total Charges for Current Services	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Total Income	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Gross Profit	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Expense						
Small Tools & Equipment	0.00	0.00	47.22	47.22	47.22	47.22
Repairs & Maintenance	0.00	0.00	131.97	131.97	131.97	131.97
Utilities						
Electric	33.33	0.00	313.31	346.64	346.64	346.64
Garbage Disposal	0.00	0.00	219.93	219.93	219.93	219.93
Total Utilities	33.33	0.00	533.24	566.57	566.57	566.57
Equipment Repair & Maintenance	0.00	0.00	52.23	52.23	52.23	52.23
Taxes						
Solid Waste Benefit Assessment	0.00	553.66	0.00	553.66	553.66	553.66
Taxes - Other	0.00	8.00	0.00	8.00	8.00	8.00
Total Taxes	0.00	561.66	0.00	561.66	561.66	561.66
Salaries and Wages						
Payroll Tax Expense	0.00	0.00	203.80	203.80	203.80	203.80
Payroll Expense	0.00	0.00	2,157.00	2,157.00	2,157.00	2,157.00
Total Salaries and Wages	0.00	0.00	2,360.80	2,360.80	2,360.80	2,360.80
Services and Supplies						
Automobile Expense						
Fuel	0.00	0.00	150.45	150.45	150.45	150.45
Total Automobile Expense	0.00	0.00	150.45	150.45	150.45	150.45
Operating Supplies	0.00	0.00	42.07	42.07	42.07	42.07
Total Services and Supplies	0.00	0.00	192.52	192.52	192.52	192.52

**City of Loyaltton
Park**
July 1, 2018 through January 9, 2019

	Pool 9420-1 (Park 9420-1)	Park Rental Bui... (Park 9420-1)	Park 9420-1 - Ot... (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General F...	TOTAL
Total Expense	33.33	561.66	3,317.98	3,912.97	3,912.97	3,912.97
Net Ordinary Income	-33.33	5,098.34	-3,317.98	1,747.03	1,747.03	1,747.03
Net Income	-33.33	5,098.34	-3,317.98	1,747.03	1,747.03	1,747.03

**City of Loyalty
Social Hall**

July 1, 2018 through January 9, 2019

	Social Hall 9420 (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense	6.42	6.42	6.42	6.42
Repairs & Maintenance				
Utilities				
Propane	532.02	532.02	532.02	532.02
Total Utilities	532.02	532.02	532.02	532.02
Salaries and Wages	32.86	32.86	32.86	32.86
Payroll Tax Expense				
Payroll Expense	394.50	394.50	394.50	394.50
Total Salaries and Wages	427.36	427.36	427.36	427.36
Services and Supplies	49.95	49.95	49.95	49.95
Insurance				
Operating Supplies	4.82	4.82	4.82	4.82
Total Services and Supplies	54.77	54.77	54.77	54.77
Total Expense	1,020.57	1,020.57	1,020.57	1,020.57
Net Ordinary Income	-1,020.57	-1,020.57	-1,020.57	-1,020.57
Net Income	-1,020.57	-1,020.57	-1,020.57	-1,020.57

**City of Loyaltan
MUSEUM**

July 1, 2018 through January 9, 2019

Museums 9410 (General Fund)	Total General Fund	TOTAL
815.00	815.00	815.00
815.00	815.00	815.00
815.00	815.00	815.00
Gross Profit		
Expense		
Utilities	60.00	60.00
Security	1,021.22	1,021.22
Propane	53.33	53.33
Electric	33.72	33.72
Garbage Disposal	1,168.27	1,168.27
Total Utilities	100.82	100.82
Taxes	1.84	1.84
Solid Waste Benefit Assessment	102.66	102.66
Taxes - Other	49.95	49.95
Total Taxes	49.95	49.95
Services and Supplies	1,320.88	1,320.88
Insurance	49.95	49.95
Total Services and Supplies	1,320.88	1,320.88
Total Expense	-505.88	-505.88
Net Ordinary Income	815.00	815.00
Net Income	815.00	815.00

City of Loyalty Cemetery

July 1, 2018 through January 9, 2019

Cemeteries 9220-1 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense		
Expense		
Salaries and Wages	10.10	10.10
Payroll Tax Expense		
Payroll Expense	115.50	115.50
Total Salaries and Wages	125.60	125.60
Total Expense	125.60	125.60
Net Ordinary Income	-125.60	-125.60
Net Income	-125.60	-125.60

**City of Loyalton
Fire Department
July 1, 2018 through January 9, 2019**

	Fire Department 770... (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense			
Income			
Transfer In	12,000.00	12,000.00	12,000.00
Charges for Current Services			
Service Area Revenue	10,000.00	10,000.00	10,000.00
Total Charges for Current Services	10,000.00	10,000.00	10,000.00
Revenue Use of Money & Property			
Interest Income	67.25	67.25	67.25
Total Revenue Use of Money & Property	67.25	67.25	67.25
Total Income	22,067.25	22,067.25	22,067.25
Gross Profit	22,067.25	22,067.25	22,067.25
Expense			
Small Tools & Equipment	5,048.98	5,048.98	5,048.98
Repairs & Maintenance	171.26	171.26	171.26
Utilities			
Internet - Broadband	342.45	342.45	342.45
Propane	533.15	533.15	533.15
Electric	2,112.43	2,112.43	2,112.43
Garbage Disposal	134.80	134.80	134.80
Total Utilities	3,122.83	3,122.83	3,122.83
Equipment Repair & Maintenance	6,795.79	6,795.79	6,795.79
Taxes			
Solid Waste Benefit Assessment	1,167.02	1,167.02	1,167.02
Taxes - Other	10.00	10.00	10.00
Total Taxes	1,177.02	1,177.02	1,177.02
Salaries and Wages			
Workers Comp.	1,076.14	1,076.14	1,076.14
Payroll Expense	12,000.00	12,000.00	12,000.00
Salaries and Wages - Other	0.00	0.00	0.00
Total Salaries and Wages	13,076.14	13,076.14	13,076.14
Services and Supplies			
Postage	56.78	56.78	56.78
Automobile Expense			
Fuel	1,493.91	1,493.91	1,493.91
Automobile Expense - Other	94.29	94.29	94.29
Total Automobile Expense	1,588.20	1,588.20	1,588.20
Bank Service Charges	55.21	55.21	55.21
Insurance	99.90	99.90	99.90
Miscellaneous			
Meals	293.79	293.79	293.79
Total Miscellaneous	293.79	293.79	293.79
Operating Supplies			
Telephone	5,035.86	5,035.86	5,035.86
Telephone	296.24	296.24	296.24
Total Services and Supplies	7,425.98	7,425.98	7,425.98
Total Expense	36,818.00	36,818.00	36,818.00
Net Ordinary Income	-14,750.75	-14,750.75	-14,750.75

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01/09/19

Accrual Basis

City of Loyalton
Fire Department
July 1, 2018 through January 9, 2019

	<u>Fire Department 770...</u> <u>(General Fund)</u>	<u>Total General Fund</u>	<u>TOTAL</u>
Net Income	<u>-14,750.75</u>	<u>-14,750.75</u>	<u>-14,750.75</u>

City of Loyakon
Credit Card Detail
October 5 through December 4, 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
B of A CC 2646-J. Evans										
Credit Card Charge	10/09/2018	Auth. 0...	POSTMASTER	5472-0635-78...		X	Postage	24.90	24.90	24.90
Credit Card Charge	10/17/2018	Auth. 0...	POSTMASTER	5472-0635-78...		X	Postage	9.04	33.94	33.94
Credit Card Charge	10/26/2018	Auth. 0...	Bordertown	5472-0635-78...		X	Fuel	55.23	89.17	89.17
Credit Card Charge	10/26/2018	Auth. 0...	Bordertown	5472-0635-78...		X	Fuel	57.12	146.29	146.29
Credit Card Charge	10/30/2018	Auth. 0...	POSTMASTER	5472-0635-78...		X	Postage	9.44	155.73	155.73
Credit Card Charge	11/08/2018	Auth. 0...	Denny's Restaurant	5472-0635-78...		X	Meals	52.24	207.97	207.97
Credit Card Charge	11/18/2018	(JE)	Italian Cottage	5472-0635-78...		X	Meals	42.79	250.76	250.76
Credit Card Charge	11/20/2018	Inv. 74...	Riebes Auto Parts	5472-0635-78...		X	Repairs & Maintenance	12.37	263.13	263.13
Bill	11/21/2018	54720...	Bank of America	-MULTIPLE-	General...	X	Accounts Payable	155.73	107.40	107.40
Credit Card Charge	11/21/2018	Auth. 0...	Whites Sierra Statio...	5472-0635-78...		X	Fuel	99.59	206.99	206.99
Credit Card Charge	11/21/2018	Auth. 0...	Whites Sierra Statio...	5472-0635-78...		X	Fuel	35.99	242.98	242.98
Bill	12/04/2018	54720...	Bank of America	-MULTIPLE-	General...	X	Accounts Payable	242.98	0.00	0.00
Total B of A CC 2646-J. Evans										
B of A CC 4046-R. DeMartini										
Credit Card Charge	12/01/2018	Fuel	Whites Sierra Statio...	5472-0635-81...		X	Fuel	51.25	51.25	51.25
Bill	12/04/2018	54720...	Bank of America	12.01.2018 F...	General...		Accounts Payable	51.25	0.00	0.00
Total B of A CC 4046-R. DeMartini										
BofA CC 5732-K. Jordan										
Credit Card Charge	10/05/2018	PO 68...	Roofline Supply & D...	PO 6814 (547...		X	Building Repairs	281.49	281.49	281.49
Credit Card Charge	10/05/2018	PO 68...	Walmart	5472-0635-74...		X	-SPLIT-	47.66	329.15	329.15
Credit Card Charge	10/05/2018	PO 68...	California Industrial ...	PO 6812 (547...		X	Repairs & Maintenance	68.90	398.05	398.05
Credit Card Charge	10/05/2018	PO 68...	Office Depot	PO 6811 (547...		X	Office Expense	87.53	485.58	485.58
Bill	11/20/2018	54720...	Bank of America	-MULTIPLE-	-MULTI...		Accounts Payable	485.58	0.00	0.00
Total BofA CC 5732-K. Jordan										
BofA CC 8784-S. Haywood										
Credit Card Charge	11/13/2018	Auth. 0...	Sierra Energy	5472-0635-77...		X	Fuel	65.65	65.65	65.65
Credit Card Charge	11/13/2018	Auth. 0...	Ace Home & Garde...	5472-0635-77...		X	Operating Supplies	73.16	138.81	138.81
Credit Card Charge	11/13/2018	Auth. 0...	Express Coffee Shop	5472-0635-77...		X	Meals	28.75	167.56	167.56
Credit Card Charge	11/14/2018	Auth. 0...	Walmart	5472-0635-77...		X	Repairs & Maintenance	158.89	326.45	326.45
Credit Card Charge	11/14/2018	Auth. 0...	Maverick First Stop	5472-0635-77...		X	Fuel	64.69	391.14	391.14
Bill	12/04/2018	54720...	Bank of America	-MULTIPLE-	General...		Accounts Payable	391.14	0.00	0.00
Total BofA CC 8784-S. Haywood										
BofA CC 6111- K Lablanc										
Credit Card Charge	10/05/2018	Auth. 0...	Whites Sierra Statio...	5472-0635-77...		X	-SPLIT-	98.25	98.25	98.25
Credit Card Charge	10/12/2018	Auth. 0...	Exede WildBlue Vista	5472-0635-77...		X	Internet - Broadband	69.69	167.94	167.94
Credit Card Charge	10/19/2018	Auth. 0...	Whites Sierra Statio...	5472-0635-77...		X	-SPLIT-	122.78	290.72	290.72
Credit Card Charge	10/24/2018	Auth. 0...	POSTMASTER	Postage (P/n...		X	Postage	6.70	297.42	297.42
Credit Card Charge	11/01/2018	17554...	Nextiva	5472-0635-77...		X	-SPLIT-	389.64	92.22	389.64
Credit Card Charge	11/02/2018	Auth. 0...	Whites Sierra Statio...	5472-0635-77...		X	-SPLIT-	231.90	621.54	621.54
Bill	11/04/2018	54720...	Bank of America	-MULTIPLE-	-MULTI...	X	Accounts Payable	389.64	231.90	231.90
Credit Card Charge	11/08/2018	00593E	POSTMASTER	5472-0635-77...		X	Postage	6.70	238.60	238.60

