

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton.org



OFFICE OF THE MAYOR

**AGENDA FOR THE REGULAR MEETING OF THE
LOYALTON CITY COUNCIL
6:00 P.M. – CITY HALL AUDITORIUM
605 SCHOOL STREET
AUGUST 16, 2022
NEXT ORDINANCE #425
NEXT RESOLUTION NO. 6-2022**

**AGENDA & PACKET AVAILABLE ON CITY WEB SITE
cityofloyalton.org**

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Kathy LeBlanc, City Clerk, at [ofclerk-cityofloyalton@psln.com] who will swiftly resolve such request.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **ANNOUNCEMENTS**
6. **APPROVAL OF MINUTES**
Special Meeting July 19, 2022 (Attachment)
Regular Meeting July 19, 2022 (Attachment)
7. **STAFF REPORTS**

8. PUBLIC COMMENT

This is an opportunity for members of the public to address the Council on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the City Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Council **cannot take action on any item not on the posted agenda**

9. FIRE DEPARTMENT REPORT

10. FINANCIAL COMMITTEE REPORTS

1. Financial Committee Report/Update

- Discussion and Possible Action regarding approval to open Savings Account for Coronavirus Fiscal Recovery Funds and Transfer \$83,965.00 from General Account.
- Discussion and Possible Action in regards to 1099 for Fire Department
- Approval of Reconciled Accounts for July 2022 (Attachment)
- Approval of Bill Sheet June 2022 & July 2022 (Attachment)
- Acknowledgment of Approval of Fund Transfer from General 1956 to Enterprise Loan MM 0559 not to exceed \$24,000.00 (Attachment)

12. PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

13. OTHER COMMITTEE REPORTS

14. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discussion and Possible Action regarding FEMA Update.
2. Discussion and Possible Action regarding Zoning Map Correction (Attachment)
3. Discussion and Possible Action regarding approval for E. Grandi to have Access to the Irrigation Pump.
4. Update on Main Water Leak
5. Discussion and Possible Action regarding request of use of the Little League Field for practice and games. (Attachment)

15. AGENDA INPUT FOR UPCOMING MEETINGS

16. BOARD MEMBER CLOSING REMARKS

17. ADJOURNMENT

July 19, 2022

SPECIAL MEETING

The special meeting of the Loyalton City Council was called to order by Mayor Jackson on July 19, 2022 at 5:00 p.m.

COUNCIL MEMBERS PRESENT

Mayor Jackson, D. Riede, J. Markum, J. Gerow

COUNCIL MEMBERS ABSENT:

STAFF PRESENT

GUESTS PRESENT

APPROVAL OF AGENDA

It was moved by D. Riede, seconded by J.Gerow to approve the agenda as presented. Motion carried.

ANNOUNCEMENTS

None

STAFF REPORTS

None

PUBLIC COMMENT

None

CLOSED SESSION

1. Mayor Jackson adjourned the special meeting to go into closed session. Mayor Jackson reconvened the meeting stating the reportable action was as follows the Council will continue to interview for a full time bookkeeper/office worker. If unavailable to fill full time bookkeeper position the council will revisit the topic on part time office workers.

MEETING ADJOURNED

APPROVED: _____
Mayor S. Jackson

ATTEST: _____
Kathy LeBlanc- City Clerk

July 19, 2022

REGULAR MEETING

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on June 21, 2022 at 6:00 p.m. Loyalton City Auditorium

COUNCIL MEMBERS PRESENT Mayor S. Jackson, D. Riede, J. Markum, J. Gerow

COUNCIL MEMBERS ABSENT

STAFF PRESENT

City Clerk- Kathy LeBlanc

GUESTS PRESENT

B. Mertton, L. Horner, J. Buck, G. Clark, D. Lawlor, T. Easley, C. Johnson, D. Gayner, T. LeBlanc, S. Dryden, S. Azevedo, R. Azevedo, B. Day

APPROVAL OF AGENDA

It was moved by J. Markum, seconded by J. Gerow to approve the agenda as posted. Motion carried.

ANNOUNCEMENTS

Mayor Jackson reported on the rate hike for Solid Waste Service, after a brief discussion it was decided by consensus to not file a protest letter.

APPROVAL OF MINUTES

1. It was moved by D. Riede, seconded by J. Gerow to approve the minutes of the Special Meeting of June 21, 2020. Motion carried.
2. It was moved by D. Riede, seconded by J. Gerow to approve the minutes of the Regular Meeting of June 21, 2022. Motion carried.

