

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM- 605 SCHOOL STREET
SEPTEMBER 18, 2018
NEXT ORDINANCE #422
NEXT RESOLUTION NO. 7-2018**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Matters under the jurisdiction of the Council, and whether or not on the posted agenda, may be addressed by the general public during the Public Comment Opportunity Time. No action may be taken or substantive discussion on matters not on the posted agenda.

The Council limits public comment to three minutes per person and not more than three individuals addressing the same subject.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Regular Meeting-August 28, 2018
Special Meeting – September 6, 2018
7. **STAFF REPORTS**
Written Communications/Possible Action Items
8. **PUBLIC COMMENT**

9. TIMED ITEM

1. Presentation from Fire Marshal and Robert Demartini regarding Fire Hazzard.

10. FIRE DEPARTMENT REPORT

11. FINANCIAL COMMITTEE REPORTS

1. Approval of Financial Report (as presented to Council on (9-18-18)
 - Financial Committee Report/Update.
 - Payment of Bills
2. Acknowledgement of Approval of Funds Transfers from General Fund to Enterprise Loan MM 0559
3. Acknowledgement of Approval of Funds Transfer from General Fund to Enterprise Loan MM 0559
4. Acknowledgement of Approval of Funds Transfer from General Fund to Enterprise Loan MM 0559
5. Acknowledgement of Approval of Funds Transfer from General Fund to Enterprise Loan MM 0559

12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

13. OTHER COMMITTEE REPORTS

14. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible action regarding approval and review the Quarterly Progress Report prepared by Farr West Engineering for Quarter one and Quarter two of 2018 for submission to the Central Valley Region Water Quality Control Board. An active Cleanup and Abatement Order (CAO) Issued in 2013, ordered quarterly progress reports to be submitted describing The work completed to date toward resolving issues identified in the CAO.
2. Discussion and Possible action regarding Budget.
3. Discussion and Possible action regarding approval of Encroachment Permit From Bill and Jackie Merton.
4. Discussion and Possible action regarding pay raise for Keith Jordan.

15. ADJOURNMENT

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

STATE OF CALIFORNIA, COUNTY OF SIERRA

LOYALTON CITY COUNCIL

ADDEMDUM TO AGENDA

REGULAR MEETING

The following item has been added to the Loyalton City Council Agenda for the Regular meeting of the Loyalton City Council to take place Tuesday September 18, 2018 at 6:00 P.M. Loyalton City Auditorium, 605 School Street, Loyalton, California.

5. Wild Fire Personal Payment.

August 28, 2018

REGULAR MEETING

The special meeting of the regular meeting of the Loyalton City Council was called to order by Mayor Mark Marin on August 28, 2018 at 6:00pm at Loyalton City Hall Auditorium.

COUNCIL MEMBERS PRESENT

M. Marin, N. Rogers, J. Markum

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

T. Smith-Deputy City Clerk-City Bookkeeper

GUESTS PRESENT

J. Naughton (Evexia Science), Sign-in Sheet available for view on people attending the meeting.

APPROVAL OF AGENDA

(1 attachment) Removed from Agenda Item(s) 10-3, 10-4 and 10-5, duplicates of 10-2. Move item 14-7 to 14-4, Business License Application for Evexia Science. Motion to approve changes to the agenda, J. Markum, seconded N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried. Motion to approve agenda as amended, J. Markum, seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

ANNOUNCEMENTS

1. Mayor Marin announced the city has a new employee, Ken Bennett.
2. Mayor Marin announced that "205 Granite" is being occupied by the owner, they are not vagrants living there. The home is currently in foreclosure and there are no violations being committed there. The home has no water or power.
3. Council Member Markum announced that the city has a preliminary budget and once the numbers are confirmed it should be on the next Agenda for council action.

APPROVAL OF MINUTES

(2 attachments) N. Rogers made a motion to approve the minutes from the regular city council meeting of July 17, 2018, it was seconded by J. Markum. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.) N. Rogers made a motion to approve the minutes from the special city council meeting of August 6, 2018, it was seconded by J. Markum. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

None

PUBLIC COMMENT

1. B. Mitchell asked for an update on the speed signs? N. Rogers said there was nothing to report but D. Marsh explained that one site at the east end of town has been approved but the west end sign is extremely complicated and requires a different site which now requires approval. Once approved, they excavation and installation should begin.
2. C. Griffin reminded the council and the audience of the "correct rules of order" and asked that everyone follow them. S. Gross had a few comments on Mrs. Griffin's remarks.
3. D. Marsh presented council with a letter from SPJUSD Superintendent's Office regarding the zoning and the proposed site of the marijuana facility in location to the address of 605 School St. which currently has youth activities taking place.
4. Gus Donowho heard there is rumor the water rates are going up and if so why are we not using the installed water meters and charging appropriately for water use? The meters were installed in 1985 and have never been used. B. Mitchell stated that council did not want to use them at the time they were installed, they were a requirement of the USDA for the loan. He stated with the current proposed increase, the city is considering beginning to use and read the meters.
5. Ann Terrasas mentioned the date on the agenda was incorrect (08.21.2018), she was looking at the old agenda.

FIRE DEPARTMENT REPORT

Presented by Fire Chief S. Heywood:

1. The radio repeater is in from Sierra County.
2. Regarding the antique fire engine, the fire dept. is all for the museum to take over the maintenance and protection of the fire engine.
3. Loyalton Fire Crews have been out a total of 34 days so far this year on the state's wild land fire events, thank you fire fighter here and everywhere.

FINANCIAL REPORT

(4 attachments) No Report.

APPROVAL OF FINANCIAL REPORT

J. Markum made a motion to approve the Financial Report as presented August 8, 2018; it was seconded by N. Rogers. B. Mitchell asked for the balance in the City's General Funds Account, the bookkeeper responded with \$159,700.56. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

PAYMENT OF BILLS

(1 attachment) With no questions regarding the bills, M. Markum made a motion to pay the bills not to exceed \$55,116.92; it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS

(1 Attachment) J. Markum made a motion to approve the four transfers from the general fund to the enterprise loan fund (September 2018) for a total of \$24,000.00, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

(1 Attachment) J. Markum made a motion to acknowledge the approval of partial payment no. 68, not to exceed \$8,904.99, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

Council Member Rogers stated that the city maintenance workers along with the volunteer work of Tony Finder, have been mowing and watering the park, watering downtown and maintaining the drip systems and mowing and watering the city center and museum outdoor area.

