

Cindy Kimpson  
609 Cedar St.  
Loyalton, CA. 96118

September 28, 2018

Attn. Kathy LeBlanc  
City of Loyalton  
605 School Street  
Loyalton, CA. 96118

RE: Acct# 149-149 (*Invoice attached*)

Hi Kathy,

My name is Richard Meyers, I am the brother-in-law of Cindy Kimpson who resides in Loyalton. I wish to resolve the issues with Ms. Kimpson's water bill, and get her water turned back on at her residence.

First, I wish to give you a brief history of unforeseen circumstances that have occurred in Ms. Kimpson's life. In June 2004, Ms. Kimpson was involved in a car accident on highway 395 with her kids and husband. Her husband died in that accident. Since that time, Ms. Kimpson has raised her children on her own with a very limited income. Since that accident, Ms. Kimpson has had health issues that have progressively gotten worse. Now, just in the past few weeks, Ms. Kimpson has lost her oldest son leaving behind four children and a fiancé. This added stress has caused Ms. Kimpson to have a stroke where as I write this letter to you, she is in Renown Hospital recovering.

I wish to come to a resolution/settlement with the City of Loyalton regarding her water bill and get the water turned back on at the residence prior to escalating the matter further. It would also be of great help to her if the monthly water bill could somehow be reduced to aid her in staying current with the city. I am trying to get this matter cleared up for her before she comes home. Ms. Kimpson has made it very clear to her family that she loves Loyalton and the people there. She has made it clear she wants to stay in Loyalton.

Her family wants to assist with her wishes. As I am sure the city would also be eager to settle this matter.

Thank you for your assistance in resolving this matter.

Sincerely Richard Meyers



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8409 Las Casitas Ct.  
Elk Grove, CA. 95624  
916-716-9844  
richard.meyers@dca.ca.gov

September 19, 2018

To whom it may concern,

Cindy Kimpson is currently receiving critical care treatment in the intensive care unit of our hospital. She was admitted on, 9/17/2018. It is my opinion as a physician recognized to practice medicine in The State of Nevada that the above named patient, *does not possess the capacity* to attend to her affairs in her current condition. Please provided Ms. Kimpson's family with the utmost curtesy and respect with regards to conducting her affairs during her current state of incapacitation.

In the event you need to further confirm the patient's stay or have any other questions, please feel free contact the hospital at the number listed below.

Sincerely,



Dr. Aaron Falk  
Renown Regional Medical Center  
1155 Mill Street  
Reno NV 89502  
775-982-4100

**CUSTOMER HISTORY**

DATE: 09/24/2018 AUTHOR: LOCAC1  
 CRITERIA: ALL DATES ACCT#: 149 - 149

**CITY OF LOYALTON**

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
		02/28/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,089.00
		03/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,121.44
		03/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,188.44
		03/07/2017	Payment	\$-140.00			\$9,048.44
		03/28/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,053.67
		04/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,086.11
		04/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,153.11
		04/26/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,158.34
		05/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,225.34
		05/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,257.78
		05/31/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,263.01
		06/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,295.45
		06/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,362.45
		06/29/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,367.68
		07/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,434.68
		07/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,467.12
		07/27/2017	Misc Credit	\$-104.67	\$0.00	\$-104.67	\$9,362.45
		07/27/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$9,367.68
		08/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,400.12
		08/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,467.12
			Totals:	\$9,467.12	\$0.00	\$9,467.12	\$9,467.12
<b>SUMMARY</b>							
			PAYMENTS	-\$1,209.00	\$0.00	\$1,209.00	
			ADJUSTMENT	-\$99.44	\$0.00	-\$99.44	
			CONV	\$0.00	\$0.00	\$0.00	
			CONV LATE	\$933.74	\$0.00	\$933.74	

**CUSTOMER HISTORY**

DATE: 09/24/2018    AUTHOR: LOCACI  
CRITERIA: ALL DATES    ACCT#: 149 - 149

**CITY OF LOYALTON**

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
			CONV SEWER	\$5,269.50	\$0.00	\$5,269.50	
			CONV WATER	\$2,599.81	\$0.00	\$2,599.81	
			LATE FEE	\$88.38	\$0.00	\$88.38	
			MISC CREDIT	-\$104.67	\$0.00	-\$104.67	
			SEWER	\$1,340.00	\$0.00	\$1,340.00	
			WATER	\$648.80	\$0.00	\$648.80	
			<b>Total Billed:</b>	<b>\$9,467.12</b>	<b>\$0.00</b>	<b>\$9,467.12</b>	

# CUSTOMER HISTORY

CITY OF LOYALTON

DATE: 09/24/2018    AUTHOR: LOCAC1  
 CRITERIA: ALL DATES    ACCT#: 149 - 149

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
149	KIMPSON, CINDY - 609 CEDAR ST	11/30/2015	Start Balance				\$0.00
		11/30/2015	Conv Late Fee	\$933.74	\$0.00	\$933.74	\$933.74
		11/30/2015	Conv Sewer	\$5,269.50	\$0.00	\$5,269.50	\$6,203.24
		11/30/2015	Conv Balance	\$0.00	\$0.00	\$0.00	\$6,203.24
		11/30/2015	Conv Water	\$2,599.81	\$0.00	\$2,599.81	\$8,803.05
		01/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,835.49
		01/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,902.49
		01/07/2016	Payment	\$-149.00		\$-149.00	\$8,753.49
		02/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,785.93
		02/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,852.93
		02/01/2016	Adjustment	\$-32.44	\$0.00	\$-32.44	\$8,820.49
		02/01/2016	Adjustment	\$-67.00	\$0.00	\$-67.00	\$8,753.49
		02/29/2016	Late Fee	\$4.97	\$0.00	\$4.97	\$8,758.46
		03/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,825.46
		03/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,857.90
		03/17/2016	Payment	\$-110.00		\$-110.00	\$8,747.90
		04/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,814.90
		04/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,847.34
		04/25/2016	Payment	\$-100.00		\$-100.00	\$8,747.34
		04/28/2016	Late Fee	\$4.97	\$0.00	\$4.97	\$8,752.31
		05/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,819.31
		05/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,851.75
		05/26/2016	Late Fee	\$5.22	\$0.00	\$5.22	\$8,856.97
		06/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,889.41
		06/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,956.41
		06/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,961.64
		07/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,994.08

# CUSTOMER HISTORY

DATE: 09/24/2018 AUTHOR: LOCAC1  
 CRITERIA: ALL DATES ACCT#: 149 - 149

CITY OF LOYALTON

Account ID	Customer	Date	Description	Amount	Tax	Total	Balance
		07/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$9,061.08
		07/13/2016	Payment	\$-150.00		\$-150.00	\$8,911.08
		07/28/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,916.31
		08/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,983.31
		08/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,015.75
		08/03/2016	Payment	\$-120.00		\$-120.00	\$8,895.75
		08/31/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,900.98
		09/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,967.98
		09/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,000.42
		09/19/2016	Payment	\$-120.00		\$-120.00	\$8,880.42
		09/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,885.65
		10/01/2016	Water	\$32.44	\$0.00	\$32.44	\$8,918.09
		10/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$8,985.09
		10/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,017.53
		10/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$9,084.53
		10/28/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$9,089.76
		11/01/2016	Sewer	\$67.00	\$0.00	\$67.00	\$9,156.76
		11/01/2016	Water	\$32.44	\$0.00	\$32.44	\$9,189.20
		11/03/2016	Payment	\$-200.00		\$-200.00	\$8,989.20
		11/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,994.43
		12/29/2016	Late Fee	\$5.23	\$0.00	\$5.23	\$8,999.66
		01/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,032.10
		01/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,099.10
		01/13/2017	Payment	\$-120.00		\$-120.00	\$8,979.10
		02/01/2017	Late Fee	\$5.23	\$0.00	\$5.23	\$8,984.33
		02/01/2017	Sewer	\$67.00	\$0.00	\$67.00	\$9,051.33
		02/01/2017	Water	\$32.44	\$0.00	\$32.44	\$9,083.77

# LARRY BAIN, CPA

An Accounting Corporation

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2148 Frascati Drive, El Dorado Hills, CA 95762 / 916.601-8894  
[lpbain@sbcglobal.net](mailto:lpbain@sbcglobal.net)

September 12, 2018

To the City Council  
City of Loyaltan

We have audited the financial statements of the governmental-type and business-type activities of City of Loyaltan for the fiscal year ended June 30, 2017, and have issued our report thereon dated September 3, 2018. Professional standards require that we provide you with the following information related to our audit.