STAFF REPORTS/WRITTEN COMMUNICATIONS

1. (a) Mayor Jackson reported that Liberty Utilities will hold a Power Safety Off meeting on Friday at 1:00 at the Senior Center. Councilmember Markum will attend. (b) She also reported that the Sherriff's Department will increase patrols at the Park. (c) She also reported that warnings have been issued for travel trailers.
2. Councilmember Riede inquired about the abandoned cars, she will reach out to the Sherriff's Department.

PUBLIC COMMENT

1. B. Mertton inquired about the CD's and the water leak.

FIRE DEPARTMENT REPORT

No Report was given

FINANCIAL COMMITTEE REPORT/UPDATE

Mayor Jackson reported that no meeting was held, but will meet soon.

1. Mayor Jackson reported that the item for the 1099 and Council pay will be added to the next agenda.
2. It was moved by D. Riede, seconded by J. Markum to approve the Reconciled Accounts for June 2022. Motion carried.
3. No bill sheet was presented both June and July bill sheet will be added to the August Agenda.

ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.

1. It was moved by J. Markum, seconded by J. Gerow to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$30,000. Motion carried.

PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION

1. Councilmember Gerow reported that all is working well at the WWTP.
2. Mayor Jackson reported that she has received a request from E. Grandi in regards to access to the pump for irrigation. This will be added to the next agenda.
3. Councilmember Riede reported that the irrigation to the Park is off and the park will be watered once a week. She is still working on fixing valve.

OTHER COMMITTEE REPORTS

1. Mayor Jackson reported she has been working with G. Price on a zoning map correction in regards to the old trailer park property. This item will be on August Agenda.
2. Councilmember Markum inquired about the weed on the property. D. Lawlor reported he is working on the clean-up.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. Mayor Jackson gave a brief update on the FEMA project stating that we are still in a paused position in regards to the Flood Plain Maps. Supervisor LeBlanc stated that the County is also working with FEMA in regards to the Flood Plain Maps.
2. After a brief discussion on Change Orders from Farr West Engineering, It was moved by D. Riede, seconded by J. Markum to approve Change Order #10- Water Line Repair, Change Order #11- Water and Sewer Funding, Change Order #12- General Service Agreement. Motion Carried.
3. After a discussion it was moved by D. Riede, seconded by J. Gerow to approve new application for water and sewer to R. Azevedo for temporary trailer until house is built. Motion carried. Councilmember Gerow will talk to the crew.

4. Mayor Jackson gave a report on the Main Water Leak. She reported that we are working on Grant Funding to fix problem. She stated that there are three options for fixing the leak. (1) Replace about 1500 feet and abandoned the old line costing \$550,000.00. (2) Abandoned and replace 300 feet for \$125,000.00 (3) Turn valves and re-route water for no cost. She will keep the council informed. She also reported the tanks are still low and the water restrictions were updated today.
5. After a brief discussion it was moved by J. Markum, seconded by J. Gerow to approve adoption of Resolution 4-2022 Dispensing with Competitive Bidding for Certain On-Call Services, Approve and Agreement for On-Call Services and Direct and Authorize the Mayor to Execute the Agreement. Roll Call- S. Jackson-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion carried.
6. After a brief discussion it was moved by D. Riede, seconded by J. Gerow to approve the agreement for on-call Service Agreement between City of Loyalton and CTL Forest Management. Motion carried.
7. After a brief discussion it was moved by J. Markum, seconded by J. Gerow to approve the adoption of Resolution 5-2022 Dispensing with Competitive Bidding for the 2017 FEMA Projects. Roll Call- S. Jackson-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion carried.

IMPUP FOR UPCOMING MEETINGS

1. Discussion of Fire Department 1099 Forms.
2. FEMA Update
3. Update on Main water leak.
4. June and July Bill Pay Sheet
5. Einen Grandi access to irrigation pump.
6. Aged Balanced Report

