

Kathy LeBlanc

From: Nicki Furtaw [nfurtaw@farrwestengineering.com]
Sent: Wednesday, December 19, 2018 10:28 AM
To: Kathy LeBlanc
Cc: Samantha Stoughtenger
Subject: Agenda Items

Hi Kathy,

I spoke with Sam and these are the agenda items we would like added to the meeting for Friday:

1. Discussion of pending issues with wastewater system and definition of a process to move forward.
2. Appointment of representatives for wastewater compliance issues.

Sorry for the inconvenience!

Thank you,

Nicki

FARR WEST
ENGINEERING

Nicki Furtaw, E.I.
Project Designer
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Reno, NV 89511

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Kathy,

*These are the
2 items for
the addendum for
12.21.18 from Farr West.*

*Email or call Nikki and
add to confirm.*

*Thank you,
Tracy*

Kathy LeBlanc

From: Starinsky, Michael - RD, Davis, CA [Mike.Starinsky@ca.usda.gov]
Sent: Wednesday, December 19, 2018 2:07 PM
To: Kathy LeBlanc
Cc: Tracy Smith; Colucci, Doug - RD, Elk Grove, CA; Vukas, Michael - RD, Davis, CA
Subject: Loyalton- USDA Funded Purchases

The purpose of this e-mail is to provide the City with documentation of USDA's position concerning two items that pertain to th recent expenditures made utilizing USDA funding. During a site visit on November 6, 2018 we were notified that an engine bloc heater that will be required for the newly acquired backhoe was inadvertently omitted from the purchase. The City should move forward and acquire this item as soon as possible so that it can be used for the upcoming winter.

We were also informed that the portable pump that was recently purchased is not the most appropriate type for the operation and maintenance of the City's wastewater system. (It is my understanding that the pump can be readily exchanged for pumps that are more suitable.) The City should therefore move forward and make the required exchange. It will not be necessary to provide this agency with any documentation of the exchange provided the new pumps will be primarily utilized for the wastewater system.

Mike Starinsky, PE
State Engineer
Rural Development
United States Department of Agriculture
430 G Street
Davis, CA 95616
(530)792-5814
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FARR WEST
ENGINEERING

December 19, 2018

Central Valley Regional Water Quality Control Board
Attn: Brendan Kelley, Compliance Unit, Non-15
11020 Sun Center Drive #200
Rancho Cordova, CA 95670-6114

RE: City of Loyalton, Notice of Violation and Request for Meeting

Dear Mr. Kenny:

This letter is in response to the Notice of Violation (NOV) and meeting request issued to the City of Loyalton on November 27, 2018 as a result of observations made at an inspection of the facility on August 22, 2018. The violations reported include an inoperable aerator in the primary wastewater treatment pond, excessive aquatic vegetation on the surface of the treatment and settling ponds, and inadequate maintenance of the tailwater control system at the land application area.

At a meeting between City staff and Farr West Engineering (Farr West) on December 5, 2018, John Cussins, the certified operator on record, indicated that all the issues resulting in violation had been addressed. According to Mr. Cussins, the aerator has been repaired and is currently operating, and the area surrounding the tailwater control system has been maintained to prevent bypass of any runoff from the land application area. Excessive vegetation on the surface of the settling and treatment ponds has been remediated by the staff and die-off due to winter conditions in the area. Pictures taken by City staff documenting the working aerator, repairs to land application area, and cleared ponds have been attached hereto.

Farr West recognizes the other areas of concern noted during the inspection and is working with the City to implement a regular maintenance program. The third quarter progress report for the 2013 Cleanup and Abatement Order was approved by the City Council yesterday (December 18, 2018) and was submitted to the Board today. Farr West will be coordinating the conference call held on January 2, 2019 to discuss action forward on these matters between the City and State staff.

If you have any questions or require additional information, please do not hesitate to contact me at nfurtaw@farrwestengineering.com or (775) 997-7483.

Sincerely,



Nicki Furtaw, E.I.T.

cc: City of Loyalton City Council: Mayor Mark Marin, Nancy Rogers, Joy Markum

QUARTERLY PROGRESS REPORT

CITY OF LOYALTON

Prepared For: Central Valley Regional Water Quality Control Board
Brendan Kenny, Engineering Geologist

Prepared By: Nicki Furtaw, E.I.T., Project Designer

Reviewed By: Samantha Stoughtenger, Senior Engineer

Approved By: Lucas Tipton, P.E., Principal Engineer

Prepared Date: October 24, 2018

Council Approved Date: December 18, 2018

Subject: CAO Reporting - Quarter 3 2018

INTRODUCTION

The discharge of domestic wastewater from the City of Loyalton (City) Wastewater Treatment Facility (WTF) in Sierra County is regulated by Waste Discharge Requirements (WDRs) Order R5-2009-0108 and Cleanup and Abatement Order (CAO) R5-2013-0700. The collection system is regulated under the State Water Resources Control Board's (Board) Sanitary Sewer System General Order 2006-0003-DWQ. Pursuant to Water Code sections 13304 and 13267, the CAO issued in 2013 ordered that quarterly progress reports be submitted describing the work completed to date for compliance of the requirements set forth not only in the CAO but also in the WDRs.

In August of 2018 the City contracted Farr West Engineering (Farr West) to assist in handling the outstanding requirements defined in the WDRs and CAO shown in Table 1.

Table 1: State ordered studies and reports including the originating orders and due dates.

Reports Required	Originating Order	Due Date
CAO Quarterly Progress Reports	CAO	5/1/2013
Monitoring and Reporting Program	WDR	continuous
Groundwater Monitoring Workplan and Well Construction Evaluation	WDR	5/1/2010
Monitoring Well Installation Report	WDR	8/2/2010
Operation and Maintenance Plan	WDR	5/1/2010
Background Groundwater Quality Report	WDR & CAO	8/3/2010 4/15/2013
Tailwater Diversion Box Report	CAO	4/15/2013
Certified Operator Report	CAO	8/15/2013
Corrective Action Report w/ Waste Management Plan	CAO	10/15/2013
As-Builts and Certification for Ponds	CAO	2/15/2015

This report will summarize the work performed during the 3rd Quarter of 2018.

1.0 CAO QUARTERLY PROGRESS REPORTS

Farr West was contracted in August of 2018 to assist in addressing outstanding issues identified in the WDR and CAO. A copy of the contract describing the scope of work and tasks defined to complete the work is enclosed as Appendix A. To fulfill the Quarterly Progress Report requirement of the CAO, a report for Q1 and Q2 of 2018 was submitted on 9/19/2018. The Q1/Q2 report summarized work completed under a previous contract between the City and Farr West through the second quarter of 2018. This report, the Q3 submission for 2018, is intended to summarize the status of the outstanding issues identified in the WDR and CAO. Under the current contract Farr West will continue to investigate, monitor, and report on the items identified in this report through the first quarter (Q1) of 2019 or until otherwise directed by the City or the State.

2.0 MONITORING AND REPORTING PROGRAM

A review of past Monitoring Discharge Reports (MDRs) for monthly, quarterly, and annual reporting indicates a good faith effort by the City towards meeting compliance. As mentioned in the CAO, monthly reports have not contained the required land application area loading rates for nitrogen and fixed dissolved solids. Farr West has found additional inaccuracies in past monthly and quarterly reports; for example, some information was being reported as representative of the current plant conditions but was actually in-place prior to the 2009 improvement projects. And while Farr West has obtained the annual reports submitted by the City, they have not yet been reviewed to date.

To provide the most accurate representation of facilities currently operated by the City, new templates for the monthly and quarterly reporting periods have been generated by Farr West. These new templates have been sent to the Board for review and are attached to this report as Appendix B. Farr West will also be providing a spreadsheet with all necessary formulas, so staff can verify sampling parameter calculations, as needed.

3.0 GROUNDWATER MONITORING WORKPLAN AND WELL CONSTRUCTION EVALUATION

There are currently six monitoring wells (MWs) in use by the City. MWs 1 – 3 were constructed in 1996 (distributed around the WTF) and MWs 4 – 6 were constructed in 2009 on the land application area (LAA). Farr West has confirmed that the 6 monitoring wells are currently in-place. However, Farr West has not been able to confirm whether the Groundwater Monitoring Workplans or Well Construction Evaluations were completed and submitted for any of the wells.

4.0 MONITORING WELL INSTALLATION REPORT

As described in Section 3.0, there are currently six MWs installed between the WTF and on the LAA. The installation of the monitoring wells dates back several years and documentation regarding construction is limited. The Board provided Farr West a copy of the Monitoring Well Installation Report for MWs 4 – 6 prepared by ECO:Logic Engineering in 2010. However, Farr West has not been able to confirm whether Monitoring Well Installation Reports were completed and submitted for the 1996 installation.

5.0 OPERATION AND MAINTENANCE PLAN

The current Operation and Maintenance (O&M) Plan in use at the WTF was created in 2010 by ECO:Logic Engineering; it is included as Appendix C. It is uncertain whether the City submitted the 2010 O&M manual to the Board or if it has been approved.

Farr West has noted there are components, required per the Board's standards/guidelines in such documents, that are currently missing from this O&M Plan. As such, Farr West will be recommending the City update the plan for regulatory compliance with the current standard.

6.0 BACKGROUND GROUNDWATER QUALITY REPORT

A Background Groundwater Quality Study Report for each groundwater monitoring constituent identified in the Monitoring and Reporting Program (MRP) was ordered in the 2009 WDR. At the time the CAO was issued in 2013, the report had not yet been submitted.

Farr West is not aware of any work being completed on the report to date and has found no record of the report being submitted to the Board. As such, Farr West will be recommending the City develop and submit the report for regulatory compliance.

7.0 TAILWATER DIVERSION BOX REPORT

Both the 2009 WDR and 2013 CAO required that the City submit a report certifying that 1) the tailwater diversion box is functioning adequately to prevent bypass or overflow from the land application area to surface water drainage courses and, 2) the soil around the box is graded to prevent bypass of water around the diversion box. To the knowledge of Farr West, no such report has been submitted to the Board.

The tailwater diversion box was observed and photos were taken of the current condition during a site visit on October 4, 2018. Figures 1 and 2 are photos of the tailwater diversion box and accompanying meter vault from the site visit. The photos show some issues with grading along the sides of the wet well; these issues are exacerbated by cattle that graze on the LAA and flooding of the irrigated area during winter events. According the acting certified operator, John Cussins, repairs are made to these areas on a regular basis and the box is rarely used because the field must be flooded during irrigation season for the pumps to be triggered. However, John believes that the system is currently in good repair.

