

# CITY OF LOYALTON

COUNTY OF SIERRA  
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LOYALTON, CALIFORNIA 96118  
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OFFICE OF THE MAYOR

## AGENDA FOR THE REGULAR MEETING OF THE LOYALTON CITY COUNCIL

6:00 P.M. – LOYALTON SOCIAL HALL- 105 BECKWITH STREET

OCTOBER 17, 2017

NEXT ORDINANCE #419

NEXT RESOLUTION NO. 5-2017

AGENDA & PACKET AVAILABLE ON CITY WEB SITE

[cityofloyalton.org](http://cityofloyalton.org)

Matters under the jurisdiction of the Council, and whether or not on the posted agenda, may be addressed by the general public during the Public Comment Opportunity Time. No action may be taken or substantive discussion on matters not on the posted agenda.

The Council limits public comment to three minutes per person and not more than three individuals addressing the same subject.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. ANNOUNCEMENTS *FRAC-201*
6. APPROVAL OF MINUTES  
Regular Meeting Minutes- SEPTEMBER 19, 2017  
Special Meeting Minutes- OCTOBER 9, 2017
7. PUBLIC COMMENT
  1. Mike Wellboure email

8. **TIMED ITEM**  
6:30  
Dave Roberti, Propane Proposal
9. **STAFF REPORTS**
10. **FIRE DEPARTMENT REPORT**
11. **FINANCIAL COMMITTEE REPORT**
  1. Approval of Reimbursement invoice(s) for the USDA
  2. Acknowledgement of Approval of Funds Transfer to Account 0559 for Payment of USDA Loans.
  3. Payment of Bills
  4. Approval of Financial Report
12. **PUBLIC WORKS COMMITTEE REPORT/PARK AND RECREATION**
13. **OTHER COMMITTEE REPORTS**
14. **DISCUSSION AND POSSIBLE ACTION ITEMS**
  1. Discussion and Possible action regarding appointment of council member to fill vacancy. (Submitted by M. Marin)
  2. Discussion and Possible action regarding the Changes to the bank signature(s). (Submitted by N. Rogers)
  3. Discussion and Possible action regarding Retiree payment(s). (Submitted by M. Marin)
  4. Discussion and Possible action regarding the Hiring of Replacement Maintenance Worker. (Submitted by N. Rogers)
15. **CLOSED SESSION:**
  1. Pursuant to Government code 54957.6, Personal Issues
16. **ADJOURNMENT:**

August 15, 2017

## **REGULAR MEETING**

The regular meeting of the Loyalton City Council was called to order by Mayor Mark Marin on September 19, 2017 at 6:00pm at the Loyalton Social Hall.

## **COUNCIL MEMBERS PRESENT**

M. Marin, J. VanDaam, N. Rogers

## **COUNCIL MEMBERS ABSENT**

None

## **STAFF PRESENT**

K. Graves-City Clerk, K. Lombardi-City Bookkeeper

## **GUESTS PRESENT**

R. Belli, L. Ryan, M. Lombardi, J. Markum, R. Belli, D. Yegge, J. Buck, L. Horner, R. Demartini, P. Demartini  
E. Bensen,

## **APPROVAL OF AGENDA**

(1 attachment) J. VanDaam moved to approve the agenda, N. Rogers seconded. Roll call, J. VanDaam-Aye, N. Rogers-Aye, M. Marin-Aye. Motion Carried.

## **ANNOUNCEMENTS**

1. J. Buck wants to have a downtown city cleanup, she would like for all the business and homeowners to clean up their properties. Darlene Reed said that they could help in October, pull weeds that are around the downtown area that is not on private property. It was suggested to maybe have probation does it as they have in the past; M. Marin said that Chuck Hensen with probation is working on that but at this time there is no one that can do it. It was also suggested to contact the High School and Local 4H chapters to see if they would be interested for community service. Libby will talk to echo 4H and someone from the council will contact the High School.
2. N. Rogers let the council know that Kim Lombardi is resigning as the City Bookkeeper as of October 10, 2017. We will need to fill this position as soon as possible. Kim said that she would be available to help train the new person. M. Marin said that Kim was really green when she first started but she has been a great bookkeeper, and the City Audit was better now.
3. J. VanDaam is looking into possibly getting some solar panels for the Water Treatment Plant. It costs the City \$3000.00 to \$4000.00 a month to run the pumps that is a cost of about \$160.00 a day. The USDA could help some. J. VanDaam is checking on some contractors to see the costs. He did check with Liberty Utilities but they do not promote that. The Sierra Business Council could also be another avenue that could help.
3. We just got an extension to spend the \$600,000.00 until June of 2018. This money needs to be spent on fixing Beckwith Street and Lombardi Lane, also needs to go to fix the liners of the sewer plant. The pipes on Beckwith need to be taken up and all replaced and reset. The council is working on getting bids on it and plan to start working on it next spring.