City of Loynton
Credit Card Detail
October 5 through December 4, 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
Credit Card Charge	11/09/2018	Auth.0...	Whites Sierra Statio...	5472-0635-77...		X	-SPLIT-		213.89	452.49
Credit Card Charge	11/12/2018	30424...	Exede WildBlue Vista	5472-0635-77...		X	Internet - Broadband		69.69	522.18
Credit Card Charge	11/16/2018	Auth.0...	Whites Sierra Statio...	5472-0635-77...		X	-SPLIT-		116.23	638.41
Credit Card Charge	11/23/2018	(KL)	Amazon	Paper Towels...		X	-SPLIT-		117.48	755.89
Credit Card Charge	11/30/2018	Auth.0...	Whites Sierra Statio...	5472-0635-77...		X	-SPLIT-		209.38	965.27
Credit Card Charge	12/01/2018	Dec. 2...	Nextiva	5472-0635-77...		X	-SPLIT-		92.22	1,057.49
Bill	12/04/2018	54720...	Bank of America	-MULTIPLE-	-MULTI...		Accounts Payable	1,057.49		0.00
Total BofA CC 6111- K LeBlanc										
								1,447.13	1,447.13	0.00
TOTAL								2,773.81	2,773.81	0.00

1:53 PM

01/09/19

Cash Basis

City of Loyaltan
Bills Paid

As of January 9, 2019

Type	Date	Num	Name	Memo	Paid Am...
Enterprise Loan MM 0559					
Check	12/31/2018			Service Charge	-2.00
Total Enterprise Loan MM 0559					
General Funds					
General Checking 1956- NEW					
Check	12/31/2018			Service Charge	-2.00
Bill Pmt -Check	12/24/2018	EFT	Bank of America	5472064000010235	-1,742.86
Liability Check	12/28/2018	EFT	Employment Development D...	69817369 (PPE 12.22.2018)	-38.75
Liability Check	12/28/2018	EFT	US Treasury-941	94-6000364 (PPE 12.22.2018)	-1,066.34
Liability Check	12/28/2018	EFT	Employment Development D...	69817369 (PPE 12.22.2018)	-0.28
Bill Pmt -Check	12/28/2018	EFT	Nationwide	PPE 12.22.2018	-104.80
Bill Pmt -Check	12/20/2018	5379	AT&T CALNET 3		-90.15
Bill Pmt -Check	12/20/2018	5380	Madden Plumbing & Heating,...	Invoice #344725 (Service Date(s...	-875.70
Bill Pmt -Check	12/20/2018	5381	Office Depot	6011 5661 5318 4480	-34.75
Bill Pmt -Check	12/20/2018	5382	Sierra Environmental Monitor...	LOY-001	-110.00
Bill Pmt -Check	12/20/2018	5383	Sucaba Fleet Services		-2,537.04
Bill Pmt -Check	12/20/2018	5384	Ken Massey	Flag Pole Repair	-100.00
Check	12/28/2018	5385	Smith, Tracy A	Reimbursement-Mileage-City Ha...	-48.39
Paycheck	12/28/2018	5386	Bennett, Kenneth E		-1,415.17
Paycheck	12/28/2018	5387	Cussins, John C		0.00
Paycheck	12/28/2018	5388	Jordan, Keith S.		-1,316.41
Paycheck	12/28/2018	5389	LeBlanc, Katherine L		-639.98
Paycheck	12/28/2018	5390	Smith, Tracy A		-512.67
Bill Pmt -Check	12/28/2018	5391	United Healthcare Insurance ...	J. Cussins January 2019 Premi...	-254.67
Bill Pmt -Check	01/02/2019	5392	POSTMASTER	January 2019 Water/Sewer Billing	-94.08
Bill Pmt -Check	01/04/2019	5393	Liberty Utilities		-5,750.87
Bill Pmt -Check	01/04/2019	5394	State Water Resources Cont...	Water Distribution Operator Exa...	-100.00
Bill Pmt -Check	01/04/2019	5395	Verizon Wireless	370745244-000001	-38.01
Bill Pmt -Check	01/04/2019	5396	Xerox Corporation	951429299	-338.11

1:53 PM

01/09/19

Cash Basis

City of Loyaltyon
Bills Paid

As of January 9, 2019

Type	Date	Num	Name	Memo	Paid Am...
Total General Checking 1956- NEW					-17,211.03
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-17,211.03
Designated Funds					
WWTP Settlement MM 4321					
Total WWTP Settlement MM 4321					
WWTP Construction 1990					
Check	12/31/2018			Service Charge	-2.00
Total WWTP Construction 1990					-2.00
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					-2.00
TOTAL					-17,215.03

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	02/01/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	02/08/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	02/15/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	02/22/2019	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 01/15/2019 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 01/15/2019

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956) 12/31/2018	Reconciled	01/08/2019
CDBG Account (0059) 12/20/2018	Reconciled	12/31/2018
F.D. Reserve (7243) 12/31/2018	Reconciled	01/08/2019
General Savings (0322) 12/20/2018	Reconciled	12/28/2018
Enterprise-W&S (0559) 12/31/2018	Reconciled	01/08/2019
WWTP Constr. (1990) 12/31/2018	Reconciled	01/08/2019
WWTP Settle. (4387) 12/31/2018	Reconciled	01/08/2019

This authorization took place at the council meeting held on 01/15/2019 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Sarah Jackson, Mayor, Dated 01/15/2019

QUARTERLY PROGRESS REPORT

CITY OF LOYALTON

Prepared For: Central Valley Regional Water Quality Control Board
Brendan Kenny, Engineering Geologist

Prepared By: Nicki Furtaw, E.I.T., Project Designer

Reviewed By: Lucas Tipton, P.E., Principal Engineer

Prepared Date: January 9, 2019

Council Approved Date: January 15, 2019

Subject: CAO Reporting - Quarter 4 2018

INTRODUCTION

The discharge of domestic wastewater from the City of Loyalton (City) Wastewater Treatment Facility (WTF) in Sierra County is regulated by Waste Discharge Requirements (WDRs) Order R5-2009-0108 and Cleanup and Abatement Order (CAO) R5-2013-0700. The collection system is regulated under the State Water Resources Control Board's (Board) Sanitary Sewer System General Order 2006-0003-DWQ. Pursuant to Water Code sections 13304 and 13267, the CAO issued in 2013 ordered that quarterly progress reports be submitted describing the work completed to date for compliance of the requirements set forth not only in the CAO but also in the WDRs.

In August of 2018 the City contracted Farr West Engineering (Farr West) to assist in handling the outstanding requirements defined in the WDRs and CAO shown in Table 1.

Table 1: State ordered studies and reports including the originating orders and due dates.

Reports Required	Originating Order	Due Date
CAO Quarterly Progress Reports	CAO	5/1/2013
Monitoring and Reporting Program	WDR	continuous
Groundwater Monitoring Workplan and Well Construction Evaluation	WDR	5/1/2010
Monitoring Well Installation Report	WDR	8/2/2010
Operation and Maintenance Plan	WDR	5/1/2010
Background Groundwater Quality Report	WDR & CAO	8/3/2010 4/15/2013
Tailwater Diversion Box Report	CAO	4/15/2013
Certified Operator Report	CAO	8/15/2013
Corrective Action Report w/ Waste Management Plan	CAO	10/15/2013
As-Builts and Certification for Ponds	CAO	2/15/2015

This report will summarize the work performed during the 4th Quarter of 2018.

1.0 CAO QUARTERLY PROGRESS REPORTS

The Q3 progress report summarizing outstanding issues from the CAO was submitted on December 19, 2018. A Notice of Violation (NOV) and meeting request resulting from an inspection of the facility on August 22, 2018 was issued to the City on November 27, 2018. The City has since addressed all issues identified in the NOV as reported in the letter of response prepared by Farr West and submitted to the Board on December 19, 2018.

Under the current contract Farr West will continue to investigate, monitor, and report on the items identified in this report through the first quarter (Q1) of 2019 or until otherwise directed by the City or the State.

2.0 MONITORING AND REPORTING PROGRAM

New monitoring and reporting templates have been created, submitted with the Quarter 3 Progress Report, but have not yet been implemented by the City. Monthly reporting for October and November has been completed by the City using the older templates but has not been submitted. According to City staff, they are awaiting signature from John Cussins, the Certified Operator for the facility. Monitoring reports for December and fourth quarter are being compiled; their completion is pending as not all laboratory results have been received.

3.0 GROUNDWATER MONITORING WORKPLAN AND WELL CONSTRUCTION EVALUATION

There is nothing new to report on this issue since the third quarter report.

4.0 MONITORING WELL INSTALLATION REPORT

There is nothing new to report on this issue since the third quarter report.

5.0 OPERATION AND MAINTENANCE PLAN.

There is nothing new to report on this issue since the third quarter report.

6.0 BACKGROUND GROUNDWATER QUALITY REPORT

In the third quarter progress report, Farr West reported that there was no record of a Background Groundwater Quality Report being completed. Since then, a copy of a Background Groundwater Quality Report prepared by Sauers Engineering, Inc. (Sauers) has been located and is included as Appendix A. It appears Sauers submitted the report to the Board on April 2, 2013.