### **Our responsibility under U.S. Generally Accepted Auditing Standards**

As stated in our engagement letter dated January 14, 2018, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

### **Planned Scope and Timing of the Audit**

We performed the fieldwork beginning June 2018 and issued the report on September 3, 2018, after the planned timing previously communicated on January 14, 2018. The fieldwork was delayed because the City needed additional time to close the books and prepare for the audit and the report issuance was delayed as a result of additional time needed for the City to review the report.

### **Significant Audit Findings**

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by City of Loyaltan are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the 2016-2017 fiscal year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements was (were):

Management's estimate of the useful lives of assets for calculating depreciation expense is based on GFOA recommended useful lives. We evaluated the key factors and assumptions used to develop the useful life estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate in allocating salaries and other expenses to governmental and business type funds are based on actual timesheets as well as estimated percentages of certain employee and management time based on historical activity. We reviewed the allocations and assumptions used by management in determining reasonableness to the financial statements. During the 2016-17 fiscal year management again reviewed the allocation and made adjustments as deemed necessary.

#### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We provided management with all known adjusting entries and after review all entries were posted to the accounting system. No prior period adjustments were recorded in the June 30, 2017 financial statements.

We also proposed the entries to convert from fund financial statement presentation to government-wide presentation.

#### **Disagreements with Management**

For purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significance to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated September 3, 2018.

#### **Management Consultation with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the City Council and management of City of Loyalton and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Larry Bain, CPA





STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
**STANDARD ENCROACHMENT PERMIT APPLICATION**  
 TR-0100 (REV. 03/2015)

*Please type or print clearly your answers. Complete ALL fields, write "N/A" if not applicable.*  
 This application is not complete until all requirements have been approved.

Permission is requested to encroach on the State Highway right-of-way as follows:

FOR CALTRANS USE	
PERMIT NO.	
DIST/CO/RTE/PM	
SIMPLEX STAMP	
DATE OF SIMPLEX STAMP	
10. ESTIMATED COMPLETION DATE 12/31/18	
SURFACE TYPE PCC	
14. CALTRANS' PROJECT CODE (ID) N/A	

1. COUNTY Sierra County		2. ROUTE 49	3. POSTMILE 60.75	
4. ADDRESS OR STREET NAME Hwy 49 Main Street			5. CITY Loyalton CA 96118	
6. CROSS STREET (Distance and direction from project site) 2nd Street			7. PORTION OF RIGHT-OF-WAY Shoulder	
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR		9. ESTIMATED START DATE Sept 1st 2018		
11. EXCAVATION	MAX. DEPTH N/A	AVG. DEPTH N/A	AVG. WIDTH N/A	LENGTH N/A
12. ESTIMATED COST WITHIN STATE HIGHWAY RIGHT-OF-WAY \$ 500.00			FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input checked="" type="checkbox"/> PRIVATE	
13. PIPES	PRODUCT TYPE Vegetation	DIAMETER N/A	VOLTAGE / PSIG N/A	14. CALTRANS' PROJECT CODE (ID) N/A
15. <input type="checkbox"/> Double Permit Parent Permit Number _____ Applicant's Reference Number / Utility Work Order Number _____				

16. Have your plans been reviewed by another Caltrans branch?  NO  YES (If "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE Highway right-of-way:

Attach 6 complete sets of plans (folded to 8.5" x 11") and any applicable specifications, calculations, maps, etc.

Replace trees that were damage & removed which were previously placed/planted under contribution agreement 97-038 of March 4th 1997.

18. Is a City, County or other public agency involved in the approval of this project? \_\_\_\_\_

- YES (If "YES", check type of project **AND** attach environmental documentation and conditions of approval)
- COMMERCIAL DEVELOPMENT  BUILDING  GRADING  OTHER Landscaping
  - CATEGORICALLY EXEMPT  NEGATIVE DECLARATION  ENVIRONMENTAL IMPACT REPORT  OTHER \_\_\_\_\_
- NO (If "NO", please check the category below which best describes the project **AND** answer questions A - K on page 2)
- DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE OR RESURFACING
  - PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS
  - FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS
  - OTHER \_\_\_\_\_
  - FENCE
  - MAILBOX
  - EROSION CONTROL
  - LANDSCAPING

PERMIT NO. \_\_\_\_\_

The following questions must be completed when a City, County or other public agency **IS NOT** involved in the approval of this project.

Your answers to these questions will assist Departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within State Highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time consuming. If possible, attach photographs of the location of the proposed project. Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

A. Will any existing vegetation and/or landscaping within State Highway right-of-way be disturbed?  
NO

B. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or State Highway right-of-way?  
NO

C. Is the proposed project located within five miles of the coast line?  
NO

D. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

E. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?  
NO

F. Are there any recreational trails or paths within the limits of the proposed project or State Highway right-of-way?  
NO

G. Will the proposed project impact any structures, buildings, rail lines or bridges within State Highway right-of-way?  
NO

H. Will the proposed project impact access to any businesses or residences?  
NO

I. Will the proposed project impact any existing public utilities or public services?  
NO

J. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks or overcrossings?  
YES

K. Will new lighting be constructed within or adjacent to State Highway right-of-way?  
NO

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?  YES  NO  
(If "YES", provide a description)

20. Is this project on an existing State Highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?  YES  NO (If "YES", provide a description)

21. Is work being done on the applicant's property?  YES  NO (If "YES", attach 6 complete sets of site and grading plans.)

22. Will the proposed project require the disturbance of soil?  YES  NO  
If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ 64 \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)

23. Will the proposed project require dewatering?  YES  NO  
If "YES", estimate total gallons AND gallons/month. \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)

SOURCE\*:  STORM WATER  NON-STORM WATER

(\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm>)

24. How will any storm water or ground water be disposed of from within or near the limits of the proposed project?

Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin

Other (explain): \_\_\_\_\_

**STANDARD ENCROACHMENT PERMIT APPLICATION**

TR-0100 (REV. 03/2015)

PERMIT NO. \_\_\_\_\_

**PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.**

The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with the California Department of Transportation's (Department) rules and regulations subject to inspection and approval.

The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnitees, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnitees. The Applicant, however, shall not be obligated to indemnify Indemnitees for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.

An encroachment permit is not a property right and does not transfer with the property to a new owner.

**COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) OF 1990:** All work within State Highway right-of-way shall be conducted in compliance with all applicable Federal, State and Local Access laws, regulations and guidelines including but not limited to the Americans with Disabilities Act Accessibility Guidelines (ADAAG), the Public Rights-of-Way Guidelines (PROWG), the Department's current Design Information Bulletin 82, "Pedestrian Accessibility Guidelines for Highway Projects", the Department's Encroachment Permits Manual and encroachment permit.

**DISCHARGES OF STORM WATER AND NON-STORM WATER:** All work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department, to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Department's NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:

<http://www.dot.ca.gov/hq/construc/stormwater>

**25. NAME OF APPLICANT OR ORGANIZATION**

East Sierra Valley Chamber of Commerce / ESVCC is a 501 (C) 6 Non-Profit Chamber Fed Tax Id 33-1129561

ADDRESS OF APPLICANT OR ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code)

Bx 366

E-MAIL ADDRESS

info@eastsierravalleychamber.com

PHONE NUMBER

530-993-0453

FAX NUMBER

26. NAME OF AUTHORIZED AGENT / ENGINEER (A "Letter of authorization" is required if different from #25)

IS A LETTER OF AUTHORIZATION ATTACHED?