OTHER COMMITTEE REPORTS

Museum Update: (1 attachment) Nina Tucker from the Loyalton City Museum presented to city council the plans by the Museum Committee to construct a 10x14 garage, built by the LHS Construction Class to house the 1948 Model "T" Fire Engine donated to the museum by the Loyalton Fire Dept. The Fire Dept. received the donation from Ed White 30 years ago and before that, Joe Goss had given it to Ed White. The museum has submitted a grant to the Ford Motor Co. Foundation to fund the construction of the garage. Other plans for the outdoor museum site are a small scale train running the perimeter of the outdoor museum area as well as new landscaping and other historic out buildings. There was some concern and talk on where the buildings would be located within the outdoor area of the museum.

DISCUSSION AND POSSIBLE ACTION ITEMS

- (1 attachment)** Samantha Stoughtenger from Farr West presented council with the Master Services Agreement between the City of Loyalton and Farr west Engineering. Mayor Marin asked all communication come through the city office, Sam stated they all do already. After some explanation and questions from S. Gross and a few questions from council for clarification, J. Markum made a motion to approve the Master Services Agreement between the City of Loyalton and Farr West Engineering. The motion was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.
- (1 attachment)** Samantha explained the first of the two task orders to the council (Task Order #1). J. Markum made a motion to accept Task Order #1 from Farr West Engineering, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.
- (1 attachment)** Samantha explained that this task order(Task Order #2)addresses the abatement order the city received some time back and how they strategically plan on tackling that. J. Markum made a motion to accept Task Order #2 for services related to scoping, analyzing and reporting on the 2013 CAO, not to exceed \$77,870.00, it was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.
- (1 attachment)** Mayor Marin brought the owner of Evexia Science, Jeffery Naughton to the front of the room and briefly introduced him to the crowd. Mayor Marin stated he had invited members of the Sierra County Sheriff's Department as well as the Sierra County Probation Department to the meeting and thanked them both for being here. Mr. Naughton described his business to council and the audience and explained he was here tonight to seek a business license to do business in Loyalton. Mr. Naughton addressed the issue of operating within the legal distance of any school and the requirements of the business license itself. Next, Steve Gross, City legal counsel, explained he had looked at the application and that Prop 64 allows for commercial cannabis activity and also it allows for local jurisdictions to enforce their own ordinances in regards to that activity. If a local jurisdiction does not have any ordinances in place, as is Loyalton, the law defaults to the state's law on commercial cannabis activity. he stated if the city wants to regulate commercial cannabis activity in Loyalton, they should do so and do so soon. They should also decide what exact activities they want to regulate. In respect to the current

application, Steve stated the applicant is required to present a letter from the city planner stating the location is zoned for the business' particular activity, there has not been a letter presented, that is enough to deny the application. Furthermore, S. Gross does not feel the applicant can get the letter because the address of the location on the application is not zoned for certain activity listed on the application and because of that, he does not see how this business license can be approved and he recommended the council deny the application. Council Member Markum stated she believes that the City Hall location is used for school activities and the Church located across from the applicant's location has a youth group that meets there, these two reasons should disqualify the application. Steve stated those are good reasons but the bureau could still issue a license notwithstanding those facts. He thinks just because of the zoning issue alone, this use is not allowed at that site. At this time several comments came from those in attendance at the meeting, they are as follows:

- Deputy Mike Fisher had questions regarding some of the activities that were going to take place? Adult & medical manufacturing? Any plans to manufacture oils? Asked about extraction. Cultivation on the premises? No.
- Probation Officer Chuck Henson made some general remarks, great points made by our attorney, Ca. Voter's have spoke, marijuana in Ca. is legal but is that what we want in our community? C. Henson thinks the application should be denied. Had concerns for our youth and as the community as a whole.
- Mayor Marin stated he didn't think it should be a council vote, he personally thinks it should go to the voters for a vote.
- District Supervisor #4 Jim Beard addressed the question of why Evexia Science left the Town of Truckee; he stated he contacted town planning manager Jenna Gatto who responded to Mr. Beard with a letter of which Mr. Beard read aloud to the council and audience (the letter is on file at city hall for viewing). Mr. Naughton responded to Ms. Gatto's letter and stated Ms. Gatto has her opinion on many things. Mr. Beard had several more questions for Mr. Naughton which Mr. Naughton answered.
- Denise Brown stated the city should take their time to put forth some regulations and ordinances and decide whether the city wants just a delivery service or a retail shop.
- Nina Tucker doesn't know why this is even being discussed since there is a zoning issue. Commented on the way of life in Loyalton and how this could affect that way of life.
- Mayor Marin asked Mr. Naughton about acquiring property at the mill site. Mr. Naughton stated they would hope that in the future, the city would annex the property located within the business park and then they would like to open a soda infused manufacturing business. Questions regarding taxing and revenue for the city followed.
- Greg Andal recommended the council go home and do their homework on the statistics surrounding activities around operating dispensaries.
- Tracy Smith spoke as a Loyalton Community Member and stated Loyalton is a great place to live but many in the audience were acting so rude and ill behaved that they should be ashamed of themselves. If the attorney has recommended denying the application and the council always acts on the attorney's advice, why are they putting Mr. Naughton through all of this? Why don't they just deny the application?
- Samantha Redman wanted to point out that there are a lot of people who are ok with this. Growth in some fashion or another would be good for Loyalton. She also recommended that people don't get their facts from Google, use a credited website for your information. J. Markum responded to Ms. Redman.
- Jessica Norman stated she has concerns about the Sierra Nevada Children's Service that is located across from and within close proximity of the proposed marijuana business.

- Josh Makoutz questioned what the process is for the city to create ordinances to regulate commercial marijuana sales? S. Gross stated the council takes public input, the council prepares an ordinance and then the council adopts it.
- Janet McHenry, Loyalton Resident cited marijuana statistics for California as well as gave her personal opinion of how the marijuana commercial business would affect Loyalton.
- Brooks Mitchell is concerned on the affect that approving the application will have on the community, he thinks they should deny the application.

