

1:36 PM

10/09/19

Accrual Basis

City of Loyaltyon Fire Department September 2019

	Fire Department 7707-1 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense			
Expense			
Utilities			
Electric	355.85	355.85	355.85
Total Utilities	355.85	355.85	355.85
Equipment Repair & Maintenance			
Services and Supplies	203.54	203.54	203.54
Automobile Expense			
Fuel	63.18	63.18	63.18
Automobile Expense - Other	90.00	90.00	90.00
Total Automobile Expense	153.18	153.18	153.18
Operating Supplies	40.15	40.15	40.15
Telephone	49.93	49.93	49.93
Total Services and Supplies	243.26	243.26	243.26
Total Expense	802.65	802.65	802.65
Net Ordinary Income	-802.65	-802.65	-802.65
Net Income	-802.65	-802.65	-802.65

Kathy LeBlanc

From: Linda Peterson [Linda@spbutilityservices.com]
Sent: Wednesday, September 25, 2019 2:42 PM
To: Kathy LeBlanc
Cc: Kirk Peterson; Ken Mallory; Julie Freeto
Subject: Potential Operations Services - Loyalton, CA
Attachments: SPB Fee Schedule 2019.pdf; Kirk Peterson_Cal Cert_Exp 12-31-20.pdf

Kathy:

Per our conversation Tuesday, Kirk said we could go ahead with acting as your certified operator. In order to keep things with the normal flow, this would be per the following:

1. SPB would be there twice a month with an estimated 5.0 hours per trip, which includes travel time. All trips will be billed on a time and material basis. (See attached fee schedule.)
2. SPB would continue training of onsite (OIT) operators. Paperwork would need to be submitted directly to this office. --Easy peasy. We do this with our other California clients.
3. Onsite operators will collect compliance samples which will be picked up and transported by WET labs.
4. Loyalton will provide analysis reports to this office for operator review.
5. The city of Loyalton will prepare the monthly/quarterly reports and SPB will review and sign per regulatory requirements. (Reports would have to be emailed to us for signature and then we could return them to you (FedEx/UPS) or send them to the State per your direction. Kirk Peterson is our California certified operator and Ken Mallory will be working under his direction. His certificate is attached.) --A side note: The State of California is working towards having all reporting done through a web-based system, so report processing may look differently very soon.

SPB will need to make at least one more trip to meet with the current operator to make sure that all the necessary information has been imparted--maybe two. Ken Mallory will need to determine this after his first visit.

CONTACT INFORMATION:

SPB Main Line: 775-329-7757

OPERATORS (MOBILE)

Ken Mallory: 775-772-5560

Kirk Peterson: 775-240-6776

ADMINISTRATION

Julie Freeto: Comptroller/Billing

OPERATIONS/COMPLIANCE

Linda Peterson: Operations Manager

Please let me know if I have forgotten anything. Also, if this is a "go", please reply to this email and to confirm that you want us to start.

And, if you have a retirement date for John, please let us know ASAP so we can set our schedule.



SPB Utility Services Fee Schedule 01/01/2019	
Certified Operator Supervisor	\$75.00/ hour
Certified Operator	\$70.00 / hour
Certified Operator – Overtime Rate	\$105.00 / hour
Compliance Management	\$62.00/ hour
Administrative/Clerical Support	\$55.00 / hour
Mileage Cost	\$0.55 / mile
Travel Cost (Hotel/Meals)	Cost
Laboratory Services	Cost + 15%
Materials/Supplies	Cost + 15%

Updated: 9/9/19_LP

(775) 329-7757 Phone

430 Stoker Ave., Ste. #207
Reno, Nevada 89503

(775) 329-3218 Fax

Working for Nevada Since 1983

State of California
State Water Resources Control Board



Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Kirk C. Peterson

has fulfilled the requirements for certification as a

Grade IV

Wastewater Treatment Plant Operator
Certificate Number 2738

Issued this November 14, 2017

A handwritten signature in black ink, appearing to read "Felicia Marcus".

Felicia Marcus
Chair

Original Issue Date: 10/06/1979

Expiration Date: 12/31/2020



This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

FARR WEST
ENGINEERING

October 7, 2019

City of Loyalton
605 School St.
Loyalton, CA 96118

RE: SPB Utilities Recommendation Letter

Dear Loyalton City Council Members:

In May 2019, the City of Loyalton (City) requested that Farr West pursue potential companies to replace the current wastewater operator of record, John Cussins. Since then, Farr West instigated discussions with two companies, Valley Operators and SPB Utilities (SPB). Representatives from both companies attended a site visit of the wastewater system in early September 2019 and expressed interest in potentially taking over wastewater operations in Loyalton.

Due to logistical reasons, Valley Operators decided they could not feasibly fill the position. SPB submitted a fee schedule and proposed list of responsibilities to City Office Clerk, Kathy LeBlanc, on September 25, 2019. I have reviewed this information and recommend that the City move forward with hiring SPB to serve as the operator of record. Farr West has worked with SPB on many projects and feels that they are well qualified for this position. Additionally, John recommends SPB and is happy to help with the transition of responsibilities.

In order to ensure a smooth transition from the current operations to SPB, Farr West highly recommends that the following tasks take place:

- Gather all documents, plan sets, monitoring reports, etc. that pertain to the wastewater system and make them readily available to SPB staff.
- Organize a meeting between John, the current OITs, and SPB staff to review how the wastewater system is managed.
- The City must designate who will be considered the emergency contact when system emergencies occur and assign the appropriate compensation and responsibilities to the emergency contact.
- Ensure that all OIT hours worked under John's wastewater operator's license are accounted for and approved by John before SPB takes over system operations.
- Designate a specific start date for SPB to assume the designated operator of record position for the Loyalton wastewater system.

It has been a genuine pleasure working with John Cussins and I appreciate how much he has taught me about Loyalton and the wastewater system. I wish him the best in his future endeavors. We look forward to working with SPB and the City to continue solving any wastewater system needs.

Warm Regards,



Alexa Kinsinger, E.I.



Gavin Newsom, Governor

Advancing California through the Arts and Creativity

Anne Bown-Crawford, Executive Director

September 9, 2019

Dear Friends,

Greetings from the California Arts Council.

As our state's arts agency, we invest in local arts, community, and government organizations that keep our state's artistic energy thriving, promote and protect arts and culture, and encourage the health and vibrancy of California.

California's arts grant season has begun! Applications are open for 15 of our agency's grant programs, with funding available for local youth programs, creative projects, and operating support.

Thanks to the leadership of Governor Newsom and the state legislature, the Arts Council received a permanent funding increase this year. Additional state funding allows our agency to better address the needs of California's large and diverse population. **Grant amounts for this year's programs range from \$3,000 to \$50,000.**

We're making a concerted effort to welcome the small but mighty grassroots organizations, to catalyze powerful cross-sector partnerships, to extend our reach within the arts and culture community, and to continue to grow our grantee family – and we need your help!

Enclosed are materials announcing availability of our grants. Please consider displaying them in your community and sharing with your stakeholders. Information can also be found online at www.arts.ca.gov.

If you need additional materials, please don't hesitate to contact our Director of Public Affairs, Caitlin Fitzwater, at caitlin.fitzwater@arts.ca.gov or 916-324-6617.

We invite you to help us ensure that all communities benefit from state arts grants by spreading the word about this year's open grant opportunities.

Deadlines begin in late-October – please don't delay in sharing these materials.

Thank you for all you do in service to our local communities.

Best regards,

A handwritten signature in black ink, appearing to read "Anne Bown-Crawford".

Anne Bown-Crawford
Executive Director
California Arts Council

October 8, 2019

TO WHOM IT CONCERNS
CITY OF LOYALTON, CA 96118

This is a formal request for a waiver of the original Map for the Plumas Sub Division within the City of Loyalton.

This is regarding APN'S 017-072-011 and 017-072-003.

While the original map does show two Parcel Numbers and Current Map shows two parcel numbers, original map shows parcels need to be transferred/sold together as one parcel.

Our goal is to sell each parcel separately and formally request a Waiver from the City of Loyalton to do same as soon as possible.

Respectfully,

Jim Bevins (for Nick Bevins)
775-830-2545

Dated as of August 30, 2019 at 7:30 A.M.

The form of Policy of title insurance contemplated by this report is:

ALTA/CLTA Homeowner's (EAGLE) Policy of Title Insurance (2013) and ALTA Ext Loan Policy 1056.06 (06-17-06) if the land described is an improved residential lot or condominium unit on which there is located a one-to-four family residence; or ALTA Standard Owner's Policy 2006 (WRE 06-17-06) and the ALTA Loan Policy 2006 (06-17-06) if the land described is an unimproved residential lot or condominium unit

A specific request should be made if another form or additional coverage is desired.