 YES -  NO

ADDRESS OF AUTHORIZED AGENT / ENGINEER (Include City and Zip Code)

E-MAIL ADDRESS

PHONE NUMBER

FAX NUMBER

27. NAME OF BILLING CONTACT (Same as #25  Same as #26 )

BILLING ADDRESS WHERE INVOICE(S) IS/ARE TO BE MAILED (Include City and Zip Code)

E-MAIL ADDRESS

PHONE NUMBER

FAX NUMBER

28. SIGNATURE OF APPLICANT OR AUTHORIZED AGENT



29. PRINT OR TYPE NAME

Michael H. Welbourn

30. TITLE

President/Board Director

31. DATE

Sept 13 2018

CITY OF LOYALTON - 2018-2019 PRELIMINARY BUDGET		PRELIMINARY BUDGET 2018/2019
1	Building Permits	\$ 1,000
2	Donations	\$ 1,000
3	Property Taxes	\$ 36,790
9	Taxes & License Revenue:Sales & Use	\$ 63,000
10	Taxes & License Revenue:Franchise	\$ 6,630
11	Taxes & License Revenue:License & Permits	\$ 1,000
12	Intergovernmental - Federal	\$ 3,000
15	Intergovernmental - State	
17	Intergovernmental - State:Road Maintenance & Rehab	\$ 2,845
18	Intergovernmental - State:VLF Swap	\$ 99,196
19	Intergovernmental - State:Motor Vehicle	\$ 401
20	Intergovernmental - State:Traffic Congestion Relief	\$ 874
21	Intergovernmental - State:Highway Users Tax:2103 (Gas Tax)	
22	Intergovernmental - State:Highway Users Tax:2105	
23	Intergovernmental - State:Highway Users Tax:2106	
24	Intergovernmental - State:Highway Users Tax:2107	
25	Intergovernmental - State:Highway Users Tax:2107.5	
26	Charges for Current Services	
27	Charges for Current Services:Patron Deposit	
28	Charges for Current Services:Copies & Faxes	\$ 500
29	Charges for Current Services:Hook-ups	
30	Charges for Current Services:Service Area Revenue	
31	Charges for Current Services:Rent Income:Social Hall	\$ 1,000
32	Revenue Use of Money & Property:Interest Income	\$ 4,500
33	Revenue Use of Money & Property:Revolving Loan	\$ 3,673
34	Miscellaneous Revenue	\$ 1,000
35	Miscellaneous Revenue:S.C.O.R.E	\$ 7,500
36	Miscellaneous Revenue:Other Income	\$ 500
37	<b>TOTAL</b>	<b>\$ 196,553</b>
38	Small Tools & Equipment	\$ 3,851
39	Repairs & Maintenance	\$ 200
40	Building Repairs	\$ 100
41	Utilities	\$ 176
42	Utilities:Security	\$ 818
43	Utilities:Internet - Broadband	\$ 2,198
44	Utilities:Propane	\$ 13,411
45	Utilities:Electric	
46	Utilities:Electric:Electric for Discharge	\$ 198
47	Utilities:Garbage Disposal	\$ 2,293
48	Janitorial	
49	Equipment Repair & Maintenance	\$ 100
50	Reconciliation Discrepancies	
51	Taxes	
52	Taxes:Solid Waste Benefit Assessment	\$ 3,300
53	Taxes:Property Tax	\$ 586
54	Salaries and Wages:Workers Comp.	
55	Salaries and Wages:Payroll Tax Expense	
56	Salaries and Wages:Payroll Expense	
57	Salaries and Wages:Payroll Expense:Part Time Wages	\$ 24,000
58	Retirement	
59	Employee Benefits:Nationwide City	
60	Employee Benefits:Health Insurance	
61	Services and Supplies	
62	Services and Supplies:Postage	
63	Services and Supplies:Advertising	
64	Services and Supplies:Automobile Expense	
65	Services and Supplies:Automobile Expense:Fuel	
66	Services and Supplies:Bank Service Charges	
67	Services and Supplies:Chemicals	
68	Services and Supplies:Contracted Services	
69	Services and Supplies:Contracted Services:Building Permits	
70	Services and Supplies:Contracted Services:Building Permits:Indemnification Refund - Permit	
71	Services and Supplies:Contracted Services:Health/Drug Screening	
72	Services and Supplies:Contracted Services:Professional Fees	
73	Services and Supplies:Contracted Services:Legal Fee	\$ 7,300
74	Services and Supplies:Contracted Services:Auditing Expense	\$ 3,090
75	Services and Supplies:Contracted Services:Consulting	
76	Services and Supplies:Contracted Services:Testing	
77	Services and Supplies:Dues and Subscriptions	\$ 100
78	Services and Supplies:Equipment Rental	
79	Services and Supplies:Insurance	\$ 5,000
80	Services and Supplies:Insurance:Liability Insurance	
81	Services and Supplies:Insurance:Property Insurance	
82	Services and Supplies:Insurance:Travel for SCORE	\$ 900
83	Services and Supplies:Licenses and Permits	
84	Services and Supplies:Miscellaneous	\$ 75
85	Services and Supplies:Miscellaneous:Meals	
86	Services and Supplies:Office Expense	\$ 1,630
87	Services and Supplies:Operating Supplies	\$ 100
88	Services and Supplies:Telephone	\$ 175
89	Services and Supplies:Training	
90	Services and Supplies:Travel	\$ 230
91	Debt Service:Principal	
92	Transfer to Streets & Highways	\$ 18,343
93	Transfer to Water	\$ 57,260
94	Transfer to Sewer	\$ 85,172
95	Transfer to Fire	\$ 10,000
96	Maintenance of Structures-City Center Roof Repair	
97	Capital Outlay:Equipment- Snowplow Truck	
98	Capital Outlay:Street Repairs	
99	Capital Outlay:Equipment	
100	<b>TOTAL</b>	<b>\$ 240,628</b>
		\$ (44,272)



CITY OF LOYALTON - 2018-2019 PRELIMINARY BUDGET		ACTUALS	BUDGET		GENERAL	FIRE	WATER	SEWER	PARK	CEMETARY	STREETS		
		06/30/18	2018/2019										
1	Building Permits	\$ 5,031	\$ 1,000	\$ 1,000	\$ 1,000								
2	Donations	\$ 1,103	\$ 1,000	\$ 1,000	\$ 1,000								
3	Property Taxes:Supplemental	\$ 1,173	\$ 1,173	\$ 1,173	\$ 1,173								
4	Property Taxes:Homestead	\$ 395	\$ 395	\$ 395	\$ 395								
5	Property Taxes:Clerk Fees	\$ 1,365	\$ 1,365	\$ 1,365	\$ 1,365								
6	Property Taxes:Secured	\$ 33,833	\$ 34,510	\$ 34,510	\$ 34,510								
7	Property Taxes:Unsecured	\$ 1,390	\$ 1,300	\$ 1,300	\$ 1,300								
8	Property Taxes:Prior Year	\$ 42	\$ 47	\$ 47	\$ 47								
9	Taxes & License Revenue:Sales & Use	\$ 62,797	\$ 63,000	\$ 63,000	\$ 63,000								
10	Taxes & License Revenue:Franchise	\$ 6,630	\$ 6,630	\$ 6,630	\$ 6,630								
11	Taxes & License Revenue:License & Permits	\$ 5,086	\$ 1,000	\$ 1,000	\$ 1,000								
12	Intergovernmental - Federal	\$ 3,913	\$ 3,000	\$ 3,000	\$ 3,000								
13	Intergovernmental - Federal:SDA Grant	\$ 230,261	\$ -	\$ -	\$ -								
14	Intergovernmental - Federal:FEMA Grant Revenue	\$ 51,266	\$ -	\$ -	\$ -								
15	Intergovernmental - State	\$ 88,489	\$ -	\$ -	\$ -								
16	Intergovernmental - State:OES Grant Revenue	\$ 169,712	\$ -	\$ -	\$ -								
17	Intergovernmental - State:Road Maintenance & Rehab	\$ 2,876	\$ 2,845	\$ 2,845	\$ 2,845								
18	Intergovernmental - State:WLF Scrap	\$ 59,136	\$ 59,136	\$ 59,136	\$ 59,136								
19	Intergovernmental - State:Motor Vehicle	\$ 405	\$ 405	\$ 405	\$ 405								
20	Intergovernmental - State:Traffic Congestion Relief	\$ 874	\$ 874	\$ 874	\$ 874								
21	Intergovernmental - State:Highway Users Tax:2103 (Gas Tax)	\$ 2,995	\$ 2,995	\$ 2,995	\$ 2,995							\$ 2,995	
22	Intergovernmental - State:Highway Users Tax:2105	\$ 4,173	\$ 4,173	\$ 4,173	\$ 4,173							\$ 4,173	
23	Intergovernmental - State:Highway Users Tax:2106	\$ 6,048	\$ 6,048	\$ 6,048	\$ 6,048							\$ 6,048	
24	Intergovernmental - State:Highway Users Tax:2107	\$ 5,431	\$ 5,431	\$ 5,431	\$ 5,431							\$ 5,431	
25	Intergovernmental - State:Highway Users Tax:2107.5	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000							\$ 1,000	
26	Enterprise Income:Sewer Service Income	\$ 217,824	\$ 366,232	\$ 366,232	\$ 366,232								
27	Enterprise Income:Sewer Service Income:Sewer Service Income - Other	\$ 20	\$ -	\$ -	\$ -			\$ 366,232					
28	Enterprise Income:Sewer Service Income:Late Fees Sewer	\$ 2,428	\$ -	\$ -	\$ -								
29	Enterprise Income:Water Service Income	\$ 112,244	\$ 181,306	\$ 181,306	\$ 181,306		\$ 181,306						
30	Enterprise Income:Water Service Income:Connection Fee	\$ 3,250	\$ -	\$ -	\$ -								
31	Enterprise Income:Water Service Income:Late Fees Water	\$ 1,064	\$ -	\$ -	\$ -								
32	Enterprise Income:Charges for Services Misc	\$ 10	\$ -	\$ -	\$ -								
33	Charges for Current Services	\$ 15,661	\$ -	\$ -	\$ -								
34	Charges for Current Services:Parition Deposit	\$ 65	\$ -	\$ -	\$ -								
35	Charges for Current Services:Copies & Faxes	\$ 928	\$ 500	\$ 500	\$ 500								
36	Charges for Current Services:Hook-ups	\$ 500	\$ -	\$ -	\$ -								
37	Charges for Current Services:Canetary:Plots	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700								
38	Charges for Current Services:Rent Income	\$ 10,201	\$ 10,800	\$ 10,800	\$ 10,800						\$ 2,700		
39	Charges for Current Services:Rent Income:Auditorium Rental	\$ 60	\$ -	\$ -	\$ -					\$ 10,800			
40	Charges for Current Services:Rent Income:Social Hall	\$ 665	\$ 1,000	\$ 1,000	\$ 1,000								
41	Charges for Current Services:Service Area Revenue	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000							
42	Revenue Use of Money & Property:Interest Income	\$ 4,589	\$ 4,500	\$ 4,500	\$ 4,500								
43	Revenue Use of Money & Property:Revolving Loan	\$ 3,673	\$ 3,673	\$ 3,673	\$ 3,673								
44	Transfer from CF	\$ 170,795	\$ 170,795	\$ 170,795	\$ 170,795	\$ 10,000	\$ 57,280	\$ 85,172			\$ 18,343		
45	Miscellaneous Revenue	\$ 2,548	\$ 1,300	\$ 1,300	\$ 1,300	\$ 300							
46	Miscellaneous Revenue:S.C.O.R.E	\$ 7,978	\$ 7,500	\$ 7,500	\$ 7,500								
47	Miscellaneous Revenue:Other Income	\$ 1,500	\$ 500	\$ 500	\$ 500								
48	Miscellaneous Revenue:Other Income:Settlement - WWTP	\$ 965,000	\$ -	\$ -	\$ -								
49	TOTAL	\$ 2,107,821	\$ 968,133	\$ 968,133	\$ 196,353	\$ 30,300	\$ 238,586	\$ 451,404	\$ 10,800	\$ 2,700	\$ 37,990		\$ 968,133