At the close of all the comments and before the council's vote, Mr. Naughton made a few last comments to the council. At that time, Mayor Marin asked for a motion. J. Markum made a motion to deny the business application, it was seconded by M. Marin. Roll Call Vote: J. Markum-No, N. Rogers-No, M. Marin-No. S. Gross stated the vote was to deny. J. Markum made a new motion to deny the application for business in Loyalton as presented, it was seconded by M. Marin. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

(10 minute break)

5. With no discussion, J. Markum made a motion to allow Bastian Engineering to prepare the bid documents for the FEMA Projects, it was seconded by N. Rogers. A brief discussion followed the motion and second. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

6. (1 attachment) In regards to the Notice of Public Hearing Water Rate Adjustment; letters must go out and 45 days following, a public hearing must take place. J. Markum made a motion to send the notice of public hearing out on September 10, 2018 with the Public Hearing to be held on October 25, 2018 at 6:00 pm at the Loyalton City Hall Auditorium. The motion was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

7. Mayor Marin had a few questions regarding the relocation of the "Little Fire Truck" and a few questions came from the audience. Mayor Marin made a motion to relocate the "Little Fire Truck" with the stipulation that the garage to house it is built prior to it being moved from its current location at the Sierra Brooks Fire Department. The motion was seconded by N. Rogers. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, M. Marin-Aye. Motion carried.

Meeting Adjourned

Closed Session:

None

APPROVED: _____

Mayor Mark Marin

ATTEST: _____

Tracy Smith, Deputy City Clerk

September 6th, 2018

SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Mark Marin on September 6th, 2018 at 6:00 pm at the Loyalton City Hall Auditorium

COUNCIL MEMBERS PRESENT

N. Rogers, M. Marin, J. Markum

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT

Kathy LeBlanc-Deputy City Clerk, Steve Gross-City Attorney

GUESTS PRESENT

N. Tucker, G. Donowho, M. Meader, R. DeMartini, P. DeMartini, S. Jackson, A. Filippini, C. Henson, J. Powers, L. Petterson, V. Barney, R. Varney, S. Shelton, S. Bighaus, K. Lombardi, J. Cameron, J. Haug, A. Barney, S. Redmon, J. McHenry, M. Fisher, J. Beard, J. Buck, M. Welborne, S. Mcliravey, J. Naughton

APPROVAL OF AGENDA

1. It was move by J. Markum, seconded by N. Rogers to approve the agenda as presented. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, Mayor Marin-Aye. Motion unanimously carried.

ANNOUNCEMENTS

1. Councilmember J. Markum thanked the community for showing such a interest and by attending the meetings regarding the Cannabis Issue.
2. Council member J. Markum also stated that there will be a meeting with Cal-Fire, Cal-Trans and R. DeMartini regarding uptown frontages on Main Street.
3. J. Buck announced that a Candidates Night is set for September 27, 2018 at 7:00 p.m. at the Loyalton Social Hall
4. Mayor Marin also thanked the community for attending the meetings and for showing interest in the Cannabis issue.

PUBLIC COMMENT

J. Naughton question the 4/5 majority vote under state law. Steve Gross stated that the council can go ahead with the Urgency Ordinance for the Health, Safety and Welfare of the community and could vote with the 3 members of the council as this constitutes a 4/5 vote as 80%.

DISSCUSSION AND POSSIBLE ACTION:

Steve Gross addressed the council and members of the community regarding the Urgency Ordinance of the City of Loyalton Prohibiting all Commercial Cannabis Activity (Both Medical and Non Medical) Except for Deliveries of Medical Cannabis and Finding The Ordinance Exempt From the California Environmental Quality Act. After a brief question and answer session It was moved by J. Markum, seconded by N. Rogers to adopt the Urgency Ordinance 421. Roll Call Vote: J. Markum-Aye, N. Rogers-Aye, Mayor Marin-Aye. Motion unanimously carried.

MEETING ADJOURNED

APPROVED: _____

Mayor Mark Marin

ATTEST: _____

Kathy LeBlanc-Deputy City Clerk

**City of Loyalton
 Financial Report
 As of September 12, 2018**

	Sep 12, 18
ASSETS	
Current Assets	
Checking/Savings	
Enterprise Loan MM 0559	302,117.42
General Funds	
General Checking 1956- NEW	148,084.61
General Contingency Saving 0322	129,777.32
Total General Funds	277,861.93
Designated Funds	
WWTP Settlement MM 4321	2,679,444.53
Fire Dept. Reserve 7243	94,646.92
WWTP Construction 1990	5,256.26
Community Dev Block Grant 0059	6,907.35
Total Designated Funds	2,786,255.06
Cash Drawer	450.00
Total Checking/Savings	3,366,684.41
Accounts Receivable	
Accounts Receivable	75,673.82
Total Accounts Receivable	75,673.82
Other Current Assets	
Grants Receivable	-89,591.19
CDBG Loans Receivable	14,104.53
Due From Other Funds	389,174.04
Due From Sewer Fund	-30,000.00
Accounts Receivable- Government	
Accounts Receivable (State of C	-40.82
General Accounts Receivable	-600.00
Accounts Receivable- Government - Other	-100.00
Total Accounts Receivable- Government	-740.82
Accounts Receivable- Proprietary	
Reserve for Bad Debt	-188,104.18
Accts Receivable- Late Fees Wat	3,892.33
Accts Receivable- Late Fees Sew	10,175.24
Sewer Ent. Accounts Receivable	48,054.15
Water Ent. Accounts Receivable	
Reconnect fee	-857.58
Water Ent. Accounts Receivable - Other	22,772.88
Total Water Ent. Accounts Receivable	21,915.30
Total Accounts Receivable- Proprietary	-104,067.16
Total Other Current Assets	178,879.40
Total Current Assets	3,621,237.63
Fixed Assets	
Fixed Assets	
Construction in Progress	238,826.18
Land	352,112.00
Buildings	1,029,606.34
Improvements	11,667,426.16
Machinery and Equipment	1,348,347.69
Accumulated Depreciation	-4,619,593.00
Total Fixed Assets	10,016,725.37
Total Fixed Assets	10,016,725.37
TOTAL ASSETS	13,637,963.00