## **APPROVAL OF MINUTES**

(1 attachment) J. VanDaam moved to approve the minutes from the last meeting. N. Rogers seconded. Roll call J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion Carried

## **PUBLIC COMMENT**

1. Ray Belli said that the meeting last month was very informative. He would like to have on every agenda about the water bills. N. Rogers said that there have been no shut offs lately, most people are paying. The people with large balances are paying a set amount monthly plus their current balances. They have all signed contracts to pay monthly. We are collecting from some of the trailer park residents; if the city shuts the water off with the other ones then we would have to pay to rehouse them. There are only 4 spaces that belong to the City the rest belong to the County, if the water is shut off on the County spaces then the county has to pay to rehouse them. It was brought up that the Board of Supervisors voted on this day to shut it off, since the council had not heard from them we cannot do anything at this time.
2. Community Member J. Markum has come to the City about the 4H pig that lived next door to her. She is concerned because they never cleaned the pen and the flies and the smell waft over to her house. She would like to remind the owner that it is a privilege to keep the pig on her property and that the city can revoke it if she does not keep it clean. The council will send her a letter about cleaning it up.
3. Community Member L. Ryan wanted to talk about fire hazards. Most other cities get letters sent to the property owners that they need to clean there lot. If not cleaned then the water and sewer gets shut off and then they could get Liens on the properties. It was stated by L. Horner that we should check with the City Attorney to see if we can place liens on those properties. The city has limited resources and employees to take care of this problem.
4. PERS, M. Marin said that there has been no resolution on the PERS contract. We did take \$27,000.00 out if the contingency fund but this has to be paid back. Not sure what to do about this.
5. Water rights law suit from William Jameson. Water costs will be going up not sure how much.

## **TIMED ITEM**

None

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

None

### **FIRE DEPARTMENT REPORT**

R. Demartini Assistant Fire Chief reported that they have had 114 calls as of last night. The call last night was arching lines that were not what was happening. It was just a street light. 95% of the calls are medical and 5% are fire related. Not sure how many of those calls are at the trailer park. The seasons are changing and things are still dry so please careful. Libby questioned on how many volunteers are here during the day and Robert said that number is very low, as most of them work outside of the city. We need to commend the ones that get out of bed at 2 am to help keep the city safe. We can call for mutual aid from other districts if we need to.

The fire district is very little help. Shawn Heywood would like to talk to the City Attorney about what to do with the fire district. M. Marin did talk to Rick Maddelena about the contract to review about the fire district .We want to see it in Black and White what the plan is. Rick did say that we would have something in a week or two. There is a group of people in Sierra Brooks that would like to start their own district. We would like to have our own District but it would cost some major money. The fire department needs some monetary help with the costs of the trucks. We would like a preliminary contract from the county. Talking with the city attorney is \$200.00 an hour so we need to make it count. Sierra County Fire District is offering to help.

## **FINANCIAL REPORT**

1. Funds transfer to account 0559:  
J. VanDaam moves to approve funds transfer to account 0559 for Payment of USDA Loans, October 2017. N. Rogers seconded. Roll Call J. VanDaam –AYE, N. Rogers- AYE, M. Marin-AYE. Motion Carries
2. Approval of Reimbursement invoices for the USDA, J. VanDaam moves to approve Reimbursement invoices to the USDA. N. Rogers seconded. Roll Call. J. VanDaam-AYE, N.Rogers-AYE, M. Marin-AYE. Motion carries.
3. Approval of Financial Report. J. VanDaam motions to approve the Financial Report, N. Rogers seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion Carries
4. Payment of bills  
M. Marin motions to pay the bills not to exceed \$41339.69. J. VanDaam seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion Carries

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Approval of water supply, Virginia Bowling, 200 Taylor Street, J. VanDaam motions to approve the water line for Virginia Bowling. N. Rogers seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE, Motion carries
  2. Approval of Thrift Store Utility Bill:  
The city will bill the Thrift Store \$3398.45 in past bills, in the future the Thrift shop will pay 25% also they will but an additional heater and the city will buy one. J. VanDaam motions to approve the Thrift Shop Utility Bills. N. Rogers seconded. Roll Call: J. VnaDaam-AYE, N. Rogers-AYE, M. Marin-AYE, motion Carries.
  3. Approval to fill council member:  
The people have to resubmit there application to be on the council. We have 30 days to fill the space. A special election will cost the city \$3000.00, we have one opening. Brooks’s position can’t be filled until 2018, since no agreement was made at the last council meeting. The majority can’t be appointed so we can only appoint one and that was J. VanDaam
  4. Appointment of city maintenance worker.  
J. VanDaam motion to hire a new city maintenance worker. N. Rogers seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion Carries
  5. Abandoned vehicle program  
No vote at this time until council talks to the supervisors
  6. Business License Joel Thomas  
M. Marin motions to approve the Business License for Joel Thomas. J. VanDaam seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion carries
- Meeting Adjourned**

**Closed Session: None**

**APPROVED:** \_\_\_\_\_

**Mayor Mark Marin**

**ATTEST:** \_\_\_\_\_

**Kate Graves, City Clerk**

OCTOBER 9, 2017

## SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Mark Marin on October 9, 2017 at 10:00 am at the Loyalton City Hall.