Title to said estate or interest at the date hereof is vested in:

NICK BEVINS

The estate or interest in the land hereinafter described or referred to covered by this Report is:

FEE

The Land referred to herein is described as follows:

(See attached Legal Description)

At the date hereof exceptions to coverage in addition to the printed Exceptions and Exclusions in said policy form would be as follows:

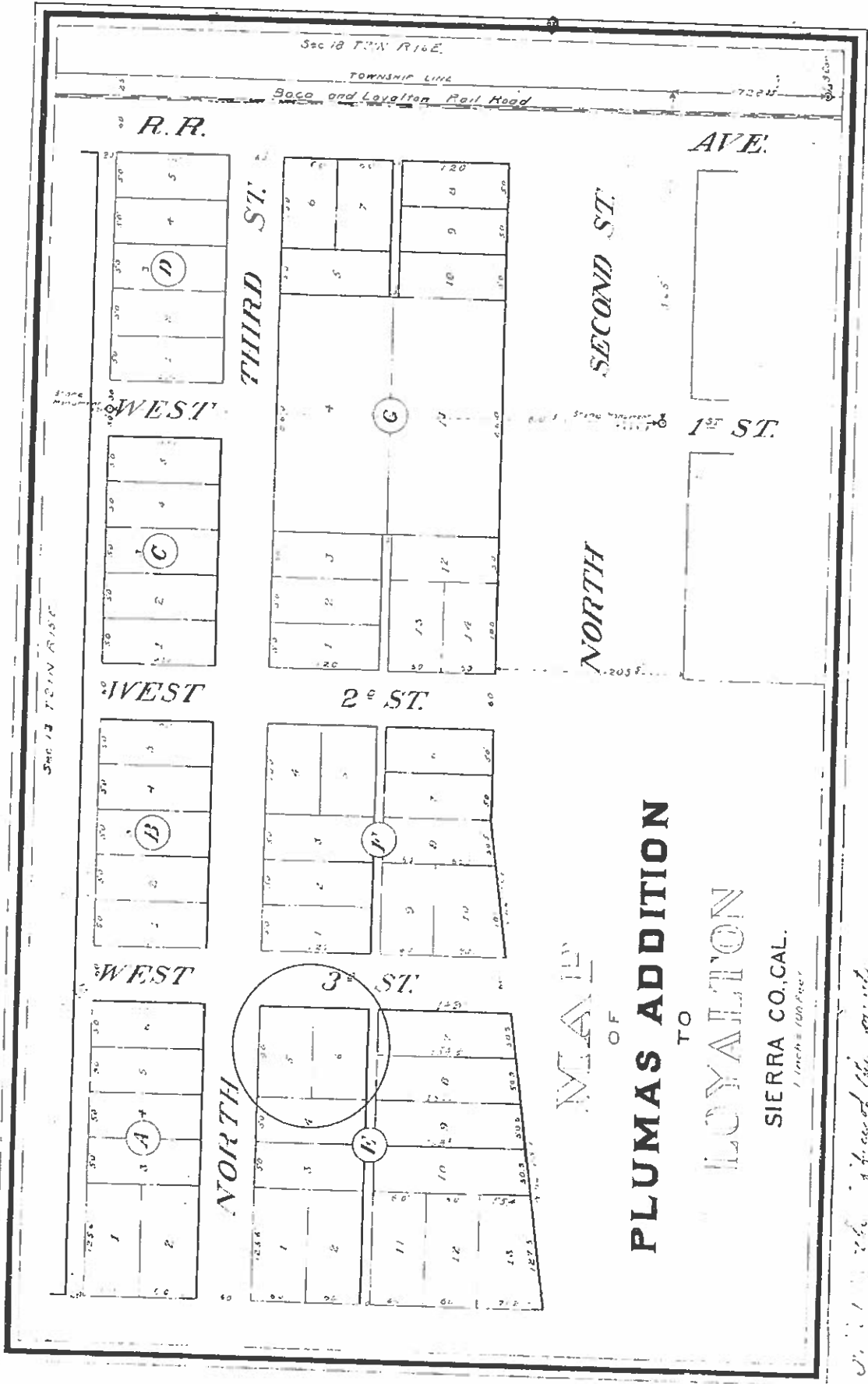
1. General and special taxes and assessments for the fiscal year 2019-2020, a lien not yet due or payable.
2. All taxes - secured, supplemental, defaulted, escaped and including bonds and assessments are not available at this time. Please verify any/all tax amounts and assessment information with the County Tax Collector prior to the close of the contemplated transaction.
3. The lien of supplemental taxes, if any, assessed pursuant to Chapter 3.5 commencing with Section 75 of the California Revenue and Taxation Code.
4. Any claim that the land described herein, which was first described separately in the deed recorded June 30, 2006 as INSTRUMENT NO. 2006-145716 AND INSTRUMENT NO. 2006-145717, BOTH OF OFFICIAL RECORDS, may not constitute a lawfully created parcel according to the Subdivision Map Act (Section 66410 et seq. of the California Government Code) and local ordinances adopted pursuant thereto.

Prior to the issuance of any policy of title insurance, the Company will require:

Order Number: **3420-6055488**
Page Number: 3

5. One of the following, in accordance with the Subdivision Map Act (Section 66410 et seq. of the California Government Code):
 - a. A certificate of compliance recorded in the public records.
 - b. Filing of a final map or parcel map.
 - c. A waiver of a final map or parcel map.

1-3



WALSH
OF
PLUMAS ADDITION
TO
LOYALTON
SIERRA CO., CAL.
1 inch = 100 feet

*See plat 10th block of the same
section of Sierra County Cal
9th 10th 11th 12th 13th 14th 15th 16th 17th
18th 19th 20th 21st 22nd 23rd 24th 25th
26th 27th 28th 29th 30th 31st 32nd 33rd 34th 35th 36th 37th 38th 39th 40th 41st 42nd 43rd 44th 45th 46th 47th 48th 49th 50th 51st 52nd 53rd 54th 55th 56th 57th 58th 59th 60th 61st 62nd 63rd 64th 65th 66th 67th 68th 69th 70th 71st 72nd 73rd 74th 75th 76th 77th 78th 79th 80th 81st 82nd 83rd 84th 85th 86th 87th 88th 89th 90th 91st 92nd 93rd 94th 95th 96th 97th 98th 99th 100th*

CITY OF LOYALTON
T.21N., R.15E., M.D.B.&M.

Tax Rate Area
1-000
1-002

17-C



01: Town Addition, Unrecorded
Plumas Addition, R.M. Ex. 1, Pg. 3
Encore Addition, R.M. Ex. 1, Pg. 7

NOT
This map was prepared for assessed purposes
and is not intended to describe any building
and is subject to local provisions. Other
information concerning any or all of any parcel
should be obtained from recorded documents
and local governing agencies.

Assessor's Map Bk.17 - Pg.0.
County of Sierra, CA

Assessor's Block Numbers Shown in Ellipses
Assessor's Parcel Numbers Shown in Circles
Wright Right Parcel's Shown Horizontal

DRAWN	08/11/1988	REVISED	06/11/2000
REVISED	12/03/1999	REVISED	
REVISED	07/05/2000	REVISED	
REVISED	07/03/2001	REVISED	
Copyright ©1998 By Sierra County Assessor's Office			

NOT
OFFICIAL
MAP

Upon completion of a mobilehome park pursuant to the permit to construct, the owner, operator or person intending to operate the same shall file an application to operate with the City at the City Hall on the form prescribed by the City.

B. City Building Inspector to Inspect

Upon receipt of said application, the City shall refer it to the City Building Inspector who shall inspect said park to determine if all of the improvements required to be made under the permit to construct have been constructed and installed; and that the park conforms to all of the requirements of the Health & Safety Code and of this chapter; and upon approval thereof by the City Building Inspector, the City shall thereupon issue a permit to operate.

C. Permit Term

The permit to operate shall be for the term of one year and shall be renewed thereafter upon application and payment of the required fee. Permits to operate may be denied if at time of renewal the park is in violation of the chapter or of the Health & Safety Code, and if the owner has been notified.

10.08.070 Variance, Appeals, Enforcements & Violations.

A. It shall be unlawful for any person or persons to camp, park or locate any occupied mobilehome or trailercoach within the City of Loyalton, except within a licensed mobilehome park or area designated as a camping park.

B. Effect of Chapter on Existing Mobilehome and Mobilehome Park
Mobilehomes and Mobilehome parks existing upon the effective date of this chapter shall not be deemed to be governed by the requirements of this chapter, except as to those provisions requiring a permit to operate and the fees required. Such existing mobilehome park shall be governed by the provisions of part 2.1, division 13, of the Health & Safety Code of the State of California, and any and all rules and regulations as may have been adopted pursuant thereto.

C. Any occupants of mobilehomes who vacate or move a mobilehome from its existing site on any city lot shall not reoccupy that mobilehome or move another mobilehome onto that site.

D. Any request for variance may be submitted to the Loyalton Planning Commission.

E. Any person aggrieved by any order or decision may appeal to the Loyalton Planning Commission by filing a written notice of appeal at the City Hall. The City Council shall set the appeal for public hearing and give notice thereof by publication at least ten (10) days before the date set for the hearing. The Council shall hear and consider all evidence submitted by the appellant and shall determine whether the decision appealed from



YOUR PUBLIC AGENCY INVESTMENT SOLUTION

CalTRUST is a California public agency, created by and for California public agencies, to provide efficient, convenient, and professionally managed investment solutions.

