

**SIERRA COUNTY TRANSPORTATION COMMISSION**

P.O. Box 98  
Downieville, California 95936  
(530)289-3201 FAX (530) 289-2828



**Tim H. Beals**  
Executive Director

October 31, 2017

**ENTERED**

NOV 02 2017

BY: \_\_\_\_\_

TO: Mayor Marin  
City of Loyalton

FR: Miriam Dines   
Executive Secretary, SCTC

RE: Regional Transportation Improvement Program (RTIP)

As you likely have noted, the next meeting of the Sierra County Transportation Commission is scheduled for Tuesday, November 28, 2017, 10:00 a.m. in Sierraville.

One of the agenda items is determination of priorities for the Regional Transportation Improvement Program to submit for inclusion in the State Transportation Improvement Program.

Sierra County Board of Supervisors will be reviewing County transportation priorities for recommendation to the Sierra County Transportation Commission.

We are recommending that the City Council also agendize and consider transportation related priorities prior to the November 28, 2017 SCTC meeting.

Thank you.

mbd1014

LOYALTON CITY COUNCIL  
COUNTY OF SIERRA  
STATE OF CALIFORNIA

RESOLUTION NO. 6-2017

RESOLUTION TO ADOPT A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR ACCOUNTABILITY ACT

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of The City of Loyalton are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Loyalton must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Loyalton will receive and estimated \$5,245.00 in RMRA funding in Fiscal Year 2017-18 from SB 1; and

**WHEREAS**, the City of Loyalton has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City of Loyalton used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City of Loyalton maintain and rehabilitate streets/roads, add active transportation infrastructure throughout the City of Loyalton this year and several similar projects into the future; and

**WHEREAS**, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City of Loyalton streets and roads are in an "at risk/poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "better" condition; and

**WHEREAS**, without revenue from SB 1, the City of Loyalton, would have otherwise been canceling projects throughout the community and/or laying off city staff; and

**WHEREAS**, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

**WHEREAS**, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

**WHEREAS**, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

**WHEREAS**, maintaining and preserving the local street and road system in good condition will improve bicycle safety, and make the pedestrian experience safer and more appealing and

**WHEREAS**, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the Loyalton City Council, County of Sierra, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The City of Loyalton is adopting the following list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues:

**PASSED AND ADOPTED** by the City Council of the City of Loyalton, County of Sierra, State of California this 21<sup>st</sup> day of November 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CITY OF LOYALTON

ATTEST:

\_\_\_\_\_  
MARK MARIN, MAYOR

\_\_\_\_\_  
KATE GRAVES, CITY CLERK

**Senate Bill (SB) 1 Proposed Project List Form****Part 1: General Information****Local Streets and Roads Program****\*Agency Name:** (Select from dropdown list)**LoCode:**

Loyalton

5119

**\*Agency Address:****\*City:****\*ZIP Code:**

Box 128

Loyalton

CA

96118

**\*Agency Contact:****\*Agency Contact Title:**

Mark Marin

Mayor

**\*Agency Contact Phone No.:** (i.e. 1234567890)**\*Agency Contact Email Address:**

(530) 993-6750

cityofloyalton@digitalpath.net

**Funding for Fiscal Year:**

FY 17/18

**\*Budget Support Documentation:?**

Please briefly describe the budget support documentation being provided.

RESOLUTION 6-2017 ATTACHED

**Average Network PCI:****Measurement Date:**

(Month)

(Year)

**Additional Information: ?****Project Flexibility:**

Pursuant to SHC Section 2034(a)(1), this project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with SHC Section 2030(b). After submittal of the project list to the Commission, in the event a city or county elects to make changes to the project list pursuant to the statutory provision noted above, formal notification of the Commission is not required. However, the Project Expenditure Report form that is due to the Commission by October 1st each year, will provide an opportunity for jurisdictions to annually communicate such changes to the Commission as part of the regular reporting process.

\* Required information

## Local Streets and Roads Program

<b>Agency Name:</b>	Loyalton	
<b>Agency Contact:</b>	Mark Marin (530) 993-6750 cityofloyalton@digitalpath.net	
<b>LoCode:</b>	5119	

<b>FY</b>
<b>17/18</b>

### Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP01	City Streets	CHIP SEAL AND SLURRY	CITY OF LOYALTON	04/2018	06/2018	5	10
PP02	STOP SIGN AND SIGNAGE	NEW STOP SIGN AND PAINTING	CITY OF LOYALTON	04/2018	06/2018	2	5
PP03	POT HOLE	FIX POTHOLE THROUGHOUT THE CITY	CITY OF LOYALTON	04/2018	06/2018	2	4
PP04							
PP05							
PP06							
PP07							
PP08							
PP09							
PP10							
PP11							
PP12							
PP13							
PP14							
PP15							
PP16							
PP17							
PP18							
PP19							
PP20							
PP21							
PP22							
PP23							



**City of Loyalton**  
**Financial Report**  
As of November 17, 2017

	Nov 17, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Enterprise Loan MM 0559	288,559.04
<b>General Funds</b>	
General Checking 1956- NEW	20,514.76
General Contingency Saving 0322	107,651.58
<b>Total General Funds</b>	128,166.34
<b>Designated Funds</b>	
WWTP Settlement MM 4321	2,676,445.59
Fire Dept. Reserve 7243	21,555.14
WWTP Construction 1990	5,978.79
Community Dev Block Grant 0059	3,230.90
<b>Total Designated Funds</b>	2,707,210.42
Cash Drawer	450.00
<b>Total Checking/Savings</b>	3,124,385.80
<b>Accounts Receivable</b>	
Accounts Receivable	95,754.60
<b>Total Accounts Receivable</b>	95,754.60
<b>Other Current Assets</b>	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
<b>Accounts Receivable- Government</b>	
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
<b>Total Accounts Receivable- Government</b>	-700.00
<b>Accounts Receivable- Proprietar</b>	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	5,012.00
Accts Receivable- Late Fees Sew	12,440.00
Sewer Ent. Accounts Receivable	253,595.27
Water Ent. Accounts Receivable	
Reconnect fee	-657.58
Water Ent. Accounts Receivable - Other	126,294.05
<b>Total Water Ent. Accounts Receivable</b>	125,636.47
<b>Total Accounts Receivable- Proprietar</b>	208,579.56
<b>Total Other Current Assets</b>	502,096.94
<b>Total Current Assets</b>	3,722,237.34
<b>Fixed Assets</b>	
<b>Fixed Assets</b>	
Construction in Progress	238,826.18
Land	378,612.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,279,747.77
Accumulated Depreciation	-4,619,593.00
<b>Total Fixed Assets</b>	9,974,625.45
<b>Total Fixed Assets</b>	9,974,625.45
<b>TOTAL ASSETS</b>	13,696,862.79
<b>LIABILITIES &amp; EQUITY</b>	

**City of Loyalton**  
**Financial Report**  
As of November 17, 2017

	Nov 17, 17
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	22,802.46
<b>Total Accounts Payable</b>	22,802.46
<b>Other Current Liabilities</b>	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	25,495.21
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
<b>Accrued Payroll</b>	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
<b>Total Propriety Accrued Payroll</b>	468.02
Governmental Accrued Payroll	5.67
<b>Total Accrued Payroll</b>	473.69
Customer Deposits	200.00
<b>Payroll Liabilities</b>	
Employee Liability Deductions	-758.32
State Taxes	132.78
Federal Taxes	-157.78
Payroll Liabilities - Other	8,350.59
<b>Total Payroll Liabilities</b>	7,567.27
<b>Total Other Current Liabilities</b>	369,761.58
<b>Total Current Liabilities</b>	392,564.04
<b>Long Term Liabilities</b>	
John Deere Credit Payable 70422	-0.03
John Deere Credit Payable 5215	21,284.56
<b>Bonds Payable</b>	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
<b>Total Bonds Payable</b>	5,153,229.00
<b>Total Long Term Liabilities</b>	5,174,513.53
<b>Total Liabilities</b>	5,567,077.57
<b>Equity</b>	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,138,391.17
Net Income	802,455.26
<b>Total Equity</b>	8,129,785.22
<b>TOTAL LIABILITIES &amp; EQUITY</b>	13,696,862.79