## COUNCIL MEMBERS PRESENT

M. Marin, J. VanDaam, N. Rogers

## COUNCIL MEMBERS ABSENT

None

## STAFF PRESENT

K. Graves-City Clerk

## GUESTS PRESENT

J. Markum, J. Buck, Bret from Farr West Engineering Contractors

## APPROVAL OF AGENDA

(1 attachment): M. Marin made a motion to change the agenda to read Farr West and to put Engineering in front of Contractor. Once changes were made and approved agenda was approved. J. VanDaam motioned to approve new agenda as amended. N. Rogers seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion carried.

## ANNOUNCEMENTS

None

## PUBLIC COMMENT

1. J. Buck asked about speed signs that are supposed to be posted. M. Marin said that we would find out about them on October 18, 2017 after the 10:00 am meeting in Sierraville.

## DISCUSSION AND POSSIBLE ACTION ITEMS

1. (1 attachment) M. Marin said that they talked with two separate firms regarding the Wastewater Treatment Plant. He said that he was not impressed with Shaw Engineering because they wanted to spend all the allotted money right away. Bret from Farr West Engineering Contractors looked at different maps and discussed a possible Pine Street fix also. J. VanDaam said that Farr West was working with smaller communities. J. Buck wanted to know the cost. Bret said that they wanted to address the compliance issues from the State first as the city got a letter from them about the infiltration system.

Cost break down:

Infiltration and Inflow Study (Estimated effort: 120 hours)	\$16,800.00
Spill Contingency Plan (Estimated effort: 40 hours)	\$5,600.00
Water Balance Report (Estimated effort: 120 hours)	\$16,800.00
Sanitary Sewer Maintenance Plan (Estimated effort: 40 hours)	\$5,600.00
TOTAL:	\$44,800.00

The city could be reimbursed by the USDA using some of the Grant Funds. J. VanDaam motions to hire Farr West Engineering Contractors to fix the Wastewater Treatment Plant. N. Rogers Seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion Carried.

2. Sierra Controls Water Measurement and Control System (SCADD) is the computer upgrade system for the Wastewater Treatment Plant. The system that the city has now rings the phones when it doesn't need to and the computer system needs to be upgraded badly. The cost for the upgrade software is \$27,420.00 including the estimated taxes. B. Kenny and D. Luchi all want to see this done. M. Marin motions to use Sierra Controls to upgrade the software not to exceed \$27,420.00. J. Van Daam seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion Carried.

3. Tracy Smith has agreed to be the new City Bookkeeper; she was the last city clerk. She brings with her lots of banking experience. M. Marin motions to hire Tracy Smith as the new City Bookkeeper. J. VanDaam seconded. Roll Call: J. VanDaam-AYE, N. Rogers-AYE, M. Marin-AYE. Motion Carried

## MEETING ADJOURNED

APPROVED:

  
\_\_\_\_\_

Mayor Mark Marin

ATTEST: \_\_\_\_\_

Kate Graves, City Clerk



**From:** Michael H. Welbourn [sierralogger@cwo.com]  
**Sent:** Saturday, September 23, 2017 8:05 AM  
**To:** CHAMBER CITY OF LOYALTON  
**Subject:** City Council Loyalton Web Site/E.S.V.C.C.

**To:** City Council, Loyalton CA

**Re:** Kim Lombardi's e-mail as seen below my response and my response as seen here.

As to the decision to keep us under "Resident" we are not a public or community service organization, we also happen to be the largest chamber in the county.

We do not perform services for the residents, we work for the County of Sierra, we are a duly licensed chamber of commerce under Federal, State & County of Sierra a contractual agreement under "Business League" a 501 C-6 under the Internal Revenue Code.

Placing us under Resident/Community and Social Services is a misrepresentation of what a 501 C 6 chamber of commerce does and or what we stand for or represent. Our job is to bring business/businesses, tourism and progress into Sierra County not to one single community i.e. Loyalton.

Community service organizations job is to do just that, service the community we do not fall under that job description.

The East Sierra Valley Chamber of Commerce is engaged in function for the benefit of Sierra County to which the City of Loyalton is unaware nor involved in nor do you ever see.