Liquidity Fund

Liquidity: Same-Day
Cut-Off Time: 12:00pm
S&P Rating: AAAM
Stable NAV

Short-Term Fund

Liquidity: Same-Day
Cut-Off Time: 9:30am
S&P Rating: AAf
Floating NAV

Medium-Term Fund

Liquidity: Two-Days
Cut-Off Time: 9:30am
S&P Rating: AA-f
Floating NAV

ESG Money Market Fund

Liquidity: Same-Day
Cut-Off Time: 11:00am
S&P Rating: AAAM

Govt Money Market Fund

Liquidity: Same-Day
Cut-Off Time: 1:00pm
S&P Rating: AAAM

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Contact CalTRUST Shareholder Services Associate Chase Broffman for more information.
(916) 650-8139 chase@caltrust.org

KEY FEATURES OF CALTRUST

- CalTRUST is governed by a Board of Trustees that is fully comprised of public agency treasurers and investment officers;
- No minimum or maximum investment amount - you can have as much or as little invested with us as you'd like;
- No minimum or maximum transaction allowances - you can do as many transactions as often as you'd like;
- No limit to the amount of subaccounts you can have;
- Access to BlackRock investment expertise;
- Ability to easily move assets between our different accounts as you'd like to meet your cash flow needs;
- Online shareholder portal allows you to utilize online trading features and set levels of access for individuals (ie: you could have staff authorized to perform trades or just to view statements and other information);
- Agencies do not have to join the JPA to participate in CalTRUST;
- CalTRUST is only open to California public agencies so our investment policy mirrors California investment code; and
- Currently, over 140 California public agencies invest with CalTRUST.



Program Registration Form and Participation Agreement

Instructions

To become a CalTRUST Participant, please complete this **Program Registration Form and Participation Agreement**. If you have any questions concerning any part of this form, please call the CalTRUST toll-free number: (833) CALTRUST (225-7788).

All capitalized terms used but not otherwise defined herein shall have the meanings ascribed to them in the CalTRUST Joint Exercise of Powers Agreement, dated as of February 24, 2005, as amended September 12, 2012, by and among the members of CalTRUST (the "JP Agreement") or the information statement of CalTRUST (the "Information Statement"), as applicable.

When the Program Registration Form and Participation Agreement is complete, please handle as follows:

FAX OR SCAN AND E-MAIL A COPY of this Form to the CalTRUST Program Administrator:

CalTRUST Program Administrator
admin@caltrust.org
(916) 471-0523

MAIL THE ORIGINAL of this Form to:

CalTRUST Program Administrator
1100 K Street, Suite 101
Sacramento, CA 95814

Part 1. Agency Information

Name of Agency: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Type of Agency: _____
[County, City, Special District, Non-Profit, Other (please specify)]

Tax ID Number: _____



Part 3. Withdrawal Instructions

The Administrator agrees to honor all properly authorized wire transfer requests in accordance with the terms of the Information Statement that is then current.

At any time, the Participant may change (a) wiring instructions, (b) authorized representatives, (c) other information. However, the Participant agrees that the Administrator may rely on the information previously supplied by the Participant until the Administrator receives authorized written notification of any change on forms prescribed by CalTRUST. Changes will become effective on the Business Day following receipt of written notice by the Administrator.

The Administrator is hereby authorized to act upon instructions received in writing by the authorized representative(s) listed below to have amounts withdrawn from this account and wired only to the Federal Reserve member bank account designated below, unless changed by written instructions to the Administrator. It is understood that the Administrator will be under no obligation to honor, in whole or in part, any transfer request which (a) exceeds available funds invested in the Shares Program, (b) is provided by any person other than the authorized persons designated below, (c) is not in accordance with any other requirements stated herein.

Bank Name: _____

ABA Number: _____

Account Name: _____

Account Number: _____

Bank Address: _____



Part 5. Waiver and Disclaimer Related to Use of the CalTRUST Investment Program Internet Site by Participants

This Waiver and Disclaimer, acknowledged and agreed to by: _____,

the primary authorized representative of _____,

a participant in the CalTRUST Investment Program, hereinafter the "Program", sets forth terms and conditions for use of CalTRUST's "Internet Site for CalTRUST Investment Program (or Program) Participants," hereinafter "Internet Site." The accounts and services provided by the Trustee/Administrator, including those which the Program participant may access through the Internet Site, are governed by a separate Agreement between the parties, which Agreement remains in full force and effect. This Waiver and Disclaimer relating to the Program participant's use of the Internet Site is separate from and does not supersede the Agreement for participation in the Program.

1. **USE RESTRICTIONS** CalTRUST maintains the Internet Site as a service to Program Participants. Reproduction or modification of any information contained in the Internet Site is prohibited without the express written consent of the Trustee/Administrator. CalTRUST makes no representations that the information contained in the Internet Site is appropriate, available or permissible for use in all locations. Use of the Internet Site is prohibited where such use is in violation of the law.
2. **LIABILITY DISCLAIMER** In providing the information contained on the Internet Site, CalTRUST takes all reasonable precautions to ensure that the data is complete and accurate; however, neither the Trustee/Administrator nor any of its agents, shall have liability for any direct or indirect uses of such data, including, but not limited to, any and all investment decisions, regulatory filings or other uses made upon reliance upon any such data.

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4. **COMMUNICATIONS** Any information you send to the Internet Site must be legal, truthful and not violate the rights of others.
5. **JURISDICTION** This Waiver and Disclaimer shall be construed in accordance with, and governed by the laws of the State of California, without giving effect to conflict of law principles, and except insofar as the same are or may be preempted or superseded by applicable Federal law.
6. **INTEGRATION** These terms and conditions form the entire understanding and agreement with respect to the subject matter hereof and supersede any and all prior understandings or agreements. In the event of a conflict between these terms and conditions and those set forth in the agreement between the parties for participation in the Program, the terms and conditions of the agreement for participation in the Program shall prevail.
7. **SEVERABILITY** If any term or condition shall, to any extent, be invalid or unenforceable, the remainder of the terms and conditions shall not be affected thereby, nor shall the application of such term or provision to persons or circumstances other than those as which it is held invalid or unenforceable be affected thereby.
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9. **OTHER WEB LINKS** CalTRUST is not responsible for the content of other sites that are not controlled by CalTRUST to which the Internet Site may be linked. Inclusion of a link to another site does not imply an endorsement by CalTRUST.

Signature: _____ Date: _____



Trustee/Fiduciary

Name: _____

Title: _____

Email: _____ Phone: _____

Signature: _____ Date: _____

Select Online Trading Option(s):

No Online Access	Trade Entry	Void Trade	Approve Trade	Trade Alert Email	Income Distribution Email
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Trustee/Fiduciary

Name: _____

Title: _____

Email: _____ Phone: _____

Signature: _____ Date: _____

Select Online Trading Option(s):

No Online Access	Trade Entry	Void Trade	Approve Trade	Trade Alert Email	Income Distribution Email
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Trustee/Fiduciary

Name: _____

Title: _____

Email: _____ Phone: _____

Signature: _____ Date: _____

Select Online Trading Option(s):

No Online Access	Trade Entry	Void Trade	Approve Trade	Trade Alert Email	Income Distribution Email
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Part 8. Signatures of Person(s) Authorized to Establish Accounts

(Signature required from the individual(s) authorized to approve participation in the CalTRUST Program)

The undersigned hereby duly execute and deliver this Program Registration Form and Participation Agreement as of this _____ day of _____, 20____, as authorized signatories of:

Name of Agency: _____

Authorized Signatory

Name: _____

Title: _____

Signature: _____

Witness Name (optional): _____

Witness Signature (optional): _____

Additional Authorized Signatory (Optional)

Name: _____

Title: _____

Signature: _____

Witness Name (optional): _____

Witness Signature (optional): _____

Yield Comparison from Jan 2017- Jul 2019		
	Liquidity	Med
Jan, 2017	N/A	1.11%
Feb, 2017	N/A	1.14%
Mar, 2017	N/A	1.20%
Apr, 2017	N/A	1.24%
May, 2017	N/A	1.23%
Jun, 2017	N/A	1.28%
Jul, 2017	N/A	1.38%
Aug, 2017	N/A	1.49%
Sep, 2017	N/A	1.46%
Oct, 2017	N/A	1.53%
Nov, 2017	N/A	1.71%
Dec, 2017	N/A	1.85%
Jan, 2018	N/A	1.97%
Feb, 2018	N/A	2.15%
Mar, 2018	N/A	2.35%
Apr, 2018	N/A	2.43%
May, 2018	N/A	2.54%
Jun, 2018	N/A	2.48%
Jul, 2018	1.83%	2.65%
Aug, 2018	1.94%	2.64%
Sep, 2018	1.96%	2.74%
Oct, 2018	2.14%	2.79%
Nov, 2018	2.26%	2.86%
Dec, 2018	2.40%	2.73%
Jan, 2019	2.50%	2.63%
Feb, 2019	2.51%	2.58%
Mar, 2019	2.53%	2.47%
Apr, 2019	2.48%	2.33%
May, 2019	2.47%	2.18%
Jun, 2019	2.38%	2.00%
Jul, 2019	2.37%	1.98%