Farr West recommends a manual test of the system to ensure that it is functioning as intended, regrading of the area around the tailwater diversion box, cleaning of the box, and continual maintenance of the area. After such work have been completed, Farr West would recommend generating the report of such activities and current conditions for submission to the Board.

8.0 CERTIFIED OPERATOR REPORT

The City currently employs two full-time maintenance workers, Keith Jordan and Kenn Bennett, both of whom are working towards achieving certification to operate the WTF. Working under the direct supervision of the current certified operator, John Cussins, they have been learning the standard operating procedures and monitoring requirements of the WTF. Both have completed a program in the Operation of Wastewater Treatment Plants from the Office of Water Programs at California State University, Sacramento earning Operator in Training (OIT) standing from the California Water Resource Control Board. The City is committed to continuing the education and training of both employees to have at least one certified operator on staff full-time. The Operator in Training - OIT-I certificates for these employees are attached as Appendix D.

9.0 CORRECTIVE ACTION REPORT WITH WASTE MANAGEMENT PLAN

As part of the 2009 Wastewater Improvements Project, the City installed two geosynthetic-lined effluent storage ponds with a total combined volume of 120-acre feet. From an April 3, 2012 letter to the City written by Applied Soil Water Technologies, LLC (ASW), “as of late August 2010, “whaling” of the liner in the south pond was witnessed”; the whaling can be described as sizable bubbling and deformation of the liner which can cause damage to the liner and lead to leakage. In this case, the whaling stretched the liner to such an extent that a small hole developed. According to the April 27, 2012 Corrective Action Plan prepared by ASW and submitted to the Board by the City, “the damaged liner in the south pond was removed and a patch was installed by EC Applications in December of 2011 under ASW direction”. These letters, attached as Appendix E, indicate a plan to further repair the liner in the south pond through the replacement of “nearly all of the bottom layer and the majority of the liner on the slopes” which was never carried out (to the best of our knowledge).

Per the ASW letters mentioned previously, the north pond was initially filled during spring of 2011 at which time bubbles were also noted by City staff. Air vents were subsequently installed at the top of the slope around the perimeters of both ponds. Per ASW letters, the installation of the air vents may have been enough to prevent future whaling in the north pond.

At some point after the 2012 ASW letters, ballasts were also placed in both ponds to alleviate future whaling. In a photo from the October 4, 2018 site visit (included as Figure 3), the ballasts can be seen at the base of the slopes of the ponds parallel to the perimeter. This installation does not meet recommended installation guidelines and may actually be exacerbating the whaling problem by blocking air flow under the liner from traveling up the slope and out the air vents. It was recommended to the City that the ballasts be placed in the center of the pond sitting one on top of another perpendicularly to form a “+”. Some recent discussion about relocating the ballasts to this position and shape has been made by City staff. However, it is unclear whether this activity would result in further damage to the liner, so no further action has been recommended at this time.



Figure 3: Ballasts lying along the edge of the south pond perimeter on October 4, 2018.

The CAO required the City to submit a Corrective Action Report describing corrective actions implemented to repair the storage pond liners and berms, as necessary. It is unclear if previous repairs completed on the ponds resolved the leaks to the pond liners. And as Farr West has come across no record of integrity testing of the pond liners, a leak detection test is recommended as the best method to determine if further action is needed on either (or both) of the pond liners. Alternatively, the City could choose to replace the liners of both ponds in their entirety.

10.0 AS-BUILTS AND CERTIFICATION FOR PONDS

This task will not be completed until the leak detection tests are carried out on the ponds or the pond liners have been replaced.

City of Loyalton
Financial Report
 As of December 14, 2018

	Dec 14, 18
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	339,667.84
General Funds	
General Checking 1956- NEW	46,416.25
General Contingency Saving 0322	129,842.76
Total General Funds	176,259.01
Designated Funds	
WWTP Settlement MM 4387 (New)	2,681,026.97
Fire Dept. Reserve 7243	82,691.57
WWTP Construction 1990	4,873.26
Community Dev Block Grant 0059	6,909.10
Total Designated Funds	2,775,500.90
Cash Drawer	450.00
Total Checking/Savings	3,291,877.75
Accounts Receivable	
Accounts Receivable	80,240.92
Total Accounts Receivable	80,240.92
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	4,811.47
Accts Receivable- Late Fees Sew	12,013.04
Sewer Ent. Accounts Receivable	284,730.74
Water Ent. Accounts Receivable	
Reconnect fee	-806.54
Water Ent. Accounts Receivable - Other	146,500.38
Total Water Ent. Accounts Receivable	145,693.84
Total Accounts Receivable- Proprietar	259,144.91
Total Other Current Assets	552,621.47
Total Current Assets	3,924,740.14
Fixed Assets	
Fixed Assets	
Construction in Progress	238,826.18
Land	352,112.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,348,347.69
Accumulated Depreciation	-4,619,593.00
Total Fixed Assets	10,016,725.37
Total Fixed Assets	10,016,725.37
TOTAL ASSETS	13,941,465.51

City of Loyaltan
Financial Report
 As of December 14, 2018

	Dec 14, 18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	75,041.96
Total Accounts Payable	75,041.96
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	28,540.09
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-2,364.68
State Taxes	132.78
Federal Taxes	-284.23
Payroll Liabilities - Other	9,956.95
Total Payroll Liabilities	7,440.82
Total Other Current Liabilities	372,680.01
Total Current Liabilities	447,721.97
Long Term Liabilities	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,622,235.50
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,852,646.67
Net Income	277,644.55
Total Equity	8,319,230.01
TOTAL LIABILITIES & EQUITY	13,941,465.51

City of Loyalton
Income & Expenses
 July 1 through December 14, 2018

	Jul 1 - Dec 14, 18
Ordinary Income/Expense	
Income	
Transfer In	12,000.00
Building Permits	409.00
Donations	815.00
Property Taxes	
Supplemental	303.75
Homeowners	390.37
Clerk Fees	276.10
Secured	2,699.30
Unsecured	-88.80
Prior Year	46.88
Total Property Taxes	3,627.60
Taxes & License Revenue	
Sales & Use	31,739.36
License & Permits	4,815.00
Total Taxes & License Revenue	36,554.36
Intergovernmental - Federal	
USDA Grant	413,146.38
Total Intergovernmental - Federal	413,146.38
Intergovernmental - State	
Road Maintenance & Rehab	5,210.48
Highway Users Tax	
2103 (Gas Tax)	1,365.82
2105	1,779.06
2106	2,558.07
2107	2,077.13
2107.5	1,000.00
Total Highway Users Tax	8,780.08
Total Intergovernmental - State	13,990.56
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	1,313.66
Sewer Service Income - Other	152,162.56
Total Sewer Service Income	153,476.22
Water Service Income	
Connection Fee	100.00
Late Fees Water	656.83
Water Service Income - Other	76,963.15
Total Water Service Income	77,719.98
Total Enterprise Income	231,196.20
Charges for Current Services	
Copies & Faxes	337.60
Rent Income	
Auditorium Rental	60.00
Social Hall	390.00
Rent Income - Other	5,400.00
Total Rent Income	5,850.00
Service Area Revenue	10,000.00
Charges for Current Services - Other	16.08
Total Charges for Current Services	16,203.68
Revenue Use of Money & Property	

City of Loyaltan
Income & Expenses
July 1 through December 14, 2018

	Jul 1 - Dec 14, 18
Interest Income	2,330.08
Revolving Loan	1,224.21
Total Revenue Use of Money & Property	3,554.29
Total Income	731,497.07
Gross Profit	731,497.07
Expense	
Late Fee	29.00
Finance Charge	102.43
Small Tools & Equipment	
Small Tools & Equipment - Other	745.51
Safety	2,035.69
Small Tools & Equipment - Other	9,924.46
Total Small Tools & Equipment	12,705.66
Repairs & Maintenance	6,106.73
Building Repairs	538.10
Utilities	
Security	120.00
Internet - Broadband	817.76
Propane	1,144.56
Electric	61,011.95
Garbage Disposal	709.50
Total Utilities	63,803.77
Equipment Repair & Maintenance	20,045.85
Taxes	
Solid Waste Benefit Assessment	7,379.08
Taxes - Other	89.24
Total Taxes	7,468.32
Salaries and Wages	
Workers Comp.	8,967.80
Payroll Tax Expense	4,546.82
Payroll Expense	
Part Time Wages	17,843.58
Payroll Expense - Other	47,933.34
Total Payroll Expense	65,776.92
Salaries and Wages - Other	0.00
Total Salaries and Wages	79,291.54
Employee Benefits	
Nationwide City	581.84
Health Insurance	1,273.35
Total Employee Benefits	1,855.19
Services and Supplies	
Postage	1,246.73
Advertising	1,606.40
Automobile Expense	
Fuel	2,643.30
Automobile Expense - Other	94.29
Total Automobile Expense	2,737.59
Bank Service Charges	85.21
Chemicals	640.54
Contracted Services	

City of Loyalton
Income & Expenses
July 1 through December 14, 2018

	Jul 1 - Dec 14, 18
Health/Drug Screening	56.00
Professional Fees	11,505.33
Legal Fees	15,060.00
Auditing Expense	12,990.00
Testing	4,656.00
Contracted Services - Other	24,524.92
Total Contracted Services	68,792.25
Dues and Subscriptions	150.00
Insurance	
Liability Insurance	20,048.31
Property Insurance	15,767.70
Insurance - Other	1,241.98
Total Insurance	37,057.99
Licenses and Permits	19,321.00
Miscellaneous	
Meals	170.01
Total Miscellaneous	170.01
Office Expense	3,238.12
Operating Supplies	9,752.78
Telephone	1,189.95
Training	72.00
Travel	987.13
Services and Supplies - Other	3,597.60
Total Services and Supplies	150,645.30
Total Expense	342,591.89
Net Ordinary Income	388,905.18
Other Income/Expense	
Other Expense	
Transfers Out	12,000.00
Debt Service	
Interest Expense	
Interest 91-05 Water	40,640.50
Interest 92-01 Sewer	17,404.59
Interest 92-03 Sewer	2,603.04
Interest 92-07 Sewer	38,612.50
Total Interest Expense	99,260.63
Total Debt Service	99,260.63
Total Other Expense	111,260.63
Net Other Income	-111,260.63
Net Income	277,644.55