CLOSING REMARKS

None

Meeting Adjourned

APPROVED: _____
Mayor Sarah Jackson

ATTEST: _____

Kathy LeBlanc, City Clerk

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Total Enterprise Loan MM 0559					
General Funds					
General Checking 1956- NEW					
Check	06/30/2022			Service Charge	-2.00
Liability Check	06/09/2022	E-pay	Employment Development De...	69817369 QB Tracking # -282493326	-237.83
Liability Check	06/09/2022	E-pay	US Treasury-941	94-6000364 QB Tracking # -282484326	-1,755.02
Liability Check	06/09/2022	E-pay	Employment Development De...	69817369 QB Tracking # -282478326	-105.86
Liability Check	06/23/2022	E-pay	Employment Development De...	69817369 QB Tracking # 331745674	-262.54
Liability Check	06/23/2022	E-pay	US Treasury-941	94-6000364 QB Tracking # 331787674	-1,831.30
Liability Check	06/23/2022	E-pay	Employment Development De...	69817369 QB Tracking # 331825674	-91.18
Bill Pmt -Check	06/01/2022	7571	Darlene Riede	June 2022 City Council	-150.00
Bill Pmt -Check	06/01/2022	7572	Donald Yegge Retiree	June 2022 Pension Payment	-537.69
Bill Pmt -Check	06/01/2022	7573	Jerry Gerow	June 2022 City Council	-150.00
Bill Pmt -Check	06/01/2022	7574	John Cussins Retiree	June 2022 Pension Payment	-1,226.83
Bill Pmt -Check	06/01/2022	7575	Joy Markum	June 2022 City Council	-150.00
Bill Pmt -Check	06/01/2022	7576	Kathy LeBlanc	June 2022 Clerk	-150.00
Bill Pmt -Check	06/01/2022	7577	Orville McGarity Retiree	June 2022 Pension Payment	-280.97
Bill Pmt -Check	06/01/2022	7578	Patsy Jardin Retiree	June 2022 Pension Payment	-2,000.79
Bill Pmt -Check	06/01/2022	7579	Sarah Jackson	June 2022 City Council	-150.00
Paycheck	06/09/2022	7581	LeBlanc, Katherine L		-544.20
Paycheck	06/09/2022	7582	Bennett, Kenneth E		-2,076.00
Paycheck	06/09/2022	7583	Lundy, Justus		-1,082.40
Paycheck	06/09/2022	7584	Morris, Raymond J		-1,227.59
Paycheck	06/09/2022	7585	Reeves, Jonathan		-1,421.76
Bill Pmt -Check	06/09/2022	7586	AT&T Fire Landline BAN 9343	BAN 9391059343	-30.05
Bill Pmt -Check	06/09/2022	7587	AT&T Fire Pager BAN 54523	BAN 9391054523	-22.31
Bill Pmt -Check	06/09/2022	7588	AT&T Sewer BAN 54522		-44.02
Bill Pmt -Check	06/09/2022	7589	Clark Pest Control of Stockton...	Pest Control	-100.00
Bill Pmt -Check	06/09/2022	7590	High Sierra Gas LLC		-2,064.40
Bill Pmt -Check	06/09/2022	7591	Intermountain Disposal, Inc.		-158.50
Bill Pmt -Check	06/09/2022	7592	Kelly Champion	20/21 Audit, Train, A/P, PR	-2,730.00
Bill Pmt -Check	06/09/2022	7593	Les Schwab	E12, 6 Batteries Installed	-1,538.97
Bill Pmt -Check	06/09/2022	7594	Liberty Utilities		-6,010.80
Bill Pmt -Check	06/09/2022	7595	Michael Filippini	Repair/ replace sewer pipe 609 Church	-4,350.00
Bill Pmt -Check	06/09/2022	7596	Pitney Bowes Inc Purchase P...	8000-9000-0953-9911	-176.00
Bill Pmt -Check	06/09/2022	7597	Pitney Bowes Lease		-164.55
Bill Pmt -Check	06/09/2022	7598	Plumas-Sierra Telecomm.		-218.00
Bill Pmt -Check	06/09/2022	7599	Plumas Sierra Rural Electric		-4,872.47
Bill Pmt -Check	06/09/2022	7600	Sierra Booster	5/12 & 5/26 Ads	-301.13
Bill Pmt -Check	06/09/2022	7601	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	06/09/2022	7602	Sierra Valley Home Center	1100	-483.29
Bill Pmt -Check	06/09/2022	7603	Silver State Analytical Laborat...		-578.00
Bill Pmt -Check	06/09/2022	7604	Softline Data	Basic UBMMax Yearly Support	-485.00
Bill Pmt -Check	06/09/2022	7605	Verizon Wireless	370745244-000001	-98.85
Bill Pmt -Check	06/09/2022	7606	Xerox Corporation	951429299	-287.29
Paycheck	06/23/2022	7607	LeBlanc, Katherine L		-576.12
Paycheck	06/23/2022	7608	Bennett, Kenneth E		-2,202.81
Paycheck	06/23/2022	7609	Lundy, Justus		-1,075.37
Paycheck	06/23/2022	7610	Morris, Raymond J		-1,373.06
Paycheck	06/23/2022	7611	Reeves, Jonathan		-1,405.46
Bill Pmt -Check	06/22/2022	7612	FERNANDO A FLORES	Misc Fleet Service/Repairs- Fire	-2,965.00
Check	06/23/2022	7613	Bank of America	5472 0640 0001 0235	-1,585.34
Check	06/23/2022	7614	Office Depot Business Credit	6011566601303179	-410.95
Bill Pmt -Check	06/23/2022	7615	AT&T Fire Landline BAN 9343	BAN 9391059343	-30.24
Bill Pmt -Check	06/23/2022	7616	AT&T Fire Pager BAN 54523	BAN 9391054523	-22.43
Bill Pmt -Check	06/23/2022	7617	AT&T Sewer BAN 54522		-44.59
Bill Pmt -Check	06/23/2022	7618	Porter Simon Professional Ser...	92132-13200M	-225.00
Bill Pmt -Check	06/23/2022	7619	SWRCB-DWOC	Water Operator Cert D1, Reeves	-70.00
Bill Pmt -Check	06/23/2022	7620	Xerox Corporation	951429299	-41.22
Bill Pmt -Check	06/30/2022	7621	Postmaster	Water Sewer Billing	-136.80
Bill Pmt -Check	06/30/2022	7622	Kathy LeBlanc	Mileage for SCORE 6/24 and 6/25	-216.45
Bill Pmt -Check	06/30/2022	7637	Current Electric & Alarm, Inc.		-120.00
Bill Pmt -Check	06/30/2022	7638	High Sierra Gas LLC	Tank Rent	-890.18
Bill Pmt -Check	06/30/2022	7639	Intermountain Disposal, Inc.		-158.50
Bill Pmt -Check	06/30/2022	7640	Kelly Champion	AP, PR, Bank Recs, Training	-1,662.50
Bill Pmt -Check	06/30/2022	7641	Liberty Utilities		-7,879.95
Bill Pmt -Check	06/30/2022	7642	Napa Sierra	02390	-24.86