**City of Loyalton**  
**Revenue & Expenditures**  
 July 1 through November 17, 2017

	Jul 1 - Nov 17, 17
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Transfer In	26,776.24
Building Permits	5,544.13
Donations	857.00
Property Taxes	
Supplemental	1,172.54
Homeowners	395.22
Clerk Fees	201.85
Secured	6,730.07
Unsecured	7.73
Prior Year	42.39
<b>Total Property Taxes</b>	<b>8,549.80</b>
Taxes & License Revenue	
Sales & Use	20,155.62
License & Permits	35.00
<b>Total Taxes &amp; License Revenue</b>	<b>20,190.62</b>
Intergovernmental - Federal	
USDA Grant	1,758.00
<b>Total Intergovernmental - Federal</b>	<b>1,758.00</b>
Intergovernmental - State	
Highway Users Tax	
2103 (Gas Tax)	1,327.65
2105	1,510.29
2106	2,024.09
2107	1,948.23
2107.5	1,000.00
<b>Total Highway Users Tax</b>	<b>7,810.26</b>
<b>Total Intergovernmental - State</b>	<b>7,810.26</b>
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	1,410.23
Sewer Service Income - Other	129,750.28
<b>Total Sewer Service Income</b>	<b>131,160.51</b>
Water Service Income	
Connection Fee	3,250.00
Late Fees Water	705.10
Water Service Income - Other	67,621.86
<b>Total Water Service Income</b>	<b>71,576.96</b>
<b>Total Enterprise Income</b>	<b>202,737.47</b>
Charges for Current Services	
Copies & Faxes	142.45
Hook-ups	500.00
Cemetery	
Plots	2,000.00
<b>Total Cemetery</b>	<b>2,000.00</b>
Rent Income	
Auditorium Rental	60.00
Social Hall	210.00
Rent Income - Other	3,600.00
<b>Total Rent Income</b>	<b>3,870.00</b>
Service Area Revenue	10,000.00

**City of Loyalton**  
**Revenue & Expenditures**  
 July 1 through November 17, 2017

	Jul 1 - Nov 17, 17
Charges for Current Services - Other	3,754.52
<b>Total Charges for Current Services</b>	<b>20,266.97</b>
Revenue Use of Money & Property	
Interest Income	1,403.24
Revolving Loan	1,224.21
<b>Total Revenue Use of Money &amp; Property</b>	<b>2,627.45</b>
Miscellaneous Revenue	
Other Income	
Settlement - WWTP	965,000.00
<b>Total Other Income</b>	<b>965,000.00</b>
Miscellaneous Revenue - Other	1,797.02
<b>Total Miscellaneous Revenue</b>	<b>966,797.02</b>
<b>Total Income</b>	<b>1,263,914.96</b>
<b>Gross Profit</b>	<b>1,263,914.96</b>
Expense	
Refund	
Bldg Permit - Indemnification	250.00
<b>Total Refund</b>	<b>250.00</b>
DSA 786 Fees	0.90
Small Tools & Equipment	
Small Tools & Equipment - Other	32.16
Small Tools & Equipment - Other	3,723.24
<b>Total Small Tools &amp; Equipment</b>	<b>3,755.40</b>
Repairs & Maintenance	3,421.36
Utilities	
Security	240.00
Internet - Broadband	811.76
Propane	1,653.58
Electric	
Electric for Discharge	195.45
Electric - Other	38,318.36
<b>Total Electric</b>	<b>38,513.81</b>
Garbage Disposal	425.70
Utilities - Other	172.30
<b>Total Utilities</b>	<b>41,817.15</b>
Equipment Repair & Maintenance	12,536.75
Reconciliation Discrepancies	4.62
Taxes	
Solid Waste Benefit Assessment	4,820.46
Property Tax	585.59
Taxes - Other	91.03
<b>Total Taxes</b>	<b>5,497.08</b>
Salaries and Wages	
Workers Comp.	7,811.74
Payroll Tax Expense	5,359.85
Payroll Expense	
Part Time Wages	25,505.96
Payroll Expense - Other	47,062.87

**City of Loyalton**  
**Revenue & Expenditures**  
 July 1 through November 17, 2017

	Jul 1 - Nov 17, 17
<b>Total Payroll Expense</b>	<b>72,568.83</b>
<b>Total Salaries and Wages</b>	<b>85,740.42</b>
<b>Employee Benefits</b>	
Nationwide City	285.68
Health Insurance	1,217.10
<b>Total Employee Benefits</b>	<b>1,502.78</b>
<b>Services and Supplies</b>	
Postage	742.50
Advertising	228.55
Automobile Expense	
Fuel	2,334.10
<b>Total Automobile Expense</b>	<b>2,334.10</b>
Bank Service Charges	61.00
Chemicals	984.85
Contracted Services	
Building Permits	169.00
Health/Drug Screening	653.77
Professional Fees	8,416.25
Legal Fees	103,022.80
Auditing Expense	7,147.00
Testing	5,682.00
Contracted Services - Other	23,138.10
<b>Total Contracted Services</b>	<b>148,228.92</b>
Dues and Subscriptions	1,035.60
Insurance	
Liability Insurance	19,090.16
Property Insurance	15,266.56
Travel for SCORE	319.80
Insurance - Other	297.00
<b>Total Insurance</b>	<b>34,973.52</b>
Licenses and Permits	814.00
Miscellaneous	93.51
Office Expense	2,623.79
Operating Supplies	1,532.99
Telephone	1,228.81
Travel	257.78
Services and Supplies - Other	1,073.95
<b>Total Services and Supplies</b>	<b>196,213.87</b>
<b>Total Expense</b>	<b>350,740.33</b>
<b>Net Ordinary Income</b>	<b>913,174.63</b>
<b>Other Income/Expense</b>	
Other Expense	
Transfers Out	26,776.24
Debt Service	
Interest Expense	
Interest 91-05 Water	22,047.75
Interest 92-01 Sewer	18,862.59
Interest 92-03 Sewer	2,807.79
Interest 92-07 Sewer	40,225.00
<b>Total Interest Expense</b>	<b>83,943.13</b>
<b>Total Debt Service</b>	<b>83,943.13</b>

City of Loyalton  
**Revenue & Expenditures**  
July 1 through November 17, 2017

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	<u>Jul 1 - Nov 17, 17</u>
Total Other Expense	<u>110,719.37</u>
Net Other Income	<u>-110,719.37</u>
Net Income	<u><u>802,455.26</u></u>