*Values are based on 30 Day SEC Yield

Short	LAIF	Variance
0.92%	0.73%	0.19%
0.94%	0.76%	0.18%
0.96%	0.78%	0.18%
1.03%	0.83%	0.20%
1.06%	0.90%	0.16%
1.10%	1.00%	0.10%
1.15%	1.06%	0.09%
1.23%	1.09%	0.14%
1.23%	1.12%	0.11%
1.23%	1.16%	0.07%
1.33%	1.17%	0.16%
1.43%	1.28%	0.15%
1.51%	1.37%	0.14%
1.65%	1.38%	0.27%
1.79%	1.57%	0.22%
1.96%	1.70%	0.26%
2.06%	1.80%	0.26%
2.11%	1.90%	0.21%
2.16%	1.96%	0.20%
2.19%	1.97%	0.22%
2.27%	2.09%	0.18%
2.39%	2.17%	0.22%
2.49%	2.21%	0.28%
2.54%	2.29%	0.25%
2.58%	2.36%	0.22%
2.52%	2.36%	0.16%
2.51%	2.39%	0.12%
2.54%	2.45%	0.09%
2.44%	2.44%	0.00%
2.75%	2.45%	0.30%
2.27%	2.45%	0.18%

1. Who is BlackRock Liquidity Fund? history, reliability, ratings, any info on them?

The Liquidity Fund is a CalTRUST Fund. BlackRock is our investment manager who manages the funds. The Liquidity Fund was created in 2018. The attached information provides characteristics of the fund as well as a yield comparison of all the funds.

2. Are "shares" a riskier way to invest money? What is the risk level involved with investing with shares over a more traditional savings type of account?

A savings account is not an investment account. In a traditional savings account you will earn very minor interest, it is not at all comparable to the yield you can earn on an investment account. The Liquidity Fund has a stable NAV so is our least risky fund and you do not run the risk of losing money with market fluctuations.

3. What level of risk do the investors of our pooled money generally take? Do they choose to invest in lower risk entities for a lower return but safer investment or higher risk for higher interest rates?

Every investor has a different risk tolerance. ALL of our investors are California public agencies and each one uses the funds tailored to their specific needs for liquidity and their risk tolerance. All of our investments are managed in compliance with California public agency investment laws.

4. Do we have any say in which risk level investment pool we end up in?

You choose which fund you would like to invest your money in.

5. What is the history on the % of return?

The attached yield comparison shows 2 ½ years of overall history.

6. How easy is it to withdraw or money our money? Are there fees associated with any transactions?

There are no fees associated with transactions. Your bank may charge you wire fees but that is based on each individual agencies' contract with their bank. Money can easily be withdrawn via a paper form that is emailed or faxed in or via the online portal.

Answer are in bold have been provided by:

Laura Labanieh, CAE
Chief Executive Officer
CalTRUST

Office: (916) 650-8186
Cell: (916) 990-1975
laura@caltrust.org

QUARTERLY PROGRESS REPORT

CITY OF LOYALTON

Prepared For: Central Valley Regional Water Quality Control Board
Brendan Kenny, Engineering Geologist

Prepared By: Alexa Kinsinger, E.I., Project Designer

Reviewed By: Lucas Tipton, P.E., Principal Engineer

Prepared Date: October 8, 2019

Council Approved Date: October 15, 2019

Subject: CAO Reporting - Quarter 3 2019

INTRODUCTION

The discharge of domestic wastewater from the City of Loyalton (City) Wastewater Treatment Plant (WWTP) in Sierra County is regulated by Waste Discharge Requirements (WDRs) Order R5-2009-0108 and Cleanup and Abatement Order (CAO) R5-2013-0700. The collection system is regulated under the State Water Resources Control Board's (Board) Sanitary Sewer System General Order 2006-0003-DWQ. Pursuant to Water Code sections 13304 and 13267, the CAO issued in 2013 ordered that quarterly progress reports be submitted describing the work completed to date for compliance of the requirements set forth not only in the CAO but also in the WDRs.

In August of 2018, the City contracted Farr West Engineering (Farr West) to assist in handling the outstanding requirements defined in the WDRs and CAO shown in Table 1.

Table 1: State ordered studies and reports including the originating orders and due dates.

Reports Required	Originating Order	Due Date
CAO Quarterly Progress Reports	CAO	5/1/2013
Monitoring and Reporting Program	WDR	continuous
Groundwater Monitoring Workplan and Well Construction Evaluation	WDR	5/1/2010
Monitoring Well Installation Report	WDR	8/2/2010
Operation and Maintenance Plan	WDR	5/1/2010
Background Groundwater Quality Report	WDR & CAO	8/3/2010 4/15/2013
Tailwater Diversion Box Report	CAO	4/15/2013
Certified Operator Report	CAO	8/15/2013
Corrective Action Report w/ Waste Management Plan	CAO	10/15/2013
As-Builts and Certification for Ponds	CAO	2/15/2015

This report will summarize the work performed during the 3rd Quarter (Q3) of 2019.

1.2 OPERATIONAL CHANGES

Immediately after the September 17th meeting, WWTP operators modified their operations as listed in Section 1.0 to drain the south pond. Farr West created an effluent storage pond monitoring log to document pond water level, number of whales, approximate locations, and approximate size. Starting the week of September 23rd and continuing weekly until the CAO is satisfied, the operators will document the storage ponds utilizing this monitoring log. Monitoring logs completed in Q3 2019 are included in Appendix B.

Lastly, John Cussins had a conversation with the Grandi Ranch owner about the possible extension of the November 1st irrigation discharge cutoff date in case the south pond needs to be drained past November 1st. According to John, the owner was responsive to the extension and is willing to work with the City.

1.3 CONTRACTUAL CHANGES AND LEAK DETECTION TESTING

Farr West submitted an updated contract (Task Order #5) for City Council approval at the October 15, 2019 meeting. Task Order #5 includes the following tasks:

- Farr West is to continue writing and submitting the CAO quarterly progress reports and WDR annual monitoring reports.
- Farr West is to provide subconsultant oversight services for the leak detection testing.
- Subconsultant, Layfield Group, is to provide leak detection testing on both effluent ponds through the electrical arc method (ASTM D7953). After testing is completed, Layfield Group will submit a report on the leak detection results, any repairs made, and certification of the pond liner integrity if no major repairs are needed.

Under Task Order #5, Layfield Group will conduct electrical arc leak detection testing on the south pond this November and the north pond at the end of irrigation season next year. Task Order #5 was approved at the October 15th City Council meeting and is included in Appendix C.

2.0 CAO WORK COMPLETED IN Q3 2019

The following sections summarize the work completed in Q3 2019 for each CAO item presented in Table 1.

2.1 CAO QUARTERLY PROGRESS REPORTS

The Q2 2019 progress report was submitted to the Board on July 19, 2019. Under the current contract (Task Order #2) with the City, Farr West is required to investigate, monitor, and report on the items identified in this report through the first quarter of 2019. The City has requested that Farr West continue this work, so Farr West submitted a new contract (Task Order #5) to the City for review and approval at the October 15th, 2019 City Council meeting. In Task Order #5, Farr West has committed to complete and submit the following reports on behalf of the City:

- CAO Quarterly Progress Reports Q3-4 2019 and Q1-4 2020
- WDR Annual Monitoring Report 2019 and 2020

Kirk Peterson of SPB will serve as the operator of record for the Loyalton WWTP starting November 1, 2019. His California license is included in Appendix D. The City will continue to employ the current OITs, Kenn Bennett and Keith Jordan. These OITs will oversee the day to day operations with the supervision of SPB staff and continue to work towards their full wastewater certifications.

2.9 CORRECTIVE ACTION REPORT WITH WASTE MANAGEMENT PLAN

The CAO still requires that a Corrective Action Plan be submitted to the Board that details the plan for repair of the storage ponds. The extent of required repairs will not be known until Layfield Group completes the electrical arc leak detection testing. Therefore, the Corrective Action Plan will be submitted after the leak detection testing is complete.

2.10 AS-BUILTS AND CERTIFICATION FOR PONDS

As detailed in Section 1.3, Layfield Group has been contracted through task order #5 to complete electrical arc leak detection testing on the south pond this November and on the north pond at the end of irrigation season next year. The electrical arc testing methods comply with ASTM D7953 (included in Appendix E).

If small leaks are found during the electrical arc testing, Layfield Group will complete spot repairs and write a report that certifies the integrity of the pond liner. If large leaks are found and Layfield Group is unable to perform spot repairs, they will submit a report detailing the results of the leak detection testing and the extent of repairs needed. Once the extent of repairs needed is known, Farr West will submit the Corrective Action Plan for restoring the integrity of the pond liner.

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

Re: Clean Up and Abatement Order R5-2013-0700

To Whom it May Concern,

The City of Loyalton supports the Interim Corrective Action Measures submitted on our behalf by Farr West Engineering following the September 17, 2019 site visit.