**City of Loyaltton
General Fund**

July 1 through December 14, 2018

	General Go... (General Fu...	City Buildin... (General Fu...	Law Enforc... (General Fu...	General Fun... (General Fu...	Total Gener...	TOTAL
Ordinary Income/Expense						
Income						
Building Permits	409.00	0.00	0.00	0.00	409.00	409.00
Donations	0.00	0.00	0.00	0.00	0.00	0.00
Property Taxes	303.75	0.00	0.00	0.00	303.75	303.75
Supplemental	390.37	0.00	0.00	0.00	390.37	390.37
Homeowners	276.10	0.00	0.00	0.00	276.10	276.10
Clerk Fees	2,699.30	0.00	0.00	0.00	2,699.30	2,699.30
Secured	-88.80	0.00	0.00	0.00	-88.80	-88.80
Unsecured	46.88	0.00	0.00	0.00	46.88	46.88
Prior Year						
Total Property Taxes	3,627.60	0.00	0.00	0.00	3,627.60	3,627.60
Taxes & License Revenue						
Sales & Use	31,739.36	0.00	0.00	0.00	31,739.36	31,739.36
License & Permits	715.00	0.00	0.00	0.00	715.00	715.00
Total Taxes & License Revenue	32,454.36	0.00	0.00	0.00	32,454.36	32,454.36
Charges for Current Services						
Copies & Faxes	337.60	0.00	0.00	0.00	337.60	337.60
Rent Income	30.00	30.00	0.00	0.00	60.00	60.00
Auditorium Rental	0.00	130.00	0.00	0.00	130.00	130.00
Social Hall	30.00	160.00	0.00	0.00	190.00	190.00
Total Rent Income	367.60	160.00	0.00	0.00	527.60	527.60
Total Charges for Current Services	367.60	160.00	0.00	0.00	527.60	527.60
Revenue Use of Money & Property						
Interest Income	108.81	0.00	0.00	0.00	108.81	108.81
Total Revenue Use of Money & Property	108.81	0.00	0.00	0.00	108.81	108.81
Total Income	36,967.37	160.00	0.00	0.00	37,127.37	37,127.37
Gross Profit	36,967.37	160.00	0.00	0.00	37,127.37	37,127.37
Expense						
Late Fee	29.00	0.00	0.00	0.00	29.00	29.00
Finance Charge	100.73	0.00	0.00	0.00	100.73	100.73
Small Tools & Equipment	18.51	0.00	0.00	0.00	18.51	18.51
Small Tools & Equipment - Other						
Total Small Tools & Equipment	18.51	0.00	0.00	0.00	18.51	18.51
Repairs & Maintenance	3.54	56.44	0.00	0.00	59.98	59.98
Building Repairs	0.00	521.34	0.00	0.00	521.34	521.34

City of Loyaltyon
General Fund
July 1 through December 14, 2018

	General Go... (General Fu...	City Buildin... (General Fu...	Law Enforc... (General Fu...	General Fun... (General Fu...	Total Gener...	TOTAL
Utilities						
Security	12.00	0.00	0.00	0.00	12.00	12.00
Internet - Broadband	81.75	0.00	0.00	0.00	81.75	81.75
Propane	0.00	0.00	0.00	0.80	0.80	0.80
Electric						
Electric - Other	0.00	0.00	0.00	4.68	4.68	4.68
Total Electric	0.00	0.00	0.00	4.68	4.68	4.68
Total Utilities	93.75	0.00	0.00	5.48	99.23	99.23
Equipment Repair & Maintenance	48.43	0.00	0.00	0.00	48.43	48.43
Taxes						
Solid Waste Benefit Assessment	20.18	4,091.50	0.00	0.00	4,111.68	4,111.68
Taxes - Other	0.26	10.00	0.00	0.00	10.26	10.26
Total Taxes	20.44	4,101.50	0.00	0.00	4,121.94	4,121.94
Salaries and Wages						
Workers Comp.						
Workers Comp. - Other	358.72	0.00	0.00	0.00	358.72	358.72
Total Workers Comp.	358.72	0.00	0.00	0.00	358.72	358.72
Payroll Tax Expense						
Payroll Tax Expense - Other	176.41	121.46	0.00	0.00	297.87	297.87
Total Payroll Tax Expense	176.41	121.46	0.00	0.00	297.87	297.87
Payroll Expense						
Part Time Wages	245.00	0.00	0.00	0.00	245.00	245.00
Payroll Expense - Other	2,110.95	1,305.20	0.00	0.00	3,416.15	3,416.15
Total Payroll Expense	2,355.95	1,305.20	0.00	0.00	3,661.15	3,661.15
Total Salaries and Wages	2,891.08	1,426.66	0.00	0.00	4,317.74	4,317.74
Services and Supplies						
Postage	69.30	0.00	0.00	0.00	69.30	69.30
Advertising	830.90	0.00	0.00	0.00	830.90	830.90
Automobile Expense						
Fuel	43.58	0.00	0.00	0.00	43.58	43.58
Total Automobile Expense	43.58	0.00	0.00	0.00	43.58	43.58
Contracted Services						
Professional Fees	0.00	0.00	7,500.00	0.00	7,500.00	7,500.00
Legal Fees	12,430.00	0.00	0.00	0.00	12,430.00	12,430.00
Auditing Expense	1,299.00	0.00	0.00	0.00	1,299.00	1,299.00

City of Loyaltyon
General Fund
July 1 through December 14, 2018

	General Go... (General Fu...)	City Buildin... (General Fu...)	Law Enforc... (General Fu...)	General Fun... (General Fu...)	Total Gener...	TOTAL
Total Contracted Services	13,729.00	0.00	7,500.00	0.00	21,229.00	21,229.00
Insurance						
Liability Insurance	2,004.83	0.00	0.00	0.00	2,004.83	2,004.83
Liability Insurance - Other	2,004.83	0.00	0.00	0.00	2,004.83	2,004.83
Total Liability Insurance	2,004.83	0.00	0.00	0.00	2,004.83	2,004.83
Property Insurance	1,576.77	0.00	0.00	0.00	1,576.77	1,576.77
Insurance - Other	124.20	0.00	0.00	0.00	124.20	124.20
Total Insurance	3,705.80	0.00	0.00	0.00	3,705.80	3,705.80
Office Expense	439.47	0.00	0.00	3.24	442.71	442.71
Operating Supplies	92.29	75.86	0.00	0.00	168.15	168.15
Telephone	41.36	0.00	0.00	27.46	68.82	68.82
Travel	687.13	0.00	0.00	0.00	687.13	687.13
Services and Supplies - Other	0.97	0.00	0.00	0.00	0.97	0.97
Total Services and Supplies	19,639.80	75.86	7,500.00	30.70	27,246.36	27,246.36
Total Expense	22,845.28	6,181.80	7,500.00	36.18	36,563.26	36,563.26
Net Ordinary Income	14,122.09	-6,021.80	-7,500.00	-36.18	564.11	564.11
Other Income/Expense						
Other Expense	0.00	0.00	0.00	12,000.00	12,000.00	12,000.00
Transfers Out	0.00	0.00	0.00	12,000.00	12,000.00	12,000.00
Total Other Expense	0.00	0.00	0.00	-12,000.00	-12,000.00	-12,000.00
Net Other Income	14,122.09	-6,021.80	-7,500.00	-12,036.18	-11,435.89	-11,435.89
Net Income						

**City of Loyaltan
Water**

July 1 through December 14, 2018

	Water Fund 7520-1 (Enterprise Funds)	Total Enterprise Fu...	TOTAL
Ordinary Income/Expense			
Income			
Enterprise Income			
Water Service Income			
Connection Fee	100.00	100.00	100.00
Late Fees Water	656.83	656.83	656.83
Water Service Income - Other	76,963.15	76,963.15	76,963.15
Total Water Service Income	77,719.98	77,719.98	77,719.98
Total Enterprise Income	77,719.98	77,719.98	77,719.98
Revenue Use of Money & Property			
Interest Income	63.48	63.48	63.48
Total Revenue Use of Money & Property	63.48	63.48	63.48
Total Income	77,783.46	77,783.46	77,783.46
Gross Profit	77,783.46	77,783.46	77,783.46
Expense			
Finance Charge	0.80	0.80	0.80
Small Tools & Equipment			
Small Tools & Equipment - Other	166.00	166.00	166.00
Small Tools & Equipment - Other	97.40	97.40	97.40
Total Small Tools & Equipment	263.40	263.40	263.40
Repairs & Maintenance	1,062.04	1,062.04	1,062.04
Utilities			
Security	24.00	24.00	24.00
Internet - Broadband	218.00	218.00	218.00
Propane	6.44	6.44	6.44
Electric	16,923.63	16,923.63	16,923.63
Garbage Disposal	33.70	33.70	33.70
Total Utilities	17,205.77	17,205.77	17,205.77
Equipment Repair & Maintenance	1,149.72	1,149.72	1,149.72
Taxes			
Solid Waste Benefit Assessment	162.60	162.60	162.60
Taxes - Other	7.60	7.60	7.60
Total Taxes	170.20	170.20	170.20
Salaries and Wages			
Workers Comp.	3,587.12	3,587.12	3,587.12
Payroll Tax Expense	1,540.05	1,540.05	1,540.05
Payroll Expense			
Part Time Wages	8,559.34	8,559.34	8,559.34
Payroll Expense - Other	9,956.45	9,956.45	9,956.45
Total Payroll Expense	18,515.79	18,515.79	18,515.79
Total Salaries and Wages	23,642.96	23,642.96	23,642.96
Employee Benefits			
Nationwide City	290.89	290.89	290.89
Health Insurance	636.67	636.67	636.67
Total Employee Benefits	927.56	927.56	927.56
Services and Supplies			
Postage	517.32	517.32	517.32
Advertising	676.12	676.12	676.12
Automobile Expense			