4:46 PM  
11/15/17  
Cash Basis

City of Loyalton  
Bills Paid

As of November 17, 2017

Type	Date	Num	Name	Memo	Paid Amount
<b>Enterprise Loan MM 0559</b>					
Check	10/31/2017			Service Charge	-2.00
<b>Total Enterprise Loan MM 0559</b>					<b>-2.00</b>
<b>General Funds</b>					
<b>General Checking 1956- NEW</b>					
Check	10/31/2017			Service Charge	-2.00
Liability Check	10/20/2017	EFT	Employment Development De...	69817369, PPE10.14.17, 4QTR	-93.69
Liability Check	10/20/2017	EFT	US Treasury-941	94-6000364, , PPE10.14.17, 4QTR	-672.48
Liability Check	10/20/2017	EFT	Employment Development De...	69817369, , PPE10.14.17, 4QTR	-24.04
Liability Check	11/01/2017	EFT	Employment Development De...	69817369, 4 QTR. Retirement Pay 11.01.2017	-44.98
Liability Check	11/01/2017	EFT	US Treasury-941	94-60003644, QTR. Retirement Pay 11.01.2017	-364.00
Liability Check	11/01/2017	EFT	US Treasury-941	94-6000364	-34.28
Liability Check	11/02/2017	EFT	Employment Development De...	69817369	-48.00
Liability Check	11/01/2017	EFT	US Treasury-941	94-6000364	-926.44
Liability Check	11/02/2017	EFT	Employment Development De...	69817369	-216.99
Bill Pmt -Check	11/13/2017	EFT	Bank of America	5472064000010235	-1,478.51
Bill Pmt -Check	11/13/2017	EFT	Bank of America	5472064000010235	-1,475.15
Bill Pmt -Check	11/13/2017	EFT	Bank of America	5472064000010235	-307.75
Bill Pmt -Check	11/13/2017	EFT	Bank of America	5472064000010235	-66.69
Liability Check	11/15/2017	EFT	US Treasury-941	94-6000364-4QTR. PPE 11.11 2017	-1,001.16
Liability Check	11/15/2017	EFT	US Treasury-941	94-6000364-3QTR. (K. Jordan)	-252.90
Liability Check	11/16/2017	EFT	Employment Development De...	69817369-4QTR. PPE 1.11 2017	-126.96
Liability Check	11/16/2017	EFT	Employment Development De...	69817369-4QTR. PPE 11.11.2017	-49.62
Paycheck	10/17/2017	4673	Cussins, John C		0.00
Paycheck	10/17/2017	4674	Graves, Kathryn L.		-138.52
Paycheck	10/17/2017	4675	Jordan, Keith S.		-1,246.00
Paycheck	10/17/2017	4676	LeBlanc, Katherine L		-698.95
Paycheck	10/17/2017	4677	Lombardi, Kimberly K		-398.48
Paycheck	10/17/2017	4678	Marin, Mark J.		-45.71
Paycheck	10/17/2017	4679	Marsh, Jacob T		-135.76
Paycheck	10/17/2017	4680	Rogers, Nancy R.		-45.71
Paycheck	10/17/2017	4681	Smith, Tracy A		-286.67
Paycheck	10/17/2017	4682	VanDaam, Jason		-45.72
Bill Pmt -Check	10/17/2017	4683	Keith Jordan	Phone Reimbursement - October2017	-15.00
Paycheck	10/18/2017	4684	Marsh, Jacob T		-206.86
Paycheck	11/01/2017	4685	Cussins, John C		-1,419.52
Paycheck	11/01/2017	4686	Jardin, Patsy E		-2,155.92
Paycheck	11/01/2017	4687	McGarity, Orville D		-342.53
Paycheck	11/01/2017	4688	Yegge, Donald M.		-655.54
Bill Pmt -Check	11/02/2017	4689	Kathy LeBlanc	Mileage Reimbursement - SCORE 6/16/17	-210.90
Bill Pmt -Check	10/31/2017	4690	POSTMASTER	October 2017 Water/Sewer Billing	-97.70
Paycheck	11/03/2017	4691	Irwin, William E		-637.28
Paycheck	11/03/2017	4692	Jordan, Keith S.		-1,290.01
Paycheck	11/03/2017	4693	LeBlanc, Katherine L		-698.97
Paycheck	11/03/2017	4694	Lombardi, Kimberly K		-115.04
Paycheck	11/03/2017	4695	Smith, Tracy A		-825.57
Bill Pmt -Check	11/03/2017	4696	AT&T CALNET 3		-87.84
Bill Pmt -Check	11/03/2017	4697	B & L Backflow Testing Speci...		-710.00
Bill Pmt -Check	11/03/2017	4698	EPHCC- Eastern Plumas Heal...	Pre-Employment Testing W. Irwin	-56.00
Bill Pmt -Check	11/03/2017	4699	Liberty Utilities		-4,012.77
Bill Pmt -Check	11/03/2017	4700	Office Depot	6011 5661 5318 4480	-88.75
Bill Pmt -Check	11/03/2017	4701	S.C.O.R.E.	2017-18 Property / Liability Insurance	-2,863.06
Bill Pmt -Check	11/03/2017	4702	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	11/03/2017	4703	Sierra Environmental Monitori...	LOY-001	-2,122.00
Bill Pmt -Check	11/03/2017	4704	Sucaba Fleet Services		-942.27
Bill Pmt -Check	11/03/2017	4705	SVHC- Sierra Valley Home Ce...	1100	-144.05
Bill Pmt -Check	11/03/2017	4706	Verizon Wireless	370745244-000001	-38.01
Paycheck	11/17/2017	4707	Cussins, John C		0.00
Paycheck	11/17/2017	4708	Graves, Kathryn L.		-138.53
Paycheck	11/17/2017	4709	Irwin, William E		-874.50
Paycheck	11/17/2017	4710	Jordan, Keith S.		-1,078.72
Paycheck	11/17/2017	4711	LeBlanc, Katherine L		-698.96
Paycheck	11/17/2017	4712	Lombardi, Kimberly K		-73.52
Paycheck	11/17/2017	4713	Marin, Mark J.		-45.71
Paycheck	11/17/2017	4714	Markum, Joy L		-45.71
Paycheck	11/17/2017	4715	Rogers, Nancy R.		-45.71
Paycheck	11/17/2017	4716	Smith, Tracy A		-592.19

4:46 PM  
 11/15/17  
 Cash Basis

City of Loyalton  
**Bills Paid**  
 As of November 17, 2017

Type	Date	Num	Name	Memo	Paid Amount
Paycheck	11/17/2017	4717	VanDaam, Jason		-45.72
Bill Pmt -Check	11/17/2017	4718	Keith Jordan	Phone Reimbursement - November 2017	-15.00
Bill Pmt -Check	11/15/2017	4719	Bastian Engineering	Engineering- Groundwater Gradient	-346.25
Bill Pmt -Check	11/15/2017	4720	Coates Tire Center	B-10 (4 Rear Tires) JE	-2,374.77
Bill Pmt -Check	11/15/2017	4721	Current Electric & Alarm	System Monitoring-4th Quarter	-120.00
Bill Pmt -Check	11/15/2017	4722	Department of Water Resources	0.9400	-814.00
Bill Pmt -Check	11/15/2017	4723	Farr West Engineering	Contract-Professional Services	-6,386.25
Bill Pmt -Check	11/15/2017	4724	Intermountain Disposal, Inc.	Account code LOYCI	-141.90
Bill Pmt -Check	11/15/2017	4725	L.N. Curtis & Sons	40" S-Shape Wood Handle Chingadera Fire Tool (...)	-101.88
Bill Pmt -Check	11/15/2017	4726	Nancy Rogers	Reimbursement-Fuel (11.02.2017) 97.6 Miles @5...	-52.22
Bill Pmt -Check	11/15/2017	4727	Plumas-Sierra Telecomm.	Broadband, Account # 37225	-109.00
Bill Pmt -Check	11/15/2017	4728	Plumas Sierra Rural Electric		-3,514.79
Bill Pmt -Check	11/15/2017	4729	Porter Simon Professional Ser...	92132-13200M	-2,100.00
Bill Pmt -Check	11/15/2017	4730	Sierra Controls, LLC	Tank 1 Communication Fail/Repair	-831.65
Bill Pmt -Check	11/15/2017	4731	Sierra County Tax Collector		-2,748.54
Bill Pmt -Check	11/15/2017	4732	Sierra Environmental Monitori...	LOY-001	-630.00
Bill Pmt -Check	11/15/2017	4733	Tony Brooks	Install 1" Meter Set (Bowling)	-390.00
Bill Pmt -Check	11/15/2017	4734	United Healthcare Insurance ...	J. Cussins December 2017 Premium - 327802773-1	-243.42
Bill Pmt -Check	11/15/2017	4735	Western Nevada Supply	34860	-424.65
Bill Pmt -Check	11/15/2017	4736	Xerox Corporation	951429299	-296.19
<b>Total General Checking 1956- NEW</b>					<b>-56,492.53</b>
<b>General Contingency Saving 0322</b>					
<b>Total General Contingency Saving 0322</b>					
<b>Total General Funds</b>					<b>-56,492.53</b>
<b>Designated Funds</b>					
<b>WWTP Construction 1990</b>					
Check	10/31/2017			Service Charge	-2.00
<b>Total WWTP Construction 1990</b>					<b>-2.00</b>
<b>Community Dev Block Grant 0059</b>					
<b>Total Community Dev Block Grant 0059</b>					
<b>Total Designated Funds</b>					<b>-2.00</b>
<b>TOTAL</b>					<b>-56,496.53</b>