We provide the kiosk for our tourism and for business/businesses and county and state information for not only this county but those of the surrounding counties up to and including Nevada.

As a FYI, we only sponsor as the East Sierra Valley Chamber of Commerce the Recycled Relics Car Show and other projects including the Country Market as a non-profit sideline and we do so for the soul purpose of promotional interest for the County of Sierra but as a residual outcome of that endeavor comes the promotion and support to our local businesses and the community.

**With respect to your words "East Sierra Valley Chamber" - has remained on the Resident page as the group felt that information on that page was primarily community services for residents. "It is not." With respect I am asking that you place the E.S.V.C.C. under the appropriate category of business in accordance with our license, County of Sierra, Federal, State and business standing and those rules and regulations that govern all chambers of commerce under Federal and State Law.**

**We would appreciate the City of Loyalton's support on this change.**

**Respectfully,**

**Michael H. Welbourn, President/Board Director**

**From:** Kim Lombardi [<mailto:loyalton.klombardi@gmail.com>]  
**Sent:** Friday, September 22, 2017 3:15 PM  
**To:** Mike Welbourn  
**Subject:** Loyalton Web Site

Hi Mike,

Just wanted to let you know some of the changes you requested have been made. The Chamber button is now "East Sierra Valley Chamber" - but has remained on the Resident page as the group felt that information on that page was primarily community services for residents.

Please feel free to place a link for [cityofloyalton.org](http://cityofloyalton.org) on the chamber web site.

The Recycled Relics link that was used was the only one that could be found. As you weren't happy with that one, we have removed the link altogether. Please let us know if you establish or know of a link that would be more appropriate.

Thank you for your interest and attention,

Kim

--

Kim Lombardi  
City of Loyalton  
530-993-6750

**City of Loyaltan**  
**Revenue & Expenditures-Financial Report**  
 As of October 11, 2017

	Oct 11, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Enterprise Loan MM 0559	258,500.13
<b>General Funds</b>	
General Checking 1956- NEW	43,359.75
General Contingency Saving 0322	107,632.71
<b>Total General Funds</b>	150,992.46
<b>Designated Funds</b>	
WWTP Settlement MM 4321	2,675,774.73
Fire Dept. Reserve 7243	21,555.14
WWTP Construction 1990	5,982.79
Community Dev Block Grant 0059	3,230.67
<b>Total Designated Funds</b>	2,706,543.33
Cash Drawer	450.00
<b>Total Checking/Savings</b>	3,116,485.92
<b>Accounts Receivable</b>	
Accounts Receivable	94,281.85
<b>Total Accounts Receivable</b>	94,281.85
<b>Other Current Assets</b>	
Grants Receivable	-79,061.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
<b>Accounts Receivable- Government</b>	
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
<b>Total Accounts Receivable- Government</b>	-700.00
<b>Accounts Receivable- Proprietar</b>	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	5,086.32
Accts Receivable- Late Fees Sew	12,588.62
Sewer Ent. Accounts Receivable	289,806.30
Water Ent. Accounts Receivable	
Reconnect fee	-500.00
Water Ent. Accounts Receivable - Other	144,042.99
<b>Total Water Ent. Accounts Receivable</b>	143,542.99
<b>Total Accounts Receivable- Proprietar</b>	262,920.05
<b>Total Other Current Assets</b>	556,437.43
<b>Total Current Assets</b>	3,767,205.20
<b>Fixed Assets</b>	
<b>Fixed Assets</b>	
Construction in Progress	238,826.18
Land	378,612.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,279,747.77
Accumulated Depreciation	-4,619,593.00
<b>Total Fixed Assets</b>	9,974,625.45
<b>Total Fixed Assets</b>	9,974,625.45
<b>TOTAL ASSETS</b>	13,741,830.65
<b>LIABILITIES &amp; EQUITY</b>	

City of Loyaltyon  
**Revenue & Expenditures-Financial Report**  
 As of October 11, 2017

	Oct 11, 17
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	28,921.36
<b>Total Accounts Payable</b>	28,921.36
<b>Other Current Liabilities</b>	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liabi	25,008.34
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
<b>Total Propriety Accrued Payroll</b>	468.02
Governmental Accrued Payroll	5.67
<b>Total Accrued Payroll</b>	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-758.32
State Taxes	191.41
Federal Taxes	37.58
Payroll Liabilities - Other	8,350.59
<b>Total Payroll Liabilities</b>	7,821.26
<b>Total Other Current Liabilities</b>	369,528.70
<b>Total Current Liabilities</b>	398,450.06
<b>Long Term Liabilities</b>	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
<b>Total Bonds Payable</b>	5,153,229.00
<b>Total Long Term Liabilities</b>	5,174,513.53
<b>Total Liabilities</b>	5,572,963.59
<b>Equity</b>	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,138,391.17
Net Income	841,537.10
<b>Total Equity</b>	8,168,867.06
<b>TOTAL LIABILITIES &amp; EQUITY</b>	13,741,830.65