7.0 TAILWATER DIVERSION BOX REPORT

One of the violations identified in the recent NOV included inadequate maintenance of the tailwater control system at the land application area. As reported in the response letter submitted to the Board on December 19, 2018, the tailwater control system has been maintained to prevent bypass from any runoff from the land application area. A photo, seen in Figure 1 and submitted with the response, displays the diversion box, the channel formed to divert water into the structure, and the entry gate that has been dug out.



Figure 1: Photo of the tailwater diversion box shows maintenance performed to ensure that runoff from the land application area is returned to the WWTF.

8.0 CERTIFIED OPERATOR REPORT

There is nothing new to report on this issue since the third quarter report.

9.0 CORRECTIVE ACTION REPORT WITH WASTE MANAGEMENT PLAN

There is nothing new to report on this issue since the third quarter report.

10.0 AS-BUILTS AND CERTIFICATION FOR PONDS

This task will not be completed until the leak detection tests are carried out on the ponds or the pond liners have been replaced.

SALARY SCHEDULE APPENDIX A

PERMANENT FULL TIME/ OR CERTIFIED

STEPS	A	B	C	D	E
GRADE I	15.00	15.75	16.53	17.35	18.21
GRADE II	18.00	18.90	19.85	20.84	21.88

STEPS GRADE I CERTIFIED WATER OR SEWER
 STEPS GRADE II CERTIFIED WATER AND SEWER

REGULAR PART TIME/ SEASONAL

STEPS	A	B	C	D	E
GRADE I	14.00	14.70	15.44	16.21	17.02
GRADE II	14.50	15.23	15.99	16.79	17.63

PROBATIONARY PERIOD FOR REGULAR/PART TIME/SEASONAL
 FIRST SIX MONTHS \$10.00 PER HR. SECOND SIX MONTHS \$12.00 PER HR. AFTER ONE YEAR SEE ABOVE SCHEDULE

STEPS A,B,C,D,E EACH REPRESENT 2 YEARS

5% STEP INCREASES EVERY TWO YEARS THROUGH 10 YEARS ARE NOT MANDATORY BUT MAY BE GIVEN DEPENDING ON THE EMPLOYEE EVALUATION AND THE ECONOMIC CONDITION OF THE CITY

SALARY RANGE FOR PERMANENT FULL TIME WILL BE BASED ON HOURLY RATE DEPENDING ON EXPERIENCE.

SALARY RANGE FOR REGULAR/PART TIME/SEASONAL WILL BE BASED ON HOURLY RATE DEPENDING ON EXPERIENCE

DAY LABOR/EXTRA HELP

STEPS	A	B	C	D	E
	10.00	12.00	14.00	15.00	16.00

RANGE FROM \$10.00 TO \$16.00 DEPENDING ON TYPE OF JOB AND RELATED EXPERIENCE

PROFESSIONAL/LICENSED

PLUMBERS,ELECTRICIANS ECT. ARE PAID ON AN AGREED UPON BILLED BASIS

City of Loyalton

Employee Evaluation

Employee Information

Name	Employee ID
Job Title	Date
Department	Manager:
Review Period	Council Member:

Ratings

	1 = Poor	2 = Fair	3 = Satisfactory	4 = Good	5 = Excellent
Job Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
Work Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
Attendance/Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
Communication/Listening Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
Overall Rating (average the rating numbers above)					

Evaluation

ADDITIONAL COMMENTS

GOALS

(as agreed upon by employee and manager)

Verification of Review

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature	Date
Council Member Signature	Date

CHAPTER 10. DEPUTY CLERK

- 10.0 The City may hire one or more Deputy Clerks to work under the management and supervision of the City Clerk. Deputy Clerk(s) will perform any duties delegated by the City Clerk to include those listed in paragraphs 10.1 through 10.9.
- 10.1 Receive and safely keep any monies collected such as water, sewer, license, etc.
- 10.2 Prepare paper work relative to collection of license fees, etc.
- 10.3 Work with City Clerk to keep files up to date and accessible
- 10.4 Work with City Clerk to prepare and post all legal documents such as ordinances, Legal postings, etc.
- 10.5 Be responsible for Petty Cash and reconcile weekly, deposit all deposits weekly.
- 10.6 Help with preparation of agendas if needed
- 10.7 Do all copying of City paperwork as requested.
- 10.8 File all paperwork properly (all originals must stay in office files)
- 10.9 Answer phones and email messages if confidential do not open and notify Mayor or Vice Mayor or if not available another Council member immediately.

CHAPTER 11. CITY MAINTENANCE WORKERS

- 11.0 Maintenance Workers Duties
 - 11.0.1 Operate and maintain the City's water and sewer systems.
 - 11.0.2 Maintain taps on City mains for water and sewer hook-ups.
 - 11.0.3 Install new pipes as required and log actions.
 - 11.0.4 Operate and maintain the fluoridation system.
 - 11.0.5 Make repairs on the water and sewer systems as needed and also any buildings housing the systems.
 - 11.0.6 Act as custodian of the water and sewer departments, equipment and supplies.
 - 11.0.7 Bring to the attention of the Council any inadequacies that may be detected.
 - 11.0.8 Perform any cut-offs as provided by City ordinances.
 - 11.0.9 Perform other jobs as directed by Council or Planning Commission.
 - 11.0.10 Make complete inventory of heavy equipment and nonexpendable tools yearly.
 - 11.0.11 Maintain an ongoing inventory of equipment and tools that are expendable.
 - 11.0.12 Report to City Hall daily, as early as his/her schedule permits, to confer with the City Clerk, Mayor or office personnel concerning requests.
 - 11.0.13 As time allows, perform any jobs requested by Department Commissioners which are on file with the City Clerk.

- 11.3.5 Perform lubrication, painting, cleaning, and routine maintenance of equipment and plant buildings.
- 11.3.6 Perform corrective maintenance and manual labor tasks when required.
- 11.3.7 Recommend changes to maintenance programs.
- 11.4 Operation
 - 11.4.0 Operate valves at each cell daily.
 - 11.4.1 Inspect entire site daily year round.
 - 11.4.2 Monitor the performance and operate the collection system.
 - 11.4.3 Maintain plant and equipment operating records and submit reports as required. Maintain laboratory and collection records.
 - 11.4.4 Read meters and gauges, records and make reports.
 - 11.4.5 Perform routine and special tests and chemical analysis of collected samples. Perform special and routine laboratory testing for control and environmental monitoring programs. Conduct sampling program, perform or assign non routine analysis
 - 11.4.6 Maintain an inventory of chemicals and supplies.
 - 11.4.7 Report supplies or changes needed for the operation of the City facility.
 - 11.4.8 Understand proper operational procedures. Recognize changes in normal operations and investigate the cause.
 - 11.4.9 Remove stoppages in the collection system using both mechanical and hydraulic equipment.
 - 11.4.10 Answer phone calls and respond to inquiries or direct them to the proper individual.
 - 11.4.11 Perform unskilled tasks assisting skilled tradesman in repair of sewage treatment equipment.
 - 11.4.12 Excavate and backfill trenches with hand or power equipment.
 - 11.4.13 Load and unload materials.
 - 11.4.14 Operate trucks, tractors, shovels, concrete mixers, jackhammers, sand blasting and grouting equipment as well as a variety of hand tools.
- 11.5 Safety
 - 11.5.0 Perform all duties in a safety-conscious manner and comply with all safety rules.
 - 11.5.1 Insure the City facilities are kept in a clean, neat and safe manner.
 - 11.5.2 Perform the duties of Hazard Communication officer, and monitoring laboratory quality control program, in a safe and professional manner.
 - 11.5.3 Set up safe traffic control systems for all work in public right-of-ways.
- 11.6 Minimum Qualifications
 - Training and experience: Requires State of California operators in training certification. One year experience in wastewater plant or similar experience. High school diploma or GED equivalent. Maintain a valid Class B California driver's license and an acceptable driving record for insurability.
- 11.7 Knowledge and Abilities
 - Ability to understand and follow plant operation manuals. Ability to follow oral and written instruction. Ability to establish and maintain a cooperative relationship with

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

September 20, 2018

State Water Resources Control Board

To Whom It May Concern:

The following is a duty statement for Operator in training:

1. Maintenance Wastewater Treatment Facility

DESCRIPTION- Under the general supervision of the Chief Plant Operator this position entails the operation of all processes and equipment of the wastewater treatment plant. This includes responsibility for carrying out stated operational procedures and having a comprehensive knowledge of plant operations. The operator must be able to perform routing duties independently in a safe and workmanship-like manner and recognize and report unusual conditions; perform hard manual tasks for maintenance and operation of facilities in a safe and orderly manner; perform skilled work to operate maintain, inspect, and monitor the wastewater collections system including lift stations; and, must be able swim. The duties are more specifically set forth below into the categories of general, maintenance, operational, and safety duties.

2. General Task

Operate, maintain, inspect and monitor the wastewater treatment collection system. Operate designated City equipment such as pumps, valves, electrical motors, and generators or operate a designated element of the treatment process in a safe and workmanship-like manner. Perform general cleaning of all sewage treatment equipment and facilities, including preventive maintenance and painting. Perform a variety of manual tasks requiring the handling of equipment exposed to sewage, the collection of sewage samples, and other samples on a prescribed schedule. Work overtime, perform on call duty, and perform other related operational and maintenance task as required.

3. Maintenance

Clean motorized bar screen daily, Maintain floating aerators, Maintain the collection equipment and keep it clean and orderly, Perform cleanup and yard maintenance as required, including but not limited to, maintenance of graded borders and weed control with hand and power tools, Perform maintenance/rehabilitation on all City sewers. Repair and inspect manholes and sewer lines. Install new sewer appurtenances and connections. Perform lubrication, painting, cleaning, and routine maintenance

of equipment and plant buildings. Perform corrective maintenance and manual labor tasks when required. Recommend changes to maintenance programs.

4. Operation

Operate valves as directed by the Chief Plant Operator, Inspect entire site daily year round, Monitor the performance and operate the collection system, Maintain plant and equipment operating records and submit reports as required. Maintain laboratory and collection records, Read meters and gauges, records and make reports. Perform routine and special tests and chemical analysis of collected samples. Perform special and routine laboratory testing for control and environmental monitoring programs. Conduct sampling program, perform or assign non routine analysis. Maintain an inventory of chemicals and supplies. Report supplies or changes needed for the operation of the City facility. Understand proper operational procedures. Recognize changes in normal operations and investigate the cause. Remove stoppages in the collection system using both mechanical and hydraulic equipment. Answer phone call and respond to inquiries or direct them to the proper individual. Perform unskilled tasks assisting skilled tradesman in repair of sewage treatment equipment. Excavate and backfill trenches with hand or power equipment. Load and unload materials. Operate trucks, tractors, shovels, concrete mixers, jackhammers, sand blasting and grouting equipment as well as a variety of hand tools. Any other duties that are required at the Wastewater Treatment Plant under supervision of operator.