**CITY OF LOYALTON - 2018-  
2019 PRELIMINARY BUDGET  
ENTERPRISE-WATER**

	<b>CURRENT RATE STRUCTURE</b>	<b>OPTION 3 RATE STRUCTURE</b>
	<b>BUDGET 20182019</b>	<b>BUDGET 20182019</b>
1 Revenue	\$ 181,306	\$ 278,373
2 Grants		
3 Transfers in from General	\$ <b>57,280</b>	
4 TOTAL REVENUES	\$ 238,586	\$ 278,373
5 Salaries	\$ 44,310	\$ 44,310
6 Benefits	\$ 23,920	\$ 23,920
7 Repairs & Maintenance	\$ 2,445	\$ 2,445
8 Building Repairs	\$ 80	\$ 80
9 Utilities	\$ 33,200	\$ 33,200
10 Training & Travel	\$ 600	\$ 600
11 Equipment Repair & Maintenance	\$ 9,800	\$ 9,800
12 Taxes & Solid Waste	\$ 206	\$ 206
13 Postage	\$ 1,160	\$ 1,160
14 Advertising	\$ 160	\$ 160
15 Vehicle Maintenance	\$ 2,750	\$ 2,750
16 Bank Charges	\$ 80	\$ 80
17 Legal Fees	\$ 5,000	\$ 5,000
18 Audit	\$ 4,400	\$ 4,400
19 Chemicals	\$ 2,400	\$ 2,400
20 Other Contracted Services	\$ 7,000	\$ 7,000
21 Dues, Licenses, Permits	\$ 4,050	\$ 4,050
22 Equipment Rental	\$ -	\$ -
23 Insurance	\$ 13,800	\$ 13,800
24 Minor Tools & Equipment	\$ 745	\$ 745
25 Miscellaneous	\$ 100	\$ 100
26 Office Expense	\$ 3,050	\$ 3,050
27 Operating Supplies	\$ 550	\$ 550
28 Telephone	\$ 780	\$ 780
29 Contingencies	\$ -	\$ -
30 Transfer Out	\$ 78,000	\$ 78,000
31 TOTAL EXPENSE	\$ 238,586	\$ 238,586
32 Debt Principal	\$ 18,100	\$ 18,100
33 Debt Interest	\$ 43,700	\$ 43,700
34 Debt Reserve	\$ 16,200	\$ 16,200
35	\$ 78,000	\$ 78,000
<b>NET REVENUE EXPENDITURES</b>	\$ -	\$ 39,787

\*New Rate Structure Option 3

**CITY OF LOYALTON - 2018-2019  
PRELIMINARY BUDGET - HIGHWAYS &  
STREETS**

**PRELIMINAR  
Y BUDGET  
20182019**

1	State:Highway Users Tax:2103 (Gas Tax)	\$	2,995
2	State:Highway Users Tax:2105	\$	4,173
3	State:Highway Users Tax:2106	\$	6,048
4	State:Highway Users Tax:2107	\$	5,431
5	State:Highway Users Tax:2107.5	\$	1,000
	Transfer-General Fund	\$	18,343
<b>6</b>	<b>TOTAL REVENUES</b>	<b>\$</b>	<b>37,990</b>
7	Salaries	\$	8,200
8	Benefits	\$	3,000
9	Repairs & Maintenance	\$	600
10	Building Repairs	\$	50
11	Utilities	\$	17,000
12	Traning & Travel		
13	Equipment Repair & Maintenance	\$	800
14	Taxes & Solid Waste	\$	20
15	Postage		
16	Advertising		
17	Vehicle Maintenance	\$	700
18	Bank Charges	\$	5
19	Legal Fees	\$	500
20	Audit	\$	1,100
21	Other Contracted Services	\$	100
22	Dues, Licenses, Permits	\$	165
23	Equipment Rental		
24	Insurance	\$	3,700
25	Annual Street Report	\$	1,400
26	Minor Tools & Equipment	\$	95
27	Miscellaneous		
28	Office Expense	\$	440
29	Operating Supplies	\$	60
30	Telephone	\$	55
31	Contingencies		
32	Transfers From General Fund		
<b>33</b>	<b>TOTAL EXPENSE</b>	<b>\$</b>	<b>37,990</b>
		\$	0



**CITY OF LOYALTON - 2018-2019 PRELIMINARY  
BUDGET - FIRE**

**PRELIMINARY  
BUDGET  
20182019**

1 Service Area Revenue	\$	20,000
2 Misc. Revenue & Donations	\$	300
3 Transfers in From General	\$	10,000
<b>4 TOTAL REVENUES</b>	<b>\$</b>	<b>30,300</b>
5 Salaries	\$	200
6 Benefits		
7 Repairs & Maintenance	\$	267
8 Building Repairs		
9 Utilities	\$	150
10 Training & Travel	\$	6,700
11 Equipment Repair & Maintenance	\$	6,069
12 Taxes & Solid Waste	\$	950
13 Postage	\$	25
14 Advertising	\$	50
15 Fuel	\$	3,000
16 Bank Charges	\$	50
17 Legal Fees		
18 Audit		
19 Health/Drug Screening	\$	220
20 Other Contracted Services	\$	1,200
21 Dues, Licenses, Permits		
22 Equipment Rental		
23 Insurance	\$	1,900
24 Annual Street Report		
25 Minor Tools & Equipment	\$	6,334
26 Miscellaneous	\$	100
27 Office Expense	\$	350
28 Training	\$	685
29 Operating Supplies	\$	1,350
30 Telephone	\$	550
31 Travel Expense	\$	150
32 Contingencies		
33 Transfers From General Fund		
<b>34 TOTAL EXPENSE</b>	<b>\$</b>	<b>30,300</b>
	\$	-