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Accrual Basis

City of Loyalton Water

July 1 through December 14, 2018

	Water Fund 7520-1 (Enterprise Funds)	Total Enterprise Fu...	TOTAL
Fuel	668.67	668.67	668.67
Total Automobile Expense	668.67	668.67	668.67
Bank Service Charges	4.50	4.50	4.50
Chemicals	640.54	640.54	640.54
Contracted Services			
Health/Drug Screening	28.00	28.00	28.00
Legal Fees	1,110.00	1,110.00	1,110.00
Auditing Expense	5,196.00	5,196.00	5,196.00
Testing	2,438.00	2,438.00	2,438.00
Total Contracted Services	8,772.00	8,772.00	8,772.00
Dues and Subscriptions	75.00	75.00	75.00
Insurance			
Liability Insurance	8,019.33	8,019.33	8,019.33
Property Insurance	6,307.08	6,307.08	6,307.08
Insurance - Other	396.89	396.89	396.89
Total Insurance	14,723.30	14,723.30	14,723.30
Licenses and Permits	438.00	438.00	438.00
Office Expense	1,273.75	1,273.75	1,273.75
Operating Supplies	743.48	743.48	743.48
Telephone	323.52	323.52	323.52
Services and Supplies - Other	2.60	2.60	2.60
Total Services and Supplies	28,858.80	28,858.80	28,858.80
Total Expense	73,281.25	73,281.25	73,281.25
Net Ordinary Income	4,502.21	4,502.21	4,502.21
Other Income/Expense			
Other Expense			
Debt Service			
Interest Expense			
Interest 91-05 Water	40,640.50	40,640.50	40,640.50
Total Interest Expense	40,640.50	40,640.50	40,640.50
Total Debt Service	40,640.50	40,640.50	40,640.50
Total Other Expense	40,640.50	40,640.50	40,640.50
Net Other Income	-40,640.50	-40,640.50	-40,640.50
Net Income	<u>-36,138.29</u>	<u>-36,138.29</u>	<u>-36,138.29</u>

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Accrual Basis

City of Loyalton
Sewer
 July 1 through December 14, 2018

	Sewer Fund 7580-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
Ordinary Income/Expense			
Income			
Intergovernmental - Federal			
USDA Grant	50,349.38	50,349.38	50,349.38
Total Intergovernmental - Federal	50,349.38	50,349.38	50,349.38
Enterprise Income			
Sewer Service Income			
Late Fees Sewer	1,313.66	1,313.66	1,313.66
Sewer Service Income - Other	152,162.56	152,162.56	152,162.56
Total Sewer Service Income	153,476.22	153,476.22	153,476.22
Total Enterprise Income	153,476.22	153,476.22	153,476.22
Revenue Use of Money & Property			
Interest Income	178.52	178.52	178.52
Total Revenue Use of Money & Property	178.52	178.52	178.52
Total Income	204,004.12	204,004.12	204,004.12
Gross Profit	204,004.12	204,004.12	204,004.12
Expense			
Finance Charge	0.80	0.80	0.80
Small Tools & Equipment			
Small Tools & Equipment - Other	579.51	579.51	579.51
Safety	2,035.69	2,035.69	2,035.69
Small Tools & Equipment - Other	4,708.06	4,708.06	4,708.06
Total Small Tools & Equipment	7,323.26	7,323.26	7,323.26
Repairs & Maintenance	4,063.03	4,063.03	4,063.03
Utilities			
Security	24.00	24.00	24.00
Internet - Broadband	218.00	218.00	218.00
Propane	92.53	92.53	92.53
Electric	28,732.86	28,732.86	28,732.86
Garbage Disposal	253.63	253.63	253.63
Total Utilities	29,321.02	29,321.02	29,321.02
Equipment Repair & Maintenance	14,355.67	14,355.67	14,355.67
Taxes			
Solid Waste Benefit Assessment	746.26	746.26	746.26
Taxes - Other	40.04	40.04	40.04
Total Taxes	786.30	786.30	786.30
Salaries and Wages			
Workers Comp.	3,587.12	3,587.12	3,587.12
Payroll Tax Expense	2,357.18	2,357.18	2,357.18
Payroll Expense			
Part Time Wages	9,039.24	9,039.24	9,039.24
Payroll Expense - Other	18,818.85	18,818.85	18,818.85
Total Payroll Expense	27,858.09	27,858.09	27,858.09
Total Salaries and Wages	33,802.39	33,802.39	33,802.39
Employee Benefits			
Nationwide City	290.95	290.95	290.95
Health Insurance	636.68	636.68	636.68
Total Employee Benefits	927.63	927.63	927.63

City of Loyaltton
Sewer
July 1 through December 14, 2018

	Sewer Fund 7580-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
Services and Supplies			
Postage	610.03	610.03	610.03
Advertising	99.38	99.38	99.38
Automobile Expense			
Fuel	589.32	589.32	589.32
Total Automobile Expense	589.32	589.32	589.32
Bank Service Charges	9.50	9.50	9.50
Contracted Services			
Health/Drug Screening	28.00	28.00	28.00
Professional Fees	607.50	607.50	607.50
Legal Fees	1,520.00	1,520.00	1,520.00
Auditing Expense	5,196.00	5,196.00	5,196.00
Testing	2,218.00	2,218.00	2,218.00
Contracted Services - Other	18,990.10	18,990.10	18,990.10
Total Contracted Services	28,559.60	28,559.60	28,559.60
Dues and Subscriptions	75.00	75.00	75.00
Insurance			
Liability Insurance	8,019.33	8,019.33	8,019.33
Property Insurance	6,307.08	6,307.08	6,307.08
Insurance - Other	396.89	396.89	396.89
Total Insurance	14,723.30	14,723.30	14,723.30
Licenses and Permits	18,883.00	18,883.00	18,883.00
Office Expense	1,361.28	1,361.28	1,361.28
Operating Supplies	3,724.84	3,724.84	3,724.84
Telephone	527.88	527.88	527.88
Training	72.00	72.00	72.00
Travel	300.00	300.00	300.00
Services and Supplies - Other	3,593.71	3,593.71	3,593.71
Total Services and Supplies	73,128.84	73,128.84	73,128.84
Total Expense	163,708.94	163,708.94	163,708.94
Net Ordinary Income	40,295.18	40,295.18	40,295.18
Other Income/Expense			
Other Expense			
Debt Service			
Interest Expense			
Interest 92-01 Sewer	17,404.59	17,404.59	17,404.59
Interest 92-03 Sewer	2,603.04	2,603.04	2,603.04
Interest 92-07 Sewer	38,612.50	38,612.50	38,612.50
Total Interest Expense	58,620.13	58,620.13	58,620.13
Total Debt Service	58,620.13	58,620.13	58,620.13
Total Other Expense	58,620.13	58,620.13	58,620.13
Net Other Income	-58,620.13	-58,620.13	-58,620.13
Net Income	-18,324.95	-18,324.95	-18,324.95

**City of Loyaltan
Streets**

July 1 through December 14, 2018

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Accrual Basis

	Gas Tax 9422-1 (Streets and ...)	Streets and Highways - ... (Streets and Highways)	Total Streets and Highwa... (Special Revenue)	Total Special Revenue	TOTAL
Ordinary Income/Expense					
Income					
Intergovernmental - State	0.00	5,210.48	5,210.48		5,210.48
Road Maintenance & Rehab					
Highway Users Tax					
2103 (Gas Tax)	1,365.82	0.00	1,365.82	1,365.82	1,365.82
2105	0.00	1,779.06	1,779.06	1,779.06	1,779.06
2106	0.00	2,558.07	2,558.07	2,558.07	2,558.07
2107	0.00	2,077.13	2,077.13	2,077.13	2,077.13
2107.5	0.00	1,000.00	1,000.00	1,000.00	1,000.00
Total Highway Users Tax	1,365.82	7,414.26	8,780.08	8,780.08	8,780.08
Total Intergovernmental - State	1,365.82	12,624.74	13,990.56	13,990.56	13,990.56
Total Income	1,365.82	12,624.74	13,990.56	13,990.56	13,990.56
Gross Profit	1,365.82	12,624.74	13,990.56	13,990.56	13,990.56
Expense					
Finance Charge	0.00	0.10	0.10	0.10	0.10
Small Tools & Equipment	0.00	283.03	283.03	283.03	283.03
Repairs & Maintenance	0.00	783.29	783.29	783.29	783.29
Utilities					
Internet - Broadband	0.00	27.25	27.25	27.25	27.25
Propane	0.00	2.41	2.41	2.41	2.41
Electric	10,283.99	2,993.92	13,277.91	13,277.91	13,277.91
Total Utilities	10,283.99	3,023.58	13,307.57	13,307.57	13,307.57
Equipment Repair & Maintenance	0.00	27.47	27.47	27.47	27.47
Taxes					
Solid Waste Benefit Assessment	0.00	20.18	20.18	20.18	20.18
Taxes - Other	0.00	0.26	0.26	0.26	0.26
Total Taxes	0.00	20.44	20.44	20.44	20.44
Salaries and Wages					
Workers Comp.	0.00	358.70	358.70	358.70	358.70
Payroll Tax Expense	0.00	108.85	108.85	108.85	108.85
Payroll Expense	0.00	1,125.89	1,125.89	1,125.89	1,125.89
Total Salaries and Wages	0.00	1,593.44	1,593.44	1,593.44	1,593.44
Services and Supplies					
Automobile Expense					

City of Loyaltton Streets

July 1 through December 14, 2018

	Gas Tax 9422-1 (Streets and ...)	Streets and Highways - ... (Streets and Highways)	Total Streets and Highwa... (Special Revenue)	Total Special Revenue	TOTAL
Fuel	0.00	14.54	14.54	14.54	14.54
Total Automobile Expense	0.00	14.54	14.54	14.54	14.54
Contracted Services					
Professional Fees	0.00	3,397.83	3,397.83	3,397.83	3,397.83
Auditing Expense	0.00	1,299.00	1,299.00	1,299.00	1,299.00
Total Contracted Services	0.00	4,696.83	4,696.83	4,696.83	4,696.83
Insurance					
Liability Insurance	0.00	2,004.82	2,004.82	2,004.82	2,004.82
Property Insurance	0.00	1,576.77	1,576.77	1,576.77	1,576.77
Insurance - Other	0.00	124.20	124.20	124.20	124.20
Total Insurance	0.00	3,705.79	3,705.79	3,705.79	3,705.79
Office Expense					
Operating Supplies	0.00	160.38	160.38	160.38	160.38
Telephone	0.00	60.62	60.62	60.62	60.62
Services and Supplies - Other	0.00	22.94	22.94	22.94	22.94
	0.00	0.32	0.32	0.32	0.32
Total Services and Supplies	0.00	8,661.42	8,661.42	8,661.42	8,661.42
Total Expense	10,283.99	14,392.77	24,676.76	24,676.76	24,676.76
Net Ordinary Income	-8,918.17	-1,768.03	-10,686.20	-10,686.20	-10,686.20
Net Income	-8,918.17	-1,768.03	-10,686.20	-10,686.20	-10,686.20