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	06/30/2022	7643	Pitney Bowes Inc Purchase P...	8000-9000-0953-9911	-210.77
Bill Pmt -Check	06/30/2022	7644	Sierra Backflow		-445.00
Bill Pmt -Check	06/30/2022	7645	Sierra Booster	6/9 Ads	-161.70
Bill Pmt -Check	06/30/2022	7646	Sierra Valley Home Center	1100	-863.61
Bill Pmt -Check	06/30/2022	7647	Silver State Analytical Laborat...		-1,013.00
Bill Pmt -Check	06/30/2022	7648	Verizon Wireless	370745244-000001	-98.85
Bill Pmt -Check	06/30/2022	7656	Angela Wiley	17hrs@\$20	-340.00
Bill Pmt -Check	06/30/2022	7657	Farr West Engineering	5/28/22-6/30/22 Waterline Leak	-2,553.25
Bill Pmt -Check	06/30/2022	7658	Plumas-Sierra Telecomm.		-218.00
Bill Pmt -Check	06/30/2022	7659	Plumas Sierra Rural Electric		-6,773.47
Bill Pmt -Check	06/30/2022	7660	Porter Simon Professional Ser...	92132-13200M	-1,775.00
Bill Pmt -Check	06/30/2022	7661	WIN-911 Software	Annual Customer Care Subscription for WIN 911	-660.00
Bill Pmt -Check	06/30/2022	7662	Xerox Corporation	951429299	-314.76
Total General Checking 1956- NEW					-79,941.83
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-79,941.83
Designated Funds					
WWTP Settlement MM 4321					
Total WWTP Settlement MM 4321					
WWTP Construction 1990					
Total WWTP Construction 1990					
FEMA Flood Savings 0059					
Total FEMA Flood Savings 0059					
Total Designated Funds					
TOTAL					-79,941.83