A handwritten signature in blue ink, appearing to read 'John Cussins', with a long horizontal flourish extending to the right.

John Cussins
Chief Plant Operator

State of California
State Water Resources Control Board



This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the
California Water Code

Keith S. Jordan

has acknowledged intent to become a certified Wastewater Treatment Plant
Operator and is recognized as an

Operator In Training - OTT-I

City of Loyalton WWTP

Issued Date: 10/23/2018
Expiration Date: 10/23/2021

Felicia Marcus
Chair

State of California
State Water Resources Control Board



This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the
California Water Code

Kenn E. Bennett

has acknowledged intent to become a certified Wastewater Treatment Plant
Operator and is recognized as an

Operator In Training - OIT-I

City of Loyaltan WWTP

Felicia Marcus
Chair

Issued Date: 10/24/2018

Expiration Date: 10/24/2021

Commitment Order and Decorum

In order to ensure productive and efficient City Council Meetings and to foster a professional work environment, the City Council of Loyalton, CA agree to the following:

1. We all agree that Brown Act rules will be followed. There will be no serial meetings and no meetings discussing City business between more than 2 Council Members that are not properly agendized. All City business emails must cc the Clerk. City Council members will not conduct serial meetings via email, group messaging, texting, or conference calls. If an electronic update needs to go out to all City Council members it will be sent from the Clerk blind copying the Council Members. This ensures that all Council Members can receive the update but can only communicate back to the Clerk through that email chain. Examples are: Updates that all Council Members should have in a timely manner, surveys for availability, or communication from our Attorneys.
2. We all agree to act in a mature and professional manner to each other and to our staff. Disagreements can be constructive but destructive argumentative behaviors are not.
3. In order to be more fiscally responsible we all agree to limit individual contact to our Attorneys. Topics that require input from any City attorney should first be submitted to our City Clerk, it may have been a topic that has already been provided information on, or it may be more efficient to contact him when we have more than one question to pose. The best practice will be for two Council Members to contact the attorney together. Any response from our attorneys must also be communicated with our City Clerk either by cc'ing the Clerk through email or immediately providing the clerk a verbal update after the call.
4. Monthly agendas will be built by the Mayor with input from Council Members. All non routine topics that we would like added to the agenda should be submitted to the City Clerk or the Mayor within 1 week of the regular meeting date. The City Clerk and the Mayor will meet each month to approve the agenda and construct the meeting packet. Council Members that would like topics added to the agenda should present them with information or attachments that can be added to the packet. This ensures we have the appropriate documentation to ensure an education discussion about the topic. We will refrain, or limit as much as possible, action items that do not have accompanying documentation.

I, _____, agree to abide by the above stated rules. At any time in the future I feel these rules should be amended or added to I will request a review to be added to the next City Council Meeting.

Signature

Date

Acct #	Date	Ref	Description	Amount	Tax	Total	Balance
149 Kimpson, Cindy 609 Cedar St	07/27/04	MrBill	Balance at Conversion	311.72	0.00	311.72	311.72
	08/02/05		Water	33.00	0.00	33.00	344.72
	08/02/05		Sewer	24.50	0.00	24.50	369.22
	08/29/05		Late Fee	5.75	0.00	5.75	374.97
	08/29/05		Water	33.00	0.00	33.00	407.97
	08/29/05		Sewer	24.50	0.00	24.50	432.47
	09/19/05	CASH	Payment	-100.00	0.00	-100.00	332.47
	09/29/05		Late Fee	6.33	0.00	6.33	338.80
	09/29/05		Water	33.00	0.00	33.00	371.80
	09/29/05		Sewer	24.50	0.00	24.50	396.30
	10/27/05		Late Fee	6.38	0.00	6.38	402.68
	10/31/05		Water	33.00	0.00	33.00	435.68
	10/31/05		Sewer	24.50	0.00	24.50	460.18
	11/29/05		Late Fee	6.39	0.00	6.39	466.57
	11/29/05		Water	33.00	0.00	33.00	499.57
	11/29/05		Sewer	24.50	0.00	24.50	524.07
	12/29/05		Late Fee	6.39	0.00	6.39	530.46
	12/29/05		Water	33.00	0.00	33.00	563.46
	12/29/05		Sewer	24.50	0.00	24.50	587.96
	01/30/06		Late Fee	6.39	0.00	6.39	594.35
	01/30/06		Water	33.00	0.00	33.00	627.35
	01/30/06		Sewer	24.50	0.00	24.50	651.85
	02/27/06		Late Fee	6.39	0.00	6.39	658.24
	02/28/06		Water	33.00	0.00	33.00	691.24
	02/28/06		Sewer	24.50	0.00	24.50	715.74
	03/16/06	cash	Payment	-100.00	0.00	-100.00	615.74
	03/30/06		Late Fee	6.39	0.00	6.39	622.13
	03/31/06		Water	33.00	0.00	33.00	655.13
	03/31/06		Sewer	24.50	0.00	24.50	679.63
	04/25/06	cash	Payment	-100.00	0.00	-100.00	579.63
	04/26/06		Late Fee	6.39	0.00	6.39	586.02
	04/28/06		Water	33.00	0.00	33.00	619.02
	04/28/06		Sewer	24.50	0.00	24.50	643.52
	05/26/06		Late Fee	6.39	0.00	6.39	649.91
	05/30/06		Water	33.00	0.00	33.00	682.91
	05/30/06		Sewer	24.50	0.00	24.50	707.41
	06/27/06		Late Fee	6.39	0.00	6.39	713.80
	06/29/06		Water	33.00	0.00	33.00	746.80
	06/29/06		Sewer	24.50	0.00	24.50	771.30
	07/26/06		Late Fee	6.39	0.00	6.39	777.69
	07/27/06		Water	33.00	0.00	33.00	810.69
	07/27/06		Sewer	24.50	0.00	24.50	835.19
	08/10/06	cash	Payment	-100.00	0.00	-100.00	735.19
	08/29/06		Late Fee	6.39	0.00	6.39	741.58
	08/29/06		Water	33.00	0.00	33.00	774.58
	08/29/06		Sewer	24.50	0.00	24.50	799.08
	09/26/06		Late Fee	6.39	0.00	6.39	805.47
	09/27/06		Water	33.00	0.00	33.00	838.47
	09/27/06		Sewer	24.50	0.00	24.50	862.97
	10/26/06		Late Fee	6.39	0.00	6.39	869.36
	10/31/06		Water	33.00	0.00	33.00	902.36
	10/31/06		Sewer	24.50	0.00	24.50	926.86
	12/01/06		Late Fee	6.39	0.00	6.39	933.25
	12/01/06		Water	33.00	0.00	33.00	966.25
	12/01/06		Sewer	24.50	0.00	24.50	990.75
	12/29/06		Late Fee	99.08	0.00	99.08	1,089.83
	12/29/06		Water	33.00	0.00	33.00	1,122.83
	12/29/06		Sewer	24.50	0.00	24.50	1,147.33
	01/26/07		Late Fee	114.73	0.00	114.73	1,262.06
	01/31/07		Water	33.66	0.00	33.66	1,295.72
	01/31/07		Sewer	24.50	0.00	24.50	1,320.22
	02/27/07		Late Fee	132.02	0.00	132.02	1,452.24
	02/27/07		Water	33.66	0.00	33.66	1,485.90
	02/27/07		Sewer	24.50	0.00	24.50	1,510.40
	03/29/07		Late Fee	151.04	0.00	151.04	1,661.44
	03/29/07		Water	33.66	0.00	33.66	1,695.10
	03/29/07		Sewer	24.50	0.00	24.50	1,719.60
	04/27/07	cash	Payment	-45.00	0.00	-45.00	1,674.60
	04/27/07		Late Fee	22.50	0.00	22.50	1,697.10
	04/30/07		Water	33.66	0.00	33.66	1,730.76
	04/30/07		Sewer	24.50	0.00	24.50	1,755.26
	05/29/07		Late Fee	23.31	0.00	23.31	1,778.57
	05/31/07		Water	33.66	0.00	33.66	1,812.23
	05/31/07		Sewer	24.50	0.00	24.50	1,836.73
	06/28/07		Late Fee	24.13	0.00	24.13	1,860.86
	06/28/07		Water	33.66	0.00	33.66	1,894.52
	06/28/07		Sewer	24.50	0.00	24.50	1,919.02
	07/30/07		Late Fee	24.95	0.00	24.95	1,943.97
	07/31/07		Water	33.66	0.00	33.66	1,977.63
	07/31/07		Sewer	24.50	0.00	24.50	2,002.13
08/27/07		Late Fee	25.78	0.00	25.78	2,027.91	
08/30/07		Water	33.66	0.00	33.66	2,061.57	
08/30/07		Sewer	24.50	0.00	24.50	2,086.07	
09/26/07		Late Fee	8.39	0.00	8.39	2,094.46	
09/28/07		Water	33.66	0.00	33.66	2,128.12	
09/28/07		Sewer	24.50	0.00	24.50	2,152.62	
10/12/07	049219	Payment	-174.48	0.00	-174.48	1,978.14	
10/29/07		Late Fee	6.66	0.00	6.66	1,984.80	
11/01/07		Water	33.66	0.00	33.66	2,018.46	