**CITY OF LOYALTON - 2018-2019 PRELIMINARY  
BUDGET - PARK & SOCIAL HALL**

**PRELIMINARY  
BUDGET  
20182019**

1 Building Rental Revenue	\$	10,800
2 Misc. Revenue-Donations		
3 Transfer In From General Fund		
<b>4 TOTAL REVENUES</b>	<b>\$</b>	<b>10,800</b>
<hr/>		
5 Salaries	\$	5,200
6 Benefits		
7 Repairs & Maintenance	\$	950
8 Building Repairs	\$	450
9 Utilities	\$	2,300
10 Training & Travel		
11 Equipment Repair & Maintenance	\$	50
12 Taxes & Solid Waste	\$	800
13 Postage		
14 Advertising		
15 Fuel	\$	200
16 Bank Charges		
17 Legal Fees		
18 Equipment Repair & Maintenance	\$	250
19 Other Contracted Services		
20 Dues, Licenses, Permits		
21 Equipment Rental		
22 Insurance	\$	50
23 Annual Street Report		
24 Minor Tools & Equipment	\$	100
25 Miscellaneous		
26 Office Expense	\$	120
27 Operating Supplies	\$	255
28 Telephone	\$	75
29 Contingencies		
30 Transfers To General Fund		
<b>31 TOTAL EXPENSE</b>	<b>\$</b>	<b>10,800</b>
	\$	-

**CITY OF LOYALTON - 2018-2019 PRELIMINARY  
BUDGET - CEMETARY**

**PRELIMINARY  
BUDGET  
20182019**

<b>1 Cemetery:Plots</b>	\$	2,700
2 Transfer In From General Fund		
<b>6 TOTAL REVENUES</b>	\$	2,700
<hr/>		
7 Salaries	\$	1,890
8 Benefits		
9 Repairs & Maintenance	\$	20
10 Building Repairs		
11 Utilities		
12 Training & Travel		
13 Equipment Repair & Maintenance		
14 Dumpster Rental	\$	400
15 Postage		
16 Advertising		
17 Fuel	\$	120
18 Bank Charges		
19 Legal Fees		
20 Audit		
21 Other Contracted Services-Portable	\$	150
22 Dues, Licenses, Permits		
23 Equipment Rental		
24 Insurance		
25 Annual Street Report		
26 Minor Tools & Equipment		
27 Miscellaneous		
28 Office Expense		
29 Operating Supplies	\$	120
30 Telephone		
31 Contingencies		
32 Transfers To General Fund		
<b>33 TOTAL EXPENSE</b>	\$	2,700
	\$	-

<b>CITY OF LOYALTON - 2018-2019 PRELIMINARY BUDGET ENTERPRISE-SEWER</b>		<b>PRELIMINAR Y BUDGET 20182019</b>
1	Revenue	\$ 366,232
2	Grants	
3	Transfers in from General	\$ 85,172
4	<b>TOTAL REVENUES</b>	<b>\$ 451,404</b>
5	Salaries	\$ 64,295
6	Benefits	\$ 23,920
7	Repairs & Maintenance	\$ 8,600
8	Building Repairs	\$ 90
9	Utilities	\$ 44,000
10	Traning & Travel	\$ 300
11	Equipment Repair & Maintenance	\$ 6,900
12	Taxes & Solid Waste	\$ 750
13	Postage	\$ 1,050
14	Advertising	\$ 90
15	Vehicle Maintenance	\$ 3,000
16	Bank Charges	\$ 80
17	Legal Fees	\$ 4,400
18	Audit	\$ 4,400
19	Chemicals	\$ -
20	Other Contracted Services	\$ 16,650
21	Dues, Licenses, Permits	\$ 17,300
22	Equipment Rental	\$ -
23	Insurance	\$ 13,800
24	Minor Tools & Equipment	\$ 509
25	Miscellaneous	\$ 100
26	Office Expense	\$ 3,300
27	Operating Supplies	\$ 1,970
28	Telephone	\$ 1,900
29	Contingencies	
30	Transfer Out	\$ 234,000
31	<b>TOTAL EXPENSE</b>	<b>\$ 451,404</b>
	Debt Principal	\$ 122,495
	Debt Interest	\$ 100,300
	Debt Reserve	\$ 11,205
		\$ 234,000
	<b>NET REVENUE EXPENDITURES</b>	<b>\$ -</b>





Terms and Conditions

**INTRODUCTION:**

**1. NEGOTIATED CONTRACT.** The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

**GOVERNMENT TERMS:**

**2. REPRESENTATIONS & WARRANTIES.** This provision is applicable to governmental entities only. You represent and warrant, as of the date of this Agreement, that: (1) you are a State or a fully constituted political subdivision or agency of the State in which you are located and are authorized to enter into, and carry out, your obligations under this Agreement and any other documents required to be delivered in connection with this Agreement (collectively, the "Documents"); (2) the Documents have been duly authorized, executed and delivered by you in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection with this Agreement and the acquisition of the Products) and are valid, legal, binding agreements, enforceable in accordance with their terms; (3) the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body and hold the offices indicated below their signatures, each of which are genuine; (4) the Products are essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and will be used during the Term only by you and only to perform such function; and (5) your payment obligations under this Agreement constitute a current expense and not a debt under applicable state law and no provision of this Agreement constitutes a pledge of your tax or general revenues, and any provision that is so construed by a court of competent jurisdiction is void from the inception of this Agreement.

**3. FUNDING.** This provision is applicable to governmental entities only. You represent and warrant that all payments due and to become due during your current fiscal year are within the fiscal budget of such year and are included within an unrestricted and unencumbered appropriation currently available for the purchase/maintenance of the Products, and it is your intent to use the Products for the entire term and to make all payments required under this Agreement. If (1) through no action initiated by you, your legislative body does not appropriate funds for the continuation of this Agreement for any fiscal year after the first fiscal year and has no funds to do so from other sources, and (2) you have made a reasonable but unsuccessful effort to find a creditworthy assignee acceptable to Xerox in its sole discretion within your general organization who can continue this Agreement, this Agreement may be terminated. To effect this

termination, you must, at least 30 days prior to the beginning of the fiscal year for which your legislative body does not appropriate funds, notify Xerox in writing that your legislative body failed to appropriate funds and that you have made the required effort to find an assignee. Your notice must be accompanied by payment of all sums then owed through the current year under this Agreement. You will return the Equipment, at your expense, to a location designated by Xerox and, when returned, the Equipment will be in good condition and free of all liens and encumbrances. You will then be released from any further payment obligations beyond those payments due for the current fiscal year (with Xerox retaining all sums paid to date).

**PRICING PLAN/OFFERING SELECTED:**

**4. FIXED PRICING.** If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the initial Term of this Agreement.

**GENERAL TERMS & CONDITIONS:**

**5. REMOTE SERVICES.** Certain models of Equipment are supported and serviced using data that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to your network ("Remote Data") via electronic transmission to a secure off-site location ("Remote Data Access"). Remote Data Access also enables Xerox to transmit Releases of Software to you and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Data include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code data. Remote Data may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Data will be transmitted to and from you in a secure manner specified by Xerox. Remote Data Access will not allow Xerox to read, view or download the content of any of your documents or other information residing on or passing through the Equipment or your information management systems. You grant the right to Xerox, without charge, to conduct Remote Data Access for the purposes described above. Upon Xerox's request, you will provide contact information for Equipment such as name and address of your contact and IP and physical addresses/locations of Equipment. You will enable Remote Data Access via a method prescribed by Xerox, and you will provide reasonable assistance to allow Xerox to provide Remote Data Access. Unless Xerox deems Equipment incapable of Remote Data Access, you will ensure that Remote Data Access is maintained at all times Maintenance Services are being performed.

Financial Information

**6. REFINANCE.** The "Amount Refinanced" is included in the amount financed under this Agreement. If the Amount Refinanced is under an agreement with a third party, you acknowledge you have the right to terminate the agreement and you will provide Xerox with a statement from the third party identifying the equipment at issue, the amount to be paid off and the payee's name and mailing address. If the Amount Refinanced is under an agreement with Xerox, the refinancing will render your prior agreement null and void. If you breach any of your obligations under this Agreement, the full Amount Refinanced will be immediately due and payable.