Type	Date	Num	Name	Memo	Paid Amount
Enterprise Loan MM 0559					
Check	07/31/2022		Plumas Bank-Vendor	Service Charge	-2.00
Bill Pmt -Check	07/07/2022	179	USDA 92-01	04-046-0946000364	-53,567.84
Bill Pmt -Check	07/07/2022	180	USDA 92-03	04-046-0946000364	-7,861.04
Bill Pmt -Check	07/07/2022	181	USDA 92-07	04-046-0946000364	-108,025.00
Total Enterprise Loan MM 0559					-169,455.88
General Funds					
General Checking 1956- NEW					
Check	07/31/2022			Service Charge	-2.00
Liability Check	07/07/2022	E-pay	Employment Development De...	69817369 QB Tracking # 1516879674	-289.61
Liability Check	07/07/2022	E-pay	US Treasury-941	94-6000364 QB Tracking # 1516939674	-1,984.60
Liability Check	07/07/2022	E-pay	Employment Development De...	69817369 QB Tracking # 1516967674	-45.90
Liability Check	07/25/2022	E-pay	Employment Development De...	69817369 QB Tracking # -493246622	-248.86
Liability Check	07/25/2022	E-pay	US Treasury-941	94-6000364 QB Tracking # -492257622	-1,796.18
Bill Pmt -Check	07/01/2022	7623	Darlene Riede	July 2022 City Council	-150.00
Bill Pmt -Check	07/01/2022	7624	Donald Yegge Retiree	July 2022 Pension Payment	-537.69
Bill Pmt -Check	07/01/2022	7625	Jerry Gerow	July 2022 City Council	-150.00
Bill Pmt -Check	07/01/2022	7626	John Cussins Retiree	July 2022 Pension Payment	-1,226.83
Bill Pmt -Check	07/01/2022	7627	Joy Markum	July 2022 City Council	-150.00
Bill Pmt -Check	07/01/2022	7628	Kathy LeBlanc	July 2022 City Council	-150.00
Bill Pmt -Check	07/01/2022	7629	Orville McGarity Retiree	July 2022 Pension Payment	-280.97
Bill Pmt -Check	07/01/2022	7630	Patsy Jardin Retiree	July 2022 Pension Payment	-2,000.79
Bill Pmt -Check	07/01/2022	7631	Sarah Jackson	July 2022 City Council	-150.00
Paycheck	07/07/2022	7632	Bennett, Kenneth E		-2,275.21
Paycheck	07/07/2022	7633	LeBlanc, Katherine L		-748.60
Paycheck	07/07/2022	7634	Lundy, Justus		-1,186.78
Paycheck	07/07/2022	7635	Morris, Raymond J		-1,227.60
Paycheck	07/07/2022	7636	Reeves, Jonathan		-1,544.19
Bill Pmt -Check	07/07/2022	7649	Alliant Insurance Services, Inc.	CRIME0708 / CL142052	-1,020.00
Bill Pmt -Check	07/07/2022	7650	Alliant Insurance Services, Inc.	CRIME0708 / CL142052	-1,155.00
Paycheck	07/21/2022	7651	Bennett, Kenneth E		-2,205.09
Paycheck	07/21/2022	7652	LeBlanc, Katherine L		-624.51
Paycheck	07/21/2022	7653	Lundy, Justus		-1,103.46
Paycheck	07/21/2022	7654	Morris, Raymond J		-1,127.87
Paycheck	07/21/2022	7655	Reeves, Jonathan		-1,352.29
Bill Pmt -Check	07/20/2022	7663	AT&T Fire Landline BAN 9343	BAN 9391059343	-30.04
Bill Pmt -Check	07/20/2022	7664	AT&T Fire Pager BAN 54523	BAN 9391054523	-22.43
Bill Pmt -Check	07/20/2022	7665	Bank of America	5472064000010235	-2,362.95
Bill Pmt -Check	07/20/2022	7666	Office Depot Business Credit	6011566601303179	-172.39
Bill Pmt -Check	07/20/2022	7667	Pitney Bowes Inc Purchase P...	8000-9000-0953-9911	-181.28
Bill Pmt -Check	07/20/2022	7668	Sierra County Auditor	Police Contract	-1,250.00
Bill Pmt -Check	07/20/2022	7669	AT&T Sewer BAN 54522		-43.42
Total General Checking 1956- NEW					-28,796.54
General Contingency Saving 0322					
Total General Contingency Saving 0322					
Total General Funds					-28,796.54
Designated Funds					
WWTP Settlement MM 4321					
Total WWTP Settlement MM 4321					
WWTP Construction 1990					
Total WWTP Construction 1990					
FEMA Flood Savings 0059					
Total FEMA Flood Savings 0059					
Total Designated Funds					
TOTAL					-198,252.42

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed reconciled Plumas Bank Accounts

General Account (1956)	7/31/2022	(\$270,151.09)	Reconciled	08/09/2022
FEMA Flood Sav (0059)	7/20/2022	(\$55,465.73)	Reconciled	08/09/2022
F.D. Reserve (7243)	7/31/2022	(\$89,271.31)	Reconciled	08/09/2022
General Savings(0322)	7/20/2022	(\$29,443.36)	Reconciled	08/09/2022
Enterprise-W&S (0559)	7/31/2022	(\$274,907.38)	Reconciled	08/09/2022
WWTP Settle. (4387)	7/31/2022	(\$178,030.08)	Reconciled	08/09/2022
LAIF Account (496)	3/31/2022	(\$2,033,284.90)	Reconciled	04/07/2022
CalTrust (29130)	3/31/2022	(\$81,007.24)	Reconciled	04/07/2022

This authorization took place at the council meeting held on 8/16/22 and will be further reflected in the council minutes of this meeting.