**City of Loyalton**  
**Unpaid Bills**  
As of November 17, 2017

Type	Date	Num	Due Date	Aging	Open Balance
<b>AJE</b>					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
<b>AT&amp;T CALNET 3</b>					
Bill	11/15/2017	00001...	12/15/2017		28.29
Bill	11/15/2017	00001...	12/15/2017		16.48
Bill	11/15/2017	00001...	12/15/2017		36.93
Total AT&T CALNET 3					81.70
<b>Audit Adjustments 2015</b>					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
<b>Home Depot</b>					
Credit	08/12/2017	9292845			-13.48
Total Home Depot					-13.48
<b>Pape Machinery - POWERPLAN</b>					
Credit	11/26/2014	CM 92...			-6.00
Total Pape Machinery - POWERPLAN					-6.00
<b>POSTMASTER</b>					
Bill	10/31/2017		11/30/2017		225.00
Total POSTMASTER					225.00
<b>S.C.O.R.E.</b>					
Bill	07/01/2017	1718-...	07/31/2017	109	20,041.42
Total S.C.O.R.E.					20,041.42
<b>Sierra Booster</b>					
Bill	07/28/2017	350	08/12/2017	97	110.05
Bill	09/25/2017	437	10/10/2017	38	21.00
Total Sierra Booster					131.05
<b>Sierra County Tax Collector</b>					
Bill	09/22/2017	2596	04/10/2018		300.67
Bill	09/22/2017	2627	04/10/2018		17.64
Bill	09/22/2017	3633	04/10/2018		405.96
Bill	09/22/2017	3521	04/10/2018		1,361.04
Bill	09/22/2017	3433	04/10/2018		374.40
Bill	09/22/2017	3526	04/10/2018		288.83
Total Sierra County Tax Collector					2,748.54
<b>Western Hydro Corporation</b>					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
<b>WWW Construction, Inc.</b>					
Bill	02/27/2015	2121	03/29/2015	964	1,000.00
Total WWW Construction, Inc.					1,000.00
<b>TOTAL</b>					<b>22,802.46</b>

### Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	12/1/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	12/8/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	12/15/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	12/22/17	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	12/29/17	
	Water		1,500.00
	Sewer		4,500.00

**THIS TOTAL**

**\$30,000.00**

This authorization took place at the council meeting held on 11/21/17 and will be further reflected in the council minutes of this meeting.

\_\_\_\_\_  
Authorized Signature

Mark Marin, Mayor, Dated 11/21/17



4:55 PM

11/15/17

Accrual Basis

**City of Loyalton**  
**Credit Card Detail**  
As of November 17, 2017

Type	Date	Name	Split	Credit
<b>BofACC 6620 - J Evans</b>				
Total BofACC 6620 - J Evans				
<b>BofA CC C Russell 3484</b>				
Total BofA CC C Russell 3484				
<b>BofA CC 6058- S Haywood</b>				
Total BofA CC 6058- S Haywood				
<b>BofA CC 6111- K LeBlanc</b>				
Credit Card Charge	07/01/2017	Nextiva	-SPLIT-	90.98
Credit Card Charge	07/27/2017	Bank of America	Miscellaneous	93.51
Total BofA CC 6111- K LeBlanc				184.49
<b>TOTAL</b>				<b>184.49</b>

City of Loyalty  
General

July 1 through November 17, 2017

	General Government-9420-1 (General Fund)	City Buildings 9420 (General Fund)	Law Enforcement 7720-1 (General Fund)
Ordinary Income/Expense			
Income			
Building Permits	938.97	0.00	0.00
Property Taxes			
Supplemental	0.00	0.00	0.00
Homeowners	0.00	0.00	0.00
Clerk Fees	0.00	0.00	0.00
Secured	3,096.48	0.00	0.00
Unsecured	0.00	0.00	0.00
Prior Year	0.00	0.00	0.00
Total Property Taxes	3,096.48	0.00	0.00
Taxes & License Revenue			
Sales & Use	20,155.62	0.00	0.00
License & Permits	35.00	0.00	0.00
Total Taxes & License Revenue	20,190.62	0.00	0.00
Enterprise Income			
Water Service Income	0.00	0.00	0.00
Connection Fee	0.00	0.00	0.00
Total Water Service Income	0.00	0.00	0.00
Total Enterprise Income	0.00	0.00	0.00
Charges for Current Services			
Copies & Faxes	0.00	0.00	0.00
Hook-ups	0.00	0.00	0.00
Total Charges for Current Services	0.00	0.00	0.00
Revenue Use of Money & Property			
Interest Income	74.47	0.00	0.00
Total Revenue Use of Money & Property	74.47	0.00	0.00
Total Income	24,300.54	0.00	0.00
Gross Profit	24,300.54	0.00	0.00
Expense			
Refund	0.00	0.00	0.00
Bldg Permit - Indemnification	0.00	0.00	0.00
Total Refund	0.00	0.00	0.00
DSA 786 Fees	0.90	0.00	0.00
Utilities			

**City of Loyaltyon  
General**

July 1 through November 17, 2017

	General Government-9420-1 (General Fund)	City Buildings 9420 (General Fund)	Law Enforcement 7720-1 (General Fund)
Security	12.00	0.00	0.00
Internet - Broadband	0.00	0.00	0.00
Propane	0.00	0.00	0.00
Electric	0.00	0.00	0.00
<b>Total Utilities</b>	<b>12.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Taxes</b>			
Solid Waste Benefit Assessment	0.00	0.00	0.00
Taxes - Other	0.00	0.00	0.00
<b>Total Taxes</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Salaries and Wages</b>			
Workers Comp.	312.48	0.00	0.00
Payroll Tax Expense	176.27	71.78	0.00
<b>Payroll Expense</b>	<b>157.45</b>	<b>14.00</b>	<b>0.00</b>
Part Time Wages	1,647.86	486.88	0.00
Payroll Expense - Other			
<b>Total Payroll Expense</b>	<b>1,805.31</b>	<b>500.88</b>	<b>0.00</b>
<b>Total Salaries and Wages</b>	<b>2,294.06</b>	<b>572.66</b>	<b>0.00</b>
<b>Services and Supplies</b>			
Postage	12.50	0.00	0.00
Advertising	228.55	0.00	0.00
Contracted Services			
Building Permits	0.00	0.00	0.00
Professional Fees	0.00	0.00	6,250.00
Legal Fees	1,200.00	0.00	0.00
Auditing Expense	1,090.00	0.00	0.00
Contracted Services - Other	16.97	0.00	0.00
<b>Total Contracted Services</b>	<b>2,306.97</b>	<b>0.00</b>	<b>6,250.00</b>
<b>Insurance</b>			
Liability Insurance	1,909.02	0.00	0.00
Property Insurance	1,526.66	0.00	0.00
Travel for SCORE	210.90	0.00	0.00
Insurance - Other	0.00	0.00	0.00
<b>Total Insurance</b>	<b>3,646.58</b>	<b>0.00</b>	<b>0.00</b>
Miscellaneous	0.00	0.00	0.00

**City of Loyaltyon  
General**

**July 1 through November 17, 2017**

	General Government-9420-1 (General Fund)	City Buildings 9420 (General Fund)	Law Enforcement 7720-1 (General Fund)
Office Expense	269.22	0.00	0.00
Telephone	13.74	0.00	0.00
Travel	52.22	0.00	0.00
<b>Total Services and Supplies</b>	<b>6,529.78</b>	<b>0.00</b>	<b>6,250.00</b>
<b>Total Expense</b>	<b>8,836.74</b>	<b>572.66</b>	<b>6,250.00</b>
<b>Net Ordinary Income</b>	<b>15,463.80</b>	<b>-572.66</b>	<b>-6,250.00</b>
Other Income/Expense			
Other Expense			
Transfers Out	0.00	0.00	0.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>15,463.80</b>	<b>-572.66</b>	<b>-6,250.00</b>

