

July 19, 2022

**SPECIAL MEETING**

The special meeting of the Loyalton City Council was called to order by Mayor Jackson on July 19, 2022 at 5:00 p.m.

**COUNCIL MEMBERS PRESENT**

Mayor Jackson, D. Riede, J. Markum, J. Gerow

**COUNCIL MEMBERS ABSENT:**

**STAFF PRESENT**

**GUESTS PRESENT**

**APPROVAL OF AGENDA**

It was moved by D. Riede, seconded by J.Gerow to approve the agenda as presented. Motion carried.

**ANNOUNCEMENTS**

None

**STAFF REPORTS**

None

**PUBLIC COMMENT**

None

**CLOSED SESSION**

1. Mayor Jackson adjourned the special meeting to go into closed session. Mayor Jackson reconvened the meeting stating the reportable action was as follows the Council will continue to interview for a full time bookkeeper/office worker. If unavailable to fill full time bookkeeper position the council will revisit the topic on part time office workers.

**MEETING ADJOURNED**

ATTEST:

  
Kathy LeBlanc- City Clerk

APPROVED:

  
Mayor S. Jackson

July 19, 2022

## **REGULAR MEETING**

The Regular meeting of the Loyalton City Council was called to order by Mayor S. Jackson on June 21, 2022 at 6:00 p.m. Loyalton City Auditorium

**COUNCIL MEMBERS PRESENT** Mayor S. Jackson, D. Riede, J. Markum, J. Gerow

## **COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

City Clerk- Kathy LeBlanc

## **GUESTS PRESENT**

B. Mertton, L. Horner, J. Buck, G. Clark, D. Lawlor, T. Easley, C. Johnson, D. Gayner, T. LeBlanc, S. Dryden, S. Azevedo, R. Azevedo, B. Day

## **APPROVAL OF AGENDA**

It was moved by J. Markum, seconded by J. Gerow to approve the agenda as posted. Motion carried.

## **ANNOUNCEMENTS**

Mayor Jackson reported on the rate hike for Solid Waste Service, after a brief discussion it was decided by consensus to not file a protest letter.

## **APPROVAL OF MINUTES**

1. It was moved by D. Riede, seconded by J. Gerow to approve the minutes of the Special Meeting of June 21, 2020. Motion carried.
2. It was moved by D. Riede, seconded by J. Gerow to approve the minutes of the Regular Meeting of June 21, 2022. Motion carried.

## **STAFF REPORTS/WRITTEN COMMUNICATIONS**

1. (a) Mayor Jackson reported that Liberty Utilities will hold a Power Safety Off meeting on Friday at 1:00 at the Senior Center. Councilmember Markum will attend. (b) She also reported that the Sherriff's Department will increase patrols at the Park. (c) She also reported that warnings have been issued for travel trailers.
2. Councilmember Riede inquired about the abandoned cars, she will reach out to the Sherriff's Department.

## **PUBLIC COMMENT**

1. B. Mertton inquired about the CD's and the water leak.

## **FIRE DEPARTMENT REPORT**

No Report was given

## **FINANCIAL COMMITTEE REPORT/UPDATE**

Mayor Jackson reported that no meeting was held, but will meet soon.

1. Mayor Jackson reported that the item for the 1099 and Council pay will be added to the next agenda.
2. It was moved by D. Riede, seconded by J. Markum to approve the Reconciled Accounts for June 2022. Motion carried.
3. No bill sheet was presented both June and July bill sheet will be added to the August Agenda.

## **ACKNOWLEDGEMENT OF APPROVAL OF FUNDS TRANSFERS.**

1. It was moved by J. Markum, seconded by J. Gerow to approve the fund transfer from General 1956 to Enterprise MM 0559 not to exceed \$30,000. Motion carried.

## **PUBLIC WORKS COMMITTEE REPORTS/PARK AND RECREATION**

1. Councilmember Gerow reported that all is working well at the WWTP.
2. Mayor Jackson reported that she has received a request from E. Grandi in regards to access to the pump for irrigation. This will be added to the next agenda.
3. Councilmember Riede reported that the irrigation to the Park is off and the park will be watered once a week. She is still working on fixing valve.

## **OTHER COMMITTEE REPORTS**

1. Mayor Jackson reported she has been working with G. Price on a zoning map correction in regards to the old trailer park property. This item will be on August Agenda.
2. Councilmember Markum inquired about the weed on the property. D. Lawlor reported he is working on the clean-up.

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Mayor Jackson gave a brief update on the FEMA project stating that we are still in a paused position in regards to the Flood Plain Maps. Supervisor LeBlanc stated that the County is also working with FEMA in regards to the Flood Plain Maps.
2. After a brief discussion on Change Orders from Farr West Engineering, It was moved by D. Riede, seconded by J. Markum to approve Change Order #10- Water Line Repair, Change Order #11- Water and Sewer Funding, Change Order #12- General Service Agreement. Motion Carried.
3. After a discussion it was moved by D. Riede, seconded by J. Gerow to approve new application for water and sewer to R. Azevedo for temporary trailer until house is built. Motion carried. Councilmember Gerow will talk to the crew.

4. Mayor Jackson gave a report on the Main Water Leak. She reported that we are working on Grant Funding to fix problem. She stated that there are three options for fixing the leak. (1) Replace about 1500 feet and abandoned the old line costing \$550,000.00. (2) Abandoned and replace 300 feet for \$125,000.00 (3) Turn valves and re-route water for no cost. She will keep the council informed. She also reported the tanks are still low and the water restrictions were updated today.
5. After a brief discussion it was moved by J. Markum, seconded by J. Gerow to approve adoption of Resolution 4-2022 Dispensing with Competitive Bidding for Certain On-Call Services, Approve and Agreement for On-Call Services and Direct and Authorize the Mayor to Execute the Agreement. Roll Call- S. Jackson-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion carried.
6. After a brief discussion it was moved by D. Riede, seconded by J. Gerow to approve the agreement for on-call Service Agreement between City of Loyalton and CTL Forest Management. Motion carried.
7. After a brief discussion it was moved by J. Markum, seconded by J. Gerow to approve the adoption of Resolution 5-2022 Dispensing with Competitive Bidding for the 2017 FEMA Projects. Roll Call- S. Jackson-Aye, D. Riede-Aye, J. Markum-Aye, J. Gerow-Aye. Motion carried.

### INPUT FOR UPCOMING MEETINGS

1. Discussion of Fire Department 1099 Forms.
2. FEMA Update
3. Update on Main water leak.
4. June and July Bill Pay Sheet
5. Einen Grandi access to irrigation pump.
6. Aged Balanced Report


### CLOSING REMARKS

None

Meeting Adjourned

APPROVED:   
Mayor Sarah Jackson

ATTEST:



Kathy LeBlanc, City Clerk