Regards,


Sarah M Jackson

Mayor, City of Loyalton

- Monthly and quarterly reporting required under the CAO must continue to be submitted to the RWQCB.

The RWQCB requested that a plan describing interim corrective action measures be submitted for their review. Farr West has prepared an initial plan which includes itemized tasks, responsible parties, and an anticipated schedule. The initial plan is attached as Table 1. RWQCB staff are copied on this letter for submission of the plan for their review and records.

We expect RWQCB acceptance of this plan and anticipate a response in the form of a "comfort letter" in which the tasks and tentative dates of completion will be memorialized. We will continue to work closely with the City and the RWQCB to ensure that the tasks outlined in the plan are carried out to completion. Through close collaboration and organized execution of the plan, we will satisfy the outstanding items in the CAO.

Please review the plan (Table 1) and provide comments to me by September 27, 2019. If you have any questions or concerns, please do not hesitate to contact me at (775) 997-7491 or by email at akinsinger@farrwestengineering.com.

Sincerely,



Alexa Kinsinger, E.I.

Attached: Cleanup and Abatement Order R5-2013-0700; Table 1: Plan for Interim Corrective Action Measures to Satisfy CAO R5-2013-0700

Cc: Brendan Kenny and Howard Hold, Central Valley RWQCB; Lucas Tipton, P.E., Farr West Engineering; Kathy LeBlanc, City of Loyalton

Task No.	Task	Responsible Party	Start Date:	Completion Date:	Cost Impact
9	City Council to vote on new TO and leak detection services	City	10/15/19	10/15/19	None
10	South pond to be completely empty	City	9/23/19	10/14/19 ²	None
11	Leak detection services with liner spot repairs on south pond	Selected Subconsultant, Farr West & City	10/21/19 (tentative)	11/1/19 (tentative)	~\$40,000 +/- \$10,000
12	WWTP Operators place ballasts in correct formation in south pond	City	When leak detection is completed (tentative 11/1/19)	11/1/19 (tentative)	None
13	Submit CAO Quarterly Progress Reports to RWQCB	Farr West	Ongoing until settlement of CAO	Submit on: Q3-19: 11/1/19 Q4-19: 2/1/20 Q1-20: 5/1/20 Q2-20: 8/1/20 Ongoing	None
14	Submit WDR Quarterly Monitoring Reports to RWQCB	City	Ongoing	Submit on: Q3-19: 11/1/19 Q4-19: 2/1/20 Q1-20: 5/1/20 Q2-20: 8/1/20 Ongoing	None
15 ⁴	Submit certification of south pond to RWQCB (Contingency item pending results Task No. 11)	Selected Subconsultant & Farr West	11/1/19 (contingent date)	11/29/19 (contingent date)	None
16 ⁴	Submit Corrective Action Plan for south pond (Contingency item pending results of Task No. 11)	Selected Subconsultant & Farr West	11/1/19 (contingent date)	11/29/19 (contingent date)	None
17	Submit WDR Annual Report to RWQCB	Farr West	2/1/20	2/1/20	None
18	Coordinate north pond leak detection services	Farr West	July 2020	July 2020	None
19	Implement operational changes listed in Task No. 3 to lower water level of north pond	City	9/1/20 (tentative date)	Ongoing until north pond is empty (tentative mid Oct 2020) ²	None

APPENDIX B: MONITORING LOGS FOR EFFLUENT STORAGE PONDS

Loyalton WWTP Effluent Storage Ponds - Weekly Monitoring Log

Date: 10-3-19

Recorded By: KT

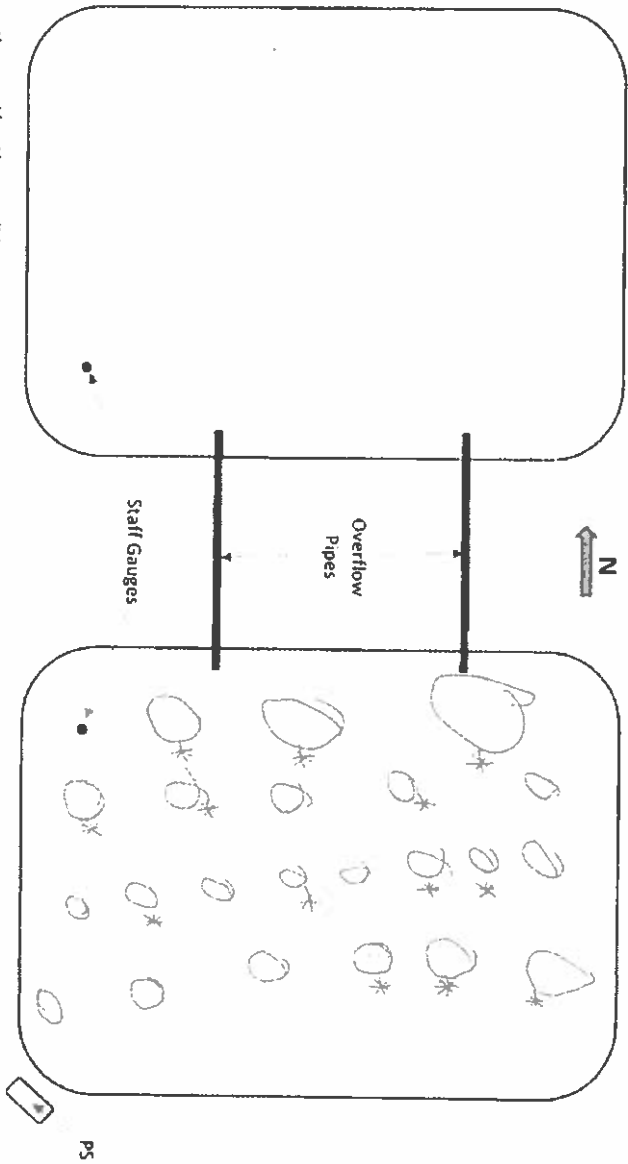
Fill out the below charts and draw approximate locations and sizes of whale protrusion out of water surface. Draw a * next to any whales that are protruding 1+ foot out of the water surface level.

NORTH POND

Pond Depth:	8'
Total # of Visible Whales:	0
Total # of Whales Protruding 1+ Out of Water:	0

SOUTH POND

Pond Depth:	7.5'
Total # of Visible Whales:	22
Total # of Whales Protruding 1+ Out of Water:	13



General Observations and/or Abnormalities:

APPENDIX D: SPB UTILITIES OPERATOR LICENSE

APPENDIX E: ELECTRICAL ARC TESTING ASTM D7953

4. Significance and Use

4.1 Geomembranes are used as barriers to prevent liquids from leaking from landfills, ponds, and other containments. For this purpose, it is desirable that the geomembrane have as little leakage as practical.

4.2 The liquids may contain contaminants that if released can cause damage to the environment. Leaking liquids can erode the subgrade, causing further damage. Leakage can result in product loss or otherwise prevent the installation from performing its intended containment purpose.

4.3 Geomembranes are often assembled in the field, either by unrolling and welding panels of the geomembrane material together in the field, unfolding flexible geomembranes in the field, or a combination of both.

4.4 Geomembrane leaks can be caused by poor quality of the subgrade, poor quality of the material placed on the geomembrane, accidents, poor workmanship, manufacturing defects, and carelessness.

4.5 Electrical leak location methods are an effective and proven quality assurance measure to detect and locate leaks.

5. Summary of Exposed Geomembrane Electrical Location Methods

5.1 Principles of the Electrical Leak Location Methods for Exposed Geomembranes:

5.1.1 The principle of the electrical leak location methods is to place a voltage across a geomembrane and then locate areas where electrical current flows through leaks in the geomembrane.

5.1.2 Currently available methods include the water puddle method (Practice D7002), the water lance method (Practice D7703), and the arc testing method.

5.1.3 All of the methods listed in 5.1.2 are effective at locating leaks in exposed geomembranes. Each method has specific site and labor requirements, survey speeds, advantages and limitations. A professional specializing in the electrical leak location methods can provide guidance on the advantages and disadvantages of each method for a specific project (see Guide D6747).

5.1.4 Alternative ASTM Standard Practices for electrical leak location survey methods should be allowed when mutually agreeable and warranted by adverse site conditions, clearly technical superiority, logistics, or schedule.

6. Arc Testing Method

6.1 A summary of the method capabilities and limitations is presented in Table 1.

Note 1—If used, conductive-backed geomembrane must be installed per the manufacturer's recommendations in order to allow it to be tested using all of the available electrical leak location methods. In particular, there must be some means to break the conductive path through the fusion welds along the entire lengths of the welds, the undersides of adjacent panels (and patches) should be electrically connected together, and a means of preventing unwanted grounding at the anchor trenches or other unwanted earth grounds should be provided.

6.2 The Principle of the Arc Testing Method:

6.2.1 The principle of this electrical leak location method is to introduce a high voltage between a leak detection test probe and the conductive medium underneath the geomembrane. The area is then swept with a test probe to locate points where the current completes the circuit through a leak. A visible electrical arc is formed when the current completes the circuit and the current flow is also converted into an alarm (audible, visual or other, which confirms leak detection and location).

