

December 18, 2018

## **REGULAR MEETING**

The regular meeting of the Loyalton City Council was called to order by Mayor Mark Marin on December 18, 2018 at 6:00pm at the Loyalton City Center Auditorium.

## **COUNCIL MEMBERS PRESENT**

M. Marin, N. Rogers, J. Markum

## **COUNCIL MEMBERS ABSENT**

None

## **STAFF PRESENT**

K. LeBlanc-Deputy City Clerk, T. Smith-Bookkeeper

## **GUESTS PRESENT**

D. Riede, S. Jackson, S. Stoughtenger, N. Furtaw, C. Scott, P. DeMartini, R. Demartini, J. Buck, J. Beard, E. Benson, T. Arcila, R. Belli

## **APPROVAL OF AGENDA**

It was moved by J. Markum, seconded by N. Rogers to approve the agenda as presented. Roll Call: N. Rogers –Aye, J. Markum-Aye, Mayor Marin-Aye. Motion unanimously carried.

## **ANNOUNCEMENTS**

Mayor Marin announced that this was his last meeting and the new council will be sworn into office tonight.

## **APPROVAL OF MINUTES**

It was moved by N. Rogers, seconded by J. Markum to approve the minutes of the Regular Meeting on November 20, 2018. Roll Call: N. Rogers –Aye, J. Markum-Aye, Mayor Marin-Aye. Motion unanimously carried.

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

None

## **PUBLIC COMMENT**

P. Demartini had questions about the Public Comment section of the agenda. R. DeMartini inquired about the street lights that are still not working. Vice-Mayor Rogers stated that we do not have a working boom truck to replace the burned out lights she is hoping to fix both the truck and lights soon.

## **FIRE DEPARTMENT REPORT**

Assistant Fire Chief R. Demartini spoke about the fire danger that still exist and asked for the public to be careful. He also stated that the Fire Department has had 152 calls for the year. Assistant Chief R. DeMartini also would like to thank the Loyalton Fire Department and Loyalton Rotary for putting up the annual Christmas Tree and for participating in the tree lighting.

## **FINANCIAL REPORT**

S Jackson inquired about year to date tracking. T. Smith-Bookkeeper stated that she is using quick books and is in the process of converting to new software.

## **APPROVAL OF FINANCIAL REPORT**

It was moved by N. Rogers, seconded by J. Markum to approve the Financial Report. Roll Call: N. Rogers –Aye, J. Markum-Aye, Mayor Marin-Aye. Motion unanimously carried

## **PAYMENT OF BILLS**

Councilmember Markum questioned the reimbursement for mileage for T. Smith-Bookkeeper. T. Smith presented the council the backup for her trips to bank for the City. It was moved by J, Markum, seconded by N. Rogers to pay the bills not to exceed \$60,098.64. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

## **REIMBURSEMENT FOR USDA**

None

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS**

1. It was moved by J. Markum, seconded by N. Rogers to approve the reconciled accounts for October and November 2018. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

2. It was moved by Mayor Marin, seconded by N. Rogers to approve fund transfers from General Account 1956 to Enterprise Loan 0559 for payment of USDA Loans not to exceed \$24,000. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

3. After a brief discussion on the Cougar Mountain Software It was moved by N. Rogers, seconded by J. Markum to approve the 20 hours of conversion service not to exceed \$2,000. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

Vice Mayor Rogers informed the Council that during the wind storm the flag pole at City Hall broke in half, she is having K. Massey come on Thursday to weld it back together. She also stated that there were several trees that blew down but they have been picked up. R. DeMartini stated that several street lights are out around town. Vice-Mayor Rogers will contact Liberty Utilities to come out to fix them.

## **OTHER COMMITTEE REPORTS**

B. Mitchell thanked the City for the placement of the container and use of the property at the Old Church building on City Property.

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. It was moved by J. Markum, seconded by N. Rogers to approve the Quarterly Report prepared by Farr West to submit to Central Valley Water Control Board. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried

2. It was moved by J. Markum, seconded by N. Rogers to approve letter to Silver State Labs to copy Farr West Engineering for all future lab reports. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried

3. It was moved by J. Markum, seconded by N. Rogers to approve the letter to Bastain Engineering to copy Farr West Engineering for all future groundwater monitoring reports. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried

4. After a brief discussion on the response letter for the notice of violation issued by Central Valley Regional Water Control Board. It was moved by N. Rogers, seconded by J. Markum to approve the response letter to Central Valley Regional Water Control Board. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried

5. Mayor Marin gave an explanation for the contract with Truckee Animal Shelter so it can be integrated within the MOU with Sierra County. It was moved by J. Markum, seconded by N. Rogers to proceed to start the process with Truckee Animal Shelter. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried

6. Vice-Mayor Rogers stated that the mini excavator will be used for parts and that the new backhoe can handle current jobs. It was moved by N. Rogers to put the mini excavator out to bid. Motion died for lack of a second, it will be added to the next agenda.

7. After a brief discussion the Council required more information on the block heater for the back hoe. It will be added to the next agenda.

8. It was moved by J. Markum, seconded by N. Rogers to adopt Resolution #8-2018 reciting the fact of the General Municipal Election held in the City of Loyalton on November 8<sup>th</sup>, 2018 declaring the results and such matters as provided by law. Roll Call: M. Marin-Aye, N. Rogers-Aye, J. Markum-Aye. Motion unanimously carried

## **SWEARING IN OF OFFICERS**

Deputy City Clerk Kathy LeBlanc swore in the New Officers of the Loyalton City Council as follows: B. Mitchell, J. Markum, D. Reide, S. Jackson and City Clerk S. Redmon.

Mayor Marin adjourned the meeting to go into closed session. Mayor Marin reconvened the meeting with the following action: It was approved by consensus to allow Charles Sakai to contact the City Auditor Larry Baines for the financial records.

Meeting Adjourned

APPROVED:   
\_\_\_\_\_  
Mayor Mark Marin

ATTEST:   
\_\_\_\_\_  
Kathy LeBlanc, Deputy City Clerk