

December 17, 2019

REGULAR MEETING

The regular meeting of the Loyalton City Council was called to order by Mayor Sarah Jackson on December 17, 2019 at 6:00pm at the Loyalton City Center Auditorium.

COUNCIL MEMBERS PRESENT

S. Jackson, N. Rogers, J. Markum, B. Mitchell, D. Reide

COUNCIL MEMBERS ABSENT

STAFF PRESENT

Deputy City Clerk- Kathy LeBlanc

GUESTS PRESENT

J. Mertton, J. Beard, L. Horner, C. Widman, R. Demartini. P. Demartini, S. Heywood, J. Buck, M. Lombardi

APPROVAL OF AGENDA

Deputy City Clerk K. LeBlanc informed that there were no financials in the packet so they will have to be added to the next agenda. It was moved by B. Mitchell, seconded by N. Rogers to approve the agenda as amended. Motion unanimously carried.

ANNOUNCEMENTS

Deputy City Clerk K. LeBlanc reported to the council that she received a phone call from Patrick Caligiuri from the Discovery Channel and they would like to do a Television Show about the City of Loyalton.

APPROVAL OF MINUTES

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Regular Meeting on November 19, 2019. Motion unanimously carried.

It was moved by B. Mitchell, seconded by N. Rogers to approve the minutes for the Special Meeting on December 5th, 2019. Motion unanimously carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. Council Member Mitchell gave a report on the letter from Department of Water Resources in regards to the FEMA records. He stated that he has responded to Ray Lee from FEMA and is working on getting additional information to him.
2. Mayor Jackson reported on blockage of Fire Access on Fourth Street, the Mayor would like a letter Sent to R. Belli in regards to the alley way.
3. Deputy City Clerk K. LeBlanc requested names for the Richard Meder annual award.

TIMED ITEM: J. Cussins was unable to attend the meeting so this item will be added to the next Agenda.

PUBLIC COMMENT

1. M. Lombardi addressed the council on the issues with Lombardi Lane. Mayor Jackson responded to his concerns.

FIRE DEPARTMENT REPORT

Fire Chief Haywood presented the council with finance options for the new Fire Apparatus. After a brief discussion, It was moved by B. Mitchell, seconded by J. Markum to approve Option # 1 for the Purchase Contract. Roll Call- Mayor Jackson-Aye, N. Rogers-Aye, B. Mitchell-Aye, D. Redie-Aye, J. Markum-Aye. Motion unanimously carried.

R. DeMartini reported that the Fire Department has received 180 calls for the year. He also thanked all the volunteers for their hard work for the Fire Department.

Mayor Jackson inquired about flushing of the Fire Hydrants. The Fire Department will look into that.

FINANCIAL REPORT

No Financial Reported was presented.

APPROVAL OF FINANCIAL REPORT

Council Member Mitchell read into record the accounts balances of all our accounts.

PAYMENT OF BILLS

No Bill sheet was presented.

REIMBURSEMENT FOR USDA

None

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

1. It was moved by B. Mitchell, seconded by N. Rogers to approve the reconciled accounts for September 2019. Motion unanimously carried.

2. It was moved by B. Mitchell, seconded by N. Rogers to approve the reconciled accounts for October 2019. Motion unanimously carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

(1) Mayor Jackson updated the council on the progress at the WWTP for the Pond Liner Detection Project.

(2) Nancy Rogers updated the council on the Social Hall Repair project.

OTHER COMMITTEE REPORTS

None

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Carol Widman from the Senior Center presented the council on cost for repairs on the Senior Center. After a brief discussion, It was moved by B. Mitchell, seconded by N. Rogers to approve the repairs not to exceed \$6000.00. Motion unanimously carried.

2. Mayor Jackson gave a brief report on the history of the Nielson Property. It was moved by B. Mitchell, seconded by N. Rogers to pursue action against Mr. Nielson. A Public hearing on abatement will be held on January 21, 2020 as a timed item for 6:30. Motion unanimously carried.

3. After a brief discussion on the agreement for Animal Services, It was moved by B. Mitchell, seconded by D. Reide to approve the Agreement between the City of Loyalton and the Town of Truckee for Animal Sheltering Services of Small Domestic Animals. Motion unanimously carried.

4. It was moved by B. Mitchell, seconded by Nancy Rogers to approve the quote from Alpine Lock and Key for the front door for \$3,747.71. Motion unanimously carried.

5. After a discussion on the Townsend Property a letter will go out to the Property owner.

6. It was moved by B. Mitchell, seconded by J. Markum to approve Craig Collins to assist with the Cougar Mountain Software. Motion unanimously carried.

APPOINTMENT OF MAYOR AND VICE MAYOR

1. It was moved by D. Redie, seconded by B. Mitchell to appoint S. Jackson as Mayor. Roll Call: Mayor Jackson-Aye, B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye. Motion unanimously carried.

2. It was moved by J. Markum, seconded by B. Mitchell to appoint B. Mitchell as Vice-Mayor. Roll Call: Mayor Jackson-Aye, B. Mitchell-Aye, N. Rogers-Aye, D. Redie-Aye, J. Markum-Aye. Motion unanimously carried.

APPOINTMENT OF COMMISSIONER AND COMMITTEE'S

COMMISSIONERS

1. LAFCO- Nancy Rogers, Brooks Mitchell, Joy Markum-Alternate
2. LTC- Nancy Rogers, Darlene Redie, Joy Markum
3. SCORE- Kathy LeBlanc, Nancy Rogers-Alternate

COMMITTEE'S

1. FINANCE- Joy Markum, Brooks Mitchell
2. PERSONNEL- Nancy Rogers, Darlene Reide
3. PUBLIC WORKS- Nancy Rogers, Brooks Mitchell

Mayor Jackson adjourned the meeting to go into closed session. Mayor Jackson reconvened the Regular Meeting and reported the following action:

Item 19.1 minor edits were made to the Salary Schedule with the probation period extended from 90 days to 6 months. No changes were made to the pay scale.

Item 19.2 Employee Personnel Files will be inventoried prior to the Special Meeting on 1-16-2020. Councilmember Reide has a copy of documents that should be included in each personnel file. By the Special Meeting on 1-16-2020 any items identified as missing will be placed into the employee file.

During the Special Meeting on 1-16-2020 the Personnel record will be reviewed with the employee along with conducting their interactive review.

Item 21: At the suggestion of Vice-Mayor Mitchell, Mayor Jackson authorized the purchase and distribution of gift cards for employees at Leonard's.

INPUT FOR UPCOMING MEETINGS

CLOSING REMARKS

Meeting Adjourned

APPROVED: 
Mayor Sarah Jackson

ATTEST: 
Kathy LeBlanc, Deputy City Clerk