6.2.2 Fig. 1 shows a wiring diagram of the arc tester, power supply and test probe for the arc testing electrical leak location method.

6.3 Leak Location Surveys of Exposed Geomembrane Using the Arc Testing Method:

6.3.1 A grid, test lanes or other acceptable system should be used to ensure that the entire area is tested with the test probe.

6.3.2 The probe attachment can be different shapes and lengths, depending on the application to be surveyed. The test probe may be wider than 1 m, but with a longer the probe it may be more difficult to make good contact with the geomembrane along its length.

6.4 Preparations and Measurement Considerations:

6.4.1 Testing must be performed on geomembranes that are generally clean and dry. For geomembrane covered by water or soils, other test procedures, such as described in Guide D6747 are used for testing the geomembrane.

6.4.2 Proper field preparations and other measures shall be implemented to ensure an electrical connection to the conductive material directly below the geomembrane is in place to successfully complete the leak location survey.

6.4.3 There shall be a sufficiently conductive material below the geomembrane being tested. A properly-prepared subgrade typically will have sufficiently conductivity. Under proper

TABLE 1 Summary of Arc Testing Method

Geomembranes	Bituminous, OSPE, CPE, EIA, IPP, HDPE, LLDPE, LDPE, PVC, VLDPE	✓	applicable
	Conductive-backed Geomembrane	✓	applicable 1
Seams	All types: welded, tape, adhesive, glued and other	✓	applicable: project specific
Junctions	At synthetic pipes and accessories	✓	applicable: project specific
	At grounded conducting structures	X	not applicable
Survey	During construction phase (installation of GM)	✓	applicable
	After installation (exposed)	✓	applicable
	Slopes	✓	applicable: project specific
	Insufficiently conductive subgrade	X	not applicable
	During the service life (if exposed)	✓	must be generally clean and dry
Climate	Sunny, temperate, warm	✓	applicable
	Rainy weather	X	not applicable
	Frozen conditions	✓	applicable
Leaks detected	Discrimination between multiple leaks	✓	applicable

- 7.1.4 Liner system layering.
- 7.1.5 Description of the electrical leak location method.
- 7.1.6 Survey methodology.
- 7.1.7 Identification of equipments and operators.
- 7.1.8 Results of sensitivity test.
- 7.1.9 Specific conditions of survey.
- 7.1.10 Location, type and size of detected leaks, and
- 7.1.11 Map of the surveyed areas showing the approximate locations of the leaks.

8. Keywords

8.1 arc testing method; bare geomembrane survey; damage; electrical leak detection method; electrical leak location; electrical leak location method; exposed geomembrane survey; geoelectric leak location; geomembrane; leak detection; leak location survey; leak survey; liner integrity survey; spark testing method; water lance method; water puddle method

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12:55 PM
10/09/19
Accrual Basis

City of Loyalton
Financial Report
As of October 9, 2019

	Oct 9, 19
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	312,516.13
General Funds	
General Checking 1956- NEW	166,221.01
General Contingency Saving 0322	34,806.54
Total General Funds	201,027.55
Designated Funds	
WWTP Settlement (LAIF)	2,007,736.13
WWTP Settlement MM 4387 (New)	571,067.38
Fire Dept. Reserve 7243	182,163.64
WWTP Construction 1990	4,854.14
Community Dev Block Grant 0059	10,589.20
Total Designated Funds	2,776,410.49
Cash Drawer	450.00
Total Checking/Savings	3,290,404.17
Accounts Receivable	
Accounts Receivable	43,858.84
Total Accounts Receivable	43,858.84
Other Current Assets	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietar	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	16,722.67
Accts Receivable- Late Fees Sew	35,835.24
Sewer Ent. Accounts Receivable	272,375.32
Water Ent. Accounts Receivable	
Reconnect fee	-874.10
Water Ent. Accounts Receivable - Other	150,769.75
Total Water Ent. Accounts Receivable	149,895.65
Total Accounts Receivable- Proprietar	286,724.70
Total Other Current Assets	580,201.26
Total Current Assets	3,914,464.27

12:55 PM
10/09/19
Accrual Basis

City of Loyaltan
Financial Report
As of October 9, 2019

	<u>Oct 9, 19</u>
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
	<hr/>
Total Bonds Payable	5,153,229.00
	<hr/>
Total Long Term Liabilities	5,174,513.53
	<hr/>
Total Liabilities	5,536,843.75
	<hr/>
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
	<hr/>
Invested in Fixed Assets	4,956,179.67
	<hr/>
Unreserved Fund Balance	3,249,112.93
Net Income	-44,705.83
	<hr/>
Total Equity	8,393,345.89
	<hr/>
TOTAL LIABILITIES & EQUITY	13,930,189.64
	<hr/> <hr/>

City of Loyalton
Income & Expenses
 July 1 through October 9, 2019

	Jul 1 - Oct 9, 19
Ordinary Income/Expense	
Income	
Building Permits	4,935.90
Property Taxes	
Supplemental	246.03
Homeowners	401.42
Clerk Fees	33.55
Secured	10,621.22
Unsecured	60.39
Total Property Taxes	11,362.61
Taxes & License Revenue	
Sales & Use	38,058.25
License & Permits	50.00
Total Taxes & License Revenue	38,108.25
Intergovernmental - State	
Road Maintenance & Rehab	3,724.19
Highway Users Tax	
2103 (Gas Tax)	2,070.92
2105	1,431.62
2106	2,011.73
2107	1,632.41
2107.5	1,000.00
Total Highway Users Tax	8,146.68
Total Intergovernmental - State	11,870.87
Enterprise Income	
Sewer Service Income	
Late Fees Sewer	13,223.39
Sewer Service Income - Other	122,241.97
Total Sewer Service Income	135,465.36
Water Service Income	
Connection Fee	50.00
Late Fees Water	6,611.72
Water Service Income - Other	92,819.80
Total Water Service Income	99,481.52
Charges for Services Misc	100.00
Total Enterprise Income	235,046.88
Charges for Current Services	
Copies & Faxes	140.80
Rent Income	
Auditorium Rental	195.00
Social Hall	325.00
Rent Income - Other	2,700.00
Total Rent Income	3,220.00
Charges for Current Services - Other	172.51
Total Charges for Current Services	3,533.31
Revenue Use of Money & Property	
Interest Income	8,408.48
Total Revenue Use of Money & Property	8,408.48

12:56 PM

10/09/19

Accrual Basis

City of Loyalton
Income & Expenses
July 1 through October 9, 2019

	<u>Jul 1 - Oct 9, 19</u>
FEMA	335.00
Health/Drug Screening	528.00
Professional Fees	20,500.60
Legal Fees	37,500.07
Auditing Expense	12,990.00
Testing	1,058.00
Contracted Services - Other	-33,368.92
Total Contracted Services	39,924.91
Dues and Subscriptions	420.00
Insurance	
Liability Insurance	27,610.98
Property Insurance	9,353.00
Insurance - Other	998.98
Total Insurance	37,962.96
Licenses and Permits	1,316.00
Miscellaneous	
Meals	30.71
Miscellaneous - Other	-181.09
Total Miscellaneous	-150.38
Office Expense	1,955.64
Operating Supplies	4,155.51
Telephone	716.27
Travel	400.68
Services and Supplies - Other	89.00
Total Services and Supplies	90,315.76
Total Expense	317,849.27
Net Ordinary Income	-3,692.83
Other Income/Expense	
Other Expense	
Debt Service	
Interest Expense	
Interest 91-05 Water	21,213.00
Total Interest Expense	21,213.00
Principal	19,800.00
Total Debt Service	41,013.00
Total Other Expense	41,013.00
Net Other Income	-41,013.00
Net Income	-44,705.83