City of Loyalton
Financial Report
 As of September 12, 2018

	Sep 12, 18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	25,801.61
Total Accounts Payable	25,801.61
Other Current Liabilities	
Current Portion-Long Term Debt	-123,505.60
Due to Other Governments	41,836.27
Due to Other Funds	389,174.04
Sales Tax Payable	-1,024.00
J. Cussins Converted Sick Liab	27,775.91
Due to General Fund	-30,000.00
Accrued Bond Interest Payable	59,544.70
Accrued Payroll	
Propriety Accrued Payroll	
Water Ent. Accrued Payroll	132.51
Sewer Ent. Accrued Payroll	335.51
Total Propriety Accrued Payroll	468.02
Governmental Accrued Payroll	5.67
Total Accrued Payroll	473.69
Customer Deposits	200.00
Payroll Liabilities	
Employee Liability Deductions	-1,956.03
State Taxes	132.78
Federal Taxes	-284.23
Payroll Liabilities - Other	9,548.30
Total Payroll Liabilities	7,440.82
Total Other Current Liabilities	371,915.83
Total Current Liabilities	397,717.44
Long Term Liabilities	
John Deere Credit Payable70422	-0.03
John Deere Credit Payable 5215	21,284.56
Bonds Payable	
USDA 92-07	3,215,000.00
Note Payable- Water Proj 91-05	978,400.00
USDA Sewer 92-01	835,338.00
USDA Sewer 92-03	124,491.00
Total Bonds Payable	5,153,229.00
Total Long Term Liabilities	5,174,513.53
Total Liabilities	5,572,230.97
Equity	
Unassigned (Fund Equity)	199,791.14
Reserved Funds	32,967.98
Invested in Fixed Assets	4,956,179.67
Unreserved Fund Balance	2,565,683.08
Net Income	311,110.16
Total Equity	8,065,732.03
TOTAL LIABILITIES & EQUITY	13,637,963.00

City of Loyalton
Revenue & Expenses
 July 1 through September 12, 2018

	Jul 1 - Sep 12, 18
Ordinary Income/Expense	
Income	
Building Permits	99.00
Donations	250.00
Property Taxes	
Supplemental	303.75
Homeowners	390.37
Clerk Fees	276.10
Secured	2,699.30
Unsecured	-88.80
Prior Year	46.88
Total Property Taxes	3,627.60
Taxes & License Revenue	
Sales & Use	12,668.49
License & Permits	50.00
Total Taxes & License Revenue	12,718.49
Intergovernmental - Federal	
USDA Grant	413,146.38
Total Intergovernmental - Federal	413,146.38
Intergovernmental - State	
Road Maintenance & Rehab	1,629.89
Highway Users Tax	
2103 (Gas Tax)	702.04
2105	663.03
2106	1,008.55
2107	552.27
2107.5	1,000.00
Total Highway Users Tax	3,925.89
Total Intergovernmental - State	5,555.78
Charges for Current Services	
Copies & Faxes	91.60
Rent Income	
Social Hall	130.00
Rent Income - Other	2,700.00
Total Rent Income	2,830.00
Service Area Revenue	10,000.00
Total Charges for Current Services	12,921.60
Revenue Use of Money & Property	
Interest Income	436.88
Revolving Loan	1,224.21
Total Revenue Use of Money & Property	1,661.09
Total Income	449,979.94
Gross Profit	449,979.94
Expense	
Finance Charge	97.52
Small Tools & Equipment	
Safety	2,035.69
Small Tools & Equipment - Other	4,465.83
Total Small Tools & Equipment	6,501.52
Repairs & Maintenance	1,940.86
Utilities	
Internet - Broadband	284.69

City of Loyalton
Revenue & Expenses
 July 1 through September 12, 2018

	<u>Jul 1 - Sep 12, 18</u>
Electric	23,989.84
Garbage Disposal	141.90
Total Utilities	24,416.43
Equipment Repair & Maintenance	15,639.47
Salaries and Wages	
Workers Comp.	4,483.90
Payroll Tax Expense	1,526.25
Payroll Expense	
Part Time Wages	7,242.06
Payroll Expense - Other	11,155.86
Total Payroll Expense	18,397.92
Total Salaries and Wages	24,408.07
Employee Benefits	
Nationwide City	231.59
Health Insurance	509.34
Total Employee Benefits	740.93
Services and Supplies	
Postage	531.71
Advertising	112.50
Automobile Expense	
Fuel	609.25
Total Automobile Expense	609.25
Bank Service Charges	61.21
Contracted Services	
Health/Drug Screening	56.00
Professional Fees	4,570.33
Legal Fees	2,480.00
Testing	1,183.00
Contracted Services - Other	5,534.82
Total Contracted Services	13,824.15
Dues and Subscriptions	150.00
Insurance	
Liability Insurance	19,464.31
Property Insurance	15,736.18
Insurance - Other	1,241.98
Total Insurance	36,442.47
Licenses and Permits	438.00
Miscellaneous	
Meals	34.65
Total Miscellaneous	34.65
Office Expense	1,834.37
Operating Supplies	6,916.45
Telephone	484.11
Travel	100.00
Services and Supplies - Other	3,586.11
Total Services and Supplies	65,124.98
Total Expense	138,869.78
Net Ordinary Income	311,110.16