City of Loyaltton  
General

July 1 through November 17, 2017

	General Fund - Other (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense			
Income			
Building Permits	4,605.16	5,544.13	5,544.13
Property Taxes			
Supplemental	1,172.54	1,172.54	1,172.54
Homeowners	395.22	395.22	395.22
Clerk Fees	201.85	201.85	201.85
Secured	3,633.59	6,730.07	6,730.07
Unsecured	7.73	7.73	7.73
Prior Year	42.39	42.39	42.39
Total Property Taxes	5,453.32	8,549.80	8,549.80
Taxes & License Revenue			
Sales & Use	0.00	20,155.62	20,155.62
License & Permits	0.00	35.00	35.00
Total Taxes & License Revenue	0.00	20,190.62	20,190.62
Enterprise Income			
Water Service Income	2,500.00	2,500.00	2,500.00
Connection Fee			
Total Water Service Income	2,500.00	2,500.00	2,500.00
Total Enterprise Income	2,500.00	2,500.00	2,500.00
Charges for Current Services			
Copies & Faxes	142.45	142.45	142.45
Hook-ups	500.00	500.00	500.00
Total Charges for Current Services	642.45	642.45	642.45
Revenue Use of Money & Property			
Interest Income	0.00	74.47	74.47
Total Revenue Use of Money & Property	0.00	74.47	74.47
Total Income	13,200.93	37,501.47	37,501.47
Gross Profit	13,200.93	37,501.47	37,501.47
Expense			
Refund	250.00	250.00	250.00
Bldg Permit - Indemnification			
Total Refund	250.00	250.00	250.00
DSA 786 Fees			
Utilities	0.00	0.90	0.90

**City of Loyaltyon  
General**

July 1 through November 17, 2017

	General Fund - Other (General Fund)	Total General Fund	TOTAL
Security	0.00	12.00	12.00
Internet - Broadband	81.75	81.75	81.75
Propane	18.46	18.46	18.46
Electric	2.71	2.71	2.71
<b>Total Utilities</b>	<b>102.92</b>	<b>114.92</b>	<b>114.92</b>
Taxes			
Solid Waste Benefit Assessment	2,730.55	2,730.55	2,730.55
Taxes - Other	10.25	10.25	10.25
<b>Total Taxes</b>	<b>2,740.80</b>	<b>2,740.80</b>	<b>2,740.80</b>
Salaries and Wages			
Workers Comp.	0.00	312.48	312.48
Payroll Tax Expense	396.78	644.83	644.83
Payroll Expense			
Part Time Wages	42.55	214.00	214.00
Payroll Expense - Other	2,744.12	4,878.86	4,878.86
<b>Total Payroll Expense</b>	<b>2,786.67</b>	<b>5,092.86</b>	<b>5,092.86</b>
<b>Total Salaries and Wages</b>	<b>3,183.45</b>	<b>6,050.17</b>	<b>6,050.17</b>
Services and Supplies			
Postage	0.00	12.50	12.50
Advertising	0.00	228.55	228.55
Contracted Services			
Building Permits	169.00	169.00	169.00
Professional Fees	0.00	6,250.00	6,250.00
Legal Fees	206.00	1,406.00	1,406.00
Auditing Expense	0.00	1,090.00	1,090.00
Contracted Services - Other	0.00	16.97	16.97
<b>Total Contracted Services</b>	<b>375.00</b>	<b>8,931.97</b>	<b>8,931.97</b>
Insurance			
Liability Insurance	0.00	1,909.02	1,909.02
Property Insurance	0.00	1,526.66	1,526.66
Travel for SCORE	0.00	210.90	210.90
Insurance - Other	29.70	29.70	29.70
<b>Total Insurance</b>	<b>29.70</b>	<b>3,676.28</b>	<b>3,676.28</b>
Miscellaneous	93.51	93.51	93.51

**City of Loyaltton  
General**

July 1 through November 17, 2017

	General Fund - Other (General Fund)	Total General Fund	TOTAL
Office Expense	31.62	300.84	300.84
Telephone	65.52	79.26	79.26
Travel	0.00	52.22	52.22
<b>Total Services and Supplies</b>	595.35	13,375.13	13,375.13
<b>Total Expense</b>	6,872.52	22,531.92	22,531.92
<b>Net Ordinary Income</b>	6,328.41	14,969.55	14,969.55
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Transfers Out</b>	26,776.24	26,776.24	26,776.24
<b>Total Other Expense</b>	26,776.24	26,776.24	26,776.24
<b>Net Other Income</b>	-26,776.24	-26,776.24	-26,776.24
<b>Net Income</b>	-20,447.83	-11,806.69	-11,806.69

**City of Loyaltyon  
Water**

July 1 through November 17, 2017

	Water Fund 7520-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Enterprise Income			
Water Service Income	750.00	750.00	750.00
Connection Fee	705.10	705.10	705.10
Late Fees Water	67,621.86	67,621.86	67,621.86
Water Service Income - Other			
Total Water Service Income	69,076.96	69,076.96	69,076.96
Total Enterprise Income	69,076.96	69,076.96	69,076.96
Revenue Use of Money & Property			
Interest Income	35.94	35.94	35.94
Total Revenue Use of Money & Property	35.94	35.94	35.94
Miscellaneous Revenue			
Total Income	1,777.02	1,777.02	1,777.02
Gross Profit	70,889.92	70,889.92	70,889.92
<b>Expense</b>			
Small Tools & Equipment			
Small Tools & Equipment - Other	32.16	32.16	32.16
Small Tools & Equipment - Other	31.82	31.82	31.82
Total Small Tools & Equipment	63.98	63.98	63.98
Repairs & Maintenance			
Utilities	3,187.26	3,187.26	3,187.26
Security	24.00	24.00	24.00
Internet - Broadband	218.00	218.00	218.00
Propane	49.23	49.23	49.23
Electric	13,776.71	13,776.71	13,776.71
Garbage Disposal	20.22	20.22	20.22
Total Utilities	14,088.16	14,088.16	14,088.16
Equipment Repair & Maintenance			
Taxes	523.76	523.76	523.76
Solid Waste Benefit Assessment			
Property Tax	154.07	154.07	154.07
Taxes - Other	24.01	24.01	24.01
	13.27	13.27	13.27
Total Taxes	191.35	191.35	191.35
Salaries and Wages			



**City of Loyaltton  
Water**

July 1 through November 17, 2017

	Water Fund 7520-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
Workers Comp.	3,124.70	3,124.70	3,124.70
Payroll Tax Expense	2,041.21	2,041.21	2,041.21
Payroll Expense	10,585.19	10,585.19	10,585.19
Part Time Wages	13,486.84	13,486.84	13,486.84
Payroll Expense - Other	24,072.03	24,072.03	24,072.03
<b>Total Payroll Expense</b>	<b>29,237.94</b>	<b>29,237.94</b>	<b>29,237.94</b>
<b>Total Salaries and Wages</b>	<b>29,237.94</b>	<b>29,237.94</b>	<b>29,237.94</b>
<b>Employee Benefits</b>			
Nationwide City	138.63	138.63	138.63
Health Insurance	608.55	608.55	608.55
<b>Total Employee Benefits</b>	<b>747.18</b>	<b>747.18</b>	<b>747.18</b>
<b>Services and Supplies</b>			
Postage	365.01	365.01	365.01
Automobile Expense	494.31	494.31	494.31
Fuel			
<b>Total Automobile Expense</b>	<b>494.31</b>	<b>494.31</b>	<b>494.31</b>
<b>Bank Service Charges</b>			
Chemicals	17.00	17.00	17.00
Contracted Services	551.93	551.93	551.93
Health/Drug Screening	28.00	28.00	28.00
Legal Fees	2,568.80	2,568.80	2,568.80
Auditing Expense	4,360.00	4,360.00	4,360.00
Testing	995.00	995.00	995.00
<b>Total Contracted Services</b>	<b>7,951.80</b>	<b>7,951.80</b>	<b>7,951.80</b>
<b>Dues and Subscriptions</b>			
Insurance	717.80	717.80	717.80
Liability Insurance	7,636.06	7,636.06	7,636.06
Property Insurance	6,106.62	6,106.62	6,106.62
Travel for SCORE	54.45	54.45	54.45
Insurance - Other	118.80	118.80	118.80
<b>Total Insurance</b>	<b>13,915.93</b>	<b>13,915.93</b>	<b>13,915.93</b>
<b>Licenses and Permits</b>			
Office Expense	814.00	814.00	814.00
Operating Supplies	978.65	978.65	978.65
Telephone	452.48	452.48	452.48
	310.93	310.93	310.93