**City of Loyaltan**  
**Revenue & Expenditures**  
 July 1 through October 11, 2017

	Jul 1 - Oct 11, 17
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Transfer In	26,776.24
Building Permits	4,684.13
Donations	857.00
<b>Property Taxes</b>	
Supplemental	1,172.54
Homeowners	395.22
Clerk Fees	201.85
Secured	6,730.07
Unsecured	7.73
Prior Year	42.39
<b>Total Property Taxes</b>	8,549.80
<b>Taxes &amp; License Revenue</b>	
Sales & Use	15,855.62
License & Permits	35.00
<b>Total Taxes &amp; License Revenue</b>	15,890.62
<b>Intergovernmental - Federal</b>	
USDA Grant	1,758.00
<b>Total Intergovernmental - Federal</b>	1,758.00
<b>Intergovernmental - State</b>	
Highway Users Tax	
2103 (Gas Tax)	1,005.78
2105	1,106.59
2106	1,513.48
2107	1,391.70
2107.5	1,000.00
<b>Total Highway Users Tax</b>	6,017.55
<b>Total Intergovernmental - State</b>	6,017.55
<b>Enterprise Income</b>	
<b>Sewer Service Income</b>	
Late Fees Sewer	1,385.50
Sewer Service Income - Other	129,816.95
<b>Total Sewer Service Income</b>	131,202.45
<b>Water Service Income</b>	
Connection Fee	750.00
Late Fees Water	692.74
Water Service Income - Other	67,655.19
<b>Total Water Service Income</b>	69,097.93
<b>Total Enterprise Income</b>	200,300.38
<b>Charges for Current Services</b>	
Copies & Faxes	142.45
Cemetery	
Plots	2,000.00
<b>Total Cemetery</b>	2,000.00
<b>Rent Income</b>	
Auditorium Rental	60.00
Social Hall	210.00
Rent Income - Other	2,700.00
<b>Total Rent Income</b>	2,970.00
Service Area Revenue	10,000.00
Charges for Current Services - Other	3,754.52

**City of Loyaltan**  
**Revenue & Expenditures**  
 July 1 through October 11, 2017

	Jul 1 - Oct 11, 17
Total Charges for Current Services	18,866.97
Revenue Use of Money & Property	
Interest Income	650.37
Revolving Loan	1,224.21
Total Revenue Use of Money & Property	1,874.58
Miscellaneous Revenue	
Other Income	
Settlement - WWTP	965,000.00
Total Other Income	965,000.00
Miscellaneous Revenue - Other	1,797.02
Total Miscellaneous Revenue	966,797.02
Total Income	1,252,372.29
Gross Profit	1,252,372.29
Expense	
Refund	
Bldg Permit - Indemnification	250.00
Total Refund	250.00
DSA 786 Fees	0.90
Small Tools & Equipment	3,292.60
Repairs & Maintenance	2,557.01
Utilities	
Security	120.00
Internet - Broadband	636.07
Propane	1,653.58
Electric	
Electric for Discharge	195.45
Electric - Other	30,790.80
Total Electric	30,986.25
Garbage Disposal	283.80
Utilities - Other	172.30
Total Utilities	33,852.00
Equipment Repair & Maintenance	7,741.20
Reconciliation Discrepancies	4.62
Taxes	
Solid Waste Benefit Assessment	4,820.46
Property Tax	585.59
Taxes - Other	91.03
Total Taxes	5,497.08
Salaries and Wages	
Workers Comp.	7,811.74
Payroll Tax Expense	3,559.32
Payroll Expense	
Part Time Wages	19,126.50
Payroll Expense - Other	36,126.41
Total Payroll Expense	55,252.91
Total Salaries and Wages	66,623.97
Employee Benefits	
Nationwide City	285.68