Acct #	Date	Ref	Description	Amount	Tax	Total	Balance
	11/01/07		Sewer	24.50	0.00	24.50	2,042.96
	11/27/07		Late Fee	6.48	0.00	6.48	2,049.44
	11/28/07		Water	33.66	0.00	33.66	2,083.10
	11/28/07		Sewer	24.50	0.00	24.50	2,107.60
	12/27/07		Late Fee	6.46	0.00	6.46	2,114.06
	12/27/07		Water	33.66	0.00	33.66	2,147.72
	12/27/07		Sewer	24.50	0.00	24.50	2,172.22
	01/29/08		Late Fee	6.46	0.00	6.46	2,178.68
	01/30/08		Water	34.34	0.00	34.34	2,213.02
	01/30/08		Sewer	24.50	0.00	24.50	2,237.52
	02/28/08		Late Fee	6.53	0.00	6.53	2,244.05
	02/28/08		Water	34.34	0.00	34.34	2,278.39
	02/28/08		Sewer	24.50	0.00	24.50	2,302.89
	03/27/08		Late Fee	6.54	0.00	6.54	2,309.43
	03/27/08		Water	34.34	0.00	34.34	2,343.77
	03/27/08		Sewer	24.50	0.00	24.50	2,368.27
	04/04/08	300041	Payment	-212.00	0.00	-212.00	2,156.27
	04/30/08		Late Fee	6.54	0.00	6.54	2,162.81
	04/30/08		Water	34.34	0.00	34.34	2,197.15
	04/30/08		Sewer	24.50	0.00	24.50	2,221.65
	05/29/08		Late Fee	6.54	0.00	6.54	2,228.19
	05/30/08		Water	34.34	0.00	34.34	2,262.53
	05/30/08		Sewer	50.00	0.00	50.00	2,312.53
	06/26/08		Late Fee	9.09	0.00	9.09	2,321.62
	06/26/08		Water	34.34	0.00	34.34	2,355.96
	06/26/08		Sewer	50.00	0.00	50.00	2,405.96
	07/08/08	300123	Payment	-59.00	0.00	-59.00	2,346.96
	07/29/08		Late Fee	9.34	0.00	9.34	2,356.30
	07/29/08		Water	34.34	0.00	34.34	2,390.64
	07/29/08		Sewer	50.00	0.00	50.00	2,440.64
	08/27/08		Late Fee	9.37	0.00	9.37	2,450.01
	08/27/08		Water	34.34	0.00	34.34	2,484.35
	08/27/08		Sewer	50.00	0.00	50.00	2,534.35
	09/26/08		Late Fee	9.37	0.00	9.37	2,543.72
	09/30/08		Water	34.34	0.00	34.34	2,578.06
	09/30/08		Sewer	50.00	0.00	50.00	2,628.06
	10/30/08		Late Fee	9.37	0.00	9.37	2,637.43
	10/30/08		Water	34.34	0.00	34.34	2,671.77
	10/30/08		Sewer	50.00	0.00	50.00	2,721.77
	12/01/08		Late Fee	9.37	0.00	9.37	2,731.14
	12/01/08		Water	34.34	0.00	34.34	2,765.48
	12/01/08		Sewer	50.00	0.00	50.00	2,815.48
	12/30/08		Late Fee	9.37	0.00	9.37	2,824.85
	12/31/08		Water	34.34	0.00	34.34	2,859.19
	12/31/08		Sewer	50.00	0.00	50.00	2,909.19
	01/23/09	300309	Payment	-85.00	0.00	-85.00	2,824.19
	01/30/09		Late Fee	9.37	0.00	9.37	2,833.56
	01/30/09		Water	35.03	0.00	35.03	2,868.59
	01/30/09		Sewer	50.00	0.00	50.00	2,918.59
	02/27/09		Late Fee	9.44	0.00	9.44	2,928.03
	03/02/09		Water	35.03	0.00	35.03	2,963.06
	03/02/09		Sewer	50.00	0.00	50.00	3,013.06
	03/30/09		Late Fee	9.45	0.00	9.45	3,022.51
	03/30/09		Water	35.03	0.00	35.03	3,057.54
	03/30/09		Sewer	50.00	0.00	50.00	3,107.54
	04/29/09		Late Fee	0.94	0.00	0.94	3,108.48
	04/29/09		Water	35.03	0.00	35.03	3,143.51
	04/29/09		Sewer	50.00	0.00	50.00	3,193.51
	05/29/09		Late Fee	0.86	0.00	0.86	3,194.37
	06/01/09		Water	35.03	0.00	35.03	3,229.40
	06/01/09		Sewer	50.00	0.00	50.00	3,279.40
	06/29/09		Late Fee	327.94	0.00	327.94	3,607.34
	06/30/09		Water	35.03	0.00	35.03	3,642.37
	06/30/09		Sewer	50.00	0.00	50.00	3,692.37
	07/30/09		Late Fee	369.24	0.00	369.24	4,061.61
	07/31/09		Water	35.03	0.00	35.03	4,096.64
	07/31/09		Sewer	62.50	0.00	62.50	4,159.14
	08/27/09		Late Fee	415.91	0.00	415.91	4,575.05
	08/28/09		Water	35.03	0.00	35.03	4,610.08
	08/28/09		Sewer	62.50	0.00	62.50	4,672.58
	09/29/09		Late Fee	467.26	0.00	467.26	5,139.84
	09/30/09		Water	35.03	0.00	35.03	5,174.87
	09/30/09		Sewer	62.50	0.00	62.50	5,237.37
	10/28/09		Late Fee	56.48	0.00	56.48	5,293.85
	10/30/09		Water	35.03	0.00	35.03	5,328.88
	10/30/09		Sewer	62.50	0.00	62.50	5,391.38
	12/01/09		Late Fee	15.40	0.00	15.40	5,406.78
	12/01/09		Water	35.03	0.00	35.03	5,441.81
	12/01/09		Sewer	62.50	0.00	62.50	5,504.31
	12/30/09		Late Fee	11.29	0.00	11.29	5,515.60
	12/30/09		Water	35.03	0.00	35.03	5,550.63
	12/30/09		Sewer	62.50	0.00	62.50	5,613.13
	01/29/10		Late Fee	10.88	0.00	10.88	5,624.01
	02/03/10		Water	35.73	0.00	35.73	5,659.74
	02/03/10		Sewer	62.50	0.00	62.50	5,722.24
	02/26/10		Late Fee	10.91	0.00	10.91	5,733.15
	02/26/10		Water	35.73	0.00	35.73	5,768.88
	02/26/10		Sewer	62.50	0.00	62.50	5,831.38
	03/30/10		Late Fee	10.91	0.00	10.91	5,842.29

Acct #	Date	Ref	Description	Amount	Tax	Total	Balance
	03/30/10		Water	35.73	0.00	35.73	5,878.02
	03/30/10		Sewer	62.50	0.00	62.50	5,940.52
	04/28/10		Water	35.73	0.00	35.73	5,976.25
	04/28/10		Sewer	62.50	0.00	62.50	6,038.75
	05/26/10		Late Fee	9.82	0.00	9.82	6,048.57
	05/26/10		Water	35.73	0.00	35.73	6,084.30
	05/26/10		Sewer	62.50	0.00	62.50	6,146.80
	06/29/10		Late Fee	10.81	0.00	10.81	6,157.61
	06/29/10		Water	35.73	0.00	35.73	6,193.34
	06/29/10		Sewer	62.50	0.00	62.50	6,255.84
	07/28/10		Late Fee	10.90	0.00	10.90	6,266.74
	07/28/10		Water	35.73	0.00	35.73	6,302.47
	07/28/10		Sewer	75.00	0.00	75.00	6,377.47
	08/31/10		Late Fee	12.16	0.00	12.16	6,389.63
	08/31/10		Water	35.73	0.00	35.73	6,425.36
	08/31/10		Sewer	75.00	0.00	75.00	6,500.36
	09/28/10		Late Fee	12.29	0.00	12.29	6,512.65
	09/28/10		Water	35.73	0.00	35.73	6,548.38
	09/28/10		Sewer	75.00	0.00	75.00	6,623.38
	10/28/10		Late Fee	12.30	0.00	12.30	6,635.68
	10/28/10		Water	35.73	0.00	35.73	6,671.41
	10/28/10		Sewer	75.00	0.00	75.00	6,746.41
	11/30/10		Late Fee	12.30	0.00	12.30	6,758.71
	11/30/10		Water	35.73	0.00	35.73	6,794.44
	11/30/10		Sewer	75.00	0.00	75.00	6,869.44
	12/29/10		Late Fee	12.30	0.00	12.30	6,881.74
	12/29/10		Water	35.73	0.00	35.73	6,917.47
	12/29/10		Sewer	75.00	0.00	75.00	6,992.47
	01/26/11		Late Fee	11.07	0.00	11.07	7,003.54
	01/26/11		Water	36.44	0.00	36.44	7,039.98
	01/26/11		Sewer	75.00	0.00	75.00	7,114.98
	03/01/11		Late Fee	5.57	0.00	5.57	7,120.55
	03/01/11		Water	36.44	0.00	36.44	7,156.99
	03/01/11		Sewer	75.00	0.00	75.00	7,231.99
	03/30/11		Late Fee	5.57	0.00	5.57	7,237.56
	03/30/11		Water	36.44	0.00	36.44	7,274.00
	03/30/11		Sewer	75.00	0.00	75.00	7,349.00
	04/28/11		Late Fee	5.57	0.00	5.57	7,354.57
	04/28/11		Water	36.44	0.00	36.44	7,391.01
	04/28/11		Sewer	75.00	0.00	75.00	7,466.01
	05/27/11		Late Fee	5.57	0.00	5.57	7,471.58
	05/27/11		Water	36.44	0.00	36.44	7,508.02
	05/27/11		Sewer	75.00	0.00	75.00	7,583.02
	06/29/11		Late Fee	5.57	0.00	5.57	7,588.59
	06/29/11		Water	36.44	0.00	36.44	7,625.03
	06/29/11		Sewer	75.00	0.00	75.00	7,700.03
	07/27/11		Late Fee	5.57	0.00	5.57	7,705.60
	07/27/11		Water	36.44	0.00	36.44	7,742.04
	07/27/11		Sewer	75.00	0.00	75.00	7,817.04
	08/31/11		Late Fee	5.57	0.00	5.57	7,822.61
	08/31/11		Water	36.44	0.00	36.44	7,859.05
	08/31/11		Sewer	75.00	0.00	75.00	7,934.05
	09/28/11		Late Fee	5.57	0.00	5.57	7,939.62
	09/28/11		Water	36.44	0.00	36.44	7,976.06
	09/28/11		Sewer	75.00	0.00	75.00	8,051.06
	10/31/11		Late Fee	5.57	0.00	5.57	8,056.63
	10/31/11		Water	36.44	0.00	36.44	8,093.07
	10/31/11		Sewer	75.00	0.00	75.00	8,168.07
	11/28/11		Late Fee	5.57	0.00	5.57	8,173.64
	11/29/11		Water	36.44	0.00	36.44	8,210.08
	11/29/11		Sewer	75.00	0.00	75.00	8,285.08
	12/29/11		Late Fee	5.57	0.00	5.57	8,290.65
	12/29/11		Water	36.44	0.00	36.44	8,327.09
	12/29/11		Sewer	75.00	0.00	75.00	8,402.09
	01/30/12		Late Fee	5.57	0.00	5.57	8,407.66
	01/30/12		Water	36.44	0.00	36.44	8,444.10
	01/30/12		Sewer	75.00	0.00	75.00	8,519.10
	02/02/12	1/31/2012	Adj-Late Fee	-5.57	0.00	-5.57	8,513.53
	02/27/12		Late Fee	5.57	0.00	5.57	8,519.10
	02/27/12		Water	36.44	0.00	36.44	8,555.54
	02/27/12		Sewer	75.00	0.00	75.00	8,630.54
	03/29/12		Late Fee	5.57	0.00	5.57	8,636.11
	03/29/12		Water	36.44	0.00	36.44	8,672.55
	03/29/12		Sewer	75.00	0.00	75.00	8,747.55
	04/27/12		Late Fee	5.57	0.00	5.57	8,753.12
	04/27/12		Water	36.44	0.00	36.44	8,789.56
	04/27/12		Sewer	75.00	0.00	75.00	8,864.56
	05/30/12		Late Fee	5.57	0.00	5.57	8,870.13
	05/30/12		Water	36.44	0.00	36.44	8,906.57
	05/30/12		Sewer	75.00	0.00	75.00	8,981.57
	06/27/12		Late Fee	5.57	0.00	5.57	8,987.14
	06/27/12		Water	36.44	0.00	36.44	9,023.58
	06/27/12		Sewer	75.00	0.00	75.00	9,098.58
	07/30/12		Late Fee	5.57	0.00	5.57	9,104.15
	07/30/12		Water	36.44	0.00	36.44	9,140.59
	07/30/12		Sewer	75.00	0.00	75.00	9,215.59
	08/29/12		Late Fee	1.17	0.00	1.17	9,216.76
	08/29/12		Water	36.44	0.00	36.44	9,253.20
	08/29/12		Sewer	75.00	0.00	75.00	9,328.20