Item	Finance Activity	Amount Refinanced	Int. Rate	Total Int. Payable
1. C8055H	- Refinance of Xerox Agreement	\$673.00	10%	\$184.40

# Financial Analysis for CITY OF LOYALTON

Prepared on 9/17/2018

## Current Costs

Trade Items	Agreement Information	Equipment Monthly Payment	Maintenance Monthly Payment	Meter	Volume Band	Per Print Rate	Print
1 7855PT MX4133309	- Leased 56 of 60 - 12/12/13	\$229.78	Included	BW CLR	All Prints All Prints	\$0.0050 \$0.0500	
<b>Xerox Total</b>		<b>\$229.78</b>	<b>\$0.00</b>				
<b>Grand Total</b>		<b>\$229.78</b>	<b>\$0.00</b>				

## Proposed Costs

New Items	Agreement Information	Equipment Monthly Payment	Maintenance Monthly Payment	Meter	Volume Band	Per Print Rate	Print
1 C8055H (XEROX C8055H)	- Lease - Term: 60 months	\$197.17	Included	1: Black and White Impressions 2: Color impressions	All Prints All Prints	\$0.0050 \$0.0500	
<b>Total</b>		<b>\$197.17</b>	<b>Included</b>				

Charges		Above Plan	Meter Charge	Totals
AMPV				
2,551		2,551	\$12.75	\$322.64
1,602		1,602	\$80.10	
<b>4,153</b>			<b>\$92.86</b>	<b>\$322.64</b>
<b>4,153</b>			<b>\$92.86</b>	<b>\$322.64</b>

Charges		Above Plan	Meter Charge	Totals
AMPV				
2,551		2,551	\$12.76	\$290.03
1,602		1,602	\$80.10	
<b>4,153</b>			<b>\$92.86</b>	<b>\$290.03</b>

**Monthly Savings**      \$32.61  
**Annual Savings**      \$391.32  
**Contract savings**      \$1,956.60



# XEROX® ALTALINK® COLOR MULTIFUNCTION PRINTER

Smart, Secure and Connected

C8030/C8035/C8045/C8055/C8070



ConnectKey®  
Technology

xerox 

# Xerox® AltaLink® C8030/C8035/C8045/C8055/C8070 Color Multifunction Printer

Xerox® AltaLink devices provide new levels of capability and connectivity for mid-size, large workgroups and busy offices. With AltaLink, your extended workforce has instant and secure access to the documents, data and workflows it needs to work faster and more efficiently—from every location and with any device.

## SMART AND PRODUCTIVE

You've never seen a multifunction printer like this before. From its tablet-like user interface to its right-out-of-the-box mobile-friendly connectivity options, the Xerox® AltaLink C8000 Series is the color multifunction device today's workers have been waiting for.

Optimized for business processes, and easy to manage as a standalone device or as part of an entire fleet, it's designed to enable multitasking and collaboration. Create customized workflows, automate complex tasks, print and scan directly to and from the cloud with services like Box®, Microsoft® OneDrive®, Google Drive™, Dropbox™ and Microsoft Office 365™. Connect any time, from anywhere and any device.

With the touch of a button, you can go to our Xerox App Gallery and download simple, yet powerful, serverless apps to your AltaLink color multifunction printer to increase user productivity and shorten everyday tasks.

Built-in mobile connectivity, including Near Field Communication (NFC) Tap-to-Pair, optional Wi-Fi Direct®, @PrintByXerox, Google Cloud Print™, Xerox® Print Service Plug-in for Android™ and Mopria® provides the time-saving convenience your workforce wants and needs.

## POWERFUL AND SCALABLE

Your workgroups operate more efficiently and effectively with AltaLink. Manage, monitor and upgrade your entire fleet with our Embedded Web Server, or provide interactive training and support right from your desktop with our remote user interface.

Fewer maintenance hassles, less IT support, high-capacity paper trays and the ability to print on varying paper sizes add up to increased uptime and greater productivity. Scanning, printing and faxing can be done simultaneously, allowing for multitasking during peak periods—and your choice of finishing options means you can configure your AltaLink device for any work environment and any document type, including booklets, brochures and pamphlets.

## BUILT-IN SECURITY

The AltaLink C8000 Series Color Multifunction Printer provides the maximum level of security through our strategic approach to comprehensive security that prevents intrusions and keeps documents and data safe. Our partnerships with McAfee® and Cisco® proactively address risks at the fleet and individual device level.

Multiple layers of security include data encryption, disk overwrite and industry certifications. At the user level, Secure Print holds documents for release until they're ready to be retrieved at the device.

## COLOR WHERE IT COUNTS

With high resolution output of 1200 x 2400 dpi, photo-quality color images and crisp text will give your documents clarity and impact. You can also upgrade your AltaLink C8000 Series with the Xerox® EX-c C8000 Print Server Powered by Fiery®, enabling office users to quickly, efficiently and cost effectively print professional-looking documents.

## XEROX® CONNECTKEY® TECHNOLOGY—THE NEXUS OF YOUR COMPLETE PRODUCTIVITY ECOSYSTEM

From Xerox—the company that created the modern workplace—we present the next revolution in workplace productivity. With a consistent user experience across a wide range of devices, mobile and cloud connectivity and a growing library of apps to expand functionality, you'll work faster, better and smarter.

### Intuitive User Experience

An entirely new—and yet entirely familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

### Mobile and Cloud Ready

Instant connectivity to cloud and mobile devices right from the user interface, with access to pre-loaded, cloud-hosted services that let you work where, when and how you want.

### Benchmark Security

Full multi-level protection for both documents and data, ready to guard against and eliminate emerging threats and meet or exceed regulatory compliance.

### Enables Next Generation Services

Work more efficiently and manage resources more effectively. Easy integration of Xerox® Managed Print Services enables remote monitoring of service delivery and consumables, plus remote configuration for even more time savings.

### Gateway to New Possibilities

Instantly extend your capabilities with access to the Xerox App Gallery, featuring real-world apps designed to optimize digital workflows. Commission our network of partners to design innovative, business-specific solutions.

Find out more about how you'll work smarter at [www.connectkey.com](http://www.connectkey.com).

## FINISHING APPLICATIONS



- 1 Single-Pass Duplex Automatic Document Feeder (DADF)** saves time by simultaneously scanning both sides of two-sided documents at up to 139 impressions per minute.
- 2 Convenience Stapler** (optional) staples up to 50 sheets of 20 lb/80 gsm media.
- 3 Bypass Tray** handles up to 100 sheets of 20 lb/80 gsm, also feeds up to 110 lb Cover/300 gsm media.
- 4 Two 520-sheet adjustable trays** (standard with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.
- 5 Envelope Kit** (optional—replaces Tray 1) provides trouble-free feeding of up to 60 envelopes.
- 6 High-Capacity Tandem Tray Module** (optional) brings the total paper capacity up to 3,140 sheets.
- 7 Four Tray Module** (optional with C8030/C8035) holds a total of 2,180 sheets.
- 8 High-Capacity Feeder** (optional) holds 2,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 5,140 sheets.
- 9 Business Ready (BR) Finisher** (optional) gives you advanced finishing functions at a great value.
- 10 BR Booklet Maker Finisher** (optional) provides advanced finishing the capability to create 64-page saddle-stitched booklets (2 to 16 sheets).
- 11 C-Fold/Z-Fold Unit** (optional) adds three folds: C-fold, Z-fold and Z-half-fold to the BR Finisher or BR Booklet Maker Finisher.
- 12 Offset Catch Tray (OCT)** (standard on all configurations and included with all finishers).
- 13 Integrated Office Finisher** (optional with C8030/C8035) provides 500-sheet stacking and 50-sheet, single-position stapling.
- 14 Office Finisher LX** (optional with C8030/C8035/C8045/C8055) gives you advanced finishing functions at a great value, and offers optional crease/score and saddle-stitch booklet making capable of 60-page booklets (2 to 15 sheets).
- 15 Xerox® Integrated RFID Card Reader E1.0** (optional) adds card based authentication with support for over 90 access cards.
- 16 Near Field Communication (NFC) Tap-to-Pair** allows users to tap their mobile device to the AltaLink C8000 user panel and instantly connect with the MFP.



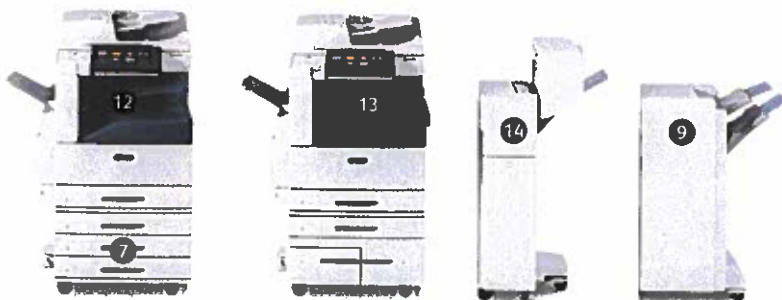
### INTRODUCING MOBILE DEVICE-LIKE TOUCHSCREEN SUPERIORITY

Meet our all-new, 10.1-inch color touchscreen—the user interface that sets a higher standard for customization, ease of use and versatility.

By presenting a familiar “mobile” experience—with support for gestural input and task-focused apps that share a common look and feel—fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software smarts helps everyone who interacts with the AltaLink® C8000 Series get more work done, faster. Try our new UI at [www.xerox.com/AltaLinkUI](http://www.xerox.com/AltaLinkUI).