City of Loyaltton
Park

July 1 through December 14, 2018

	Pool 9420-1 (Park 9420-1)	Park Rental Bui... (Park 9420-1)	Park 9420-1 - Ot... (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General ...	TOTAL
Ordinary Income/Expense						
Income						
Charges for Current Services						
Rent Income	0.00	260.00	0.00	260.00	260.00	260.00
Social Hall	0.00	5,400.00	0.00	5,400.00	5,400.00	5,400.00
Rent Income - Other						
Total Rent Income	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Total Charges for Current Services	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Total Income	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Gross Profit	0.00	5,660.00	0.00	5,660.00	5,660.00	5,660.00
Expense						
Small Tools & Equipment	0.00	0.00	47.22	47.22	47.22	47.22
Repairs & Maintenance	0.00	0.00	131.97	131.97	131.97	131.97
Utilities						
Electric	33.33	0.00	246.18	279.51	279.51	279.51
Garbage Disposal	0.00	0.00	219.93	219.93	219.93	219.93
Total Utilities	33.33	0.00	466.11	499.44	499.44	499.44
Equipment Repair & Maintenance	0.00	0.00	52.23	52.23	52.23	52.23
Taxes						
Solid Waste Benefit Assessment	0.00	553.66	0.00	553.66	553.66	553.66
Taxes - Other	0.00	8.00	0.00	8.00	8.00	8.00
Total Taxes	0.00	561.66	0.00	561.66	561.66	561.66
Salaries and Wages						
Payroll Tax Expense	0.00	0.00	203.80	203.80	203.80	203.80
Payroll Expense	0.00	0.00	2,157.00	2,157.00	2,157.00	2,157.00
Total Salaries and Wages	0.00	0.00	2,360.80	2,360.80	2,360.80	2,360.80
Services and Supplies						
Automobile Expense						
Fuel	0.00	0.00	150.45	150.45	150.45	150.45
Total Automobile Expense	0.00	0.00	150.45	150.45	150.45	150.45
Operating Supplies	0.00	0.00	22.77	22.77	22.77	22.77
Total Services and Supplies	0.00	0.00	173.22	173.22	173.22	173.22

**City of Loyaltyon
Park**
July 1 through December 14, 2018

	Pool 9420-1 (Park 9420-1)	Park Rental Bui... (Park 9420-1)	Park 9420-1 - Ot... (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General ...	TOTAL
Total Expense	33.33	561.66	3,231.55	3,826.54	3,826.54	3,826.54
Net Ordinary Income	-33.33	5,098.34	-3,231.55	1,833.46	1,833.46	1,833.46
Net Income	-33.33	5,098.34	-3,231.55	1,833.46	1,833.46	1,833.46

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Accrual Basis

City of Loyaltan
Social Hall
July 1 through December 14, 2018

	Social Hall 9420 (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense				
Expense				
Repairs & Maintenance	6.42	6.42	6.42	6.42
Utilities				
Propane	532.02	532.02	532.02	532.02
Total Utilities	532.02	532.02	532.02	532.02
Salaries and Wages				
Payroll Tax Expense	29.08	29.08	29.08	29.08
Payroll Expense	345.00	345.00	345.00	345.00
Total Salaries and Wages	374.08	374.08	374.08	374.08
Services and Supplies				
Insurance	49.95	49.95	49.95	49.95
Operating Supplies	4.82	4.82	4.82	4.82
Total Services and Supplies	54.77	54.77	54.77	54.77
Total Expense	967.29	967.29	967.29	967.29
Net Ordinary Income	-967.29	-967.29	-967.29	-967.29
Net Income	-967.29	-967.29	-967.29	-967.29

City of Loyaltan
MUSEUM
 July 1 through December 14, 2018

	Museums 9410 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense			
Income			
Donations	815.00	815.00	815.00
Total Income	<u>815.00</u>	<u>815.00</u>	<u>815.00</u>
Gross Profit	815.00	815.00	815.00
Expense			
Utilities			
Security	60.00	60.00	60.00
Propane	22.52	22.52	22.52
Electric	43.77	43.77	43.77
Garbage Disposal	<u>33.72</u>	<u>33.72</u>	<u>33.72</u>
Total Utilities	160.01	160.01	160.01
Taxes			
Solid Waste Benefit Assessment	100.82	100.82	100.82
Taxes - Other	1.84	1.84	1.84
Total Taxes	<u>102.66</u>	<u>102.66</u>	<u>102.66</u>
Services and Supplies			
Insurance	49.95	49.95	49.95
Total Services and Supplies	<u>49.95</u>	<u>49.95</u>	<u>49.95</u>
Total Expense	<u>312.62</u>	<u>312.62</u>	<u>312.62</u>
Net Ordinary Income	<u>502.38</u>	<u>502.38</u>	<u>502.38</u>
Net Income	<u><u>502.38</u></u>	<u><u>502.38</u></u>	<u><u>502.38</u></u>

**City of Loyaltan
Cemetery**
July 1 through December 14, 2018

	<u>Cemeteries 9220-1 (General Fund)</u>	<u>Total General Fund</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Expense			
Salaries and Wages			
Payroll Tax Expense	8.84	8.84	8.84
Payroll Expense	99.00	99.00	99.00
Total Salaries and Wages	<u>107.84</u>	<u>107.84</u>	<u>107.84</u>
Total Expense	<u>107.84</u>	<u>107.84</u>	<u>107.84</u>
Net Ordinary Income	<u>-107.84</u>	<u>-107.84</u>	<u>-107.84</u>
Net Income	<u><u>-107.84</u></u>	<u><u>-107.84</u></u>	<u><u>-107.84</u></u>

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12/12/18

Accrual Basis

**City of Loyaltton
Fire Department
July 1 through December 14, 2018**

	Fire Departme... (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense			
Income			
Transfer In	12,000.00	12,000.00	12,000.00
Charges for Current Services			
Service Area Revenue	10,000.00	10,000.00	10,000.00
Total Charges for Current Services	10,000.00	10,000.00	10,000.00
Revenue Use of Money & Property			
Interest Income	56.71	56.71	56.71
Total Revenue Use of Money & Property	56.71	56.71	56.71
Total Income	22,056.71	22,056.71	22,056.71
Gross Profit	22,056.71	22,056.71	22,056.71
Expense			
Small Tools & Equipment	4,770.24	4,770.24	4,770.24
Utilities			
Internet - Broadband	272.76	272.76	272.76
Propane	462.11	462.11	462.11
Electric	1,668.12	1,668.12	1,668.12
Garbage Disposal	134.80	134.80	134.80
Total Utilities	2,537.79	2,537.79	2,537.79
Equipment Repair & Maintenance	4,258.75	4,258.75	4,258.75
Taxes			
Solid Waste Benefit Assessment	1,167.02	1,167.02	1,167.02
Taxes - Other	10.00	10.00	10.00
Total Taxes	1,177.02	1,177.02	1,177.02
Salaries and Wages			
Workers Comp.	1,076.14	1,076.14	1,076.14
Payroll Expense	12,000.00	12,000.00	12,000.00
Salaries and Wages - Other	0.00	0.00	0.00
Total Salaries and Wages	13,076.14	13,076.14	13,076.14
Services and Supplies			
Postage	50.08	50.08	50.08
Automobile Expense			
Fuel	1,176.74	1,176.74	1,176.74
Automobile Expense - Other	94.29	94.29	94.29
Total Automobile Expense	1,271.03	1,271.03	1,271.03
Bank Service Charges	55.21	55.21	55.21
Insurance	99.90	99.90	99.90
Miscellaneous			
Meals	170.01	170.01	170.01
Total Miscellaneous	170.01	170.01	170.01
Operating Supplies	4,962.70	4,962.70	4,962.70
Telephone	246.79	246.79	246.79
Total Services and Supplies	6,855.72	6,855.72	6,855.72
Total Expense	32,675.66	32,675.66	32,675.66
Net Ordinary Income	-10,618.95	-10,618.95	-10,618.95

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12/12/18

Accrual Basis

**City of Loyaltan
Fire Department
July 1 through December 14, 2018**

	<u>Fire Departme...</u> <u>(General Fund)</u>	<u>Total General Fund</u>	<u>TOTAL</u>
Net Income	<u>-10,618.95</u>	<u>-10,618.95</u>	<u>-10,618.95</u>