**City of Loyalty**  
**Revenue & Expenditures**  
 July 1 through October 11, 2017

	Jul 1 - Oct 11, 17
Health Insurance	973.68
<b>Total Employee Benefits</b>	<b>1,259.36</b>
<b>Services and Supplies</b>	
Postage	419.80
Advertising	228.55
Automobile Expense	
Fuel	1,969.98
<b>Total Automobile Expense</b>	<b>1,969.98</b>
Bank Service Charges	41.00
Chemicals	984.85
<b>Contracted Services</b>	
Building Permits	169.00
Health/Drug Screening	597.77
Professional Fees	6,820.00
Legal Fees	100,922.80
Auditing Expense	7,147.00
Testing	2,220.00
Contracted Services - Other	16,751.85
<b>Total Contracted Services</b>	<b>134,628.42</b>
<b>Dues and Subscriptions</b>	<b>1,035.60</b>
<b>Insurance</b>	
Liability Insurance	19,090.16
Property Insurance	15,266.56
Insurance - Other	297.00
<b>Total Insurance</b>	<b>34,653.72</b>
Licenses and Permits	814.00
Miscellaneous	93.51
Office Expense	2,238.85
Operating Supplies	1,029.15
Telephone	899.65
<b>Total Services and Supplies</b>	<b>179,037.08</b>
<b>Total Expense</b>	<b>300,115.82</b>
<b>Net Ordinary Income</b>	<b>952,256.47</b>
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Transfers Out	26,776.24
<b>Debt Service</b>	
Interest Expense	
Interest 91-05 Water	22,047.75
Interest 92-01 Sewer	18,862.59
Interest 92-03 Sewer	2,807.79
Interest 92-07 Sewer	40,225.00
<b>Total Interest Expense</b>	<b>83,943.13</b>
<b>Total Debt Service</b>	<b>83,943.13</b>
<b>Total Other Expense</b>	<b>110,719.37</b>
<b>Net Other Income</b>	<b>-110,719.37</b>
<b>Net Income</b>	<b>841,537.10</b>

Type	Date	Num	Name	Memo	Paid Amount
<b>Enterprise Loan MM 0559</b>					
Total Enterprise Loan MM 0559					
<b>General Funds</b>					
<b>General Checking 1956- NEW</b>					
Check	09/30/2017			Service Charge	-2.00
Liability Check	09/22/2017	EFT	Employment Development De...	69817369, 3QTR, PPE 9/16/17	-33.59
Liability Check	09/22/2017	EFT	US Treasury-941	94-6000364, 3QTR, PPE 9/16/17	-678.42
Liability Check	09/22/2017	EFT	Employment Development De...	69817369, 3QTR, PPE 9/16/17	-9.86
Liability Check	10/04/2017	EFT	Employment Development De...	69817369, 3QTR Retirement Pay 10/2017 & J. M...	-44.98
Liability Check	10/04/2017	EFT	US Treasury-941	94-6000364, , 3QTR Retirement Pay 10/2017 & J...	-374.70
Liability Check	10/04/2017	EFT	Employment Development De...	69817369, 3QTR Retirement Pay 10/2017 & J. M...	-4.41
Liability Check	10/05/2017	EFT	Employment Development De...	69817369, 4QTR PPE 9/30/17	-26.33
Liability Check	10/05/2017	EFT	US Treasury-941	94-6000364, 4QTR PPE 9/30/17	-517.00
Liability Check	10/05/2017	EFT	Employment Development De...	69817369, 4QTR PPE 9/30/17	-44.98
Bill Pmt -Check	10/11/2017	EFT	Bank of America	5472064000010235	-131.11
Bill Pmt -Check	10/11/2017	EFT	Bank of America	5472064000010235	-404.87
Check	09/22/2017	EFT	Nationwide	PPE 9/16/17	-119.82
Bill Pmt -Check	10/11/2017	EFT	Bank of America	5472064000010235	-1,192.07
Bill Pmt -Check	09/18/2017	4627	Keith Jordan	Phone Reimbursement - September 2017	-15.00
Paycheck	09/18/2017	4628	Cussins, John C		0.00