Acct #	Date	Ref	Description	Amount	Tax	Total	Balance
	09/27/12		Late Fee	5.58	0.00	5.58	9,333.78
	09/27/12		Water	36.44	0.00	36.44	9,370.22
	09/27/12		Sewer	75.00	0.00	75.00	9,445.22
	10/31/12		Late Fee	5.63	0.00	5.63	9,450.85
	10/31/12		Water	36.44	0.00	36.44	9,487.29
	10/31/12		Sewer	75.00	0.00	75.00	9,562.29
	11/28/12		Late Fee	5.63	0.00	5.63	9,567.92
	11/28/12		Water	36.44	0.00	36.44	9,604.36
	11/28/12		Sewer	75.00	0.00	75.00	9,679.36
	12/27/12		Late Fee	5.63	0.00	5.63	9,684.99
	12/27/12		Water	36.44	0.00	36.44	9,721.43
	12/27/12		Sewer	75.00	0.00	75.00	9,796.43
	01/29/13		Late Fee	5.63	0.00	5.63	9,802.06
	01/29/13		Water	36.44	0.00	36.44	9,838.50
	01/29/13		Sewer	75.00	0.00	75.00	9,913.50
	02/27/13		Late Fee	5.63	0.00	5.63	9,919.13
	02/27/13		Water	36.44	0.00	36.44	9,955.57
	02/27/13		Sewer	75.00	0.00	75.00	10,030.57
	03/27/13		Late Fee	5.63	0.00	5.63	10,036.20
	03/27/13		Water	36.44	0.00	36.44	10,072.64
	03/27/13		Sewer	75.00	0.00	75.00	10,147.64
	04/22/13	108	Payment	-167.16	0.00	-167.16	9,980.48
	04/29/13		Late Fee	5.63	0.00	5.63	9,986.11
	04/29/13		Water	36.44	0.00	36.44	10,022.55
	04/29/13		Sewer	75.00	0.00	75.00	10,097.55
	05/30/13		Late Fee	5.63	0.00	5.63	10,103.18
	05/30/13		Water	36.44	0.00	36.44	10,139.62
	05/30/13		Sewer	75.00	0.00	75.00	10,214.62
	06/06/13	cash	Payment	-100.00	0.00	-100.00	10,114.62
	06/25/13	5320	Payment	-67.16	0.00	-67.16	10,047.46
	06/26/13		Late Fee	5.63	0.00	5.63	10,053.09
	06/26/13		Water	36.44	0.00	36.44	10,089.53
	06/26/13		Sewer	75.00	0.00	75.00	10,164.53
	07/29/13		Late Fee	5.63	0.00	5.63	10,170.16
	07/29/13		Water	36.44	0.00	36.44	10,206.60
	07/29/13		Sewer	75.00	0.00	75.00	10,281.60
	08/06/13	cash	Payment	-150.00	0.00	-150.00	10,131.60
	08/28/13		Late Fee	5.63	0.00	5.63	10,137.23
	08/28/13		Water	36.44	0.00	36.44	10,173.67
	08/28/13		Sewer	75.00	0.00	75.00	10,248.67
	09/04/13	cash	Payment	-150.00	0.00	-150.00	10,098.67
	09/30/13		Late Fee	5.63	0.00	5.63	10,104.30
	09/30/13		Water	36.44	0.00	36.44	10,140.74
	09/30/13		Sewer	75.00	0.00	75.00	10,215.74
	10/03/13	cash	Payment	-157.00	0.00	-157.00	10,058.74
	10/03/13	cash	Payment	-10.25	0.00	-10.25	10,048.49
	10/31/13		Late Fee	5.63	0.00	5.63	10,054.12
	10/31/13		Water	36.44	0.00	36.44	10,090.56
	10/31/13		Sewer	75.00	0.00	75.00	10,165.56
	11/08/13	cash	Payment	-167.16	0.00	-167.16	9,998.40
	11/26/13		Late Fee	5.63	0.00	5.63	10,004.03
	11/26/13		Water	36.44	0.00	36.44	10,040.47
	11/26/13		Sewer	75.00	0.00	75.00	10,115.47
	12/09/13	cash	Payment	-20.00	0.00	-20.00	10,095.47
	12/09/13	5386	Payment	-150.00	0.00	-150.00	9,945.47
	01/02/14		Late Fee	5.63	0.00	5.63	9,951.10
	01/02/14		Water	36.44	0.00	36.44	9,987.54
	01/02/14		Sewer	75.00	0.00	75.00	10,062.54
	01/08/14	cash	Payment	-163.00	0.00	-163.00	9,899.54
	01/29/14		Late Fee	5.63	0.00	5.63	9,905.17
	01/29/14		Water	36.44	0.00	36.44	9,941.61
	01/29/14		Sewer	75.00	0.00	75.00	10,016.61
	02/10/14	cash	Payment	-160.00	0.00	-160.00	9,856.61
	02/27/14		Late Fee	5.63	0.00	5.63	9,862.24
	02/27/14		Water	36.44	0.00	36.44	9,898.68
	02/27/14		Sewer	75.00	0.00	75.00	9,973.68
	03/07/14	cash	Payment	-167.14	0.00	-167.14	9,806.54
	03/28/14		Late Fee	5.63	0.00	5.63	9,812.17
	03/28/14		Water	32.44	0.00	32.44	9,844.61
	03/28/14		Sewer	67.00	0.00	67.00	9,911.61
	04/03/14	cash	Payment	-150.00	0.00	-150.00	9,761.61
	04/30/14		Late Fee	5.51	0.00	5.51	9,767.12
	04/30/14		Water	32.44	0.00	32.44	9,799.56
	04/30/14		Sewer	67.00	0.00	67.00	9,866.56
	05/07/14	cash	Payment	-167.00	0.00	-167.00	9,699.56
	05/29/14		Late Fee	5.51	0.00	5.51	9,705.07
	05/29/14		Water	32.44	0.00	32.44	9,737.51
	05/29/14		Sewer	67.00	0.00	67.00	9,804.51
	06/06/14	cash	Payment	-150.00	0.00	-150.00	9,654.51
	06/27/14		Late Fee	5.51	0.00	5.51	9,660.02
	06/27/14		Water	32.44	0.00	32.44	9,692.46
	06/27/14		Sewer	67.00	0.00	67.00	9,759.46
	07/09/14	cash	Payment	-150.00	0.00	-150.00	9,609.46
	07/29/14		Late Fee	5.51	0.00	5.51	9,614.97
	07/29/14		Water	32.44	0.00	32.44	9,647.41
	07/29/14		Sewer	67.00	0.00	67.00	9,714.41
	08/13/14	cash	Payment	-67.14	0.00	-67.14	9,647.27
	08/27/14		Late Fee	5.51	0.00	5.51	9,652.78
	08/27/14		Water	32.44	0.00	32.44	9,685.22

Acct #	Date	Ref	Description	Amount	Tax	Total	Balance
	08/27/14		Sewer	67.00	0.00	67.00	9,752.22
	09/09/14	301970	Payment	-265.00	0.00	-265.00	9,487.22
	09/29/14		Late Fee	5.51	0.00	5.51	9,492.73
	09/29/14		Water	32.44	0.00	32.44	9,525.17
	09/29/14		Sewer	67.00	0.00	67.00	9,592.17
	10/10/14	cash	Payment	-145.00	0.00	-145.00	9,447.17
	10/30/14		Late Fee	5.51	0.00	5.51	9,452.68
	10/30/14		Water	32.44	0.00	32.44	9,485.12
	10/30/14		Sewer	67.00	0.00	67.00	9,552.12
	11/10/14	cash	Payment	-150.00	0.00	-150.00	9,402.12
	11/26/14		Late Fee	5.51	0.00	5.51	9,407.63
	11/26/14		Water	32.44	0.00	32.44	9,440.07
	11/26/14		Sewer	67.00	0.00	67.00	9,507.07
	12/30/14		Late Fee	5.51	0.00	5.51	9,512.58
	12/30/14		Water	32.44	0.00	32.44	9,545.02
	12/30/14		Sewer	67.00	0.00	67.00	9,612.02
	01/08/15	cash	Payment	-300.00	0.00	-300.00	9,312.02
	01/28/15		Late Fee	5.51	0.00	5.51	9,317.53
	01/28/15		Water	32.44	0.00	32.44	9,349.97
	01/28/15		Sewer	67.00	0.00	67.00	9,416.97
	02/13/15	CASH	Payment	-160.00	0.00	-160.00	9,256.97
	02/26/15		Late Fee	5.51	0.00	5.51	9,262.48
	02/26/15		Water	32.44	0.00	32.44	9,294.92
	02/26/15		Sewer	67.00	0.00	67.00	9,361.92
	03/20/15	cash	Payment	-150.00	0.00	-150.00	9,211.92
	03/31/15		Late Fee	5.51	0.00	5.51	9,217.43
	03/31/15		Water	32.44	0.00	32.44	9,249.87
	03/31/15		Sewer	67.00	0.00	67.00	9,316.87
	04/17/15	cash	Payment	-160.00	0.00	-160.00	9,156.87
	04/28/15		Late Fee	5.51	0.00	5.51	9,162.38
	04/28/15		Water	32.44	0.00	32.44	9,194.82
	04/28/15		Sewer	67.00	0.00	67.00	9,261.82
	05/12/15	cash	Payment	-160.00	0.00	-160.00	9,101.82
	05/27/15		Late Fee	5.03	0.00	5.03	9,106.85
	05/27/15		Water	32.44	0.00	32.44	9,139.29
	05/27/15		Sewer	67.00	0.00	67.00	9,206.29
	06/09/15	cash	Payment	-160.00	0.00	-160.00	9,046.29
	06/29/15		Late Fee	5.02	0.00	5.02	9,051.31
	06/29/15		Water	32.44	0.00	32.44	9,083.75
	06/29/15		Sewer	67.00	0.00	67.00	9,150.75
	07/06/15	cash	Payment	-140.00	0.00	-140.00	9,010.75
	07/29/15		Late Fee	5.02	0.00	5.02	9,015.77
	07/29/15		Water	32.44	0.00	32.44	9,048.21
	07/29/15		Sewer	67.00	0.00	67.00	9,115.21
	08/06/15	cash	Payment	-150.00	0.00	-150.00	8,965.21
	08/27/15		Late Fee	5.02	0.00	5.02	8,970.23
	08/27/15		Water	32.44	0.00	32.44	9,002.67
	08/27/15		Sewer	67.00	0.00	67.00	9,069.67
	09/11/15	cash	Payment	-120.00	0.00	-120.00	8,949.67
	09/30/15		Late Fee	5.02	0.00	5.02	8,954.69
	09/30/15		Water	32.44	0.00	32.44	8,987.13
	09/30/15		Sewer	67.00	0.00	67.00	9,054.13
	10/12/15	cash	Payment	-140.00	0.00	-140.00	8,914.13
	10/28/15		Late Fee	5.02	0.00	5.02	8,919.15
	10/28/15		Water	32.44	0.00	32.44	8,951.59
	10/28/15		Sewer	67.00	0.00	67.00	9,018.59
	11/05/15	cash	Payment	-160.00	0.00	-160.00	8,858.59
	11/30/15		Late Fee	5.02	0.00	5.02	8,863.61
	11/30/15		Water	32.44	0.00	32.44	8,896.05
	11/30/15		Sewer	67.00	0.00	67.00	8,963.05
	12/02/15	cash	Payment	-160.00	0.00	-160.00	8,803.05