City of Loyaltyon

Credit Card Detail

September 5 through October 4, 2018

Type	Date	Num	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
B of A CC 2646-J. Evans											
Credit Card Charge	09/06/2018	05165G		Diamond Mountai...	B-10 Fuel-In r...	General...	X	-SPLIT-	518.44	57.82	57.82
Credit Card Charge	09/08/2018	05715G		Napa Auto	B-10 Equipme...		X	Small Tools & Equip...		69.82	127.64
Credit Card Charge	09/10/2018	05488G		Black Bear Diner	Delta Fire- Br...		X	Meals		51.28	178.92
Credit Card Charge	09/14/2018	04629G		Whites Sierra Stati...	Delta Fire-Ret...		X	Fuel		100.00	278.92
Credit Card Charge	09/14/2018	04607G		Whites Sierra Stati...	Delta Fire-Ret...		X	Fuel		25.16	304.08
Credit Card Charge	09/17/2018	03708G		Whites Sierra Stati...	B-11 Fuel 1 of...		X	Fuel		71.36	375.44
Credit Card Charge	09/17/2018	02794G		Whites Sierra Stati...	B-11 Fuel 2 of...		X	Fuel		48.56	424.00
Credit Card Charge	10/01/2018	06605G		Whites Sierra Stati...	E-12 Fuel		X	Fuel		94.44	518.44
Bill	10/04/2018	9.5.18...		Bank of America	-MULTIPLE-	General...	X	Accounts Payable	518.44		0.00
Total B of A CC 2646-J. Evans											
									518.44	518.44	0.00
Bofa CC 5732-K. Jordan											
Credit Card Charge	09/10/2018	No Re...		Leonard's Market	5472-0635-74...		X	-SPLIT-		25.78	25.78
Credit Card Charge	09/19/2018	No Re...		Whites Sierra Stati...	5472-0635-74...		X	-SPLIT-		2.98	28.76
Credit Card Charge	09/21/2018	06389G		POSTMASTER	5472-0635-74...		X	Postage		6.70	35.46
Credit Card Charge	09/24/2018	05748G		Leonard's Market	5472-0635-74...		X	-SPLIT-		12.38	47.84
Credit Card Charge	09/28/2018	In421...		Forestry Suppliers...	5472-0635-74...		X	Small Tools & Equip...		296.71	344.55
Bill	10/04/2018	9.5.18...		Bank of America	-MULTIPLE-	-MULTI...	X	Accounts Payable	1,090.06		-745.51
Total Bofa CC 5732-K. Jordan											
									1,090.06	344.55	-745.51
Bofa CC 8784-S. Haywood											
Credit Card Charge	10/01/2018	(SH)		Whites Sierra Stati...	5472-0635-77...	General...	X	Fuel	84.37	84.37	84.37
Bill	10/04/2018	9.5.18...		Bank of America	WSSI-Fuel	General...	X	Accounts Payable	84.37		0.00
Total Bofa CC 8784-S. Haywood											
									84.37	84.37	0.00
Bofa CC 6111-K LeBlanc											
Credit Card Charge	09/07/2018	05050E		Whites Sierra Stati...	5472-0635-77...		X	-SPLIT-		399.50	399.50
Credit Card Charge	09/12/2018	Sept. ...		Exede WildBlue V/...	5472-0635-77...		X	Internet - Broadband		69.69	469.19
Credit Card Charge	09/14/2018	02647E		Whites Sierra Stati...	5472-0635-77...		X	-SPLIT-		37.07	506.26
Credit Card Charge	09/21/2018	04608E		Whites Sierra Stati...	5472-0635-77...		X	-SPLIT-		168.99	675.25
Credit Card Charge	10/01/2018	20273...		Nextiva	5472-0635-77...		X	-SPLIT-		92.22	767.47
Bill	10/04/2018	9.5.18...		Bank of America	-MULTIPLE-	-MULTI...	X	Accounts Payable	767.47		0.00
Total Bofa CC 6111-K LeBlanc											
									767.47	767.47	0.00
TOTAL									<u>2,460.34</u>	<u>1,714.83</u>	<u>-745.51</u>

City of Loyaltyon
Credit Card Detail
October 5 through November 4, 2018

Type	Date	Num	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
B of A CC 2646-J. Evans											
Credit Card Charge	10/09/2018	Auth.0...		POSTMASTER	5472-0635-78...		X	Postage		24.90	24.90
Credit Card Charge	10/17/2018	Auth.0...		POSTMASTER	5472-0635-78...		X	Postage		9.04	33.94
Credit Card Charge	10/26/2018	Auth.0...		Bordertown	5472-0635-78...		X	Fuel		55.23	89.17
Credit Card Charge	10/26/2018	Auth.0...		Bordertown	5472-0635-78...		X	Fuel		57.12	146.29
Credit Card Charge	10/30/2018	Auth.0...		POSTMASTER	5472-0635-78...		X	Postage		9.44	155.73
Total B of A CC 2646-J. Evans									0.00	155.73	155.73
Bofa CC 5732-K. Jordan											
Credit Card Charge	10/05/2018	PO 68...		Routine Supply & ...	PO 6814 (547...		X	Building Repairs		281.49	281.49
Credit Card Charge	10/05/2018	PO 68...		Walmart	5472-0635-74...		X	-SPLIT-		47.66	329.15
Credit Card Charge	10/05/2018	PO 68...		California Industria...	PO 6812 (547...		X	Repairs & Mainten...		68.90	398.05
Credit Card Charge	10/05/2018	PO 68...		Office Depot	PO 6811 (547...		X	Office Expense		87.53	485.58
Total Bofa CC 5732-K. Jordan									0.00	485.58	485.58
Bofa CC 6111-K LeBlanc											
Credit Card Charge	10/05/2018	Auth.0...		Whites Sierra Stati...	5472-0635-77...		X	-SPLIT-		98.25	98.25
Credit Card Charge	10/12/2018	Auth.0...		Exede WildBlue Vi...	5472-0635-77...		X	Internet - Broadband		69.69	167.94
Credit Card Charge	10/19/2018	Auth.0...		Whites Sierra Stati...	5472-0635-77...		X	-SPLIT-		122.78	290.72
Credit Card Charge	10/24/2018	Auth.0...		POSTMASTER	Postage (P/In...		X	Postage		6.70	297.42
Credit Card Charge	11/01/2018	17554...		Nextiva	5472-0635-77...		X	-SPLIT-		92.22	389.64
Bill	11/04/2018	54720...		Bank of America	-MULTIPLE-			Accounts Payable			0.00
Total Bofa CC 6111-K LeBlanc									389.64	389.64	0.00
TOTAL									<u>389.64</u>	<u>1,030.95</u>	<u>641.31</u>

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City of Loyaltan
Bills Paid

Cash Basis

As of December 14, 2018

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Check	11/30/2018			Service Charge	-2.00
Total Enterprise Loan MM 0559					
-2.00					
General Funds					
General Checking 1956- NEW					
Check	11/30/2018			Service Charge	-2.00
Bill Pmt -Check	11/19/2018	EFT	PITNEY BOWES INC Purchas...	8000-9000-0953-9911	-251.00
Bill Pmt -Check	11/23/2018	EFT	Bank of America	5472064000010235	-1,030.95
Liability Check	11/30/2018	EFT	Employment Development De...	69817369 (PPE 11.24.2018)	-36.40
Liability Check	11/30/2018	EFT	Employment Development De...	69817369 (PPE 11.24.2018)	-0.12
Liability Check	11/30/2018	EFT	US Treasury-941	94-6000364 (PPE 11.24.2018)	-1,051.66
Bill Pmt -Check	11/30/2018	EFT	Nationwide	PPE 11.24.2018	-100.54
Liability Check	12/14/2018	EFT	Employment Development De...	69817369 (PPE 12.08.2018)	-41.33
Liability Check	12/14/2018	EFT	US Treasury-941	94-6000364 (PPE 12.08.2018)	-1,121.16
Liability Check	12/14/2018	EFT	Employment Development De...	69817369 (PPE 12.08.2018)	-0.15
Bill Pmt -Check	12/14/2018	EFT	Nationwide	PPE 12.08.2018	-112.00
Bill Pmt -Check	11/19/2018	5333	Porter Simon Professional Ser...	92132-13200M	-3,740.00
Bill Pmt -Check	12/03/2018	5334	POSTMASTER	December 2018 Water/Sewer Billing	-93.24
Paycheck	11/30/2018	5335	LeBlanc, Katherine L		-138.52
Paycheck	11/30/2018	5336	Marin, Mark J.		-45.71
Paycheck	11/30/2018	5337	Markum, Joy L		-45.71
Paycheck	11/30/2018	5338	Rogers, Nancy R.		-45.71
Paycheck	11/30/2018	5339	Bennett, Kenneth E		-1,352.29
Paycheck	11/30/2018	5340	Jordan, Keith S.		-1,238.70
Paycheck	11/30/2018	5341	LeBlanc, Katherine L		-719.57
Paycheck	11/30/2018	5342	Smith, Tracy A		-489.32
Check	11/30/2018	5343	Smith, Tracy A	Reimbursement-Mileage-City Hall ...	-24.19
Check	11/30/2018	5344	Smith, Tracy A	Reimbursement-Mileage-City Hall ...	-528.24
Check	12/05/2018	5345	Josh Makoutz		-250.00
Bill Pmt -Check	12/11/2018	5346	Amerigas*	201913977	-975.14

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956) 10/31/2018	Reconciled	11/13/2018
CDBG Account (0059) 10/21/2018	Reconciled	10/30/2018
F.D. Reserve (7243) 10/31/2018	Reconciled	11/13/2018
General Savings (0322) 10/21/2018	Reconciled	10/30/2018
Enterprise-W&S (0559) 10/31/2018	Reconciled	11/13/2018
WWTP Constr. (1990) 10/31/2018	Reconciled	11/13/2018
WWTP Settle. (4387) 10/31/2018	Reconciled	11/13/2018

This authorization took place at the council meeting held on 12/18/18 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 12/18/18

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956) 11/30/2018	Reconciled	12/11/2018
CDBG Account (0059) 11/20/2018	Reconciled	11/30/2018
F.D. Reserve (7243) 11/30/2018	Reconciled	12/10/2018
General Savings (0322) 11/20/2018	Reconciled	11/30/2018
Enterprise-W&S (0559) 11/30/2018	Reconciled	12/07/2018
WWTP Constr. (1990) 11/30/2018	Reconciled	12/10/2018
WWTP Settle. (4387) 11/30/2018	Reconciled	12/10/2018

This authorization took place at the council meeting held on 12/18/18 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 12/18/18

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	01/04/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/11/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/18/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	01/25/2019	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 12/18/18 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 12/18/18

Cougar Mountain Software
 7180 Potomac Dr
 Boise, ID 83704
 Phone: (208) 375-4455 Fax: (208) 375-4460

QUOTE
 Page 1 of 1

QUOTE NO. W-001230

ACCT. NO.: 5309936750
 SOLD TO: City of Loyalton
 Loyalton CA 96118
 UNITED STATES

SHIP TO: 210 Front Street
 Loyalton CA 96118
 UNITED STATES

SALES NO.	CUSTOMER REQ. NUMBER		SHIP VIA	SALES-PERSON	DATE SHIPPED	TERMS	INVOICE DATE
7				KMT	12/04/2018		12/04/2018
QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDERED	ITEM NO.	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
1.00	1.00	0.00	CO20	20 Hour Conversion Services		\$2,000.00	\$2,000.00
Weight 0.00 lbs.						SALES AMOUNT	\$2,000.00
Tender Types						TAXABLE TOTAL	\$2,000.00
Cash	\$0.00	Debit Card	\$0.00			SALES TAX	\$0.00
Check	\$0.00	Alternate Tender	\$0.00			FREIGHT	\$0.00
AR Charge	\$0.00	Gift Card	\$0.00			TOTAL	\$2,000.00
Credit Card	\$0.00	Foreign Currencies	\$0.00			TOTAL DEPOSITS	\$0.00
CC Rebates	\$0.00	WebPay	\$0.00			BALANCE REMAINING	\$0.00
Thank You							

**CITY OF LOYALTON
RESOLUTION NO. 8-2018**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOYALTON
RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD IN
THE CITY OF LOYALTON ON NOVEMBER 8, 2018, DECLARING THE
RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

CITY OF LOYALTON

WHEREAS, a General Municipal Election was held and conducted in the City of Loyalton, on Tuesday, November 6, 2018, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provide by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made part hereof as "Exhibit A"

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOYALTON, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the whole number of ballots cast in all of the precincts in the City was 323.