Paycheck	09/18/2017	4629	Graves, Kathryn L.		-138.53
Paycheck	09/18/2017	4630	Jordan, Keith S.		-1,393.00
Paycheck	09/18/2017	4631	LeBlanc, Katherine L.		-669.29
Paycheck	09/18/2017	4632	Lombardi, Kimberly K		-516.46
Paycheck	09/18/2017	4633	Marin, Mark J.		-45.71
Paycheck	09/18/2017	4634	Rogers, Nancy R.		-45.71
Paycheck	09/18/2017	4635	VanDaam, Jason		-45.71
Paycheck	09/19/2017	4636	Marsh, Jacob T		-61.65
Paycheck	09/29/2017	4637	Cussins, John C		-1,419.52
Paycheck	09/29/2017	4638	Jardin, Patsy E		-2,155.92
Paycheck	09/29/2017	4639	McGarity, Orville D		-342.53
Paycheck	09/29/2017	4640	Yegge, Donald M.		-655.54
Check	09/29/2017	4641	POSTMASTER	September 2017 Water/Sewer Billing	-98.55
Paycheck	10/02/2017	4642	Jordan, Keith S.		-1,120.00
Paycheck	10/02/2017	4643	LeBlanc, Katherine L.		-727.43
Paycheck	10/02/2017	4644	Lombardi, Kimberly K		-547.35
Paycheck	10/02/2017	4645	Marsh, Jacob T		-602.24
Bill Pmt -Check	10/04/2017	4646	SVHC- Sierra Valley Home Co...	1100	-262.83
Bill Pmt -Check	10/04/2017	4647	Liberty Utilities		-4,676.21
Bill Pmt -Check	10/04/2017	4648	Amerigas*	201913977	-724.94
Bill Pmt -Check	10/04/2017	4649	AT&T CALNET 3		-88.73
Bill Pmt -Check	10/04/2017	4650	EPHCC- Eastern Plumas Heal...		-279.77
Bill Pmt -Check	10/04/2017	4651	Intermountain Disposal, Inc.		-283.80
Bill Pmt -Check	10/04/2017	4652	L.N. Curtis & Sons		-1,015.56
Bill Pmt -Check	10/04/2017	4653	Sucaba Fleet Services		-800.24
Bill Pmt -Check	10/04/2017	4654	Verizon Wireless	370745244-000001	-38.01
Bill Pmt -Check	10/04/2017	4655	WIN-911 Software	Annual Renewal of Software Maintenance & Supp...	-495.00
Bill Pmt -Check	10/04/2017	4656	Larry Bain, CPA	2015 / 2016 Audit	-10,900.00
Bill Pmt -Check	10/04/2017	4657	Softline Data	2 boxes bill cards, W/S	-225.00
Paycheck	10/10/2017	4658	Marsh, Jacob T		-687.23
Bill Pmt -Check	10/11/2017	4659	Amerigas*	201913977	-928.64
Bill Pmt -Check	10/11/2017	4660	Department of Conservation		-16.97
Bill Pmt -Check	10/11/2017	4661	Division of the State Architect	3QTR 2017 DSA 786 Fees	-0.30
Bill Pmt -Check	10/11/2017	4662	Mountain Messenger	City Council & City Clerk Vacancy Notices	-37.50
Bill Pmt -Check	10/11/2017	4663	Plumas-Sierra Telecomm.	Broadband, Account # 37225	-109.00
Bill Pmt -Check	10/11/2017	4664	Plumas Sierra Rural Electric		-4,573.84
Bill Pmt -Check	10/11/2017	4665	Porter Simon Professional Ser...	92132-13200M	-680.00
Bill Pmt -Check	10/11/2017	4666	S.C.O.R.E.	2QTR 2017/18 Comp	-3,905.87
Bill Pmt -Check	10/11/2017	4667	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	10/11/2017	4668	Sierra Environmental Monitori...	LOY-001	-605.00
Bill Pmt -Check	10/11/2017	4669	Sierra Valley Groundwater Mg...	Meter 76 & 77, 2017 Pumping	-400.00
Bill Pmt -Check	10/11/2017	4670	United Healthcare Insurance ...	J. Cussins November Premium - 327802773-1	-243.42
Bill Pmt -Check	10/11/2017	4671	Xerox Corporation	951429299	-293.18
Bill Pmt -Check	10/11/2017	4672	S.C.O.R.E.	2017-18 Property / Liability Insurance	-2,863.06
Total General Checking 1956- NEW					-50,571.38
<b>General Contingency Saving 0322</b>					