Description	Amount	Tax	Total
WATER	4,325.08	0.00	4,325.08
SEWER	6,990.00	0.00	6,990.00
MISC. DEBIT	311.72	0.00	311.72
MISC. CREDIT	-5.57	0.00	-5.57
LATE FEE	2,990.28	0.00	2,990.28
PAYMENT	-5,808.49	0.00	-5,808.49
TOTALS (1)	8,803.02	0.00	8,803.02

CUSTOMER HISTORY

DATE: 01/07/2019 AUTHOR: LOCAC1

CRITERIA: ALL DATES ACCT#: 149 - 149

CITY OF LOYALTON

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
149	KIMPSON, CINDY - 609 CEDAR ST	11/30/2015	Start Balance				\$0.00
		11/30/2015	Conv Late Fee	\$933.74	\$0.00	\$933.74	\$933.74
		11/30/2015	Conv Sewer	\$5,269.50	\$0.00	\$5,269.50	\$6,203.24
		11/30/2015	Conv Balance	\$0.00	\$0.00	\$0.00	\$6,203.24
		11/30/2015	Conv Water	\$2,599.81	\$0.00	\$2,599.81	\$8,803.05
		01/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,835.49
		01/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,902.49
		01/07/2016	Payment	\$-149.00		\$-149.00	\$8,753.49
		02/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,785.93
		02/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,852.93
		02/01/2016	Adjustment	\$-32.44	\$0.00	\$-32.44	\$8,820.49
		02/01/2016	Adjustment	\$-67.00	\$0.00	\$-67.00	\$8,753.49
		02/29/2016	Late Fee	\$4.97	\$0.00	\$4.97	\$8,758.46
		03/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,825.46
		03/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,857.90
		03/17/2016	Payment	\$-110.00		\$-110.00	\$8,747.90
		04/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,814.90
		04/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,847.34
		04/25/2016	Payment	\$-100.00		\$-100.00	\$8,747.34
		04/28/2016	Late Fee	\$4.97	\$0.00	\$4.97	\$8,752.31
		05/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,819.31
		05/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,851.75
		05/26/2016	Late Fee	\$5.22	\$0.00	\$5.22	\$8,856.97
		06/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,889.41
		06/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,956.41
		06/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,961.64
		07/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,994.08

CUSTOMER HISTORY

DATE: 01/07/2019 AUTHOR: LOCAC1
 CRITERIA: ALL DATES ACCT#: 149 - 149

CITY OF LOYALTON

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
		07/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$9,061.08
		07/13/2016	Payment	\$-150.00		\$-150.00	\$8,911.08
		07/28/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,916.31
		08/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,983.31
		08/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,015.75
		08/03/2016	Payment	\$-120.00		\$-120.00	\$8,895.75
		08/31/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,900.98
		09/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,967.98
		09/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,000.42
		09/19/2016	Payment	\$-120.00		\$-120.00	\$8,880.42
		09/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,885.65
		10/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,918.09
		10/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,985.09
		10/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,017.53
		10/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$9,084.53
		10/28/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$9,089.76
		11/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$9,156.76
		11/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,189.20
		11/03/2016	Payment	\$-200.00		\$-200.00	\$8,989.20
		11/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,994.43
		12/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,999.66
		01/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,032.10
		01/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,099.10
		01/13/2017	Payment	\$-120.00		\$-120.00	\$8,979.10
		01/31/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$8,984.33
		02/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,051.33
		02/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,083.77

CUSTOMER HISTORY

DATE: 01/07/2019 AUTHOR: LOCAC1
 CRITERIA: ALL DATES ACCT#: 149 - 149

CITY OF LOYALTON

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
		02/28/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,089.00
		03/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,121.44
		03/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,188.44
		03/07/2017	Payment	\$-140.00		\$-140.00	\$9,048.44
		03/28/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,053.67
		04/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,086.11
		04/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,153.11
		04/26/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,158.34
		05/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,225.34
		05/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,257.78
		05/31/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,263.01
		06/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,295.45
		06/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,362.45
		06/29/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,367.68
		07/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,434.68
		07/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,467.12
		07/27/2017	Misc Credit	\$-104.67	\$0.00	\$-104.67	\$9,362.45
		07/27/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,367.68
		08/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,400.12
		08/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,467.12
			Totals:	\$9,467.12	\$0.00	\$9,467.12	\$9,467.12
			SUMMARY				
			PAYMENTS	-\$1,209.00	\$0.00	\$1,209.00	
			ADJUSTMENT	-\$99.44	\$0.00	-\$99.44	
			CONV	\$0.00	\$0.00	\$0.00	
			CONV LATE	\$933.74	\$0.00	\$933.74	

CUSTOMER HISTORY

DATE: 01/07/2019 AUTHOR: LOCAC1
 CRITERIA: ALL DATES ACCT#: 149 - 149

CITY OF LOYALTON

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
			CONV SEWER	\$5,269.50	\$0.00	\$5,269.50	
			CONV WATER	\$2,599.81	\$0.00	\$2,599.81	
			LATE FEE	\$88.38	\$0.00	\$88.38	
			MISC CREDIT	-\$104.67	\$0.00	-\$104.67	
			SEWER	\$1,340.00	\$0.00	\$1,340.00	
			WATER	\$648.80	\$0.00	\$648.80	
			Total Billed:	\$9,467.12	\$0.00	\$9,467.12	

OK
replace
w/4th
P/Cassia
12/15/15

ORDINANCE NO. _____

AN URGENCY ORDINANCE OF THE CITY OF LOYALTON, COUNTY OF SIERRA, STATE OF CALIFORNIA, REPEALING CHAPTER 8.20, ENTITLED "SNOW REMOVAL" AND ADDING CHAPTER 8.20, ENTITLED "SNOW REMOVAL", TO PART 8 OF THE LOYALTON MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF LOYALTON DOES ORDAIN as follows:

Ordinance Section One: Part 8, Chapter 8.20, Sections 010 through 030, of the Loyalton Municipal Code is hereby repealed in its entirety and a new Part 8, Chapter 8.20, Sections 010 through 200, is hereby added to read as follows:

CHAPTER 8.20 SNOW REMOVAL

8.20.010 Purpose and Declaration of Snow Season

It is hereby declared that the addition of an ordinance regulating the City streets and rights-of-ways is necessary for the immediate preservation of the health, safety, and welfare of the people of the City in order that City streets and rights-of-way be kept clear of snow and other obstructions during the snow season, which is generally from November 1 through April 1 of each year. Vehicles parked on the City streets and rights-of-way, and other obstructions on the City streets and rights-of-way, during snow season and the process of snow removal by the City causes obstruction and impediment to such operations of snow removal resulting in delays, expenses and inconvenience to the City.

November 1 through April 1 of each year is hereby declared the snow season.

8.20.020 Definitions

City Right-of-Way: For purposes of snow removal, that area of the street and shoulder that is maintained by and under the control of the City as defined in the Sierra County Assessors Parcel Maps. Snow poles are used as visual guides for snow plow equipment and are not representative of the City right-of-way.

8.20.030 Obstructing Snow Removal Equipment Prohibited

It shall be unlawful for any person to park, abandon, or otherwise leave unattended any vehicle as defined in Section 670 of the California Vehicle Code on any City right-of-way at any time or in any manner which will obstruct, hinder, delay or otherwise inconvenience any City officer, employee or City contractor during snow removal operations or which will leave the vehicle in such a position that it is subject to damage by City officers, employees or City contractors engaged in snow removal operations. This provision shall not prohibit the stopping of passenger vehicles for periods of time sufficient to load or discharge passengers from such vehicles. Where snow conditions no longer exist, parking may be resumed on individual streets where designated parking spaces are marked and have been cleared such as in the commercial areas as soon as snow plowing has been completed on the full width of such streets, except that no overnight parking shall be allowed within fifty (50) feet of "snow piles".

8.20.040 Parking Prohibited

Any vehicle stopped, parked, abandoned, or otherwise left unattended in violation of Section 8.20.030 is hereby declared to be an obstruction to the snow removal operations and shall constitute a nuisance.

8.20.041 Obstructing Travel Lane Prohibited

The conditions of snow season create narrow travel ways when snow berms become road shoulder obstructions.

Sample of Warning Sign



It is unlawful to park or stand in any roadway in a manner that would restrict the travel of any vehicle. A violation of this Section is an infraction.

**WARNING
NO PARKING
ON CITY STREETS DURING SNOW
REMOVAL OPERATIONS**

8.20.050 Vehicle Removal

In the event any vehicle is stopped, parked, abandoned or left unattended in violation of the provisions of this Chapter, any Law Enforcement Officer or person authorized to remove or cause to be removed any such vehicle and to have such vehicle towed or otherwise removed to any public or private garage or parking area and to have such vehicle stored in such garage or parking area until claimed by the owner thereof. The owner of such vehicle is responsible for all costs and expenses for the removal and storage of such vehicle.