City of Loyalton
Revenue & Expenses
July 1 through September 12, 2018

	Jul 1 - Sep 12, 18
Net Income	<u>311,110.16</u>

3:50 PM

09/12/18

Cash Basis

City of Loyalton

Bills Paid

As of September 12, 2018

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Total Enterprise Loan	MM 0559				
General Funds					
General Checking 1956- NEW					
Liability Check	08/24/2018	EFT	Employment Development Dep...	69817369 (PPE 08.1...	-5.02
Liability Check	08/24/2018	EFT	US Treasury-941	94-6000364 (PPE 0...	-658.80
Liability Check	08/24/2018	EFT	Employment Development Dep...	69817369 (PPE 08.1...	-19.33
Bill Pmt -Check	08/24/2018	EFT	Nationwide	PPE 08.18.2018	-40.43
Bill Pmt -Check	08/29/2018	EFT	Bank of America	5472064000010235	-1,352.24
Liability Check	09/07/2018	EFT	Employment Development Dep...	69817369 (PPE 09.0...	-35.17
Liability Check	09/07/2018	EFT	US Treasury-941	94-6000364 (PPE 0...	-1,002.56
Liability Check	09/07/2018	EFT	Employment Development Dep...	69817369 (PPE 09.0...	-98.77
Bill Pmt -Check	09/07/2018	EFT	Nationwide		-135.64
Paycheck	08/24/2018	5171	Bennett, Kenneth E		-281.18
Paycheck	08/24/2018	5172	Jordan, Keith S.		-1,389.20
Paycheck	08/24/2018	5173	LeBlanc, Katherine L		-818.72
Paycheck	08/24/2018	5174	Marin, Mark J.		-45.71
Paycheck	08/24/2018	5175	Markum, Joy L		-45.71
Paycheck	08/24/2018	5176	Rogers, Nancy R.		-45.71
Paycheck	08/24/2018	5177	Smith, Tracy A		-150.44
Paycheck	08/24/2018	5178	LeBlanc, Katherine L		-138.53
Bill Pmt -Check	08/24/2018	5179	AT&T CALNET 3		-91.04
Bill Pmt -Check	08/24/2018	5180	Banner Communications	Belt Clips (3)	-74.35
Bill Pmt -Check	08/24/2018	5181	Cashman Equipment Company		-1,578.75
Bill Pmt -Check	08/24/2018	5182	Cougar Mountain Software	Denali FUND Ascent...	-5,000.00
Bill Pmt -Check	08/24/2018	5183	Intermountain Disposal, Inc.	Account code LOYC...	-141.90
Bill Pmt -Check	08/24/2018	5184	L.N. Curtis & Sons	Inv. 207810(Boots)	-139.37
Bill Pmt -Check	08/24/2018	5185	Minuteman Press	City Letterhead Enve...	-214.43
Bill Pmt -Check	08/24/2018	5186	PITNEY BOWES INC Purchase...	8000-9000-0953-9911	-125.00
Bill Pmt -Check	08/24/2018	5187	S.C.O.R.E.	2018-2019 Property/...	-2,933.37
Bill Pmt -Check	08/24/2018	5188	Sierra County Auditor	Police Contract (Sep...	-1,250.00

3:50 PM

09/12/18

Cash Basis

City of Loyalton

Bills Paid

As of September 12, 2018

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	08/24/2018	5189	Sierra Environmental Monitoring...	LOY-001	-190.00
Bill Pmt -Check	08/24/2018	5190	Telstar Instruments, Inc.	OSG Troubleshootin...	-4,574.88
Bill Pmt -Check	08/24/2018	5191	USA Blue Book	Customer No. 70944...	-180.32
Bill Pmt -Check	08/24/2018	5192	Xerox Corporation	951429299	-403.16
Bill Pmt -Check	08/24/2018	5193	Petty Cash (Tracy Smith)	Petty Cash Drawer	-49.50
Bill Pmt -Check	09/05/2018	5194	EPHCC- Eastern Plumas Health...	Pre-Employment Te...	-56.00
Bill Pmt -Check	09/05/2018	5195	Keith Jordan	Phone Reimburse...	-15.00
Bill Pmt -Check	09/05/2018	5196	Liberty Utilities		-7,240.56
Bill Pmt -Check	09/05/2018	5197	Porter Simon Professional Servi...	92132-13200M	-2,480.00
Bill Pmt -Check	09/05/2018	5198	POSTMASTER	September 2018 Wa...	-94.08
Bill Pmt -Check	09/05/2018	5199	Sierra Environmental Monitoring...	LOY-001	-329.00
Bill Pmt -Check	09/05/2018	5200	Verizon Wireless	370745244-000001	-38.01
Bill Pmt -Check	09/05/2018	5201	Wiley's Mobile Mechanics	GMC Pickup Diagno...	-85.00
Paycheck	09/07/2018	5202	Smith, Tracy A		-128.02
Paycheck	09/07/2018	5203	Bennett, Kenneth E		-1,303.82
Paycheck	09/07/2018	5204	Jordan, Keith S.		-1,370.50
Paycheck	09/07/2018	5205	LeBlanc, Katherine L		-488.71
Paycheck	09/07/2018	5206	Smith, Tracy A		-576.30
Bill Pmt -Check	09/11/2018	5207	SVHC- Sierra Valley Home Cen...	1100	-218.35
Bill Pmt -Check	09/11/2018	5208	Plumas-Sierra Telecomm.	Broadband, Account...	-109.00
Bill Pmt -Check	09/11/2018	5209	Plumas Sierra Rural Electric		-6,206.54
Bill Pmt -Check	09/11/2018	5210	Sierra Environmental Monitoring...	LOY-001	-150.00
Bill Pmt -Check	09/11/2018	5211	Xerox Corporation	951429299	-314.44
Bill Pmt -Check	09/12/2018	5212	O'Reilly Auto Parts	Transaction No.3661...	-123.40
Bill Pmt -Check	09/12/2018	5213	Alpine Fire Services, Inc.	Fire Extinguisher Ma...	-839.19
Bill Pmt -Check	09/12/2018	5214	Bastian Engineering	Engineering Service...	-1,787.83
Bill Pmt -Check	09/12/2018	5215	Cashman Equipment Company		-1,139.90
Bill Pmt -Check	09/12/2018	5216	Softline Data	2 boxes bill cards, W...	-223.00

Total General Checking 1956- NEW

-48,525.88

General Contingency Saving 0322

3:50 PM

09/12/18

Cash Basis

City of Loyaltyon

Bills Paid

As of September 12, 2018

Type	Date	Num	Name	Memo	Paid Amount
Total General Contingency Saving 0322					
Total General Funds					
-48,525.88					
Designated Funds					
WWTP Settlement MM 4321					
Total WWTP Settlement MM 4321					
WWTP Construction 1990					
Bill Pmt -Check	09/11/2018	1208	Farr West Engineering	Contract-Profession...	-5,159.82
Bill Pmt -Check	09/11/2018	1209	General Account 1956	Invoice 11001227 P...	-554.13
Total WWTP Construction 1990					
-5,713.95					
Community Dev Block Grant 0059					
Total Community Dev Block Grant 0059					
Total Designated Funds					
-5,713.95					
TOTAL					
-54,239.83					