Type	Date	Num	Name	Memo	Paid Amount
Total General Contingency Saving 0322					
Total General Funds					-50,571.38
<b>Designated Funds</b>					
WWTP Construction 1990					
Bill Pmt -Check	10/11/2017	1188	Black Eagle Consulting, Inc.	WWTP Meeting 7/25/17	-780.00
Total WWTP Construction 1990					-780.00
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					-780.00
<b>TOTAL</b>					<b>-51,351.38</b>

**City of Loyaltan**  
**Unpaid Bills**  
As of October 11, 2017

Type	Date	Num	Due Date	Aging	Open Balance
<b>AJE</b>					
General Journal	06/30/2012	AJE cx			2,646.60
<b>Total AJE</b>					<u>2,646.60</u>
<b>Audit Adjustments 2015</b>					
General Journal	07/01/2017	COLR...			-3,753.00
<b>Total Audit Adjustments 2015</b>					<u>-3,753.00</u>
<b>Department of Water Resources</b>					
Bill	08/14/2017	WM N...	12/10/2017		814.00
<b>Total Department of Water Resources</b>					<u>814.00</u>
<b>Home Depot</b>					
Credit	08/12/2017	9292845			-13.48
<b>Total Home Depot</b>					<u>-13.48</u>
<b>Pape Machinery - POWERPLAN</b>					
Credit	11/26/2014	CM 92...			-6.00
<b>Total Pape Machinery - POWERPLAN</b>					<u>-6.00</u>
<b>S.C.O.R.E.</b>					
Bill	07/01/2017	1718-...	07/31/2017	72	22,904.48
<b>Total S C O R E.</b>					<u>22,904.48</u>
<b>Sierra Booster</b>					
Bill	07/28/2017	350	08/12/2017	60	110.05
Bill	09/25/2017	437	10/10/2017	1	21.00
<b>Total Sierra Booster</b>					<u>131.05</u>
<b>Sierra County Tax Collector</b>					
Bill	09/22/2017	2596	12/10/2017		601.34
Bill	09/22/2017	2627	12/10/2017		35.28
Bill	09/22/2017	3633	12/10/2017		811.92
Bill	09/22/2017	3521	12/10/2017		2,722.08
Bill	09/22/2017	3433	12/10/2017		748.80
Bill	09/22/2017	3526	12/10/2017		577.66
<b>Total Sierra County Tax Collector</b>					<u>5,497.08</u>
<b>Western Hydro Corporation</b>					
Credit	07/02/2014	CM 15...			-299.37
<b>Total Western Hydro Corporation</b>					<u>-299.37</u>
<b>WWW Construction, Inc.</b>					
Bill	02/27/2015	2121	03/29/2015	927	1,000.00
<b>Total WWW Construction, Inc.</b>					<u>1,000.00</u>
<b>TOTAL</b>					<u><u>28,921.36</u></u>

### Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	11/3/17	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	11/10/17	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	11/17/17	1,500.00
	Water		4,500.00
General Fund	Enterprise Loan MM 0559	11/24/17	1,500.00
	Water		4,500.00

**THIS TOTAL**

**\$24,000.00**

This authorization took place at the council meeting held on 10/17/17 and will be further reflected in the council minutes of this meeting.

\_\_\_\_\_  
Authorized Signature Mark Marin, Mayor, Dated 10/17/17

City of Loyalton  
605 School St.  
Loyalton, CA 96118

Dear Loyalton City Council,

This letter is to inform the Loyalton City Council of my interest in being considered and appointed as a member of the council.

My interest is in revitalizing the community and stimulating participation between the members of the community and the city council.

I came to Loyalton as a young girl in 1962 with my parents. My parents owned and operated the Loyalton Market and the Yuba Pass Cafe. I left Loyalton in 1983 to attend college and then worked on my career for 23 years as a probation officer in Humboldt and Yuba County. While employed with these counties I learned skills that have enabled me to work with community members, other agencies and the courts. These skills would be an asset to the community and the council. I returned to Loyalton in October of 2012. I have seen many changes in our community through this time. It is unfortunate that Loyalton has not been able to grow and prosper with the changes.

My goals would be, but not limited to creating an environment between the community and the council that would be solution based and in the best interest of the City of Loyalton.

Sincerely,



Joy L. Markum

Letter of Interest and Intent for the position of the City Council Member

September 20, 2018

Mayor Mark Marin  
Council Members: Nancy Rogers, & Jason VanDamm

City of Loyalton  
605 School Street  
Loyalton, Ca. 96118  
(530) 993-6750

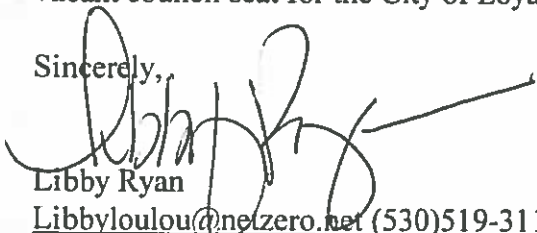
Dear Mayor and City Council Members,

I am writing to express my interest in the vacant City Council seat.

I would like to apply for the position of City Council Member, for the City of Loyalton, California. I would like to start off by introducing myself, my name is Libby Ryan, and I have been calling Sierra Valley my home for the last 12 years. I recently just bought a home a year ago here in the City of Loyalton. My son who is thirteen years old attends Loyalton High and is involved in many local sports and 4-H groups. I have worked here in Sierra Valley for the past 10 Years working for Paul and Sheri Roen at Sierra Valley Feed & Ranch Supply in Sierraville. I feel that anyone with a fair sense of judgment would be an asset to this position with the city. I am a Fast learner and I am also very passionate about our community and the current issues facing the City and the citizens of Loyalton.

In conclusion, I believe that working with the citizens of Loyalton is a very important job and I hope to be one of many voices for the citizens. Knowing that when the citizens show up to council meetings with concerns of their community, they want to be heard and not have their concerns fall to deaf ears. I look forward to answering any question about my qualifications for the position of the vacant council seat for the City of Loyalton.

Sincerely,



Libby Ryan  
[Libbyloulou@nezero.net](mailto:Libbyloulou@nezero.net) (530)519-3119  
12 Jones Street Loyalton, Ca. 96118