**VIOLATORS SUBJECT TO
VEHICLE TOW AWAY
LOYALTON CITY CODE SECTION 8.20.030**

8.20.060 Warning Signs

Signs giving notice of the provisions of this Chapter shall be erected at each entrance to the City (see sample above). Such signs shall be at least three feet square and shall be worded substantially as follows: "Warning No Parking on City Streets During Snow Removal Operations Violators Subject to Vehicle Tow Away Loyalton City Code Section 8.20.030." No vehicles shall be removed pursuant to the provisions of this Chapter unless the signs required by this Section have been erected at least twenty-four (24) hours prior to the removal.

8.20.70 Additional Signs

Additional signs, smaller in size but containing substantially the same wording, may be erected at such places within the City as the traffic engineer shall deem appropriate.

8.20.080 Removal of Snow from City Streets Without Permit Prohibited: Exceptions

It is unlawful for any person to move or remove any snow from any portion of the right-of-way of any street without first having obtained a permit therefore from the Director of Public Works, except in the following cases:

- (a) The removal of snow from directly in front of a private driveway for purposes of ingress and egress from the driveway to the cleared portion of the streets.
- (b) The removal of snow by City forces or by contractors employed by the City.

8.20.90 Snow Removal

No person shall construct, maintain, or utilize any fence, wall, structure, landscaping, or similar barrier on any parcel of real property in the City upon which snow is or may be placed for purposes of snow removal operations unless one or more of the following exists:

- (a) The fence, wall, or other barrier on the property and not within the required set back.
- (b) A snow storage easement over the real property has previously been granted to the City and the barrier is outside of such easement.
- (c) The fence, wall, structure, landscaping, or other barrier has been marked at intervals not less than ten (10) feet with distinctively colored stakes or poles a minimum of eight (8) feet in height with a white reflector facing traffic affixed to the topmost portion thereof. Such stakes or markers shall be put in place by the property owner not later than November 1 of every year and shall remain in place until April 1 of every year. Any person electing to utilize this procedure shall additionally file with the Director of Public Works a certificate executed by a licensed engineer that the fence, wall, or barrier can withstand the storage of snow on, in and around it in an amount equal to or greater than a pile eight (8) feet in height without damage to the fence, wall or barrier.
- (d) Any damage sustained to any fence, wall, structure, landscaping, or barrier not meeting the requirements of sub-paragraph (c) above as the result of snow removal operations other than direct contact by snow removal equipment, shall be the sole responsibility of the property owner and the City shall have no liability whatsoever therefore. In no event shall the City have any liability for any barrier erected on public property without all necessary permits having been obtained.

8.20.100 Regulating Deposit of Snow on City Street Right-of-Way

- (a) Snow removed from private driveways and parking lots may not be dumped, deposited, placed or pushed into a City street or other public right-of-way.
- (b) Snow removed from private property may not be piled so as to block or cover a fire hydrant, snow pole, street sign, culver inlets and outlets, or other drainage structures.

8.20.200 Infraction

- (a) A violation of this ordinance shall constitute an infraction which shall be subject to a fine not to exceed \$100 for a first offense and not to exceed \$200 for a second or subsequent offense.
- (b) The other provisions of this ordinance notwithstanding, a violation of this ordinance shall be subject to the civil enforcement for injunctive relief and recovery of additional costs of snow removal incurred by the City of Loyalton in the removal of snow deposited in violation of this ordinance.

Ordinance Section Two: This ordinance is passed and adopted as an urgency ordinance and shall take effect immediately after its passage under Government Code Section 36937. Within fifteen days after its passage, the City Clerk shall cause this ordinance to be posted with the names of those City Council members voting for and against the ordinance in at least three public places in the City, as authorized by Government Code Section 36933.

Introduced, passed and adopted at a regular meeting of the City Council held on the 18th day of January, 2005, by the City Council of the City of Loyalton, State of California, by the following roll call vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

CITY OF LOYALTON

, Mayor

APPROVED AS TO FORM:

ordinance change to add the following to paragraph E of the Livestock ordinance:

The requirement of the public hearing shall be waived for a 4-H Club Member, FFA Member, or Member of any other recognized scientific or education organization provided the Special Use Application is submitted with signatures of acknowledgment and approval by all contiguous neighbors of the property where the livestock animal shall be housed. Without the signatures of acknowledgment and approval by all contiguous neighbors the Special Use Permit Public Hearing Process set forth herein would be in full force and affect.

CHAPTER 6.28 ANIMAL CONTROL REGULATIONS

6.28.010 Animals - Prohibited

(A)(1) It shall be unlawful for any person, firm, corporation, partnership or association to keep or cause to be kept, in or upon any lot or property within the City, any large livestock such as horses, cattle, mules, donkeys, or any small livestock, such as sheep, goats and hogs without obtaining a Special Use Permit from the City Planning Commission.

(A)(2) A Special Use Permit shall be issued for the keeping of large livestock only if the applicant shall have available for housing such livestock a lot of at least 5,000 square feet, that is separate and apart from the applicant's residential lot, with adequate fencing and shelter.

(A)(3) The City Planning Commission shall determine whether more than one large livestock animal shall be permitted on each 5,000 square foot lot based on the type of livestock, fencing, shelter, nearness to neighbors or property lines, and any other factors deemed relevant by the City Planning Commission.

(A)(4) No particular size enclosure, and no separate lot, shall be required for the keeping of small livestock; provided, however, that the City Planning Commission shall determine how many small livestock shall be permitted on a lot based on the type of livestock, fencing, shelter, nearness to neighbors or

property lines, and any other factors deemed relevant by the City Planning Commission; and provided further that no more than three small livestock may be kept on any lot unless the City Planning Commission adopts a finding that there are compelling reasons for allowing more than three small livestock, and states in such finding what all of such compelling reasons are.

(A)(5) All large and small livestock within the City at the time of adoption of this ordinance which are in compliance with all existing City ordinances shall be permitted to remain, despite the size and nature of the enclosure, fencing and shelter, provided that the owner of such existing livestock applies for and obtains a Special Use Permit within sixty (60) days of adoption of this ordinance, and pays the fees set forth below.

(B) No game birds, exotic animals, chickens, geese, ducks, turkeys, rabbits, or other small mammal or fowl may be kept in or upon any lot or property within the City without a Special Use Permit issued by the City Planning Commission.

(C) The City Health Officer shall have the authority to determine a nuisance caused by any animal or fowl, of any type, and may order immediate abatement whether or not such animal or fowl is permitted under this chapter.

(D) The fee for a Special Use Permit for large livestock shall be \$100 per animal per year. The fee for a Special Use Permit for small livestock shall be \$50.00 per animal per year. The fee for a Special Use Permit for a small mammal or fowl shall be \$5.00 per animal per year. If application for a Special Use Permit for large or small livestock is made by a 4-H Club, FFA, or other recognized scientific or educational organization on behalf of its members, shall be exempt from all fees.

All application fees for a Special Use Permit are to be prepaid. If permits are denied one half of application fee of \$100.00 will be refundable, if fees are under \$100.00 fees will not be refundable.

(E) Prior to considering an application for a Special Use Permit, the City Planning Commission shall hold at least one (1) public hearing upon the question of whether to grant or deny the application. Notice of such hearing shall be given by mail to all property owners that are contiguous to the applicant's lot or located directly across a residential street from the applicant's lot, stating a brief description of the property, the type of animal described in the application, and the time and place of the hearing. Such notice shall be mailed at least ten (10) days prior to the hearing. Failure of any property owner to receive such notice shall not invalidate the proceedings. In addition, notice of the hearing shall be posted in at least three (3) public places within the City of Loyalton.

(F) No Special Use Permit shall be issued unless the City Planning Commission finds that the existence of the animal described in the application, upon the property described in the application, will

not, under the circumstances of the particular case, be detrimental to the health, safety, peace, moral comfort and general welfare of persons residing within the neighborhood of such proposed use, or will not be detrimental or injurious to property improvements in the neighborhood or to the general welfare of the City.

(G) In any case where the conditions to the granting of the Special Use Permit have not been, or are not, complied with, the Planning Commission shall give notice to the permittee of intention to revoke such permit at least ten (10) days prior to a hearing thereon. Following such hearing, the Planning Commission may revoke such permit.



CITY OF LOYALTON
P.O. BOX 128
LOYALTON, CA 96118

APPLICATION FOR A SPECIAL USE PERMIT
(ORDINANCE SECTION 6.28.010)

Name of Owner of Animal(s): _____
(First) (Middle) (Last)
Address: _____ Telephone: _____
Location of Animal(s): _____
Description of Animal(s): _____ No of Animal(s): _____
Is this animal for 4-H? Yes _____ No _____
If so, please indicate the name(s) of 4-H member(s): _____

CONDITIONS

1. This Permit is granted only to Applicant, and may not be transferred or conveyed, by operation of law, or otherwise, to any other person.
2. This permit is valid for a period of _____ year(s) only, and expires as of _____. Furthermore, the City Council may, for reasons related to public health, rescind this permit upon 10 days prior notice to Applicant.
3. Applicant shall assume the entire responsibility for all activities and uses under this permit and shall indemnify and hold the City of Loyalton harmless from any and all expense, cost or liability in connection with, or resulting from, the exercise Special Use Permit of the rights granted by this permit, including but not limited to, property damage, personal injury, and death.
4. (Additional Conditions Relating to Keeping of Animals, i.e., special fencing or enclosures, leash, cage, etc.)

Date Signature of Owner

All application fees for a special use permit are to be prepaid. If permits are denied 1/2 of application fee of \$100.00 will be refundable, if fees are under \$100.00 fees will not be refundable.

FEES (Section 6.28.010 (D 5 Ordinance Code) Per Animal / Per Year

- A. Large livestock, Horses, Cattle, Mules, and Donkeys. - Fee of \$100.00
- B. Small livestock, Sheep, Goats, and Hogs. - Fee of \$50.00
- C. Fowl - Chickens, Geese, Ducks, Turkeys, and rabbits. - Fee of \$5.00

A public hearing shall be held prior to granting or denying the application. Applicants are required to notify all property owners that are contiguous to applicant's property or located directly across residential street 10 days prior to the hearing. The hearing shall be held in conjunction with City of Loyalton Council meetings the third Tuesday of every month at 7:00 p.m. at the Loyalton Social Hall.

Fee received _____
Date received _____

City Clerk: _____ Date: _____

of the rights granted by this permit, including but not limited to, property damage, personal injury, and death.

4. (Additional Conditions Relating to Keeping of Animals, ie., special fencing or enclosures, leash, cage, etc.)

Dated: _____
City Clerk