Section 2. That the names of persons voted for at the election for Member of the City Council (term ending December 2020) and the number of votes received by the sole candidate is as follows:

<u>Candidate</u>	<u>Number of votes</u>
Darlene Reide	151
Joy Markum	174

Section 3. That the names of persons voted for at the election for Member of the City Council (term ending December 2022) and the number of votes received by the sole candidate is as follows:

<u>Candidate</u>	<u>Number of votes</u>
Brooks Mitchell	161
Sarah Jackson	182

Section 4. That the names of persons voted for at the election for Loyalton City Clerk (Write In Candidate), (term ending December 2020) and the number of votes received by the sole candidate is as follows:

<u>Candidate</u>	<u>Number of votes</u>
Samantha Redmon	66

Section 5. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates were listed in Exhibit "A" attached.

Section 6. The City Council does declare and determine that Brooks Mitchell was elected as Member of the City Council for a full term of four years; Sarah Jackson was elected as Member of the City Council for a full term of four years; Darlene Reide was elected as Member of the City Council for a short term of two years; Joy Markum was elected as Member of the City Council for a short term of two years; Samantha Redmon was elected as Loyalton City Clerk (write in) for a short term of two years.

Section 7. The City Clerk shall enter on the records of the City Council of the City, a statement of the results of the election showing: (1) The whole number of ballots cast in the City; (2) The names of the persons voted for; (3) For what office each person was voted for; (4) The number of votes given at each precinct to each person; (5) The total number of votes given to each person.

Section 8. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall be inducted into the respective office to which they have been elected.

Section 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 18th day of December, 2018 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Mark Marin, Mayor

Kathy LeBlanc, Deputy City Clerk

I, Kathy LeBlanc, City Clerk of the City of Loyalton, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Loyalton at a regular meeting thereof held on December 18th, 2018.

Deputy City Clerk-Kathy LeBlanc

**Election Summary Report
Statewide General Election
November 6, 2018**

Date:11/21/18
Time:23:32:20
Page:2 of 3

**County of Sierra, California
Summary For Loyalton No. 4 East, All Counters, All Races**

Registered Voters 155 - Cards Cast 105 67.74%

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Supreme Court Associate Justice - Kruger		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	84	
YES	42	50.00%
NO	42	50.00%

Loyalton City Council - Short Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	118	
DARLENE REIDE	46	38.98%
JOY LEE MARKUM	57	48.31%
Write-in Votes	15	12.71%

Court of Appeal - Mauro		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	79	
YES	42	53.16%
NO	37	46.84%

Loyalton City Council - Full Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	149	
SARAH JACKSON	53	35.57%
GENELLE M. WAGNITZ	36	24.16%
BROOKS MITCHELL	57	38.26%
Write-in Votes	3	2.01%

Court of Appeal - Blease		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	80	
YES	35	43.75%
NO	45	56.25%

Loyalton City Clerk		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	30	
Write-in Votes	30	100.00%

State Superintendent of Public Instruction		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	90	
MARSHALL TUCK	57	63.33%
TONY K. THURMOND	29	32.22%
Write-in Votes	4	4.44%

PROPOSITION 1		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	94	
YES	39	41.49%
NO	55	58.51%

Sierra-Plumas Joint Unified School District, Trustee 4		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	100	
SHERI L. JOHNSON	9	9.00%
JESSE WHITLEY	23	23.00%
NICOLE STANNARD	5	5.00%
ANDY GENASCI	62	62.00%
Write-in Votes	1	1.00%

PROPOSITION 2		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	105/155	67.7 %
Total Votes	94	
YES	43	45.74%
NO	51	54.26%

Election Summary Report
Statewide General Election
November 6, 2018
County of Sierra, California
Summary For Loyalton No. 4 West, All Counters, All Races

Date: 11/21/18
 Time: 23:32:32
 Page: 2 of 3

Registered Voters 189 - Cards Cast 138 73.02%

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Supreme Court Associate Justice - Kruger		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	96	
YES	52	54.17%
NO	44	45.83%

Loyalton City Council - Short Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	151	
DARLENE REIDE	69	45.70%
JOY LEE MARKUM	75	49.67%
Write-in Votes	7	4.64%

Court of Appeal - Mauro		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	95	
YES	57	60.00%
NO	38	40.00%

Loyalton City Council - Full Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	187	
SARAH JACKSON	75	40.11%
GENELLE M. WAGNITZ	46	24.60%
BROOKS MITCHELL	63	33.69%
Write-in Votes	3	1.60%

Court of Appeal - Blease		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	95	
YES	53	55.79%
NO	42	44.21%

Loyalton City Clerk		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	17	
Write-in Votes	17	100.00%

State Superintendent of Public Instruction		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	112	
MARSHALL TUCK	83	74.11%
TONY K. THURMOND	28	25.00%
Write-in Votes	1	0.89%

PROPOSITION 1		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	129	
YES	46	35.66%
NO	83	64.34%

Sierra-Plumas Joint Unified School District, Trustee 4		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	123	
SHERI L. JOHNSON	7	5.69%
JESSE WHITLEY	16	13.01%
NICOLE STANNARD	8	6.50%
ANDY GENASCI	92	74.80%
Write-in Votes	0	0.00%

PROPOSITION 2		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	138/189	73.0 %
Total Votes	129	
YES	46	35.66%
NO	83	64.34%

**Election Summary Report
Statewide General Election
November 6, 2018**

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**County of Sierra, California
Summary For Loyalton No. 4 South, All Counters, All Races**

Registered Voters 94 - Cards Cast 73 77.66%

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Supreme Court Associate Justice - Kruger		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	53	
YES	38	71.70%
NO	15	28.30%

Loyalton City Council - Short Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	83	
DARLENE REIDE	32	38.55%
JOY LEE MARKUM	41	49.40%
Write-in Votes	10	12.05%

Court of Appeal - Mauro		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	53	
YES	33	62.26%
NO	20	37.74%

Loyalton City Council - Full Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	112	
SARAH JACKSON	50	44.64%
GENELLE M. WAGNITZ	24	21.43%
BROOKS MITCHELL	37	33.04%
Write-in Votes	1	0.89%

Court of Appeal - Blease		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	53	
YES	37	69.81%
NO	16	30.19%

Loyalton City Clerk		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	16	
Write-in Votes	16	100.00%

State Superintendent of Public Instruction		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	56	
MARSHALL TUCK	33	58.93%
TONY K. THURMOND	23	41.07%
Write-in Votes	0	0.00%

PROPOSITION 1		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	67	
YES	20	29.85%
NO	47	70.15%

Sierra-Plumas Joint Unified School District, Trustee 4		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	68	
SHERI L. JOHNSON	0	0.00%
JESSE WHITLEY	10	14.71%
NICOLE STANNARD	14	20.59%
ANDY GENASCI	44	64.71%
Write-in Votes	0	0.00%

PROPOSITION 2		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	73/94	77.7 %
Total Votes	68	
YES	29	42.65%
NO	39	57.35%

**Election Summary Report
Statewide General Election
November 6, 2018**

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**County of Sierra, California
Summary For Loyalton No. 5 West, All Counters, All Races**

Registered Voters 10 - Cards Cast 7 70.00%

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Supreme Court Associate Justice - Kruger		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	6	
YES	5	83.33%
NO	1	16.67%

Loyalton City Council - Short Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	5	
DARLENE REIDE	4	80.00%
JOY LEE MARKUM	1	20.00%
Write-in Votes	0	0.00%

Court of Appeal - Mauro		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	6	
YES	4	66.67%
NO	2	33.33%

Loyalton City Council - Full Term - 2 seats		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	10	
SARAH JACKSON	4	40.00%
GENELLE M. WAGNITZ	2	20.00%
BROOKS MITCHELL	4	40.00%
Write-in Votes	0	0.00%

Court of Appeal - Blease		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	6	
YES	5	83.33%
NO	1	16.67%

Loyalton City Clerk		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	3	
Write-in Votes	3	100.00%

State Superintendent of Public Instruction		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	5	
MARSHALL TUCK	4	80.00%
TONY K. THURMOND	1	20.00%
Write-in Votes	0	0.00%

PROPOSITION 1		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	6	
YES	2	33.33%
NO	4	66.67%

Sierra-Plumas Joint Unified School District, Trustee 4		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	6	
SHERI L. JOHNSON	0	0.00%
JESSE WHITLEY	1	16.67%
NICOLE STANNARD	0	0.00%
ANDY GENASCI	5	83.33%
Write-in Votes	0	0.00%

PROPOSITION 2		Total
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Times Counted	7/10	70.0 %
Total Votes	6	
YES	3	50.00%
NO	3	50.00%

Statement of Votes Cast
Statewide General Election
November 6, 2018

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County of Sierra, California
SOVC For JURISDICTION WIDE, All Counters, All Races

Loyalton City Council - Short Term - 2 seats								
	Reg. Voters	Times Counted	Total Votes	Times Over Voted	Number Of Under Votes	DARLENE REIDE		JOY LEE MARKUM
Total	-	-	-	-	-	-	-	-
Loyalton No. 4 East								
Polling		0	0	0	0	0	-	0
Absentee	155	105	118	0	92	46	38.98%	57 48.31%
Total	155	105	118	0	92	46	38.98%	57 48.31%
Loyalton No. 4 West								
Polling		0	0	0	0	0	-	0
Absentee	189	138	151	0	125	69	45.70%	75 49.67%
Total	189	138	151	0	125	69	45.70%	75 49.67%
Loyalton No. 4 South								
Polling		0	0	0	0	0	-	0
Absentee	94	73	83	0	63	32	38.55%	41 49.40%
Total	94	73	83	0	63	32	38.55%	41 49.40%
Loyalton No. 5 West								
Polling		0	0	0	0	0	-	0
Absentee	10	7	5	0	9	4	80.00%	1 20.00%
Total	10	7	5	0	9	4	80.00%	1 20.00%
Loyalton No. 5 Outside								
Polling	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Sierra Brooks No. 1								
Polling	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Sierra Brooks No. 2								
Polling	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Sierra City No. 4								
Polling	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Total								
Polling	448	0	0	0	0	0	-	0
Absentee	448	323	357	0	289	151	42.30%	174 48.74%
Total	448	323	357	0	289	151	42.30%	174 48.74%