City of Loyaltyon  
Water

July 1 through November 17, 2017

	Water Fund 7520-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
Services and Supplies - Other	390.00	390.00	390.00
Total Services and Supplies	26,959.84	26,959.84	26,959.84
Total Expense	74,999.47	74,999.47	74,999.47
Net Ordinary Income	-4,109.55	-4,109.55	-4,109.55
Other Income/Expense			
Other Expense			
Debt Service			
Interest Expense			
Interest 91-05 Water	22,047.75	22,047.75	22,047.75
Total Interest Expense	22,047.75	22,047.75	22,047.75
Total Debt Service	22,047.75	22,047.75	22,047.75
Total Other Expense	22,047.75	22,047.75	22,047.75
Net Other Income	-22,047.75	-22,047.75	-22,047.75
Net Income	-26,157.30	-26,157.30	-26,157.30

**City of Loyaltan**  
**Sewer**  
 July 1 through November 17, 2017

	Sewer Fund 7580-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Enterprise Income</b>			
<b>Sewer Service Income</b>			
Late Fees Sewer	1,410.23	1,410.23	1,410.23
Sewer Service Income - Other	129,750.28	129,750.28	129,750.28
<b>Total Sewer Service Income</b>	<u>131,160.51</u>	<u>131,160.51</u>	<u>131,160.51</u>
<b>Total Enterprise Income</b>	131,160.51	131,160.51	131,160.51
<b>Revenue Use of Money &amp; Property</b>			
<b>Interest Income</b>	107.87	107.87	107.87
<b>Total Revenue Use of Money &amp; Property</b>	<u>107.87</u>	<u>107.87</u>	<u>107.87</u>
<b>Total Income</b>	<u>131,268.38</u>	<u>131,268.38</u>	<u>131,268.38</u>
<b>Gross Profit</b>	131,268.38	131,268.38	131,268.38
<b>Expense</b>			
<b>Small Tools &amp; Equipment</b>	31.82	31.82	31.82
<b>Repairs &amp; Maintenance</b>	14.26	14.26	14.26
<b>Utilities</b>			
Security	24.00	24.00	24.00
Internet - Broadband	218.00	218.00	218.00
Propane	188.77	188.77	188.77
<b>Electric</b>			
Electric for Discharge	195.45	195.45	195.45
Electric - Other	17,277.24	17,277.24	17,277.24
<b>Total Electric</b>	<u>17,472.69</u>	<u>17,472.69</u>	<u>17,472.69</u>
<b>Garbage Disposal</b>	<u>152.22</u>	<u>152.22</u>	<u>152.22</u>
<b>Total Utilities</b>	18,055.68	18,055.68	18,055.68
<b>Equipment Repair &amp; Maintenance</b>	929.96	929.96	929.96
<b>Taxes</b>			
Solid Waste Benefit Assessment	154.07	154.07	154.07
Property Tax	561.58	561.58	561.58
Taxes - Other	41.76	41.76	41.76
<b>Total Taxes</b>	<u>757.41</u>	<u>757.41</u>	<u>757.41</u>
<b>Salaries and Wages</b>			
Workers Comp.	3,124.70	3,124.70	3,124.70
Payroll Tax Expense	2,393.85	2,393.85	2,393.85
<b>Payroll Expense</b>			
Part Time Wages	11,963.45	11,963.45	11,963.45
Payroll Expense - Other	16,082.09	16,082.09	16,082.09
<b>Total Payroll Expense</b>	<u>28,045.54</u>	<u>28,045.54</u>	<u>28,045.54</u>
<b>Total Salaries and Wages</b>	33,564.09	33,564.09	33,564.09
<b>Employee Benefits</b>			
Nationwide City	147.05	147.05	147.05
Health Insurance	608.55	608.55	608.55
<b>Total Employee Benefits</b>	<u>755.60</u>	<u>755.60</u>	<u>755.60</u>
<b>Services and Supplies</b>			
Postage	364.99	364.99	364.99
<b>Automobile Expense</b>			
Fuel	537.53	537.53	537.53
<b>Total Automobile Expense</b>	<u>537.53</u>	<u>537.53</u>	<u>537.53</u>
Bank Service Charges	17.00	17.00	17.00
Chemicals	432.92	432.92	432.92
<b>Contracted Services</b>			
Health/Drug Screening	307.77	307.77	307.77
Professional Fees	606.25	606.25	606.25
Legal Fees	306.00	306.00	306.00
Auditing Expense	4,360.00	4,360.00	4,360.00
Testing	4,687.00	4,687.00	4,687.00

**City of Loyalton**  
**Sewer**  
**July 1 through November 17, 2017**

	Sewer Fund 7580-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
Total Contracted Services	10,267.02	10,267.02	10,267.02
Dues and Subscriptions	317.80	317.80	317.80
Insurance			
Liability Insurance	7,636.06	7,636.06	7,636.06
Property Insurance	6,106.62	6,106.62	6,106.62
Travel for SCORE	54.45	54.45	54.45
Insurance - Other	118.80	118.80	118.80
Total Insurance	13,915.93	13,915.93	13,915.93
Office Expense	1,075.11	1,075.11	1,075.11
Operating Supplies	950.78	950.78	950.78
Telephone	453.56	453.56	453.56
Services and Supplies - Other	107.24	107.24	107.24
Total Services and Supplies	28,439.88	28,439.88	28,439.88
Total Expense	82,548.70	82,548.70	82,548.70
Net Ordinary Income	48,719.68	48,719.68	48,719.68
Other Income/Expense			
Other Expense			
Debt Service			
Interest Expense			
Interest 92-01 Sewer	18,862.59	18,862.59	18,862.59
Interest 92-03 Sewer	2,807.79	2,807.79	2,807.79
Interest 92-07 Sewer	40,225.00	40,225.00	40,225.00
Total Interest Expense	61,895.38	61,895.38	61,895.38
Total Debt Service	61,895.38	61,895.38	61,895.38
Total Other Expense	61,895.38	61,895.38	61,895.38
Net Other Income	-61,895.38	-61,895.38	-61,895.38
Net Income	-13,175.70	-13,175.70	-13,175.70

# City of Loyaltton Streets

July 1 through November 17, 2017

Ordinary Income/Expense	Gas Tax 9422-1 (Streets and Highways)	Streets and Highways - Other (Streets and Highways)	Total Streets and Highways (Special Revenue)
Income			
Intergovernmental - State			
Highway Users Tax			
2103 (Gas Tax)	1,327.65	0.00	1,327.65
2105	0.00	1,510.29	1,510.29
2106	0.00	2,024.09	2,024.09
2107	0.00	1,948.23	1,948.23
2107.5	0.00	1,000.00	1,000.00
Total Highway Users, Tax	1,327.65	6,482.61	7,810.26
Total Intergovernmental - State	1,327.65	6,482.61	7,810.26
Total Income	1,327.65	6,482.61	7,810.26
Gross Profit	1,327.65	6,482.61	7,810.26
Expense			
Small Tools & Equipment		0.00	140.68
Repairs & Maintenance		0.00	105.40
Utilities		0.00	27.25
Internet - Broadband		0.00	6.15
Propane		4,331.72	1,254.67
Electric		4,331.72	5,586.39
Total Utilities	4,331.72	1,288.07	5,619.79
Taxes			
Solid Waste Benefit Assessment	0.00	18.47	18.47
Taxes - Other	0.00	0.25	0.25
Total Taxes	0.00	18.72	18.72
Salaries and Wages		0.00	312.48
Workers Comp.		0.00	162.82
Payroll Tax Expense		196.00	788.81
Part Time Wages		21.00	1,588.72
Payroll Expense - Other		217.00	2,377.53
Total Payroll Expense	217.00	2,160.53	2,377.53
Total Salaries and Wages	217.00	2,635.83	2,852.83
Services and Supplies			
Automobile Expense			