City of Loyalton
Bills Paid
 09/01/2019-09/30/2019

1:03 PM
 10/09/19
 Cash Basis

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Bill Pmt -Check	09/01/2019	EFT	USDA	Case 04-046-0946000364, 91-05 Auto ...	-41,013.00
Total Enterprise Loan MM 0559					
General Funds					
General Checking 1956- NEW					
Bill Pmt -Check	09/18/2019		Thatcher Company	QuickBooks generated zero amount tra...	0.00
Bill Pmt -Check	09/18/2019		Home Depot	QuickBooks generated zero amount tra...	0.00
Bill Pmt -Check	09/11/2019	EFT	Nationwide	PPE 08.31.2019	-198.07
Liability Check	09/11/2019	EFT	Employment Development Department	69817369 (PPE 08.31.2019)	-53.35
Liability Check	09/11/2019	EFT	US Treasury-941	94-6000364 (PPE 08.31.2019)	-1,378.64
Bill Pmt -Check	09/27/2019	EFT	Pitney Bowes Lease	Postage Meter Rental - 6/30/19 - 9/29/19	-168.51
Liability Check	09/20/2019	EFT	Employment Development Department	69817369 (PPE 09.14.2019)	-55.92
Liability Check	09/20/2019	EFT	US Treasury-941	94-6000364 (PPE 09.14.2019)	-1,671.70
Liability Check	09/20/2019	EFT	Employment Development Department	69817369 (PPE 09.14.2019)	-181.62
Bill Pmt -Check	09/20/2019	EFT	Nationwide	PPE 09.14.2019	-576.46
Bill Pmt -Check	09/25/2019	EFT	California Department of Tax & Fee Admini	Use Tax Account #029-300035 (FY 201...	-938.50
Bill Pmt -Check	09/26/2019	EFT	Bank of America	5472064000010235	-1,121.95
Paycheck	09/01/2019	5851	Cussins, John C		-1,773.19
Paycheck	09/01/2019	5852	Jardin, Patsy E		-498.32
Paycheck	09/01/2019	5853	Yegge, Donald M.		-1,489.61
Paycheck	09/06/2019	5864	Bennett, Kenneth E		-1,541.71
Paycheck	09/06/2019	5865	Jordan, Keith S.		-785.58
Paycheck	09/06/2019	5866	LeBlanc, Katherine L		-365.92
Paycheck	09/06/2019	5867	Smith, Tracy A		-527.51
Paycheck	09/06/2019	5868	Willis, Charlotte L		-184.21
Bill Pmt -Check	09/11/2019	5869	Sierra Valley Home Center	1100	-260.28
Paycheck	09/19/2019	5870	McGarity, Orville D		-260.28
Paycheck	09/19/2019	5871	McGarity, Orville D		-260.28
Paycheck	09/19/2019	5872	McGarity, Orville D		-260.28
Paycheck	09/19/2019	5873	McGarity, Orville D		-260.28
Paycheck	09/19/2019	5874	McGarity, Orville D		-260.28
Paycheck	09/20/2019	5875	Bennett, Kenneth E		-1,680.92
Paycheck	09/20/2019	5876	Castillo, Jerry		-262.46
Paycheck	09/20/2019	5877	Jackson, Sarah M		-45.71
Paycheck	09/20/2019	5878	Jordan, Keith S.		-1,748.77
Paycheck	09/20/2019	5879	LeBlanc, Katherine L		-800.90
Paycheck	09/20/2019	5880	Markum, Joy L		-45.71

1:03 PM

10/09/19

Cash Basis

City of Loyaltyon

Bills Paid

09/01/2019-09/30/2019

Type	Date	Num	Name	Memo	Paid Amount
TOTAL					-70,225.32

1:09 PM
10/09/19

**City of Loyalton
Unpaid Bills
As of October 9, 2019**

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
Ca. State Water Resources Control Board					
Bill	09/27/2019	Inv. E...	12/26/2019		270.00
Total Ca. State Water Resources Control Board					270.00
California Department of Water Resources					
Bill	07/01/2019	Inv. W...	12/10/2019		1,316.00
Total California Department of Water Resources					1,316.00
Farr West Engineering					
Bill	10/03/2019	Inv. 12...	11/02/2019		5,536.00
Total Farr West Engineering					5,536.00
Office Depot					
Bill	10/08/2019		11/07/2019		216.89
Total Office Depot					216.89
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Credit	09/08/2019	Inv.04...			-91.46
Total Pape Machinery - POWERPLAN					-97.46
Plumas-Sierra Telecomm.					
Bill	09/30/2019	Accou...	10/21/2019		109.00
Total Plumas-Sierra Telecomm.					109.00
S.C.O.R.E.					
Bill	10/01/2019	Inv. # ...	10/31/2019		1,856.00
Total S.C.O.R.E.					1,856.00
Sierra Environmental Monitoring, Inc.					
Bill	09/19/2019	Inv. R...	10/19/2019		63.00
Total Sierra Environmental Monitoring, Inc.					63.00
Thatcher Company					
Credit	07/18/2019	Inv. # ...			-343.20
Total Thatcher Company					-343.20
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
Xerox Corporation					
Bill	10/01/2019	Inv. 09...	10/31/2019		266.43
Bill	10/08/2019		11/07/2019		305.18
Total Xerox Corporation					571.61
TOTAL					8,092.07

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	11/01/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	11/08/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	11/15/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	11/22/2019	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	11/29/2019	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$30,000.00

This authorization took place at the council meeting held on 10/15/2019 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Sarah Jackson, Mayor, Dated 10/15/2019

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer from	Transfer to	Date	Amount
WWTP Settlement (4387)	General (1956)	10.18.2019	1,218.60

**(Reimbursement to General Account from WWTP Settlement Account
for Beckwith Street Repair Work-Farr West Engineering)**

TOTAL **\$1,218.60**

This authorization took place at the regular council meeting held on 10/15/2019 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 10/15/2019

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

RECEIVED SEP 09 2019
10

CITY OF LOYALTON
PO BOX 128
LOYALTON, CA 96118-0128

Invoice number 12244
Date 09/06/2019

Project R4442-1678-PWP LOYALTON, CITY OF -
BECKWITH ROAD PAVEMENT REPAIR

Period 7/27/19 to 8/30/19

City of Loyalton - Beckwith Road Pavement Repair
Task Order No. 04

Description of Services: General project management; finalize bid package and deliver to client; bid coordination.

Professional Services

	Hours	Rate	Billed Amount
Alexa Kinsinger	7.25	87.00	630.75
	0.25	95.00	23.75
Subtotal	7.50		654.50
Alexandra Reid	0.75	95.00	71.25
Carly Wantulok	0.50	80.00	40.00
Deidre Blanton	0.50	70.00	35.00
Keith Karpstein	2.00	152.00	304.00
Professional Services subtotal	11.25		1,104.75

Reimbursable Expenses

	Billed Amount
Reimbursable Expenses	113.85

Invoice total 1,218.60

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1 - Project Management	3,600.00	149.00	1,574.75	1,723.75	1,876.25
Task 2 - Survey and Mapping	3,000.00	0.00	2,226.25	2,226.25	773.75
Task 3 - Engineering Design	11,600.00	369.75	10,171.25	10,541.00	1,059.00
Task 4 - Bidding Assistance	4,800.00	699.85	0.00	699.85	4,100.15
Task 5 - Construction Management	7,900.00	0.00	0.00	0.00	7,900.00
Task 6 - Construction Observation	10,400.00	0.00	0.00	0.00	10,400.00
Task 7 - Materials Testing	6,400.00	0.00	0.00	0.00	6,400.00
Task 8 - Project Contingency	2,300.00	0.00	0.00	0.00	2,300.00
Total	50,000.00	1,218.60	13,972.25	15,190.85	34,809.15

**City of Loyaltyon
General
September 2019**

	General Go... (General Fu...)	City Buildin... (General Fu...)	Law Enforc... (General Fu...)	General Fu... (General Fu...)	Total Gener...	TOTAL
Ordinary Income/Expense						
Income						
Building Permits	1,549.56	0.00	0.00	0.00	1,549.56	1,549.56
Taxes & License Revenue	22,644.16	0.00	0.00	0.00	22,644.16	22,644.16
Sales & Use						
Total Taxes & License Revenue	22,644.16	0.00	0.00	0.00	22,644.16	22,644.16
Charges for Current Services						
Copies & Faxes	35.60	0.00	0.00	0.00	35.60	35.60
Total Charges for Current Services	35.60	0.00	0.00	0.00	35.60	35.60
Revenue Use of Money & Property						
Interest Income	4.72	0.00	0.00	0.00	4.72	4.72
Total Revenue Use of Money & Property	4.72	0.00	0.00	0.00	4.72	4.72
Total Income	24,234.04	0.00	0.00	0.00	24,234.04	24,234.04
Gross Profit	24,234.04	0.00	0.00	0.00	24,234.04	24,234.04
Expense						
Utilities						
Internet - Broadband	16.35	0.00	0.00	0.00	16.35	16.35
Electric	0.00	0.00	0.00	18.18	18.18	18.18
Total Utilities	16.35	0.00	0.00	18.18	34.53	34.53
Equipment Repair & Maintenance	0.00	4.79	0.00	0.00	4.79	4.79
Salaries and Wages						
Salaries and Wages-Other	86,785.82	0.00	0.00	0.00	86,785.82	86,785.82
Payroll Tax Expense	46.27	11.70	0.00	0.00	57.97	57.97
Payroll Expense	-97,348.75	153.00	0.00	0.00	-97,195.75	-97,195.75
Total Salaries and Wages	-10,516.66	164.70	0.00	0.00	-10,351.96	-10,351.96
Services and Supplies						
Automobile Expense	31.10	0.00	0.00	0.00	31.10	31.10
Fuel						
Total Automobile Expense	31.10	0.00	0.00	0.00	31.10	31.10
Contracted Services						
Building Permits	382.16	0.00	0.00	0.00	382.16	382.16
Professional Fees	0.00	0.00	1,250.00	0.00	1,250.00	1,250.00