Statement of Votes Cast
 Statewide General Election
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County of Sierra, California
 SOVC For JURISDICTION WIDE, All Counters, All Races

	Loyalton City Council - Short Term - 2 seats
	Write-In Votes
JURISDICTION WIDE	
Downieville No. 1	
Polling	-
Absentee	-
Total	-
Downieville No. 2	
Polling	-
Absentee	-
Total	-
Goodyears Bar	
Polling	-
Absentee	-
Total	-
Alleghany	
Polling	-
Absentee	-
Total	-
Pike City	
Polling	-
Absentee	-
Total	-
Sierra City No. 1	
Polling	-
Absentee	-
Total	-
Sierra City No. 2	
Polling	-
Absentee	-
Total	-
Sierra City No. 3	
Polling	-
Absentee	-
Total	-
Verdi	
Polling	-
Absentee	-
Total	-
Loyalton No. 2 Outside	
Polling	-
Absentee	-
Total	-
Long Valley	
Polling	-
Absentee	-
Total	-
Calpine	
Polling	-
Absentee	-
Total	-
Sattley	
Polling	-
Absentee	-
Total	-
Sierraville	
Polling	-
Absentee	-
Total	-
Loyalton No. 3 Outside	
Polling	-
Absentee	-

Statement of Votes Cast
 Statewide General Election
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 County of Sierra, California

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SOVC For JURISDICTION WIDE, All Counters, All Races

	Loyalton City Council - Short Term - 2 seats	
	Write-In Votes	
Total	-	
Loyalton No. 4 East		
Polling	0	
Absentee	15	12.71%
Total	15	12.71%
Loyalton No. 4 West		
Polling	0	
Absentee	7	4.64%
Total	7	4.64%
Loyalton No. 4 South		
Polling	0	
Absentee	10	12.05%
Total	10	12.05%
Loyalton No. 5 West		
Polling	0	
Absentee	0	0.00%
Total	0	0.00%
Loyalton No. 5 Outside		
Polling	-	
Absentee	-	
Total	-	
Sierra Brooks No. 1		
Polling	-	
Absentee	-	
Total	-	
Sierra Brooks No. 2		
Polling	-	
Absentee	-	
Total	-	
Sierra City No. 4		
Polling	-	
Absentee	-	
Total	-	
Total		
Polling	0	
Absentee	32	8.96%
Total	32	8.96%

**SIERRA COUNTY
NOVEMBER 6, 2018 STATEWIDE GENERAL ELECTION
OFFICIAL WRITE-IN CANDIDATE RESULTS**

PRECINCT	LOYALTON CITY COUNCIL MEMBER – SHORT TERM CINDY RAE SCOTT TOTAL VOTES CAST
016 Loyalton 4 East	6
017 Loyalton 4 West	2
018 Loyalton 4 South	7
019 Loyalton 5 West	0

Statement of Votes Cast
Statewide General Election
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County of Sierra, California
SOVC For JURISDICTION WIDE, All Counters, All Races

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Loyalton City Council - Full Term - 2 seats

	Reg. Voters	Times Counted	Total Votes	Times Over Voted	Number Of Under Votes	SARAH JACKSON	GENELLE M. WAGNITZ
JURISDICTION WIDE							
Downieville No. 1							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Downieville No. 2							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Goodyears Bar							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Alleghany							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Pike City							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sierra City No. 1							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sierra City No. 2							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sierra City No. 3							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Verdi							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Loyalton No. 2 Outside							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Long Valley							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Calpine							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sattley							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sierraville							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Loyalton No. 3 Outside							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-

Statement of Votes Cast
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SOVC For JURISDICTION WIDE, All Counters, All Races

Loyalton City Council - Full Term - 2 seats

	Reg. Voters	Times Counted	Total Votes	Times Over Voted	Number Of Under Votes	SARAH JACKSON	GENELLE M. WAGNITZ
Total	-	-	-	-	-	-	-
Loyalton No. 4 East							
Polling	155	0	0	0	0	0	0
Absentee	155	105	149	0	61	53 35.57%	36 24.16%
Total	155	105	149	0	61	53 35.57%	36 24.16%
Loyalton No. 4 West							
Polling	189	0	0	0	0	0	0
Absentee	189	138	187	0	89	75 40.11%	46 24.60%
Total	189	138	187	0	89	75 40.11%	46 24.60%
Loyalton No. 4 South							
Polling	94	0	0	0	0	0	0
Absentee	94	73	112	0	34	50 44.64%	24 21.43%
Total	94	73	112	0	34	50 44.64%	24 21.43%
Loyalton No. 5 West							
Polling	10	0	0	0	0	0	0
Absentee	10	7	10	0	4	4 40.00%	2 20.00%
Total	10	7	10	0	4	4 40.00%	2 20.00%
Loyalton No. 5 Outside							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sierra Brooks No. 1							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sierra Brooks No. 2							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Sierra City No. 4							
Polling	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Total							
Polling	448	0	0	0	0	0	0
Absentee	448	323	458	0	188	182 39.74%	108 23.58%
Total	448	323	458	0	188	182 39.74%	108 23.58%

Statement of Votes Cast
 Statewide General Election
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County of Sierra, California
 SOVC For JURISDICTION WIDE, All Counters, All Races

	Loyalton City Council - Full Term - 2 seats			Loyalton City Clerk					
	BROOKS MITCHELL		Write-In Votes	Reg. Voters	Times Counted	Total Votes	Times Over Voted	Number Of Under Votes	Write-In Votes
Total	-	-	-	-	-	-	-	-	-
Loyalton No. 4 East									
Polling	0	-	0	155	0	0	0	0	0
Absentee	57	38.26%	3	155	105	30	0	75	30 100.00%
Total	57	38.26%	3	155	105	30	0	75	30 100.00%
Loyalton No. 4 West									
Polling	0	-	0	189	0	0	0	0	0
Absentee	63	33.69%	3	189	138	17	0	121	17 100.00%
Total	63	33.69%	3	189	138	17	0	121	17 100.00%
Loyalton No. 4 South									
Polling	0	-	0	94	0	0	0	0	0
Absentee	37	33.04%	1	94	73	16	0	57	16 100.00%
Total	37	33.04%	1	94	73	16	0	57	16 100.00%
Loyalton No. 5 West									
Polling	0	-	0	10	0	0	0	0	0
Absentee	4	40.00%	0	10	7	3	0	4	3 100.00%
Total	4	40.00%	0	10	7	3	0	4	3 100.00%
Loyalton No. 5 Outside									
Polling	-	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Sierra Brooks No. 1									
Polling	-	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Sierra Brooks No. 2									
Polling	-	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Sierra City No. 4									
Polling	-	-	-	-	-	-	-	-	-
Absentee	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Total									
Polling	0	-	0	448	0	0	0	0	0
Absentee	161	35.15%	7	448	323	66	0	257	66 100.00%
Total	161	35.15%	7	448	323	66	0	257	66 100.00%

**SIERRA COUNTY
NOVEMBER 6, 2018 STATEWIDE GENERAL ELECTION
OFFICIAL WRITE-IN CANDIDATE RESULTS**

PRECINCT	LOYALTON CITY CLERK SAMANTHA L. REDMON TOTAL VOTES CAST
016 Loyalton 4 East	25
017 Loyalton 4 West	8
018 Loyalton 4 South	12
019 Loyalton 5 West	2

12.18.2018

Under Financial –

Financial Report Update

Approval of Financial Report as of 12.14.2018

Approval of Bills Paid

Acknowledgement of Approval of Reconciled Accounts for October & November 2018

Acknowledgement of Approval of Funds Transfers from General 1956 to Enterprise Loan 0559 for Payment of USDA Loans, December 2018

Approval of Cougar Mountain Software Quote not to exceed \$2000.00 for 20 hours of conversion services for the new funds accounting software

Kathy LeBlanc

From: Samantha Stoughtenger [sstoughtenger@farrwestengineering.com]
Sent: Tuesday, December 11, 2018 1:08 PM
To: Kathy LeBlanc; Tracy Smith
Cc: Nicki Furtaw; Lucas Tipton
Subject: CoL December 18th City Council Meeting - Agenda Items
Attachments: 20181219 NOV Response Letter.pdf; Bastian Authorization Letter.pdf; Silver State Authorization Letter.pdf; CAO Quarterly Progress Report Q3 2018.pdf

Hello Kathy and Tracy,

Here are the items for the December 18th City Council Meeting:

1. Review and approve the Quarterly Progress Report for the third quarter submission to the Central Valley Regional Water Control Board as required by Cleanup and Abatement Order (CAO) R5-2013-0700.
2. Review and approve the response letter for the Notice of Violation issued by Central Valley Regional Water Control Board on November 27th for issues noted at the wastewater treatment plant.
3. Review and approve letter to Silver State Analytical Laboratories located in Reno, NV directing them to copy Farr West Engineering on the deliverables of future laboratory results for all water and wastewater testing.
4. Review and approve letter to Bastian Engineering located in Blairsden, CA directing them to copy Farr West Engineering on the deliverables of all future groundwater monitoring reports.

As usual, we will be there to provide support and answer questions at the Council meeting next week. But please let me know if you have questions or need additional information before then.

Thanks,
Sam

FARR WEST
ENGINEERING

Samantha Stoughtenger, P.E., M.S.E.
Senior Engineer
Farr West Engineering
5510 Longley Lane
Reno, NV 89511

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- 23.5 **Employee Questions:** Employees who have questions about whether an activity may constitute a conflict of interest should discuss the matter with the supervisor, department head or the Personnel Officer before becoming involved.

24 MISCELLANEOUS

- 24.1 **Reimbursement Policy:** Employees shall be reimbursed for expenses incurred as a direct result of employment, subject to budgetary appropriation and the approval of the City. Appropriate documentation and timely submittal of requests for reimbursement shall be required of all employees. When practical prior approval of anticipated expenses should be received by the employee. Out of town meal reimbursements shall be no more than \$12.00 for breakfast, \$12.00 for lunch and \$15.00 for dinner.

- 24.2 **Personal Auto Use:** Employees shall receive auto mileage reimbursement at Federal per diem only for approved City business. Employees may be required to provide proof of insurance coverage prior to receipt of reimbursement.

Passed and adopted December 6, 2011
Amended January 20, 2015
Amended June 30, 2015