City of Loyaltton
Unpaid Bills
As of September 12, 2018

Type	Date	Num	Due Date	Aging	Open Balance
AJE					
General Journal	06/30/2012	AJE cx			2,646.60
Total AJE					2,646.60
Audit Adjustments 2015					
General Journal	07/01/2017	COLR...			-3,753.00
Total Audit Adjustments 2015					-3,753.00
Department of Water Resources					
Bill	08/20/2018	Inv. W...	12/10/2018		438.00
Total Department of Water Resources					438.00
Farr West Engineering					
Bill	08/31/2018	Inv. 10...	09/30/2018		375.00
Total Farr West Engineering					375.00
Home Depot					
Credit	08/12/2017	9292845			-13.48
Deposit	02/02/2018	16400...			13.48
Total Home Depot					0.00
Pape Machinery - POWERPLAN					
Credit	11/26/2014	CM 92...			-6.00
Total Pape Machinery - POWERPLAN					-6.00
S.C.O.R.E.					
Bill	07/01/2018	FY19 ...	06/30/2019		26,400.38
Total S.C.O.R.E.					26,400.38
Western Hydro Corporation					
Credit	07/02/2014	CM 15...			-299.37
Total Western Hydro Corporation					-299.37
TOTAL					25,801.61

City of Loyalton
Credit Card Detail
 July 5 through August 4, 2018

Type	Date	Num	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
B of A CC 2646-J. Evans										
Credit Card Charge	07/28/2018	Aut...	Enterprise Auto Parts							
Credit Card Charge	07/30/2018	Aut...	Walmart			X			25.21	25.21
Bill	08/04/2018	547...	Bank of America	-MULTIPLE-	General F...	X	Equipment Repair & ... Operating Supplies Accounts Payable	172.83	147.62	172.83
Total B of A CC 2646-J. Evans										
BofA CC 8784-S. Haywood										
Credit Card Charge	07/05/2018	Aut...	Shell Oil Co.	54720635779...		X				
Credit Card Charge	07/05/2018	Aut...	McDonald's	54720635779...		X	Fuel		51.43	51.43
Credit Card Charge	07/06/2018	Aut...	CFN PETROLEUM	54720635779...		X	Meals		34.65	86.08
Credit Card Charge	07/12/2018	Aut...	Whites Sierra Statio...	5472-0635-77...		X	Fuel		73.52	159.60
Credit Card Charge	07/12/2018	Aut...	Whites Sierra Statio...	5472-0635-77...		X	Fuel		100.00	259.60
Bill	08/04/2018	547...	Bank of America	-MULTIPLE-	General F...	X	Fuel Accounts Payable	314.71	55.11	314.71
Total BofA CC 8784-S. Haywood										
BofA CC 6111- K LeBlanc										
Credit Card Charge	07/06/2018	Aut...	Whites Sierra Statio...	54720635777...		X				
Credit Card Charge	07/12/2018	Jul...	Exede WildBlue Vista	Internet Servi...		X	-SPLIT- Internet - Broadband		120.92	120.92
Credit Card Charge	07/13/2018	Aut...	Whites Sierra Statio...	54720635777...		X			66.69	187.61
Credit Card Charge	07/20/2018	Aut...	Whites Sierra Statio...	54720635777...		X			61.16	248.77
Bill	07/27/2018	547...	Bank of America	-MULTIPLE-		X			147.11	395.88
Credit Card Charge	08/01/2018	159...	Nextiva	Account 2027...		X	Accounts Payable	8,590.26	91.41	-8,194.38
Bill	08/04/2018	547...	Bank of America	-MULTIPLE-		X	Accounts Payable	864.70		-8,102.97
Total BofA CC 6111- K LeBlanc										
TOTAL										
								9,454.96	487.29	-8,967.67
								9,942.50	974.83	-8,967.67

Acknowledgement of Approval, City of Loyaltan

The City of Loyaltan acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	10/05/18	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	10/12/18	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	10/19/18	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	10/26/18	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 9/18/18 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Mark Marin, Mayor, Dated 9/18/18

QUARTERLY PROGRESS REPORT

CITY OF LOYALTON

Prepared For: Central Valley Regional Water Quality Control Board
Brendan Kenny, Engineering Geologist

Prepared By: Nicki Furtaw, E.I.T., Project Designer

Reviewed By: Samantha Stoughtenger, P.E., Senior Engineer

Approved By: Lucas Tipton, P.E., Principal Engineer

Subject: Quarter 1 & Quarter 2 2018

INTRODUCTION

The discharge of domestic wastewater from the City of Loyalton (City) Wastewater Treatment Facility (WTF) in Sierra County is regulated by Waste Discharge Requirements (WDRs) Order R5-2009-0108 and Cleanup and Abatement Order (CAO) R5-2013-0700. The collection system is regulated under the State Water Resources Control Board's (Board) Sanitary Sewer System General Order 2006-0003-DWQ. Pursuant to Water Code sections 13304 and 13267, the CAO issued in 2013 ordered that quarterly progress reports be submitted describing the work completed to date for compliance of the requirements set forth not only in the CAO but also in the WDRs.

In August of 2018 the City contracted Farr West Engineering (Farr West) to assist in handling the outstanding requirements defined in the WDRs and CAO. This initial Quarterly Progress Report is intended to summarize work completed to date and to communicate the action plan for resolving open issues and achieving compliance.

1.0 RECENT WORK COMPLETED

In October of 2017 when Farr West was originally contracted with the City, there were two primary goals: 1) Respond to and resolve open items related to a Notice of Violation received in April of 2017, and 2) Expend approximately \$600,000 in USDA Rural Development grant funding that was set to expire in June of 2018 on WTF projects or needs. The following sections summarize the work completed since then toward meeting those goals.

1.1 NOTICE OF VIOLATION RESPONSE

April 14, 2017 the City was issued a Notice of Violation (NOV) regarding a lack of capacity at the WTF when approximately six million gallons of treated wastewater was discharged to the land application area. Due to snow covering the land application area and saturated soil conditions the discharge violated Specification E. 11 of the WDRs. Farr West was contracted in October of 2017 by the City to address this NOV. A *Spill Contingency Plan* was submitted to the Central Valley

Regional Water Quality Control Board (Board) on October 18, 2017 and an updated *Sanitary Sewer Maintenance Plan (SSMP)* and *Water Balance Report* were submitted in January 2018. These submissions fulfilled the requirements established in the NOV and confirmed that the City's WTF has adequate capacity to meet regulatory requirements for treatment, storage, and disposal.