Authorized Signature

Sarah Jackson, Mayor, Dated 8/16/22

Acknowledgement of Approval, City of Loyalton

The City of Loyalton acknowledges approval of the below listed Transfer(s) of Funds.

Transfer From	Transfer To	Date	Amount
General Fund	Enterprise Loan MM 0559	08/05/2022	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	08/12/2022	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	08/19/2022	
	Water		1,500.00
	Sewer		4,500.00
General Fund	Enterprise Loan MM 0559	08/26/2022	
	Water		1,500.00
	Sewer		4,500.00

THIS TOTAL

\$24,000.00

This authorization took place at the council meeting held on 08/16/2022 and will be further reflected in the council minutes of this meeting.

Authorized Signature Sarah Jackson, Mayor, Dated 08/16/2022

Acct#	Stat	Balance
42	N	\$15396.23
49	N	\$579.18
61	N	\$4734.37
70	N	\$883.96
75	N	\$1453.21
79	N	\$1058.02
86	N	\$838.56
88	N	\$689.52
148	N	\$575.99
155	N	\$630.82
170	N	\$1154.29
247	N	\$1925.66
288	N	\$1744.44
407	N	\$2141.60
471	N	\$1093.26
507	N	\$1455.43
514	N	\$1471.55
2518435	N	\$1244.08
8695907	N	\$1405.72
8695923	N	\$841.67
8695925	N	\$423.00
8695952	N	\$378.68
8695972	N	\$1186.93
8695973	N	\$734.10
		\$53,437.44

CITY OF LOYALTON

CITY COUNCIL STAFF REPORT

MEETING OF: August 16, 2022

Subject: Zoning Map Correction

From: Gary Price, Contract Planner



Recommended Action: By vote of the Council (minute order), in accordance with Section 12.08.22, Subsection 1-4-C, of the Zoning Code, determine that the current zoning map has uncertain boundaries that need to be corrected and approve the corrected zoning map per Exhibit A.

BACKGROUND: During initial review of the Route 49 Partners planning application for the mobile home park, it came to staff's attention that the City's Zoning Map was in error with scaling, alignment, and zone boundaries. As the City and the County coordinate review of the mobile home park project application, it is important to make sure the City's Zoning Map is accurate for the purposes of determining zoning code compliance for the mobile home park design.

Section 12.08.22, Subsection 1-4-C of the Zoning Code, regarding, Scale on Zoning Map states:

"Determination by City Council. Where property is indicated on the Zoning Map as acreage and not subdivided into lots and blocks, or where the zone boundary lines are not approximately street, alley or lot lines, the zone boundary line shall be determined by the City Council."

ANALYSIS: The current zoning map adopted (originally adopted in 2014) and then re-adopted by Ordinance 423 on June 15, 2021 (when the overall zoning code was updated), shows the southwest section of the City not properly aligned to other physical features of the City, such as the highway (Main Street). The City's GIS specialist, Dennis Miller, Featherhorse Design, who prepared the map, indicated that alignment error is common. When using County Assessor's Maps as a basis for boundary lines, they are often not to scale or exact. Dennis, who also prepared other City and County maps, such as the Local Agency Formation Commission Sphere of Influence Map, indicated that the southwest corner of Main and Hill Streets, where a portion of the mobile home project is located, erroneously shows a split between C1 (Commercial) and R1 (Residential Single Family). Staff suggests that the Council determine that this is a mapping error and it should be corrected by applying the same zoning to the entire section of these two properties within a portion of the mobile home park, as R-2 (Residential Multiple Family). Please refer to Exhibit A, Map Exhibit showing the recommended map adjustment, and Exhibit

C, an email from Dennis explaining some of the errors in this report.

In accordance with California Government Code Section 65860 zoning must be consistent with the General Plan. In this case the City's General Plan Land Use Map, consisting of the City's 2008 General Plan Land Use Diagram, should be consistent with the zoning map correction. Exhibit B shows that this corrected area is identified for Medium Density Residential. The R-2 Residential Multiple Family Zoning District is consistent with the General Plan land use designation of Medium Density Residential.

Before proceeding with processing, the mobile home project application, the City Council should confirm that the map adjustments are correct. Once the Council determines the correct map boundaries, staff will revise the Zoning Code/Map to reflect these corrections and the zoning code and map will be revised and reposted on the City's Website. The adjusted map will also be shared with the County and the mobile home park project applicants so the application can be properly processed with correct information.

LEGAL REVIEW: This report was reviewed and approved by the City Attorney.

ALTERNATIVES: The City Council should review Exhibit A which shows current and proposed map corrections and confirm that this is a mapping error that needs to be corrected as proposed (see Recommended Action at the beginning of this report). Alternatives would be to leave the map unchanged, or consider other possible boundary corrections.