**City of Loyaltan
Water
September 2019**

	Water Fund 7520-1 (Enterprise Funds)	Total Enterprise Funds	TOTAL
Ordinary Income/Expense			
Income			
Enterprise Income			
Water Service Income	133.09	133.09	133.09
Late Fees Water	23,547.50	23,547.50	23,547.50
Water Service Income - Other			
Total Water Service Income	23,680.59	23,680.59	23,680.59
Total Enterprise Income	23,680.59	23,680.59	23,680.59
Total Income	23,680.59	23,680.59	23,680.59
Gross Profit	23,680.59	23,680.59	23,680.59
Expense			
Repairs & Maintenance	101.00	101.00	101.00
Utilities			
Internet - Broadband	43.60	43.60	43.60
Electric	4,256.05	4,256.05	4,256.05
Total Utilities	4,299.65	4,299.65	4,299.65
Equipment Repair & Maintenance	173.51	173.51	173.51
Salaries and Wages			
Salaries and Wages-Other	5,740.49	5,740.49	5,740.49
Payroll Tax Expense	340.56	340.56	340.56
Payroll Expense			
Part Time Wages	1,910.20	1,910.20	1,910.20
Payroll Expense - Other	4,690.06	4,690.06	4,690.06
Total Payroll Expense	6,600.26	6,600.26	6,600.26
Total Salaries and Wages	12,681.31	12,681.31	12,681.31
Employee Benefits			
Nationwide City	84.01	84.01	84.01
Health Insurance	127.33	127.33	127.33
Total Employee Benefits	211.34	211.34	211.34
Services and Supplies			
Postage	46.06	46.06	46.06
Automobile Expense			
Fuel	82.92	82.92	82.92
Total Automobile Expense	82.92	82.92	82.92
Dues and Subscriptions	270.00	270.00	270.00

City of Loyaltyon
WWTP & Sewer
September 2019

	WWTP Pon... (Sewer Fun...)	Sewer Fund ... (Sewer Fun...)	Total Sewer ... (Enterprise ...)	TOTAL
Ordinary Income/Expense				
Income				
Enterprise Income				
Sewer Service Income	0.00	266.16	266.16	266.16
Late Fees Sewer	0.00	30,665.48	30,665.48	30,665.48
Sewer Service Income - Other				
Total Sewer Service Income	0.00	30,931.64	30,931.64	30,931.64
Total Enterprise Income	0.00	30,931.64	30,931.64	30,931.64
Total Income	0.00	30,931.64	30,931.64	30,931.64
Gross Profit	0.00	30,931.64	30,931.64	30,931.64
Expense				
Repairs & Maintenance	0.00	324.00	324.00	324.00
Utilities				
Internet - Broadband	0.00	43.60	43.60	43.60
Electric	0.00	80.39	80.39	80.39
Total Utilities	0.00	123.99	123.99	123.99
Equipment Repair & Maintenance	0.00	232.01	232.01	232.01
Salaries and Wages				
Salaries and Wages-Other	0.00	5,740.50	5,740.50	5,740.50
Payroll Tax Expense	0.00	528.76	528.76	528.76
Payroll Expense				
Part Time Wages	0.00	2,124.08	2,124.08	2,124.08
Payroll Expense - Other	0.00	6,936.58	6,936.58	6,936.58
Total Payroll Expense	0.00	9,060.66	9,060.66	9,060.66
Total Salaries and Wages	0.00	15,329.92	15,329.92	15,329.92
Employee Benefits				
Nationwide City	0.00	84.03	84.03	84.03
Health Insurance	0.00	127.34	127.34	127.34
Total Employee Benefits	0.00	211.37	211.37	211.37
Services and Supplies				
Postage	0.00	46.06	46.06	46.06
Automobile Expense				
Fuel	0.00	82.92	82.92	82.92
Total Automobile Expense	0.00	82.92	82.92	82.92
Contracted Services				

City of Loyalton
Streets
September 2019

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10/09/19
Accrual Basis

	Gas Tax 9422-1 (Streets and Highways)	Streets and Highway... (Streets and Highways)	Total Streets and Hig... (Special Revenue)	Total Special Revenue	TOTAL
Ordinary Income/Expense					
Income					
Intergovernmental - State					
Road Maintenance & Rehab	0.00	1,207.38	1,207.38	1,207.38	1,207.38
Highway Users Tax					
2103 (Gas Tax)	552.04	0.00	552.04	552.04	552.04
2105	0.00	354.68	354.68	354.68	354.68
2106	0.00	475.76	475.76	475.76	475.76
2107	0.00	491.61	491.61	491.61	491.61
Total Highway Users Tax	552.04	1,322.05	1,874.09	1,874.09	1,874.09
Total Intergovernmental - State	552.04	2,529.43	3,081.47	3,081.47	3,081.47
Total Income	552.04	2,529.43	3,081.47	3,081.47	3,081.47
Gross Profit	552.04	2,529.43	3,081.47	3,081.47	3,081.47
Expense					
Utilities					
Internet - Broadband	0.00	5.45	5.45	5.45	5.45
Electric	3,346.41	6.06	3,352.47	3,352.47	3,352.47
Total Utilities	3,346.41	11.51	3,357.92	3,357.92	3,357.92
Salaries and Wages					
Payroll Tax Expense	0.00	76.85	76.85	76.85	76.85
Payroll Expense					
Temp Wages	0.00	283.36	283.36	283.36	283.36
Payroll Expense - Other	0.00	487.60	487.60	487.60	487.60
Total Payroll Expense	0.00	770.96	770.96	770.96	770.96
Total Salaries and Wages	0.00	847.81	847.81	847.81	847.81
Services and Supplies					
Automobile Expense					
Fuel	0.00	10.36	10.36	10.36	10.36
Total Automobile Expense	0.00	10.36	10.36	10.36	10.36
Insurance					
Property Insurance	0.00	185.60	185.60	185.60	185.60
Total Insurance	0.00	185.60	185.60	185.60	185.60
Office Expense	0.00	14.98	14.98	14.98	14.98
Telephone	0.00	4.71	4.71	4.71	4.71

City of Loyaltton
Park
September 2019

	Park Rental Bui... (Park 9420-1)	Park 9420-1 - Ot... (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General F...	TOTAL
Ordinary Income/Expense					
Income					
Charges for Current Services					
Rent Income	900.00	0.00	900.00	900.00	900.00
Total Charges for Current Services	900.00	0.00	900.00	900.00	900.00
Total Income	900.00	0.00	900.00	900.00	900.00
Gross Profit	900.00	0.00	900.00	900.00	900.00
Expense					
Utilities					
Electric	0.00	81.14	81.14	81.14	81.14
Total Utilities	0.00	81.14	81.14	81.14	81.14
Equipment Repair & Maintenance					
Salaries and Wages	0.00	-67.17	-67.17	-67.17	-67.17
Payroll Tax Expense	0.00	59.68	59.68	59.68	59.68
Payroll Expense					
Temp Wages	0.00	283.08	283.08	283.08	283.08
Payroll Expense - Other	0.00	264.00	264.00	264.00	264.00
Total Payroll Expense	0.00	547.08	547.08	547.08	547.08
Total Salaries and Wages	0.00	606.76	606.76	606.76	606.76
Services and Supplies					
Operating Supplies	0.00	173.87	173.87	173.87	173.87
Total Services and Supplies	0.00	173.87	173.87	173.87	173.87
Total Expense	0.00	794.60	794.60	794.60	794.60
Net Ordinary Income	900.00	-794.60	105.40	105.40	105.40
Net Income	900.00	-794.60	105.40	105.40	105.40

City of Loyaltyon
 Social Hall
 September 2019

	Social Hall 9420 (Park 9420-1)	Total Park 9420-1 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense				
Income				
Charges for Current Services				
Rent Income	130.00	130.00	130.00	130.00
Social Hall				
Total Rent Income	130.00	130.00	130.00	130.00
Total Charges for Current Services				
Total Income	130.00	130.00	130.00	130.00
Gross Profit	130.00	130.00	130.00	130.00
Expense				
Utilities				
Propane	181.97	181.97	181.97	181.97
Total Utilities	181.97	181.97	181.97	181.97
Total Expense	181.97	181.97	181.97	181.97
Net Ordinary Income	-51.97	-51.97	-51.97	-51.97
Net Income	-51.97	-51.97	-51.97	-51.97

City of Loyaltyon
MUSEUM
 September 2019

	Museums 9410 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense			
Expense			
Utilities			
Electric	169.68	169.68	169.68
Total Utilities	169.68	169.68	169.68
Total Expense	169.68	169.68	169.68
Net Ordinary Income	-169.68	-169.68	-169.68
Net Income	-169.68	-169.68	-169.68

City of Loyaltyon
 Cemetery
 September 2019

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 10/09/19
 Accrual Basis

	Cemeteries 9220-1 (General Fund)	Total General Fund	TOTAL
Ordinary Income/Expense			
Expense			
Salaries and Wages	1.38	1.38	1.38
Payroll Tax Expense	18.00	18.00	18.00
Payroll Expense			
Total Salaries and Wages	19.38	19.38	19.38
Total Expense	19.38	19.38	19.38
Net Ordinary Income	-19.38	-19.38	-19.38
Net Income	<u>-19.38</u>	<u>-19.38</u>	<u>-19.38</u>