**City of Loyaltton  
Streets**

July 1 through November 17, 2017

	Gas Tax 9422-1 (Streets and Highways)	Streets and Highways - Other (Streets and Highways)	Total Streets and Highways (Special Revenue)
Fuel	0.00	14.82	14.82
Total Automobile Expense	0.00	14.82	14.82
Contracted Services			
Legal Fees	0.00	2.00	2.00
Auditing Expense	0.00	1,090.00	1,090.00
Total Contracted Services	0.00	1,092.00	1,092.00
Insurance			
Liability Insurance	0.00	1,909.02	1,909.02
Property Insurance	0.00	1,526.66	1,526.66
Insurance - Other	0.00	29.70	29.70
Total Insurance	0.00	3,465.38	3,465.38
Office Expense	0.00	110.36	110.36
Operating Supplies	0.00	11.14	11.14
Telephone	0.00	26.43	26.43
Total Services and Supplies	0.00	4,720.13	4,720.13
Total Expense	4,548.72	8,908.83	13,457.55
Net Ordinary Income	-3,221.07	-2,426.22	-5,647.29
Net Income	-3,221.07	-2,426.22	-5,647.29

City of Loyaltton  
Streets

July 1 through November 17, 2017

	Total Special Revenue	TOTAL
Ordinary Income/Expense		
Income		
Intergovernmental - State		
Highway Users Tax		
2103 (Gas Tax)	1,327.65	1,327.65
2105	1,510.29	1,510.29
2106	2,024.09	2,024.09
2107	1,948.23	1,948.23
2107.5	1,000.00	1,000.00
Total Highway Users Tax	7,810.26	7,810.26
Total Intergovernmental - State	7,810.26	7,810.26
Total Income	7,810.26	7,810.26
Gross Profit	7,810.26	7,810.26
Expense		
Small Tools & Equipment	140.68	140.68
Repairs & Maintenance	105.40	105.40
Utilities		
Internet - Broadband	27.25	27.25
Propane	6.15	6.15
Electric	5,586.39	5,586.39
Total Utilities	5,619.79	5,619.79
Taxes		
Solid Waste Benefit Assessment	18.47	18.47
Taxes - Other	0.25	0.25
Total Taxes	18.72	18.72
Salaries and Wages	312.48	312.48
Workers Comp.	162.82	162.82
Payroll Tax Expense		
Payroll Expense	788.81	788.81
Part Time Wages	1,588.72	1,588.72
Payroll Expense - Other	2,377.53	2,377.53
Total Payroll Expense	2,852.83	2,852.83
Total Salaries and Wages	2,852.83	2,852.83
Services and Supplies		
Automobile Expense		

City of Loyaltton  
Streets

July 1 through November 17, 2017

	Total Special Revenue	TOTAL
Fuel	14.82	14.82
Total Automobile Expense	14.82	14.82
Contracted Services		
Legal Fees	2.00	2.00
Auditing Expense	1,090.00	1,090.00
Total Contracted Services	1,092.00	1,092.00
Insurance		
Liability Insurance	1,909.02	1,909.02
Property Insurance	1,526.66	1,526.66
Insurance - Other	29.70	29.70
Total Insurance	3,465.38	3,465.38
Office Expense	110.36	110.36
Operating Supplies	11.14	11.14
Telephone	26.43	26.43
Total Services and Supplies	4,720.13	4,720.13
Total Expense	13,457.55	13,457.55
Net Ordinary Income	-5,647.29	-5,647.29
Net Income	-5,647.29	-5,647.29



**City of Loyalton  
Park**

July 1 through November 17, 2017

	Park Rental Buil... (Park 9420-1)	Park 9420-1 - Oth... (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General Fu...	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Charges for Current Services					
Rent Income	3,600.00	0.00	3,600.00	3,600.00	3,600.00
<b>Total Charges for Current Services</b>	<b>3,600.00</b>	<b>0.00</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>3,600.00</b>
<b>Total Income</b>	<b>3,600.00</b>	<b>0.00</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>3,600.00</b>
<b>Gross Profit</b>	<b>3,600.00</b>	<b>0.00</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>3,600.00</b>
<b>Expense</b>					
Small Tools & Equipment	0.00	22.84	22.84	22.84	22.84
Repairs & Maintenance	0.00	114.44	114.44	114.44	114.44
Utilities					
Electric	0.00	249.48	249.48	249.48	249.48
Garbage Disposal	0.00	132.00	132.00	132.00	132.00
<b>Total Utilities</b>	<b>0.00</b>	<b>381.48</b>	<b>381.48</b>	<b>381.48</b>	<b>381.48</b>
Equipment Repair & Maintenance	0.00	89.53	89.53	89.53	89.53
Taxes					
Solid Waste Benefit Assessment	0.00	641.54	641.54	641.54	641.54
Taxes - Other	0.00	8.00	8.00	8.00	8.00
<b>Total Taxes</b>	<b>0.00</b>	<b>649.54</b>	<b>649.54</b>	<b>649.54</b>	<b>649.54</b>
Salaries and Wages					
Payroll Tax Expense	0.00	79.28	79.28	79.28	79.28
Payroll Expense					
Part Time Wages	0.00	1,722.00	1,722.00	1,722.00	1,722.00
Payroll Expense - Other	0.00	714.00	714.00	714.00	714.00
<b>Total Payroll Expense</b>	<b>0.00</b>	<b>2,436.00</b>	<b>2,436.00</b>	<b>2,436.00</b>	<b>2,436.00</b>
<b>Total Salaries and Wages</b>	<b>0.00</b>	<b>2,515.28</b>	<b>2,515.28</b>	<b>2,515.28</b>	<b>2,515.28</b>
Services and Supplies					
Automobile Expense					
Fuel	0.00	89.75	89.75	89.75	89.75
<b>Total Automobile Expense</b>	<b>0.00</b>	<b>89.75</b>	<b>89.75</b>	<b>89.75</b>	<b>89.75</b>
Contracted Services					
Legal Fees	1,950.00	0.00	1,950.00	1,950.00	1,950.00
<b>Total Contracted Services</b>	<b>1,950.00</b>	<b>0.00</b>	<b>1,950.00</b>	<b>1,950.00</b>	<b>1,950.00</b>
Operating Supplies	0.00	62.15	62.15	62.15	62.15
<b>Total Services and Supplies</b>	<b>1,950.00</b>	<b>151.90</b>	<b>2,101.90</b>	<b>2,101.90</b>	<b>2,101.90</b>
<b>Total Expense</b>	<b>1,950.00</b>	<b>3,925.01</b>	<b>5,875.01</b>	<b>5,875.01</b>	<b>5,875.01</b>
<b>Net Ordinary Income</b>	<b>1,650.00</b>	<b>-3,925.01</b>	<b>-2,275.01</b>	<b>-2,275.01</b>	<b>-2,275.01</b>
<b>Net Income</b>	<b>1,650.00</b>	<b>-3,925.01</b>	<b>-2,275.01</b>	<b>-2,275.01</b>	<b>-2,275.01</b>

**City of Loyalton**  
**Social Hall**  
**July 1 through November 17, 2017**

	Social Hall 9420 (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General Fund	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Charges for Current Services</b>				
<b>Rent Income</b>				
Social Hall	210.00	210.00	210.00	210.00
<b>Total Rent Income</b>	210.00	210.00	210.00	210.00
<b>Total Charges for Current Services</b>	210.00	210.00	210.00	210.00
<b>Total Income</b>	210.00	210.00	210.00	210.00
<b>Gross Profit</b>	210.00	210.00	210.00	210.00
<b>Expense</b>				
<b>Utilities</b>				
Propane	436.36	436.36	436.36	436.36
<b>Total Utilities</b>	436.36	436.36	436.36	436.36
<b>Salaries and Wages</b>				
Payroll Tax Expense	2.08	2.08	2.08	2.08
<b>Payroll Expense</b>				
Part Time Wages	14.00	14.00	14.00	14.00
Payroll Expense - Other	15.00	15.00	15.00	15.00
<b>Total Payroll Expense</b>	29.00	29.00	29.00	29.00
<b>Total Salaries and Wages</b>	31.08	31.08	31.08	31.08
<b>Services and Supplies</b>				
Operating Supplies	23.54	23.54	23.54	23.54
<b>Total Services and Supplies</b>	23.54	23.54	23.54	23.54
<b>Total Expense</b>	490.98	490.98	490.98	490.98
<b>Net Ordinary Income</b>	-280.98	-280.98	-280.98	-280.98
<b>Net Income</b>	-280.98	-280.98	-280.98	-280.98