ATTACHMENT:

- Exhibit A-Zoning Map Correction
- Exhibit B-General Plan Land Use Diagram/Map
- Exhibit C-Email from Dennis Miller, GIS Specialist

EXHIBIT A

City of Loyalton Zoning Clarification

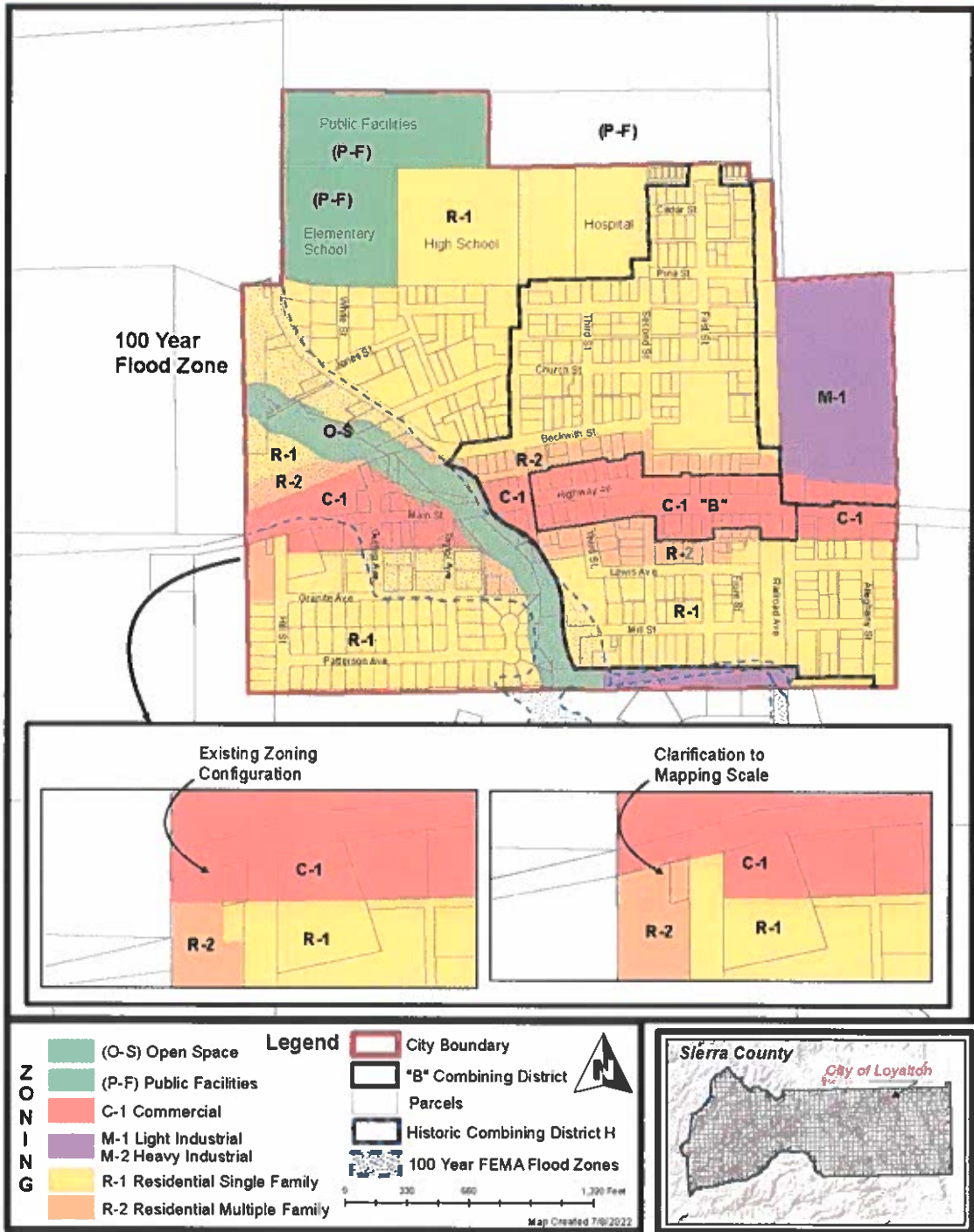
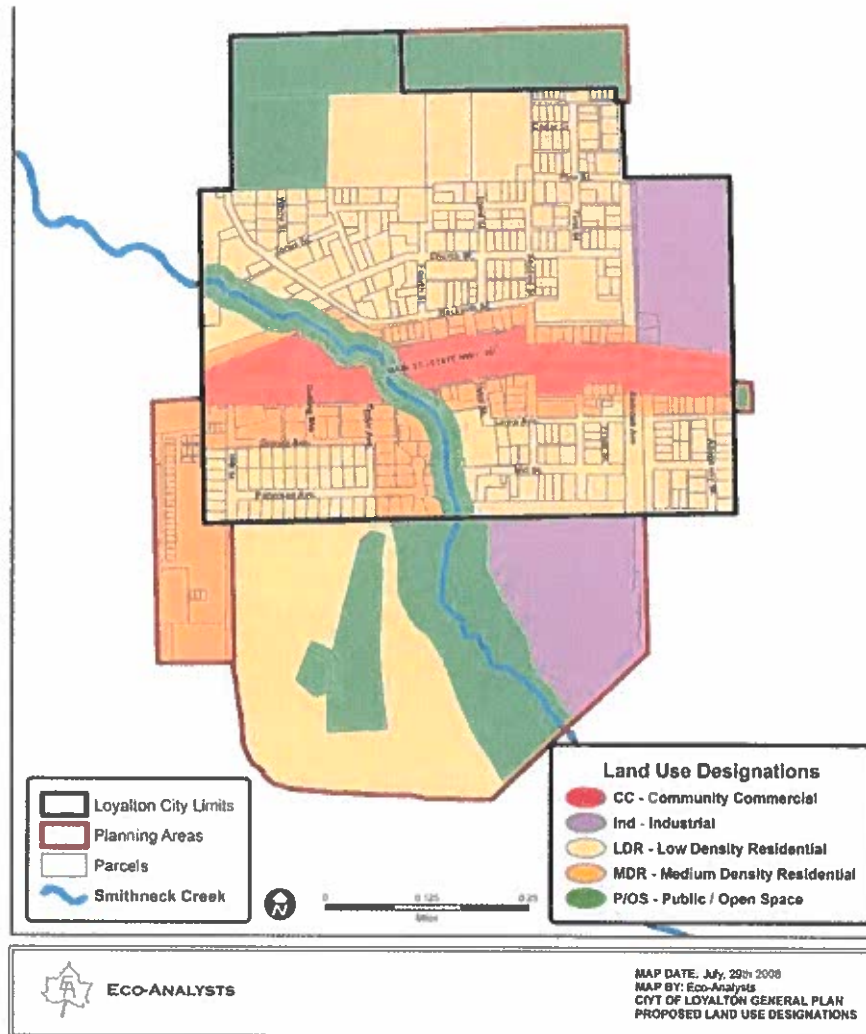