# Xerox® AltaLink® C8030/C8035/C8045/C8055/C8070

## Color Multifunction Printer

ConnectKey®  
Technology

DEVICE SPECIFICATIONS	AltaLink C8030	AltaLink C8035	AltaLink C8045	AltaLink C8055	AltaLink C8070
Speed (Color/Black-and-white)	Up to 30/30 ppm	Up to 35/35 ppm	Up to 45/45 ppm	Up to 50/55 ppm	Up to 70/70 ppm
Monthly Duty Cycle*	Up to 90,000 pages	Up to 110,000 pages	Up to 200,000 pages	Up to 300,000 pages	Up to 300,000 pages
Hard Drive/Processor/Memory	Minimum 250 GB HDD/Intel® Atom™ Quad Core 1.91 GHz/2 MB Cache/8 GB system memory				
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, Wi-Fi Direct® with optional Xerox® USB Wireless Adapter, NFC Tap-to-Pair				
Optional Controller	Xerox® EX-c C8000 Print Server Powered by Fiery®				
Copy and Print Resolution	Copy: Up to 600 x 600 dpi; Print: Up to 1200 x 2400 dpi				
First-copy-out Time (as fast as) (from platen/warmed-up state)	8.1 seconds color/6.7 seconds black-and-white		7.8 seconds color/6.4 seconds black-and-white	7.2 seconds color/5.7 seconds black-and-white	5.2 seconds color/4.9 seconds black-and-white
First-print-out Time (as fast as)	6.5 seconds color/5.3 seconds black-and-white	6.4 seconds color/5.2 seconds black-and-white	6.5 seconds color/5.3 seconds black-and-white	6.0 seconds color/4.7 seconds black-and-white	4.7 seconds color/4.0 seconds black-and-white
Page Description Languages	Adobe® PostScript® 3™, Adobe PDF version 1.7, PCL® 5c/PCL 6, Optional XML Paper Specification (XPS)				
Paper Input	Standard	Single-Pass Duplex Automatic Document Feeder: 130 sheets; Speed: up to 139 ipm (duplex); Sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm Bypass Tray: 100 sheets; Custom sizes: 3.5 x 3.9 to 12.6 x 19 in./89 x 98 mm to 320 x 483 mm (SEF) Tray 1: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) Tray 2: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF)			
	Choose One	Four Tray Module (Trays 3 and 4—available with C8030/C8035): 1,040 sheets, 520 sheets each; Custom sizes: 5.5 x 7.2 to 12 x 18 in./140 x 182 mm to SRA3 (SEF) High Capacity Tandem Tray Module: 2,000 sheets; One 867-sheet paper tray and one 1,133-sheet paper tray; Sizes: 8.5 x 11 in./A4			
	Optional	High-Capacity Feeder (HCF): 2,000 sheets, Size 8.5 x 11 in./A4 long edge feed Envelope Tray (replaces Tray 1): Up to 60 envelopes: #10 Commercial, Monarch, DL, C5			
Paper Output/Finishing	Standard	Dual Offset Catch Tray (standard when finishers are not attached): 250 sheets each; Face up Tray: 100 sheets			
	Optional	Integrated Office Finisher (Available with C8030/C8035): 500-sheet stacker, 50 sheets stapled, single-position stapling Office Finisher LX (Available with C8030/C8035/C8045/C8055): 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole punch, optional booklet maker (score, saddle stitch 2 to 15 sheets (60 pages)) BR Finisher: 3,000-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching BR Booklet Maker Finisher: 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching plus saddle-stitch booklet making (2 to 16 sheets, 64 pages) and V-folding C-Fold/Z-Fold Unit: Adds Z-folding, Letter Z-folding and Letter C-folding to the BR Finisher and BR Booklet Maker Finisher Convenience Stapler: 50-sheet stapling (based on 80 gsm), includes Work Surface			

### INTUITIVE USER EXPERIENCE

Customize and Personalize	Site, Function or Workflow Customization with Xerox App Gallery and Xerox® App Studio
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver®, Xerox® Mobile Express Driver®
Xerox® Embedded Web Server	PC or mobile—Status Information, Settings, Device Management, Cloning
Remote Console/Preview	Remote User Interface
Print Features	Print from USB, Sample Set, Saved Job, Booklet Creation, Store and Recall Driver Settings, Scaling, Job Monitoring, Application Defaults, Two-sided Printing, Draft Mode
Scan and Fax	Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-page PDF/XPS/TIFF, Password-protected PDF; Fax Features: Walk-up Fax (one-line or three-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email), Fax dialing, Unified Address Book, Optical Character Recognition (OCR)

### MOBILE AND CLOUD READY

Mobile Connectivity	Apple® AirPrint®, Google Cloud Print™ Ready, Xerox® Print Service Plug-in for Android™, Mopria® Print Service Plug-in for Android, NFC, Wi-Fi Direct Printing
Mobile Printing	PrintByXerox, Xerox® Mobile Print, Xerox® Mobile Print Cloud, Xerox® Mobile Link App; Visit <a href="http://www.xerox.com/officemobileapps">www.xerox.com/officemobileapps</a> for available apps.
Cloud Connectivity	Print from/Scan to Google Drive™, Microsoft® OneDrive®, Dropbox™, Microsoft Office 365™, Box®, Xerox® DocuShare® and more

### BENCHMARK SECURITY

Network Security	IPsec, HTTPS, SFTP and Encrypted Email, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, SSL, TLS, Security Certificates, Automatic Self-signed Certificate, Cisco® Identity Services Engine (ISE) integration
Device Access	Firmware Verification, User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enablement Kit (CAC/PIV.NET), Xerox® Integrated RFID Card Reader E1 D
Data Protection	Encrypted Hard Disk (AES 256-bit, FIPS 140-2, Validated) and Image Overwrite, McAfee® ePolicy Orchestrator®, McAfee Integrity Control, Whitelisting, Job Level Encryption via HTTPS and Drivers
Document Security	Common Criteria Certification (ISO 15408), Encrypted Secure Print, FIPS Encrypted Print Drivers

### ENABLES NEXT GENERATION SERVICES

Print Management	Xerox® Print Management and Mobility Suite, Configuration Cloning, Xerox® Standard Accounting, Equitrac, Y Soft, PaperCut and more partner solutions
Managing Print	Xerox® Device Manager, Xerox® Support Assistance, Auto Meter Read, Managed Print Services Tools
Sustainability	Cisco EnergyWise®, Print User ID on Margins, Earth Smart Print Settings

### GATEWAY TO NEW POSSIBILITIES

Cloud Services	Xerox® Easy Translator, Xerox® Healthcare MFP (U.S. only), many additional services available
Xerox App Gallery	Many apps and cloud services available. Visit <a href="http://www.xerox.com/appgallery">www.xerox.com/appgallery</a> for a growing selection of apps available for adding functions to the MFP.

\* Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

For more detailed specifications, including the latest certifications, go to [www.xerox.com/AltalinkC8000Specs](http://www.xerox.com/AltalinkC8000Specs).

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Kathy LeBlanc

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**From:** Michael H. Welbourn [sierralogger@cwo.com]  
**Sent:** Wednesday, October 10, 2018 2:48 PM  
**To:** CHAMBER CITY OF LOYALTON  
**Subject:** CONTRIBUTION AGREEMENT/COMPLIANCE LETTER TO CALTRANS DISTRICT 3  
**Attachments:** Scan0190.pdf

**Nancy,**

**Please see attached and per our conversation/discussion today Oct. 10 2018 and that of the last regularly scheduled Loyalton City Council meeting in September 2018 regarding a letter in support and confirming the City of Loyalton will except the responsibility/compliance in accordance with the Contribution Agreement, 03-SIE-49- PM 60.3/62.2 in and near Loyalton, (District Agreement) No. 97 038, 03105-374120 dated March 04 1997.**

**In so doing, please send a letter to the Department of Transportation, District 3, 703 B Street, Marysville, CA 95901 to: District Permit Engineer, Kikmat Bsaibess, P.E. with a copy provided to th East Sierra Valley Chamber of Commerce, P.O. Bx 366, Loyalton CA 96118**

**Thank you and my best regards,**

**Michael H. Welbourn, President/Board Director  
East Sierra Valley Chamber of Commerce  
P.O. Bx 366  
Loyalton, CA 96118  
[info@eastsierravalleychamber.com](mailto:info@eastsierravalleychamber.com)  
530-993-0453**

**DEPARTMENT OF TRANSPORTATION****DISTRICT 3**

703 B STREET  
MARYSVILLE, CA 95901  
PHONE (530) 741-4403  
FAX (530) 741-4236  
TTY 711



*Making Conservation  
a California Way of Life*

October 5, 2018

0318-NLT1014  
03-SIE-49 PM 60.75 to  
SIE-49 PM 60.75

Michael H. Welbourn  
East Sierra Valley Chamber Of Commerce  
P. O. Box 366  
Loyalton, CA 96118

Dear Mr. Welbourn:

Your encroachment permit request received by this office on September 17, 2018 to replant five (5) trees that were damaged by a hotel fire within the State right-of-way (R/W) of State Route 49 near 2nd Street in Loyalton is hereby denied without prejudice. After completing the first review it has been determined that your submittal requires additional information.