1.2 DESIGN FOR CHURCH STREET SEWER REHABILITATION

The Church Street Sewer Rehabilitation project focused on the replacement of a deteriorated and undersized 8" vitrified clay sewer main in Church Street from Beckwith Road to 4th Street. This section of the collection system had been identified in past City studies as a significant source of infiltration and inflow (I&I) and needing to be replaced. The design included approximately 700 lineal feet of new 10" PVC mainline and 4 new manholes. While the design for the Church Street Sewer Rehabilitation project was completed and installation was intended to be completed during the spring, bids for the project came in substantially higher than the engineer's estimate (due in part to a compressed construction schedule and an extremely volatile regional construction market). Therefore, in April, the City Council voted to shelve the construction of the project until a later date as the remaining funds available from USDA were not adequate to cover the total rehabilitation. It is anticipated that the project will be rebid at a future date when it can be combined with future rehabilitation of the adjacent sewer line in Beckwith Road.

1.3 COLLECTION SYSTEM CLOSED-CIRCUIT TELEVISION VIDEO SEWER INSPECTION AND CLEANING

In March of 2018, ProPipe was contracted to complete a closed-circuit television video (CCTV) sewer inspection and cleaning for the collection system pipes and manholes. In addition to cleaning the collection system and removing debris, the inspection visually recorded the current condition of pipes and manholes and identified sources of I&I. Using National Association of Sewer Service Companies' (NAASCO) standards, the pipes and manholes were scored by the certified professionals at ProPipe. Maps were generated by Farr West to display the scoring and assist the City in prioritizing future rehabilitation efforts.

1.3.1 COLLECTION SYSTEM SPOT REPAIRS

Although the preliminary ProPipe CCTV sewer inspection found that most of the City's sewer pipes and manholes were in good condition for their age, ProPipe was able to identify 10 locations for spot repairs and 4 locations for full wrapping of the pipe to reestablish the system integrity. In June of 2018, a Change Order was executed for the additional work and cured-in-place pipe (CIPP) repairs were completed. CIPP trenchless point repairs were an economical solution to for addressing cracks, root intrusion, separated joints, corrosion, mis-cut lateral connections, and other sources of I&I or exfiltration.

1.4 GEOGRAPHIC INFORMATION SYSTEM DATABASE DEVELOPMENT

A Geographic Information System (GIS) database of the City's Utility Infrastructure (water and sewer) was completed by Farr West in 2018. Using existing maps and resources as well as information collected by our GIS and survey technicians in the field, a GIS database was built. Additionally, the NAASCO condition assessment scoring obtained from the CCTV inspection was input into the GIS database making the information easily accessible. Both a web interface and

	Generac Mobile MLG 8 Generator 1 x Godwin CD80M pump and recommended parts 4 heavy duty keypad entry locks installed on 3 facility buildings (with a service call) 2 x CL17 Free chlorine analyzer 2 x Portable pH and DO meter
System Maintenance	2 x 1-ton hoist inspections and certifications Service Disc Filter Service Chlorine Generator 10-year SCADA Preventative Maintenance Agreement

2.0 OUTSTANDING ISSUES

The City recognizes that there are several items identified in both the 2009 WDRs and the 2013 CAO that not yet been addressed and are committed to the resolution of these items. In August of 2018, they entered into contract with Farr West for assistance in handling the outstanding requirements identified in the WDRs and CAO. Farr West proposes a phased approach to help address the challenges the City is facing.

First an examination and report on the status of issues identified in the CAO and WDR is necessary. This will be carried out by interviews with City staff, agents, other consultants, and regulators to acquire the most current status of issues identified. A report will be generated to summarize the findings after which a discussion with the Board will be facilitated. Once issues are summarized and reviewed by the City and Board, outstanding issues will be prioritized, and planning level time and cost estimates will be produced for the top 10 highest priority issues.

The initial examination and report on the status of the outstanding issues is underway and the goal is to have a facilitated discussion with the Board in November, 2018. In the meantime, Farr West will work on behalf of the City to generate and submit CAO Quarterly Progress Reports, WDR Quarterly Monitoring Reports, and WDR Annual Monitoring Reports.

City of Loyalton
P. O. Box , Loyalton, CA 96118
(530) 993-6750 (530) 993-6752-FAX

Encroachment Permits are required for anything of a "fixed character" which is "upon, over or under" the surface of any street, alley or sidewalk or other city right of ways."

PERMIT TO ENCROACH WITHIN THE PUBLIC RIGHT-OF-WAY

Applicant: WILLIAM & JACQUELINE MERTON 530 386 4902
Name (property owner) Telephone Number
P.O. Box 5
P. O. Box
515 MAIN ST. LOYALTON, CA 96118
Street Address City, State, Zip Code

Location of Project: CALTRANS ROAD FRONTAGE EASEMENT

Description of Where Work is to be Done: WE WILL BE MAINTAINING CURRENT PLANTINGS IN EASEMENT WHILE APPLYING FOR AN ENCROACHMENT PERMIT FROM CALTRANS. WE WILL BE USING CITY WATER TO MAINTAIN THE PLANTS SO AS NOT TO BE A FIRE HAZARD

Nature of Encroachment: MAINTENANCE OF PLANTINGS

Date(s) of Proposed Encroachment ON GOING FROM 9/18/18

Abutting Owner: ELIZABETH + RONALD MORGAN 530 993 6716
(Name of abutting property owner) MAILING ADDRESS Telephone Number
513 MAIN ST. (P.O. BOX 80) LOYALTON, CA 96118
Street Address City, State, Zip Code

The following must be submitted with your encroachment permit application:

1. A sketch of the encroaching item (i.e. sign, fence, canopy, etc.)
2. A sketch showing placement on the property.

The hereinafter named applicant hereby agrees that should the forgoing Encroachment Permit be issued by the City of Loyalton, the applicant will indemnify the City of Loyalton against any and all losses or damages of whatsoever kind of character which may arise out of or by virtue of such work, including any damage to the public streets, and including all claims for damages for injuries to persons or damages to property of any persons whomsoever. Further, the applicant agrees that if any dirt, rock or debris from such work should remain on public streets, that the applicant will forthwith remove the same from said streets. The applicant acknowledges permit is revocable by the city at any time and without further notice and that within 30 days of notice the revocation that the applicant will remove at his sole cost and expense remove the structure. The applicant further acknowledges that should the structure be removed for any cause (i.e. storm damage, removal by owner, accident, etc.) that the permit process must be done again