**City of Loyalton  
Fire Department  
July 1 through November 17, 2017**

	Fire Department 7707-1 (General Fund)	Total General Fund
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Transfer In	26,776.24	26,776.24
<b>Charges for Current Services</b>		
Service Area Revenue	10,000.00	10,000.00
Charges for Current Services - Other	233.00	233.00
<b>Total Charges for Current Services</b>	10,233.00	10,233.00
<b>Revenue Use of Money &amp; Property</b>		
Interest Income	0.97	0.97
<b>Total Revenue Use of Money &amp; Property</b>	0.97	0.97
<b>Miscellaneous Revenue</b>	20.00	20.00
<b>Total Income</b>	37,030.21	37,030.21
<b>Gross Profit</b>	37,030.21	37,030.21
<b>Expense</b>		
Small Tools & Equipment	3,496.08	3,496.08
<b>Utilities</b>		
Internet - Broadband	266.76	266.76
Propane	585.40	585.40
Electric	1,351.17	1,351.17
Garbage Disposal	80.85	80.85
<b>Total Utilities</b>	2,284.18	2,284.18
Equipment Repair & Maintenance	10,902.24	10,902.24
<b>Taxes</b>		
Solid Waste Benefit Assessment	567.66	567.66
Taxes - Other	10.00	10.00
<b>Total Taxes</b>	577.66	577.66
<b>Salaries and Wages</b>		
Workers Comp.	937.38	937.38
Payroll Tax Expense	1.38	1.38
<b>Payroll Expense</b>		
Part Time Wages	14.00	14.00
Payroll Expense - Other	10,059.36	10,059.36
<b>Total Payroll Expense</b>	10,073.36	10,073.36
<b>Total Salaries and Wages</b>	11,012.12	11,012.12
<b>Services and Supplies</b>		
Automobile Expense		
Fuel	1,197.69	1,197.69
<b>Total Automobile Expense</b>	1,197.69	1,197.69
<b>Contracted Services</b>		
Health/Drug Screening	318.00	318.00
Legal Fees	90.00	90.00
Contracted Services - Other	16,734.88	16,734.88
<b>Total Contracted Services</b>	17,142.88	17,142.88
Office Expense	139.55	139.55
Telephone	358.63	358.63
Travel	205.56	205.56
Services and Supplies - Other	576.71	576.71

**City of Loyaltan**  
**Fire Department**  
July 1 through November 17, 2017

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	<u>Fire Department 7707-1</u> <u>(General Fund)</u>	<u>Total General Fund</u>
<b>Total Services and Supplies</b>	19,621.02	19,621.02
<b>Total Expense</b>	47,893.30	47,893.30
<b>Net Ordinary Income</b>	-10,863.09	-10,863.09
<b>Net Income</b>	<u>-10,863.09</u>	<u>-10,863.09</u>

**City of Loyaltan  
Fire Department  
July 1 through November 17, 2017**

	TOTAL
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Transfer In	26,776.24
<b>Charges for Current Services</b>	
Service Area Revenue	10,000.00
Charges for Current Services - Other	233.00
<b>Total Charges for Current Services</b>	10,233.00
<b>Revenue Use of Money &amp; Property</b>	
Interest Income	0.97
<b>Total Revenue Use of Money &amp; Property</b>	0.97
Miscellaneous Revenue	20.00
<b>Total Income</b>	37,030.21
<b>Gross Profit</b>	37,030.21
<b>Expense</b>	
Small Tools & Equipment	3,496.08
<b>Utilities</b>	
Internet - Broadband	266.76
Propane	585.40
Electric	1,351.17
Garbage Disposal	80.85
<b>Total Utilities</b>	2,284.18
Equipment Repair & Maintenance	10,902.24
<b>Taxes</b>	
Solid Waste Benefit Assessment	567.66
Taxes - Other	10.00
<b>Total Taxes</b>	577.66
<b>Salaries and Wages</b>	
Workers Comp.	937.38
Payroll Tax Expense	1.38
<b>Payroll Expense</b>	
Part Time Wages	14.00
Payroll Expense - Other	10,059.36
<b>Total Payroll Expense</b>	10,073.36
<b>Total Salaries and Wages</b>	11,012.12
<b>Services and Supplies</b>	
Automobile Expense	
Fuel	1,197.69
<b>Total Automobile Expense</b>	1,197.69
<b>Contracted Services</b>	
Health/Drug Screening	318.00
Legal Fees	90.00
Contracted Services - Other	16,734.88
<b>Total Contracted Services</b>	17,142.88
<b>Office Expense</b>	
Telephone	139.55
Travel	358.63
Services and Supplies - Other	205.56
	576.71

City of Loyalton  
Fire Department  
July 1 through November 17, 2017

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	<u>TOTAL</u>
Total Services and Supplies	19,621.02
Total Expense	47,893.30
Net Ordinary Income	-10,863.09
Net Income	<u>-10,863.09</u>

supervisor. In the case of overtime worked in an emergency situation, the supervisor or Mayor shall be notified of the overtime worked as soon as possible.

- 13.5 Overtime Limits: Overtime approved by the supervisor of the department may not exceed budgeted amounts, unless approved by the City.
- 13.6 Overtime Calculation: For purposes of calculating overtime and compensatory time off, "hours worked" means actual hours worked.
- 13.7 Compensatory time off in Lieu of overtime
  - 13.7.1 In Lieu of overtime pay, employee may be required to take compensatory time off, subject to limits in this rule and calculated to be the equivalent value of overtime pay.
  - 13.7.2 FLSA exempt employees shall receive one and one half hours of compensatory time for each hour worked in excess of eight (8) hours or forty (40) hours work week.
  - 13.7.3 Each employee and their supervisor shall keep a record showing time off and used and shall substantiate the time cards maintained by financial accounting department.
  - 13.7.4 No one shall authorize the earning of comp time off if the employee net used balance is greater than the statutory maximum which is currently (40) hours. If emergencies arise that would be in excess of above limits the employee will be paid for that overtime worked.

## 14 HOLIDAYS

14.1 Scheduled Holidays: The City observes the following holidays:

1. New Year' Day
2. Presidents Day
3. Memorial Day
4. Independence Day
5. Labor Day
6. Veterans Day
7. Thanksgiving Day
8. Christmas Day

Regular full time employees will be paid for all 8 holidays at 8 hours per day.

Regular part time employees who work 20 hours per week or more will be paid for 8 holidays at 4 hours per day.

14.2 Weekend Holidays: Holidays that fall on a weekend will be observed according to the Federal or State holiday schedule. Generally, when a holiday falls on a Saturday, it shall

October 30, 2017

City of Loyalton  
605 School Street  
Loyalton, CA 96118

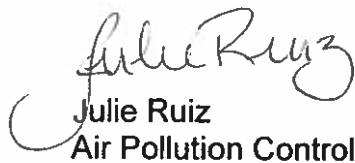
In the past, the Northern Sierra Air Quality Management District (District) had air sampling equipment located at 705 Railroad (in the yard of the 'barn'). For the past few years, no monitoring has been done in Loyalton and most of the equipment previously located at the site has been recovered by the District.

American Renewable Power has purchased the old SPI mill and plans to be operational this winter as a biomass plant. A biomass plant emits a variety of pollutants that can impact public health. The District will be monitoring the air in Loyalton to ensure that the biomass plant produces no measurable health impacts to the residents of Loyalton.

This letter is to notify the City of Loyalton that the District will install one air sampler known as a Beta Attenuation Monitor (BAM) at the 705 Railroad location. The sampler will measure fine particulate matter known as PM2.5. This is the contaminant produced by incomplete combustion. In addition to particle pollution from the biomass plant, this monitor will detect smoke. The District will be better able to issue Health Advisories for Sierra County based on data from this monitor during wildfire events. Weather sensors that measure wind speed, wind direction and ambient temperature will also be installed with the sampler. The sampler will be installed in November.

Please feel free to contact me at any time at 530-832-0102.

Sincerely,



Julie Ruiz  
Air Pollution Control Specialist II

cc: Gretchen Bennett, NSAQMD Air Pollution Control Officer