EXHIBIT B

Land Use Element

LOYALTON GENERAL PLAN 2008 LAND USE DESIGNATIONS DIAGRAM



City of Loyalton, General Plan
City Resolution 12-2008
Adopted December 2, 2008

EXHIBIT C

July 8, 2022 Email from Dennis Miller to Gary Price,

Attached is the revised Zoning Clarification map for Loyalton.

The parcel configuration on the 2014 zoning map that was used with the zoning adoption document has since been updated for the City of Loyalton, which made the existing zoning feature class no longer conform to the parcel boundaries. This Zoning Clarification map displays the intended zoning configuration. I also made a minor Sierra County parcel revision which places the parcel right-of-way and adjacent parcels in alignment with Highway 49.

Dennis

GIS Consultant
Featherhorse Designs
featherhorsesdesigner@gmail.com
(360) 477-1894

Kathy LeBlanc

From: Sarah [smj4176@gmail.com]
Sent: Wednesday, August 03, 2022 9:52 AM
To: Kathy LeBlanc
Subject: Fwd: Soccer Use of little league fields

Hi Kathy -

Please add to August agenda

Sarah

Sent from my iPhone

Begin forwarded message:

From: Carlos and April Burns <caburns06@gmail.com>
Date: August 3, 2022 at 9:48:03 AM PDT
To: Sarah Jackson <smj4176@gmail.com>
Subject: Soccer Use of little league fields

Dear Loyalton City Council,

My name is April Burns and I am writing you on behalf of the Loyalton Sports Club. We have recently started up a soccer program for TK- 8th grade. We had almost 100 kids sign up for the season, super exciting!

We are writing to request the use of the grass at Little League fields for practices and games. We would also like to ask for bathroom access during the duration of the season.

The season begins August 15th and ends November 6th. Practices and games will be Monday-Friday from 3-8pm and Saturdays from 8am- 5pm.

Soccer requires the use of goals to be kept on the grass. If the use of the fields is approved, we are happy to work with the cities mowing schedule to make sure goals are removed the night before each mow day.

Thank you so much for your time and consideration we are looking forward to kicking off a great soccer season!

April Burns
916-580-4662
Sent from my iPhone