Signature: 

Date: 9/12/18

PERMIT REVIEW (To Be Completed by City Staff)

Date: _____

_____ Approved

_____ Denied

City Personnel _____

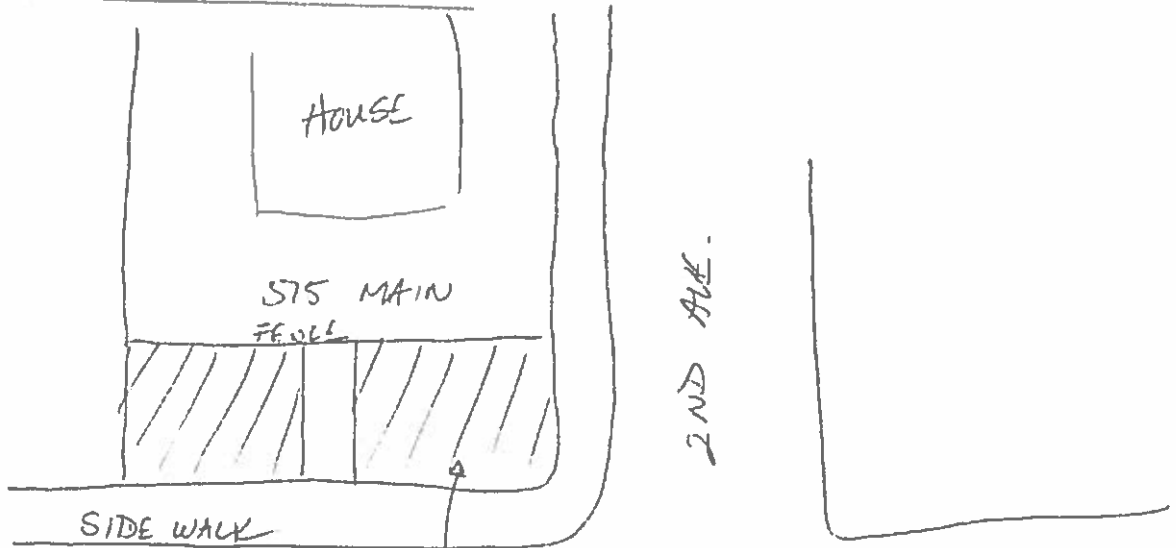
If denied the applicant may appeal to the City Council.

Date of appeal: _____

_____ Approved

_____ Denied

Vote: _____



MAIN ST.

SHADED AREA REPRESENTS
CALTRANS ROAD EASEMENT
TO BE LANDSCAPED AND MAINTAINED

AGED BALANCES

CITY OF LOYALTON

DATE: 09/13/2018 AUTHOR: LOCAC1

CRITERIA: ACCT#: 0 - 999999999

NAME: 0 - Z

ZIP: 0 - 0

* includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
7	F	MASSEY, KENNETH	\$0.00	\$0.00	\$0.00	\$209.07	\$209.07
42	N	SWENOR, STEVEN	\$104.67	\$104.67	\$104.67	\$17883.18	\$18197.19
61	N	WILSON, JOHN	\$104.67	\$104.67	\$104.67	\$2489.10	\$2803.11
100	C	MORRISON, REX	\$0.00	\$0.00	\$0.00	\$290.56	\$290.56
104	F	WILKINSON, JOSH	\$0.00	\$0.00	\$0.00	\$394.65	\$394.65
107	C	WEIR, KEVIN	\$0.00	\$0.00	\$0.00	\$517.94	\$517.94
126	C	WOLLEY, GEORGE	\$0.00	\$0.00	\$0.00	\$149.44	\$149.44
149	C	KIMPSON, CINDY	\$0.00	\$0.00	\$0.00	\$9467.12	\$9467.12
177	F	MATHIS, ROSE	\$0.00	\$0.00	\$0.00	\$1413.34	\$1413.34
206	C	LOYALTON MOBILE	\$0.00	\$0.00	\$0.00	\$25043.01	\$25043.01
208	C	LOYALTON MOBILE	\$0.00	\$0.00	\$0.00	\$279444.89	\$279444.89
297	F	SILVA, LEE	\$0.00	\$0.00	\$0.00	\$2029.84	\$2029.84
302	N	RYAN, LIBBY	\$104.41	\$99.44	\$104.04	\$92.09	\$399.98
372	F	HUDSON, JEANINE	\$0.00	\$0.00	\$0.00	\$557.87	\$557.87
450	N	CABRERA, CARLOS	\$104.67	\$104.67	\$104.67	\$262.36	\$576.37
460	F	MADDALENA, SHAWNA	\$0.00	\$0.00	\$0.00	\$2077.76	\$2077.76
3411562	N	TIDWELL, ALLAN	\$104.67	\$104.67	\$104.67	\$569.16	\$883.17
8695902	C	BLACK, MARK	\$0.00	\$0.00	\$0.00	\$360.27	\$360.27
8695903	C	DEESE, SHANNON	\$0.00	\$0.00	\$0.00	\$482.50	\$482.50
8695904	C	PERRY, MIKE	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695905	C	JOHNSON, RANDY	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695906	C	SELBY, BOYD	\$0.00	\$0.00	\$0.00	\$359.81	\$359.81
8695909	F	ROBERTSON, VALERIE	\$0.00	\$0.00	\$0.00	\$359.97	\$359.97
8695910	C	RADOMSKE, JENNIFER	\$0.00	\$0.00	\$0.00	\$604.72	\$604.72
8695911	C	ALLEN, DAVID	\$0.00	\$0.00	\$0.00	\$116.12	\$116.12
8695912	C	CLEGHORN, JEFF	\$0.00	\$0.00	\$0.00	\$104.41	\$104.41
8695913	C	ALVAREZ, MIKE	\$0.00	\$0.00	\$0.00	\$543.75	\$543.75
8695914	C	PREWITT, TAMMY	\$0.00	\$0.00	\$0.00	\$121.93	\$121.93
8695918	C	CHURCH, JOHN	\$0.00	\$0.00	\$0.00	\$482.50	\$482.50
8695919	C	RIMMER, ERNEST	\$0.00	\$0.00	\$0.00	\$604.72	\$604.72
Totals(30):			\$523.09	\$518.12	\$522.72	\$347,264.32	\$348,828.25