You have thirty days to resubmit a copy of the additional requested document(s). Please include a letter that stipulates how you will address the following first review comments:

**PERMIT INSPECTOR:**

This location is under a contribution agreement between the City of Loyalton and Caltrans for maintenance. Provide a letter of support from the City of Loyalton.

If no resubmittal or request is made within thirty days from the date of this letter, your file (request for an encroachment permit) will be closed and you will be required to resubmit at a time when you are able to address all the required stipulations listed in this denial letter. If you have any additional questions, or require additional time to complete the necessary revisions, please contact the permit writer Tejinderjit Singh at (530) 741-5738 or via e-mail at [Tejinderjit\\_Singh@dot.ca.gov](mailto:Tejinderjit_Singh@dot.ca.gov).

Sincerely

  
HIKMAT BSAIBESS, P.E.  
District Permit Engineer

**STANDARD ENCROACHMENT PERMIT APPLICATION**

TR-0100 (REV. 03/2015)

Please type or print clearly your answers. Complete ALL fields, write "N/A" if not applicable.  
This application is not complete until all requirements have been approved.

Permission is requested to encroach on the State Highway right-of-way as follows:

1. COUNTY <b>Sierra County</b>						2. ROUTE <b>49</b>		3. POSTMILE <b>60.75</b>		FOR CALTRANS USE	
4. ADDRESS OR STREET NAME <b>Hwy 49 Main Street</b>						5. CITY <b>Loyalton</b>		CA		PERMIT NO.	
6. CROSS STREET (Distance and direction from project site) <b>2nd Street</b>						7. PORTION OF RIGHT-OF-WAY <b>Shoulder</b>				DIST/CO/RTE/PM	
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR						9. ESTIMATED START DATE <b>Sept 1st 2018</b>				SIMPLEX STAMP	
11. EXCAVATION		MAX. DEPTH <b>N/A</b>	AVG. DEPTH <b>N/A</b>	AVG. WIDTH <b>N/A</b>	LENGTH <b>N/A</b>					DATE OF SIMPLEX STAMP	
12. ESTIMATED COST WITHIN STATE HIGHWAY RIGHT-OF-WAY <b>\$ 500.00</b>						FUNDING SOURCE(S)				10. ESTIMATED COMPLETION DATE <b>12/31/18</b>	
						<input type="checkbox"/> FEDERAL		<input type="checkbox"/> STATE		<input type="checkbox"/> LOCAL	
						<input checked="" type="checkbox"/> PRIVATE				SURFACE TYPE <b>PCC</b>	
13. PIPES		PRODUCT TYPE <b>Vegetation</b>		DIAMETER <b>N/A</b>		VOLTAGE / PSIG <b>N/A</b>				14. CALTRANS' PROJECT CODE (ID) <b>N/A</b>	

15.  Double Permit Parent Permit Number \_\_\_\_\_  
Applicant's Reference Number / Utility Work Order Number \_\_\_\_\_

16. Have your plans been reviewed by another Caltrans branch?  NO  YES (if "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE Highway right-of-way:

Attach 6 complete sets of plans (folded to 8.5" x 11") and any applicable specifications, calculations, maps, etc.

Replace trees that were damage & removed which were previously placed/planted under contribution agreement 97-038 of March 4th 1997.

18. Is a City, County or other public agency involved in the approval of this project?

YES (If "YES", check type of project AND attach environmental documentation and conditions of approval)

COMMERCIAL DEVELOPMENT  BUILDING  GRADING  OTHER Landscaping

CATEGORICALLY EXEMPT  NEGATIVE DECLARATION  ENVIRONMENTAL IMPACT REPORT  OTHER \_\_\_\_\_

NO (If "NO", please check the category below which best describes the project AND answer questions A - K on page 2)

DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE OR RESURFACING

FENCE

PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS

MAILBOX

FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS

EROSION CONTROL

OTHER \_\_\_\_\_

LANDSCAPING

PERMIT NO. \_\_\_\_\_

The following questions must be completed when a City, County or other public agency **IS NOT** involved in the approval of this project.

Your answers to these questions will assist Departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within State Highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time consuming. If possible, attach photographs of the location of the proposed project. Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

A. Will any existing vegetation and/or landscaping within State Highway right-of-way be disturbed?

NO

B. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or State Highway right-of-way?

NO

C. Is the proposed project located within five miles of the coast line?

NO

D. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

E. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

NO

F. Are there any recreational trails or paths within the limits of the proposed project or State Highway right-of-way?

NO

G. Will the proposed project impact any structures, buildings, rail lines or bridges within State Highway right-of-way?

NO

H. Will the proposed project impact access to any businesses or residences?

NO

I. Will the proposed project impact any existing public utilities or public services?

NO

J. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks or overcrossings?

YES

K. Will new lighting be constructed within or adjacent to State Highway right-of-way?

NO

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?  YES  NO  
(If "YES", provide a description)

20. Is this project on an existing State Highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?  YES  NO (If "YES", provide a description)

21. Is work being done on the applicant's property?  YES  NO (If "YES", attach 6 complete sets of site and grading plans.)

22. Will the proposed project require the disturbance of soil?  YES  NO  
If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ 64 \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)

23. Will the proposed project require dewatering?  YES  NO  
If "YES", estimate total gallons AND gallons/month. \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)  
SOURCE\*:  STORM WATER  NON-STORM WATER  
(\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm>)

24. How will any storm water or ground water be disposed of from within or near the limits of the proposed project?  
 Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin  
 Other (explain): \_\_\_\_\_



**STANDARD ENCROACHMENT PERMIT APPLICATION**

TR-0100 (REV. 03/2015)

PERMIT NO. \_\_\_\_\_

**PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.**

The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with the California Department of Transportation's (Department) rules and regulations subject to inspection and approval.

The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnitees, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnitees. The Applicant, however, shall not be obligated to indemnify Indemnitees for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.

An encroachment permit is not a property right and does not transfer with the property to a new owner.

**COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) OF 1990:** All work within State Highway right-of-way shall be conducted in compliance with all applicable Federal, State and Local Access laws, regulations and guidelines including but not limited to the Americans with Disabilities Act Accessibility Guidelines (ADAAG), the Public Rights-of-Way Guidelines (PROWG), the Department's current Design Information Bulletin 82, "Pedestrian Accessibility Guidelines for Highway Projects", the Department's Encroachment Permits Manual and encroachment permit.

**DISCHARGES OF STORM WATER AND NON-STORM WATER:** All work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department, to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Department's NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:

<http://www.dot.ca.gov/hq/construc/stormwater>

**25. NAME OF APPLICANT OR ORGANIZATION**

East Sierra Valley Chamber of Commerce / ESVCC is a 501 (C) 6 Non-Profit Chamber Fed Tax Id 33-1129561

ADDRESS OF APPLICANT OR ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code)  
Bx 366**E-MAIL ADDRESS**

info@eastsierravalleychamber.com

**PHONE NUMBER**

530-993-0453

**FAX NUMBER****26. NAME OF AUTHORIZED AGENT / ENGINEER (A "Letter of authorization" is required if different from #25)**

IS A LETTER OF AUTHORIZATION ATTACHED?

 YES NO

ADDRESS OF AUTHORIZED AGENT / ENGINEER (Include City and Zip Code)

**E-MAIL ADDRESS****PHONE NUMBER****FAX NUMBER****27. NAME OF BILLING CONTACT (Same as #25  Same as #26 )**

BILLING ADDRESS WHERE INVOICE(S) IS/ARE TO BE MAILED (Include City and Zip Code)

**E-MAIL ADDRESS****PHONE NUMBER****FAX NUMBER****28. SIGNATURE OF APPLICANT OR AUTHORIZED AGENT****29. PRINT OR TYPE NAME**

Michael H. Welbourn

**30. TITLE**

President/Board Director

**31. DATE**

Sept 13 2018